AGENDA
Aurora City Council Meeting

Tuesday, August 14, 2012, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

1. **Call to Order of the City Council Meeting**

2. **City Recorder Calls Roll**

   Mayor Taylor
   Councilor Graupp
   Councilor Roberts
   Councilor Sahlin
   Councilor Vlcek

3. **Consent Agenda**

   I. City Council Meeting Minutes – July 10, 2012
   II. Planning Commission Meeting Minutes – July 03, 2012
   III. Historic Review Board Minutes - None

   Correspondence

   I. League of Oregon Cities Bulletin.
   II. Airport Planning Rule-Local Plan and Code Updates
   III. League of Oregon Cities Foundation
   IV. Distribution of the 911 Tax

4. **Visitors**

   Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

5. **Discussion with the Parks Committee**

6. **Discussion with Traffic Safety Commission**

7. **Reports**

   A. **Police Chief's Report** – (included in your packet)
   B. **Yearly traffic Analysis 08/01/2012**

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped

C. **Finance Officer's Report – Financials** (included in your packets)

1. Revenue & Expense Report

D. **Public Works Department's Report –** (included in your packet)

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water)
3. **Discussion and or Action on Estimate for Fertilizer for the City Park**

A. Waste Water Treatment Plant Update (from Otis Phillips, included in your packet)

E. **City Recorder's Report** (included in your packet)

F. **City Attorney's Report –** (not Included in your packet)

- **Tort Claim Rodger Eddy 21520 Main Street Aurora, OR 97002**

8. Ordinances and Resolutions

9. Old Business

A. Discussion on Economic Development Committee

B. Discussion and or Action on Tri City Police Proposal

- **Discussion into Marion County Services**

10. New Business

A. Discussion and or Action on Reinstatement of HRB Duties and Recommendation of 3 New Members to the Board.

- Bill Simon 21441 Main Street
- Mella Dee Fraser 20940 Yosemite St.
- Merra Frochen 21460 Main St.

B. Acknowledgement of Updated Aurora Vision Action Plan

C. Discussion and or Action on Employee Policy for Seasonal Overtime.

11. Adjourn

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CONSENT AGENDA

Meeting Minutes

Correspondence

Financials

Other Items

Minutes
Aurora City Council Meeting
Tuesday, July 10, 2012, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT:
Kelly Richardson, City Recorder
Jan Vlcek, Finance Officer
Lyle McCuistion, Chief of Police
Bob Southard, Water Superintendent
Otis Phillips, Waste Water Superintendent

STAFF ABSENT:

VISITORS PRESENT:
Richard Jenks, Aurora
Joseph Schaefer, Aurora
Loretta Scott, Aurora

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Greg Taylor at 7:00 p.m.

2. Administrative assistant does Roll Call

Mayor Taylor – present
Councilor Graupp - present
Councilor Roberts -present
Councilor Sahlin – present
Councilor Vlcek - present

3. Consent Agenda

I. City Council Meeting Minutes – June 12, 2012 and Work Session June 19, 2012
II. Planning Commission Meeting Minutes – June 05, 2012
III. Historic Review Minutes - None

Correspondence

I. League of Oregon Cities Bulletin.
II. Invitation to Marion County Fair

A motion to approve the consent agenda as presented is made by Councilor Vlcek, seconded by Councilor Sahlin and motion passes.

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Richard Jenks, property south of Aurora Airport, I am getting ready to sell and want to add to your Urban Growth Boundary. Since Keil road is getting increasingly busy and dangerous. I am proposing moving the road or access so it is not near as dangerous. Mayor Taylor explains although this is an interesting concept we do not have control of this, and in order to bring this property into our UGB we would have to use more of our lands inventory first before we can add any more.

Mr. Jenks, states that the Airport is dumping sewer on us however now I am being sued over sewer for renting a portion of my land. Mayor Taylor suggests to Mr. Jenks to get in contact with the Marion County Commissioners they might be able to help.

Holly Fidanzo, Aurora brought up the new due date of the 10th for water billing. She thought that we should have notified customers of this change. Mayor Taylor along with City Recorder Richardson explain that for the last three billing cycles that this has been in the City newsletter along with a flyer that went out to notify customers and give them plenty of time to prepare for this change.

5. Public Hearing

A. Discussion and or Action on File CPMA-12-01 Anthony Fidanzo

Application CPMA-12-01 as recommended by staff and requested by the applicant the public hearing was tabled for a continuance at a later date.

6. Discussion with the Parks Committee

Chairman of the Parks Committee Lori Sahlin was in attendance and notified Council that because of the Council meeting on the same evening they did not have a meeting.

7. Discussion with Traffic Safety Commission

No one from Traffic Safety was present.

8. Reports

A. Police Chief's Report – (included in your packet) Chief McCuistion read his report.

- Chief McCuistion informs Council that Mr. Eddy contacted him in regards to the letter sent out requesting either the removal of the unsafe building or to replace it with a new structure. Mr. Eddy stated he would be more than happy

to put up a fence or fix the chain link fence in place now. Since a fence is not an option as stated in the letter sent to Mr. Eddy. It was the consensus of the council to move forward with the options as stated in the letter.

- It appears the parking issues at the park has been resolved for now.
- We have our plan in place for the upcoming Aurora Colony Days celebration.
- I have gone through the Lexi Pole manual and adapted to better suit our small department. As it was originally written for much larger departments.
- There are many items in the old jail that we need to go through.

Citizen Loretta Scott informs council that in her days as Mayor many letters were sent to MR. Eddy without any response.

No more questions of the Chief

B. **Finance Officer's Report – Financials** (included in your packets)

1. Revenue & Expense Report

- One appropriation
- Cash Reconciliation report had a few adjustment and currently there is a $17.74 difference.
- 11-12 Audits should be ready to start in August.

There were no more questions from the council.

C. **Public Works Department's Report –** (included in your packet)

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water)

Superintendent Southard does a brief overview of his report as provided.

- 120 thousand gallons going out
- Ehlen Road will be bored soon
- Concrete pads for the recycle cans and dumpsters will be done next week
- Park garbage cans are ready.
- Aurora Colony Days needs are being addressed.

Councilor Graupp asks Southard if we followed through with the selling of surplus items.
Councilor Sahlin asks Southard if the parking signs for the City Park have been ordered yet.
Southard states no they have not because it was unclear from the last meeting what changes if any were being made to the signs.

It was the consensus of the Council to order 3 more signs the same as the existing sign. Through more discussion it is then decided to wait for recommendation from the Parks Committee before we order any signs.

- Southard asks for the approval of Council for Mayor Taylor to be able to sign the final MOA as presented.

It was the consensus of the Council to approve Mayor Taylor sign the MOA.

One last question was what is the normal waster usage for August Southard states 220

No more questions at this time. .....

A. Waste Water Treatment Plant Update (from Otis Phillips),

- No discharge in June
- Started on July 2nd discharging
- Everything is looking good
- The aeration project is going well and we have most of the equipment needed on site.
- Pouring pads for the bag units
- August 1, 2012 we should have the entire aeration project complete and running properly
- We have completed our first lab test and we will now continue with the tests in house.

