

**HISTORIC REVIEW BOARD MINUTES  
21420 MAIN ST. NE, AURORA OR 97002  
September 27<sup>th</sup> 2012**

**Staff Members Present:** Sophia Kuznetsov, Administrative Assistant

**Others Present:** None

The meeting of September 27, 2012 was called to order at 7:00 p.m. by Chairman Townsend.

**Administrative Assistant takes Roll Call**

Chairman Karen Townsend – Present  
Vice-Chair Gayle Abernathy – Present  
Member Bill Simon – Present  
Member Merra Frochen – Present  
Member Mella Dee Fraser – Present

**CONSENT AGENDA**

A motion to approve the HRB minutes of August 23, 2012, with corrections, was made by Merra Frochen, seconded by Bill Simon and passed unanimously.

**CORRESPONDENCE**

None

**VISITORS**

Joseph Schaefer	Aurora	Planning Commission Chair
Bill Graupp	Aurora	City Council Member
Janise Valentine	Aurora	14629 Ehlen Rd
Rodger Eddy	Portland	2582 NW Lovejoy St
Amy Tabor	Molalla	516 Pegasus Ct
Tracy Schaefer	Aurora	21527 Hwy 99E

**Rodger Eddy** - came to the meeting because he was under the impression that the Historic Review Board was going to discuss his application for his property at 21520 Main St. He was informed that his application was not on the agenda and the HRB cannot make a decision on his application unless it was on the agenda.

**Joseph Schaefer, Planning Commission Chair-** Came to the meeting to update the Historic Review Board on the revisions of the guidelines, he has listened to the suggestions that were made during the September Planning Commission meeting and made some changes to the revision. He extended a welcome to all the Historic Review Board members to come to the October 2<sup>nd</sup> 2012 meeting to participate in the revision discussion.

## **OLD BUSINESS**

### **A. Discussion of updating the Historic Guidelines per City Council request.**

- The HRB members are in progress of going over Section 17.20 of the Historic District Guidelines; Chairman Townsend will give the HRB recommendations of guideline changes to City Planner Renata when they are complete.
- The HRB members will also be discussing Commissioner Schaefer's proposal on the changes for the Historic District Guidelines after the October 2<sup>nd</sup> 2012 Planning Commission Meeting.

### **B. Discussion and/or action on sign application at 21527 Highway 99E for Amy's Pet Grooming, added onto the agenda per request of Chairman Townsend**

- Discussion on the LED lighted "Open" Sign - There was not enough information as to what kind of LED lighted sign was to be used when the sign was originally addressed, Chairman Townsend was under the impression that an LED light bulb was to be the direct lighting for an "Open" sign. When it was clarified in the September meeting, HRB was informed that the sign was an LED internally illuminated sign.
- Internal Illuminated signs, whether they are florescent, neon and/or anything similar (LED) are not allowed as per the Aurora Historic Guidelines and the Historic Review Board does recognize that.
- The applicant had bought the sign based on the information that was given, the board wanted to come to a fair decision. Due to a misunderstanding of the information the applicant will get a temporary exemption on her LED sign.

A motion to deny the LED sign was made by Gayle Abernathy; motion fails for lack of a second.

A motion to approve the LED sign as a temporary exception for 6 months in which time a Historic Guidelines approved "Open" Sign will be replace it, was made by Merrra Frochen; seconded by Bill Simon-and passed unanimously.

**NEW BUSINESS**

- A. Discussion and/or action on application for replacement of 3 garage doors at 14629 Ehlen Road submitted by Bill Graupp.

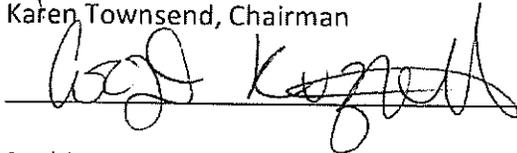
A motion to approve the application as presented, was made by Gayle Abernathy, seconded by Mella Fraser and passed unanimously.

**ADJOURN**

A motion to adjourn was made at 9:02pm by Bill Simon seconded by Mella Fraser and passed unanimously.



Karen Townsend, Chairman



Sophia Kuznetsov, Administrative Assistant