

AGENDA
Aurora City Council Meeting
Tuesday, August 09, 2011, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

1. Call to Order of the City Council Meeting

2. City Recorder Calls Roll

Mayor Meirow
Councilor Brotherton
Councilor Roberts
Councilor Sahlin
Councilor Taylor

3. Consent Agenda

- I. City Council Meeting Minutes – July 12, 2011
- II. Planning Commission Meeting Minutes – July 05, 2011
- III. Historic Review Minutes – June 23, 2011, Notice of Decisions sent out.

Correspondence

- I. Email regarding phone call complaint.
- II. DLCD 2011 Land Use Legislation
- III. Email from WaterISAC Advisory on Utilities.
- IV. Meeting Notice from State Citizen Advisory Committee (CIAC)

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

5. Discussion with the Parks Committee

- a. **Parks Committee Report (not in packet)**

6. **Discussion with Traffic Safety Commission**
 - a. **Traffic Safety Report (not Included in your packet)**
 - b. **Correspondence**

7. **Reports**
 - A. **Police Chief's Report** – (included in your packet)
 - B. **Finance Officer's Report – Financials** (included in your packets)
 1. Revenue & Expense Report
 - C. **Public Works Department's Report** – (included in your packet)
 1. Monthly Status Report (Storm Water)
 2. Monthly Status Report (Water)
 - A. Waste Water Treatment Plant Update (from Otis Phillips)
 - D. **City Recorder's Report** (included in your packet)

 - E. **City Attorney's Report** – (not Included in your packet)

8. **Ordinances and Resolutions**
 - A. **Ordinance Number 465 Update Wave Broadband Franchise Agreement.** This will be the second reading.

9. **Old Business**
 - A. **Discussion and or Update on Aurora Airport Master Plan**
 - B. **Discussion and or Action on Water System Development Charges.**

10. **New Business**
 - A. **Discussion and Review of Resolution Number 538, A Resolution Establishing New Fees and Related Charges for the City of Aurora's Administration and Finance Department.**

11. **Adjourn**

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped

CONSENT AGENDA

Meeting Minutes

Correspondence

Financials

Other Items

Minutes
Aurora City Council Meeting
Tuesday, July 12, 2011 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Bob Southard, Public Works Superintendent
Kelly Richardson, City Recorder,
Brent Earhart, Chief of Police
Jan Vlcek, Finance Officer
Otis Phillips, Waste Water Operator

STAFF ABSENT: NONE

VISITORS PRESENT: Bill Graupp, Aurora
Jessica Brotherton, Aurora
Aaron Reed, Aurora

1. Call to Order of Regular Meeting

The meeting was called to order by Mayor Jim Meirow at 7:00 p.m.

2. City Recorder does Roll Call

Councilor Taylor –Present
Councilor Roberts – Present
Councilor Sahlin – Present
Councilor Brotherton - Present
Mayor Meirow – Present

3. Consent Agenda

- I. City Council Meeting Minutes – June 14, 2011 and June 23, 2011 Special Meeting
- II. Planning Commission Meeting Minutes – June 07, 2011
- III. Historic Review Minutes – May 23, 2011

Correspondence

- I. Progress report on Historic Guidelines from Historic Review Board. *Council comments here were that they feel HRB is strongly saying that they do not feel changes need to be done. Council suggests that we let planning work on this with HRB and council to stay out of it until then.*

A motion to approve the consent agenda was made by Councilor Taylor and seconded by Councilor Brotherton. Motion Passes Unanimously.

4. **Visitor**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Aaron Reed, brought up his concerns regarding holidays not being worked since Chief Conboy, Mayor Meirow went down a lengthy list of hours and holidays worked by the police officers. Reed brings up DMV records of present Council members, City Attorney Koho will look at this but everyone has DMV records.

5. **Discussion with the Parks Committee**

- **Parks Committee Report (in packet)**
 - Vlcek states July party was nice.
 - Volunteers to tag the trees
 - We have a survey crew who have volunteered (DK & Associates)
 - Ballard has been put back at the park
 - Ball field is looking good.
 - City Attorney has donated 300.00 of the 500.00 needed for ball field; it has been deducted from his bill.

6. **Discussion with Traffic Safety Commission**

- a. **Traffic Safety Report (not Included in your packet)** Council received confirmation that Wettstein and Nickolson have in fact resigned from the Traffic Safety Commission, staff is directed to send letters of thanks.
 - Airport Road is to be widened starting in August
 - Two positions created on board

7. **Reports**

A. Police Chief's Report – (included in your packet)

Chief Earhart summarizes his report to the Council.

- Assisted with the North Marion Graduation Party
- Investigated a hit and run
- Responded to a domestic call
- Vehicle maintenance bill on squad car front end damage while helping a motorist.

There were no more questions of the Chief.

B. Finance Officer's Report – Financials (included in your packets)

1. Revenue & Expense Report

Vlcek summarizes her report.

- Email received from Billbury currently working on the final report for the water filtration system, it came in 9,000 less than anticipated.
- Two amendments were made.

There were no other questions from the Council.

C. Public Works Department's Report – (included in your packet)

1. Monthly Status Report (Storm Water) Southard reads his report.

- Beneficial Use Report has been completed.
- 2. Monthly Status Report (Water)**
- On July 3rd we lost water for a few hours, and no response on a holiday weekend from our experts.
 - We will be beginning painting lines in preparation for Aurora Colony Days
 - Did some cleaning in the park along with pressure washing the picnic tables which there are 3 tables in need of maintenance.
 - Council suggests the north wetlands in need of mowing.

No more questions of Southard.

A. Waste Water Treatment Plant Update (from Otis Phillips)

- Summarizes the irrigation and production of the plant which is in good condition.
- Most of the weeding has been completed in the orchard
- Geo –Tube have arrived and liners are on order.
- Soil samples are right where they should be.

There were no more questions from the Council.

D. City Recorder's Report (included in your packet)

Gives a brief over view of the monthly report as attached.

- A. Review of utility billing account** was discussed briefly, between Council members about the accounts previously discussed. Where Council stated they would look at it which we have done.
- Brief discussion on the progress of the City web-site and the updates that staff are currently working on with Jonathan Gibson.
 - Mayor Meirow did ask once we have this web-site up who will be maintaining it
 - There has been discussion that staff will receive training to do a certain amount of it and then Gibson will do the majority of it or whom the Council decides.
 - Council did like the look of the new web-site design.

No questions from the Council.

E. City Attorney's Report – (not Included in your packet)

- Wrathal Lien letter to go out.

- State and county still say we gave them the program, Mayor says what are our consequences if we move forward. How do we find out the consequences? City Attorney Koho does not know exactly however he will look into it and report back next month.
- House at 21852 Airport Road, Attorney Koho will write another letter to accompany the original dated letter from March, Mayor Meirow will speak to him and go over it with him.
- CIS conference. Attorney Koho may attend this year.
- Koho states that Wally Lein is a lawyer whose specialty is real property areas and can help assist in these areas under his direct supervision in order to boost customer service with his office. (Council agrees that this would be an asset to the City)
- I have received a subpoena in the Reedy case in regards to some advice I gave the City, which his attorney knows better and I will respond accordingly.
- We need to get the Netter easement done and recorded, City Recorder, Kelly Richardson was instructed to call DK and Associates.

There were no more questions of Koho.

Joe Fidanzo of Aurora asks Council who will maintain the property, council states that Netter will mow soon.

8. Ordinances and Resolutions

A. Resolution Number 632 Resolution Increasing Water Rates For Users Of The City Water System. Repealing Resolution Number 609

A motion to approve Resolution Number 632 was made by Councilor Taylor and seconded by Councilor Brotherton. Motion Passes Unanimously.

B. Resolution Number 633 Resolution OF The City Adopting A New Sanitary Sewer System Rate, Repealing Resolution 610

A motion to approve Resolution Number 633 was made by Councilor Sahlin and seconded by Councilor Taylor. Motion Passes Unanimously.

C. Resolution Number 634 Resolution Adopting Updates to the City of Aurora Addendum to the Marion County Multi-Jurisdictional Natural Hazards Mitigation Plan.

A motion to approve Resolution Number 634 was made by Councilor Brotherton and seconded by Councilor Taylor. Motion Passes Unanimously.

D. Ordinance Number 465 Update Wave Broadband Franchise Agreement. This will be the first reading. Section 2 delete 2016 and 2017, please forward comment to Wave about continuing to agree the preference for a 5 year contract.

This is first reading of Ordinance Number 465 a motion to approve first reading was made by Councilor Taylor and is seconded by Councilor Brotherton. Motion Passes Unanimously.

9. Old Business

- A. Discussion and or Action on Health Hazard Abatement DEQ issue** The Mayor explains the situation, on abatement of drywells because these are in the urban growth boundary which forces them to annex into the city and forces them to hook up to water. The state has said without extension within 5 years we will have to do something and until then a permit can be done at about a cost 20 thousand dollars until abated. The three property owners were identified and Koho presented them with a letter explaining this situation. Mayor Meirow did speak to Mr. Olinger very nice people, they are however very happy to be living in the County and has not shown a big interest in annexation. They had discussed that they would donate property to help create a solution however they didn't want to pay for it, and they did want some hefty improvements done so we will need to keep in contact and move forward. There is legitimate 3 options. Discussion with property owner Fidanzo about another possibility of using the well only for irrigation, there are two opinions discussed one says you could do this the other says no you can't we need to identify which is correct.
- B. Discussion and or Update on Aurora Airport Master Plan** Mayor Meirow asks Nick Kaiser for an update. Nick explains that they have chosen option II 800 feet to the North and staying in there bounds. The next meeting is September 15 at 5:30. If FFA doesn't get approved then look at option III.
- C. Discussion and or Action on Water System Development Charges.** Tabled until finished.

10. New Business

- A. Discussion and or Action on if a Code Enforcement Officer is needed.**
- Councilor Sahlin likes the procedure City Recorder, Richardson explains the courtesy notice process the Council decides this is a good plan and we will try it for 6 months they think this is a good start. The Council is asking for a report each month on who and what is noticed.

11. Adjourn

A motion to adjourn the July 12, 2011 meeting at 9:05 pm was made by Councilor Sahlin and seconded by Councilor Roberts. Motion Passes Unanimously.

Jim Meirow, Mayor

ATTEST:

Kelly Richardson, City Recorder

Minutes
Aurora Planning Commission Meeting
Tuesday, July 05, 2011 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

COMMISSIONERS PRESENT: Nick Kaiser, Joseph Schaffer
Bill Graupp, Steve Braun, Jonathan Gibson

COMMISSIONERS ABSENT: Bud Fawcett, Robert Graham

STAFF PRESENT: Kelly Richardson, City Recorder
Renata Wakeley, City Planner

VISITORS PRESENT: Sam Neer, Aurora

1. Call to Order of Planning Commission Meeting

The meeting was called to order by Planning Chair Nick Kaiser at 7:02 p.m.

2. Consent Agenda

Minutes

- **Planning Commission Meeting** – June 07, 2011
- **City Council** – May 10, 2011

Correspondence

- **Email about process of guideline change.**

A motion to accept the consent agenda for June 07, 2011 was made by Commissioner Gibson and seconded by Commissioner Braun. Motion Passes Unanimously.

3. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

Sam Neer asked Commissioners about the status of the stop work order issued by the City in regards to his property at 20983 Filbert for his accessory structure.

4. New Business

NONE

5. Unfinished Business

A. Aurora State Airport Master Plan Review Update

- Scenario 1 was the preferred decision,
- Displaced runway not funded by FAA

- There is one more PAC meetings scheduled for September

B. Discussion and or Action on Historic Review Guidelines

- Jason Sahlin asks Commissioners to become more familiar with the Historic Review Guidelines for the next meeting.
- Inventory will begin mid-July
- Workshop for Planning Commission only in September

C. Discussion and or Action on the TGM Workshop Update.

- City Planner, Wakeley presented information on the TGM Workshop
- Commissions concern is that they didn't really see a lot of the public comments
- Commission thought it would have been better if a draft would have been done and then comments given before final plan was written.

6. Commission Action/Discussion

**A. City Planner Activity Sheet (not in your packets)
Status of Development Projects within the City: Attached.**

City Planner Wakeley read her report.

- 20983 Filbert accessory structure report
- Does Planning want further interpretation of code on accessory structures
- Planning would like interpretation of the code
- Gives a brief report on the TGM Plan. Planning members would like to know where the comments from public are on the economic development vs safety, and drainage.
- Were the property owners called?
- Gives brief overview of her written report

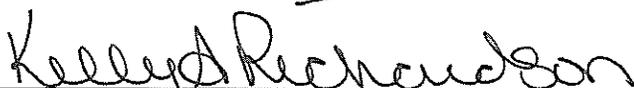
9. Adjourn 8:43 P.M.

A motion to adjourn the July 05, 2011 meeting is made by Commissioner Schaefer and seconded by Commissioner Graupp. Motion Passes Unanimously.



Nick Kaiser, Chairman

ATTEST:



Kelly Richardson, City Recorder

HISTORIC REVIEW BOARD MINUTES
21420 MAIN STREET NE, AURORA
June 23, 2011

Board Members Present: Bob Thuemmel, Karen Townsend, Cheryl Hauser, James Frackowiak

Board Members Absent: Nicole Wilcox

Staff Members Present: Mary Lambert, Court Clerk

Others Present: Terri Roberts - City Council Liaison

The meeting of June 23, 2011 was called to order at 7:02 p.m. by Chairman Bob Thuemmel.

CONSENT AGENDA

A motion to approve the minutes of May 26, 2011, with correction, was made by James Frackowiak, seconded by Cheryl Hauser and passed unanimously.

A motion to approve the minutes of May 23, 2011, was made by Karen Townsend, seconded by Cheryl Hauser and passed unanimously.

VISITORS

Paul Belz-Templeman 21553 Liberty St NE Aurora

OLD BUSINESS

A. Discussion of updating the Historic Guidelines per City Council request.

- Karen Townsend contacted the State Historic Preservation Office and was able to obtain interns to update the inventory in July. She wrote a short notice for the newsletter that goes out in the water bill to let property owners know people will be looking at homes.
- Karen Townsend stressed the need to keep moving forward on this project.
- Terri Roberts stated the City Council wants to know what suggestions HRB comes up with but the Council will also make suggestions.
- Karen Townsend suggested going online to see other historic cities material lists.
- Terri Roberts stressed the board should focus more on what materials they would like, not what other cities do.
- Karen Townsend pointed out that the code states, under Purpose, the preservation of buildings and sites and the visual character of the district. She

noted that every home in the district contributes either positively or negatively to the district as a whole.

- Karen Townsend would like to get away from the term “Historic” and use “Architecturally Significant”.
- Karen Townsend cautioned making changes without thinking through all the consequences. This should not be a quick process and the council needs to know that.
- Karen Townsend pointed out changes have been made to the materials lists giving siding, roofing and windows as examples.
- Karen Townsend noted the need to decide what the HRB wants to do – per the code, we are supposed to be protecting the visual character of the district and it should be true to history.
- Cheryl Hauser pointed out that some areas of the historic district don’t feel as though they are historic, for example Kasel Court.
- Bob Thuemmel suggested we let Council know we have SHPO helping with the inventory and are looking for a rational basis to consider material changes based upon the style of the house and its historical significance.
- Bob Thuemmel asked that each member look at a few other cities with historic districts. They will be looking at how they categorize properties, materials allowed/disallowed, and note if it is applied district wide or only to specific properties.
- Karen Townsend would like the city attorney to read the Design Review Guidelines for Historic District Properties.
- Cheryl Hauser suggested a member of SHPO attend a city council meeting.
- Terri Roberts stated it is Council’s opinion that the planning commission writes the codes to which Karen Townsend rebutted that the Historic Review Board wrote their guidelines in conjunction with the city planner.
- Karen Townsend will write a letter to Council letting them know where the HRB is in this process.
- James Frackowiak wondered what would happen if the HRB told Council they didn’t want to change anything in the guidelines at this time.
- Karen Townsend responded it is good to revisit the guidelines occasionally and noted they have been revised several times by the board.
- Cheryl Hauser noted the HRB is the caretaker of the guidelines; they are there to follow them.

B. Sign guideline discussion.

- Terri Roberts noted council would like this item discussed.
- Karen Townsend noted this item has been visited at different times in the last 2 years – it was decided to leave the font list as is and historic precedence was found allowing the 10% reverse lettering.
- This item will be removed from the agenda.

NEW BUSINESS

A. Discussion of landscape application for Pheasant Run Winery Tasting room, 21690 Main St., from Carl McKnight.

- Bob Thuemmel stated he did not like taking up this application without the applicants being present.
- Karen Townsend suggested a few members can take a look at a sample of the brick if the applicants would bring it into City Hall.
- Bob Thuemmel noted there are several items listed on the application, many of them not clear, and there are no samples.
- It was concluded the application should be denied due to lack of information.

A motion to deny this application was made by James Frackowiak, seconded by Cheryl Hauser and passed unanimously.*

B. Discussion of walkway and wheel chair lift housing application for Aurora Presbyterian Church, 21553 Liberty St., from Paul Belz-Templeman.

- Paul Belz-Templeman confirmed that the siding to be used will be wood.
- It was noted that double steel handrails are usually not appropriate in the historic district but is acceptable due to code.
- It was requested the handrail be a matte finish.
- Karen Townsend noted the application complies with the Design Review Guidelines for Historic Properties, Church Rehabilitation and Restoration, page 50, #75, bullet 1 and #76, bullet 1.

A motion to approve the application as presented was made by Karen Townsend, seconded by James Frackowiak and passed unanimously.

C. Discussion of A-frame sign application for The Corner House Café, 21668 Hwy 99E, from Pete and Amy Lake.

- Karen Townsend noted that cartoon images are prohibited in the Aurora Municipal Code, Title 17, chapter 17.20.070, section C, number 2.
- It was noted there was no font type listed.

A motion to deny the application based on 17.20.070, C, #2, Keep Graphics Simple, noting the applicant needs to look at that and also needs to identify a font style was made by Cheryl Hauser, seconded by James Frackowiak and passed unanimously.

A motion to appoint Cheryl Hauser as Vice Chair of the board was made by James Frackowiak, seconded by Karen Townsend and passed unanimously.

Bob Thuemmel left the meeting at 8:14 pm.

ADJOURN

A motion to adjourn was made at 8:23 pm by Karen Townsend, seconded by James Frackowiak, and passed unanimously.

Bob Thuemmel, Chairman

Mary C. Lambert, Court Clerk

*Prior to releasing a Notice of Decision on the Pheasant Run Winery Tasting Room patio application, it was suggested by board members that the application be considered incomplete, thereby halting the progress of time on the application and allowing the applicants the opportunity to provide materials samples or to be present at a meeting where the necessary visual aspects of the project can be understood. Staff notified applicant of this on June 28, 2011 by phone.

NOTICE OF FINAL DECISION
APPLICATION DENIED BY THE HISTORIC REVIEW BOARD
CITY OF AURORA

Date application was heard by HRB: June 23, 2011

Date this Notice is mailed: July 15, 2011

Name of Applicant: Pete and Amy Lake for The Corner House Cafe

Applicant's Mailing Address: 21668 Hwy 99E NE Aurora, OR 97002

Project Description: One A-Frame sign

Subject Property Address: 21668 Hwy 99E NE Aurora, OR 97002

Findings:

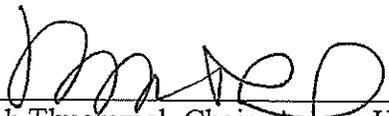
This application has been denied per Aurora Municipal Code Title 17.20.070, C, #2, Keep Graphics Simple, and no font style was listed.

Recommendation:

It is recommended that the applicant resubmit application after reviewing Aurora Municipal Code Title 17.20.070 and choosing a font from 17.20.140, List of approved font types.

The findings and conclusion on which this decision is based are contained in the minutes for the HRB meeting at which this decision was made and the audio-tape record of the HRB's meeting and deliberations. The minutes and audio-taped record are available at Aurora City Hall, 503-6789-1283, 21420 Main Street NE, Aurora, Oregon.

The Historic Review Board's decision is final on the date that this notice is mailed. Any party with standing may appeal this decision in accordance with the City of Aurora Municipal Code which provides that a written appeal, together with the required fee, shall be filed with the City Recorder within fifteen (15) calendar days of the date the Notice of Decision was mailed. The appeal fee schedule and forms are available from the City Recorder at City Hall, 21420 Main Street NE, Aurora, Oregon 97002.



Bob Thuemmel, Chair, Aurora Historic Review Board

7/14/11

Date of Signature

NOTICE OF FINAL DECISION
APPLICATION APPROVED BY THE HISTORIC REVIEW BOARD
CITY OF AURORA, OREGON

Date application was heard by HRB: June 23, 2011

Date this Notice is mailed: July 15, 2011

Name of Applicant: Paul Belz-Templeman for Aurora Presbyterian Church

Applicant's Mailing Address: PO Box 78 Aurora, OR 97002

Project Description: Regrade walkway replacing wood portion with concrete, replace handrail with steel handrail, add exterior wheelchair lift housing using wood lap siding to match existing siding.

Subject Property Address: 21553 Liberty St NE Aurora, Oregon

Findings:

This application is approved per the City of Aurora Design Review Guidelines for Historic District Properties, Church Rehabilitation and Restoration – page 50, #75, bullet 1 and #76, bullet 1.

