

Minutes  
Aurora City Council Meeting  
Tuesday, July 12, 2011 at 7:00 P.M.  
Aurora Commons Room, Aurora City Hall  
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT:                    Bob Southard, Public Works Superintendent  
   Kelly Richardson, City Recorder,  
   Brent Earhart, Chief of Police  
   Jan Vlcek, Finance Officer  
   Otis Phillips, Waste Water Operator

STAFF ABSENT:                    NONE

VISITORS PRESENT:                Bill Graupp, Aurora  
   Jessica Brotherton, Aurora  
   Aaron Reed, Aurora

1. Call to Order of Regular Meeting

The meeting was called to order by Mayor Jim Meirow at 7:00 p.m.

2. City Recorder does Roll Call

Councilor Taylor –Present  
Councilor Roberts – Present  
Councilor Sahlin – Present  
Councilor Brotherton - Present  
Mayor Meirow – Present

**3. Consent Agenda**

- I. City Council Meeting Minutes – June 14, 2011 and June 23, 2011 Special Meeting
- II. Planning Commission Meeting Minutes – June 07, 2011
- III. Historic Review Minutes – May 23, 2011

**Correspondence**

- I. Progress report on Historic Guidelines from Historic Review Board. *Council comments here were that they feel HRB is strongly saying that they do not feel changes need to be done. Council suggests that we let planning work on this with HRB and council to stay out of it until then.*

A motion to approve the consent agenda was made by Councilor Taylor and seconded by Councilor Brotherton. Motion Passes Unanimously.

#### 4. **Visitor**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Aaron Reed, brought up his concerns regarding holidays not being worked since Chief Conboy, Mayor Meirow went down a lengthy list of hours and holidays worked by the police officers. Reed brings up DMV records of present Council members, City Attorney Koho will look at this but everyone has DMV records.

#### 5. **Discussion with the Parks Committee**

- o **Parks Committee Report (in packet)**
  - o Vlcek states July party was nice.
  - o Volunteers to tag the trees
  - o We have a survey crew who have volunteered (DK & Associates)
  - o Ballard has been put back at the park
  - o Ball field is looking good.
  - o City Attorney has donated 300.00 of the 500.00 needed for ball field; it has been deducted from his bill.

#### 6. **Discussion with Traffic Safety Commission**

- a. **Traffic Safety Report (not Included in your packet)** Council received confirmation that Wettstein and Nickolson have in fact resigned from the Traffic Safety Commission, staff is directed to send letters of thanks.
  - o Airport Road is to be widened starting in August
  - o Two positions created on board

#### 7. **Reports**

##### **A. Police Chief's Report – (included in your packet)**

Chief Earhart summarizes his report to the Council.

- Assisted with the North Marion Graduation Party
- Investigated a hit and run
- Responded to a domestic call
- Vehicle maintenance bill on squad car front end damage while helping a motorist.

There were no more questions of the Chief.

##### **B. Finance Officer's Report – Financials (included in your packets)**

###### 1. Revenue & Expense Report

Vlcek summarizes her report.

- Email received from Billbury currently working on the final report for the water filtration system, it came in 9,000 less than anticipated.
- Two amendments were made.

There were no other questions from the Council.

**C. Public Works Department's Report** – ( included in your packet)

**1. Monthly Status Report (Storm Water)** Southard reads his report.

- Beneficial Use Report has been completed.

**2. Monthly Status Report (Water)**

- On July 3<sup>rd</sup> we lost water for a few hours, and no response on a holiday weekend from our experts.
- We will be beginning painting lines in preparation for Aurora Colony Days
- Did some cleaning in the park along with pressure washing the picnic tables which there are 3 tables in need of maintenance.
- Council suggests the north wetlands in need of mowing.

No more questions of Southard.

**A. Waste Water Treatment Plant Update (from Otis Phillips)**

- Summarizes the irrigation and production of the plant which is in good condition.
- Most of the weeding has been completed in the orchard
- Geo –Tube have arrived and liners are on order.
- Soil samples are right where they should be.

There were no more questions from the Council.

**D. City Recorder's Report** (included in your packet)

Gives a brief over view of the monthly report as attached.

