

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
August 23, 2012**

Staff Members Present: Sophia Kuznetsov, Administrative Assistant

Others Present: None

The meeting of August 23, 2012 was called to order at 7:00 p.m. by Chairman Townsend.

Admin Assistant takes Roll Call

Chairman Karen Townsend – Present
Member Gayle Abernathy – Arrived late (7:10pm)
Member Bill Simon – Present.
Member Merrra Frochen – Present
Member Mella Dee Fraser - Present

CONSENT AGENDA

A motion to approve the HRB minutes of June 28, 2012, with corrections, was made by Gayle Abernathy, seconded by Bill Simon and passed unanimously.

CORRESPONDENCE

VISITORS

Amy Tabor	Molalla	516 Pegasus Ct
Tracy Schaefer	Aurora	21527 Hwy 99E
Noelle Brooks	Oregon City	902 Taylor St
Joseph Schaefer	Aurora	Planning Commission Chair

Joseph Schaefer, Planning Commission Chair- had come in to talk about taking on the project of revising the Historic District Guidelines so that they are more straight forward. He has been working on revising them during his free time and he is keen on presenting the changes at the Planning Commission Meeting on September 4th 2012 and extended a welcome to all the Historic Review Board members to come to the meeting.

OLD BUSINESS

A. Discussion of updating the Historic Guidelines per City Council request.

- The HRB members are in progress of going over Section 17.20 of the Historic District Guidelines; Chairman Townsend will give the HRB recommendations of guideline changes to City Planner Renata when they are complete.
- The HRB members will also be discussing Commissioner Schaefer's proposal on the changes for the Historic District Guidelines after the September 4th 2012 Planning Commission Meeting.

NEW BUSINESS

A. Discussion and/or action on sign application for 1 A-frame & 2 wall signs for 21527 Highway 99E, submitted by Amy's Pet Grooming

- Discussion was made on the purple paw prints background on the signs cannot be a cartoon image according to the sign code. Applicant will be painting sign and she affirmed that the paw prints will be as realistic as possible. Silhouettes are appropriate.
- Discussion was made on whether the A-frame sign can be moved at leisure, the owner was made aware that the placement of the A-frame needs to be approved at the meetings and there are designated spots for every A-frame sign in the Historic District, and by moving the sign around it could inadvertently be place it on a spot that is already taken by another business.

A motion to approve the application for A-frame as presented was made by Merrra Frochen, seconded by Gayle Abernathy and passed unanimously

- Discussion on 1st and 2nd wall sign, maximum size of wall sign can only be six (6%) percent of the building façade. Applicant wanted to put a black border around the wall sign to add more design character to the sign. HRB thought that was a great design element.
- Discussion on whether LED lighted signs are allowed in HRB – Chairman Townsend affirmed that there is no guideline on whether LED lighted signs were able to be used in a business within the historic district.
- Applicant proposed a change to 2nd wall sign to add a phone number to the sign if desired with same font and color as original sign lettering.

A motion to approve the application for 1st wall sign as presented was made by Gayle Abernathy, seconded by Bill Simon and passed unanimously

A motion to approve the application for 2nd wall sign as presented with proposed change that applicant would be able to add a phone number if desired was made by Merrra Frochen, seconded by Bill Simon and passed unanimously

B. Discussion and/or action on sign application and project application for 21627 Highway 99E submitted by Back Door Vintage.

- Discussion on whether “Back Porch Vintage” was considered a logo. The font used on for the “Back Porch Vintage” (primarily the “Vintage” script) lettering is not the in the HRB approved font list and “Back Porch Vintage” would need to be considered a logo image in order for HRB to approve the font for the sign. HRB cited previous examples of this – “Topaz”, Plan-it Financial” by HRB and “Brio Gallery” by City Council.
- Discussion on wall sign location – Applicant would like for the wall sign to be centered right above the entrance, background of sign will be the same color (Jewett White) as the wall that it was to be hanging on. Applicant gave a handout of additional font images for her signs.

A motion to approve “Back Porch Vintage” lettering/font only as a logo image was made by Gayle Abernathy, seconded by Bill Simon and passed unanimously

A motion to approve the application for wall sign as presented was made by Gayle Abernathy, seconded by Bill Simon and passed unanimously.

