

AGENDA  
Historic Review Board  
City Council Chambers – 21420 Main Street NE, Aurora  
Thursday, 7:00 pm  
September 25, 2014

**1. CALL TO ORDER BY CHAIRMAN**

**ROLL CALL BY CITY RECORDER**

- Chair Abernathy
- Member Townsend
- Member Fraser
- Member Frochen
- Member Simon

**2. CONSENT AGENDA**

A. Minutes:

- I. Historic Review Board Minutes – August 28, 2014
- II. City Council Minutes August 2014 (not available)
- III. Planning Commission Minutes August 2014

**3. CORRESPONDENCE**

I.

**4. VISITORS**

Anyone wishing to address the Historic Review Board concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Historic Review Board could look into the matter and provide some response in the future.

**5. NEW BUSINESS**

A. NA

**6. OLD BUSINESS**

**A. Discussion and or action on Sign Inventory**

**B. Discussion and or action on Historic Inventory list, Tabled until October**

**7. ADJOURN**

Historic Review Board

September 25, 2014

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped

**HISTORIC REVIEW BOARD MINUTES  
21420 MAIN ST. NE, AURORA OR 97002  
August 28, 2014**

**Staff Members Present:** Kelly Richardson, CMC  
City Recorder

**Others Present:** Bill Graupp, Aurora

The meeting of August 28, 2014 was called to order at 7:00 p.m. by Chair Abernathy.

**Chairman Townsend takes Roll Call**

Chairman Gayle Abernathy – Present  
Member Bill Simon – Present  
Member Merrra Frochen – Present  
Member Mella Dee Fraser – Present  
Member Karen Townsend – Present

**CONSENT AGENDA**

**A. Minutes**

- I. Historic Review Board Minutes – July 24, 2014, pg 2 paragraph with applicant Braun make location more specific. Correct a few minor typos.
- II. City Council Minutes July 2014
- III. Planning Commission Minutes July 2014

A motion to approve the HRB minutes of June 26, 2014, with corrections made was made by Member Townsend and is seconded by Member Frochen. Passed by all.

A motion to approved the minutes of the July 24, 2014 meeting with the corrections stated was made by Member Simon and is seconded by Member Fraser. Passed by all.

**CORRESPONDENCE**

- I.

**VISITORS**

Mayor Graupp reminded everyone of the upcoming work session involving all of the boards in regards to the Oregon Main Street Program.

**5. New Business**

**A. Discussion and or Action on Sign Application for CANVAS 21561 Main Street NE,**

Applicant presents her application with a 4x4 wall sign, made of wood, its two sided, applicant is asked if she will need an A-board. At this point she states no.

Title 17.24.100 F, wall sign it meets all criteria

Color two colors and background meet 17:24:070, wood, shape, color, sign graphics.

Motion to approve sign application as presented is made by Member Fraser and is seconded by Member Simon. Approved by all.

**B. Discussion and or Action on Application for Giesey Store Restoration Project 21281 Main Street.**

Spud Spurb, presents and Brian Asher will be the contractor, Member Townsend asks

- Do you think you will have more items, no AI was a very good historic architect and I believe everything is covered.
- The goal is to preserve as many of the historic architecture is preserved to the best of your ability not to replace items but preserve items as much as possible because these items are made here and are from the original colony. Applicant replies, railings will need to be copies on the south side because this is all rotten, Fascia we can repair these items, the deck will be independent of the posts so it will not sag or droop. The posts will not be sitting on the deck itself.
- Sidewalk standards are new and it will look wrong at this point. What is preference of HRB Member Townsend replies the new standard; Chair Abernathy replies the old style.
- Will the soffits be visible the applicant replies no they will not be visible.
- Original pillars are staying,
- Will the steps be made of wood the applicant replies yes.

**Consensus, of the board is to give the project their blessing. As there questions were all answered and it appears to all be in conformance.**

Member Townsend asks a question regarding the side of the building and the 2x2 spindles that were supposed to be temporary and now have been there for aprox 15 years now. The applicant will look into this as well.

**C. Discussion and or Action on Fee Schedule Recommendations. ,**

Consensus of HRB is to keep the fee schedule as is however it was determined as an add on to city fee schedule for example signs a total of 75.00 would be the appropriate fee for a Historic Review Board sign fee.

Also discussed was the potential of adding a new construction fee of \$10.00 dollars since HRB is to review prior to Planning. It is also confirmed that the special session fee is \$100.00 dollars.

City Recorder Richardson also explains the brief conversation with the Planning Commission and the Mayor regarding percentage of items allowed on display. As per code section 16 it is stated that all items must be inside the walls of the business. Since both Planning and the Mayor thought this was much larger of an issue this will be discussed at length during the next coed update.

## 6. OLD BUSINESS

- A. **Discussion and or action on Sign Inventory**, Member Frochen asks the board members how detailed are we supposed to get regarding this inventory. Member Townsend informs her to fill out the form and that should be sufficient.

