

AGENDA
Historic Review Board
City Council Chambers – 21420 Main Street NE, Aurora
Thursday, 7:00 pm
June 26, 2014

1. CALL TO ORDER BY CHAIRMAN

ROLL CALL

2. CONSENT AGENDA

A. Minutes:

- I. Historic Review Board Minutes – April 24, 2014

3. CORRESPONDENCE

I.

4. VISITORS

Anyone wishing to address the Historic Review Board concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Historic Review Board could look into the matter and provide some response in the future.

5. NEW BUSINESS

- A. Discussion and or Action on Fence Application for Timbergreen , LLC 21668 Hwy 99E.
B. Discussion and or action on Sign Application for Aurora Outdoor Power 14785 Ehlen Road.
C. Discussion and or Action on Project Application for Aurora Outdoor Power 14785 Ehlen Rd. for Re-Roofing and Light Fixture For Signage.

6. OLD BUSINESS

- A. Discussion and or action on Sign Inventory
B. Discussion and or action on Historic Inventory list

7. ADJOURN

Historic Review Board

June 26, 2014

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
May 22, 2014**

Staff Members Present: Kelly Richardson, City Recorder

Others Present: Tara McKnight, Canby

The meeting of May 22, 2014 was called to order at 7:06 p.m. by Chairman Abernathy.

Chairman Townsend takes Roll Call

Chairman Gayle Abernathy – Present
Member Bill Simon – Present
Member Merra Frochen – Present
Member Mella Dee Fraser – Present
Member Karen Townsend – Present

CONSENT AGENDA

A. Minutes

- I. Historic Review Board Minutes – April 24, 2014
two changes were discussed one on page 2 regarding removing daughter as it was a girlfriend however ill-relevant to the minutes so it was removed all together. On the last page under old business rather than deadline be set it would be more like a benchmark.

A motion to approve the HRB minutes of April 24, 2014, as corrected was made by Member Townsend, seconded by Member Simon and passed unanimously.

CORRESPONDENCE

- I.

VISITORS

No one spoke.

5. OLD BUSINESS

- A. **Discussion and or action on Sign Inventory**, No discussion on this topic at this time.
- B. **Discussion and/or action on paint color list.**
Everyone on the Board likes how it is written.
- C. **Discussion and or action on Historic Inventory list**, Townsend makes changes to guidelines and Kelly will make updates in draft form in the document for each meeting.

Headings or categories were needed.

6. NEW BUSINESS

A. Discussion and or action on Conditional Use Permit for 21680 Main Street Owners McKnight.

Tara McKnight explains there concept, the goal is to create a garden space and make a positive visual impact as you drive in to Aurora we would like to enhance it and make it palatable and included would be an outside gallery. In the Southeast corner of the lot we want to have a food cart.

Questions regarding the concept from HRB,

1. Is there going to be a lot line adjustment or does the lot you're proposing to do this all on the same lot as the bank building.
2. What are you proposing for landscaping because it makes a difference if it is over \$2500 based on each lot? Checkerboard brick pavers, seating and possibly grass Is what we have so far.

Applicant states that they believe it won't be over \$2500 value out of pocket so shouldn't require an application be made.

3. Fencing what are you proposing what does OCLL require for fencing. Our concern is that you may need a fence application it requires approval as well.

4. How do you propose getting the food cart in there? Applicant states behind the tree we would create a gate so we could bring it in and out that way.

5. Steps, going to area proposed the materials are slabs of nice concrete or natural stone, the board states we have little guidance on what stairs should be made out of. Building codes rules would apply on these.

6. What about tents or canopies the applicant states possibly for an overnight deal because of rain or shade needed for an event we had not really thought about it.

Townsend reads the guidelines regarding tents and canopies however there is little language regarding this in title 17.

The Board states that many of these items were not presented here tonight so it's hard to regulate these items your application is really not complete at this point we have nothing to look at.

Applicant states, regarding the food cart we want it to be a variety of different vendors so the look would change depending on who was on site at the time. Members state and with no information presented on the cart itself we cannot really comment.

Member Simon asks clarification of the rest of the board regarding the guidelines on tents.

Member Townsend states that this was written because too many people were putting up tents.

We are unclear at this point what we are to comment on to Planning Commission because there is not a lot to comment on if no sign app is presented and no landscaping plan is needed.

