

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
January 24, 2013**

Staff Members Present: Sophia Kuznetsov, Administrative Assistant

Others Present: None

The meeting of January 24, 2013 was called to order at 7:00 p.m. by Chairman Townsend.

Administrative Assistant takes Roll Call

Chairman Karen Townsend – Present
Vice-Chair Gayle Abernathy – Absent
Member Bill Simon – Present
Member Merra Frochen – Absent (excused from meeting)
Member Mella Dee Fraser – Present

CONSENT AGENDA

A motion to approve the HRB minutes of December 13, 2012, with corrections, was made by Mella Dee Fraser, seconded by Bill Simon and passed unanimously.

CORRESPONDENCE

None

VISITORS

Susie Corcoran	Aurora	21283 Liberty Street
Sirous Bahrami	Aurora	21338 Hwy 99E (Aurora Market & Deli)
Bill Graupp	Aurora	City Council Member
Joseph Schaefer	Aurora	Planning Commission Chair

OLD BUSINESS

A. Discussion and/or Action of Updating the Historic Guidelines per City Council Request.

a. Review of Title 17 revision

- Planning Commission Chairman Joseph Schaefer wants the council to review the first draft of the Title 17 revision and to schedule a workshop with the Historic Review Board and Planning Commission.
- Chairman Townsend stated that she didn't think that it was quite ready to be brought before the Council.

The consensus was that Chairman Schaefer will be presenting the first draft of Title 17 to the City Council at the February 12th meeting. The date for a workshop meeting will be decided at the City Council meeting.

B. Discussion and/or action on roof for 21611 Main St NE (William Fry Building), Aurora OR 97002. Submitted by Mike Byrnes.

- Mike Byrnes brought 3 samples of roofing for the Board to look over; the members agreed that the charcoal black or black both fall under the guidelines as approved material. Chairman Townsend will relay the message to the applicant that either of the roofing samples can be used.

NEW BUSINESS

A. Discussion and/or Action on project application for 21358 Highway 99E, Aurora OR 97002. Submitted by Susie Corcoran.

- Chairman Townsend informed the applicant that per the guidelines – under Roofs, Section 42. Bulletin 4: skylights will not be considered on Primary or Secondary historic buildings. The Miller House is a secondary historic building.
- The applicant asked if she could appeal the decision made by the board. She was informed that she would need to appeal to the city council.
- Chairman Townsend informed her that the language in the guidelines were very clear about sky lights on historic buildings.
- The applicant informed the board that she will be working on appealing to City Council.
- Motion was not made on application.

B. Discussion and/or action on new meter installation at 21620 Main St, Aurora OR 97002. Submitted by Jere Carlin with NW Natural.

- John Hays the owner of the Main St Mercantile requested in a letter to HRB and NW Natural that the meters are enclosed in a metal box for safety and security reasons.

- The HRB like the idea of the meter enclosed in a metal box and feels that way it would be less of a visual hindrance.
- Reference was made to New Systems, Utilities & Code compliance issues, pg 26, Section 16 in the Aurora Historic District Guidelines.

A motion to approve the application as presented with the condition that the meters are enclosed in a metal box was made by Bill Simon and seconded by Mella Dee Fraser and passed unanimously.

C. Discussion and/or Action on sign application for 21338 Highway 99E, Aurora OR 97002. Submitted by Sirous Bahrami.

- The applicant was asked to narrow the colors of the sign to three choices from the six colors on his application. Chairman Townsend suggested to the Applicant that white background, with red trim and black lettering might be more effective than blue, orange or yellow, the applicant was in agreement.
- The font example provided was stylistically similar to those of the font list. The HRB has no other concerns regarding the sign.

A motion to approve the sign with white background, red trim, black & red lettering was made by Bill Simon, seconded by Mella Dee Fraser and passed unanimously.

ADJOURN

A motion to adjourn was made at 9:05pm by Bill Simon, seconded by Mella Dee Fraser and passed unanimously.



Karen Townsend, Chairman



Sophia Kuznetsov, Administrative Assistant