D. **City Recorder's Report** (included in your packet)

City Recorder, Richardson gives a brief overview of her report as included in the packet. There were no questions from the Council.

E. City Attorney's Report – (not Included in your packet)
City Attorney Koho was excused from the meeting for personal reasons.

9. Ordinances and Resolutions

A. NONE

10. Old Business

A. Discussion on Planning Commission and Historic Review Board Proposal.
Mayor Taylor recommendation to the council at this time since HRB currently does not have a quorum is to suspend the HRB duties for a one year period and refer any applications to Planning Commission. It is also suggested by Mayor Taylor that Planning Commission ask Chairman of the HRB Karen Townsend to be a consultant for the time being.

- Councilor Sahlin agrees with the Mayor recommendation
- Councilor Roberts is concerned with the one year suspension and ask if this is locked in or if they receive enough letters of interest can they be reinstated.
- Citizen Loretta Scott of Aurora expresses some concerns as well to the council and asks if the Planning Commission will have the compassion and or sensitivity to support the HRB guidelines. She also states that her feeling is that there is no perceived teeth behind HRB decisions and Mayor Taylor informs Miss Scott that Council has only overturned one decision made by HRB this year.

- Mayor Taylor sympathizes with Miss Scott however at this time we do not have a choice in the matter with any interested parties applying for the open positions.
- It is also asked what is being done about the Urban Renewal District; Mayor Taylor informs Miss Scott that the fire department was worried about the tax base for the next 20 years. Councilor Sahlin would like to revisit this issue at a later date.

Councilor Graupp moves to suspend the HRB for a period of one year and place the duties of decision making in the Historic District to the Planning Commission and is seconded by Councilor Sahlin. Motion Passes with opposition from Councilor Roberts.

B. Discussion on Economic Development Committee, Discussion resumes from the last meeting question is asked who is interested so far on being on the committee so far Councilor Sahlin, Commissioner Braun, Commissioner Schaefer, Councilor Graupp, and possibly the McKnight's from the wine tasting room. City Recorder Richardson is asked to place this on the web-site. Hopefully we will have the Committed officially form by the August meeting.

C. Discussion and or Action on Tri City Police Proposal, Mayor has had enormous amount of input from the citizens, Councilor Sahlin states that we need to look at exactly what our costs are and we need to have a Marion County option as well so we can compare and make the best possible choice. Some of the comments from citizens have been to ride out the storm and to only have one officer. Another proposal was to lower the suggested 40 hours of coverage proposed by Hubbard and perhaps the cost would then be more affordable.

Sometime after the August meeting we will need to have a town hall meeting to here from our citizens and to present the options as discussed.

D. Discussion and or Action on Employee Handbook, at the Council work session meeting on June 19th there were a few changes discussed and all changes have been addresses. One question City Recorder, Richardson had to the Council was in regards to the comp time section how did they want it to read through discussion of the council it is agreed to eliminate comp time all together and pay out overtime to those positions that it applies to.

A motion is made by Councilor Sahlin to approve the employee hand book as presented with the one section removed and was seconded by Councilor Graupp. Motion Passes Unanimously.

11. New Business
A. NONE

Discussion ensued by Loretta Scott, Aurora her question is in regards to water conservation and will it or was it based on even and odd days, the answer is yes it was based on even and odd

days. More discussion on whether or not a fine should be assessed on those residents that are over using water however no decision was made.

12. Adjourn

A motion to adjourn the July 10, 2012, meeting at 8:42 p.m. was made by Councilor Roberts and seconded by Councilor Sahlin. Motion Passed Unanimously.

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Greg Taylor, Mayor

ATTEST:

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Kelly Richardson, City Recorder

Minutes
Aurora Planning Commission Meeting
Tuesday, July 03, 2012 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Renata Wakeley, City Planner

STAFF ABSENT:

VISITORS PRESENT: **Bill Graupp, Aurora**
Karen Townsend, Aurora
Gayle Abernathy, Aurora

1. Call to Order of Planning Commission Meeting

The meeting was called to order by Planning Chair Joseph Schaefer at 7:02 p.m.

2. City Recorder Did Roll Call

Chairman, Schaefer -	**Present**
Commissioner, Willman	**Present**
Commissioner, Gibson	**Present**
Commissioner, Graham	**Present**
Commissioner, Fawcett	**Present**
Commissioner, Braun	**Present**

3. Consent Agenda

Minutes

I. Aurora Planning Commission Meeting –June 05, 2012
II. HRB Minutes Aril 2012
III. City Council – May 08 , 2012

Correspondence

I. **Flyer from Marion County Public Works**

A motion to approve the consent agenda as presented was made by Commissioner Graham and seconded by Commissioner Wilman. Motion Passes Unanimously.

4. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

No one spoke at this time.

5. **Public Hearing, Came to order at 7:06 pm and closed at 7:25**

A. Discussion and or Action on Anthony Fidanzo 15233 Ottaway Rd NE Application #CPMA-12-01.

Ex-parte Contact is declared by Chairman Schaefer, He has had conversation with the applicant and Christine Shirley from DLCD. Other Commissioners also state that they have walked the site and are familiar with it.

Chairman Schaefer reads script for public meeting,

City Planner Renata Wakeley, summarize the staff report, and recommends the staff report and exhibit A to be put on hold until he receives his LOMA approval. Additional recommendation is to keep the public hearing open, until such a time that more information is provided as requested by the applicant Joe Fidanzo. City Planner Wakeley noticed all needed parties and that included Christine Shirley from DLCD.

Chairman Schaeffer states this property does have a portion in flood plain and another portion is clearly not and the applicant wants to simply draw a line in the sand to change it so the higher elevation property could then be brought out of the flood plain overlay. So simply put when the comp plan amendment was done at that time they followed the property lines.

Mr. Fidanzo has hired John Newberg and he has shot the grade and he is knowledgeable in this area he helped finish the Netter property. Mr. Fidanzo states that Newberg thinks that possibly the wrong maps are being used and he has calls into Christine Shirley from DLCD for some answers. The intent or hope is within 90 days I should have the LOMA decision in hand.

Applicant is not putting anything into the record at this time.

No one present put anything in favor or against.

A motion to continue application CPMA-12-01 Public Hearing until October 2nd 2012 was made by Commissioner Braun and seconded by Commissioner Fawcett motion passes.

6. **New Business**

A. **Discussion on Land Inventory,** discussion on buildable land map provided by Chairman Schaefer, there are many properties that are not accurately marked but many properties are marked redevelop able. What struck me as odd here several properties have no color at all including vacant properties so It is not quite clear what the criteria was for coming up with this buildable land inventory. Renata, states that the City used DLCD safe harbor rules and GIS data which was done in 2009. Chairman Schaefer to spur the growth of new businesses I want to look at it in a different realm and focus on property by property to determine what they are able to do with the property, help them to find out what they can do with the property and set them up so the property owner can sell or develop their land. City Planner Wakeley stated that the City had received a grant to accomplish the land inventory and the tool here was to complete and inventory for the Urban Growth Boundary not necessarily to promote it as a marketing tool.

