

AGENDA
Historic Review Board
City Council Chambers – 21420 Main Street NE, Aurora
Thursday, 7:00 pm
March 27, 2014

1. CALL TO ORDER BY CHAIRMAN

ROLL CALL

2. CONSENT AGENDA

A. Minutes:

- I. Historic Review Board Minutes – February 27, 2014

3. CORRESPONDENCE

- I. **Copy of Ordinance Number 474 Amendment of Municipal Code & Exhibit A. (electronic packet only)**

4. VISITORS

Anyone wishing to address the Historic Review Board concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Historic Review Board could look into the matter and provide some response in the future.

5. OLD BUSINESS

- A. **Discussion and/or action on paint color list.**
B. **Discussion and or action on Historic Inventory list**
C. **Discussion and or action on Sign Inventory**

6. NEW BUSINESS

- A. **Discussion and or Action on Application for Addition of In-law Suit Located at 21381 Main Street for Paint, Siding, and Roofing.**
B. **Discussion and or Action on Application for Aurora Family and Health 21358 Hwy 99E on Fence.**

7. ADJOURN

Historic Review Board

March 27, 2014

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
February 27, 2014**

Staff Members Present: Kelly Richardson, City Recorder

Others Present: Bill Graupp, Aurora

The meeting of February 27, 2014 was called to order at 7:02 p.m. by Chairman Townsend.

Chairman Townsend takes Roll Call

Chairman Karen Townsend – Present
Vice-Chair Gayle Abernathy – Present
Member Bill Simon – Present
Member Merra Frochen – Present
Member Mella Dee Fraser – Present

CONSENT AGENDA

A. Minutes

- I. Historic Review Board Minutes – January 23, 2014

A motion to approve the HRB minutes of January 23, 2014, as presented was made by Member Frochen, seconded by Member Simon and passed unanimously.

CORRESPONDENCE

VISITORS

No one spoke.

5. OLD BUSINESS

A. Discussion and/or action on paint color list.

Member Townsend explains the fact that she took the paint section in guidelines and adapted it to go with the new paint section in the paint book. The process is

discussed and it is determined that Townsend will take the guidelines and each month make her changes and then hand them to Kelly to add the changes to the document.

- B. **Discussion and or action on Historic Inventory list**, waiting for Mayor Graupp' list of information. Abernathy goes over the history of the project and Mayor Graupp said he could give us the legal description of each property. The inventory is for staff to determine if structures are contributory or not so staff knows what is applicable or not.

Brief discussion on course of action regarding this process and it is suggested to compare it with Marion County records and if board doesn't feel that they line up then make some changes at that point.

6. NEW BUSINESS

Discussion and or Action on Appointment of New Chairman of the Board, we had a nomination and motion on the floor for a new chair Member Abernathy was nominated.

Motion to nominated Member Abernathy to the Chair Position is made by Member Townsend and is seconded by Member Fraser. Motion Passes Unanimously.

7. ADJOURN

Chairman Abernathy adjourned the meeting of February 27, 2014 at 7:50 pm.

Gayle Abernathy, Chairman

ATTEST:

Kelly Richardson, City Recorder

**City of Aurora
HISTORIC REVIEW BOARD
Application for Certificate of Appropriateness**

PROJECT INFORMATION SHEET

IMPORTANT: In order for your application to proceed in a timely basis, this form and the required attachments **MUST** be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn the complete application in at least **ONE WEEK** prior to the meeting (4th Thursday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

You will need to refer to the *City of Aurora Guidelines for Historic District Properties*, which may be obtained from City Hall.

Name Robert Sera Date 01/16/2014
Business name (if applicable) Nw Designer
Physical address ~~9625 SW 135th Ave, Beaverton, OR 97008~~ 21381 MAIN ST. N.E. AURORA, OR
Mailing address 9625 SW 135th Ave, Beaverton, OR 97008 97002
Phone 503-804-0910 email rsera@nwdesigner.com
Type of project(s) List all Residential ADU - Addition in Historic Review Area

Zoning: Residential Commercial
Type structure: House Commercial Church
Style: Colony Victorian Craftsman
 Ranch Contemporary
 Other (describe) _____

Project specifics:
 Painting: base color Dolphin or Polar Drift mfg/number MSL263 /PPU14-17
trim color White on White or Dove White mfg/number GLC26 /GLC37
trim color Smokey Charcoal mfg/number GLN48

Guidelines used. Item/page(s) See Sample Board

Please bring samples of colors you propose to use.

