

City of Aurora  
**HISTORIC REVIEW BOARD**  
Application for Certificate of Appropriateness

**SIGN APPLICATION**

**IMPORTANT:** In order for your application to proceed in a timely basis, this form and the required attachments **MUST** be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn in the complete application at least **ONE WEEK** prior to the meeting (4<sup>th</sup> Thursday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

*You will need to refer to the City of Aurora Municipal Code for Signs in the Historic District which can be obtained at City Hall.*

Name \_\_\_\_\_ Date \_\_\_\_\_  
Business Name \_\_\_\_\_  
Physical Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

Number of signs requested \_\_\_\_\_

**Colors** (please bring samples)

Background \_\_\_\_\_ mfg/number \_\_\_\_\_  
Trim \_\_\_\_\_ mfg/number \_\_\_\_\_  
Lettering \_\_\_\_\_ mfg/number \_\_\_\_\_  
Other Design Elements \_\_\_\_\_

**Type signs:**

**Freestanding sign(s)**

Location \_\_\_\_\_  
Size (dimension) \_\_\_\_\_  
Height from ground to top of sign \_\_\_\_\_  
Material of signs \_\_\_\_\_  
Material of supporting structure \_\_\_\_\_  
Font/size \_\_\_\_\_

**Wall sign(s)**

Location \_\_\_\_\_  
Size (dimension) \_\_\_\_\_  
Total wall area (façade) upon which the sign will be mounted (sq.ft) \_\_\_\_\_  
Total sign area (sq.ft) \_\_\_\_\_  
Material of sign \_\_\_\_\_  
Font/size \_\_\_\_\_

**A-Frame sign(s)**

Number of signs (see sign code) \_\_\_\_\_

Location(s) \_\_\_\_\_

Size (dimension) \_\_\_\_\_

Material \_\_\_\_\_

Font/size \_\_\_\_\_

**Other type of sign** \_\_\_\_\_

Location \_\_\_\_\_

Size (dimension) \_\_\_\_\_

Material \_\_\_\_\_

Font/size \_\_\_\_\_

Do your sign(s) requiring lighting?

Yes       No

Proposed lighting \_\_\_\_\_

**Attach the following in order for your application to be accepted:**

- 1. Site plan drawn to scale with project location shown.**
- 2. Elevations, including dimensions.**
- 3. Photograph of property is helpful but not required.**

I have completed the application in full and included the above attachments. I understand that any changes or deviations from the presented materials proposed in this application must be submitted and re-examined by the Historic Review Board for final approval.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant