

**Minutes**  
**Aurora City Council Meeting**  
Tuesday, August 14, 2012, at 7:00 P.M.  
City Council Chambers, Aurora City Hall  
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder  
Lyle McCuiston, Chief of Police  
Bob Southard, Water Superintendent  
Otis Phillips, Waste Water Superintendent

STAFF ABSENT: Jan Vlcek, Finance Officer

VISITORS PRESENT: Bill Simon, Aurora  
John Taylor, Hopewell, OR  
Loretta Scott, Aurora  
Christine O'Brien, Aurora  
Jon Metzger, Aurora  
Chris Halstead, Aurora  
Annie Kirk, Aurora  
Gayle Abernathy, Aurora  
Jim Roberts, Aurora  
Rodger Eddy, 21520 Main, Aurora  
Micah Westgate, Rooster Rock  
Kris Sallee, Aurora  
Scott Brotherton, Aurora

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Greg Taylor at 7:00 p.m.

2. Administrative assistant does Roll Call

Mayor Taylor – present  
Councilor Graupp - present  
Councilor Roberts -present  
Councilor Sahlin – present  
Councilor Vlcek - present

**3. Consent Agenda**

- I. City Council Meeting Minutes – July 10, 2012
- II. Planning Commission Meeting Minutes – July 03, 2012
- III. Historic Review Minutes - None

## Correspondence

- I. **League of Oregon Cities Bulletin.**
- II. **Airport Planning Rule-Local Plan and Code Updates**
- III. **League of Oregon Cities Foundation**
- IV. **Distribution of the 911 Tax**

A motion to approve the consent agenda as presented is made by Councilor Vlcek, seconded by Councilor Sahlin and motion passes.

Councilor Graupp did ask if there have been any updates in regards to the Airport runway extension. No updates were discussed at this time.

### 4. **Visitors**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

**Annie Kirk, 21370 Main,** Wanted to thank everyone for their participation in the parade and the Aurora Colony Days celebration, everything went very smoothly again thank you.

**Christine O'Brien, Albers Way,** stated recently she was sent a water application requesting updated information; I brought it into City Hall along with a letter. Then someone met me at my vehicle and was explaining the reason for the request, I felt intimidated at that point and Mayor Taylor let her know we would look into the situation.

No one else spoke at this time.

5. **Discussion with the Parks Committee,** Chairman Sahlin and Public Works, Southard briefly discuss and agree on park signs. Annie Kirk asks about recycling containers for the park. Mayor Taylor and Public Works Superintendent, Southard got together and made a design it was not presented first to Parks Committee so the project stopped now if you look into what you want and approve a design we can look into approving the funding.

Mayor Taylor and the Council would like to thank everyone and this was the best Colony days in year's thank you to all the volunteers....

6. **Discussion with Traffic Safety Commission**, City Recorder Richardson informs the Council that Commissioner Graham with Planning Commission would really like to see the Safety Commission back in action.

No one from Traffic Safety was present.

7. **Reports**

A. **Police Chief's Report** – (included in your packet) Chief McCuiston read his report.

- **The average speed for the month was 21 miles over.**
- Chief McCuiston has turned in his letter of resignation effective September 28, 2012. The letter states that he is pleased with his position however with the economic down turn I just thought it was time to move on. I am moving at the end of the month.
- Mayor Taylor and the Council along with staff will be sad to see him go as stated by Mayor Taylor.

**It is the consensus of the Council to accept his letter of resignation.**

No more questions of the Chief

B. **Finance Officer's Report – Financials** (included in your packets)

1. Revenue & Expense Report

- Finance Officer Vlcek is on vacation; Mayor Taylor states that by looking at her written report we just where we should be at this time.

There were no more questions from the council.

C. **Public Works Department's Report** – ( included in your packet)

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water)

Superintendent Southard does a brief overview of his report as provided.

- Technical difficulties with the SCATA system which are being addressed however it is calling me out day and night at this point.
- 5 went down for a while the cause was determined to be that a frog got into a pipe and burned out the electrical, PGE will be picking up the tab for this repair.
- Estimate for the fertilizer on the park looks good as long as it is in the budget go ahead and move forward. It was asked by local resident if there was a need to notify people to stay out of the park during the application process it was stated we will leave that up to the contractor during the work.
- The Apex bid for the Ehlen Rd project is being reviewed and as long as it looks good and is in the budget the Council is fine with the Mayor signing the agreement.

- I have noticed that all the trees are tagged, and states he has not seen any email or PDF file that was sent out.

A. Waste Water Treatment Plant Update (from Otis Phillips),

- July has been very busy
- We should be switching over to the blower system on Thursday and we should see a significant energy savings.
- Everything is looking good
- Are irrigating about 10 hours a day.
- There are a lot of popular trees if anyone needs any firewood, it is decided that we will gather information and set up a time when they can be accompanied while cutting is being done.

Loretta Scott and Annie Kirk of Aurora are very interested in this irrigation process and the situation with the popular trees and thought it a good idea to have information placed in the City Newsletter.