These are the items that as a board we would need an application for and area of concerns,

1. Fencing application if and when it was needed.
2. Stairs to make sure it fits with the historic preservation of the area.
3. Signage on cart along with application that would be flexible signage for Pheasant run, only if visible from right away (being sidewalks or roadways).
4. Pop up tents and canopies. No preference on color in good condition.
5. Landscape plan with materials submitted along with surfaces and possible pop up tents.

Member Townsend agrees to write the letter for the next Planning Commission meeting addressing our concerns.

7. ADJOURN

Chairman Abernathy adjourned the meeting of May 22, 2014 at 8:50 pm.

Gayle Abernathy, Chairman

ATTEST:

Kelly Richardson, CMC City Recorder

City of Aurora
HISTORIC REVIEW BOARD
Application for Certificate of Appropriateness

PROJECT INFORMATION SHEET

IMPORTANT: In order for your application to proceed in a timely basis, this form and the required attachments **MUST** be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn the complete application in at least **ONE WEEK** prior to the meeting (4th Thursday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

You will need to refer to the *City of Aurora Guidelines for Historic District Properties*, which may be obtained from City Hall.

Name Timbergreen, LLC Date 6-16-2014
Business name (if applicable) Dr. Davenport
Physical address 216608
Mailing address _____
Phone _____ email _____
Type of project(s) List all _____

Zoning: Residential Commercial
Type structure: House Commercial Church
Style: Colony Victorian Craftsman
 Ranch Contemporary
 Other (describe) _____

Project specifics:
 Painting: base color _____ mfg/number _____
 trim color _____ mfg/number _____
 trim color _____ mfg/number _____

Guidelines used. Item/page(s) Title 17 17.40.070
Please bring samples of colors you propose to use.

Fencing: Picket Stock Privacy
 Other (describe) _____

Dimensions: Height 45" Length Aprox 15'
Color White
Material Cedar
Location (as shown on site plan) Rear Door / for garbage screen
Guidelines used: Item/page(s) _____

Roofing: Cedar Shingle Composition
 Other (describe) _____
 Color _____ mfg/number _____
(You MUST bring a sample that is sufficiently large to show what the total roof will look like to insure that it appears as a solid color.)
Guidelines used: Item/page(s) _____

Landscape: Plantings _____
 Trees _____
 Tree Removal _____
Guidelines used: Item/page(s) _____

Other type of project(s): _____

Please note Guidelines used (Item/page(s) for each separate project listed.

Attach the following in order for your application to be accepted:
1. Site plan drawn to scale with project location shown.
2. Elevations, including dimensions.
3. Photograph of property is helpful but not required.

