

**HISTORIC REVIEW BOARD MINUTES  
21420 MAIN ST. NE, AURORA OR 97002  
July 24, 2014**

**Staff Members Present:** Kelly Richardson, CMC  
City Recorder

**Others Present:** None

The meeting of July 24, 2014 was called to order at 7:08 p.m. by Vice Chairman Townsend.

**Chairman Townsend takes Roll Call**

Chairman Gayle Abernathy – Absent  
Member Bill Simon – Present  
Member Merrra Frochen – Absent  
Member Mella Dee Fraser – Present  
Member Karen Townsend – Present

**CONSENT AGENDA**

**A. Minutes**

- I. Historic Review Board Minutes – June 26, 2014
- II. City Council Minutes June 2014
- III. Planning Commission Minutes June 2014

A motion to approve the HRB minutes of June 26, 2014, was not made because verification was needed on some corrections. Tabled until the August meeting.

**CORRESPONDENCE**

I.

**VISITORS**

Mayor Graupp informed the group that we are officially in the Oregon Main Street Program and that there will be a 3 board work session in September.

**5. New Business**

**A. Discussion and or Action on Portico/Porch Application at 21883 Airport Rd. Stephen Braun.**

Applicant Draws a picture on the board and shows the location of the porch which is on the south side and is at the new door approved recently on the south side of the original house.

After a brief discussion with the applicant since the siding and roofing materials proposed are the same. This is a contributing structure and the applicant is proposing fiberglass columns and as we (HRB) sympathizes as to the cost involved they need to be wood as the originals are wood and such a significant structure in town. The applicant asks if it would be ok to change it to wood square post beams as that would be more cost effective. The HRB approves of this substitution.

Motion to approve the application is amended with the change that there will not be fiberglass columns but instead either a basic wood cantilever brace to support the porch or wood columns or wood supports that would go to the porch floor is moved by Simon and Seconded by Fraser. Passed by all.

**6. OLD BUSINESS**

- A. **Discussion and or action on Sign Inventory**, there is a brief discussion regarding the form that Member Townsend is proposing to use and everyone agrees on the form. It is decided to date each picture as well.
- B. Letters will go out from the city through HRB once all of the review is finished.

- Discussion begins regarding Krista's Café 21620 Main Street because they did not apply for a paper sign on the door it is decided a letter should go out regarding it. The wall sign is in compliance. (send letter)
- The Aurora Artesian, 21680 Main Street to our knowledge no one has applied for a sign.
- The sign is plastic cortex stapled onto the wood sign it is in non-compliance.
- 21610 Main Street for the Main Street Mercantile we need to check the file to see if they have applied for the following,
  - Aboard, wood
  - lettering on windows
  - wood painted sign over doorway
  - Parapet sign on south side of building.
- 21617 Hwy 99E CANVAS lettering on window is in compliance, (no action)
- 21627 Back Porch Vintage, printing on window has been approved.
  - The A-board is not consistent with the original application. (send letter)

Location is also reviewable because when they made application a ruling on location was considered.

**B. Discussion and or action on Historic Inventory list,** There is a brief discussion regarding the proposed categories as follows:

1. Numerical list of 1 to 100 for example.
2. Address
3. Historical Name
4. Historic Overlay Designation
5. Historic Listing if a landmark or not
6. Height
7. Year constructed
8. Siding materials used to construct
9. Architectural use
10. RLS Date when they were here last
11. Tax lot and map information

Staff is happy with the paint form.

The Board is recommending to PC for language regarding percentage of items allowed out on the front façade or front yard and this is attracting thieves so Townsend will put together a memo to the PC regarding this issue.

Letter to Deer Creek Mercantile letting them know they need to apply for a temporary use permit regarding the Tee Pee.

## **7. ADJOURN**

**Chairman Abernathy adjourned the meeting of July 24, 2014 at 8:35 pm.**

  
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Karen Townsend, Vice Chairman

ATTEST:

  
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Kelly Richardson, CMC City Recorder