

HISTORIC REVIEW BOARD MINUTES
21420 MAIN STREET NE, AURORA
July 28, 2011

Staff Members Present: Mary Lambert, Court Clerk

Others Present: Terri Roberts - City Council Liaison

The meeting of July 28, 2011 was called to order at 7:08 p.m. by Member Karen Townsend.

Court Clerk takes Roll Call

Chairman Thuemmel – Absent
Vice-Chair Hauser – Absent
Member Townsend – Present
Member Wilcox – Present
Member Frackowiak – arrived at 7:35 p.m.

CONSENT AGENDA

A motion to approve the minutes of June 23, 2011, with corrections, was made by Nicole Wilcox, seconded by James Frackowiak, and passed unanimously.

VISITORS

Joseph Schaefer Aurora
Marybeth and David Kostrkin
Michael Ausec
Tara McKnight
Sirius Bahrani
Alfredo Paniaguita Woodburn

- Joseph Schaefer asked that when the updated inventory of the historic district is completed it be recorded against all properties in the district so it will show up in a title report.
- Marybeth and David Kostrkin had several general questions regarding property development within the historic district – Karen Townsend suggested they read the guidelines, tour the museum and speak with Patrick Harris to get a feel for Aurora’s historic architecture.
- Sirius Bahrani asked about the property next to his. If he purchased it he would like to demolish the building. Karen Townsend let him know that there is a demolition process from the City.

OLD BUSINESS

A. Discussion of updating the Historic Guidelines per City Council request.

- Karen Townsend stated the inventory has been completed by the State Historic Preservation Office; they are now fine tuning the results and will be at next month's meeting.
- Karen asked Councilor Terri Roberts how the letter from the Board to the City Council dated 6-27-2011 was received. Terri Roberts stated the mayor was not happy with it and it was not discussed in the meeting.
- Karen Townsend reported on her findings from other historic districts.
 1. While their individual guidelines may differ, they all follow the Secretary of Interior standards for National Historical Districts.
 2. All properties have levels of scrutiny depending on where in their Historic District they are situated.
 3. Some cities do not require you to go before the Historic Review Board unless you are performing work requiring a building permit.
 4. Most cities have a professional planner and historic officer to guide applicants so they understand the process.
- Karen Townsend asked that everyone bring their research materials to the next meeting so it can be compared.
- Karen Townsend asked Terri Roberts to let the City Council know that the Planning Commission never wrote any previous Historic Guidelines. They have been written by the Historic Review Board, reviewed by the city planner and then taken to City Council.

B. Discussion of landscape application for Pheasant Run Winery Tasting room, 21690 Main St., from Carl McKnight.

- Karen Townsend stated this application was considered incomplete at last month's meeting.
- A sample of the pavers used was brought in and approved.
- Tara McKnight stated the seat wall and stone steps will be natural stone.
- Tara McKnight did not yet have a structure picked out for the arbor – Karen Townsend asked that she check the guidelines and bring in concept sketches for the Historic Review Board to review. There will be no fee for that.
- In response to Karen Townsend's statement that they would have liked to approve this earlier if they could have attended the meeting Tara McKnight stated they turned in the paperwork 12 hours too late and were asked not to come to the meeting because there were too many things on the agenda.

A motion to approve the patio materials was made by James Frackowiak, 2nd by Nicole Wilcox and passed unanimously.

NEW BUSINESS

A. Discussion of Freestanding sign application for Los Paniaguaitas Produce Inc., 21338 Hwy 99E, Aurora Market and Deli, from Alfredo Paniaguaita.

- Karen Townsend noted that the application listed plastic as the sign material and that is not an approved material.
- Alfredo Paniaguaita stated he would make the sign out of metal.
- Karen Townsend pointed out that the sign contains an unapproved font and too many colors according to the guidelines.

A motion to approve the application provided the font on the bottom line is changed to an approved font, the colors are limited to four, the sign material is metal and a new picture is brought into the office for review was made by Jim Frackowiak, seconded by Nicole Wilcox and passed unanimously.

Karen Townsend also brought up the tarp awning added to the front of the store over the produce. This is considered inappropriate by the City. They can have a temporary cover such as umbrellas but if they are going to put up an awning it will need to be approved. She referred both Alfredo Paniaguaita and Sirius Bahrani to the guidelines.

B. Discussion of application to reposition existing sign for the American Legion, 21510 Main St., from Jim Fischer.

- Karen Townsend confirmed the sign had been approved previously.
- Karen Townsend stated the size and height of the freestanding sign does meet the guidelines per page 418, 17.20.100, F, 2, 3, 4 and 5.
- Nicole Wilcox confirmed the supports of pressure treated wood posts, painted white, with a total height of 7 feet.

A motion to approve the new position for the sign as freestanding per the application was made by Nicole Wilcox, seconded by James Frackowiak and passed unanimously.

C. Discussion of painting home at 15069 2nd St. by the Rotary Club of Canby – information provided by Judi and Burt Aus.

- Karen Townsend noted that the paint is the same color and they will also be painting the unpainted wood portion. The brick will not be painted.
- Per the board, the work they are asking to do is not a change and does not require an application.

D. Discussion of A-frame sign application for The Corner House Café, 21668 Hwy 99E, from Pete and Amy Lake.

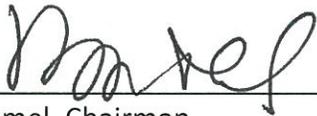
- This is a revised application from the previous one that was denied due to the cartoon image of a pig.
- Terri pointed out the c in “café” should be capitalized.

- James Frackowiak asked if there is a limit to the number of fonts that can be used. Karen Townsend could not find that in the guidelines.
- Karen suggested they recommend more uniform alliance and perhaps eliminate a few lines to make the sign more easily readable.

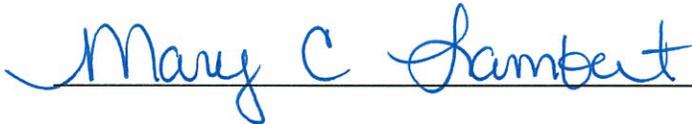
A motion to approve the application with the conditions that the text is centered, possibly some lines are omitted to be more readable and a draft is brought into the office for members to approve was made by James Frackowiak, seconded by Nicole Wilcox and passed unanimously.

ADJOURN

A motion to adjourn was made at 9:05 pm by James Frackowiak, seconded by Nicole Wilcox, and passed unanimously.



Bob Thuemmel, Chairman



Mary C. Lambert, Court Clerk