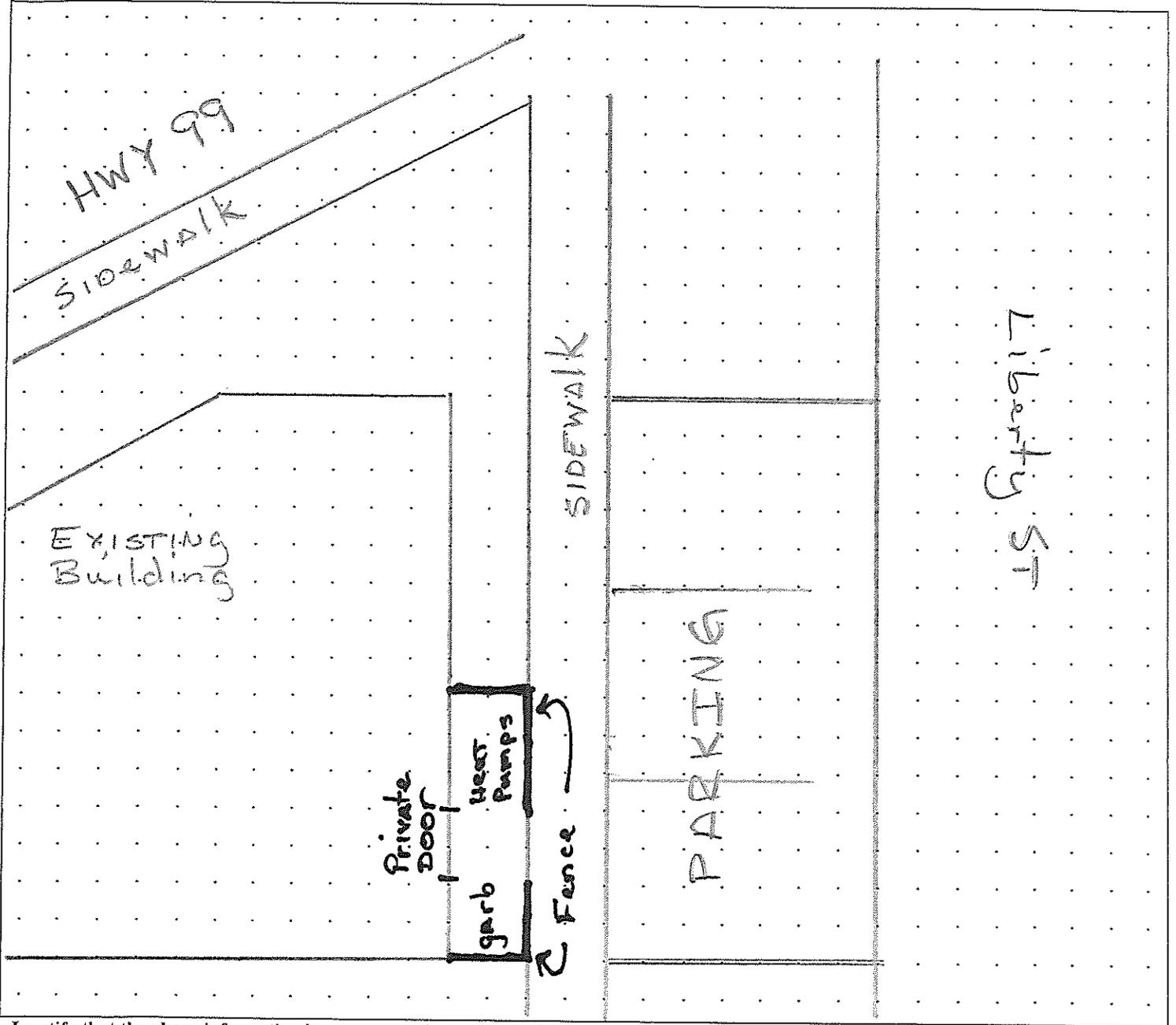
I have completed the application in full and included the above attachments. I understand that any changes or deviations from the presented materials proposed in this application must be submitted and re-examined by the Historic Review Board for final approval.

6-16-14
Date


Signature of Applicant

SITE PLAN MUST SHOW ALL PROPERTY LINES AND DIMENSIONS

- Drawn to Scale: 1 square = _____
- Feet Not Drawn to Scale: Total Acres _____



I certify that the above information is accurate to the best of my knowledge. I AM THE Owner or Authorized Agent

My telephone number is: 503-779-3120 NAME (please print): C.J. Williams
 Applicant's Signature: [Signature] Date: _____
 Applicant's Mailing Address: 238.3 Jericho GSE City: Salem Zip OR 97306

FOR OFFICE USE ONLY

PLANNING: _____ Date: _____
 PUBLIC WORKS: _____ Date: _____
 BUILDING INSPECTION: Acceptable for Planning requirements only _____ Date: _____



City of Aurora
HISTORIC REVIEW BOARD
Application for Certificate of Appropriateness

SIGN APPLICATION

IMPORTANT: In order for your application to proceed in a timely basis, this form and the required attachments **MUST** be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn in the complete application at least **ONE WEEK** prior to the meeting (4th Thursday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

You will need to refer to the City of Aurora Municipal Code for Signs in the Historic District which can be obtained at City Hall.

Name Sherry Joyner Date _____
Business Name ASN DBA Aurora Outdoor Power
Physical Address 14785 ENLERO RD NE ~~SATON~~ Aurora or 97002
Mailing Address 29030 SW Town Center E Suite 202-455 Wilsonville
Phone 503 98678-0263 Email fjasno@comcast.net 97070

Number of signs requested 1

Colors (please bring samples)

Background _____ mfg/number _____
Trim _____ mfg/number _____
Lettering _____ mfg/number _____
Other Design Elements _____

Type signs:

Freestanding sign(s)

Location _____
Size (dimension) _____
Height from ground to top of sign _____
Material of signs _____
Material of supporting structure _____
Font/size _____

Wall sign(s)