D. **City Recorder's Report** (included in your packet)

City Recorder, Richardson gives a brief overview of her report as included in the packet. There were no questions from the Council.

E. **City Attorney's Report** – (not Included in your packet)

- Tort Claim has been filed from Rodger Eddy 21520 Main Street Aurora, OR 97002.

Mr. Eddy is here to address a portion of this situation, his main concern is not the tort claim which he states he filed just for protection of my property located at 21520 Main Street. My main concern is from the report that was issued from Chief McCuiston and or the City requesting that the property and the remains of the building be torn down and or removed, he states I do not feel this is a safety issue we did address some of the rotting timber issues to attempt to make it safe. Some items have been stolen from the property and this goes back to when we had put up a fence for security issues and then the city said take fence down because it did not match up with HRB guidelines, the floor has sheeting over the floor to cover the basement so I do not feel this is a safety issue.

Mr. Eddy states want to work with the city and not be confrontational and we believe this building is sound and should be preserved we want to put up a fence to make it secure and follow HRB guidelines. We are asking for a metal cyclone fence even though it is not approved I do not believe a wooden fence will keep it secure. If I need too I will put up a 6ft wooden fence. I would

prefer this solution until the property can be developed. I (Mr. Eddy) want to cooperate. I have my applications all ready for HRB's review.

Mayor Taylor states let this go to the HRB and see what they have to say. What again was the original date that we asked him to comply, I believe it was September. Councilor Sahlin requests that City Attorney Koho look into this situation and made a decision on our original letter of compliance with the Ordinance. It is then decided to have City Attorney Koho look into the matter.

**9. Ordinances and Resolutions**

**A. NONE**

**10. Old Business**

**A. Discussion on Economic Development Committee, Graupp gives a brief overview on the guest speakers that attended the Planning Commission. They spoke on the structure and how to start the plan.. is this focused on city limits yes with the understanding of what the entire area offers.**

**B. Discussion and or Action on Tri City Police Proposal**

- Discussion into Marion County Services, Mayor Taylor notes that we have a venue to restructure the police Dept due to budgetary issues and with the recent resignation of Chief McCuiston we need to look at all of our options. I want to set a town hall meeting in Sept so we can make a presentation to the public, we want to get information out to the public before the September Council meeting we are looking at Wednesday Sept 5<sup>th</sup> @7pm at the American Legion Hall.

Why the push from Christine Obrien, Aurora Mayor Taylor informs her because we want to open the discussion with Aurora citizens before Sept and Oct meeting. Obrien states Strutz was Mayor and when Marion County came in they gave a very nice presentation. It was 24 seven coverage.

Chris Halstead, Aurora asked if anyone has spoken to Newberg and Dundee and it was stated that yes we have and they were very happy.

Councilor Vlcek will contact Jefferson for their comments.

Annie Kirk, Aurora who will be facilitating town hall, Mayor Taylor states the Council will however there will be no decisions made it is just a presentation.

**11. New Business**

**A. Discussion and or Action on Reinstatement of HRB Duties and Recommendation of 3 New Members to the Board.**

- Bill Simon 21441 Main Street
- Mella Dee Fraser 20940 Yosemite St.
- Merrra Frochen 21460 Main St.

A motion to reinstate the Historic Review Board was made by Councilor Roberts and seconded by Councilor Sahlin. Motion Passes.

Motion to approve the three applicants as recommended by Chairman Townsend is made Councilor Roberts and seconded by Councilor Sahlin. Motion approved.

**B. Acknowledgement of Updated Aurora Vision Action Plan**

A motion to approve or acknowledge the updated Aurora Vision Action Plan is made by Councilor Sahlin and seconded by Councilor Roberts. Motion Passes.

**C. Discussion and or Action on Employee Policy for seasonal overtime.**

Mayor Taylor states this is a house keeping issue. In the approval of the employee handbook we took away comp time and said we would pay overtime and since our exempt employees are manager's and our workforce we have a situation with public works and Bob Southard where he put in 74 hours in one week and I think he deserves compensation for those seasonal hours since he is an exempt employee.

A motion is made to have a GAP (guaranteed availability pay) policy for time in a half and Mayor Taylor will review and City Attorney Koho will review when template is made available is made by Councilor Graupp and seconded by Councilor Vlcek. Motion approved.

Scott Brotherton, Aurora has a question, will you need to go back and change employee handbook for this situation. No this will be in addition to and require prior approval and signature of the employee in each situation.

**12. Adjourn**

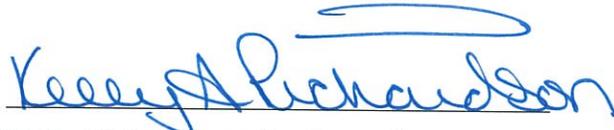
A motion to adjourn the August 14, 2012, meeting at 8:38 p.m. was made by Councilor Vlcek and seconded by Councilor Sahlin. Motion Passed Unanimously.



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Greg Taylor, Mayor

ATTEST:



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Kelly Richardson, City Recorder