

HISTORIC REVIEW BOARD MINUTES
21420 MAIN STREET NE, AURORA
September 22, 2011

Staff Members Present: Mary Lambert, Court Clerk

Others Present: Terri Roberts - City Council Liaison

The meeting of September 22, 2011 was called to order at 7:00 p.m. by Vice Chair Hauser

Court Clerk takes Roll Call

Chairman Thuemmel – Absent
Vice Chair Hauser – Present
Member Townsend – Present
Member Wilcox – Present
Member Frackowiak – Present.

CONSENT AGENDA

A motion to approve the minutes of August 25, 2011, with correction, was made by Karen Townsend, seconded by James Frackowiak, and passed unanimously.

VISITORS

Bill Graupp Aurora

Bill Graupp stated he is on the Planning Commission and came to the meeting to familiarize himself with the Historic Review Board. The Board and Mr. Graupp engaged in extensive discussion regarding the Guideline updating process, expectations, procedures and the levels of involvement of City Council, Planning Commission and the Historic Review Board.

OLD BUSINESS

A. Discussion of updating the Historic Guidelines per City Council request.

- Bob Thuemmel had written up notes from the work session and emailed a draft to both Karen Townsend and Cheryl Hauser.
- A list of improvements that could be applied for and approved by staff without going before the HRB was compiled.
- The classification of properties within the Historic District has been started.
- Some errors were found in the Reconnaissance Survey from the State Historic Preservation Office. Karen confirmed with Cara Kaser of SHPO that this was just a quick survey and they based most classifications only on the age of each structure.

- Karen Townsend will write a memo to inform Council of the continuing work on this project and will send the outline that was developed at the work session.
- The board would like to have another work session – asked staff to check on dates when the Council Chambers will be available and someone is available to unlock and lock the door.

NEW BUSINESS

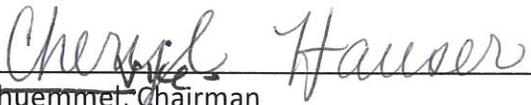
A. Discussion of application to relocate and add to existing freestanding sign for D & S Gift and Spa, 21517 Hwy 99E from G. D. Foster.

- Sign and new text meets guidelines per chapter 17.20.70 and 17.20.100.
- Placement could obscure vision for those pulling out of the driveway.

A motion to approve this sign application with the condition of City Staff checking the new location to make sure there is no obscuring of vision for people pulling out of the business was made by Karen Townsend, seconded by Nicole Wilcox and passed unanimously.

ADJOURN

A motion to adjourn was made at 8:45 pm by Karen Townsend, seconded by James Frackowiak, and passed unanimously.



~~Bob Thuemmel, Chairman~~
Cheryl Hauser



Mary C. Lambert, Court Clerk