Frochen signs were as follows,

- Aurora Outdoor and Power, no action to be taken
  - 3 wall signs
  - 1 A-board
- 14971 First Street Architectural Salvage, no action to be taken
  - 1 wall sign
  - hanging sign facing Ehlen Rd
  - 1 A-board
- Shell Station
  - look at this one again as it wasn't complete.
- Nagel Floor Coverings, needs action
  - 2 product banners, needs action per code 17.24.080 Temp sign and 17.24.060 C section 4.
  - Reader Board (grand fathered in)

- B. **Discussion and or action on Historic Inventory list**, Table until October and they will look at the guidelines corrections in November.

## 7. ADJOURN

**Chairman Abernathy adjourned the meeting of August 28, 2014 at 8:37 pm.**

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Gayle Abernathy, Chairman

ATTEST:

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Kelly Richardson, CMC City Recorder

**Minutes**  
**Aurora Planning Commission Meeting**  
Tuesday, August 05, 2014 at 7:00 P.M.  
Aurora Commons Room, Aurora City Hall  
21420 Main St. NE, Aurora, OR 97002

**STAFF PRESENT:** Kelly Richardson, City Recorder

**STAFF ABSENT:** Renata Wakeley, City Planner

**VISITORS PRESENT:**

**1. Call to Order of Planning Commission Meeting**

The meeting was called to order by Planning Chair Joseph Schaefer at 7:03 p.m.

**2. City Recorder Did Roll Call**

Chairman, Schaefer -	Present
Commissioner, Willman	Present
Commissioner, Gibson	Present
Commissioner, Graham	Present
Commissioner, Fawcett	Present
Commissioner, Weidman	Present
Commissioner, Rhoden-Feely	Present

**3. Consent Agenda**

**Minutes**

- I. Aurora Planning Commission Meeting –July 01, 2014
- II. City Council Minutes – June, 2014
- III. Historic Review Board Minutes – Not ready at this time.

A motion is made by Commissioner Gibson to approve the consent agenda as presented and seconded by Commissioner Willman. Motion Approved by all.

**Correspondence**

- I. **League of Oregon Cities Legal Overview on Medical Marijuana Article.**  
Chair Schaefer asks to look at this again after the election in November.

**4. Visitor**

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

**No one spoke during this section**

## 5. New Business

### A. Discussion and or Action on Interpretation INT-14-03

This non-remonstrance agreement is for 21022 Jenny Marie there is a very brief discussion and according to the staff report the recommendation is to accept as presented.

A motion is made by Commissioner Fawcett to accept the application and take staff's recommendation and is seconded by Commissioner Willman. Motion passed by all.

### B. Discussion and or Action on Main Street Program,

This is more a discussion than action. Chair Schaefer informs the Commission that the application to the Oregon Main Street Program has been accepted and we will be having a 3 board work session prior to our September Planning Commission meeting originally it was to be at 6:30 to 7:30 however because of our public hearing we would prefer it to start at 6 pm instead.

I just want to say that this is not your typical main street program, with ODOT and DLCD this is not about cars and traffic as it is when ODOT is involved this is more towards Economic Development in the downtown historic development area. Commissioner Gibson asks how does this program compare to or relate to the Aurora visioning plan. Mayor Graupp it depends on how it is all rolled out and this is more towards the Historic District and Economic Development and it is not a grant program.

Commissioner Willman informs everyone that she may be gone for the September meeting.

### C. Discussion and or Action on Memo from HRB,

Brief discussion regarding the fee schedule they all thought it best to have one fee for every zone area at \$75.00.

Outdoor display of merchandise, this was not addressed in title 17 follow up question is 0% percent over night or 10% over night.

Consensus of the Planning Commission regarding the display of merchandise is to have City Council decided on enforcement or not because there was so much discussion on the table.

## 6. Old Business

### A. Discussion and or Action regarding Medical Marijuana.

Section 58, this is on recreational marijuana and this is for City Attorney Koho to weigh in on.

Section 59 regarding explains basically what you can do in the zoning and how you could zone it. there is a brief discussion regarding section 60 regarding a petition. Chair Schaefer although I think unlikely to pass. So to recap on medical marijuana what is a grow facility we said have it in the industrial zone and the retail portion in the commercial zone.

OLCC does have a provision regarding how many are within in our town so we do have the ability to limit that. Licensing and to come up with a policy they give around a year.

No action is taken at this time.

## 7. Commission Action/Discussion

- A. City Planning Activity (in Your Packets)  
Status of Development Projects within the City.

**8. Adjourn**

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**Chairman Schaefer adjourned the July 1, 2014 meeting at 8:16 pm**

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Chairman, Schaefer

**ATTEST:**

  
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Kelly Richardson, City Recorder