

**Minutes**  
Aurora City Council Meeting  
Tuesday, January 10, 2012 at 7:00 P.M.  
City Council Chambers, Aurora City Hall  
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT:                   Otis Phillips, Waste Water Superintendent  
  Kelly Richardson, City Recorder,  
  Jan Vlcek, Finance Officer  
  Pat Detloff, Interim Chief of Police  
  Bob Southard, Water Superintendent

STAFF ABSENT:                   None

VISITORS PRESENT:             Jim Fisher, Aurora  
  Glen Kraxberger, Aurora  
  Dave Hauser, Aurora

1. Call to Order of Regular Meeting

The meeting was called to order by Mayor Greg Taylor at 7:01 p.m.

2. City Recorder does Roll Call

Councilor Graupp - Present  
Councilor Roberts – Absent  
Councilor Sahlin – Present  
Councilor Vlcek – Present  
Mayor Taylor – Present

3. Consent Agenda

- I. City Council Meeting Minutes – December 13, 2011
- II. Planning Commission Meeting Minutes – December 06, 2011
- III. Historic Review Minutes – November 2011, Notice of Decisions sent out.

A motion to approve the consent agenda for the Council meeting minutes as presented was made by Councilor Vlcek and seconded by Councilor Graupp. Motion Passes Unanimously.

**Correspondence**

- I. **LOC Bulletin, no timber money received (vlcek)**
- II. **Meeting Notice Department of Land Conservation and Development**
- III. **Table #13 Access Management Spacing Standards For Statewide Hwys**
- IV. **Marion County Board of Commissioners Agenda Wednesday January 11, 2012**
- V. **Traffic Newsletter outlining Senate and House Bills they effect Local Courts**

#### 4. **Visitor**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

No Visitors Spoke at this time.

#### 5. **Discussion with the Parks Committee**

- o **Parks Committee Report (not in packet)**

#### 6. **Discussion with Traffic Safety Commission**

- a. **Traffic Safety Report (not Included in your packet) Council** No one from Traffic Safety was in attendance and they did not have a December meeting.

#### 7. **Reports**

**Police Chief's Report** – (included in your packet) Interim Chief Detloff read his report.

- Routine Maintenance other than car 70 has some transmission issues
- 12 hours worked for a seatbelt grant
- Mayor Taylor enquired about the agreement with North Marion as to whether it was ongoing or if it was only for fall sports, it would be ongoing.

No more questions of Interim Chief Detloff

#### A. **Finance Officer's Report – Financials** (included in your packets)

##### 1. Revenue & Expense Report

- In a perfect world we would be at 50% however revenue is down a bit.
- The audit report is completed and we are now current for the first time in years.
- City Attorney Koho notifies Council that Councilor Vlcek is wondering if he may vote on this and Koho states to the Council that this does not affect his household income so yes he may vote on the acceptance of the Grove, Mueller and Swank audit report.

A motion to approve the audit report is made by Councilor Sahlin and is seconded by Councilor Vlcek. Motion Passes Unanimously.

No more questions. Mayor Taylor thanks Finance Officer Vlcek for a job well done.

#### B. **Public Works Department's Report** – ( included in your packet)

- 1. Monthly Status Report (Storm Water) Mayor Taylor reads Public Works report.
  - We will be receiving our water rights.
  - Water leak Jenny Marie turned out to be service line not a main line.
  - We used a new poly line and it worked great it is stronger and more forgiving and would like Council approval to change our construction standards to allow this from here on out.

- Streets we have cleaned up most of the leaves and cleaned up catch basins.
- Lake Liberty should be taken care of forever by next month
- We have installed new timer lights in the restrooms so they will only go on when the restrooms are being used this should be a significant energy savings.

No more questions for Bob from the Council.

A motion to approve changing the construction standards to allow for the new poly line was made by Councilor Sahlin and seconded by Councilor Graupp. Motion Passes Unanimously.

- A. Waste Water Treatment Plant Update (from Otis Phillips) there was not a lot of discussion on the report as submitted.
- Over Ran first 3 days of December
  - Councilor Sahlin asked if bag system is working properly, yes it is.
  - It is recommendation of Superintendent Phillips to leave the wood decked until next year so the price is better.
  - How much longer on the Consent Decree, we have two years.

There were no more questions from the Council.

**C. City Recorder's Report (included in your packet)**

- Posted Administrative Assistant position, Melinda Hessel has resigned effective January 13<sup>th</sup>
- Working closely with CIS Attorney's scheduling depositions
- Working on employee handbook for presentation at a later date
- Working on an email policy as well.
- Working very closely with City Attorney Koho and the State Bail Schedule.

Gives a brief overview of the written report as submitted and there was no discussion.

No questions from the Council.

**D. City Attorney's Report – (not Included in your packet)**

- Most of my report deals with the Resolutions and Ordinances.
- Continued work on Drywell situation.
- No update yet on Building Inspection program.

**There were no more questions of City Attorney, Koho.**

**8. Ordinances and Resolutions**

**A. Discussion and or Action on Resolution Number 643, Suspending Court Fee Enhancements until after February.**

Motion to approve Resolution Number 643 was made by Councilor Vlcek and seconded by Councilor Sahlin. Motion Passes Unanimously.

- B. Discussion and or Action on Resolution Number 644 Proposing Annexations Without the Vote of the People.** Passage of this will show Council intent as of Health Hazard, this is the first step of the process.

Motion to approve Resolution Number 644 was made by Councilor Sahlin seconded by Councilor Graupp. Motion Passes Unanimously.