Commissioner Braun, in regards to the Mayors request to form an Economic Growth Committee I had contacted Edward F. Wagner, along with Peggy Yates from Multnomah County and they would be very interested in coming to our August meeting. Ed Wagner is interested in starting a cluster group and they were both interested in a community group for interested municipalities. A study was done by, a young lady. (Nancy Walters) the study was based on information gathered in Multnomah County.

Commissioner Braun recommends that we have Ed and Peggy come and help us with questions that we may want to put into a survey for the citizens.

Many of the Commissioners are interested in hearing what Ed and Peggy have to say. They think it will be interesting. Chairman Schaeffer states that not much if any is in Aurora farm land is mostly out of city limits.

City Planner Wakeley would like to get info to Commissioner Braun on the feasibility study.

It is the consensus of the Planning Commission to have Peggidy Yates and Ed Wagner come to the August meeting.

B. Discussion on Economic Development Committee, proposed by the Mayor
Chairman Schaefer asks if this is moving forward City Recorder, Richardson states yes and that it will be on council agenda.

7. Old Business

A. **Discussion and or Update on 99E Corridor Study and meeting information.** No more updates at this time. We need the letter signed for Aurora's recommendations to ODOT. Karen Townsend, Aurora makes a comment on traffic calming in the plan in regards to Recorder Richardson comments about the citizen who came in and stated that on a daily basis where he has almost been hit just trying to cross the road, Townsend suggests an incident file when we receive those types of complaints so we can forward them onto ODOT.

Commissioner Graham states we need to extend the speed limit out and make it more realistic within the city limits currently the 50 mile hour posted speed is to far north. No more comments.

B. **Discussion and or Update on Historic Review Board Design Guideline,** discussion begins on the memos from the packet that came out of June HRB meeting. Chairman Schaefer at this time hands the discussion over to Townsend and Abernathy of the Historic Review Board both of which own and or live within Aurora City limits. What you have in front of you is the finalized document with our proposals. With this structure we can go back into the guidelines to which portion of the guidelines is unclear. The board decided that it is better to use dates either old colony era up to 1921rather than contributing and non contributing verbiage the board agrees that this is a better language and easier to understand.

Commercial again date verses contributing or non- contributing.

Discussion ensues over the following material as proposed by HRB
HRB Code/guideline updates
June 2012
Draft passed HRB June 28, 2012

Property Classifications (cont)
"Historic Character" Neighborhoods and Certain Streets

This was passed as a second part to the finalized property classifications. Still to be doneis the final wording and determination of standards on this category.

What is "Historic Character" in a neighborhood or street?
Jacksonville defines it as: "'Character criteria' are those features which define a neighborhood's own visual and physical composition." Historic Character is used in other historic districts to protect the unique features of certain areas.

This may be a helpful way to classify "non-contributing" or Level III properties that are located near historic Level I or II resources or are in high visual impact areas rather than by their location within so many feet of Level I or Level II properties.

What does it have to do with Aurora?
Aurora is much smaller than other cities with historic districts such as Jacksonville and Salem so that what is done in our city's HD is immediately obvious and can have a major visual impact on the city's few remaining historic resources as well as the appearance of the district as a whole.

When visual standards are relaxed or eliminated on non-historic properties in close proximity to historic properties, it can change the "character" of a whole neighborhood or street. By establishing a "Historic Character" classification of certain areas, such as is done in Jacksonville and other cities, consideration is given to keeping an area from being "watered down" to where it no longer seems to reflect the original settlements.

Goal
To maintain the historic character of Aurora's areas that have historic structures and settings which define the national historic district and to give more flexibility to standards in new areas that have little impact on those within the historic overlays.

Proposal
- Designate certain streets and or neighborhoods to be HC or Historic Character streets or neighborhoods.
- Form criteria for what these areas must have for the designation. (# of Level I & II structures, location, old growth vegetation, historical significance, etc.)
- Tailor guidelines for Property III classifications (post 1920 within xx yards of I or II properties) to reflect the impact that relaxed standards would have on nearby historic resources.
- Some Level IV neighborhoods would probably not have any HC classifications. An isolated infill property on a HC street would.

Details:
Historic Character areas (within the Historic Overlay only)

Residential:
1. 2nd Street stub from Liberty east
2. Liberty Street plus alley off Liberty
3. 3rd Street
4. Main Street from 3rd St south, Main St stub from Ehlen Rd/1st St
5. Ehlen Road (maintain sense of arrival as outlined in Vision Statement)
6. Airport Road from Ehlen Rd to Kasel Court

Commercial
1. Main Street, 1st to 4th
2. Hwy 99E all that is within the HD (Northeastern city limits to Bobs Ave)
3. 2nd Street (Liberty to Martin St)
4. Martin Street

Criteria for HC Areas
1. Majority of Level I & Level II structures present
2. Colony landmark settings (undeveloped original Wm Keil subdivision)
3. Location of high visual impact areas such as city entrances and thoroughfares through town such as Hwy 99E
4. Commercial area continuity
5. Should name landmark views even if not in city limits

Standards for Level III properties
All post-1920 properties within a Historic Character area would be under special standards, not just those within xx feet of historic resources.

Criteria for Standards
= *compatibility* is the key (see Jacksonville)
Materials – how strict?
Infill or redesign: compatibility with the Historic Character of the street/neighborhood in proportion of facades, openings, scale, rhythm of spacing, stylistic features, color, texture, roof shapes, height, etc.

Discussion is as follows from the above material.

Categories, use of materials

- **Level 3 properties newer than 1921 but** these are near and within so many feet, and instead of 300 feet as previously stated we looked at Historic character of the building either by neighborhood or by street. The board discussed area and however we could do it by street, and have a Historic character area (new Characteristic Street), the reason this is important is that the historic area is so little and it has been chopped up so much and so street is a good way to separate, we feel this would protect our zone but we have not come up with standards yet.

Chairman Schaefer points out the last page of the June memo and there are 10 road segments that you are proposing 6 residential and 4 commercial. There are some areas that are not developed yet. Is this a first draft of a suggested list? Townsend states yes this is.

This reads like there is a level 3 and level 4 and level 4 properties wouldn't be in a historic character area, however a level 4 could meet the date but not the character area or street. So let me get this correct the proposal is to make a smaller area or character area within the district itself and level 3 would essential be stricter because they are in a sensitive area and level 4 would not.

Level 4 would be less restrictive or liberal standards, for a situation where we have a new build happening and this will allow them to use updated materials and such.
So essentially there would be 4 different levels or district. Hopefully this would address what was requested by the City Council.

A lot of citizens would ask why are they even in the district because the building is not historic. Realistically stated this is simply a line that was drawn in the sand and this would allow for more liberal guidelines.

Are there any questions of Townsend or Gail Abernathy, Commissioner Gibson are you doing this to make the admin rule easier over time. First of all Townsend states you need to determine what the standard is or level this is the framework. Gail states that many properties should still be in the areas because of them upholding the historic character in the area.

Even the historic properties outside of the city limits should be protected at least for character.

City Planner Wakeley asks if the land in the County is it subject to HRB regulations. Townsend says no because it is outside the city limits. So in other words if they wanted to build a building then they could do that without HRB approval.

