

**Minutes**  
**Aurora Historic Review Board Meeting**  
Thursday, April 28, 2015, at 7:00 P.M.  
City Council Chambers, Aurora City Hall  
21420 Main Street NE, Aurora, OR 97002

**STAFF PRESENT** Kelly Richardson, CMC City Recorder

**STAFF ABSENT:** None

**VISITORS PRESENT:** NA

**1. CALL TO ORDER OF THE HISTORIC REVIEW BOARD MEETING**

The meeting of April 28, 2016 was called to order by Vice Chair Townsend at 7:05 pm

**2. CITY RECORDER DOES ROLL CALL**

Chair Gayle Abernathy – Absent  
Member John Berard - Present  
Member Mera Frochen – Present  
Member Mella Dee Fraser – Present  
Member Karen Townsend - Present

**3. CONSENT AGENDA**

- a) Historic Review Board Meeting Minutes – March, 2016, & Special April, 2016, the April minutes were called to order by Vice Chair Townsend correction needed.
- b) City Council Minutes – NA
- c) Planning Commission – NA

A motion to approve the Historic Review Board minutes of March 24, 2016 as presented was made by Member Berard and is seconded by Member Fraser. Passed by all.

A motion to approve the Historic Review Board minutes of the April 5, 2016 Special Meeting as amended was made by Member Fraser and is seconded by Member Frochen. Passed by All.

Board members discuss Mr. Corcoran project regarding the width of the sidewalk and his paint choices and briefly regarding the sign. Staff is asked to find out if he had applied for the sign or if it is temporary.

**4. CORRESPONDENCE – NA**

## 5. VISITORS

Anyone wishing to address the Historic Review Board concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Historic Review Board could look into the matter and provide some response in the future. No comments were made during this section.

There were no visitors that spoke during this time.

## 6. NEW BUSINESS

- a) Discussion and or Action on the Lighting Application from the Shell Station 21687 Hwy 99E. City Recorder informs the board that the work has already been done and the board is not pleased that the application is coming in after the fact.

A motion is made to approve the lighting fixture upgrade by Member Berard and is seconded by Member Fraser. Motion Passes by all.

## 7. OLD BUSINESS

- a) Discussion and or Action on The Historic Review Guide, Richardson reports that Planning Commission and Council liked it and felt it was well written.
- b) Discussion and or Action on Large Inventory, Member Townsend updates the group regarding the large inventory and how nice it is and in color. The entire Board thanked Karen for all her hard work.

Member Berard may not be at the May meeting.

## 8. ADJOURN

**Vice Chair Townsend adjourned the meeting of April 28, 2016 at 7:30 pm.**



Karen Townsend, Vice Chairman

ATTEST:



Kelly Richardson, CMC  
City Recorder