Comments/Recommendation:

The board approved regrading the walkway, replacing the wood portion with concrete and replacing the wood handrail with a steel handrail. The board noted that the double steel handrail is usually not appropriate but is accepted in this case for ADA compliance. The board also requested the steel handrail have a matte finish.

The board approved the addition of an exterior wheelchair lift housing using lap siding to match the existing siding.

The findings and conclusions on which this decision is based are contained in the minutes for the HRB meeting at which this decision was made and audio-tape record of the HRB's meeting and deliberations. The minutes and audio-taped record are available at Aurora City Hall, 503.678.13283, 21420 Main Street, Aurora, Oregon.

The Historic Review Board's decision is final on the date that this notice is mailed. Any party with standing may appeal this decision with the City of Aurora Municipal Code which provides that a written appeal, together with the required fee, shall be filed with the City Recorder within fifteen (15) calendar days of the date the Notice of Decision was mailed. The appeal fee schedule and forms are available from the City Recorder at City Hall, 214209 Main Street NE, Aurora, Oregon 97002.

recorder

From: apdchief
Sent: Friday, July 29, 2011 2:38 PM
To: recorder; Jim Meirow; Greg Taylor; Terri Roberts; Scott; Jason Sahlin
Cc: Brent Earhart
Subject: RE: Code 2 Auto Wreck Call

Thanks, that was me. There was a serious injury auto pedestrian accident involving a 3 and 7 yr old and Woodburn had no one to respond so they asked if I could assist.

Brent M Earhart
Chief of Police
Aurora Police Dept.
503-678-1284

From: recorder
Sent: Friday, July 29, 2011 1:48 PM
To: Jim Meirow; Greg Taylor; Terri Roberts; Scott; Jason Sahlin
Cc: Brent Earhart
Subject: Code 2 Auto Wreck Call

I just wanted to inform all of you that I received a phone call this afternoon from a Justin Rogers of Aurora. Informing me that he wanted to speak to the Mayor to let him know that one of our officers was running code 2 to a traffic accident in Woodburn. I explained to him that we do have IGA with other agencies and when we are asked to respond we do and vice versa when we need help and that the City Council has approved these instances to respond.

He became very agitated and when I asked for his contact information to pass along to the Mayor he hung up on me and said he would see them at the Council meeting.

Just wanted to give you all a heads up.

Kelly Richardson
City Recorder
City of Aurora
21420 Main St. NE
Aurora, Oregon 97002
503-678-1283



Oregon

John A. Kitzhaber, M.D., Governor

Department of Land Conservation and Development

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: (503) 373-0050

Fax: (503) 378-5518

www.oregon.gov/LCD



July 12, 2011

TO: Interested Persons, Local Governments and Agencies

FROM: Bob Rindy, Legislative Coordinator
Department of Land Conservation and Development (DLCD)

SUBJECT: 2011 Land Use Legislation

The attached report describes legislation relating to land use planning or similar topics enacted by the 2011 legislature. Note that not all the bills listed here are signed by the governor as of the date of this report. The report is also published on the DLCD web site at:

<http://www.oregon.gov/LCD/docs/legislative/landusebills2011.pdf>

The report provides only a brief summary of each legislative measure. Many of these new laws have elements in addition to those described in the summary, or may include details not apparent in the summary. Therefore, we recommend that you use the report primarily as a reference to new laws that may be of interest. In general, if legislation does not specify an effective date, the effective date of the new law will be January 1, 2012. However, many of the bills enacted in the 2011 session became effective upon passage. The report indicates the effective date of all bills that are signed by the governor at the time of this report.

The report includes hyperlinks for easy reference to a pdf file of the final "enrolled" version of bills published on the state's legislative web site. The home page of the state's legislative web site is <http://www.leg.state.or.us/>. All legislation considered in the 2011 legislative session, including a large number of bills that were considered but did not pass, may be accessed at http://www.leg.state.or.us/bills_laws. Printed copies of enacted legislation may be ordered by calling the Legislative Publication Office at the state capitol: (503) 986-1180. DLCD does not have printed copies of legislative measures available for distribution.

If you have questions or comments about the attached report or other legislation, please call DLCD legislative coordinators: Bob Rindy at (503) 373-0050 Ext. 229; email: bob.rindy@state.or.us; or Michael Morrissey, (503)373-0050 Ext. 320; email: michael.morrissey@state.or.us.

Land Use Legislation Report July 8, 2011

DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT

The following bills relating to land use planning or similar topics have passed the 2011 Oregon Legislature. Many but not all of the bills listed here have been signed by the Governor at the time of this report (asterisk * indicates bills not signed by the governor by the date of this report).

For questions about this report, contact Bob Rindy, (503)373-0050 Ext 229, bob.rindy@state.or.us; or Michael Morrissey, (503)373-0050 Ext 320, michael.morrissey@state.or.us.

For information about the Oregon Legislature, call (503) 986-1180.

SB 48

Summary: Limits the types of special districts over which the metropolitan service district exercises jurisdiction for boundary changes. Signed by the Governor, effective January 1, 2012 (Chapter 26, 2011 Laws).

SB 128

Summary: Removes obsolete reporting dates and requires a specified amount of proceeds from Highway User Tax Bonds to be spent on transportation projects. Requires the Department of Transportation to consult with legislative committees before expending certain federal economic stimulus money. Repeals laws requiring development of congestion pricing pilot program. Authorizes parking of up to seven dump trucks and up to seven trailers on lots or parcels of land zoned for forest use or mixed farm and forest use. Signed by the Governor, effective July 6, 2011 (Chapter 629, 2011 Laws).

SB 264

Summary: Exempts county roads from requirements to get a new approach permit for a change of use of a private approach road. Creates access management system under which the Department of Transportation must process applications for approach permits to owners of property abutting highways. Specifies standards for approach permits. Authorizes ODOT and a city to enter into agreement under which jurisdiction and ownership of a segment of a state highway transfers to a city. Includes other provisions. Signed by the Governor, effective June 14, 2011 (Chapter 330, 2011 Laws).

SB 535

Summary: Modifies provisions of law that restrict location of armories to land inside a city; provides that an armory may be constructed outside of city limits (does not modify land use laws that may pertain to location of armories). Signed by the Governor, effective May 19, 2011 (Chapter 87, 2011 Laws).

SB 592

Summary: Declares that statutes authorizing or mandating award of attorney fees to parties in a proceeding such as judicial review or other appellate review, including statutes that authorize or require award of attorney fees in administrative proceedings, shall be construed as authorizing or mandating that award on appeal. Takes effect January 1, 2012; applies only to judicial review proceedings commenced on or after the effective date of act. Signed by the Governor, effective January 1, 2012 (Chapter 513, 2011 Laws).

SB 640

Summary: Authorizes division of land in an exclusive farm use zone in order to create a parcel smaller than the minimum lot or parcel size where the parcel is for establishment of fire service facilities providing rural fire protection services. Signed by the Governor: effective May 24, 2011 (Chapter 135, 2011 Laws).

SB 766

Summary: Establishes the Economic Recovery Review Council as an independent council that reports directly to the Governor and authorizes the council to perform expedited site reviews for proposed industrial development projects that have state significance. Requires the council to designate at least five and not more than fifteen regionally significant industrial areas within three years of the effective date of the act. Authorizes local governments to nominate regionally significant industrial areas for designation by the council and allows expedited permitting of industrial uses in regionally significant industrial areas if the new or expanded use does not require a change to a statewide planning goal, an acknowledged comprehensive plan or a land use regulation. Sets timelines and procedures for local government review of an expedited industrial use permit. Sunsets the council when the annual average unemployment rate for the most recent calendar year in Oregon is less than six percent. Signed by the Governor, effective June 28, 2011 (Chapter 564, 2011 Laws).

SB 795

Summary: Requires Land Conservation and Development Commission to adopt revisions to the transportation planning rules (OAR 660, division 12) to streamline, simplify and clarify certain aspects of the rules before January 1, 2012. Requires the Oregon Transportation Commission to adopt revisions to the Oregon Highway Plan, streamlining, simplifying and clarifying certain aspects of plan before January 1, 2012. Requires report to Legislative Assembly before February 1, 2012. Signed by the Governor, effective June 17, 2011 (Chapter 432, 2011 Laws).

SB 960

Summary: Creates processes by which counties may conditionally approve up to 18 agri-tourism events and other commercial events or activities related to and supportive of agriculture in areas zoned for exclusive farm use (EFU), including events in EFU areas designated as rural or urban reserves. Signed by the Governor, effective June 28, 2011 (Chapter 567, 2011 Laws).

HB 2129

Summary: Modifies and clarifies the process for local government to make post-acknowledgment changes to comprehensive plans and land use regulations, including post-acknowledgment plan amendment notice procedures. Provides for electronic notice. Adjusts notice requirements with respect to a change in a proposed local amendment proposed after the initial notice to DLCD. This legislation was proposed by the Department of Land Conservation and Development. Signed by the governor, effective January 1, 2012 (Chapter 280, 2011 Laws).

HB 2130

Summary: Modifies provisions regulating periodic review of comprehensive plans and regional framework plans, including provisions for LCDC review of urban growth boundaries and urban reserve designations “in the manner of periodic review,” and including provisions regulating judicial review of orders of Land Conservation and Development Commission. Resolves gaps and ambiguities in current procedural requirements and clarifies the record, scope and standards for LCDC review. Ensures concerns are raised and addressed at the local level before being raised at the review level. This legislation was proposed by the Department of Land Conservation and Development. Signed by the Governor, effective June 23, 2011 (Chapter 469, 2011 Laws).

HB 2131

Summary: Modifies criteria for establishment and review of needed housing within urban growth boundaries (UGBs). This legislation consolidates, re-orders, and otherwise clarifies statutes under ORS 197.303-197.307 but is not intended to change the intent of these statutes (these statutes ensure that cities provide sufficient land to accommodate needed housing for the 20-year UGB planning period). This legislation was proposed by the Department of Land Conservation and Development. Signed by the Governor, effective January 1, 2012 (Chapter 354, 2011 Laws).

HB 2132

Summary: Modifies provisions of DLCD pilot program that authorize transfer of development rights between properties in areas designated as sending areas and receiving areas. The 2009 Legislature established a Transfer of Development Rights (TDR) Pilot Program administered by DLCD to test TDRs as a market-based method to conserve forest land for forest use. The 2009 law authorized up to three “pilot projects” to test these TDR ideas on the ground. This bill authorizes additional unincorporated communities as “receiving areas” for transferred rights, and allows higher transfer ratios than the 2009 legislation in certain circumstances. Includes additional incentives. This legislation was proposed by the Department of Land Conservation and Development. Signed by the Governor, effective May 27, 2011 (Chapter 144, 2011 Laws).

HB 2154

Summary: Expands definitions of farmworker and contributor for purposes of farmworker housing tax credits and makes exception to provisions barring credits for dwellings occupied by relatives of owner in case of manufactured dwelling park

nonprofit cooperatives. The expanded definition and exceptions in this legislation do not apply on land zoned exclusive farm use; the existing definitions and other provisions for farmworker housing on EFU land were not modified but were moved by this legislation to ORS 215.277 with related amendments to ORS 215.278. Signed by the Governor, effective September 29, 2011 (Chapter 471, 2011 Laws).

HB 2688

Summary: Corrects statutory references related to review of urban reserve designations. Signed by the Governor, effective January 1, 2012 (Chapter 150, 2011 Laws). NOTE: Due to conflicts between HB 2130 and HB 2688 (which had passed earlier in the session than HB 2130) section 2 of HB 2688 amending ORS 197.626 is repealed by HB 2130 and does not go into effect.

HB 2700

Summary: Allows person proposing removal or fill activity for construction or maintenance of a linear facility, including persons who are not the land owner, to apply for a removal or fill permit. Restricts the use of such permit. Signed by the Governor, effective June 16, 2011 (Chapter 370, 2011 Laws).

HB 2753

Summary: Extends the “sunset”, from 2012 to 2018, for provisions authorizing establishment of guest ranches in EFU areas of eastern Oregon. Prohibits establishment of guest ranches in certain federally designated areas or in an area established by Congress for protection of scenic or ecological resources. Signed by the Governor, effective January 1, 2012 (Chapter 451, 2011 Laws).

HB 3166

Summary: Establishes ultimate time limits for a person to file a request with Land Use Board of Appeals for review of a land use or limited land use decision due to certain procedural or notice errors. The appeal period may not exceed three years after the date of the decision in certain circumstances, and may not exceed 10 years in circumstances where notice is required but has not been provided. Signed by the Governor, effective June 23, 2011 (Chapter 483, 2011 Laws).

HB 3225*

Summary: Authorizes a county to take exception to a statewide planning goal where necessary to allow establishment of transportation facilities in an area designated as urban reserve. Declares emergency, effective on passage.

HB 3280*

Summary: Modifies statutes regulating establishment of wineries and winery sales and services in exclusive farm use zones. Authorizes up to 25 days of events at wineries and also allows counties that have previously permitted events at wineries to continue to do so. Creates a new “large winery” category; allows restaurants and more than 25 days of events for large wineries. Includes other provisions. Declares emergency; includes a sunset for portions of the bill. Effective on passage.

HB 3290

Summary: Makes a minor modification to the farm income standard adopted by Land Conservation and Development Commission for establishing primary and accessory dwellings customarily provided in conjunction with farm use in areas zoned for exclusive farm use. Signed by the Governor, effective January 1, 2012 (Chapter 459, 2011 Laws).

HB 3408

Summary: Modifies provisions and authorizes placement of irrigation reservoirs by certain special districts or corporations as outright permitted uses on land zoned for exclusive farm use. Affects irrigation property of irrigation districts, drainage districts, water improvement districts, water control districts and specified corporations. Signed by the Governor, effective January 1, 2012 Chapter 462, (2011 Laws).

HB 3465*

Summary: Authorizes the expansion of an existing guest ranch in the Silvies Valley area of Grant County to include 575 units of overnight accommodations and commercial uses on a 5,000 acre site. Exempts this development from statutes relating to guest ranches and other specified land use and land division statutes, statewide land use planning goals and provisions of Grant County's acknowledged comprehensive plan and land use regulations. Declares emergency, effective on passage.

HB 3516

Summary: Authorizes installation and use of solar photovoltaic energy systems on residential or commercial structures in zones in which residential or commercial structures are authorized. Requires local government reviewing a permit application for such systems to make ministerial decision approving or denying permits, and prevents local government from collecting fees for applications to install solar photovoltaic energy systems. Limits certain land use reviews of such sites and creates exceptions. Signed by the Governor, effective January 1, 2012 (Chapter 464, 2011 Laws).

HB 3572

Summary: Changes the time frame within which the owner of a destination resort site previously proposed in the Metolius River basin but prohibited by 2009 law may apply to the county to develop a small-scale recreation community at another location. Modifies the application of the seasonally-adjusted unemployment rate for the county as a basis for siting a community authorized by the 2009 law. Signed by the Governor, effective January 1, 2012 (Chapter 404, 2011 Laws).

HB 3620

Summary: Allows a person to file a request for reconsideration of a claim under Ballot Measure 49 (2007) if person's date of acquisition of property was affected by conveyance of the property and the person reacquired the property within 10 days after conveyance (less than ten claims are estimated to be affected by this bill). Signed by the Governor, effective January 1, 2012 (Chapter 612, 2011 Laws).

HB5032

Summary: Appropriates moneys from General Fund to the Department of Land Conservation and Development for certain biennial expenses and provides funds for local planning grants. Limits certain biennial expenditures from fees, moneys or other revenues. Limits biennial expenditures by the department from federal funds. Signed by the Governor, effective July 1, 2011 (Chapter 254, 2011 Laws).

recorder

From: Bob Southard
Sent: Friday, July 22, 2011 7:47 AM
To: recorder
Subject: FW: WaterISAC Advisory: Recent News Story on Insider Threat to Utilities

Importance: High

-----Original Message-----

From: Ben Kuperberg, WaterISAC Lead Analyst [<mailto:analyst@waterisac.org>]
Sent: Thursday, July 21, 2011 12:36 PM
To: Bob Southard
Subject: WaterISAC Advisory: Recent News Story on Insider Threat to Utilities
Importance: High

From: Ben Kuperberg, WaterISAC Lead Analyst

To: WaterISAC Subscribers

Date: July 21, 2011

Subject: Recent News Story on Insider Threat to Utilities

On 20 July 2011, ABC News ran a story entitled "New Terror Report Warns of Insider Threat to Utilities"

(<http://abcnews.go.com/Blotter/terror-alert-warns-insider-threat-infrastructure/story?id=14118119>).

The article insinuates that al-Qaida and its affiliates may use insiders to conduct an attack against U.S. critical infrastructure, including water and wastewater utilities, to coincide with the tenth anniversary of the September 11, 2001 attacks.

The U.S. Department of Homeland Security and WaterISAC have no specific credible intelligence suggesting an imminent threat to the water sector or other critical infrastructure sectors.

That being said, water and wastewater utilities should maintain vigilance, conducting background checks on staff (employees and contractors) and performing ID checks on anyone entering utility property. Utility management should provide periodic security awareness training to staff and emergency response personnel. Staff who report suspicious activity can help mitigate the potential threat posed by malicious insiders.

Utility staff may also wish to prepare talking points for local government officials or concerned citizens who contact the utility in response to the ABC News report. WaterISAC suggests that these talking points avoid discussion of specific security measures, focusing instead on general information.

Additional information on this subject can be found by logging into the WaterISAC secure portal and performing a keyword search for "Insider Threat".

Subscribers with questions about insider threats should feel free to contact me using the information below.

Respectfully,

Ben Kuperberg
WaterISAC Lead Analyst
1620 I Street NW, Suite 500
Washington, D.C. 20006
866.h2o.isac (866.426.4722)
analyst@waterisac.org



Oregon

John A. Kitzhaber, M.D., Governor

Department of Land Conservation and Development

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: (503) 373-0050

Fax: (503) 378-5518

www.oregon.gov/LCD



MEETING NOTICE

State Citizen Involvement Advisory Committee (CIAC)

Goal 1-Citizen Involvement: Opportunity for citizens to be involved in all phases of the planning process.

Wednesday, August 17, 2011

9:15 AM – 2:30 PM

**Metro Regional Center
Room 274, Gales Creek Room*
600 NE Grand Avenue
Portland, Oregon**

Conference Call # 1-877-771-7176 Participant Code # 492566

***CIAC will meet with LCDC in the Metro Council Chambers 10:00 AM to 11:00 AM**

1. Call to order, agenda review, Work Plan9:15-10:00**
2. CIAC Biennial Work Plan discussion with LCDC*10:00-11:00
3. Follow up discussion and completion of CIAC work plan..... 11:00-12:00
4. LUNCH BREAK 12:00-1:00
5. Public Comment.....1:00-1:30
6. City of Hillsboro – Appointment of Planning Commission as CCI.....1:30-2:00
7. Reports on rulemaking workgroups and other meetings.....2:00-2:15
8. CIAC Business, Future Agenda Items.....2:15-2:30

** All times are approximate; this room is occupied by another meeting until 9:00 AM.

Next scheduled meeting: October 20, 2011 (tentative)

For more information contact: Bob Rindy, 503-373-0050 ext. 229, bob.rindy@state.or.us

Parks Committee Traffic Safety

REPORTS

Police Chief

Finance Office

Public Works

City Recorder

City Attorney's

Aurora Police Department Chief's Report for JULY 2011

INCIDENTS

There were a total of 80 incidents for the month of July compared to 85 incidents for the month of June. There were 5 arrests resulting in 6 charges.

There were 69 citations written in June, which resulted in 81 different charges. There were 15 written and verbal warnings issued. The average speed over the limit was 17.17 mph compared to 16.47 mph in June.

EXTRAORDINARY INCIDENTS FOR THE MONTH:

I assisted Woodburn PD on an auto pedestrian serious injury accident due to all Woodburn Officers being on other calls. The Reserve Officers assisted Hubbard PD at Hopfest with no issues reported. Planning continues for Colony Days.

VEHICLE MAINTENANCE

Unit 27 had front brakes replaced. Other routine maintenance.

TRAINING

No training classes this month.

RESERVE OFFICER/ORGANIZATION ACTIVITIES

<u>PATROL</u>	<u>TRAINING</u>	<u>COURT</u>	<u>SPECIAL DETAIL</u>	<u>MEETING</u>	<u>ADMIN.</u>	<u>TOTAL</u>
18	0	0	26	0	0	44

FINANCES & GRANTS

ADMINISTRATION

CODE ENFORCEMENT

The door hangers have been ordered and once they arrive I will begin courtesy notices.

Issues handled this month:

Sandwich boards blocking sidewalk, talked with business owners about problem

Tall grass in vacant building lots, mowed

Trash around mobile home, outside area cleaned and weeds mowed.