- C. Discussion and or Action on Resolution Number 645 on Proposed Water Increase.**  
Motion to approve Resolution Number 645 and the water rate increase and as proposed by the water study to offset costs and bring us up to the full recommendation was made by Councilor Vlcek and seconded by Councilor Sahlin. Motion Passes Unanimously.

Whitney Tustin asked about the increases and what exactly they were.

- D. Discussion and or Action on Resolution Number 646 on proposed SDC Charge increase for SDC.** This is the other half of the study. A comment made that this will not affect G. Cam and or previous applications is made in passing by Councilor Sahlin, no one else at the time made comment.

Motion to approve Resolution Number 646 for the increases of System Development Charges is made by Councilor Sahlin and seconded by Councilor Graupp. Motion Passes Unanimously.

- E. Discussion and or Action on Ordinance Number 466 Regulation of Certain Wells for Irrigation purposes second reading.**

Motion to approve second reading of Ordinance Number 466 is made by Councilor Vlcek and seconded by Councilor Graupp. Motion Passes Unanimously.

- F. Discussion and or Action on Ordinance Number 467, Criminal History Checks,**

Motion to approve the second reading on Ordinance Number 467 history checks on certain volunteers was made by Councilor Sahlin and seconded by Councilor Graupp. Motion Passes Unanimously.

## 9. Old Business

### A. Discussion and or Action on Drywells

- We are still working on the drywells on Park, Cody and Ottaway.
- Looking at forced annexation on Fidanzo property
- Fawcett and Olinger, Council is looking into a secondary resolution we are looking at free water during the time they are owned by these property owners and regulating the amount if they abandon there well.
- Councilor Vlcek asks what exactly are we dealing with; somehow they obtained approval for these wells from the County. It was explained that the County should never have approved this but we still have to deal with this.
- Mayor Taylor did ask DEQ if any of these had permits or had applied for permits and if Marion County would have notified DEQ when they had been applied for it would have never been approved.

David Hauser, 21060 Cody Lane should I be expect a bunch of houses being built next to me if annexed. Answer, if it is approved and permitted correctly then this could be possible.

Jim Fisher, Aurora, If there is a possibility of houses being built is it the City's intent to speed up the situation. It really is a cost issue at this point with DEQ.

David Hauser is there away to pass the cost along the Fidanzo and would they have to hook up to city water.

Glen Kraxberger, Aurora, Why is the City treating each property owner differently? Mayor Taylor states currently the City has offered two options to each property owner and if they would like to annex they can.

## 10. New Business

### A. Discussion and or Action on Recommendation from Historic Review Board to accept Gayle Abernathy as a new member to HRB.

A motion to approve Gayle Abernathy as the newest member on the HRB is made by Councilor Graupp and seconded by Councilor Sahlin. Motion Passes Unanimously.

### B. Discussion and or Action on Accepting Amy Willman as recommended by the Aurora Planning Commission.

A motion to approve Amy Willman as the newest member of Planning Commission who replaced Nick Kaiser was made by Councilor Vlcek and seconded by Councilor Graupp. Motion Passes Unanimously.

### C. Discussion and or Action on Audit Report prepared by Grove, Mueller & Swank, Vlcek states the Management letter points out items however I think all of them have been done, and Vlcek states she is 100% ok with this report.

A motion to approve the audit report is made by Councilor Sahlin and is seconded by Councilor Vlcek. Motion Passes Unanimously.

### D. Discussion and or Action on OLCC License Renewals for Various Businesses in Town.

Motion to approve the renewals as presented by OLCC, was made by Councilor Sahlin and seconded by Councilor Graupp motion passes.

### E. Discussion and or Action on the Sale of Surplus Pumps at the Sewer Plant.

A motion to declare the two pumps as surplus property was made by Councilor Sahlin and seconded by Councilor Graupp. Motion Passes. It was the consensus of the Council to sell the pumps and the money goes back into the water fund.

### F. Discussion and or Action on Chief of Police hiring process.

Interim Chief Detloff, presented a process to the Council

- Start with narrowing down applications and background checks.
- Interview, to narrow down again
- Top two picks
- Then a public meeting and let citizens of Aurora ask questions,

- Hire at next Council meeting.

Motion to approve process is made by Councilor Vlcek and seconded by Councilor Graupp.  
Motion Passes Unanimously.

**G. Discussion and or approval on contract for triple T to keep up the grounds near the water filtration unit.** The Council discussed the contract and decided to talk to Superintendent Southard and see if we can negotiate a six month contract.

**H. Discussion and or action on the Fire Dept to pay for water usage,** the council had a brief discussion and identified some areas of concerns and at some point we will need to have a discussion with Chief Yoder.

1. Training Exercises nothing at this point is being monitored
2. The House probably should be since there is a meter
3. The Fire Hall itself probably should be since there is a meter.
4. Council will ask Superintendent Southard to look at useage for these areas to see what we are looking at first.
5. Does Sewer become part of the conversation and what about street lights and repaving?

## 11. Adjourn

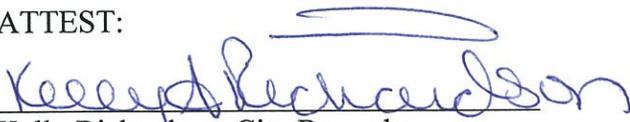
A motion to adjourn the January 10, 2012 meeting at 8:48 pm was made by Councilor Graupp and seconded by Councilor Sahlin. Motion Passes Unanimously.



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Greg Taylor, Mayor

ATTEST:



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Kelly Richardson, City Recorder