Fencing: Picket Stock Privacy
 Other (describe) _____
Dimensions: Height _____ Length _____
Color _____
Material _____
Location (as shown on site plan) _____
Guidelines used: Item/page(s) _____



INSTRUCTIONS FOR PREPARATION OF A RESIDENTIAL SITE PLAN

Site plan must be current, drawn to scale on 8 1/2 x 11 paper, and show all property lines. If unable to draw to scale, property lines must still be shown noting actual dimensions or total acreage.

Failure to include all of the items listed below may delay the review necessary to obtain a permit

ITEMS THAT MUST BE SHOWN ON YOUR SITE PLAN:

- 1. NORTH ARROW.
- 2. SCALE OF DRAWING.
- 3. STREET NAME accessing the parcel.
- 4. ALL PROPERTY LINES AND DIMENSIONS - existing and proposed.
- 5. DRIVEWAYS AND ROADS - existing and proposed.
- 6. EXISTING AND PROPOSED STRUCTURES - label as "Proposed" and "Existing". Include dimensions and distance to all property lines and other structures.
- 7. UTILITY LINES AND EASEMENTS.
- 8. GEOGRAPHIC FEATURES - ground slope and direction of slope, escarpments, streams, ponds, or other drainage ways. FLAT
- 9. WELLS - existing and proposed on this parcel and adjacent parcels within 100 feet. NA
- 10. FENCES, RETAINING WALLS - location of existing and/or proposed.
- 11. PARTITIONING (if applicable) - shown by dotted lines, with parcels labeled as "Parcel 1", "Parcel 2", etc.
- 12. SEPTIC SYSTEM and REPLACEMENT AREA - existing and proposed. Show existing septic tank, drain field lines and distance from structure(s). NA
- 13. CUTS/FILLS - show existing and proposed.
- 14. ELEVATIONS - at lot corners or construction area and at corners of building site.

If sanitary sewer service is not available, a septic system must be installed. Include the following additional items on the site plan:

- TEST HOLES - show distances between holes and property lines. One test hole should be located in the center of the initial system installation site, the other in the center of the replacement area. Accuracy of location is very important.

Additional information, such as patio slabs, walkways, roof overhangs, etc., may be required for the issuance of your permit.

➤ Permit Specialist Initials _____ Date _____

USE THE REVERSE SIDE OF THIS FORM TO DRAW YOUR SITE PLAN

SITE PLAN FOR PROPOSED RESIDENTIAL DEVELOPMENT

TWO (2) COPIES REQUIRED

Property Owner(s) Name: curtis Phone: _____
 Site Address: _____ City: _____ Zip: _____
 Subdivision: _____ Lot: _____ Block: _____ Manufactured Home Park: _____ Space: _____
 Assessor Map # (T-R-Sec-TL(s)): _____ Total # Acres: _____
 Zoning Designation: _____ Planning Map: _____

SITE PLAN MUST SHOW ALL PROPERTY LINES AND DIMENSIONS

- Drawn to Scale: 1 square = 3/32" = 1'-0"
- Feet Not Drawn to Scale: Total Acres _____