Citation Analysis Report

From: 7/1/2011 To: 7/31/2011

PRINT DATE: 8/1/2011 11:26:56AM

CITATION ID	TYPE	ISSUED DATE	LOCATION	BADGE ID	OFFICER NAME	OFFENSE ID	OFFENSE DESCRIPTION
AAP1121062	TRFCITE	07/01/2011 10:21	EHLEN RD	0014	SIMMONS,JEFFREY	811.111	Violation of Speed Limit
AAP1121063	TRFCITE	07/01/2011 12:17	EHLEN RD	0014	SIMMONS,JEFFREY	807.570	Fail to Carry/Present Operators License
AAP1121063	TRFCITE	07/01/2011 12:17	EHLEN RD	0014	SIMMONS,JEFFREY	811.175	Driving While Suspended/Revoked - Violation
AAP1121307	TRFCITE	07/01/2011 01:28	21400 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121307	TRFCITE	07/01/2011 01:28	21400 BLOCK	0001	EARHART,BRENT CHIEF	811.175	Driving While Suspended/Revoked - Violation
AAP1121308	TRFCITE	07/01/2011 01:28	21400 BLOCK	0001	EARHART,BRENT CHIEF	806.012	Fail to Carry Proof of Insurance
AAP1121309	TRFCITE	07/05/2011 08:54	21300 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121310	TRFCITE	07/05/2011 11:15	21100 BLOCK	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121311	TRFCITE	07/06/2011 10:34	14600 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121312	TRFCITE	07/06/2011 10:55	14600 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121313	TRFCITE	07/06/2011 11:46	14700 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121313	TRFCITE	07/08/2011 11:28	20900 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121313	TRFCITE	07/08/2011 11:28	20900 BLOCK	0001	EARHART,BRENT CHIEF	807.560	Fail to Change Name/Address on ODL/Permit
AAP1121314	TRFCITE	07/13/2011 02:08	22000 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121315	TRFCITE	07/15/2011 10:01	20900 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121316	TRFCITE	07/15/2011 12:22	20900 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121317	TRFCITE	07/19/2011 09:16	14600 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121318	TRFCITE	07/19/2011 02:02	20900 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121319	TRFCITE	07/20/2011 12:58	21300 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121320	TRFCITE	07/21/2011 10:04	14600 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121321	TRFCITE	07/21/2011 12:22	21300 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121322	TRFCITE	07/22/2011 08:41	HWY 99E	0001	EARHART,BRENT CHIEF	811.410	Unsafe Passing on Left
AAP1121323	TRFCITE	07/26/2011 10:05	14600 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121324	TRFCITE	07/28/2011 05:06	21900 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121325	TRFCITE	07/30/2011 09:23	21200 BLOCK	0001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121346	TRFCITE	07/01/2011 21:51	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.210	Fail to Use Safety Belt
AAP1121346	TRFCITE	07/01/2011 21:51	HWY 99E NB	0003	MARSHALL,DANIEL OFC	816.330	Operation Without Required Lighting Equipment
AAP1121347	TRFCITE	07/01/2011 17:21	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121348	TRFCITE	07/02/2011 14:43	EHLEN RD NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121349	TRFCITE	07/02/2011 18:33	1ST ST NE	0003	MARSHALL,DANIEL OFC	803.455	Failure to Renew Vehicle Registration
AAP1121349	TRFCITE	07/02/2011 18:33	1ST ST NE	0003	MARSHALL,DANIEL OFC	807.560	Fail to Change Name/Address on ODL/Permit
AAP1121349	TRFCITE	07/02/2011 18:33	1ST ST NE	0003	MARSHALL,DANIEL OFC	811.210	Fail to Use Safety Belt
AAP1121350	TRFCITE	07/02/2011 18:33	1ST ST NE	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121351	TRFCITE	07/02/2011 16:44	EHLEN RD NE EB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121352	TRFCITE	07/03/2011 13:32	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121352	TRFCITE	07/03/2011 16:01	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121352	TRFCITE	07/03/2011 16:01	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121353	TRFCITE	07/03/2011 16:21	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121354	TRFCITE	07/03/2011 17:09	HWY 99E SB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121355	TRFCITE	07/08/2011 18:21	EHLEN RD NE WB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121356	TRFCITE	07/08/2011 20:14	EHLEN RD NE WB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121357	TRFCITE	07/09/2011 17:11	EHLEN RD NE	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121358	TRFCITE	07/09/2011 18:35	HWY 99E NB	0003	MARSHALL,DANIEL OFC	803.300	Fail to Register Vehicle

Citation Analysis Report

From: 7/1/2011 To: 7/31/2011

PRINT DATE: 8/1/2011 11:26:56AM

CITATION ID	TYPE	ISSUED DATE	LOCATION	RADGE ID	OFFICER NAME	OFFENSE ID	OFFENSE DESCRIPTION
AAP1121359	TRFCITE	07/09/2011 21:18	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121359	TRFCITE	07/09/2011 21:18	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121360	TRFCITE	07/10/2011 14:32	EHLEN RD NE WB	0003	MARSHALL,DANIEL OFC	811.210	Fail to Use Safety Belt
AAP1121360	TRFCITE	07/10/2011 14:32	EHLEN RD NE WB	0003	MARSHALL,DANIEL OFC	811.175	Driving While Suspended/Revoked - Violation
AAP1121360	TRFCITE	07/10/2011 14:32	EHLEN RD NE WB	0003	MARSHALL,DANIEL OFC	811.210	Fail to Use Safety Belt
AAP1121361	TRFCITE	07/09/2011 21:55	HWY 99E NB	0003	MARSHALL,DANIEL OFC	807.010	No ODL/ Violation of License Restrictions
AAP1121362	TRFCITE	07/10/2011 15:59	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121362	TRFCITE	07/10/2011 15:59	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.210	Fail to Use Safety Belt
AAP1121362	TRFCITE	07/10/2011 15:59	HWY 99E NB	0003	MARSHALL,DANIEL OFC	803.560	Improper Display of Validation Stickers
AAP1121363	TRFCITE	07/11/2011 14:37	EHLEN RD NE EB	0003	MARSHALL,DANIEL OFC	811.210	Fail to Use Safety Belt
AAP1121364	TRFCITE	07/11/2011 18:11	EHLEN RD NE EB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121365	TRFCITE	07/12/2011 19:40	EHLEN RD NE EB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121366	TRFCITE	07/12/2011 16:13	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121367	TRFCITE	07/12/2011 20:03	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121367	TRFCITE	07/12/2011 20:03	HWY 99E NB	0003	MARSHALL,DANIEL OFC	807.570	Fail to Carry/Present Operators License
AAP1121367	TRFCITE	07/12/2011 20:03	HWY 99E NB	0003	MARSHALL,DANIEL OFC	806.012	Fail to Carry Proof of Insurance
AAP1121368	TRFCITE	07/12/2011 21:39	HWY 99E NB	0003	MARSHALL,DANIEL OFC	806.010	Driving Uninsured - Traffic Viol.
AAP1121368	TRFCITE	07/12/2011 21:39	HWY 99E NB	0003	MARSHALL,DANIEL OFC	816.330	Operation Without Required Lighting Equipment
AAP1121369	TRFCITE	07/16/2011 21:47	HWY 99E SB	0003	MARSHALL,DANIEL OFC	807.010	No ODL/ Violation of License Restrictions
AAP1121369	TRFCITE	07/16/2011 21:47	HWY 99E SB	0003	MARSHALL,DANIEL OFC	816.330	Operation Without Required Lighting Equipment
AAP1121369	TRFCITE	07/16/2011 21:47	HWY 99E SB	0003	MARSHALL,DANIEL OFC	806.012	Fail to Carry Proof of Insurance
AAP1121370	TRFCITE	07/15/2011 11:53	HWY 99E SB	0003	MARSHALL,DANIEL OFC	811.507	Operate Vehicle while using mobile communication device
AAP1121371	TRFCITE	07/16/2011 17:29	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121371	TRFCITE	07/16/2011 17:29	HWY 99E NB	0003	MARSHALL,DANIEL OFC	806.010	Driving Uninsured - Traffic Viol.
AAP1121372	TRFCITE	07/17/2011 14:51	HWY 99E SB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121373	TRFCITE	07/18/2011 14:14	HWY 99E SB	0003	MARSHALL,DANIEL OFC	815.160	Unlawful Use of Metal Objects on Tires
AAP1121373	TRFCITE	07/18/2011 14:14	HWY 99E SB	0003	MARSHALL,DANIEL OFC	806.012	Fail to Carry Proof of Insurance
AAP1121374	TRFCITE	07/17/2011 18:41	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121374	TRFCITE	07/17/2011 18:41	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.175	Driving While Suspended/Revoked - Violation
AAP1121375	TRFCITE	07/19/2011 17:52	1ST ST NE EB	0003	MARSHALL,DANIEL OFC	811.265	Fail to Obey Traffic Control Device
AAP1121376	TRFCITE	07/22/2011 18:57	HWY 99E NB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121377	TRFCITE	07/23/2011 18:24	EHLEN RD NE EB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121378	TRFCITE	07/22/2011 21:39	HWY 99E NB	0003	MARSHALL,DANIEL OFC	807.010	No ODL/ Violation of License Restrictions
AAP1121378	TRFCITE	07/22/2011 21:39	HWY 99E NB	0003	MARSHALL,DANIEL OFC	816.330	Operation Without Required Lighting Equipment
AAP1121379	TRFCITE	07/23/2011 17:50	EHLEN RD NE EB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121379	TRFCITE	07/23/2011 17:50	EHLEN RD NE EB	0003	MARSHALL,DANIEL OFC	806.012	Fail to Carry Proof of Insurance
AAP1121380	TRFCITE	07/24/2011 12:41	HWY 99E NB	0003	MARSHALL,DANIEL OFC	803.455	Failure to Renew Vehicle Registration
AAP1121381	TRFCITE	07/24/2011 13:14	HWY 99E NB	0003	MARSHALL,DANIEL OFC	803.560	Improper Display of Validation Stickers
AAP1121382	TRFCITE	07/24/2011 14:21	HWY 99E SB	0003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121383	TRFCITE	07/24/2011 19:13	EHLEN RD NE WB	0003	MARSHALL,DANIEL OFC	803.455	Failure to Renew Vehicle Registration

Citation Analysis Report

From: 7/1/2011 To: 7/31/2011

PRINT DATE: 8/1/2011 11:26:56AM

CITATION ID	TYPE	ISSUED DATE	LOCATION	BADGE ID	OFFICER NAME	OFFENSE ID	OFFENSE DESCRIPTION
AAP1121383	TRFCITE	07/24/2011 19:13	EHLEN RD NE WB	O003	MARSHALL,DANIEL OFC	806.012	Fail to Carry Proof of Insurance
AAP1121384	TRFCITE	07/24/2011 16:28	EHLEN RD NE EB	O003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121384	TRFCITE	07/24/2011 16:28	EHLEN RD NE EB	O003	MARSHALL,DANIEL OFC	806.012	Fail to Carry Proof of Insurance
AAP1121384	TRFCITE	07/24/2011 16:28	EHLEN RD NE EB	O003	MARSHALL,DANIEL OFC	803.505	Fail to Carry Registration Card
AAP1121385	TRFCITE	07/26/2011 20:29	HWY 99E NB	O003	MARSHALL,DANIEL OFC	803.455	Failure to Renew Vehicle Registration
AAP1121386	TRFCITE	07/26/2011 21:22	HWY 99E NB	O003	MARSHALL,DANIEL OFC	803.560	Inproper Display of Validation Stickers
AAP1121386	TRFCITE	07/26/2011 21:22	HWY 99E NB	O003	MARSHALL,DANIEL OFC	816.330	Operation Without Required Lighting Equipment
AAP1121386	TRFCITE	07/26/2011 21:22	HWY 99E NB	O003	MARSHALL,DANIEL OFC	806.012	Fail to Carry Proof of Insurance
AAP1121387	TRFCITE	07/29/2011 19:25	HWY 99E NB	O003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121387	TRFCITE	07/29/2011 19:25	HWY 99E NB	O003	MARSHALL,DANIEL OFC	811.210	Fail to Use Safety Belt
AAP1121387	TRFCITE	07/29/2011 19:25	HWY 99E NB	O003	MARSHALL,DANIEL OFC	806.010	Driving Uninsured - Traffic Viol.
AAP1121388	TRFCITE	07/31/2011 17:38	HWY 99E NB	O003	MARSHALL,DANIEL OFC	803.455	Failure to Renew Vehicle Registration
AAP1121389	TRFCITE	07/30/2011 20:36	HWY 99E NB	O003	MARSHALL,DANIEL OFC	811.111	Violation of Speed Limit
AAP1121390	TRFCITE	07/31/2011 13:22	HWY 99E SB	O003	MARSHALL,DANIEL OFC	807.010	No ODL/ Violation of License Restrictions
AAP1121390	TRFCITE	07/31/2011 13:22	HWY 99E SB	O003	MARSHALL,DANIEL OFC	803.560	Inproper Display of Validation Stickers
AAP1121392	TRFCITE	07/31/2011 18:50	1ST ST NE EB	O003	MARSHALL,DANIEL OFC	811.345	Failure to Use Special Left Turn Lane
AAP1121401	TRFCITE	07/30/2011 09:45	21000 BLOCK	O001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit
AAP1121402	TRFCITE	07/30/2011 10:01	21200 BLOCK	O001	EARHART,BRENT CHIEF	811.111	Violation of Speed Limit

TOTAL CITATION 69

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
10-111-5903	Transfer From Park SDC Fund	0.00	0.00	0.00	0.00	0.00
10-111-5950	Taxes Necessary To Balance	201,573.00	696.67	696.67	200,876.33	0.35
	10 Totals:	673,642.00	18,769.51	18,769.51	654,872.49	2.79
13	MEMORIAL PARK RENOVATION					
13-111-5001	Beginning Balance	0.00	0.00	0.00	0.00	0.00
13-111-5004	Interest Income	0.00	0.00	0.00	0.00	0.00
13-111-5012	City Match & self help	0.00	0.00	0.00	0.00	0.00
13-111-5160	Park Development Grant	0.00	0.00	0.00	0.00	0.00
13-111-5903	Trans. from Park SDCs	0.00	0.00	0.00	0.00	0.00
13-111-5904	Transfer from Park SDCs	0.00	0.00	0.00	0.00	0.00
	13 Totals:	0.00	0.00	0.00	0.00	0.00
15	CITY HALL BUILDING FUND					
15-111-5001	Beginning Balance	94,774.00	0.00	0.00	94,774.00	0.00
15-111-5004	Interest Income	200.00	36.95	36.95	163.05	18.48
15-111-5012	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
15-111-5105	Fundraiser Proceeds	0.00	0.00	0.00	0.00	0.00
15-111-5450	Donations	0.00	0.00	0.00	0.00	0.00
15-111-5452	Business License Surcharges	1,200.00	20.00	20.00	1,180.00	1.67
15-111-5462	Enhanced Citation Revenue	14,500.00	1,993.00	1,993.00	12,507.00	13.74
15-111-5902	Transfer from General Fund	3,000.00	0.00	0.00	3,000.00	0.00
	15 Totals:	113,674.00	2,049.95	2,049.95	111,624.05	1.80
25	PARK RESERVE FUND					
25-111-5001	Beginning Balance	7,458.00	0.00	0.00	7,458.00	0.00
25-111-5004	Interest	42.00	2.88	2.88	39.12	6.86
	25 Totals:	7,500.00	2.88	2.88	7,497.12	0.04
29	PARK SDCs					
29-111-5001	Beginning Balance	18,996.00	0.00	0.00	18,996.00	0.00
29-111-5004	Interest Income	75.00	6.90	6.90	68.10	9.20
29-111-5710	SDC's Reimbursement	134.00	0.00	0.00	134.00	0.00
29-111-5720	SDC Capital Improvements	2,071.00	0.00	0.00	2,071.00	0.00
29-111-5904	Transfer from Park Renovation	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
29 Totals:		21,276.00	6.90	6.90	21,269.10	0.03
30	STREETS/STORM FUND					
30-111-5001	Beginning Balance	75,109.00	0.00	0.00	75,109.00	0.00
30-111-5004	Interest Income	200.00	33.15	33.15	166.85	16.57
30-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
30-111-5020	State/City Allotment Grant	25,000.00	0.00	0.00	25,000.00	0.00
30-111-5130	Street Overlay /Maintenance	0.00	(1,659.20)	(1,659.20)	1,659.20	0.00
30-111-5150	Street Light Fees	19,152.00	38.00	38.00	19,114.00	0.20
30-111-5151	State Highway Taxes	51,888.00	4,357.32	4,357.32	47,530.68	8.40
30-111-5901	Transfer from Street SDC	0.00	0.00	0.00	0.00	0.00
30-111-5902	Transfer from Storm SDCs	3,111.00	0.00	0.00	3,111.00	0.00
30 Totals:		174,460.00	2,769.27	2,769.27	171,690.73	1.59
35	STREET/STORM RESERVES					
35-111-5001	Beginning Balance	0.00	0.00	0.00	0.00	0.00
35-111-5004	Interest Income	50.00	8.38	8.38	41.62	16.76
35-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
35-111-5150	Street Maintenance Fees	12,600.00	1,674.20	1,674.20	10,925.80	13.29
35-111-5904	Transfer From Street Fund	0.00	0.00	0.00	0.00	0.00
35 Totals:		12,650.00	1,682.58	1,682.58	10,967.42	13.30
37	HWY 99E SPECIAL PROJECT					
37-111-5001	Beginning Balance	0.00	0.00	0.00	0.00	0.00
37-111-5004	Interest Income	0.00	0.00	0.00	0.00	0.00
37-111-5010	Donations, misc revenue	0.00	0.00	0.00	0.00	0.00
37-111-5160	Grant revenue	0.00	0.00	0.00	0.00	0.00
37-111-5161	Other grant revenue	0.00	0.00	0.00	0.00	0.00
37-111-5162	ODOT addtl grants	0.00	0.00	0.00	0.00	0.00
37-111-5901	Trans. from Street SDCs	0.00	0.00	0.00	0.00	0.00
37-111-5903	Transfers In	0.00	0.00	0.00	0.00	0.00
37 Totals:		0.00	0.00	0.00	0.00	0.00
39	STREET/STORM SDCs					
39-111-5001	Beginning Balance	25,373.00	0.00	0.00	25,373.00	0.00
39-111-5004	Interest Income	25.00	6.64	6.64	18.36	26.56
39-111-5710	SDC Charges/Streets-Reimburse	1,292.00	0.00	0.00	1,292.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
39-111-5715	SDC Charges/Storm-Reimbursemen	108.00	54.00	54.00	54.00	50.00
39-111-5720	SDC Charges/Streets-Improvement	1,448.00	0.00	0.00	1,448.00	0.00
39-111-5725	SDC Charges/Storm-Improvements	212.00	106.00	106.00	106.00	50.00
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39 Totals:		28,458.00	166.64	166.64	28,291.36	0.59
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40	WATER					
40-111-5000	Beginning Working Capital	198,099.00	0.00	0.00	198,099.00	0.00
40-111-5004	Interest Income	600.00	77.90	77.90	522.10	12.98
40-111-5012	Prior taxes from GO Water Bond	500.00	8.86	8.86	491.14	1.77
40-111-5201	Water Sales	209,505.00	(29.25)	(29.25)	209,534.25	-0.01
40-111-5202	Meter Installation Sales	4,600.00	1,150.00	1,150.00	3,450.00	25.00
40-111-5203	Water Sales - Filtration	0.00	0.00	0.00	0.00	0.00
40-111-5210	Grants, Loans, other	0.00	0.00	0.00	0.00	0.00
40-111-5903	Transfer from Water SDC	4,000.00	0.00	0.00	4,000.00	0.00
40-111-5905	Transfer from Water Reserve	0.00	0.00	0.00	0.00	0.00
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40 Totals:		417,304.00	1,207.51	1,207.51	416,096.49	0.29
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42	SPW PROJECT MAINTENANCE FU					
42-111-5001	Beginning Balance	21,529.00	0.00	0.00	21,529.00	0.00
42-111-5004	Interest Income	0.00	8.15	8.15	(8.15)	0.00
42-111-5602	LID #1 Assessments	736.00	0.00	0.00	736.00	0.00
42-111-5904	Transfer From Water Fund	0.00	0.00	0.00	0.00	0.00
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42 Totals:		22,265.00	8.15	8.15	22,256.85	0.04
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43	WATER FILTRATION SYSTEM					
43-111-5001	Beginning Balance	0.00	0.00	0.00	0.00	0.00
43-111-5004	Interest Income	0.00	0.00	0.00	0.00	0.00
43-111-5012	City's match & self help	0.00	0.00	0.00	0.00	0.00
43-111-5160	Grant revenue (ARRA)	0.00	0.00	0.00	0.00	0.00
43-111-5230	OECCD Loan	0.00	0.00	0.00	0.00	0.00
43-111-5903	Transfer from Water SDCs	0.00	0.00	0.00	0.00	0.00
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43 Totals:		0.00	0.00	0.00	0.00	0.00
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45	WATER RESERVE FUND					
45-111-5001	Beginning Balance	5,808.00	0.00	0.00	5,808.00	0.00
45-111-5004	Interest Income	0.00	2.25	2.25	(2.25)	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
49	45 Totals:	5,808.00	2.25	2.25	5,805.75	0.04
	WATER SDCs					
49-111-5001	Beginning Balance	42,148.00	0.00	0.00	42,148.00	0.00
49-111-5004	Interest Income	0.00	17.94	17.94	(17.94)	0.00
49-111-5710	SDC Charges-Reimbursements	1,466.00	733.00	733.00	733.00	50.00
49-111-5715	SDC Charges-Improvements	6,840.00	3,420.00	3,420.00	3,420.00	50.00
49	49 Totals:	50,454.00	4,170.94	4,170.94	46,283.06	8.27
50	SEWER					
50-111-5000	Beginning Working Capital	0.00	0.00	0.00	0.00	0.00
50-111-5004	Interest Income	330.00	58.35	58.35	271.65	17.68
50-111-5012	Misc. Revenue	10,000.00	0.00	0.00	10,000.00	0.00
50-111-5301	Sewer Charges	257,040.00	48.93	48.93	256,991.07	0.02
50-111-5903	Transfer from Sewer SDC Fund	0.00	0.00	0.00	0.00	0.00
50-111-5905	Transfer from Sewer Res	0.00	0.00	0.00	0.00	0.00
50	50 Totals:	267,370.00	107.28	107.28	267,262.72	0.04
55	SEWER RESERVE FUND					
55-111-5001	Beginning Balance	5,396.00	0.00	0.00	5,396.00	0.00
55-111-5004	Interest Income	24.00	2.08	2.08	21.92	8.67
55-111-5902	Transfer From Sewer Fund	0.00	0.00	0.00	0.00	0.00
55	55 Totals:	5,420.00	2.08	2.08	5,417.92	0.04
57	SEWER DEBT SERVICE					
57-111-5001	Beginning Balance	9,658.00	0.00	0.00	9,658.00	0.00
57-111-5003	Previous Levied Taxes	7,500.00	807.19	807.19	6,692.81	10.76
57-111-5004	Interest Income	225.00	4.79	4.79	220.21	2.13
57-111-5015	Escrow balance from Re-finance	0.00	0.00	0.00	0.00	0.00
57-111-5950	Taxes Necessary To Balance	283,705.00	934.01	934.01	282,770.99	0.33
57	57 Totals:	301,088.00	1,745.99	1,745.99	299,342.01	0.58
59	SEWER SDC FUND					
59-111-5001	Beginning Balance	9,809.00	0.00	0.00	9,809.00	0.00
59-111-5004	Interest Income	100.00	4.69	4.69	95.31	4.69