Location Picture attached 3x6
Size (dimension) _____
Total wall area (façade) upon which the sign will be mounted (sq.ft) _____
Total sign area (sq.ft) _____
Material of sign Color all blue.
Font/size _____

Code Section 17:24:070 D-1 Product advertising

Avante Garde Book
Hills Manual of Business Forms and Guide
Classica-Roman
Hills Manual of Business Forms
Courier
Hills Manual of Business Forms
Dickens-Bold
Hills Manual of Business Forms and Guide
Domestic Typer
Hills Manual of Business Forms and
Elite
Hills Manual of Business Forms
Fox Trot Medium
HILLS MANUAL OF BUSINESS FORMS AND GUIDE
Garamond-Roman
Hills Manual of Business Forms and Guide
Garth Graphic ATT-Bold
Hills Manual of Business Forms and

Heritage-Bold
Hills Manual of Business For
New Century Schoolbook-Roman
Hills Manual of Business Forms a
Palatino-Roman
Hills Manual of Business Forms and C
Reed-Normal
Hills Manual of Business Forms and Guide
Sans-Light Condensed
Hills Manual of Business Forms and Guide
Souvenir
Hills Manual of Business Forms and Gui
Stymie-Light
Hills Manual of Business Forms and Guide
Tax Type Condensed-Regular
Hills Manual of Business Forms and Guide

Italic Card Types

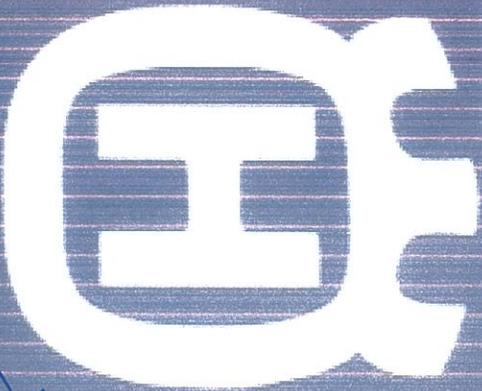
Goudy Old Style-Regular Italic
Hills Manual of Business Forms and Guide
Helvetica Narrow-Italic
Hills Manual of Business Forms and Guide
Kennon Italic
Hills Manual of Business Forms and Guide
AGaramond-Semibold Italic
Hills Manual of Business Forms and Guide
Albatross-Italic
Hills Manual of Business Forms and Guide

Bassett-Italic
Hills Manual of Business Forms and Guide
Chopin-Italic (Caslon Open Face)
Hills Manual of Business Forms and Guide
Dubiel-Italic
Hills Manual of Business Forms and Guide
Frugal Sans-Light Italic
Hills Manual of Business Forms and Guide

Ornamental Card Types

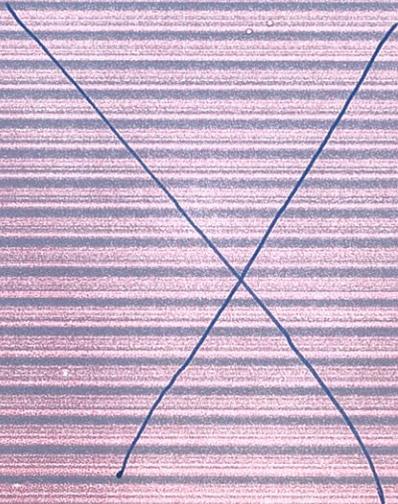
Bodoni Open
Hills Manual of Business Forms and Guide