<u>Consensus from PC the memos dated June 28th 2012 come back before the PC in the August meeting after been reviewed.</u>

Discussion is now brought back to the Administrative Decisions process as presented by HRB Chairman Townsend of the HRB explains. Townsend explains the following information as presented, Discussion is as follows.

Application Decision Responsibilities

All exterior changes to any property within the Historic Overlay zones must be approved through an application for a Certificate of Appropriateness.

Administrative Decisions:

A member of the Historic Review Board, designated by the Board, may approve, deny or approve with conditions, applications for the following exterior changes using Aurora Municipal Code Title 17 and City of Aurora Guidelines for Historic District Properties:

Painting
Roofing
Significant Landscape changes under $2500 (does not include annual plantings)

Applicants may choose to present their application to the full board. In the case of a denial from an administrative decision, the applicant may reapply by modifying the application to meet requirements or reapply for a board decision if the applicant can provide findings that the original application meets all requirements.

The designated Historic Review Board member administrator (*historic administrator*) will volunteer to review completed applications that include samples, visit the property, and may meet or telephone the applicant to discuss the application on a time schedule that is mutually determined by the historic administrator and city staff.

(Note: the historic administrator and city staff will need to determine within how many days the historic administrator will begin to process an application and then how long that should take. For instance, is the historic administrator notified at the end/beginning of each week that applications arrive or each time an application comes in? At certain times of the year, multiple applications could be accepted in a week's time.)

Note: An addendum is attached giving more details on the responsibilities of the administration.

Discussion points,

- Commissioner Braun asked for a time line for this to take place, Chairman Townsend states 2 weeks.
- Chairman Schaefer I presume you will make this same presentation next week at the City Council meeting, discussion ensues however it is decided that the original plan was for Planning Commission review the documents and revisit at the August Planning meeting.
- Townsend states this is a start and we have to have a structure in place first. Then we can go into the guidelines.
- City Planner Wakeley discusses the possibility of a work session between PC and HRB and City Council so we know if this basic structure is going to work for Council before we get into text amendments and these should be done all at once.
- And again Wakeley states all of the Commissioners have asked for more time to review these documents.
- City Recorder Richardson reminds Chairman Schaefer that in the last meeting in the minutes the Planning Commission reviewed the first draft of these documents and made some significant changes and therefore states it may not be ready to go to City Council yet
- There is a brief discussion on the feel of the Historic District and what that really is and why.
- Chairman Schaefer encourages the board to research and inform the Commission on what happens outside of the character area that you have clearly defined here today. Really you have not touched a lot on what happens outside of the character area.
- Commissioner Fawcett asks if there is a list of properties that identifies them, there will need to be one.

C. **Discussion and or Action on Updating Vision Action Plan,** City Planner Wakeley lets Planning Commission know that the updates have been made as suggested and it is now ready to go before the Council for the acknowledgement and review.

A motion to accept revisions as agreed was made by Commissioner Graham and seconded by Commissioner Gibson. Passes Unanimously.

8. Commission Action/Discussion

A. City Planning Activity (in Your Packets)
Status of Development Projects within the City.

- 15045 Park Ave, Addition on back of cape code house.
- 21200 Hwy 99E, Four Season Auto body with chain link fence, a new business license for Ross RV and Food Karts. The chain link fence was in before the City prohibited it, however now in your code you prohibit it. Now with this situation at hand it is a good time for enforcement of the fact that none of the landscaping or screening material that was proposed to be installed has not been installed.

I will put together a memo on what is out of compliance.

- 21358 The Miller house, conversation was discussed.
- 99E Corridor Study letter Chairman Schaefer will sign this.
- Commissioner Gibson has added the comp plan map on to the city web site.
- Councilor Graupp states that as of the end of this month the HRB will not have a quorum and this will force City Council to take action. The proposal is to suspend the HRB responsibilities for 1 year and place responsibilities and approval with the PC.
- Chairman Schaeffer feels it crucial to get immediate approval for applications and I am more than willing to pinch hit for the HRB.

9. Adjourn 9:05 P.M.

A motion to adjourn the July 03, 2012 meeting is made by Commissioner Braun and seconded by Commissioner Gibson. Motion Passes Unanimously.

Chairman, Schaefer

ATTEST:

Kelly Richardson, City Recorder

LOC Bulletin

LEAGUE of Oregon CITIES

August 3, 2012

IN THIS ISSUE

- Energy Conservation Project Opportunities Announced
- Task Force Seeks Feedback on City Museums
- Water Finance Workshop Set for September 10
- Cities Encouraged to Share Their News in Local Focus
- LOC Joins Facebook
- Small Cities Support Network
- Oregon Local Leadership Institute Training

Applicants Sought for LOC Board of Directors

There will be four open positions on the League's Board of Directors beginning in January 2013, three of which will be filled by elected officials. City officials interested in running for the LOC Board are asked to complete the application form found *here*, or contact Office Manager Kim Bentley to receive a hard copy application.

Completed forms are due to the League office by Monday, **August 13**. Applicants will be invited to make a presentation to the Nominating Committee during the LOC Annual Conference in September.

Contact: Kim Bentley, Office Manager – (503) 588-6550 or *kbentley@orcities.org*.

ODOT Conducting Annual Local Road and Street Survey

The Oregon Department of Transportation (ODOT) has released its annual Local Road and Street Finance Questionnaire. Mandated by state statute (ORS 366.790 and 366.774), the information gathered from cities and counties is shared with the League and the Association of Oregon Counties, and is important to the Federal Highway Administration for program and policy development.

Cities with populations in excess of 5,000 as of July 1, 2011 (as determined by the Population Research Center at Portland State University) must participate. Deadline for survey submittal is **September 30**. For more information on the survey, including the forms that need to be completed, please click *here*.

Contact: Craig Honeyman, Legislative Director – *choneyman@orcities.org*

Energy Conservation Project Opportunities Announced

On August 1, the Oregon Department of Energy opened a competition to select Building Envelope (BE) energy conservation projects for available tax credit incentives.

This opportunity for BE projects totals approximately $3 million in tax credits. Typical BE projects can include wall systems, roof systems, fenestration, thermal insulation, solar insulation control, air/weather barrier systems, and other building enclosure systems.

Competition details may be found on the program website *here*.

Contact: Robin Freeman, Intergovernmental Relation Associate – *rfreeman@orcities.org*

Task Force Seeks Feedback on City Museums

The Legislative Task Force on Heritage Vitality in Oregon has been tasked by the Legislature to evaluate the health of heritage organizations in Oregon, including city museums. As a part of its research, the task force, which includes representation from the League, is seeking information from cities on the status of their museums and their use of provisions in ORS 358 for city museums. The deadline to complete the survey is **August 15**.

The survey can be found *here*.

Contact: Kyle Jansson, Oregon Heritage Commission – *kyle.jansson@state.or.us*

Water Finance Workshop Set for September 10

"Oregon Water & Wastewater Infrastructure Finance" is a full-day workshop on funding, designing, and constructing wastewater projects and improvements. It is scheduled for September 10 from 8:30 a.m. to 3:30 p.m. at the Oregon Garden Resort. For more information, click *here*.