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
59-111-5710	SDC Charges-Reimbursements	2,588.00	1,294.00	1,294.00	1,294.00	50.00
59-111-5715	SDC Charges-Improvements	1,476.00	738.00	738.00	738.00	50.00
	59 Totals:	13,973.00	2,036.69	2,036.69	11,936.31	14.58
67	SPWF DEBT SERVICE FUND					
67-111-5001	Beginning Balance	0.00	0.00	0.00	0.00	0.00
67-111-5003	Previous Levied Taxes	0.00	0.00	0.00	0.00	0.00
67-111-5004	Interest Income	0.00	0.00	0.00	0.00	0.00
67-111-5601	Water User Fees	0.00	0.00	0.00	0.00	0.00
67-111-5602	LID#1 Assessments	0.00	0.00	0.00	0.00	0.00
	67 Totals:	0.00	0.00	0.00	0.00	0.00
	Report Totals:	2,115,342.00	34,728.62	34,728.62	2,080,613.38	1.64

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Encumbered
10	GENERAL FUND					
10-112	Administration					
Account Type: E01	Personnel Expenses					
10-112-6001	City Recorder	9,528.00	932.60	932.60	8,595.40	9.79
10-112-6002	Admin. Assistant - A.M.	2,387.00	199.42	199.42	2,187.58	8.35
10-112-6011	Finance Officer	16,376.00	1,365.00	1,365.00	15,011.00	8.34
10-112-6012	Admin. Assistant - P.M.	2,342.00	155.10	155.10	2,186.90	6.62
10-112-6014	WBA/Workmans Comp Insurance	106.00	1.83	1.83	104.17	1.73
10-112-6016	Social Security/Medicare	2,343.00	183.71	183.71	2,159.29	7.84
10-112-6017	State Unemployment Payroll Tax	1,103.00	86.16	86.16	1,016.84	7.81
10-112-6018	PERS	2,334.00	202.12	202.12	2,131.88	8.66
10-112-6019	Health Insurance	9,907.00	825.80	825.80	9,081.20	8.34
10-112-6401	Emergency Response	100.00	0.00	0.00	100.00	0.00
	Total: Personnel Expenses	46,526.00*	3,951.74*	3,951.74*	42,574.26*	8.49*
Account Type: E02	Materials & Services					
10-112-6020	Operating Materials/Supplies	0.00	0.00	0.00	0.00	0.00
10-112-6021	Contract Services	2,700.00	0.00	0.00	2,700.00	0.00
10-112-6022	Copier Lease/Maint	600.00	111.22	111.22	488.78	18.54
10-112-6024	Repair & Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
10-112-6025	Legal	22,500.00	300.00	300.00	22,200.00	1.33
10-112-6026	Insurance & Bonds	5,000.00	2,618.98	2,618.98	2,381.02	52.38
10-112-6027	Bank & Finance Charges	280.00	0.00	0.00	280.00	0.00
10-112-6028	Mileage	500.00	0.00	0.00	500.00	0.00
10-112-6029	Electricity & Heating	0.00	0.00	0.00	0.00	0.00
10-112-6030	Office Expense	6,100.00	539.46	539.46	5,560.54	8.84
10-112-6031	Training & Conference	3,200.00	0.00	0.00	3,200.00	0.00
10-112-6032	Audit	6,625.00	0.00	0.00	6,625.00	0.00
10-112-6033	Equipment	1,100.00	0.00	0.00	1,100.00	0.00
10-112-6035	Office Equipment Lease	250.00	0.00	0.00	250.00	0.00
10-112-6039	Ethics Commission Fee	250.00	0.00	0.00	250.00	0.00
10-112-6048	Phone & Fax	0.00	252.08	252.08	(252.08)	0.00
10-112-6052	Postage	1,500.00	(56.76)	(56.76)	1,556.76	-3.78
10-112-6054	Miscellaneous Expense	300.00	0.00	0.00	300.00	0.00
10-112-6055	Recall election expense	0.00	0.00	0.00	0.00	0.00
10-112-6061	Internet Service	288.00	0.00	0.00	288.00	0.00
10-112-6062	Computer training	1,200.00	0.00	0.00	1,200.00	0.00
10-112-6090	Springbrook Lease	600.00	0.00	0.00	600.00	0.00
10-112-6304	Professional Dues & Fees	500.00	0.00	0.00	500.00	0.00
10-112-6402	Emergency response	100.00	0.00	0.00	100.00	0.00
10-112-6405	Website	0.00	0.00	0.00	0.00	0.00
	Total: Materials & Services	55,593.00*	3,764.98*	3,764.98*	51,828.02*	6.77*
Account Type: E03	Capital Outlay					
10-112-6403	Emergency Response	100.00	0.00	0.00	100.00	0.00
10-112-6901	Equipment	350.00	0.00	0.00	350.00	0.00
10-112-6906	City Hall Maintenance & Repair	1,500.00	0.00	0.00	1,500.00	0.00
10-112-6910	Software/Software Updates	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-112-6915	Software security	500.00	200.50	200.50	299.50	40.10
10-112-6920	On-Site Server	2,600.00	650.00	650.00	1,950.00	25.00
	Total: Capital Outlay	5,050.00*	850.50*	850.50*	4,199.50*	16.84*
Account Type: E07	Contingencies	0.00	0.00	0.00	0.00	0.00
10-112-7501	Contingencies	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Contingencies					
10-112 Totals:		107,169.00**	8,567.22**	8,567.22**	98,601.78**	7.99**
10-113	Community Development					
Account Type: E01	Personnel Expenses					
10-113-6001	City Recorder	7,622.00	746.06	746.06	6,875.94	9.79
10-113-6011	Finance Officer	1,638.00	136.50	136.50	1,501.50	8.33
10-113-6014	WBA/Workmans Comp Insurance	32.00	0.51	0.51	31.49	1.59
10-113-6016	Social Security/Medicare	708.00	60.52	60.52	647.48	8.55
10-113-6017	State Unemployment Tax	333.00	28.23	28.23	304.77	8.48
10-113-6018	PERS	541.00	51.90	51.90	489.10	9.59
10-113-6019	Health Insurance	3,721.00	310.16	310.16	3,410.84	8.34
	Total: Personnel Expenses	14,595.00*	1,333.88*	1,333.88*	13,261.12*	9.14*
Account Type: E02	Materials & Services					
10-113-6026	Aurora City Council	300.00	0.00	0.00	300.00	0.00
10-113-6028	City Official Mileage	50.00	0.00	0.00	50.00	0.00
10-113-6030	Office Expense	0.00	0.00	0.00	0.00	0.00
10-113-6031	City Official Training & Conf.	500.00	0.00	0.00	500.00	0.00
10-113-6036	Aurora Planning Commission	300.00	0.00	0.00	300.00	0.00
10-113-6037	Historic Review Board	300.00	0.00	0.00	300.00	0.00
10-113-6038	Planning Consultant-City Paid	14,000.00	1,350.00	1,350.00	12,650.00	9.64
10-113-6039	Planning Consultant-Billed Out	8,000.00	468.75	468.75	7,531.25	5.86
10-113-6040	City Engineer-Billed Out	2,000.00	0.00	0.00	2,000.00	0.00
10-113-6041	Marion City Pmt Fees	12,000.00	0.00	0.00	12,000.00	0.00
10-113-6042	State Surcharge Fee	0.00	0.00	0.00	0.00	0.00
10-113-6048	Vision Statement Action Plan	0.00	0.00	0.00	0.00	0.00
10-113-6062	Misc grant expense (TSP, URD)	0.00	0.00	0.00	0.00	0.00
10-113-6063	Planning Assistance Grant	1,000.00	0.00	0.00	1,000.00	0.00
10-113-6065	Publishing & Posting Fees	2,000.00	0.00	0.00	2,000.00	0.00
10-113-6066	Aurora Colony Day Exp.	4,000.00	369.59	369.59	3,630.41	9.24
10-113-6067	Aurora Antique Faire Expense	2,500.00	99.25	99.25	2,400.75	3.97
10-113-6075	Development Code amendments	0.00	0.00	0.00	0.00	0.00
10-113-6085	City Charter re-write	0.00	0.00	0.00	0.00	0.00
10-113-6200	Revenue sharing projects	7,000.00	1,087.50	1,087.50	5,912.50	15.54
10-113-6212	Abatement, lien filing expense	300.00	51.00	51.00	249.00	17.00
10-113-6304	Dues & Publications	3,400.00	1,703.61	1,703.61	1,696.39	50.11
	Total: Materials & Services	57,650.00*	5,129.70*	5,129.70*	52,520.30*	8.90*

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-113 Totals:						
		72,245.00**	6,463.58**	6,463.58**	63,781.42**	8.95**
10-114	Municipal Court					
Account Type: E01						
10-114-6001	Personnel Expenses					
10-114-6002	City Recorder	3,811.00	373.03	373.03	3,437.97	9.79
10-114-6011	Administrative Assistant	1,193.00	99.70	99.70	1,093.30	8.36
10-114-6012	Finance Officer	1,638.00	136.50	136.50	1,501.50	8.33
10-114-6014	Admin. Assistant - P.M.	9,367.00	620.40	620.40	8,746.60	6.62
10-114-6016	WBA/Workmans Comp Insurance	65.00	1.22	1.22	63.78	1.88
10-114-6017	Social Security/Medicare	1,225.00	86.78	86.78	1,138.22	7.08
10-114-6018	State Unemployment Payroll Tax	576.00	40.70	40.70	535.30	7.07
10-114-6019	PERS	935.00	77.44	77.44	857.56	8.28
	Health Insurance	2,161.00	180.11	180.11	1,980.89	8.33
	Total: Personnel Expenses	20,971.00*	1,615.88*	1,615.88*	19,355.12*	7.71*
10-114	Materials & Services					
Account Type: E02						
10-114-6005	Judge	7,800.00	650.00	650.00	7,150.00	8.33
10-114-6006	Interpreter	1,000.00	0.00	0.00	1,000.00	0.00
10-114-6013	Police Reserve Fees	0.00	0.00	0.00	0.00	0.00
10-114-6020	Building Rent	0.00	0.00	0.00	0.00	0.00
10-114-6021	Contract Services	0.00	0.00	0.00	0.00	0.00
10-114-6022	Copier Lease/Maint	600.00	0.00	0.00	600.00	0.00
10-114-6030	Office Expense	500.00	0.00	0.00	500.00	0.00
10-114-6031	Training & Conference	500.00	0.00	0.00	500.00	0.00
10-114-6035	Postage Machine Lease	235.00	0.00	0.00	235.00	0.00
10-114-6045	Bail refunds	0.00	0.00	0.00	0.00	0.00
10-114-6047	Court Revenue Pymts to Others	54,000.00	5,172.14	5,172.14	48,827.86	9.58
10-114-6052	Postage	350.00	22.08	22.08	327.92	6.31
	Total: Materials & Services	64,985.00*	5,844.22*	5,844.22*	59,140.78*	8.99*
10-114	Capital Outlay					
Account Type: E03						
10-114-6910	Software/Software Updates	0.00	0.00	0.00	0.00	0.00
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
10-114 Totals:						
		85,956.00**	7,460.10**	7,460.10**	78,495.90**	8.68**
10-115	Police					
Account Type: E01						
10-115-6005	Personnel Expenses					
10-115-6007	Police Clerk	14,148.00	1,133.00	1,133.00	13,015.00	8.01
10-115-6008	Police Chief	49,169.00	3,999.92	3,999.92	45,169.08	8.14
10-115-6009	Police Officer 1	35,604.00	2,922.95	2,922.95	32,681.05	8.21
10-115-6010	Police Officer #2	0.00	0.00	0.00	0.00	0.00
10-115-6011	Grant Wages	6,216.00	0.00	0.00	6,216.00	0.00
10-115-6012	Finance Officer	3,275.00	273.00	273.00	3,002.00	8.34
10-115-6013	MCSAP Wages (OT)	0.00	0.00	0.00	0.00	0.00
10-115-6014	Reserves MCSAP	0.00	0.00	0.00	0.00	0.00
	Total: WBA/Workmans Comp Insurance	3,512.00	6.63	6.63	3,505.37	0.19

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-115-6015	Personnel Expenses (Grant)	0.00	0.00	0.00	0.00	0.00
10-115-6016	Social Security/Medicare	8,294.00	590.51	590.51	7,703.49	7.12
10-115-6017	State Unemployment Payroll Tax	3,903.00	277.88	277.88	3,625.12	7.12
10-115-6018	PERS	10,707.00	880.60	880.60	9,826.40	8.22
10-115-6019	Health Insurance	19,651.00	1,632.37	1,632.37	18,018.63	8.31
	Total: Personnel Expenses	154,479.00*	11,716.86*	11,716.86*	142,762.14*	7.58*
Account Type: E02						
10-115-6020	Materials & Services	2,500.00	0.00	0.00	2,500.00	0.00
10-115-6021	Operating Materials & Supplies	5,800.00	55.84	55.84	5,744.16	0.96
10-115-6022	Contract Services	600.00	0.00	0.00	600.00	0.00
10-115-6025	Copier Lease/Maint	0.00	0.00	0.00	0.00	0.00
10-115-6028	Legal Expense	300.00	6.63	6.63	293.37	2.21
10-115-6029	Mileage	0.00	0.00	0.00	0.00	0.00
10-115-6030	Electric/Heating	6,000.00	76.50	76.50	5,923.50	1.28
10-115-6031	Office Expense	4,500.00	0.00	0.00	4,500.00	0.00
10-115-6034	Training & Conference	23,800.00	1,615.50	1,615.50	22,184.50	6.79
10-115-6037	Auto Operating Exp-Leas	235.00	0.00	0.00	235.00	0.00
10-115-6038	Postage Machine Lease	1,000.00	0.00	0.00	1,000.00	0.00
10-115-6048	Training & Conference - Clerk	5,000.00	225.06	225.06	4,774.94	4.50
10-115-6049	Phone & Fax	3,025.00	1,585.54	1,585.54	1,439.46	52.41
10-115-6050	Insurance	2,000.00	0.00	0.00	2,000.00	0.00
10-115-6051	Equip Repairs & Maint	1,500.00	0.00	0.00	1,500.00	0.00
10-115-6052	Uniforms	800.00	14.24	14.24	785.76	1.78
10-115-6053	Postage	0.00	0.00	0.00	0.00	0.00
10-115-6056	BVP Expense	288.00	0.00	0.00	288.00	0.00
10-115-6101	Internet service	16,300.00	3,762.50	3,762.50	12,537.50	23.08
10-115-6102	Dispatch Services	750.00	0.00	0.00	750.00	0.00
10-115-6201	Investigative Materials	0.00	0.00	0.00	0.00	0.00
10-115-6203	MCSAP Vehicle	0.00	0.00	0.00	0.00	0.00
10-115-6304	MCSAP Equipment	450.00	0.00	0.00	450.00	0.00
10-115-6456	Professional Dues & Fees	5,000.00	0.00	0.00	5,000.00	0.00
10-115-6922	Police Reserves & Cadets	1,200.00	250.00	250.00	950.00	20.83
	Server Maintenance	81,048.00*	7,591.81*	7,591.81*	73,456.19*	9.37*
	Total: Materials & Services					
Account Type: E03						
10-115-6901	Capital Outlay	8,000.00	0.00	0.00	8,000.00	0.00
10-115-6905	Equipment	2,000.00	0.00	0.00	2,000.00	0.00
10-115-6907	City Hall Bldg Improvements	0.00	0.00	0.00	0.00	0.00
10-115-6910	Patrol Vehicle Reserve	1,000.00	0.00	0.00	1,000.00	0.00
10-115-6915	Software/Software Updates	500.00	200.50	200.50	299.50	40.10
10-115-6930	Software security	0.00	0.00	0.00	0.00	0.00
10-115-6934	Office Equipment	0.00	0.00	0.00	0.00	0.00
	New patrol car	11,500.00*	200.50*	200.50*	11,299.50*	1.74*
	Total: Capital Outlay					
10-115 Totals:		247,027.00**	19,509.17**	19,509.17**	227,517.83**	7.90**

