

**Minutes**  
Aurora City Council Meeting  
Tuesday, December 13, 2011 at 7:00 P.M.  
City Council Chambers, Aurora City Hall  
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT:                   Otis Phillips, Waste Water Superintendent  
  Kelly Richardson, City Recorder,  
  Jan Vlcek, Finance Officer  
  Brent Earhart, Chief of Police  
  Bob Southard, Water Superintendent

STAFF ABSENT:                   None

VISITORS PRESENT:               Stephanie Rawson, DEQ Portland  
  Audrey O'Brien, DEQ Portland  
  Mark Anderson, Aurora  
  Scott Mills, Aurora  
  Henry Bremer, Aurora

1. Call to Order of Regular Meeting

The meeting was called to order by Mayor Greg Taylor at 7:01 p.m.

2. City Recorder does Roll Call

Councilor Graupp - Absent  
Councilor Roberts – Present  
Councilor Sahlin – Present  
Councilor Vlcek – Present  
Mayor Taylor – Present

**3. Consent Agenda**

- I. City Council Meeting Minutes – November 11, 2011
- II. Planning Commission Meeting Minutes – November 01, 2011
- III. Historic Review Minutes – October 2011, Notice of Decisions sent out.

A motion to approve the consent agenda for the Council meeting minutes with corrections on pg 2 for November 11, 2011 was made by Councilor Vlcek and seconded by Councilor Roberts. Motion Passes Unanimously.

**Correspondence**

- I. Letter from Grove, Mueller & Swank, P.C.
- II. Letter from Wave Broadband for Rate Increase

- III. **Letter from ODOT on Special City Allotment Grant**, disappointed that this didn't happen especially since we have received this for years. This project was to use on Liberty Street and the discussion included as to whether or not this was an identifier in the TSP or not.
- IV. **Meeting Notice Department of Land Conservation and Development**
- V. **Memo to American Commerce Insurance Company**

A motion to approve the correspondence was made by Councilor Vlcek and seconded by Councilor Roberts. Motion Passes Unanimously.

#### 4. **Visitor**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

No Visitors Spoke at this time.

#### 5. **Discussion with the Parks Committee**

- o **Parks Committee Report (not in packet)** Chairman Lori Sahlin notified the Council that the Parks Committee is interested in accepting the birch tree bid and move forward with the birch tree trimming. The parks committee will look at the other tree's at a later date.
- o The consensus of the Council was to move forward with the trimming of the birch trees at the appropriate time.

#### 6. **Discussion with Traffic Safety Commission**

- a. **Traffic Safety Report (not Included in your packet) Council** No one from Traffic Safety was in attendance and they did not have a November meeting.

#### 7. **Reports**

- A. **Police Chief's Report** – (included in your packet) Brent Earhart read his report for the last and final time.
  - It was a relatively peaceful month
  - 61 Tickets were issues
  - Speed is up
  - Been having instances of refusing to give proper identification at traffic stops.
  - Routine vehicle maintenance.

Chief Earhart thanked the Council and The City of Aurora for the opportunity to serve the City and it is with great regret this will be my last meeting.

**No more questions of the Chief. The City Council thanked Earhart for helping to get the police department back on track and portraying a better image to the citizens of Aurora.**

#### B. **Finance Officer's Report – Financials** (included in your packets)

- 1. Revenue & Expense Report
  - Currently we are only off by 149.00 dollars from the bank totals.

- The audit report is very close to completion.

No more questions.

**C. Public Works Department's Report** – ( included in your packet)

1. Monthly Status Report (Storm Water) Mayor Taylor reads Public Works report.
  - Water leak in park restrooms is now fixed.
  - Water leak on Ottaway and Jenny Marie
  - Repair on water main near the park paved in January

**A. Waste Water Treatment Plant Update** (from Otis Phillips) there was not a lot of discussion on the report as submitted.

- Discharged 4.5 million
- Working on projects around the plant
- Looking for sapling storage options.

There were no more questions from the Council.

**D. City Recorder's Report** (included in your packet)

Gives a brief overview of the written report as submitted and there was no discussion.

No questions from the Council.

**E. City Attorney's Report** – (not Included in your packet)

- Brief Discussion on House Bill 2712 which effects our Courts, it is determined that the League of Oregon Cities interpreted it to allow additional amounts to the fine schedule.
- Discussion with CIS, I found out if we initiate a conversation on any issue it helps to reduce our deductible.
- Memo from Building Codes Division to make sure we have everything in place.

**There were no more questions of City Attorney, Koho.**

**8. Ordinances and Resolutions**

**A. Discussion and or Action on Resolution Number 639, Fees Related For City of Aurora.**

Motion to approve Resolution Number 639 as written made by Councilor Sahlin and seconded by Councilor Roberts. Motion Passes Unanimously.

**B. Discussion and or Action on Resolution Number 640, Policy for Records Requests.**

Motion to approve Resolution Number 640 as amended in section 9 was made by Councilor Vlcek seconded by Councilor Roberts. Motion Passes Unanimously.