SEE ATTACHED

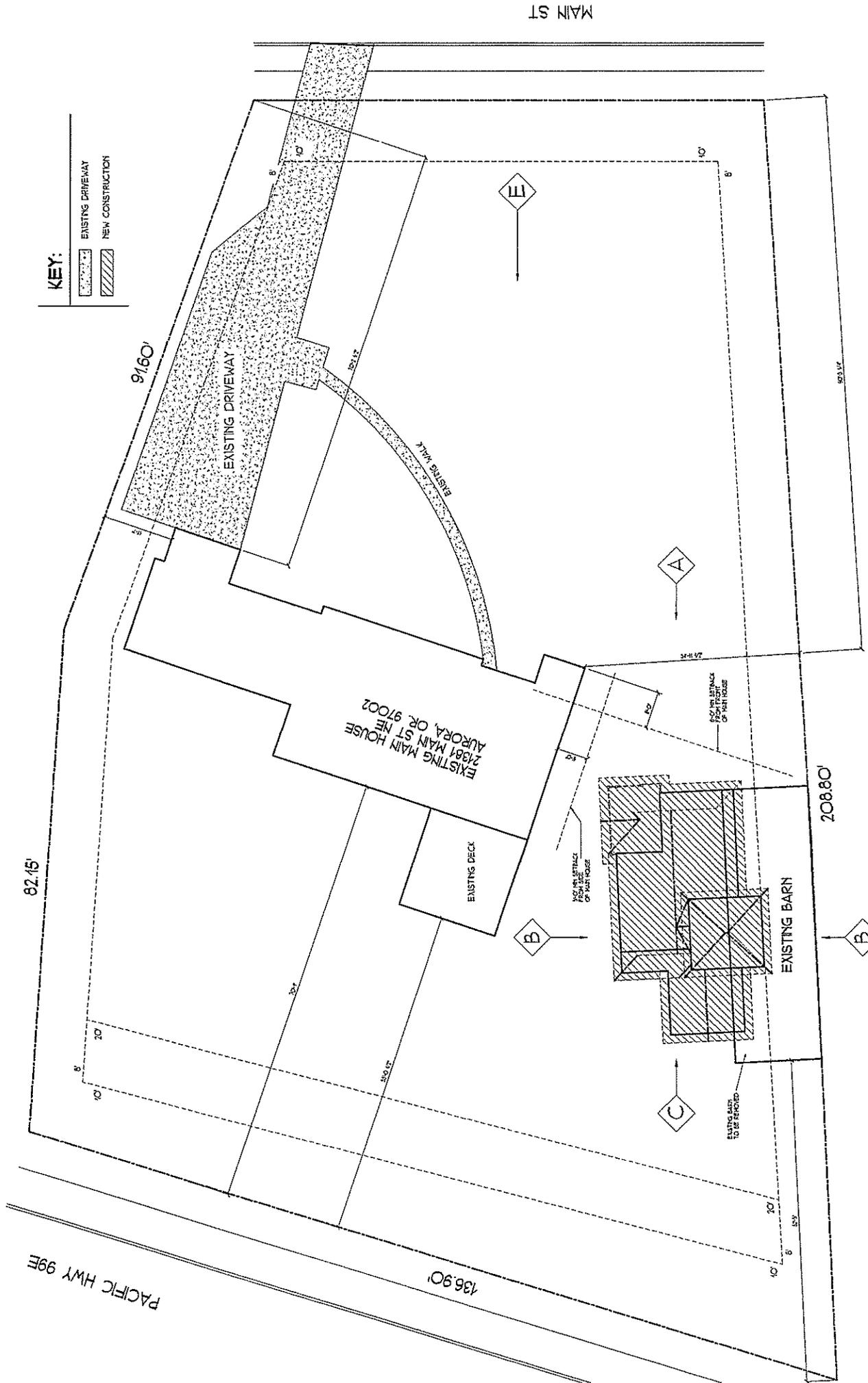
I certify that the above information is accurate to the best of my knowledge. I AM THE Owner or Authorized Agent

My telephone number is: 503-804-0910 NAME (please print): ROBERT SERA
 Applicant's Signature: [Signature] Date: 2/26/2014
 Applicant's Mailing Address: 9625 SW 135TH AVE City: BEAVERTON, OR Zip: 97008

FOR OFFICE USE ONLY

PLANNING: _____ Date: _____
 PUBLIC WORKS: _____ Date: _____
 BUILDING INSPECTION: Acceptable for Planning requirements only _____ Date: _____

KEY:
 EXISTING DRIVEWAY
 NEW CONSTRUCTION



MAIN ST

PACIFIC HWY 99E

PROPOSED ADU SITE PLAN
 TAX LOT 3400, TAX MAP. 41W13B/3400
 21361 MAIN ST NE, AURORA, OR. 97002
 MARION COUNTY, 0.47 AC
 IN THE NE 1/4, NW 1/4 SEC.18 T.4S. R.1W. W.M.



3/23/2020

City of Aurora
HISTORIC REVIEW BOARD
 Application for Certificate of Appropriateness

PROJECT INFORMATION SHEET

IMPORTANT: In order for your application to proceed in a timely basis, this form and the required attachments **MUST** be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn the complete application in at least **ONE WEEK** prior to the meeting (4th Thursday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

You will need to refer to the *City of Aurora Guidelines for Historic District Properties*, which may be obtained from City Hall.

Name AURORA FAMILY HEALTH Date 02/15/14
 Business name (if applicable) SUSIE & TIM CORCORAN
 Physical address 21358 JULY 99 E
 Mailing address PO BOX 173 AURORA 9702
 Phone 503-312-4819 email AURORA COLONY @ GMMH.COM
 Type of project(s) List all FENCE

Zoning: Residential Commercial
Type structure: House Commercial Church
Style: Colony LATE Victorian Craftsman
 Ranch Contemporary
 Other (describe) _____

Project specifics:

Painting: base color WHITE mfg/number _____
 trim color N/A mfg/number _____
 trim color N/A mfg/number _____

Guidelines used. Item/page(s) _____

Please bring samples of colors you propose to use.