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Encumbered
10-116	Public Facilities					
Account Type: E02	Materials & Services					
10-116-6020	Operating Materials & Supplies	1,500.00	76.73	76.73	1,423.27	5.12
10-116-6021	City Hall & Pub. Rest. Cont Ser	3,420.00	337.35	337.35	3,082.65	9.86
10-116-6024	Repair & Maintenance	3,000.00	0.00	0.00	3,000.00	0.00
10-116-6029	Electric/Heating	6,700.00	447.34	447.34	6,252.66	6.68
	Total: Materials & Services	14,620.00*	861.42*	861.42*	13,758.58*	5.89*
Account Type: E06	Transfer out					
10-116-6955	Trans to City Hall Bldg Fund	3,000.00	0.00	0.00	3,000.00	0.00
	Total: Transfer out	3,000.00*	0.00*	0.00*	3,000.00*	0.00*
10-116 Totals:		17,620.00**	861.42**	861.42**	16,758.58**	4.89**
10-120	Park					
Account Type: E01	Personnel Expenses					
10-120-6001	City Recorder	3,811.00	373.03	373.03	3,437.97	9.79
10-120-6003	Public Works Supervisor	4,621.00	385.93	385.93	4,235.07	8.35
10-120-6004	WWTP Operator	0.00	0.00	0.00	0.00	0.00
10-120-6009	PW Assistant	3,106.00	275.00	275.00	2,831.00	8.85
10-120-6011	Finance Officer	1,638.00	136.50	136.50	1,501.50	8.33
10-120-6014	WBA/Workers Comp Insurance	382.00	0.77	0.77	381.23	0.20
10-120-6016	Social Security/Medicare	1,008.00	79.07	79.07	928.93	7.84
10-120-6017	State Unemployment Tax	474.00	37.11	37.11	436.89	7.83
10-120-6018	PERS	1,057.00	93.07	93.07	963.93	8.81
10-120-6019	Health Insurance	4,923.00	410.36	410.36	4,512.64	8.34
	Total: Personnel Expenses	21,020.00*	1,790.84*	1,790.84*	19,229.16*	8.52*
Account Type: E02	Materials & Services					
10-120-6020	Operating Material/Supplies	1,250.00	175.33	175.33	1,074.67	14.03
10-120-6021	Contract Services	2,000.00	150.00	150.00	1,850.00	7.50
10-120-6024	Repair & Maintenance	2,000.00	329.54	329.54	1,670.46	16.48
10-120-6026	Insurance & Bonds	2,700.00	787.88	787.88	1,912.12	29.18
10-120-6029	Electricity & Heating	1,935.00	782.12	782.12	1,152.88	40.42
10-120-6035	Vehicle/Equipment Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
10-120-6052	Postage	50.00	0.00	0.00	50.00	0.00
10-120-6121	Contract Services - Janitorial	2,500.00	160.00	160.00	2,340.00	6.40
10-120-6221	Contract svcs - tree removal	4,000.00	0.00	0.00	4,000.00	0.00
10-120-6321	Park Maintenance Contractor	9,200.00	660.00	660.00	8,540.00	7.17
	Total: Materials & Services	26,635.00*	3,044.87*	3,044.87*	23,590.13*	11.43*
Account Type: E03	Capital Outlay					
10-120-6901	Equipment	0.00	0.00	0.00	0.00	0.00
10-120-6904	Equipment Reserve	0.00	0.00	0.00	0.00	0.00
10-120-6906	Park Bldg imprvmt & repair	0.00	0.00	0.00	0.00	0.00
10-120-6907	Park Grounds Capital Improv	0.00	0.00	0.00	0.00	0.00
10-120-6908	Parks Design	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var.	Percent Expended
10-120-6909	Parks surveys, studies	0.00	0.00	0.00	0.00	0.00
10-120-6915	Parks Development expense	0.00	0.00	0.00	0.00	0.00
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
10-120 Totals:		47,655.00**	4,835.71**	4,835.71**	42,819.29**	10.15**
10-125	(No Description)					
Account Type: E07	Contingencies					
10-125-7501	General Fund Operating Conting	94,470.00	0.00	0.00	94,470.00	0.00
	Total: Contingencies	94,470.00*	0.00*	0.00*	94,470.00*	0.00*
10-125 Totals:		94,470.00**	0.00**	0.00**	94,470.00**	0.00**
10 Totals:		672,142.00***	47,697.20***	47,697.20***	624,444.80***	7.10***
13	MEMORIAL PARK RENOVATION					
13-111	(No Description)					
Account Type: E02	Materials & Services					
13-111-6040	Project Engineering/Design	0.00	0.00	0.00	0.00	0.00
	Total: Materials & Services	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E03	Capital Outlay					
13-111-6960	Project Construction	0.00	0.00	0.00	0.00	0.00
13-111-6965	City match, self-help	0.00	0.00	0.00	0.00	0.00
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E06	Transfer out					
13-111-6952	Transfer to Park SDCs	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E07	Contingencies					
13-111-7501	Contingency	0.00	0.00	0.00	0.00	0.00
	Total: Contingencies	0.00*	0.00*	0.00*	0.00*	0.00*
13-111 Totals:		0.00**	0.00**	0.00**	0.00**	0.00**
13 Totals:		0.00***	0.00***	0.00***	0.00***	0.00***
15	CITY HALL BUILDING FUND					
15-111	Income					
Account Type: E02	Materials & Services					
15-111-6040	City Engineer	1,000.00	0.00	0.00	1,000.00	0.00
15-111-6105	Fundraiser Expenses	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
	Total: Materials & Services	1,000.00*	0.00*	0.00*	1,000.00*	0.00*
Account Type: E03 15-111-6907	Capital Outlay	112,674.00	0.00	0.00	112,674.00	0.00
	Capital Outlay - Construction	112,674.00*	0.00*	0.00*	112,674.00*	0.00*
	Total: Capital Outlay					
Account Type: E04 15-111-6920	Reserve Accounts	0.00	0.00	0.00	0.00	0.00
	Reserved for Future Exp	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Reserve Accounts					
	15-111 Totals:	113,674.00**	0.00**	0.00**	113,674.00**	0.00**
	15 Totals:	113,674.00****	0.00****	0.00****	113,674.00****	0.00****
25	PARK RESERVE FUND					
25-111	(No Description)					
Account Type: E03 25-111-6906	Capital Outlay	7,500.00	0.00	0.00	7,500.00	0.00
	Park Improvements	7,500.00*	0.00*	0.00*	7,500.00*	0.00*
	Total: Capital Outlay					
Account Type: E04 25-111-6920	Reserve Accounts	0.00	0.00	0.00	0.00	0.00
	Reserve for Future Expenditure	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Reserve Accounts					
Account Type: E06 25-111-6952	Transfer out	0.00	0.00	0.00	0.00	0.00
	Transfer to General Fund	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Transfer out					
	25-111 Totals:	7,500.00**	0.00**	0.00**	7,500.00**	0.00**
	25 Totals:	7,500.00****	0.00****	0.00****	7,500.00****	0.00****
29	PARK SDCs					
29-111	(No Description)					
Account Type: E04 29-111-6907	Reserve Accounts	21,276.00	0.00	0.00	21,276.00	0.00
	SDC Capital Improvements	0.00	0.00	0.00	0.00	0.00
	Reserved for Future Expenditur	21,276.00*	0.00*	0.00*	21,276.00*	0.00*
	Total: Reserve Accounts					
Account Type: E06 29-111-6952	Transfer out	0.00	0.00	0.00	0.00	0.00
	Trans. to Park Renovation Fund	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Transfer out					

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
		21,276.00**	0.00**	0.00**	21,276.00**	0.00**
29-111 Totals:		21,276.00***	0.00***	0.00***	21,276.00***	0.00***
29 Totals:		21,276.00***	0.00***	0.00***	21,276.00***	0.00***
30	STREETS/STORM FUND					
30-111	(No Description)					
Account Type: E01	Personnel Expenses	1,906.00	186.53	186.53	1,719.47	9.79
30-111-6001	City Recorder	6,931.00	578.90	578.90	6,352.10	8.35
30-111-6003	Public Works Superintendent	0.00	0.00	0.00	0.00	0.00
30-111-6004	WWTP Operator	3,106.00	274.99	274.99	2,831.01	8.85
30-111-6009	Public Works Assistant	1,638.00	136.50	136.50	1,501.50	8.33
30-111-6011	Finance Officer	876.00	0.81	0.81	875.19	0.09
30-111-6014	WBA/Workmans Comp Insurance	1,039.00	78.83	78.83	960.17	7.59
30-111-6016	Social Security/Medicare	489.00	37.05	37.05	451.95	7.58
30-111-6017	State Unemployment Payroll Tax	1,172.00	100.94	100.94	1,071.06	8.61
30-111-6018	PERS	5,288.00	410.50	410.50	4,877.50	7.76
30-111-6019	Health Insurance	22,445.00*	1,805.05*	1,805.05*	20,639.95*	8.04*
	Total: Personnel Expenses					
Account Type: E02	Materials & Services	4,500.00	575.35	575.35	3,924.65	12.79
30-111-6020	Operating Material/Supplies	16,000.00	0.00	0.00	16,000.00	0.00
30-111-6021	Contract Services	0.00	0.00	0.00	0.00	0.00
30-111-6024	Street Repair/Maint	2,500.00	0.00	0.00	2,500.00	0.00
30-111-6034	Vehicle & Equip. Oper. Expense	0.00	0.00	0.00	0.00	0.00
30-111-6035	Vehicle Repair & Maintenance	0.00	0.00	0.00	0.00	0.00
30-111-6049	Insurance	980.00	509.64	509.64	470.36	52.00
30-111-6151	Street Lighting	19,152.00	1,633.35	1,633.35	17,518.65	8.53
30-111-6251	Sidewalk Construction	0.00	0.00	0.00	0.00	0.00
	Total: Materials & Services	43,132.00*	2,718.34*	2,718.34*	40,413.66*	6.30*
Account Type: E03	Capital Outlay	0.00	0.00	0.00	0.00	0.00
30-111-6901	Equipment	3,500.00	0.00	0.00	3,500.00	0.00
30-111-6907	Capital Improvements	0.00	0.00	0.00	0.00	0.00
30-111-6910	Street Overlay & Maintenance	25,000.00	0.00	0.00	25,000.00	0.00
30-111-6925	Cap Improve w/ SCA Grant	13,450.00	0.00	0.00	13,450.00	0.00
30-111-6926	Stormwater Master Plan	0.00	0.00	0.00	0.00	0.00
30-111-6927	Street Master Plan Update	0.00	0.00	0.00	0.00	0.00
30-111-6937	Sidewalk Improvements	1,500.00	0.00	0.00	1,500.00	0.00
30-111-6947	UIC & TMDL Compliance	43,450.00*	0.00*	0.00*	43,450.00*	0.00*
	Total: Capital Outlay					
Account Type: E06	Transfer out	0.00	0.00	0.00	0.00	0.00
30-111-6952	Transfer Out	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Transfer out					
Account Type: E07	Contingencies					

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
30-111-7501	Contingencies	65,433.00	0.00	0.00	65,433.00	0.00
	Total: Contingencies	65,433.00*	0.00*	0.00*	65,433.00*	0.00*
30-111 Totals:		174,460.00**	4,523.39**	4,523.39**	169,936.61**	2.59**
30 Totals:		174,460.00***	4,523.39***	4,523.39***	169,936.61***	2.59***
35	STREET/STORM RESERVES					
35-111	(No Description)					
Account Type: E03	Capital Outlay	33,501.00	0.00	0.00	33,501.00	0.00
35-111-6907	Capital Outlay	33,501.00*	0.00*	0.00*	33,501.00*	0.00*
	Total: Capital Outlay					
Account Type: E04	Reserve Accounts					
35-111-6920	Reserved for Future Expenditur	0.00	0.00	0.00	0.00	0.00
	Total: Reserve Accounts	0.00*	0.00*	0.00*	0.00*	0.00*
35-111 Totals:		33,501.00**	0.00**	0.00**	33,501.00**	0.00**
35 Totals:		33,501.00***	0.00***	0.00***	33,501.00***	0.00***
37	HWY 99E SPECIAL PROJECT					
37-111	(No Description)					
Account Type: E02	Materials & Services	0.00	0.00	0.00	0.00	0.00
37-111-6021	Contract svc - arbitration	0.00	0.00	0.00	0.00	0.00
37-111-6040	Project Engineering	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Materials & Services					
Account Type: E03	Capital Outlay					
37-111-6960	Project Construction	0.00	0.00	0.00	0.00	0.00
37-111-6962	Repair project const. errors	0.00	0.00	0.00	0.00	0.00
37-111-6965	Matching funds	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Capital Outlay					
Account Type: E06	Transfer out					
37-111-6952	Transfers out	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E07	Contingencies					
37-111-7501	Contingency	0.00	0.00	0.00	0.00	0.00
	Total: Contingencies	0.00*	0.00*	0.00*	0.00*	0.00*
37-111 Totals:		0.00**	0.00**	0.00**	0.00**	0.00**

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
		0.00***	0.00***	0.00***	0.00***	0.00***
37 Totals:						
39	STREET/STORM SDCs					
39-111	(No Description)					
Account Type: E03	Capital Outlay	0.00	0.00	0.00	0.00	0.00*
39-111-6930	Capital Projects	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Capital Outlay					
Account Type: E04	Reserve Accounts					
39-111-6920	SDC Capital Improvements	25,347.00	0.00	0.00	25,347.00	0.00
	Total: Reserve Accounts	25,347.00*	0.00*	0.00*	25,347.00*	0.00*
Account Type: E06	Transfer out					
39-111-6940	Transfer to Hwy 99E Project	0.00	0.00	0.00	0.00	0.00
39-111-6952	Transfer to Storm Drains	0.00	0.00	0.00	0.00	0.00
39-111-6953	Transfer to Street/Storm Fund	3,111.00	0.00	0.00	3,111.00	0.00
	Total: Transfer out	3,111.00*	0.00*	0.00*	3,111.00*	0.00*
39-111 Totals:		28,458.00**	0.00**	0.00**	28,458.00**	0.00**
39 Totals:		28,458.00***	0.00***	0.00***	28,458.00***	0.00***
40	WATER					
40-111	(No Description)					
Account Type: E01	Personnel Expenses					
40-111-6001	City Recorder	5,717.00	559.56	559.56	5,157.44	9.79
40-111-6002	Admin. Assistant - A.M.	4,177.00	348.96	348.96	3,828.04	8.35
40-111-6003	Public Works Supervisor	30,035.00	2,508.57	2,508.57	27,526.43	8.35
40-111-6004	WWTP Operator	0.00	0.00	0.00	0.00	0.00
40-111-6009	Public Works Assistant	17,080.00	1,512.47	1,512.47	15,567.53	8.86
40-111-6011	Finance Officer	3,275.00	273.00	273.00	3,002.00	8.34
40-111-6012	Admin. Assistant - P.M.	0.00	0.00	0.00	0.00	0.00
40-111-6014	WBA/Workmans Comp Insurance	2,306.00	3.75	3.75	2,302.25	0.16
40-111-6016	Social Security/Medicare	4,612.00	349.93	349.93	4,262.07	7.59
40-111-6017	State Unemployment Payroll Tax	2,170.00	164.49	164.49	2,005.51	7.58
40-111-6018	PERS	5,313.00	456.66	456.66	4,856.34	8.60
40-111-6019	Health Insurance	20,294.00	1,691.72	1,691.72	18,602.28	8.34
	Total: Personnel Expenses	94,979.00*	7,869.11*	7,869.11*	87,109.89*	8.29*
Account Type: E02	Materials & Services					
40-111-6020	Op. Materials & Supplies	16,500.00	1,600.27	1,600.27	14,899.73	9.70
40-111-6021	Contract Services	20,000.00	1,799.50	1,799.50	18,200.50	9.00
40-111-6022	Copier Lease/Maint	1,000.00	75.36	75.36	924.64	7.54
40-111-6024	Repair & Maintenance	7,000.00	0.00	0.00	7,000.00	0.00
40-111-6029	Electricity & Heating	23,500.00	1,609.07	1,609.07	21,890.93	6.85
40-111-6030	Office Expense	750.00	0.00	0.00	750.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
40-111-6031	Training & Conference	2,500.00	0.00	0.00	2,500.00	0.00
40-111-6032	Audit	3,200.00	0.00	0.00	3,200.00	0.00
40-111-6033	Communications System Lease	650.00	41.06	41.06	608.94	6.32
40-111-6034	Vehicle & Equip. Oper. Expense	2,500.00	98.25	98.25	2,401.75	3.93
40-111-6035	Vehicle Maintenance & Repairs	5,500.00	296.56	296.56	5,203.44	5.39
40-111-6039	Ethics Commission Fee	105.00	0.00	0.00	105.00	0.00
40-111-6040	City Engineer	1,000.00	0.00	0.00	1,000.00	0.00
40-111-6048	Phone & Fax	3,550.00	325.85	325.85	3,224.15	9.18
40-111-6049	Insurance	10,500.00	5,521.09	5,521.09	4,978.91	52.58
40-111-6051	Uniforms	500.00	0.00	0.00	500.00	0.00
40-111-6052	Postage	900.00	6.92	6.92	893.08	0.77
40-111-6053	Test Lab	2,000.00	40.00	40.00	1,960.00	2.00
40-111-6055	Filtration System Op. Expense	5,000.00	153.31	153.31	4,846.69	3.07
40-111-6060	Computer training	200.00	0.00	0.00	200.00	0.00
40-111-6061	Internet svcs	565.00	0.00	0.00	565.00	0.00
40-111-6062	Postage Machine lease	455.00	0.00	0.00	455.00	0.00
40-111-6090	Springbrook Lease	600.00	0.00	0.00	600.00	0.00
40-111-6202	Sensus Hardware & Software Sup	2,000.00	1,452.00	1,452.00	548.00	72.60
40-111-6210	Water Rights Transfers	1,500.00	500.00	500.00	1,000.00	33.33
	Total: Materials & Services	111,975.00*	13,519.24*	13,519.24*	98,455.76*	12.07*
Capital Outlay						
40-111-6901	Equipment	0.00	0.00	0.00	0.00	0.00
40-111-6902	On-site Server	1,800.00	450.00	450.00	1,350.00	25.00
40-111-6905	Fire hydrant upgrade	4,000.00	0.00	0.00	4,000.00	0.00
40-111-6906	Building Improvements	750.00	0.00	0.00	750.00	0.00
40-111-6907	Capital Improvements	0.00	0.00	0.00	0.00	0.00
40-111-6908	Water Meters/Backflow Valves	5,000.00	0.00	0.00	5,000.00	0.00
40-111-6909	Vehicle Reserve	0.00	0.00	0.00	0.00	0.00
40-111-6910	Software Update	0.00	0.00	0.00	0.00	0.00
40-111-6915	Water System Study	0.00	0.00	0.00	0.00	0.00
40-111-6916	Software security	500.00	200.50	200.50	299.50	40.10
40-111-6950	Water Rates Study	0.00	0.00	0.00	0.00	0.00
40-111-6955	Water main repairs	80,000.00	0.00	0.00	80,000.00	0.00
40-111-6960	Water Filtration System	25,000.00	0.00	0.00	25,000.00	0.00
40-111-6965	Reservoir Repair & Maintenance	250.00	0.00	0.00	250.00	0.00
	Total: Capital Outlay	117,300.00*	650.50*	650.50*	116,649.50*	0.55*
Contingencies						
40-111-7501	Contingencies	118,150.00	0.00	0.00	118,150.00	0.00
	Total: Contingencies	118,150.00*	0.00*	0.00*	118,150.00*	0.00*
Unappropriated Fund Balances						
40-111-7999	Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00
	Total: Unappropriated Fund Balances	0.00*	0.00*	0.00*	0.00*	0.00*

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var.	Percent Expended
40-111	Totals:	442,404.00**	22,038.85**	22,038.85**	420,365.15**	4.98**
40	Totals:	442,404.00***	22,038.85***	22,038.85***	420,365.15***	4.98***
42	SPW PROJECT MAINTENANCE FUN					
42-111	(No Description)					
Account Type: E02	Materials & Services	15,000.00	0.00	0.00	15,000.00	0.00
42-111-6034	Reservoir Maintenance & Repair	7,265.00	0.00	0.00	7,265.00	0.00
42-111-6035	Pump Station Maint. & Repair	22,265.00*	0.00*	0.00*	22,265.00*	0.00*
	Total: Materials & Services					
42-111	Totals:	22,265.00**	0.00**	0.00**	22,265.00**	0.00**
42	Totals:	22,265.00***	0.00***	0.00***	22,265.00***	0.00***
43	WATER FILTRATION SYSTEM					
43-111	(No Description)					
Account Type: E01	Personnel Expenses	0.00	0.00	0.00	0.00	0.00
43-111-6050	Asset Management Activity	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Personnel Expenses					
43	Materials & Services	0.00	0.00	0.00	0.00	0.00
Account Type: E02	Project Engineering	0.00	0.00	0.00	0.00	0.00
43-111-6040	Water Rates Study	0.00	0.00	0.00	0.00	0.00
43-111-6950	City's matching funds	0.00	0.00	0.00	0.00	0.00
43-111-6965	City's matching funds	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Materials & Services					
43-111	Totals:	0.00**	0.00**	0.00**	0.00**	0.00**
43	Totals:	0.00***	0.00***	0.00***	0.00***	0.00***
45	WATER RESERVE FUND					
45-111	(No Description)					
Account Type: E03	Capital Outlay	5,808.00	0.00	0.00	5,808.00	0.00
45-111-6907	Capital Outlay					

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
	Total: Capital Outlay	5,808.00*	0.00*	0.00*	5,808.00*	0.00*
Account Type: E04 45-111-6920	Reserve Accounts Reserved For Future Expenditure Total: Reserve Accounts	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*
Account Type: E06 45-111-6952	Transfer out Transfer to Water Fund Total: Transfer out	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*
	45-111 Totals:	5,808.00**	0.00**	0.00**	5,808.00**	0.00**
	45 Totals:	5,808.00***	0.00***	0.00***	5,808.00***	0.00***
49 49-111	WATER SDCs (No Description)					
Account Type: E04 49-111-6907	Reserve Accounts SDC Capital Improvements Total: Reserve Accounts	50,454.00 50,454.00*	0.00 0.00*	0.00 0.00*	50,454.00 50,454.00*	0.00 0.00*
Account Type: E06 49-111-6952 49-111-6953	Transfer out Transfer to Water Operating Trans. to Water Filtration Total: Transfer out	0.00 0.00 0.00*	0.00 0.00 0.00*	0.00 0.00 0.00*	0.00 0.00 0.00*	0.00 0.00 0.00*
	49-111 Totals:	50,454.00**	0.00**	0.00**	50,454.00**	0.00**
	49 Totals:	50,454.00***	0.00***	0.00***	50,454.00***	0.00***
50 50-111	SEWER (No Description)					
Account Type: E01 50-111-6001 50-111-6002 50-111-6003 50-111-6004 50-111-6009 50-111-6011 50-111-6012 50-111-6014 50-111-6016 50-111-6017 50-111-6018 50-111-6019	Personnel Expenses City Recorder Admin. Assistant - A.M. Public Works Supervisor WWTP Operator Public Works Assistant Finance Officer Admin. Assistant - P.M. WBA/Workmans Comp Insurance Social Security/Medicare State Unemployment Payroll Tax PERS Health Insurance	5,717.00 4,177.00 4,621.00 56,388.00 7,764.00 3,275.00 0.00 3,053.00 6,268.00 2,950.00 7,395.00 14,482.00	559.55 348.96 385.94 4,583.24 687.49 273.00 0.00 4.15 484.49 227.81 607.16 1,207.76	559.55 348.96 385.94 4,583.24 687.49 273.00 0.00 4.15 484.49 227.81 607.16 1,207.76	5,157.45 3,828.04 4,235.06 51,804.76 7,076.51 3,002.00 0.00 3,048.85 5,783.51 2,722.19 6,697.84 13,274.24	9.79 8.35 8.35 8.13 8.85 8.34 0.00 0.14 7.73 7.72 8.31 8.34