IN THIS ISSUE

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- ODOT Conducting Annual Local Road and Street Survey
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- Task Force Seeks Feedback on City Museums
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- Cities Encouraged to Share Their News in Local Focus
- LOC Joins Facebook
- Small Cities Support Network
- Oregon Local Leadership Institute Training

Cities Encouraged to Share Their News in *Local Focus*

During the past three years, more than 100 cities in Oregon have submitted news about their new projects, noteworthy accomplishments, awards or similar good works in the pages of *Local Focus*, the League's monthly magazine. Is your city one of them?

To view the most recent news reported by cities in LOC's City News pages, click *here*.

Contact: Cities that wish to submit their news can send short articles to Kevin Toon, LOC Communications Manager: *ktoon@orcities.org*.

LOC Joins Facebook

The League now has an *official page* on Facebook. For cities that visit the site and "like" the League, the page will provide the most current information on legislative matters, training, research and publications, the League's annual conference and more.

Small Cities Support Network

Mark your calendars for these upcoming regional meetings:

Region 1 – August 10, Waldport – 11:00 a.m. - 1:00 p.m.

Call for Agenda Items: Would you like to discuss specific topics of concern within your area? Do you have a specific guest speaker or agenda item you would like us to consider?

Regional Listserv: City officials in specific regions can receive updates and meeting announcements via e-mail by subscribing to their region's listserv.

Contact: Mandy Allen, Small Cities Support Network Coordinator – *mallen@orcities.org* or (503) 588-6550.

On the Web: *www.orcities.org/smallcities*

Statewide Quarterly Dates:

Region 2 - Sept. 14
Region 3 - Aug. 3
Region 4 - Aug. 15
Region 5 - Sept. 7
Region 6 - Sept. 6
Region 7 - July 18
Region 8 - July 19

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Oregon Local Leadership Institute Training

The League of Oregon Cities offers workshops through the Oregon Local Leadership Institute (OLLI) which are intended to meet timely and ongoing training needs. The League provides training to city/county employees and elected officials in various cities around Oregon, and preparations are already underway to bring more valuable training to LOC members next season. The fall catalog of OLLI training opportunities will be available in September.

For more information, click *here*.

2012-2013 Preliminary List of Topics:

- Budgeting in Oregon
- Councilor/Manager/Staff Relations
- Customer Service on the Front Line
- Economic Development
- Effective Local Government Manager
- Elements of Effective Supervision
- Financial Analysis
- Governing Basics – What You Need to Know
- Government Ethics
- How to Write an RFP
- Land Use Planning – Building Successful Communities
- Leadership
- Municipal Water Supply, Development, Project Planning and Finance
- Oregon Planning Procedures
- System Development Charges
- Urban Renewal: The Basics and Beyond
- Working with Your Public Safety Divisions

Contact: Kim Shook, Training Coordinator – *kshook@orcities.org* or (503) 588-6550

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Oregon
John A. Kitzhaber, MD, Governor

OREGON DEPARTMENT OF AVIATION
3040 25th Street, SE
Salem, OR 97302-1125
Phone: (503) 378-4880
Toll Free: (800) 874-0102
FAX: (503) 373-1688

RECEIVED
JUL 27 2012
CITY OF AURORA

Date July 24, 2012

To: Oregon County and City Planners

From: Heather Peck, Project and Planning Manager

Subject: Airport Planning Rule – Local Plan and Code Updates

The Oregon Department of Aviation (ODA) is currently updating the Oregon Aviation Plan, which is used for the planning, stability and growth of aviation throughout the state of Oregon. As ODA goes through this updating process, the Department is also contacting local jurisdictions requesting that they too update their Comprehensive Plans and Development Codes adopting both Oregon Revised Statutes (ORS) and Oregon Administrative Rules (OAR) relating to Airports, Landing Fields, Airport Planning and the Department of Aviation.

It is the state of Oregon's policy to encourage and support the continued operation and vitality of Oregon's airports. This is reflected in Statewide Planning Goal 12 (Transportation) and ORS 836 as directed by OAR 660 and OAR 738. The Department recognizes that it is up to the individual jurisdictions to adopt comprehensive goals and development standards for lands within their local boundary.

As ODA updates the Oregon Aviation Plan, we will contact each local jurisdiction to inquire about any current or future Comprehensive Plan and Development Code updates that will reflect current Federal and State Standards. If you have recently updated your Comprehensive Plan and/or Development Code, ODA trusts that the updates reflect current ORS and OAR standards with regards to aviation. If not, the ODA is formally requesting that current ORS and OAR standards be included in the next Comprehensive Plan and Development Code update.

In addition to the topic of updating the local planning plans and codes, ODA is formally requesting that the Department has an opportunity to review and comment on all land use applications that may potentially impact airports and airport uses as required in OAR 738-100; for both public and private airports. The Department would evaluate the development proposal to help ensure that both State and Federal laws, rules and guidelines are being followed for airport safety and compatibility.

The Department appreciates the continued effort of all local governments to update their planning documents to reflect current State and Federal regulations. By adopting these standards we can help ensure the safety, stability and future growth of aviation which will benefit all local jurisdictions, aviation in general and the State as a whole.

League of Oregon Cities Foundation

P.O. Box 928 • Salem, Oregon 97308 • (503) 588-6550 • (800) 452-0338 • Fax: (503) 399-4863
www.orcities.org

LEAGUE of Oregon CITIES

July 16, 2012

Mayor and Council
c/o Kelly Richardson
21420 Main St. NE
Aurora, OR 97002

Dear Mayor and Council:

On behalf of the League of Oregon Cities Foundation, I am writing to your city to invite you to follow the lead of the many cities in Oregon who have contributed to the LOC Foundation over the past several years. Our last fund-raising drive was in 2008 and the time seems ripe to once again seek the support of Oregon's cities to continue to fund efforts such as conference and training scholarships that assist the League in its efforts to be the effective and collective voice of Oregon's cities and their authoritative and best source of information and training.

We are asking that you consider a donation, in an amount that your city can afford in order to provide information and education to city officials across the state of Oregon. Our suggestion is that you consider a donation in an amount equal to five cents per capita or any other amount your city can afford.

Since its inception, the Foundation has provided the following benefits to city officials around the state:

- Scholarships for officials to attend the League of Oregon Cities conference each year;
- Scholarships to help Mayors around the state to attend the annual Mayor's Conference; and
- Scholarships for many city officials to participate in Oregon Local Leadership Institute training workshops.

Based on current funds available, staff have been instructed to budget the following for FY 2012-13:

- $1,000 Scholarships for the Oregon Mayors Association Conference
- $4,500 Scholarships for the League of Oregon Cities Conference
- $6,500 Scholarships for Oregon Local Leadership Institute workshops

If your city wishes to make a donation to the LOC Foundation, please send your check to LOC Foundation, ATTN: Jennie Messmer, P.O. Box 928, Salem, OR 97308. The Foundation accepts tax-free donations from private parties as well if you would like to contribute individually.

Thank you for your consideration of this matter.