**C. Discussion and or Action on Resolution Number 641, Establishing A Administrative Fee for Court Payment Plans.**

Motion to approve Resolution Number 641 as written was made by Councilor Sahlin and seconded by Councilor Roberts. Motion Passed Unanimously.

**D. Discussion and or Action on Resolution Number 642 updating Business License fee and delinquent charges.**

Motion to approve Resolution Number 642 as amended making clear delinquent fee is 10.00 a month was made by Councilor Vlcek and seconded by Councilor Roberts, Motion Passes Unanimously.

**E. Discussion and or Action on Ordinance Number 466 Regulation of Certain Wells for Irrigation purposes.**

Motion to approve first reading of Ordinance Number 466 is made by Councilor Sahlin and seconded by Councilor Roberts. Motion Passes Unanimously.

**F. Discussion and or Action on Ordinance Number 467, Criminal History Checks,**

Motion to approve the first reading on Ordinance Number 467 history checks on certain volunteers was made by Councilor Roberts and seconded by Councilor Vlcek. Motion Passes Unanimously.

**9. Old Business**

**A. Discussion and or Action on Service Contract with Roth Heating for City Hall and Public Works Updated.**

Motion to approve the updated service agreement with Roth Heating to service City Hall and Public Works is made by Councilor Vlcek and second by Councilor Roberts. Motion Passes Unanimously.

- B. Discussion and or Clarification on report for SDC Charges,** brief discussion on how and when to implement rate increases in January and July. After the discussion it is decided to have the November report in the January Council Packets for a final review before making a determination. Discussion on the Water Rate increase is to have an increase of the base fee and a half a cent of the consumption in January and the other half a cent increase in consumption in June or July both of which have been recommended by Ray Bartlett and his office.

**10. New Business**

**A. Discussion and or Action on Request for Comments, on Proposed Composting Site.**

- Mark Anderson, speaks to traffic and odor, my wife will not allow smell and traffic I do not feel this will be an issue. All three locations is a composting site and everything will be done on site so it will eliminate a lot of the moving of equipment and traffic.
- There will be approximately 20,000 thousand tons of debris.
- Audry Obrien, DEQ is responsible for issuing this permit, we applied our new process and to look at environmental, odor and nuisance, we felt this would be a low nuisance situation. When we put this application out for public comment we received

a lot of phone calls and letter, so that is why we are here to hear questions and such for the application.

- Stefanie Rawson, DEQ, gives a more in depth look at how they are going to manage storm water, and other contributing factors and how is the material going to be managed, in proximity to neighbors. Citizens are very concerned and we have been notified by citizens and groups such as yourselves.
- Scott Mills 21314 Liberty Street Aurora, OR 97002 States his concerns about the situation, noise and hours of operations are the two main concerns along with additional traffic issues, the applicant used to run a bike track and issues arose then and when contacted the owners did not really care. I am concerned that the operation will be long hours with a chipper and shredder and loud equipment. I think that he should agree to be a good neighbor and have good practices with the neighbors. Many letters are coming to DEQ because we are very concerned about this and hours of usage.  
It also concerns me that this is a continual permit I understood it to be a one time deal.

Mr. Anderson wants to get along with neighbors and agrees verbally that he will operate the grinder Monday through Friday 8 to 5 pm.

- Stephanie Rawson, DEQ informs the Council of a few points below along with Audry O'Brien, DEQ.

Hydrologist states that this is not near or conflict with any wells in the area. Will this affect the wells in the future because of drainage. Likely hood of it traveling towards river and wells in the future should absorb into the soils.

Most of it will come through garbage trucks and 5% will be hauled back out, its screened in and filtered out.

Looking at a low level risk so DEQ will not monitor this permit we will assume this is being operated as proposed.

**B. Discussion and or Action on Council Liaison Positions.**

Council President Terri Roberts remains Council President and HRB Liaison with addition of Parks Committee meetings.

Councilor Sahlin is assigned Planning Commission Liaison

Councilor Vlcek was assigned Police and Fire Liaison.

Mayor Taylor will continue as Administration Liaison

Councilor Graupp was assigned Public Works Liaison.

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**Further discussion after all business concluded,**

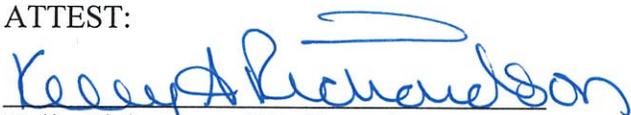
Mayor Taylor has had a meeting with Olinger and Fawcett and proposed free water and then they will disconnect their wells and use for irrigation. For a period of time as long as they own their house or annex in and it does not go with the sale of the house. Councilor Sahlin and Vlcek request a cap on usage and then discuss what the cap would be. ¾ meter .

A question is asked as to why we are using 1' meter sizes Bob Southard will need to clarify this for the council.

**11. Adjourn**

A motion to adjourn the December 13, 2011 meeting at 9:25 pm was made by Councilor Roberts and seconded by Councilor Vlcek. Motion Passes Unanimously.

  
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Greg Taylor, Mayor

ATTEST:  
  
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Kelly Richardson, City Recorder