

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
November 29 2012**

Staff Members Present: Sophia Kuznetsov, Administrative Assistant

Others Present: None

The meeting of November 29, 2012, was called to order at 7:05 p.m. by Chairman Townsend.

Administrative Assistant takes Roll Call

Chairman Karen Townsend – Present
Vice-Chair Gayle Abernathy – Present
Member Bill Simon – Present
Member Merra Frochen – Present
Member Mella Dee Fraser – Present

CONSENT AGENDA

A motion to approve the HRB minutes of October 17, 2012, with corrections, was made by Merra Frochen, seconded by Gayle Abernathy and passed unanimously.

A motion to approve the HRB minutes of October 25, 2012, with corrections, was made by Gayle-Abernathy, seconded by Mella Dee Fraser and passed unanimously.

- Chairman Townsend felt that it was important to emphasize that ODOT presents a new proposal to improve the angle of Aurora streets every 3-4 years and the HRB still has not changed their stance on it. By accepting ODOT's proposal there will be a significant change to the historic aspect of Aurora. Chairman Townsend will be voicing her concerns in a letter to ODOT.

CORRESPONDENCE

None

VISITORS

Joseph Schaefer	Aurora	Planning Commission Chair
Rick Vlcek	Aurora	City Councilor
Rodger Eddy	Portland	2582 NW Lovejoy St

OLD BUSINESS

A. Discussion and/or Action of Updating the Historic Guidelines per City Council Request.

a. Review of Title 17 revision

- Planning Commission Chair Joseph Schaefer came to the meeting to update the members on the progress of the Title 17 revision. He has finished the first draft of the revision and would like to start planning a work session meeting between Planning Commission and HRB. Chairman Townsend asked Chairman Schaefer to hold off on calling a work session meeting until the HRB has gone through the entire sign (17.20) section of Title 17.
- The HRB members are in progress of going over Section 17.20 (Signs) of the Historic District Guidelines; Chairman Townsend will give the HRB recommendations of guideline changes to City Planner Renata when they are complete.

NEW BUSINESS

A. Discussion and/or Action on Fencing for 21520 Main St, Aurora OR 97002 Submitted by Edventures Ltd. / Roger & Janet Eddy.

- Discussion and/or action on fencing – HRB informed the applicant that they didn't deem that the Historic Review Board was the correct venue for his application. According to the City Council minutes, council has given the applicant only 2 options, rebuilding or demolishing. The applicant felt that the city was being inconsistent and as far as he was concerned, he was asked by the City Council to apply to the HRB for a fence and he was given no notice after the Aug 14' 2012 Council Meeting that he had only the options of demolition or rebuild.
- Member Abernathy voiced some concern over the danger of the property. The applicant informed the members that erecting a fence around the property will eliminate the hazard. The members didn't agree with that statement but it wasn't the responsibility of the HRB to have an opinion on whether a fence would protect the property and/or the public.
- Chairman Townsend informed the applicant that since he was not given notice, they will make a decision on his application but the decision of the application needs to be contingent with the approval of the City Council. The applicant agreed and understood that he could not put up a fence without the permission of the City Council.
- HRB made enquires as to why the property has not been sold. The applicant stated that the City's expensive costs and restrictions have limited the market of potential buyers.
- The applicant requested to have a privacy fence over a picket fence due the originality of his situation. He believes that a privacy fence more logical choice over the 4 ft (48") picket fence. According to the guidelines – a white picket 4ft (48")

- fence is what is allowed in the front yard of a historic property. The HRB does recognize that erecting a fence will not fix the current problem in the long run.
- The fence will be painted and erected within a month given that the City Council is in agreement with the approval. The HRB requested that the property is cleaned up a bit. The Applicant intends to clean up the property during the erection of the fence.
 - HRB will be informing the City Council of their decision and will be passing along the Notice of Decision.

A motion to approve the application of a 4ft (48") wood, permanently secured painted white picket fence with matching gates contingent on City Council Approval was made by Merra Frochen and seconded by Bill Simon and passed unanimously.

B. Discussion and/or action on temporary Christmas wreath stand at 21568 Highway 99E. Submitted by Greg Henderson

- This application was deleted due to the fact that according to the historic guidelines **Section – Tents, Canopies & Structured Booths, Bullet 4 –** *“ Items displayed or sold beneath or within the tent, canopy or booth must be of the same general nature as the business conducted in the affiliated permanent structure.”*
- Applicant was informed prior to the meeting that as per the guidelines, he would not be able to sell Christmas Wreaths at a location where Food & Drink was sold. Applicant did not attend the meeting.

ADJOURN

A motion to adjourn was made at 9:02pm by Bill Simon, seconded by Merra Frochen and passed unanimously.



Karen Townsend, Chairman



Sophia Kuznetsov, Administrative Assistant