Sincerely,

Phillip W. Houk

Phillip W. Houk, President
LOC Foundation Board

Oregon
John A. Kitzhaber, MD, Governor

Military Department
Office of Emergency Management
PO Box 14370
Salem, OR 97309-5062
Phone: (503) 378-2911
Fax: (503) 373-7833
TTY: (503) 373-7857

RECEIVED
AUG 09 2012
CITY OF AURORA

Dear City or County Official,

August 3, 2012

Per ORS 403.240(9) (2012 Session, SB 1559 Enrolled), the Distribution of the State 9-1-1 Excise Tax has changed.

Statute now requires that the Oregon Office of Emergency Management (OEM) 9-1-1 Program shall allocate the Distribution amount of the State 9-1-1 Excise Tax based upon population of cities and unincorporated areas of counties. The Distribution shall then be made directly to the 9-1-1 jurisdiction that serves the cities and unincorporated areas of the counties with 9-1-1 call taking.

Notification has already been provided to those cities and counties that currently receive the 9-1-1 Excise Tax Distribution directly, that the Distribution shall cease to be received effective the first Distribution after January 1, 2013. If the Oregon Department of Administrative Services (DAS) is providing your city or county's share of the Distribution to the 9-1-1 jurisdiction that serves your city or county, you will not notice any change.

Concerns have arisen as to contract or dispatch fees that the 9-1-1 jurisdictions currently charge to the cities, counties and public and private safety agencies for dispatching of 9-1-1 calls for service. OEM would like to remind all cities and counties that the 9-1-1 Excise Tax Distribution is related to 9-1-1 call taking only. Any contract or agreement between a 9-1-1 jurisdiction and the cities and counties regarding dispatch fees or service, are between the 9-1-1 jurisdiction and the cities and counties. OEM has no authority or control over these charges or fees.

Several cities have requested information about how much 9-1-1 Excise Tax will be distributed to the 9-1-1 jurisdictions. If a city or county desires to have an estimate of the amount of 9-1-1 Excise Tax distributed, the OEM 9-1-1 Program shall be posting on our website the "per capita" amount for each quarter after January 1, 2013. Any city or county may multiply this amount by their population in order to determine an estimate of the amount of 9-1-1 Excise Tax distributed.

Questions have also been brought forward as to the requirement of budgeting for the 9-1-1 Excise Tax Distribution by the cities and counties. Enclosed is a letter of advice from the Oregon Department of Revenue, Finance & Taxation Unit which explains that budgeting for the 9-1-1 Excise Tax is no longer required as the cities and counties no longer receive or have any control over the Distribution monies. Please keep in mind that the 9-1-1 Excise Tax must be budgeted for the remainder of FY 12-13. As well, Local Budget Law requires that the 9-1-1 Excise Tax needs to remain a part of your budget "actuals" as long as applicable. Those cities and counties who are the governing authority of a 9-1-1 jurisdiction will still be required to budget for the 9-1-1 Excise Tax.

Any city or county that has any questions regarding the 9-1-1 Excise Tax Distribution is asked to please contact Gordon Tiemeyer at the contact information shown below.

Sincerely,

Mark Tennyson
Section Director, Technology & Response Services
State 9-1-1 Program Director
Oregon Emergency Management
PO Box 14370
Salem, OR 97309
PH:503-378-2911 Ext:22265

Gordon Tiemeyer
9-1-1 PSAP Relations Analyst
Oregon Emergency Management
(503) 378-2911 Ext: 22282
gordon.tiemeyer@state.or.us

Oregon
John A. Kitzhaber, MD, Governor

Department of Revenue
Property Tax Division
955 Center St NE
PO Box 14380
Salem, OR 97309-5075
www.oregon.gov/dor

April 26, 2012

Mr. Gordon Tiemeyer
9-1-1 PSAP Relations Analyst
PO Box 14370
Salem, OR 97309-5062

Mr. Tiemeyer,

You asked the Department of Revenue how the 2012 Legislature's adoption of Senate Bill (SB) 1559 would impact the requirement for cities and counties to include 9-1-1 Excise Tax revenues in the budgeting process.

Prior to SB 1559, ORS 403.240(9) provided for a distribution of revenue from the Emergency Communications Account to cities and counties. Cities and counties then distributed the resources to 9-1-1 jurisdictions. In some cases, the initial distribution was made directly to a 9-1-1 jurisdiction as requested by the city or county.

Our office issued a letter of advice to you in November 2010. One portion of that letter specified that cities and counties needed to include 9-1-1 Excise Tax revenue in the budget even if the revenue was distributed directly to a 9-1-1 jurisdiction on behalf of the city or county. That advice was based on the city or county's ability to redirect the payment at anytime, thus maintaining control over the resources.

SB 1559 now requires the Emergency Communications Account distributions to be made directly to 9-1-1 jurisdictions, instead of first to cities and counties. This change removes the pass-through from cities and counties to 9-1-1 jurisdictions and removes the ability for cities and counties to intercept the resources.

When the changes resulting from SB 1559 become law on January 1, 2013, the budgeting requirements will also change. Cities and counties will no longer need to include 9-1-1 Excise Tax revenues in the city or county budget for payments being made directly to 9-1-1 jurisdictions, except for cities or counties which are the governing authority of a 9-1-1 jurisdiction. This change only applies to resources distributed from the Emergency Communications Account after January 1, 2013.

Feel free to distribute this letter to the cities, counties, and 9-1-1 jurisdictions as you feel appropriate. If you or any of the districts or jurisdictions have further questions about budgeting for the 9-1-1 Excise Tax revenues, please contact the Finance, Taxation and Exemptions team at 503-945-8293 or finance.taxation@state.or.us.

Xann Culver
Finance, Taxation and Exemptions Analyst
503-945-8474
xann-marie.f.culver@state.or.us

Parks Committee
Traffic Safety

REPORTS

Police Chief

Finance Office

Public Works

City Recorder

City Attorney's

Aurora Police Department

Monthly Chief's Report
July 2012

Incidents: There were a total of 11 incidents for the month of July.

One stolen vehicle incident – Report taken by Hubbard Police
One welfare check on suicidal person – Call handled by Marion County SO
One Possible Sex Abuse – Unfounded / Report Filed and referred to DHS
One Suspicious Person – Unfounded / Report Filed
One Neighborhood Noise Issue – Report Filed/ referred to Marion County Animal Control
One Theft – Report filed
One Drug Case – Report Filed
One Criminal Mischief – Report Filed
One Welfare Check – Report filed / Referred to Marion County Social Services
One Suspicious Person – No report filed
One Warrant arrest

Traffic Enforcement

25 – Citations Issued
2 - Warnings Issued

Average speed over the posted limit from citations: 21.07

Vehicle Maintenance – Nothing to report this month.

Reserve Activity

Total Patrol Hours: 101
Training Hours: 19
Special Detail: 3
Meetings: 4
Total Hours: 127

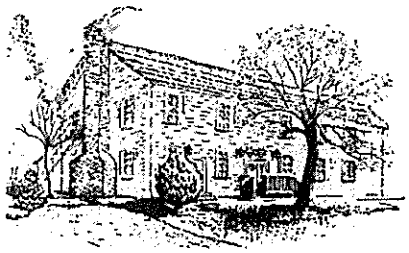
Administration

As per council request, I sent follow-up letter, dated 07-16-12, to Mr. Eddy concerning the chain link fence issue. As of today, I have not had any further contact or response.