Fencing: Picket Stock Privacy
 Other (describe) _____

Dimensions: Height 48" Length 28'
 Color WHITE
 Material CEDAR
 Location (as shown on site plan) SIDE YARD
 Guidelines used: Item/page(s) _____

Roofing: Cedar Shingle Composition
 Other (describe) _____
 Color _____ mfg/number _____

(You MUST bring a sample that is sufficiently large to show what the total roof will look like to insure that it appears as a solid color.)

Guidelines used: Item/page(s) _____

Landscape: Plantings _____

Trees _____

Tree Removal _____

Guidelines used: Item/page(s) _____

Other type of project(s): _____

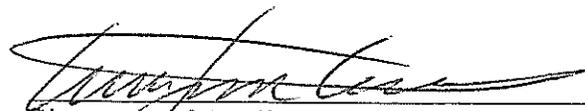
Please note Guidelines used (Item/page(s) for each separate project listed.

Attach the following in order for your application to be accepted:

1. Site plan drawn to scale with project location shown.
2. Elevations, including dimensions.
3. Photograph of property is helpful but not required.

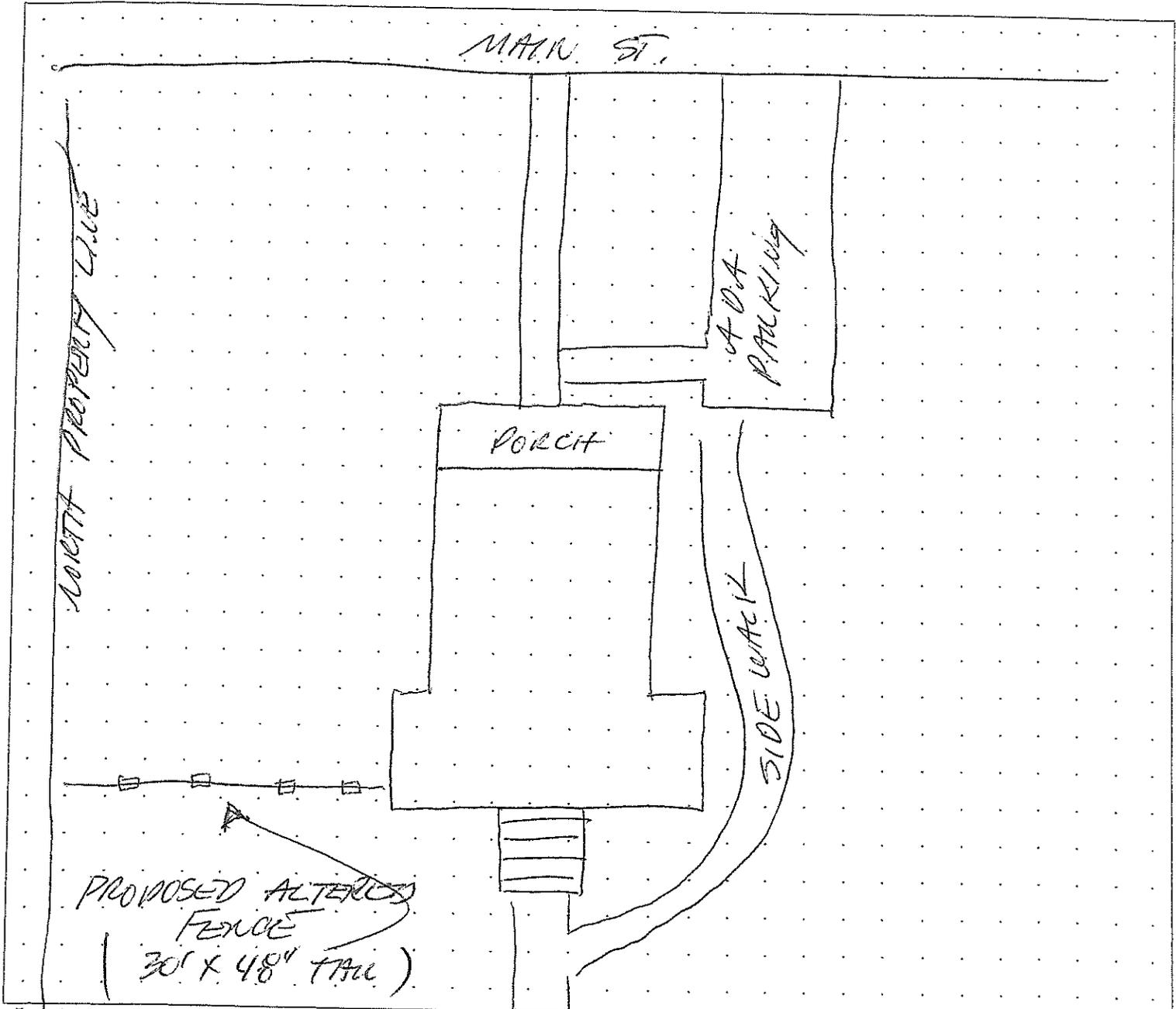
I have completed the application in full and included the above attachments. I understand that any changes or deviations from the presented materials proposed in this application must be submitted and re-examined by the Historic Review Board for final approval.