Husqvarna

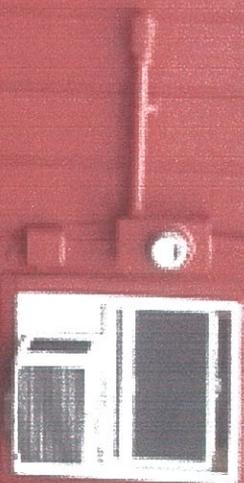
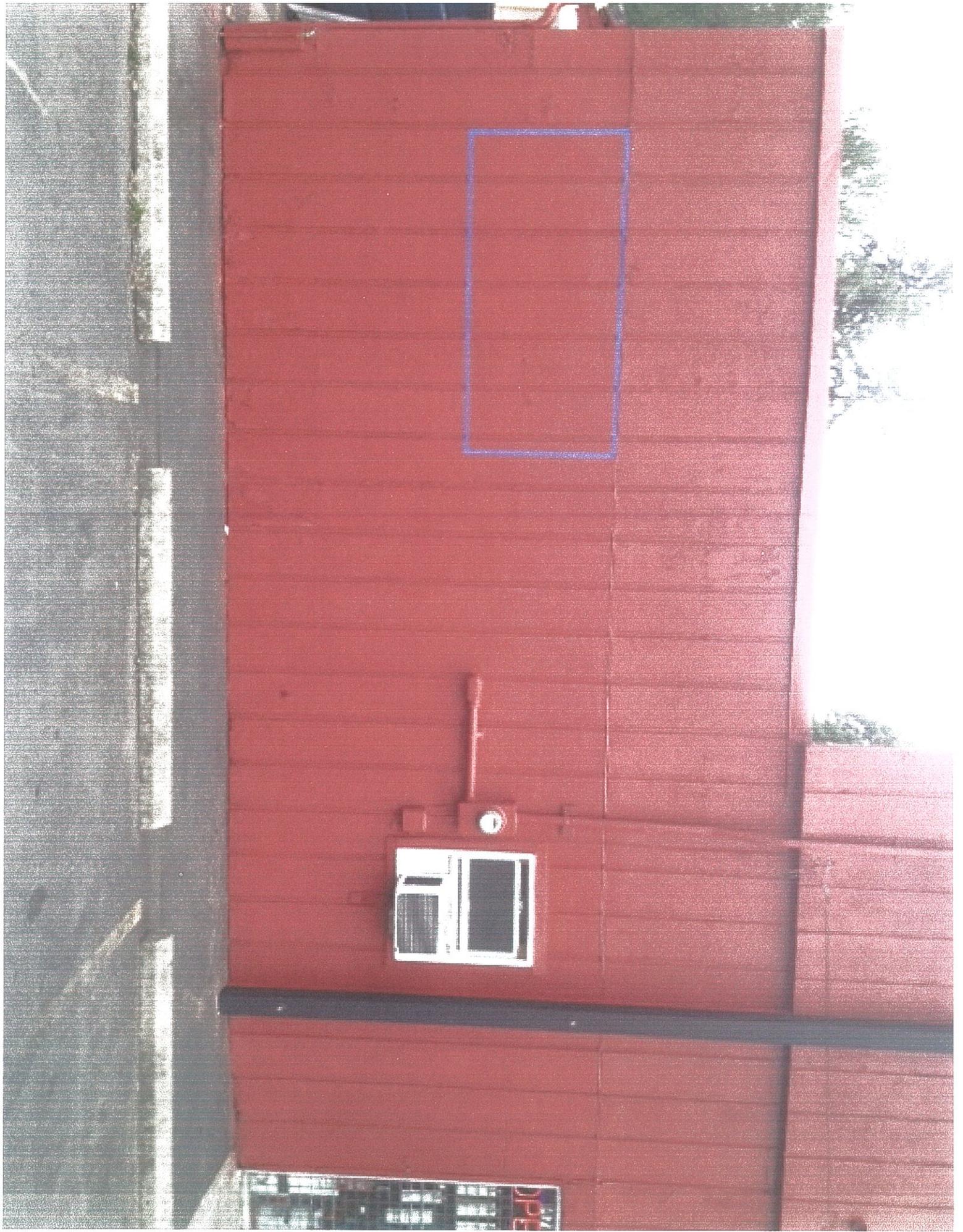


Color
Blue
only

6



3



AURORA OUTDOOR POWER

14785 EHLEN RD NE

AURORA OR 97002

503-678-0263

In reference to the roofing issue, we had an engineer look at the building and it was determined the building cannot withstand the weight of a comp roof, we submit to have the sample metal roofing put on as it is powdercoated so as not to rust. If we put the same tin roof on it will rust and look bad after a few years. *Colorwise As close to original as possible.*

The lighted sign we have submitted for approval is a lighted Husqvarna sign that is required by Husqvarna for the size of dealer we are and discounts we receive. We have submitted a picture of the sign and it will go in the spot where the aurora cycle sign was. The sign is a solid blue with Husqvarna logo and Husqvarna name.

Thank you

Sherry Joyner

City of Aurora
HISTORIC REVIEW BOARD
 Application for Certificate of Appropriateness

PROJECT INFORMATION SHEET

IMPORTANT: In order for your application to proceed in a timely basis, this form and the required attachments **MUST** be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn the complete application in at least **ONE WEEK** prior to the meeting (4th Thursday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

You will need to refer to the *City of Aurora Guidelines for Historic District Properties*, which may be obtained from City Hall.