Issue with "un-informed" citizen involvement ...refer to email.

Yearly Traffic Analysis report – discussion.

Department prepared for Colony Days.



City of Aurora

Police Department

"Partnership for a Safe Community"

Old Aurora Colony Ox Barn, Aurora, Oregon Clark Moor Will 19666
Nat'l Historic District Founded 1856

To: Mayor Taylor
City Council Members

From: Chief McCuistion

Re: Yearly Traffic Analysis

Date: 08-01-12

There has been some recent concern expressed by a citizen that the police department has continued with its overly aggressive traffic enforcement campaign against the citizens of Aurora and citizens passing through. This particular citizen has expressed concern and once again leveled the accusation that the police department is purposely targeting citizens and has developed the "speed trap" mentality, which according to this non-resident citizen has adversely affected the livability of Aurora as well as significantly affected the profitability for the local business community.

As a matter of record I must report this particular citizen within the last several weeks has received two citations from two separate officers. The first citation, issued on 07-19-12 was for speeding, (51 miles per hour in a posted 35 mile per hour zone). During that interaction with the officer, this citizen claimed Aurora to be a speed trap.

The second citation was issued on 07-27-12 for failing to properly signal a turn. It should be noted this citizen is also claiming the police department "profiled" her. The traffic stops made were affected by two different officers, eight days apart, in different areas of town, at different times of the evening and the citizen was operating two different vehicles on each stop. Profiling does not come into play.

In order to provide a clear understanding as well as an important level of transparency, I have complied traffic related statistics for the Aurora Police Department from January 2012 through July 2012.

To begin I will provide the total number of traffic stops made each month.

January – 50
February – 34
March – 43
April – 50
May – 34
June – 17
July – 25

From January through July there were a total of **253** traffic stops made by the Aurora Police Department Of the 253 stops made, **103** traffic stops were made for speeding. In breaking this down further, the Aurora Police Department has issued and average of **36.14** citations per month. Based on the number of total citations issued for the violation of speeding, the Aurora Police Department has issued an average of **14.71** speeding citations per month.

Next, I have compiled the total numbers for the average speed over the posted speed limit based on citations issued.

January – 18.0
February – 17.63

March – 16.0
April – 17.88
May – 17.87
June – 19.13
July – 21.07

Based on these figures, the average speed over the posted speed limit in which citizens were cited comes to **18.22** miles per hour over the limit.

I believe it is important to remember this particular citizen received her first citation for speeding. Her speed as reflected by radar reading was **51** miles per hour in a 35 mile per hour zone. This is **16.0** miles per hour over the posted speed limit which falls accurately into the average listed above.

The next area I examined, because of the continued claim of us being a "speed trap" was the number of warnings given to drivers.

January – 15
February – 14
March – 11
April – 17
May – 14
June – 1
July – 2

Based on these numbers, the total warnings given to motorists in the city of Aurora were **74.** This comes to **10.57** warnings given per month to motorists.

Though I have no exact numbers to provide the council with respect to the total number of vehicles passing through the city of Aurora on a daily or monthly basis, one would expect this number to be extremely significant considering the State Highway 99E is a major north / south roadway through the greater North Willamette Valley. With much larger cities to our north and south, I can only estimate the number of cars to travel through Aurora on any given month to be well into the thousands.

If thousands of vehicles have been and continue to pass through the city of Aurora monthly, and on average your police department issues 36.14 total citations and 10.57 warnings monthly, I would be hard pressed to call this a "speed trap".

Another comment made by this particular disgruntled citizen is her perception that the Aurora Police Department is "over staffed" and does nothing but target motorists. I do not believe I need to give this complaint too much attention but to be complete, the Aurora Police Department, when I became Chief consisted of (1) one full time officer, (1) relatively in-active reserve and me. The police department, as you are aware consists of me as the only full time employee, and one part time reserve filling in until further notice. The department has brought on four other reserves, two of which are actively volunteering their services a day or so a week. There are two other reserves who are brand new with no experience and are not providing any independent patrol service.

Over staffed we are not and as far as targeting citizens, the criminal issues within the city limits of Aurora, for everyone's sake, is extremely low. There isn't a whole lot else to do for the reserves but to conduct traffic enforcement.

Thank you for reviewing this information. I hope it provides a clear picture of the activity levels for the police department.

Respectfully,

Lyle McCuistion
Chief of Police

General Ledger
Revenue Analysis

User: JanV
Printed: 08/03/2012 - 12:42 P
Period 1, 2013

City of Aurora
FOUNDED 1856
"National Historic Site"

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
10	GENERAL FUND					
10-111-5001	Beginning Balance	154,932.00	0.00	0.00	154,932.00	0.00
10-111-5003	Previous Levied Taxes	7,500.00	1,578.28	1,578.28	5,921.72	21.04
10-111-5004	Interest Income	450.00	98.35	98.35	351.65	21.86
10-111-5005	Franchise Fees	58,200.00	0.00	0.00	58,200.00	0.00
10-111-5006	Planning/Development Fees	5,800.00	0.00	0.00	5,800.00	0.00
10-111-5007	Building Permits & Fees	7,800.00	1,425.49	1,425.49	6,374.51	18.28
10-111-5008	Municipal Court Fines	145,000.00	6,650.25	6,650.25	138,349.75	4.59
10-111-5009	Towing Ordinance Fees	5,000.00	750.00	750.00	4,250.00	15.00
10-111-5010	Donations	0.00	0.00	0.00	0.00	0.00
10-111-5012	Miscellaneous Revenue	250.00	747.00	747.00	(497.00)	298.80
10-111-5013	Park Reservation Fees	2,800.00	(500.00)	(500.00)	3,300.00	-17.86
10-111-5014	Copy & Misc. revenue	200.00	50.00	50.00	150.00	25.00
10-111-5101	State Liquor & Cigarette Tax	13,294.00	1,220.11	1,220.11	12,073.89	9.18
10-111-5102	Fingerprinting	100.00	20.00	20.00	80.00	20.00
10-111-5103	Cell Tower Rent	21,400.00	841.32	841.32	20,558.68	3.93
10-111-5212	Unanticipated revenues	0.00	0.00	0.00	0.00	0.00
10-111-5451	Business Licenses	5,500.00	0.00	0.00	5,500.00	0.00
10-111-5452	Business Licenses Surcharge	0.00	0.00	0.00	0.00	0.00
10-111-5456	Police Reserves/Cadets	3,000.00	0.00	0.00	3,000.00	0.00
10-111-5465	Pedestrian Safety Enforcement	0.00	0.00	0.00	0.00	0.00
10-111-5470	DUII Overtime Grant (Police)	500.00	0.00	0.00	500.00	0.00
10-111-5475	Seat Belt Enforce Grant	0.00	0.00	0.00	0.00	0.00
10-111-5481	Revenue Sharing	8,000.00	0.00	0.00	8,000.00	0.00
10-111-5490	Police Training assessments	500.00	0.00	0.00	500.00	0.00
10-111-5495	ODOT - MCSAP	5,000.00	0.00	0.00	5,000.00	0.00
10-111-5500	Aurora Colony Day Rev.	4,000.00	0.00	0.00	4,000.00	0.00
10-111-5501	Aurora Antique Faire Revenue	3,000.00	585.00	585.00	2,415.00	19.50
10-111-5503	Colony Days Concert sponsors	0.00	541.00	541.00	(541.00)	0.00
10-111-5606	Planning Assist Grant	1,000.00	0.00	0.00	1,000.00	0.00
10-111-5903	Transfer From Park SDC Fund	0.00	0.00	0.00	0.00	0.00
10-111-5950	Taxes Necessary To Balance	208,345.00	942.84	942.84	207,402.16	0.45

