

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
December 13, 2012**

Staff Members Present: Sophia Kuznetsov, Administrative Assistant

Others Present: None

The meeting of December 13, 2012 was called to order at 7:00 p.m. by Chairman Townsend.

Administrative Assistant takes Roll Call

Chairman Karen Townsend – Present
Vice-Chair Gayle Abernathy – Present
Member Bill Simon – Present
Member Merra Frochen – Present
Member Mella Dee Fraser – Present

CONSENT AGENDA

A motion to approve the HRB minutes of November 29 2012, was made by Merra Frochen, seconded by Bill Simon and passed unanimously.

CORRESPONDENCE

VISITORS

Dana Geraths	Aurora	21317 Hwy 99E (Mohler House)
Sirous Bahrami	Aurora	21338 Hwy 99E (Aurora Market & Deli)

Sirous Bahrami – Came to the meeting to find out if he was able to have a plastic reader A-Board out front of his store to advertise store specials. The board informed him that as per the guidelines plastic reader A-boards are not allowed in the Historic District. Sirous let the board know that business was slow and he felt that an A-frame reader board sign would bring in more customers. He was informed that he was one of three businesses in the historic district that was allowed a reader board for their business and he already has one in his possession. That gives him an advantage over the other businesses.

OLD BUSINESS

- A. Discussion and/or Action of Updating the Historic Guidelines per City Council Request.**
- a. Review of Title 17 revision**
- The HRB members are in process of going over Section 17.20 (Signs) of the Historic District Guidelines; Chairman Townsend will give the HRB recommendations of guideline changes to City Planner Renata Wakeley when they are complete.

NEW BUSINESS

- A. Discussion and/or Action on Sign for 21317 Highway 99E, Aurora OR 97002. Submitted by Dana Geraths**
- Discussion and/or action – The HRB asked for the applicant to explain what kind of business it was going to be. The applicant explained that it was geared towards people who enjoy historic antiquities.
 - The HRB members find that the sign meets all the requirements in the guidelines and they extended a welcome to the applicant.

A motion to approve the application as presented was made by Bill Simon and seconded by Gayle Abernathy and passed unanimously.

- B. Discussion and/or action on roof for 21611 Main St NE (William Fry Building), Aurora OR 97002. Submitted by Mike Byrnes.**
- Chairman Townsend excused herself from this discussion and voting due to conflict of interest. Chairman Townsend is an employee of the applicant. Vice-Chair Abernathy led the discussion.
 - Applicant was not in the audience. Vice-Chair Abernathy asked to have the application tabled until the next meeting so that the applicant can be here to answer any questions that the board may have. Chairman Townsend informed the board that wasn't a possibility due to the roof leaking. She explained that if they had any questions she may be able to answer them in the place of the applicant.
 - Vice-chair Abernathy asked if there was a sample from the applicant. She was informed that there was not. Chairman Townsend informed the board that the applicant was originally planning to have the material similar/if not the same as the current roofing (wood shingle). Due to the expense and lack of product, he wants to get approval for charcoal composition roofing in the event that he won't be able to do the shingle roofing.
 - Vice-Chair Abernathy emphasized that the HRB would prefer that the applicant puts up roofing material the same or similar to the original roofing to preserve the historical aspect of the building.

- The Board doesn't have any issues with the charcoal composition roofing as it falls as an allowed item under the Historic Guidelines.

A motion to approve the application as presented was made by Gayle Abernathy and seconded by Bill Simon and passed 3-1 with Gayle Abernathy opposed.

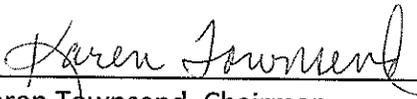
C. Reappoint Merra Frochen for second term on Historic Review Board.

- Member Frochen was asked if she would like to continue to serve on the Historic Review Board. She replied that she has enjoyed her time on the board and would like to continue as a member.

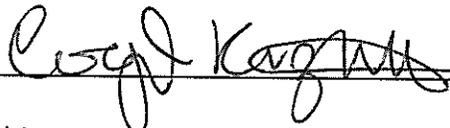
The consensus was that the Historic Review Board recommends to the City Council that Merra Frochen is appointed for a second term on the Historic Review Board.

ADJOURN

A motion to adjourn was made at 9:10pm by Merra Frochen seconded by Mella Dee Fraser and passed unanimously.



Karen Townsend, Chairman



Sophia Kuznetsov, Administrative Assistant