- A.** Review of utility billing account was discussed briefly, between Council members about the accounts previously discussed. Where Council stated they would look at it which we have done.
- Brief discussion on the progress of the City web-site and the updates that staff are currently working on with Jonathan Gibson.
  - Mayor Meirow did ask once we have this web-site up who will be maintaining it
  - There has been discussion that staff will receive training to do a certain amount of it and then Gibson will do the majority of it or whom the Council decides.
  - Council did like the look of the new web-site design.

No questions from the Council.

**E. City Attorney's Report** – (not Included in your packet)

- Wrathal Lien letter to go out.

- State and county still say we gave them the program, Mayor says what are our consequences if we move forward. How do we find out the consequences? City Attorney Koho does not know exactly however he will look into it and report back next month.
- House at 21852 Airport Road, Attorney Koho will write another letter to accompany the original dated letter from March, Mayor Meirow will speak to him and go over it with him.
- CIS conference. Attorney Koho may attend this year.
- Koho states that Wally Lein is a lawyer whose specialty is real property areas and can help assist in these areas under his direct supervision in order to boost customer service with his office. (Council agrees that this would be an asset to the City)
- I have received a subpoena in the Reedy case in regards to some advice I gave the City, which his attorney knows better and I will respond accordingly.
- We need to get the Netter easement done and recorded, City Recorder, Kelly Richardson was instructed to call DK and Associates.

**There were no more questions of Koho.**

Joe Fidanzo of Aurora asks Council who will maintain the property, council states that Netter will mow soon.

## **8. Ordinances and Resolutions**

### **A. Resolution Number 632 Resolution Increasing Water Rates For Users Of The City Water System. Repealing Resolution Number 609**

A motion to approve Resolution Number 632 was made by Councilor Taylor and seconded by Councilor Brotherton. Motion Passes Unanimously.

### **B. Resolution Number 633 Resolution OF The City Adopting A New Sanitary Sewer System Rate, Repealing Resolution 610**

A motion to approve Resolution Number 633 was made by Councilor Sahlin and seconded by Councilor Taylor. Motion Passes Unanimously.

### **C. Resolution Number 634 Resolution Adopting Updates to the City of Aurora Addendum to the Marion County Multi-Jurisdictional Natural Hazards Mitigation Plan.**

A motion to approve Resolution Number 634 was made by Councilor Brotherton and seconded by Councilor Taylor. Motion Passes Unanimously.

### **D. Ordinance Number 465 Update Wave Broadband Franchise Agreement.** This will be the first reading. Section 2 delete 2016 and 2017, please forward comment to Wave about continuing to agree the preference for a 5 year contract.

This is first reading of Ordinance Number 465 a motion to approve first reading was made by Councilor Taylor and is seconded by Councilor Brotherton. Motion Passes Unanimously.

## 9. Old Business

- A. Discussion and or Action on Health Hazard Abatement DEQ issue** The Mayor explains the situation, on abatement of drywells because these are in the urban growth boundary which forces them to annex into the city and forces them to hook up to water. The state has said without extension within 5 years we will have to do something and until then a permit can be done at about a cost 20 thousand dollars until abated. The three property owners were identified and Koho presented them with a letter explaining this situation. Mayor Meiorow did speak to Mr. Olinger very nice people, they are however very happy to be living in the County and has not shown a big interest in annexation. They had discussed that they would donate property to help create a solution however they didn't want to pay for it, and they did want some hefty improvements done so we will need to keep in contact and move forward. There is legitimate 3 options. Discussion with property owner Fidanzo about another possibility of using the well only for irrigation, there are two opinions discussed one says you could do this the other says no you can't we need to identify which is correct.
- B. Discussion and or Update on Aurora Airport Master Plan** Mayor Meiorow asks Nick Kaiser for an update. Nick explains that they have chosen option II 800 feet to the North and staying in there bounds. The next meeting is September 15 at 5:30. If FFA doesn't get approved then look at option III.
- C. Discussion and or Action on Water System Development Charges.** Tabled until finished.

## 10. New Business

**A. Discussion and or Action on if a Code Enforcement Officer is needed.**

- Councilor Sahlin likes the procedure City Recorder, Richardson explains the courtesy notice process the Council decides this is a good plan and we will try it for 6 months they think this is a good start. The Council is asking for a report each month on who and what is noticed.

## 11. Adjourn

A motion to adjourn the July 12, 2011 meeting at 9:05 pm was made by Councilor Sahlin and seconded by Councilor Roberts. Motion Passes Unanimously.



Jim Meiorow, Mayor

ATTEST:



Kelly Richardson, City Recorder