

HISTORIC REVIEW BOARD MINUTES
21420 MAIN STREET NE, AURORA
February 23rd 2012

Staff Members Present: Mary Lambert, Court Clerk
Sophia Kuznetsov, Admin Assistant

Others Present:

The meeting of February 23rd 2012, was called to order at 7:04 p.m. by Chairman Hauser.

Court Clerk takes Roll Call

Chairman Hauser – Present
Member Townsend – Present
Member Frackowiak – Present
Member Abernathy - Present

CONSENT AGENDA

A motion to approve the minutes of December 14th, 2011, was made by Karen Townsend, seconded by James Frackowiak, and passed unanimously.

VISITORS

CORRESPONDENCE

- A. December 16, 2011 memo from the Historic Review Board to the Aurora City Council recommending Gayle Abernathy for the open board position:
 - a. Gayle Abernathy was welcomed on to HRB.
- B. January 18, 2012 email correspondence regarding possible sign violation at 21517 Hwy 99E.
 - a. Sign at 21517 Hwy 99E is no longer in violation due to the fact that the sign is no longer there.
- C. Memo from City Recorder regarding questions from the owner of 21823 Airport Road about their property as it pertains to the Historic District.
 - a. Owner of 21823 Airport Rd wasn't present at the meeting; HBR members weren't able to resolve any issues because of lack of info. HRB members want Admin Asst. to get a letter with the Historic District Guidelines to owner so that she may refer to them. HRB also had some concerns on whether the driveway on 21823 Airport rd was city or county jurisdiction.

OLD BUSINESS

A. Discussion of updating the Historic Guidelines per City Council request.

- Karen Townsend gave brief history of guidelines
- Discussion to revisit the Salem Historic District Guidelines and what procedures would work for the Aurora Historic District.
- Look over City Planner Renate Wakeley's notes/revisions on Title 17 of the historic district guidelines and discuss changes.

B. Nomination of new Chairperson.

A motion to nominate Karen Townsend as new chair effective March 22nd 2012 was made by James Frackowiak seconded by Gayle Abernathy and passed unanimously.

NEW BUSINESS

A. Question regarding solar lights on sign posts for safety.

- HRB wants to see the solar light s; a detailed picture or the proposed product, before making a final decision.

B. Discussion and/or action on application for 2 Wall signs and 1 A-Frame sign for 21527 Hwy 99E submitted by Dr. J. J. Dougherty.

- A concern that the "A" board sign is too low. Placement will have to be as pictured on application with "A" board located on south side of sidewalk on grass.

A motion to accept application with the exception that "A" board sign meets the requirements of 17.20.100 section G -2,4,5 was made by Karen Townsend, seconded by James Frackowiak and passed unanimously.

C. Discussion of two open positions on the Historic Review Board.

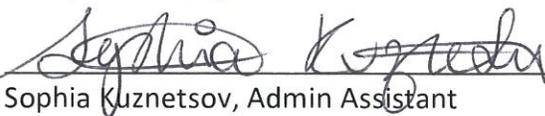
- Nicole Wilcox has not re-applied to continue to be a member of the committee. That seat was declared open.
- Cheryl Hauser is resigning from the board effective March 22, 2012.
- City will post opening for two positions on the board.

ADJOURN

A motion to adjourn was made at 8:33 pm by Karen Townsend, seconded by James Frackowiak, and passed unanimously.



Cheryl Hauser, Vice Chair



Sophia Kuznetsov, Admin Assistant