Name Sherry Jayne Date _____
 Business name (if applicable) ASN DBA Aurora Outdoor Power
 Physical address 4185 Erlen Rd NE Aurora OR 97002
 Mailing address 29030 SW Town Center Ln E Suite 202-455 Wilsonville 97070
 Phone 503 678 6263 email fjasn@comcast.net
 Type of project(s) List all _____

Zoning: Residential Commercial
Type structure: House Commercial Church
Style: Colony Victorian Craftsman
 Ranch Contemporary
 Other (describe) _____

Project specifics:
 Painting: base color Rectory Red similar to 7587 Sherman Williams mfg/number #217 farrow & ball
 trim color black satin mfg/number 2131-10 exterior Expressio
 trim color _____ mfg/number _____
 Guidelines used. Item/page(s) approved as per Kelley Richardson
 Please bring samples of colors you propose to use. as staff.

Fencing: Picket Stock Privacy
 Other (describe) _____
 Dimensions: Height _____ Length _____
 Color _____
 Material _____
 Location (as shown on site plan) _____
 Guidelines used: Item/page(s) _____

Roofing: Cedar Shingle Composition
 Other (describe) Metal - Same Roof & Color
Color Hickory mfg/number —
(You MUST bring a sample that is sufficiently large to show what the total roof will look like to insure that it appears as a solid color.)
Guidelines used: Item/page(s) 17: 04:050 B section 1

Landscape: Plantings _____
Trees _____
Tree Removal _____
Guidelines used: Item/page(s) _____

Other type of project(s): Light fixture.
light above or below to shine on
existing approved signs.

Please note Guidelines used (Item/page(s)) for each separate project listed.

- Attach the following in order for your application to be accepted:
1. Site plan drawn to scale with project location shown.
 2. Elevations, including dimensions.
 3. Photograph of property is helpful but not required.

I have completed the application in full and included the above attachments. I understand that any changes or deviations from the presented materials proposed in this application must be submitted and re-examined by the Historic Review Board for final approval.

6-10-14
Date


Signature of Applicant



**Metal Roofing,
Siding & Building
Accessories**



**METALLION
INDUSTRIES**

**Residential
Agricultural
Commercial**



White



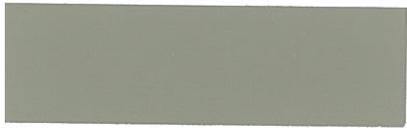
Parchment



Light Stone



Ivory



Hickory



Gray



Charcoal



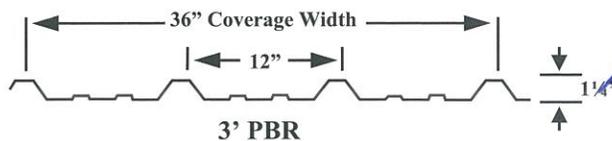
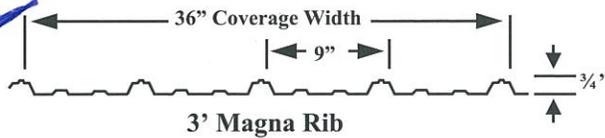
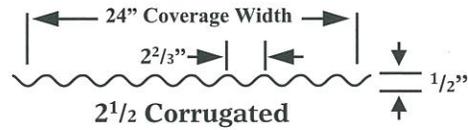
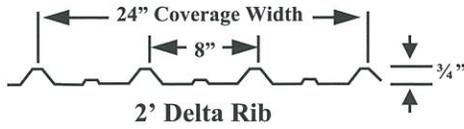
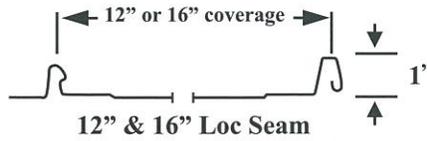
Burgundy



Brick Red



Dark Red



Slate Blue



Dark Blue



Sage Green



Forest Green



Hunter Green



Coco Brown



Dark Brown



Weathered Copper



Black



Copper Penny

Colors listed above are intended to be close representations. Actual color chips are available upon request. Please verify color, gauge, and profile availability. See back page for details. Contact us for other color variations and their associated lead times.