02/15/14
Date _____


Signature of Applicant
TIM CORCORAN

SITE PLAN MUST SHOW ALL PROPERTY LINES AND DIMENSIONS

- Drawn to Scale: 1 square = _____
- Feet Not Drawn to Scale: Total Acres _____



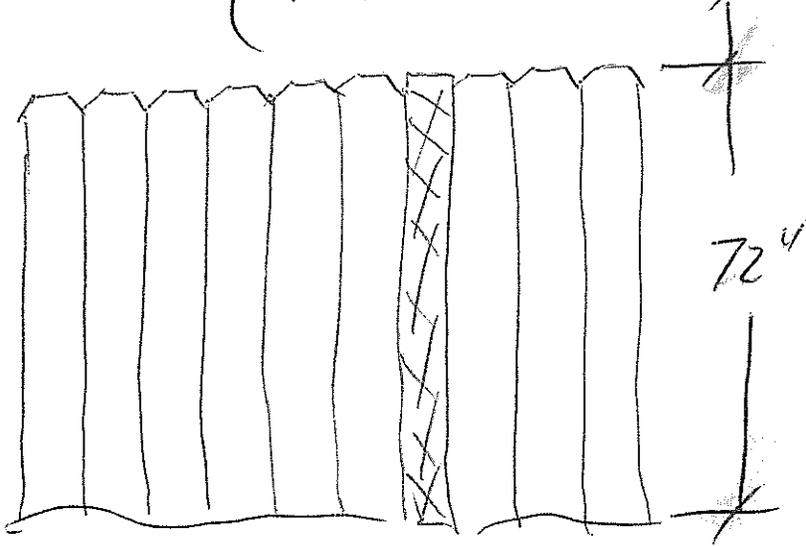
I certify that the above information is accurate to the best of my knowledge. I AM THE Owner or Authorized Agent

My telephone number is: 503 312 4819 NAME (please print): TIM CORCORAN
 Applicant's Signature: [Signature] Date: 02/15/14
 Applicant's Mailing Address: PO Box # 73 City: Appleton Zip: 97002

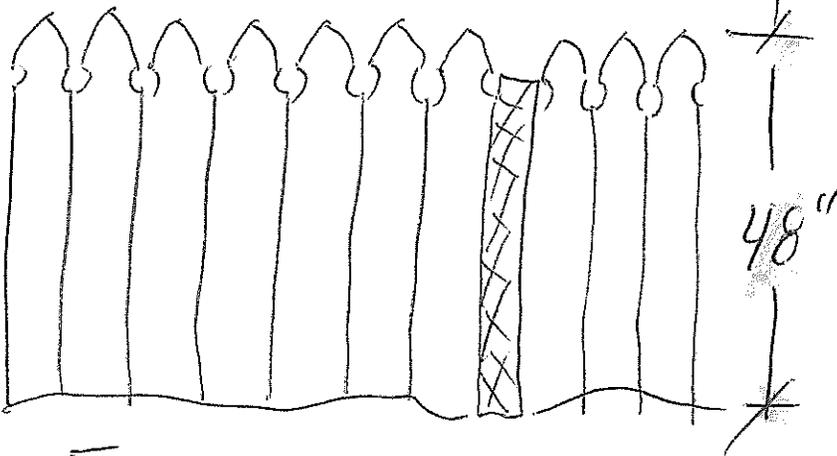
FOR OFFICE USE ONLY

PLANNING: _____ Date: _____
 PUBLIC WORKS: _____ Date: _____
 BUILDING INSPECTION: Acceptable for Planning requirements only _____ Date: _____

SAMPLE OF EXISTING FENCE (30' X 72" TALL)
(NATURAL CEDAR)



SAMPLE OF PROPOSED ALTERATION TO
EXISTING FENCE (30' X 48" TALL)



* FENCE TO BE PAINTED WHITE TO
MATCH HOUSE.

SAMPLE OF PERIOD STYLE PICKET FINIAL

