

Minutes
Aurora Historic Review Board Meeting
Thursday, December 18, 2014, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT Kelly Richardson, CMC City Recorder

STAFF ABSENT: None

VISITORS PRESENT: Tim Kinzer, 21317 Hwy 99E

1. CALL TO ORDER OF THE HISTORIC REVIEW BOARD MEETING

The meeting of December 18, 2014 was called to order by Karen Townsend at 7:00 pm

2. CITY RECORDER DOES ROLL CALL

Chair Abernathy – Let the record show came in late at 7:15

Member Simon – Present

Member Frochen – Absent

Member Fraser – Present

Member Townsend - Present

3. CONSENT AGENDA

a) Historic Review Board Meeting Minutes – November 20, 2014, there were a few corrections stated by Member Townsend and City Recorder Richardson.

b) City Council Minutes – November, 2014 were not in the packet

c) Planning Commission – November, 2014

A motion to approve the Historic Review Board minutes of November 20, 2014, with corrections made was made by Member Fraser and is seconded by Member Simon. Motion passed by all.

4. CORRESPONDENCE –

a) Email from Kuri Gill with the Historic Preservation Office

5. VISITORS

Anyone wishing to address the Historic Review Board concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Historic Review Board could look into the matter and provide some response in the future.

No comments were made during this section.

No visitors present except for the applicants.

6. NEW BUSINESS

- a) Discussion and or Action on Application for fence and roofing at 21317 Hwy 99E property owner Valerie Troyer. Represented by Tim Kinzer. The applicant proposes to replace the white picket fence and to replace the tin and wood shake roof with black composition roofing with white gutters.

The board informs the applicant that for the period wood shingles would be the preferred roofing material however the black composition is allowed per the code. The board also informs the applicant the gutters would also be made of wood for this period of house however there is nothing in the code to regulate gutters.

The proposed white picket fence of 3 to 4 feet high is in compliance with the code however the board informs the applicant it is not required on the property. Per code sections Roof-17.40.150 section A -5 and for the fence 17.40.070 A-1

A motion is made by Member Simon to accept the application as presented and is seconded by Member Fraser. Motion passed by all.

The board also informs the applicant that Mike Bryn's restored the building and would be a great resource of information.

7. OLD BUSINESS

- a) Discussion and or Action on Sign Inventory,
- Member Abernathy presents her information to the board; regarding Aurora Depoe, Home Again, Time after Time, Aurora Antiques, Deer Creek Mercantile, Canvas, Highway 99E Antique Moll, Amy's Pet Grooming, Aurora Auction House, Beyond Art, Scatter Creek Junction, Aurora Colony Fiber Arts and Discovered Treasures.
 - Member Simon presents his information to the board, Northwest Mercantile, Grocery Store, White Rabbit, Birthing Center, Shell Station, and Mr. Sills's property.

There are various issues regarding the properties and letters will be forth coming once the inventory is complete.

ACTION ITEM: City Recorder Richardson is asked to send letters to the New Dental Office and Deer Creek Mercantile informing them that they have not applied for their signs and that the Dental Office sign is not in compliance with title 17. Richardson is also asked to inform Beyond Art to remove their open sign from the sidewalk because it is a hazard.

- b) Discussion and or Action on Historic Inventory List, no discussion at this time.
c) Discussion and or Action on Certified Local Government Grants, which is added to the agenda at this time. There is a brief discussion on the items the board thinks would best be a part of the grant.

ACTION ITEM: City Recorder Richardson is asked to get the following items, Certified Local Government Grant Application and information. A quote for a double sided spiral bound with Mylar cover approximately 95 pages. Put the open position on the board in the city newsletter. Pull 99E Antiques file for the January meeting.

Member Townsend informs the board that she had asked Tim Corcoran to fill the open position and he is considering it.

8. ADJOURN

Chairman Abernathy adjourned the meeting of December 18, 2014 at 8:40 pm.



Gayle Abernathy, Chairman

ATTEST:



Kelly Richardson, CMC
City Recorder