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
Total: Personnel Expenses						
		116,000.00*	9,369.53*	9,369.53*	106,630.43*	8.08*
Materials & Services						
50-111-6020	Operating Material/Suppl	30,000.00	2,009.14	2,009.14	27,990.86	6.70
50-111-6021	Contract Services	5,000.00	1,060.20	1,060.20	3,939.80	21.20
50-111-6022	Copier lease/maintenance	700.00	75.35	75.35	624.65	10.76
50-111-6023	Consultant Services	2,500.00	0.00	0.00	2,500.00	0.00
50-111-6025	Legal	0.00	0.00	0.00	0.00	0.00
50-111-6029	Electricity & Heating	31,065.00	2,217.93	2,217.93	28,847.07	7.14
50-111-6030	Office Expense	1,000.00	100.30	100.30	899.70	10.03
50-111-6031	Training/Conference	1,500.00	0.00	0.00	1,500.00	0.00
50-111-6032	Audit	3,200.00	0.00	0.00	3,200.00	0.00
50-111-6034	Vehicle & Equip. Oper. Expense	3,500.00	100.00	100.00	3,400.00	2.86
50-111-6035	Tractor & Vehicle Repair	3,500.00	0.00	0.00	3,500.00	0.00
50-111-6036	Sewer Equipment Repair & Maint	20,000.00	4,487.26	4,487.26	15,512.74	22.44
50-111-6039	Ethics Commission Fee	105.00	0.00	0.00	105.00	0.00
50-111-6040	City Engineer	2,500.00	0.00	0.00	2,500.00	0.00
50-111-6042	Lagoon Maintenance	0.00	0.00	0.00	0.00	0.00
50-111-6048	Phone	1,750.00	123.87	123.87	1,626.13	7.08
50-111-6049	Insurance	4,750.00	2,491.56	2,491.56	2,258.44	52.45
50-111-6051	Safety Apparel/Uniforms	1,300.00	0.00	0.00	1,300.00	0.00
50-111-6052	Postage	1,300.00	6.92	6.92	1,293.08	0.53
50-111-6053	Misc - land appraisal	10,000.00	0.00	0.00	10,000.00	0.00
50-111-6054	Test Lab	15,000.00	0.00	0.00	15,000.00	0.00
50-111-6055	Rental Expense	1,000.00	0.00	0.00	1,000.00	0.00
50-111-6060	Computer training	0.00	0.00	0.00	0.00	0.00
50-111-6061	Internet svcs	240.00	0.00	0.00	240.00	0.00
50-111-6062	Postage machine lease	355.00	0.00	0.00	355.00	0.00
50-111-6085	City Charter re-write	0.00	0.00	0.00	0.00	0.00
50-111-6090	Springbrook Lease	300.00	0.00	0.00	300.00	0.00
50-111-6300	Lawsuit Settlement payments	0.00	0.00	0.00	0.00	0.00
50-111-6304	Permits & Fees	3,000.00	0.00	0.00	3,000.00	0.00
50-111-6305	Rates Comparison Study	0.00	0.00	0.00	0.00	0.00
	Total: Materials & Services	143,565.00*	12,672.53*	12,672.53*	130,892.47*	8.83*
Capital Outlay						
50-111-6901	Equipment	10,000.00	0.00	0.00	10,000.00	0.00
50-111-6902	On-Site server	1,800.00	450.00	450.00	1,350.00	25.00
50-111-6905	Test Equipment per settlement	0.00	0.00	0.00	0.00	0.00
50-111-6906	Construction Projects	5,000.00	0.00	0.00	5,000.00	0.00
50-111-6910	Software Updates	0.00	0.00	0.00	0.00	0.00
50-111-6915	Software Security	500.00	200.50	200.50	299.50	40.10
50-111-6920	Wastewater Master Plan	0.00	0.00	0.00	0.00	0.00
50-111-6950	Site Prep for 2nd Plantation	2,500.00	30.00	30.00	2,470.00	1.20
50-111-6960	Collection system maintenance	5,000.00	588.16	588.16	4,411.84	11.76
	Total: Capital Outlay	24,800.00*	1,268.66*	1,268.66*	23,531.34*	5.12*

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
Account Type: E06 50-111-6952	Transfer out Transfer to Sewer Reserve Fund Total: Transfer out	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*
Account Type: E07 50-111-7501	Contingencies Total: Contingencies	125,391.00 125,391.00*	0.00 0.00*	0.00 0.00*	125,391.00 125,391.00*	0.00 0.00*
Account Type: E08 50-111-7999	Unappropriated Fund Balances Unappropriated Ending Fund Bal Total: Unappropriated Fund Balances	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*
50-111 Totals:		409,756.00**	23,310.74**	23,310.74**	386,445.26**	5.69**
50 Totals:		409,756.00***	23,310.74***	23,310.74***	386,445.26***	5.69***
55 55-111 Account Type: E03 55-111-6907	SEWER RESERVE FUND (No Description) Capital Outlay Capital Improvements Total: Capital Outlay	5,420.00 5,420.00*	0.00 0.00*	0.00 0.00*	5,420.00 5,420.00*	0.00 0.00*
Account Type: E04 55-111-6920	Reserve Accounts Reserved For Future Expenditure Total: Reserve Accounts	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*
Account Type: E06 55-111-6952	Transfer out Trans to Sewer Operating Total: Transfer out	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*	0.00 0.00*
55-111 Totals:		5,420.00**	0.00**	0.00**	5,420.00**	0.00**
55 Totals:		5,420.00***	0.00***	0.00***	5,420.00***	0.00***
57 57-111 Account Type: E05 57-111-6021 57-111-6552 57-111-6553	SEWER DEBT SERVICE (No Description) Bond Payments Administration Fee 2009 Series Sewer Pmts Princip 2009 Series Sewer Pmts Interes Total: Bond Payments	375.00 160,000.00 130,713.00 291,088.00*	0.00 0.00 0.00 0.00*	0.00 0.00 0.00 0.00*	375.00 160,000.00 130,713.00 291,088.00*	0.00 0.00 0.00 0.00*
Account Type: E08 57-111-7999	Unappropriated Fund Balances Unappropriated Ending Fund Bal	10,000.00	0.00	0.00	10,000.00	0.00

Account Number	Description	Budgeted Amount 10,000.00*	Period Amount 0.00*	YTD Amount 0.00*	Year to Date Var 10,000.00*	Percent Expended 0.00*
	Total: Unappropriated Fund Balances					
57-111	Totals:	301,088.00**	0.00**	0.00**	301,088.00**	0.00**
57	Totals:	301,088.00***	0.00***	0.00***	301,088.00***	0.00***
59	SEWER SDC FUND					
59-111	(No Description)					
Account Type: E04	Reserve Accounts	13,973.00	0.00	0.00	13,973.00	0.00
59-111-6907	SDC Capital Improvements	13,973.00*	0.00*	0.00*	13,973.00*	0.00*
	Total: Reserve Accounts					
Account Type: E06	Transfer out	0.00	0.00	0.00	0.00	0.00
59-111-6952	Transfer to Sewer Operating	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Transfer out					
59-111	Totals:	13,973.00**	0.00**	0.00**	13,973.00**	0.00**
59	Totals:	13,973.00***	0.00***	0.00***	13,973.00***	0.00***
67	SPWF DEBT SERVICE FUND					
67-111	(No Description)					
Account Type: E04	Reserve Accounts	0.00	0.00	0.00	0.00	0.00
67-111-6970	Reserved for Future Exp	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Reserve Accounts					
Account Type: E08	Unappropriated Fund Balances	0.00	0.00	0.00	0.00	0.00
67-111-7999	Unappropriated Ending Fund Bal	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Unappropriated Fund Balances					
67-111	Totals:	0.00**	0.00**	0.00**	0.00**	0.00**
67	Totals:	0.00***	0.00***	0.00***	0.00***	0.00***
	Final Total	2,302,179.00***	97,570.18***	97,570.18***	2,204,608.82***	4.24***



City of Aurora

FOUNDED 1856
"National Historic Site"

Public Works department

City Council Public Works Activity Report July 2011

Waste Water

Routine operation maintenance. Plant has and will continue not to violate permit. See report from Otis

Water

Routine operation and maintenance. Filter is filtering, and wells are pumping. Water consumption is up to 160,000 gallons per day from 80,000. . Ehlen rd. water line schedule August 8th —19th, hopefully county will give approval, to cross Airport Rd. At Ehlen Rd. With 12" water main before county paves Airport Rd.

Streets

Still repainting stop lines in town.

Storm water survey will start this month.

Parks

Getting ready for colony weekend festivities

Administration

Public Works scheduling and planning for staff.

Capitol improvement planning for entire city.

Respectfully : Bob Southard

Memo

To: City Council
From: Kelly Richardson
CC: None
Date: 8/5/2011
Re: Recorders Report Month of July

Activities and ongoing projects are as follows:

- ❖ Ongoing secretarial duties for the City Council and Planning, along with attending the meetings once a month.
- ❖ Attending Records Management Meetings
- ❖ Working on updating an assortment of forms and obtaining an electronic version for each.
- ❖ Working with assistants on various procedures and making them work better for our department as issues arise.
- ❖ Working with Police Chief on courtesy notice and procedure with code violations.
- ❖ Working on an assortment of projects with City Planner Wakeley, making sure items have been properly recorded with the County.
- ❖ Working on NIMS training for compliance with FEMA
- ❖ Studying and reading training material to better my performance in the office.
- ❖ Working with Finance Officer on asset management
- ❖ Records requests as needed for CIS Attorneys

ORDINANCES & RESOLUTIONS

Memo

To: Councilors
From: City Recorder, Kelly Richardson
CC: NONE
Date: 8/5/2011
Re: Franchise agreement and ORD 465

I have not received as of date any updates on this agreement. This could be in City Attorney Koho section.

OLD BUSINESS

City of Aurora, Oregon

WATER UTILITY RATES ANALYSIS

Prepared by:

ECONOMIC & FINANCIAL ANALYSIS

1409 Franklin Street ▪ Suite 201
Vancouver, WA 98660

18 July 2011 *Draft*

TABLE OF CONTENTS

INTRODUCTION	1
CHAPTER 1: REVENUE REQUIREMENTS	2
Financial History.....	2
Revenue Requirements	4
CHAPTER 2: RATE ANALYSIS	6
Customers & Water Usage	6
Water Rates	8
CHAPTER 3: RECOMMENDATIONS.....	10

LIST OF TABLES

Table 1 Financial History (Fiscal Year Ending June 30, 2006 -2011).....	3
Table 2 Historical Revenue Requirements.....	4
Table 3 Future Revenue Requirements	5
Table 4 Numbers of Customers per Billing Period.....	6
Table 5 Total Water Usage per Billing Period (cubic feet)	7
Table 6 Average Water Usage per Meter Size (cubic feet).....	7
Table 7 Comparison of Water Usage and Revenue by Meter Size and Accounts	8
Table 8 Meter Parameters for Base Rates	9
Table 9 Current Rate Margins vs. Meter Capacity	9
Table 10 New Rate Structure Based on ¾-Inch Meter Equivalency	12
Table 11 Current vs. New Base Rates, No Change in Total Annual Revenue	13
Table 12 Proposed New Rates, \$280,000 Annual Revenue.....	13
Table 13 Current vs. New Rates, \$280,000 Annual Revenue.....	13

INTRODUCTION

The City of Aurora retained Economic & Financial Analysis (EFA) to conduct a water rate analysis and recommend rate changes that will produce sufficient revenue to pay for the total annual cost of its water utility, and to be equitable for ratepayers. The utility's total annual costs are composed of operations, maintenance, annual debt service (including a coverage ratio and bond reserve), annual capital expenditures, and a prudent cash reserve.

This report contains three chapters:

Chapter 1 is a review of the current rates for sufficiency and equity.

Chapter 2 discusses alternative rate structures.

Chapter 3 contains EFA's recommendations to change both the rate structure and rate increases over the next three years.

CHAPTER 1: REVENUE REQUIREMENTS

Water rates are based on the cost of owning and operating the water system. Total annual costs are composed of all recurring operating and maintenance costs, principal and interest on outstanding debts (debt service), reserves for unexpected operating and maintenance costs, and reserves required for debt service and future capital improvements.

Financial History

Table 1 shows a recent financial history and represents the combined financial activity of all the water utility funds: Water Fund, Water SDC Fund, Water Reserve Fund, and Water Filtration (Construction) Fund. These funds contain all of the revenues and expenses of the water utility, which are broken into 4 primary categories: *Cash Flows From Operating Activities*, *Cash Flows From Non-Capital & Related Activities*, *Cash Flows From Capital Activities*, and *Cash Flows From Investing Activities*. The bottom of the table shows *Beginning and Ending Cash*. Each of these activities is explained below.

Cash Flows From Operating Activities is composed of revenues from water rates and recurring operating and maintenance costs. Revenues from rates is the single most important source of revenue. *Net Cash From Operating Activities* should always be positive. In FY 2007 and 2008 it is negative, however, because this net cash is used to pay debt service and cash acquisition of capital.

Cash Flows From Non-Capital Activities are incidental transfers between water-related funds and other City funds. These usually result in zero activity except when the City received federal grant funds in FY 2009 and 2010 for the water filtration plant.

Cash Flows From Capital Activities contains all of the revenues dedicated to capital construction, SDC revenues and loan proceeds, all related capital outlays and debt service.

Cash Flows From Investing Activities are interest earnings. The City invests its idle cash in interest bearing securities. This amount fluctuates with cash reserves and the interest paid on the investments.

Net Increase (Decrease) In Cash Flows is the annual sum of the above four Cash Flows. In FY 2006, 2007, 2008 and 2011 the water utility spent more than it took in from all sources of revenues—water rates, SDCs, grant and loan proceeds, and interest earnings. Only in FY 2009 and 2010 did the utility earn more than it spent.

Cash, Beginning is the sum of all prior years' activities. ***Cash, Ending*** is the sum of *Cash, Beginning* and *Net Increase (Decrease) in Cash Flows*. EFA estimates that at the end of FY 2011 the utility had cash reserves of approximately \$467,000.

Table 1 Financial History (Fiscal Year Ending June 30, 2006 -2011)

	Audited History				Estimate		% Δ 06 - '11
	2005 2006	2006 2007	2007 2008	2008 2009	2009 2010	2010 2011	
CASH FLOWS FROM OPERATING ACTIVITIES							
Revenues							
Charges for Services	159,451	135,895	150,588	152,368	186,811	199,356	4.5%
Total Revenues	\$159,451	\$135,895	\$150,588	\$152,368	\$186,811	\$199,356	4.5%
Expenditures							
Personal Services	54,271	63,792	77,930	72,531	72,756	71,367	5.5%
Materials & Supplies	44,673	72,306	76,538	72,351	88,091	95,136	15.1%
Total Expenditures	\$98,944	\$136,098	\$154,468	\$144,882	\$160,847	\$166,503	10.4%
Net Cash From Operating Activities	\$60,507	(\$203)	(\$3,880)	\$7,486	\$25,964	\$32,852	-12.2%
CASH FROM NON-CAPITAL & RELATED ACTIVITIES							
Transfers In (Out)			(3,000)	7,910	135,193	\$0	
Intergovernmental							
Net Cash From Non-Capital Activities	\$0	\$0	(\$3,000)	\$7,910	\$135,193	\$0	
CASH FLOWS FROM CAPITAL & RELATED ACTIVITIES							
SDC Revenues	4,153	4,153	16,612	29,071	29,071	14,016	
Grant & Loan Proceeds					676,625		
Taxes & Assessments	4,354	(47,779)	(32,203)	(34,178)	(144,434)	(502,898)	
Capital Outlay	(100,695)					0	
Debt Service	(5,175)						
Net Cash From Capital Activities	(\$97,363)	(\$43,626)	(\$15,591)	(\$5,107)	\$561,262	(\$488,882)	
CASH FLOWS FROM INVESTING ACTIVITIES							
Interest Earnings	642	18,616	9,204	4,304	3,520	816	
Net Cash From Investing Activities	\$642	\$18,616	\$9,204	\$4,304	\$3,520	\$816	
Net Increase (Decrease) In Cash Flows	(\$36,214)	(\$25,213)	(\$13,267)	\$14,593	\$725,939	(\$455,214)	
<i>Adj</i>							
CASH, Beginning	256,445	220,230	195,017	181,750	196,343	922,282	
CASH, Ending	\$220,231	\$195,017	\$181,750	\$196,343	\$922,282	\$467,068	15.0%

Revenue Requirements

The water rates have to be set so the revenue generated each year produces a positive *Net Increase (Decrease) in Cash Flows*. To do that, we estimate total annual costs, or *Revenue Requirements* in rate making jargon, which we show historically in Table 2.

Revenue Requirements from water rates equals total annual Expenditures from *Cash Flows From Operating Activities* (operating expenditures), plus 20% of Expenditures to cover variations in operating costs, plus annual debt service, plus 25 percent of debt service to cover the reserve required by the lender, plus capital reserve. The *Capital Reserve* is the average amount of cash (non-financed) spent on capital improvements to the water system over the past 5 years. On average, the sum of these expenses has grown about 8 percent per year since FY 2006—from \$157,075 to \$229,100 in FY 2011.

Beginning next year, the utility will begin repaying the \$676,625 loan it took out in FY 2010 to construct the water filtration plant. This will increase the *Debt Service* and *Debt Service Reserve* components of *Revenue Requirements* as shown in Table 3. *Debt Service* increases to \$22,000 per year and the *Debt Service Reserve* increases by 25 percent of debt service, or \$6,000 per year. Also, *Operating Expenditures* are higher than in FY 2011 to account for inflation—7.5 percent for personnel and 4.5 percent for materials and services. *Revenue Requirements* increase from \$229,100 to \$280,600, a 22 percent increase.

Distributing these requirements to customers is addressed in the next chapter.

Table 2 Historical Revenue Requirements

	Audited History					Estimate
	2005	2006	2007	2008	2009	2010
	2006	2007	2008	2009	2010	2011
Revenue Requirements						
Operating Expenditures	\$99,000	\$136,000	\$154,000	\$145,000	\$161,000	\$167,000
Operating Expenditures Reserve	14,900	20,400	23,100	21,800	24,200	25,100
Debt Service	5,175	-	-	-	-	-
Debt Service Reserve	1,000	-	-	-	-	-
Capital Reserves	37,000	37,000	37,000	37,000	37,000	37,000
Total Revenue Requirements	\$157,075	\$193,400	\$214,100	\$203,800	\$222,200	\$229,100
Annual % Δ	NA	23%	11%	-5%	9%	3%
Cumulative % Δ	NA	23%	15%	9%	9%	8%

Table 3 Future Revenue Requirements

	Revenue Requirements
Revenue Requirements	
Operating Expenditures	\$176,000
Operating Expenditures Reserve	26,400
Debt Service	22,200
Debt Service Reserve	6,000
Capital Reserves	50,000
Total Revenue Requirements	<u>\$280,600</u>

CHAPTER 2: RATE ANALYSIS

Water rates are formulated on the basis of three factors: a set of base rates that vary with meter size, a usage rate, and the percentage of revenue collected from the base and usage rates. In this chapter we present statistics on the numbers of customers and their water usage, present the 3 rate-making factors currently used, and recommend changes to the rates and rate structure.

Customers & Water Usage

Customers use one of three meter sizes: ¾ -inch, 1-inch, and 2-inch diameter meters. The City bills customers every two months. The Fire District has two operating ¾-inch meters, but the current City policy is not to charge them for water. The City also does not charge itself for water use.

Tables 4, 5, and 6 show the numbers of customers, total water usage (cubic feet), and average usage per billing period and meter size. Peak usage occurs in the July/August billing cycle when nearly 30 percent of the total annual water sales occur. This amount and percentage varies from year-to-year due to weather patterns—hot dry summers result in more water usage; cool wet summers result in less water usage. Most of the peak summer usage is for outdoor irrigation.

Table 7 compares annual water usage and revenues by customer accounts and meter size. The revenues shown in this table are based on the current water rates (see next section).

Table 4 Numbers of Customers per Billing Period

Meter Size	Billing Period						Annual Customers	
	Apr 2010	Jun 2010	Aug 2010	Oct 2010	Dec 2010	Feb 2011	Average	% of Total
Paying Accounts								
¾"	305	311	314	320	317	313	313	72.3%
1"	114	115	115	116	115	116	115	26.6%
2"	2	2	2	2	2	2	2	0.5%
6" Standpipe	2	2	2	2	2	2	2	0.5%
Subtotal	421	428	431	438	434	431	430	99.3%
Non-paying Accts								
Fire Dept (¾")	2	2	2	2	2	2	2	0.5%
City Restrooms (1")	1	1	1	1	1	1	1	0.2%
Subtotal	3	3	3	3	3	3	3	0.7%
Total	424	431	434	441	437	434	433	100%

Table 5 Total Water Usage per Billing Period (cubic feet)

Meter Size	Billing Period						Annual Usage (cf)	
	Apr 2010	Jun 2010	Aug 2010	Oct 2010	Dec 2010	Feb 2011	Total	% of Total
Paying Accounts								
3/4	316,369	345,141	656,297	388,329	326,261	305,829	2,338,226	66.0%
1	133,320	145,570	411,184	203,390	149,697	130,715	1,173,876	33.1%
2	1,740	1,670	3,140	1,830	4,300	1,400	14,080	0.4%
6" Standpipe	-	-	-	-	-	-	-	0.0%
Subtotal	451,429	492,381	1,070,621	593,549	480,258	437,944	3,526,182	99.5%
Non-paying Accts								
Fire Dept (3/4")	1,919	1,789	4,675	2,843	1,827	1,844	14,897	0.4%
City Restrooms (1")	774	646	946	685	398	407	3,856	0.1%
Subtotal	2,693	2,435	5,621	3,528	2,225	2,251	18,753	0.5%
Total	454,122	494,816	1,076,242	597,077	482,483	440,195	3,544,935	100.0%
% of Annual Total	13%	14%	30%	17%	14%	12%		

Table 6 Average Water Usage per Meter Size (cubic feet)

Meter Size	Billing Period						Average Usage (cf)	
	Apr 2010	Jun 2010	Aug 2010	Oct 2010	Dec 2010	Feb 2011	Bi-monthly	Monthly
Paying Accounts								
3/4	1,037	1,110	2,090	1,214	1,029	977	1,243	622
1	1,169	1,266	3,576	1,753	1,302	1,127	1,699	850
2	870	835	1,570	915	2,150	700	1,173	587
6" Standpipe	-	-	-	-	-	-	-	-
Subtotal	3,076	3,211	7,236	3,882	4,481	2,804	4,115	2,058
Non-paying Accts								
Fire Dept (3/4")	960	895	2,338	1,422	914	922	1,242	621
City Rstrms (1")	774	646	946	685	398	407	643	322
Subtotal	1,734	1,541	3,284	2,107	1,312	1,329	1,885	943
Total	4,810	4,752	10,520	5,989	5,793	4,133		

Table 7 Comparison of Water Usage and Revenue by Meter Size and Accounts

Meter Size	Customers		Water Usage (cf)		Revenue	
	Number	%	Annual	%	Annual	%
Paying Accounts						
3/4	313	72.3%	2,338,226	66.0%	\$134,090	64.8%
1	115	26.6%	1,173,876	33.1%	70,860	34.2%
2	2	0.5%	14,080	0.4%	1,682	0.8%
6	2	0.5%	-	0.0%	365	0.2%
Subtotal	430	99.3%	3,526,182	99.5%	\$206,997	100.0%
Non-paying Accts						
Fire Dept (3/4)	2	0.5%	14,897	0.4%	\$0	-
City Rstrms (1)	1	0.2%	3,856	0.1%	-	-
Subtotal	3	0.7%	18,753	0.5%	-	-
Total	433	100%	3,544,935	100.0%	\$206,997	100.0%

Water Rates

The City has a two-part rate structure that is based on both capacity (base rate) and consumption (usage rate). These charges are billed to customers on a bi-monthly basis (every other month) and together they produce 100 percent of the utility’s rate revenues.

