

**Minutes**  
**Aurora Historic Review Board Meeting**  
Thursday, March 24, 2016, at 7:00 P.M.  
City Council Chambers, Aurora City Hall  
21420 Main Street NE, Aurora, OR 97002

**STAFF PRESENT** Kelly Richardson, CMC City Recorder

**STAFF ABSENT:** None

**VISITORS PRESENT:**

**1. CALL TO ORDER OF THE HISTORIC REVIEW BOARD MEETING**

The meeting of March 24, 2016 was called to order by Chair Abernathy at 7:02 pm

**2. CITY RECORDER DOES ROLL CALL**

Chair Gayle Abernathy – Present  
Member John Berard - Present  
Member Merrra Frochen – Absent  
Member Mella Dee Fraser – Present  
Member Karen Townsend - Present

**3. CONSENT AGENDA**

- a) Historic Review Board Meeting Minutes – February
- b) City Council Minutes – NA
- c) Planning Commission – February 2016

A motion to approve the Historic Review Board minutes of February, 2016 as presented was made by Member Berard and is seconded by Member Townsend. Passed by all.

Member Berard asks City Recorder Richardson a few questions as to what is happening at the Planning Commission meetings regarding the Airport. Richardson explains that they have begun and EOA analysis regarding the Urban Growth Boundary. Also Richardson suggests for him to attend the meetings to get more of the discussion.

**4. CORRESPONDENCE – NA**

**5. VISITORS**

Anyone wishing to address the Historic Review Board concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Historic Review Board could look into the matter and provide some response in the future. No comments were made during this section.

There were no visitors that spoke during this time.

**6. NEW BUSINESS**

- a) Emergency/Per Potential Safety Hazard Discussion and or Action on Application for porch railing located at 21631 Main Street. Member Townsend declares ex-parte contact with Mike Brynes the property owner. Townsend explains to the group that they will be like a cap on a 4x4 post painted white similar to the ones at Time after Time made of wood. He will need to devise something that will allow him to connect to the posts and look seamless in design.

Motion to approve the application as presented to conform to title 17 design standards is made by Member Fraser and is seconded by Member Berard. Motion Passes.

Member Berard also begins a brief discussion regarding a political sign that is located across from the White Rabbit Bakery on 99E. He points out that it doesn't meet the code standards for political signs. Then the discussion reveals two other sign violations that City Recorder Richardson is asked to look into Colony Pub A-Board and the Mc Clarens Auction House A-Board sign they are both plastic.

**7. OLD BUSINESS**

- a) Discussion and or Action CLG Grant, there was a very brief discussion regarding the status of the projects involved with the grant. Currently Member Townsend is editing the inventory and in your packet you will see the Guide for your review.
- b) Discussion and or Action regarding the Design Guidelines, Currently Member Townsend is editing the document.

**Action: None**

Member Townsend asks other members if they have driven by 21317 Hwy 99E the Corcoran building and the members discussed many items that they felt were not what was originally submitted along with the fact that they didn't return this meeting with the items previously asked for. The consensus of the board was to issue a stop work order regarding the porch and ADA ramp until they comply with the code and their requests.

// .// //

// .// //

**8. ADJOURN**

**Chairman Abernathy adjourned the meeting of March 24, 2016 at 8:07 pm.**



Karen Townsend , Vice Chairman

ATTEST:



Kelly Richardson, CMC  
City Recorder