- Discussion and/or action on A-frame sign – Applicant was made aware that even though “Back Porch Vintage” was considered a logo image, the tag line “*Not Your Grandma’s Antique Store*” is not part of the logo and would need to be in a font off the HRB approved list or something similar. Applicant was in agreement and she will be using an italicized font off the approved list for her tag line “*Not Your Grandma’s Antique Store*”.

A motion to approve the application for A-frame with exception that the tag line was in an HRB approved font or something similar, was made by Merrra Frochen, seconded by Bill Simon and passed unanimously.

- Applicant wanted know if she had a restriction on where the A-frame sign is placed, she was informed that A-frame sign locations need to be approved at the time of application due to the fact that there are designated spots for every A-frame sign in the Historic District, and by moving the sign around it could inadvertently be place on a spot already taken by another business. Applicant wanted place the sign on the corner off 2nd Street and Hwy 99E, around the back side of the “Main St Mercantile” building, Chairman Townsend informed the applicant that Jan Peel (of the Visitor’s Association) holds that sign location even though there is currently no A-frame sign there. Chairman Townsend let the applicant know that she can discuss with Jan Peel about whether she can have the spot.

A motion to approve the location for A-frame with exception that it can be placed anywhere in front of business near the side walk as legal (15ft gap in between A-frame signs and not obstructing sidewalk) until better location is agreed upon, was made by Merra Frochen, seconded by Gayle Abernathy and passed unanimously.

- Discussion and/or action on window decal- Applicant explained to the board that the window decal has no background it is just the letter cutouts in the approved sign colors. Board for sees no issues with the window decal as long as it does not exceed the maximum size of 20% of the window façade.
- Chairman Townsend made a suggestion that the applicant should consider putting up a “Right Angle Sign” instead of a window decal so that pedestrians would be able to spot the business entrance a lot more easily. Applicant was also made aware that the City Planner may need to assess the sign due to low height restrictions and that there may be additional fees if she wanted to go forward with a “Right Angle Sign”. The applicant decided that for the time being she will stick to a window decal until she does more research.

A motion to approve the application for window decal with exception that the tag line was in an HRB approved font or something similar, was made by Gayle Abernathy, seconded by Merra Frochen and passed unanimously.

- Discussion and/or action on project application – Applicant made proposal to paint two doors instead of the one that was on the application.
- Discussion was made on what door colors would complement the building color, the Applicant named off 3 colors that she felt would complement the building, “Codman Claret red” (which is the current color of the doors) “ Quincy Granite”(a gray color), and “Muted Mulberry” (a dark Plum color). Applicant made proposal to change the color for the doors on the application from “Quincy Granite” to “Muted Mulberry”. With her proposal she will paint the 2 doors that are side to side of each other “Muted Mulberry” and repaint the far north door back to its original color.

A motion to approve the application for door color, with added proposal that north and south entrance door will be painted “Muted Mulberry” or similar and the far north door will be painted back to its original color or similar was made by Gayle Abernathy, seconded by Bill Simon and passed unanimously.

C. September 27 2012 Meeting

- Member Abernathy wanted to make the Board members aware that they are getting an application for 21520 Main Street in regard to fencing around the property; she wanted the board members to do a bit of homework on this application so that they are ready and prepared to make the best possible assessment.

D. Appoint Vice-Chair

- Chair Townsend would like to appoint a Vice-Chair; she nominated Gayle Abernathy to be the New Vice-Chair so that if Chairman Townsend wasn't able to make a meeting for whatever reason, they will have someone to take over as Chair.

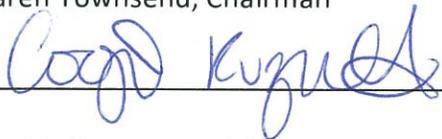
The consensus from the members was that Gayle Abernathy is appointed as Vice-Chair.

ADJOURN

A motion to adjourn was made at 9:30pm by Merrra Frochen seconded by Bill Simon, and passed unanimously.



Karen Townsend, Chairman



Sophia Kuznetsov, Administrative Assistant