

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
June 26, 2014**

Staff Members Present: Kelly Richardson, CMC
City Recorder

Others Present: None

The meeting of June 26, 2014 was called to order at 7:00 p.m. by Chairman Abernathy.

Chairman Townsend takes Roll Call

Chairman Gayle Abernathy – Present
Member Bill Simon – Present
Member Merrra Frochen – Present
Member Mella Dee Fraser – Present
Member Karen Townsend – Present

CONSENT AGENDA

A. Minutes

- I. Historic Review Board Minutes – May 22, 2014, comments regarding clarity on pg 2 & 3 of the minutes.

Simon accept as revised and seconded by Frochen. Passed by all.

A motion to approve the HRB minutes of May 22, 2014, as corrected was made by Member Simon, seconded by Member Frochen and passed unanimously.

CORRESPONDENCE

- I.

VISITORS

No one spoke.

5. New Business

- A. Discussion and or Action on Fence Application for Timbergreen , LLC 21668 Hwy 99E.**

Motion is made to approve the fence application at 21668 Hwy 99E as presented was made by Member Townsend for a white picket fence made of cedar less than 48 inches on the east side of the building and is seconded by Member Frochen. Approved Unanimously.

B. Discussion and or action on Sign Application for Aurora Outdoor Power 14785 Ehlen Road.

Member Townsend points out to the applicant that typically internal lit signs are not acceptable however the code gives us the ability to consider on a case by case situation. The applicant explains that they would be taking down the reader board sign that is currently on the building and the proposed sign(3x6) is smaller than the reader board sign. There is a brief discussion regarding sizes that would be acceptable along with percentages as stated in the code as per section 17:24:070 along with specifically 17:24:100 section B 1, 2 &3.

The applicant is asked to be very specific on what they are asking for because in the past various amounts of unapproved signage continue to be placed on the property. The applicant agrees to the conditions presented by the Board to reduce the size and limit the flyers and or banners.

conditions of approval are as follows:

As per Motion made by Member Townsend with the following conditions of approval and is seconded by Member Simon and passed by all.

1. All other wall signage fall under the 6% rule and for every 17 feet as stated by code
2. As a special dispensation for the internal lit logo sign proposed only one other product advertising sign can be hung on the frontage of the property which is the proposed 12x24max product sign. (Gravelly sign)
3. Temporary Banners will be kept to a minimum and only up for 15 days prior to the sale event and must come down immediately following the event.

C. Discussion and or Action on Project Application for Aurora Outdoor Power 14785 Ehlen Rd. for Re-Roofing and Light Fixture For Signage.

The Board has the following comments to the City Planner regarding the proposed roofing material as per code section 17:40:150 section C and as well as 17:04:050 B sections 1. As stated if what is being proposed is a reroofing situation staff can make determination however we would like to provide a few comments.

As we cannot approve the application as is presented because it has to be exactly what galvanized metal is there and match same style of scallop/profile including coloration and material.

Townsend they do make galvanized with a rust coat and corrugated.

There is no decision made regarding the roof and the above stated comments are provided to staff to make an informed decision regarding the roof application.

As far as the lighting fixture I Move, Member Townsend to accept the light to illuminate sign and is seconded by Member Fraser and is passed by all.

the chain link fence is briefly discussed as to when it went up and what type of screening would be preferred along Airport and Ehlen Rd.

Member Townsend asks the applicant a question regarding your packing material and pallets you have a lot of items and the applicants states that they donate them to Habitat for Humanity.

6. OLD BUSINESS

- A. **Discussion and or action on Sign Inventory**, there is a brief discussion regarding the previously assigned sections of town and they would like to resume this discussion in July. City Recorder Richardson is asked to look for the previous form that was used.

- B. **Discussion and or action on Historic Inventory list**, There is a brief discussion and everyone agrees that at the next meeting they will discuss the categories they think will be needed.

The board also discusses a check list regarding conditional use permits and the importance of the check list. No decision or action is taken at this time.

7. ADJOURN

Chairman Abernathy adjourned the meeting of June 26, 2014 at 8:50 pm.



Gayle Abernathy, Chairman

ATTEST:


Kelly Richardson, CMC City Recorder