The base rates vary by meter size and represent a customer’s “access” to the water utility. The larger the meter size, the more water it can access instantaneously. Water systems are designed to accommodate maximum instantaneous use in addition to reserves for fire flows and unexpected uses or losses, such as a water main breaking. The base rates are set to encourage customers to select the smallest size meter to meet their expected use. It also gives the customers a choice about how much they want to pay for water service.

Table 8 shows the *Safe Maximum Operating Capacity* both by meter size and ¾-inch meter equivalency. For example, a 2-inch meter is capable of delivering 5.33 times more water per minute than a ¾-inch meter. The City’s current base rates are not closely aligned with the notion of capacity.

As shown in Table 9, the current rates for meters larger than ¾-inch are well below what they would be if aligned with meter capacities. The base rate for a 1-inch meter is only 1.28 times that of a ¾-inch meter, but the 1-inch meter is capable of delivering 1.67 times more water, implying a rate of \$30.33. This difference is even greater for the 2-inch meter—the adjusted rate based on meter capacity would be \$96.79 instead of the current \$46.41.

Table 8 Meter Parameters for Base Rates

Meter Size (inches of diameter)	Safe Maximum Operating Capacity (gpm)^	Equivalent Number of 3/4" Meters
3/4	30	1.00
1	50	1.67
1 1/2	100	3.33
2	160	5.33
3	350	11.67
4	600	20.00
6	1250	41.67
6" standpipe		1.83
8	1800	60.00

^ gallons per minute

Source: Test Requirements for New, Rebuilt, and Repaired Cold-Water Water Meters (Table 5-3), *Selection, Installation, Testing, and Maintenance*, American Water Works Association (AWWA), 4th Ed., 1999

Table 9 Current Rate Margins vs. Meter Capacity

Meter Size (inches of diameter)	Current		Meter Capacity-based 3/4" Equivalents	Under (Over) Capacity-Based Equivalents
	Current Base Rates	Implicit 3/4" Equivalents		
3/4	\$18.16	1.00	1.00	-
1	\$23.20	1.28	1.67	0.39
2	\$46.41	2.56	5.33	2.77

Currently about 25 percent of annual rate revenues derive from the base rate and 75 percent from the usage rate, which is currently \$0.044/cubic foot for all meter sizes.

The split in revenue generated from the base rates and usage rates affect consumption patterns and revenue stability. Most water suppliers use a combination of base and usage rates. Only very small water suppliers use a base rate only without charging for water consumption. This is common in communities with mobile-home and RV parks, where metering water usage is uneconomical. At the other extreme, a city could charge only for water usage without charging a base rate. This structure is in use throughout the US, but infrequently—only a couple of cities in Oregon use this rate structure.

Rate structures in which more than 50 percent of annual revenues come from the usage rate are considered to be “conservation” oriented rates because usage significantly affects the customer’s water bill—e.g., customers who choose to use less water will see a significant decrease in their water bills. When most of the water bill is the result of the base rate, the customer has less of an economic incentive to decrease water usage. Aurora’s current rate structure is strongly conservation-oriented, since 75 percent of its rate revenues are from the usage rate. We preserve this base-to-usage ratio in the following recommendations.

CHAPTER 3: RECOMMENDATIONS

In Chapter 1, we established a Revenue Requirement of \$280,000 a year. The allocation of that requirement to customers was discussed in Chapter 2. Here we present recommendations to make the rates more equitable and to generate more revenue than the current rates produce.

Table 10 shows the new rate structure. In addition to maintaining the 25% / 75% split in revenues between the base rates and the usage rate it also produces the same annual revenue (\$205,000) as the current rate structure. The only difference between is that the base rates have been adjusted to meter capacities. Table 11 shows that the base rate for a ¾-inch meter decreases, while the base rates for 1-inch and 2-inch meters increases. The usage rate of \$0.044/cubic foot remains the same.

Table 12 shows the new rates that produce the \$280,000 of revenue requirements identified in Chapter 1. Table 13 compares the current rates to these new rates. Both the schedule of base rates and the usage rate increase.

The rate increases are based on the above user statistics and expected future costs. These statistics and costs will change over time and the City's water utility has some cash reserves that make it possible to phase in the rate increases needed to produce the required revenues, \$280,000.

A two-year phase in period with half of the proposed increase in FY 2012 and the other half in FY 2013 will give the City and its rate payers time to adjust to the new rate structure. It will also provide time for the City to adjust for changes in the numbers of customers and the actual costs of operation and maintenance. The second increase may be more or less than the first depending on these changes.

The City has in the recent past encouraged customers to select 1-inch diameter meters to better satisfy their desire to irrigate in the summer. Since in the past, the rate differential between the ¾-inch and 1-inch was small, this policy did not have much of a financial impact on the customers. The new rate structure will produce a greater financial impact. Looking at the average usage on Table 6, one can see that in all billing periods the average usage from 1-inch meters is greater than for ¾-inch meters. In the critical peak-usage period (August), the average usage from 1-inch meters is more than 71 percent greater than usage from ¾-inch meters. These are averages, but looking at the individual customer data, many customers with ¾-inch meters use as much water as customers with 1-inch meters in the August billing cycle. The difference the customer sees is that the ¾-inch meter takes longer to use the same amount of water as a 1-inch meter. If that timesaving is important to the user, they can select the 1-inch meter, but they should have a choice. In the future, customers should select the size meter they want to use in part based on the water rates.

Another consideration is the Fire District's free use of City water. The Fire District is supported by property taxes in the district it serves. Its district (real market value in 2010 of \$848 M) is substantially larger than the corporate boundaries of the City (real market value of \$126 M, 15% of the District's total property value). All of those customers outside of the City are obtaining free benefits from City water rate payers. Its average bi-monthly usage is the same as the average for customers with ¾-inch meters—1,242 cubic feet per billing period. In addition, the Fire District fills its tankers from unmetered fire hydrants in Aurora. To avoid charging the Fire District for benefits the City obtains from having the Fire District located in the City, the City can waive the base rate and charge only the usage rate. The district can then control its water bill by controlling its own usage. On average that will cost the district about \$55 bimonthly at today's rate (\$0.044/cf) and \$74.52 per month (1,242 cf x \$0.06/cf) at the proposed rate.

The City has had a fire standby rate and two standby fire pipes are installed and available to customers, but the City has never charged the customers. The standpipe rate is currently \$4.24 per inch of diameter per month, or \$8.48/inch/billing period. The two installed standpipes are 6-inches in diameter so the charge should be \$50.80/billing period per 6-inch standpipe. Other cities in Oregon do charge for standpipe connections and usually install a usage meter to prevent the customer from using water from the standpipe and to provide a leak-detection service to the customer. The current rate, though not charged, appears to be high for the service provided. We recommend cutting the rate in half and not increasing it as proposed for the other users. We also recommend the City begin charging this rate.

Table 10 New Rate Structure Based on 3/4-Inch Meter Equivalency

Meter Size (inches of diameter)	Equivalent 3/4" Meter	Number of Customers	3/4" Equivalents	Annual Usage (cf)	New Rates		Annual Revenue		
					Base	Usage	Base	Usage	Total
3/4	1.00	313	313	2,338,226	\$16.60	\$0.044	\$31,175	\$102,882	\$134,057
1	1.67	115	192	1,173,876	\$27.80	\$0.044	\$19,182	\$51,651	\$70,833
1 1/2	3.33		-		\$55.30	\$0.044	\$0	\$0	\$0
2	5.33	2	11	14,080	\$88.50	\$0.044	\$1,062	\$620	\$1,682
3	11.67		-		\$193.80	\$0.044	\$0	\$0	\$0
4	20.00		-		\$332.00	\$0.044	\$0	\$0	\$0
6	41.67		-		\$691.80	\$0.044	\$0	\$0	\$0
8	60.00		-		\$996.00	\$0.044	\$0	\$0	\$0
Totals					432	520	\$51,419	\$155,152	\$206,572

^City Resolution No. 624 authorizes the City to charge a monthly standpipe charge of \$4.24 per inch of pipe diameter. The City has not to date actually billed the customers for this amount. The expected revenue from this source is excluded from the totals.

Table 11 Current vs. New Base Rates, No Change in Total Annual Revenue

Meter Size (inches of diameter)	Current Rate	New Rate	Change	
			\$	%
3/4	\$18.16	\$16.60	(\$1.56)	-9.4%
1	\$23.20	\$27.80	\$4.60	16.5%
2	\$46.41	\$88.50	\$42.09	47.6%
Usage Rate	\$0.044	\$0.044	-	-

Table 12 Proposed New Rates, \$280,000 Annual Revenue

Meter Size (inches of diameter)	New Rates		Annual Revenue		
	Base	Usage	Base	Usage	Total
3/4	\$22.50	\$0.060	\$42,255	\$140,294	\$182,549
1	\$37.60	\$0.060	\$25,944	\$70,433	\$96,377
1 1/2	\$75.00	\$0.060	\$0	\$0	\$0
2	\$120.00	\$0.060	\$1,440	\$845	\$2,285
3	\$262.60	\$0.060	\$0	\$0	\$0
4	\$450.00	\$0.060	\$0	\$0	\$0
6	\$937.60	\$0.060	\$0	\$0	\$0
6" Standpipe	\$41.20	\$0.060	\$0	\$0	\$0
8	\$1,350.00	\$0.060	\$0	\$0	\$0
Total Revenue			\$69,639	\$211,571	\$281,210

^ City Resolution No. 624 authorizes the City to charge a monthly standpipe charge of \$4.24 per inch of pipe diameter. The City has not to date actually billed the customers for this amount. The expected revenue from this source is excluded from the totals.

Table 13 Current vs. New Rates, \$280,000 Annual Revenue

Meter Size (inches of diameter)	Rates		Change	
	Current	New	\$	%
3/4	\$18.16	\$22.50	\$4.34	19.3%
1	\$23.20	\$37.60	\$14.40	38.3%
2	\$46.41	\$120.00	\$73.59	61.3%
6" Standpipe	\$25.44	\$41.20	\$15.76	38.3%
Usage Rate	\$0.044	\$0.060	\$0.016	36.4%

City of Aurora, Oregon

FY 2011-12 UPDATE:

WATER UTILITY SYSTEM DEVELOPMENT CHARGES

Prepared by:

ECONOMIC & FINANCIAL ANALYSIS

1409 Franklin Street • Suite 201
Vancouver, WA 98660

18 July 2011 *Draft*



ECONOMIC & FINANCIAL ANALYSIS

TABLE OF CONTENTS

INTRODUCTION & SUMMARY	1
METHODOLOGY.....	1
Reimbursement Fee	3
Improvement Fee.....	4
CREDIT POLICY.....	7
ANNUAL ADJUSTMENT FOR INFLATION	7

LIST OF TABLES

Table 1	Comparison of Current & Proposed Water System Development Charges	1
Table 2	Water Meter Flow Capacities by Meter Size	2
Table 3	Water Usage by Type of Residential Unit	2
Table 4	Reimbursement Fee Calculation	3
Table 5	Reimbursement Fees—Current & Proposed	4
Table 6	Capital Improvements List	5
Table 7	Improvement Fee Calculation	6
Table 8	Improvement Fee—Current & Proposed	6

APPENDIX

ORS 223.297-314—System Development Charges

INTRODUCTION & SUMMARY

The City of Aurora (City) contracted with Economic & Financial Analysis (EFA) to update its water systems development charge (SDC). The current water system development charge (SDC) includes both a reimbursement fee and an improvement fee. The City's *Water System Master Plan Update* (Ashley Engineering Design) was adopted in 2009, and since then a number of projects have been completed.

Table 1 compares the current and proposed SDC. At present, the City has installed water meters of 3/4-inch, 1-inch, and 2-inch diameter. There are currently no apartment buildings, lodging facilities (e.g., hotels and motels), or RV parks. We have included SDC calculation for meters larger than 2 inches, however, since development may occur in the future that requires larger meters.

Table 1 Comparison of Current & Proposed Water System Development Charges

Meter Size [^]	Current			Proposed			Change	
	Reimbursement	Improvement	Total	Reimbursement	Improvement	Total	\$	%
Residential & Non-Residential Development								
3/4	\$733	\$3,420	\$4,153	\$2,453	\$3,091	\$5,544	\$1,391	33%
1	733	3,420	4,153	4,089	5,152	9,240	5,087	122%
1 1/2	733	3,420	4,153	8,177	10,303	18,481	14,328	345%
2	733	3,420	4,153	13,084	16,485	29,569	25,416	612%
3	733	3,420	4,153	28,621	36,062	64,682	60,529	1,457%
4	733	3,420	4,153	49,064	61,820	110,884	106,731	2,570%
6	733	3,420	4,153	102,216	128,791	231,008	226,855	5,462%
8	733	3,420	4,153	147,192	185,459	332,651	328,498	7,910%
Other Residential								
Duplex to 4-plex	-	-	-	\$2,453	\$3,091	\$5,544	N/A	N/A
Apartment (>4 units)	-	-	-	1,717	2,164	3,881	N/A	N/A
Lodging Facility	-	-	-	1,963	2,473	4,435	N/A	N/A
RV Space in a Park	-	-	-	810	1,020	1,830	N/A	N/A

[^]Diameter inches

METHODOLOGY

The appendix contains the current State of Oregon Revised Statutes (ORS) that specifies the purposes, calculation, and use of SDCs. The SDC may consist of a reimbursement fee, an improvement fee or both. The reimbursement fee is generally defined as the cost of existing water system capacity, and applies only if the existing system has excess capacity for growth. The improvement fee is defined as the future cost of expanding the water system to meet future demands beyond the current capacity of the system.

The primary method for assessing the SDC is based on 3/4-inch meter equivalents, as shown in Table 2. Aurora installs meters that are 3/4-inch in diameter or larger. This size is used for single-family residences (SFR) and non-residential uses. Table 3 shows the average amount of water used and the equivalent number of 3/4-inch meters per housing unit for multiple-family residential (more than 4 units per building and per meter), lodging facilities, and RV parks.

At present, the City does not have apartment buildings, lodging facilities, or RV parks. The largest multiple-family residence is a duplex served by 1 meter. In the future, the City may experience multiple-family residential developments; therefore, we included the SDC schedule for these uses.

Table 2 Water Meter Flow Capacities by Meter Size

Meter Size	Safe Maximum Operating Capacity [^]		# of 3/4-inch Meter Equivalents
	Gallons/Minute	Cubic Feet [†] /Minute	
3/4	30	4.01	1.00
1	50	6.68	1.67
1 1/2	100	13.37	3.33
2	160	21.39	5.33
3	350	46.79	11.67
4	600	80.21	20.00
6	1250	167.1	41.67
8	1800	240.63	60.00

Source: American Water Works Association (AWWA), *Test Requirements for New, Rebuilt, and Repaired Cold-Water, Water Meters—Selection, Installation, Testing, and Maintenance*, Table 5-3 (4th Ed, 1999)

[^]Both AWWA and the City’s Water Master Plan measure capacity in gallons; however, the City measures water usage in cubic feet. For reference, we have included in our tables both gallons and the conversion to cubic feet.

[†]One cubic foot equals 7.48 gallons.

Table 3 Water Usage by Type of Residential Unit

Housing Type	Average Usage/Unit [^]		% of 3/4-inch Meter Equivalents
	Gallons/Day	Cubic Feet/Day	
Duplex to Fourplex	524	70.05	100.0%
Apartment (>4 units)	372	49.73	71.0%
Lodging Facility	414	55.34	78.9%
RV Space in a Park	236	31.55	45.0%

[^]Based on average water usage in other cities in the Willamette Valley.

Reimbursement Fee

The reimbursement fee is based on the City’s invested capital. As a part of updating the City’s water SDC, EFA also compiled a list of existing fixed assets, determined their value, depreciable life, and annual and cumulative depreciation.¹ These assets will be booked into the City’s financial accounting system and updated annually as proscribed by GASB accounting standards.

The present value of the existing fixed assets is \$2,179,201. Table 4 shows the calculation of the reimbursement fee based on this value and on the current capacity of the City’s water utility. The fixed assets include wells to supply the water, a water filtration plant, storage reservoirs, and a distribution system to supply water to all of the utility’s customers. The capacity of this system is 91,438 cubic feet per day.² It is currently using about 38,000 cubic feet per day of the Maximum Day Demand (MDD)—about 42 percent of its total capacity. The capital cost of the existing system is the value of the fixed assets (\$2,179,201) divided by the daily capacity (91,438 cubic feet), which equals \$23.83 per cubic foot of water.

The average household on a 3/4-inch meter uses 102.83 cubic feet of water (770 gallons) on the MDD. At \$23.83/cubic foot of daily capacity, the average household’s share of capital assets is \$2,453 (\$23.83 x 102.83 cf). The amount of water accessible to larger size meters is determined by the 3/4-inch meter equivalencies in Table 5. Table 5 also shows the reimbursement fee for multiple family housing, mobile home parks, and RV parks.

Table 4 Reimbursement Fee Calculation

	As of July, 2011
Capital Assets	\$2,179,201
Design Capacity	
Gallons/day	684,000
Cubic feet/day	91,438
Capital Cost	
\$/gallon	\$3.19
\$/cubic foot	\$23.83
Daily Average Peak Household Usage	
Gallons/day (288 gpcd x 2.68 p/hh)	770
Cubic feet/day	102.93
SDC Reimbursement Fee, 3/4-inch meter	\$2,453

¹Water System Master Plan Update, *Section 4, Water Use and Projected Demand*, pp 4-8 and 4-9, reports 288 gallons per capita per day (gpcd) of peak usage x 2.68 persons/household (p/hh) (Ashley Engineering Design, March 2009)

¹ This analysis and a water rate analysis are contained in separate reports.

² Note to Table 4, Ashley Engineering, *Section 4*, p. 4-10.

Table 5 Reimbursement Fees—Current & Proposed

Meter Size	Reimbursement Fee		Change	
	Current	Proposed	\$	%
Residential & Non-Residential Development				
3/4	\$733	\$2,453	\$1,720	235%
1	733	4,089	3,356	458%
1 1/2	733	8,177	7,444	1,016%
2	733	13,084	12,351	1,685%
3	733	28,621	27,888	3,805%
4	733	49,064	48,331	6,594%
6	733	102,216	101,483	13,845%
8	733	147,192	146,459	19,981%
Residential (non-SFR), per Unit				
Duplex to Fourplex		\$2,453		
Apartment (>4 units)		1,717		
Lodging Facility		1,963		
RV Space in a Park		810		

Improvement Fee

The improvement fee is based on the current cost (2011 \$) of planned capital improvements. As shown in Table 6, the City plans to construct about \$5 million of improvements within the next 18 years. These projects are needed to expand the water system to meet future development. The projects also benefit existing water users.

The improvements fall into 3 categories—*Source & Treatment*, *Storage & Pump Station*, and *Distribution*. Only the first two categories are included in the improvement fee cost per cubic foot. *Distribution* projects have been excluded in order to avoid double-counting—developers or local improvement districts financed most of the existing water distribution system, and will likely finance future distribution projects.

Table 6 Capital Improvements List

Project Description	Years				\$/cf
	2-5 2012-'15	6-10 2016-'20	11-15 2021-'25	16-20 2026-'30	
Source & Treatment					
Well Emergency Backup Generator	\$26,200				\$0.29
Wells No. 3 and 4 Casing Seal Replacement	92,700				1.01
Future Groundwater Well No. 6			\$521,900		5.71
Subtotal	\$118,900	\$0	\$521,900	\$0	\$7.01
Storage & Pump Station					
New Storage Tank and Pump Station		\$2,104,600			\$23.02
Subtotal	\$0	\$2,104,600	\$0	\$0	\$23.02
Distribution (Pipelines)^					
10" - Hwy 99E from Third and Main St to Bobs Ave			229,000		
12" - Ehlen Rd from Airport Rd east to Mill Creek Bridge	85,200				
10" - Hwy 99E from Bobs Ave to Ottaway Rd	187,500				
12" - Airport Rd from Ehlen Rd to new Storage Tank		364,000			
12" - Ehlen Rd from Mill Creek Bridge east to Main St		177,300			
12" - Main St from Ehlen Rd to Third St		208,800			
10" - Third St from Main St to Liberty St		56,800			
8" - Bobs Ave from Hwy 99E to Main St			51,300		
8" - Bobs Ave from Main St to Liberty St			59,900		
8" - Main St from Third St to Fourth St			48,500		
8" - Main St from Fourth St to Bobs Ave			116,500		
8" - Fourth St from Main St to Liberty St			64,200		
8" - Main St from Bobs Ave to Ottaway Rd				\$191,700	
8" - North of City Park from Main St to Liberty St				71,500	
8" - Sayre Dr from Bobs Ave to City Park				82,400	
8" - Filbert St from Ottaway Rd north to existing hydrant				70,400	
8" - Kasel Ct from Airport Rd west to furthest existing hydrant				160,000	
Subtotal	\$272,700	\$806,900	\$569,400	\$576,000	N/A
Total Improvements per 5-year Period	\$391,600	\$2,911,500	\$1,091,300	\$576,000	\$30.03
Cumulative Total	\$391,600	\$3,303,100	\$4,394,400	\$4,970,400	

^Distribution projects are not included in the City's improvement fee calculations.

Table 7 shows the improvement fee calculation. By excluding *Distribution* projects, the total cost of improvements (2011 \$) is reduced to \$2.754 million. As with the reimbursement fee, we divided the cost of the improvements (\$2.754 million) by the maximum capacity of the water system (91,438 cubic feet per day) to calculate the \$/cf, which equals \$30.03 per cubic foot of capacity.

Using the same usage factors as for the reimbursement fee, the average residential user on a 3/4-inch diameter meter uses 102.93 cubic feet of water per day on an average maximum month daily usage

(MDD). The improvement fee is therefore \$3,090 for a 3/4-inch meter (102.93 cf x \$30.03). Table 8 shows the schedule of improvement fees by meter size and user type.

Table 7 Improvement Fee Calculation

	Future Improvements (2011 \$)
Capital Assets	
Source & Treatment	\$640,800
Storage & Pump Station	2,104,600
Total Capital Assets	\$2,745,400
Design Capacity	
Gallons/day	684,000
Cubic feet/day	91,438
Capital Cost	
\$/gallon	\$4.01
\$/cubic foot	\$30.03
Daily Average Peak Household Usage	
Gallons day (288 gpcd x 2.68 p/hh)	770
Cubic feet/day	102.93
SDC Improvement Fee, 3/4-inch meter	\$3,090

Table 8 Improvement Fee—Current & Proposed

Meter Size	Improvement Fee		Change	
	Current	Proposed	\$	%
Residential & Non-Residential Development				
3/4	\$3,420	\$3,090	(\$330)	-9.6%
1	3,420	5,151	1,731	50.6%
1 1/2	3,420	10,301	6,881	201.2%
2	3,420	16,482	13,062	381.9%
3	3,420	36,055	32,635	954.2%
4	3,420	61,809	58,389	1,707.3%
6	3,420	128,769	125,349	3,665.2%
8	3,420	185,427	182,007	5,321.8%
Residential (non-SFR), per Unit				
Duplex to Fourplex		\$3,090		
Apartment (>4 units)		2,163		
Lodging Facility		2,472		
RV Space in a Park		1,020		

CREDIT POLICY

As required by ORS 223.304 (see Appendix), the City will provide a credit against the SDC improvement fee whenever the cost of constructing a qualified public improvement exceeds the credit for future phases of the same development. Transferability of credits from one developer to another developer or from one parcel of subdivision of land to another will not be allowed, nor will the City provide a credit for public improvements that are not on the capital improvements list in Table 6—the basis upon which the SDC is calculated.

Whenever an applicant for a development or building permit is required to build a water system improvement on the capital improvements list (Table 6), the City must provide a credit for the value of the improvement. The City may credit up to 100 percent of the SDC improvement fee under certain circumstances, but the credit must not exceed the value of the SDC improvement fee. No credit may be given for the reimbursement portion of the SDC.

A developer earns a credit by building a qualified public improvement (QPI). A QPI is a capital improvement that is required as a condition of development approval, identified in the adopted plan or improvements list, and is either (a) not located on or contiguous to the proposed development, or (b) is located on or contiguous to the proposed development and is required to provide excess capacity—i.e., to be built larger or with greater capacity than necessary to satisfy the water needs of the proposed development alone.

The excess portion of a water system improvement would equal the ratio of expected water use in the proposed development divided by capacity of the water improvement.

ANNUAL ADJUSTMENT FOR INFLATION

As provided in ORS 223.304(8)(b), the City may adjust the SDC periodically using the Construction Cost Index (CCI) published by McGraw Hill, Inc. in its weekly periodical, *ENR*. This publisher's construction (and building) cost index is widely accepted in the engineering and construction industry. *ENR* updates the CCI monthly and provides annual summaries in its July edition.

EFA recommends the City update the SDC annually, effective July 1 of each year to correspond with the City's fiscal year.

The formula for updating the SDC is as follows:

$$SDC_{\text{current year}} = SDC_{\text{last year}} \times (CCI_{\text{current year}} / CCI_{\text{last year}})$$

where:

- $CCI_{\text{current year}}$ = Construction Cost Index for the current year
- $CCI_{\text{last year}}$ = Construction Cost Index for the last year the SDCs were updated
- $SDC_{\text{current year}}$ = the SDC updated by the CCI
- $SDC_{\text{last year}}$ = the SDC to be updated

APPENDIX

OREGON REVISED STATUTES

Chapter 223 — Local Improvements and Works Generally

2009 EDITION

SYSTEM DEVELOPMENT CHARGES

223.297 Policy. The purpose of ORS 223.297 to 223.314 is to provide a uniform framework for the imposition of system development charges by local governments, to provide equitable funding for orderly growth and development in Oregon’s communities and to establish that the charges may be used only for capital improvements. [1989 c.449 §1; 1991 c.902 §25; 2003 c.765 §1; 2003 c.802 §17]

Note: 223.297 to 223.314 were added to and made a part of 223.205 to 223.295 by legislative action, but were not added to and made a part of the Bancroft Bonding Act. See section 10, chapter 449, Oregon Laws 1989.

223.299 Definitions for ORS 223.297 to 223.314. As used in ORS 223.297 to 223.314:

(1)(a) “Capital improvement” means facilities or assets used for the following:

- (A) Water supply, treatment and distribution;
- (B) Waste water collection, transmission, treatment and disposal;
- (C) Drainage and flood control;
- (D) Transportation; or
- (E) Parks and recreation.

(b) “Capital improvement” does not include costs of the operation or routine maintenance of capital improvements.

(2) “Improvement fee” means a fee for costs associated with capital improvements to be constructed.

(3) “Reimbursement fee” means a fee for costs associated with capital improvements already constructed, or under construction when the fee is established, for which the local government determines that capacity exists.

(4)(a) “System development charge” means a reimbursement fee, an improvement fee or a combination thereof assessed or collected at the time of increased usage of a capital improvement or issuance of a development permit, building permit or connection to the capital improvement. “System development charge” includes that portion of a sewer or water system connection charge that is greater than the amount necessary to reimburse the local government for its average cost of inspecting and installing connections with water and sewer facilities.

(b) “System development charge” does not include any fees assessed or collected as part of a local improvement district or a charge in lieu of a local improvement district assessment, or the cost of complying with requirements or conditions imposed upon a land use decision, expedited land division or limited land use decision. [1989 c.449 §2; 1991 c.817 §29; 1991 c.902 §26; 1995 c.595 §28; 2003 c.765 §2a; 2003 c.802 §18]

Note: See note under 223.297.

223.300 [Repealed by 1975 c.642 §26]

223.301 Certain system development charges and methodologies prohibited.

(1) As used in this section, “employer” means any person who contracts to pay remuneration for, and secures the right to direct and control the services of, any person.

(2) A local government may not establish or impose a system development charge that requires an employer to pay a reimbursement fee or an improvement fee based on:

(a) The number of individuals hired by the employer after a specified date; or

(b) A methodology that assumes that costs are necessarily incurred for capital improvements when an employer hires an additional employee.

(3) A methodology set forth in an ordinance or resolution that establishes an improvement fee or a reimbursement fee shall not include or incorporate any method or system under which the payment of the fee or the amount of the fee is determined by the number of employees of an employer without regard to new construction, new development or new use of an existing structure by the employer. [1999 c.1098 §2; 2003 c.802 §19]

Note: See note under 223.297.

223.302 System development charges; use of revenues; review procedures.

(1) Local governments are authorized to establish system development charges, but the revenues produced therefrom must be expended only in accordance with ORS 223.297 to 223.314. If a local government expends revenues from system development charges in violation of the limitations described in ORS 223.307, the local government shall replace the misspent amount with moneys derived from sources other than system development charges. Replacement moneys

must be deposited in a fund designated for the system development charge revenues not later than one year following a determination that the funds were misspent.

(2) Local governments shall adopt administrative review procedures by which any citizen or other interested person may challenge an expenditure of system development charge revenues. Such procedures shall provide that such a challenge must be filed within two years of the expenditure of the system development charge revenues. The decision of the local government shall be judicially reviewed only as provided in ORS 34.010 to 34.100.

(3)(a) A local government must advise a person who makes a written objection to the calculation of a system development charge of the right to petition for review pursuant to ORS 34.010 to 34.100.

(b) If a local government has adopted an administrative review procedure for objections to the calculation of a system development charge, the local government shall provide adequate notice regarding the procedure for review to a person who makes a written objection to the calculation of a system development charge. [1989 c.449 §3; 1991 c.902 §27; 2001 c.662 §2; 2003 c.765 §3; 2003 c.802 §20]

Note: See note under 223.297.

223.304 Determination of amount of system development charges; methodology; credit allowed against charge; limitation of action contesting methodology for imposing charge; notification request.

(1)(a) Reimbursement fees must be established or modified by ordinance or resolution setting forth a methodology that is, when applicable, based on:

- (A) Ratemaking principles employed to finance publicly owned capital improvements;
- (B) Prior contributions by existing users;
- (C) Gifts or grants from federal or state government or private persons;
- (D) The value of unused capacity available to future system users or the cost of the existing facilities; and
- (E) Other relevant factors identified by the local government imposing the fee.

(b) The methodology for establishing or modifying a reimbursement fee must:

- (A) Promote the objective of future system users contributing no more than an equitable share to the cost of existing facilities.
- (B) Be available for public inspection.

(2) Improvement fees must:

(a) Be established or modified by ordinance or resolution setting forth a methodology that is available for public inspection and demonstrates consideration of:

(A) The projected cost of the capital improvements identified in the plan and list adopted pursuant to ORS 223.309 that are needed to increase the capacity of the systems to which the fee is related; and

(B) The need for increased capacity in the system to which the fee is related that will be required to serve the demands placed on the system by future users.

(b) Be calculated to obtain the cost of capital improvements for the projected need for available system capacity for future users.

(3) A local government may establish and impose a system development charge that is a combination of a reimbursement fee and an improvement fee, if the methodology demonstrates that the charge is not based on providing the same system capacity.

(4) The ordinance or resolution that establishes or modifies an improvement fee shall also provide for a credit against such fee for the construction of a qualified public improvement. A “qualified public improvement” means a capital improvement that is required as a condition of development approval, identified in the plan and list adopted pursuant to ORS 223.309 and either:

(a) Not located on or contiguous to property that is the subject of development approval; or

(b) Located in whole or in part on or contiguous to property that is the subject of development approval and required to be built larger or with greater capacity than is necessary for the particular development project to which the improvement fee is related.

(5)(a) The credit provided for in subsection (4) of this section is only for the improvement fee charged for the type of improvement being constructed, and credit for qualified public improvements under subsection (4)(b) of this section may be granted only for the cost of that portion of such improvement that exceeds the local government’s minimum standard facility size or capacity needed to serve the particular development project or property. The applicant shall have the burden of demonstrating that a particular improvement qualifies for credit under subsection (4)(b) of this section.

(b) A local government may deny the credit provided for in subsection (4) of this section if the local government demonstrates:

(A) That the application does not meet the requirements of subsection (4) of this section;
or

(B) By reference to the list adopted pursuant to ORS 223.309, that the improvement for which credit is sought was not included in the plan and list adopted pursuant to ORS 223.309.

(c) When the construction of a qualified public improvement gives rise to a credit amount greater than the improvement fee that would otherwise be levied against the project receiving development approval, the excess credit may be applied against improvement fees that accrue in subsequent phases of the original development project. This subsection does not prohibit a local government from providing a greater credit, or from establishing a system providing for the transferability of credits, or from providing a credit for a capital improvement not identified in the plan and list adopted pursuant to ORS 223.309, or from providing a share of the cost of such improvement by other means, if a local government so chooses.

(d) Credits must be used in the time specified in the ordinance but not later than 10 years from the date the credit is given.

(6) Any local government that proposes to establish or modify a system development charge shall maintain a list of persons who have made a written request for notification prior to adoption or amendment of a methodology for any system development charge.

(7)(a) Written notice must be mailed to persons on the list at least 90 days prior to the first hearing to establish or modify a system development charge, and the methodology supporting the system development charge must be available at least 60 days prior to the first hearing. The failure of a person on the list to receive a notice that was mailed does not invalidate the action of the local government. The local government may periodically delete names from the list, but at least 30 days prior to removing a name from the list shall notify the person whose name is to be deleted that a new written request for notification is required if the person wishes to remain on the notification list.

(b) Legal action intended to contest the methodology used for calculating a system development charge may not be filed after 60 days following adoption or modification of the system development charge ordinance or resolution by the local government. A person shall request judicial review of the methodology used for calculating a system development charge only as provided in ORS 34.010 to 34.100.

(8) A change in the amount of a reimbursement fee or an improvement fee is not a modification of the system development charge methodology if the change in amount is based on:

(a) A change in the cost of materials, labor or real property applied to projects or project capacity as set forth on the list adopted pursuant to ORS 223.309; or

(b) The periodic application of one or more specific cost indexes or other periodic data sources. A specific cost index or periodic data source must be:

(A) A relevant measurement of the average change in prices or costs over an identified time period for materials, labor, real property or a combination of the three;

(B) Published by a recognized organization or agency that produces the index or data source for reasons that are independent of the system development charge methodology; and

(C) Incorporated as part of the established methodology or identified and adopted in a separate ordinance, resolution or order. [1989 c.449 §4; 1991 c.902 §28; 1993 c.804 §20; 2001 c.662 §3; 2003 c.765 §§4a,5a; 2003 c.802 §21]

Note: See note under 223.297.

223.305 [Repealed by 1971 c.325 §1]

223.307 Authorized expenditure of system development charges.

(1) Reimbursement fees may be spent only on capital improvements associated with the systems for which the fees are assessed including expenditures relating to repayment of indebtedness.

(2) Improvement fees may be spent only on capacity increasing capital improvements, including expenditures relating to repayment of debt for such improvements. An increase in system capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the improvements funded by improvement fees must be related to the need for increased capacity to provide service for future users.

(3) System development charges may not be expended for costs associated with the construction of administrative office facilities that are more than an incidental part of other capital improvements or for the expenses of the operation or maintenance of the facilities constructed with system development charge revenues.

(4) Any capital improvement being funded wholly or in part with system development charge revenues must be included in the plan and list adopted by a local government pursuant to ORS 223.309.

(5) Notwithstanding subsections (1) and (2) of this section, system development charge revenues may be expended on the costs of complying with the provisions of ORS 223.297 to 223.314, including the costs of developing system development charge methodologies and providing an annual accounting of system development charge expenditures. [1989 c.449 §5; 1991 c.902 §29; 2003 c.765 §6; 2003 c.802 §22]

Note: See note under 223.297.

223.309 Preparation of plan for capital improvements financed by system development charges; modification.

(1) Prior to the establishment of a system development charge by ordinance or resolution, a local government shall prepare a capital improvement plan, public facilities plan, master plan or comparable plan that includes a list of the capital improvements that the local government intends to fund, in whole or in part, with revenues from an improvement fee and the estimated cost, timing and percentage of costs eligible to be funded with revenues from the improvement fee for each improvement.

(2) A local government that has prepared a plan and the list described in subsection (1) of this section may modify the plan and list at any time. If a system development charge will be increased by a proposed modification of the list to include a capacity increasing capital improvement, as described in ORS 223.307 (2):

(a) The local government shall provide, at least 30 days prior to the adoption of the modification, notice of the proposed modification to the persons who have requested written notice under ORS 223.304 (6).

(b) The local government shall hold a public hearing if the local government receives a written request for a hearing on the proposed modification within seven days of the date the proposed modification is scheduled for adoption.

(c) Notwithstanding ORS 294.160, a public hearing is not required if the local government does not receive a written request for a hearing.

(d) The decision of a local government to increase the system development charge by modifying the list may be judicially reviewed only as provided in ORS 34.010 to 34.100. [1989 c.449 §6; 1991 c.902 §30; 2001 c.662 §4; 2003 c.765 §7a; 2003 c.802 §23]

Note: See note under 223.297.

223.310 [Amended by 1957 c.397 §3; repealed by 1971 c.325 §1]

223.311 Deposit of system development charge revenues; annual accounting.

(1) System development charge revenues must be deposited in accounts designated for such moneys. The local government shall provide an annual accounting, to be completed by January 1 of each year, for system development charges showing the total amount of system development charge revenues collected for each system and the projects that were funded in the previous fiscal year.

(2) The local government shall include in the annual accounting:

(a) A list of the amount spent on each project funded, in whole or in part, with system development charge revenues; and

(b) The amount of revenue collected by the local government from system development charges and attributed to the costs of complying with the provisions of ORS 223.297 to 223.314, as described in ORS 223.307. [1989 c.449 §7; 1991 c.902 §31; 2001 c.662 §5; 2003 c.765 §8a; 2003 c.802 §24]

Note: See note under 223.297.

223.312 [1957 c.95 §4; repealed by 1971 c.325 §1]

223.313 Application of ORS 223.297 to 223.314.

(1) ORS 223.297 to 223.314 shall apply only to system development charges in effect on or after July 1, 1991.

(2) The provisions of ORS 223.297 to 223.314 shall not be applicable if they are construed to impair bond obligations for which system development charges have been pledged or to impair the ability of local governments to issue new bonds or other financing as provided by law for improvements allowed under ORS 223.297 to 223.314. [1989 c.449 §8; 1991 c.902 §32; 2003 c.802 §25]

Note: See note under 223.297.

223.314 Establishment or modification of system development charge not a land use decision. The establishment, modification or implementation of a system development charge, or a plan or list adopted pursuant to ORS 223.309, or any modification of a plan or list, is not a land use decision pursuant to ORS chapters 195 and 197. [1989 c.449 §9; 2001 c.662 §6; 2003 c.765 §9]

Note: See note under 223.297.

223.315 [Repealed by 1971 c.325 §1]

NEW BUSINESS

Memo

To: City Council
From: City Recorder, Kelly Richardson
CC: NONE
Date: 8/5/2011
Re: Resolution Number 538

The reason I think we need to discuss updating this Resolution is because the amounts are out of date and I think we need to add an amount for copies of CD's of the various meetings for records requests. I have been charging 10 dollars. I am not sure if this is too high.

RESOLUTION NO. 538

A RESOLUTION ESTABLISHING NEW FEES AND RELATED CHARGES FOR THE CITY OF AURORA'S ADMINISTRATION AND FINANCE DEPARTMENT.

WHEREAS, the City of Aurora's Administration and Finance Department has incurred certain unreimbursed costs and expenses in the processing of Administrative Applications; and

WHEREAS, it is appropriate that such costs and expenses be paid by the applicant(s); and

WHEREAS, it is appropriate that fees charged for such Administrative Applications be established to reflect actual costs and expenses;

NOW, THEREFORE, BE IT RESOLVED:

That the official Administrative Fee Schedule for the Aurora Administration and Finance Office shall be as follows:

Envelopes	\$.50 per envelope
Paper	\$.10 each
Postage/Stamps	At Current Postage Rate, plus .24 cents per each additional ounce
Certified Mail	\$ 4.84 per copy
Mileage	At the Current IRS Rate
City Budget	\$10.00 per copy
Municipal Code	\$60.00 per copy
Comprehensive Plan	\$25.00 per copy
Historic District Guidelines	\$35.00 per copy
Water System Construction Charges	\$25.00 per copy
Transportation Plan	\$30.00 per copy
Water System Master Plan	\$20.00 per copy
Wastewater Facilities Master Plan	\$20.00 per copy

Waste Water Collection and Treatment System Operations and Maintenance Manual (Staff Time and Copies)	\$123.75 per copy
Wastewater Treatment System Maps (Copies of all 42 maps)	\$ 84.00 per set

BE IT FURTHER RESOLVED:

No request shall be reviewed or accepted for processing and/or to determine its completeness until all applicable fees are paid.

ADOPTED this _____ day of _____, 2007.

Jennifer Strutz, Mayor

ATTEST:

Laurie Boyce, City Recorder