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	10 Totals:	661,571.00	14,949.64	14,949.64	646,621.36	2.26
15	CITY HALL BUILDING FUND					
15-111-5001	Beginning Balance	109,908.00	0.00	0.00	109,908.00	0.00
15-111-5004	Interest Income	200.00	50.35	50.35	149.65	25.17
15-111-5012	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
15-111-5450	Donations	0.00	0.00	0.00	0.00	0.00
15-111-5452	Business License Surcharges	3,000.00	0.00	0.00	3,000.00	0.00
15-111-5462	Enhanced Citation Revenue	0.00	0.00	0.00	0.00	0.00
15-111-5902	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
	15 Totals:	113,108.00	50.35	50.35	113,057.65	0.04
25	PARK RESERVE FUND					
25-111-5001	Beginning Balance	7,506.00	0.00	0.00	7,506.00	0.00
25-111-5004	Interest	0.00	2.05	2.05	(2.05)	0.00
	25 Totals:	7,506.00	2.05	2.05	7,503.95	0.03
29	PARK SDCs					
29-111-5001	Beginning Balance	20,087.00	0.00	0.00	20,087.00	0.00
29-111-5004	Interest Income	0.00	9.15	9.15	(9.15)	0.00
29-111-5710	SDC's Reimbursement	268.00	134.00	134.00	134.00	50.00
29-111-5720	SDC Capital Improvements	4,142.00	2,071.00	2,071.00	2,071.00	50.00
29-111-5904	Transfer from Park Renovation	0.00	0.00	0.00	0.00	0.00
	29 Totals:	24,497.00	2,214.15	2,214.15	22,282.85	9.04
30	STREETS/STORM FUND					
30-111-5001	Beginning Balance	88,564.00	0.00	0.00	88,564.00	0.00
30-111-5004	Interest Income	250.00	45.35	45.35	204.65	18.14
30-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
30-111-5020	State/City Allotment Grant	50,000.00	0.00	0.00	50,000.00	0.00
30-111-5130	Street Overlay /Maintenance	0.00	0.00	0.00	0.00	0.00
30-111-5150	Street Light Fees	19,745.00	45.60	45.60	19,699.40	0.23
30-111-5151	State Highway Taxes	51,612.00	4,353.28	4,353.28	47,258.72	8.43
30-111-5901	Transfer from Street SDC	0.00	0.00	0.00	0.00	0.00
30-111-5902	Transfer from Storm SDCs	9,415.00	0.00	0.00	9,415.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	30 Totals:	219,586.00	4,444.23	4,444.23	215,141.77	2.02
35	STREET/STORM RESERVES					
35-111-5001	Beginning Balance	36,181.00	0.00	0.00	36,181.00	0.00
35-111-5004	Interest Income	60.00	15.95	15.95	44.05	26.58
35-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
35-111-5150	Street Maintenance Fees	12,990.00	30.00	30.00	12,960.00	0.23
35-111-5904	Transfer From Street Fund	0.00	0.00	0.00	0.00	0.00
	35 Totals:	49,231.00	45.95	45.95	49,185.05	0.09
39	STREET/STORM SDCs					
39-111-5001	Beginning Balance	17,138.00	0.00	0.00	17,138.00	0.00
39-111-5004	Interest Income	50.00	7.85	7.85	42.15	15.70
39-111-5710	SDC Charges/Streets-Reimbursem	2,584.00	1,292.00	1,292.00	1,292.00	50.00
39-111-5715	SDC Charges/Storm-Reimbursemen	108.00	54.00	54.00	54.00	50.00
39-111-5720	SDC Charges/Streets-Improvemen	2,896.00	1,448.00	1,448.00	1,448.00	50.00
39-111-5725	SDC Charges/Storm-Improvements	212.00	106.00	106.00	106.00	50.00
	39 Totals:	22,988.00	2,907.85	2,907.85	20,080.15	12.65
40	WATER					
40-111-5000	Beginning Working Capital	216,409.00	0.00	0.00	216,409.00	0.00
40-111-5004	Interest Income	600.00	98.21	98.21	501.79	16.37
40-111-5012	Prior taxes from GO Water Bond	0.00	0.00	0.00	0.00	0.00
40-111-5201	Water Sales	248,467.00	1,689.62	1,689.62	246,777.38	0.68
40-111-5202	Meter Installation Sales	2,500.00	1,150.00	1,150.00	1,350.00	46.00
40-111-5203	Water Sales - Filtration	23,500.00	27.26	27.26	23,472.74	0.12
40-111-5903	Transfer from Water SDC	20,000.00	0.00	0.00	20,000.00	0.00
	40 Totals:	511,476.00	2,965.09	2,965.09	508,510.91	0.58
42	SPW PROJECT MAINTENANCE FU					
42-111-5001	Beginning Balance	21,824.00	0.00	0.00	21,824.00	0.00
42-111-5004	Interest Income	0.00	10.00	10.00	(10.00)	0.00
42-111-5602	LID #1 Assesments	736.00	0.00	0.00	736.00	0.00
42-111-5904	Transfer From Water Fund	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	42 Totals:	22,560.00	10.00	10.00	22,550.00	0.04
43	WATER FILTRATION SYSTEM					
43-111-5001	Beginning Balance	0.00	0.00	0.00	0.00	0.00
43-111-5004	Interest Income	0.00	0.00	0.00	0.00	0.00
43-111-5012	City's match & self help	0.00	0.00	0.00	0.00	0.00
43-111-5160	Grant revenue (ARRA)	0.00	0.00	0.00	0.00	0.00
43-111-5230	OECDD Loan	0.00	0.00	0.00	0.00	0.00
43-111-5903	Transfer from Water SDCs	0.00	0.00	0.00	0.00	0.00
	43 Totals:	0.00	0.00	0.00	0.00	0.00
45	WATER RESERVE FUND					
45-111-5001	Beginning Balance	11,690.00	0.00	0.00	11,690.00	0.00
45-111-5004	Interest Income	0.00	5.34	5.34	(5.34)	0.00
45-111-5902	Transfer From Water Operating	20,000.00	0.00	0.00	20,000.00	0.00
	45 Totals:	31,690.00	5.34	5.34	31,684.66	0.02
49	WATER SDCs					
49-111-5001	Beginning Balance	51,836.00	0.00	0.00	51,836.00	0.00
49-111-5004	Interest Income	0.00	23.75	23.75	(23.75)	0.00
49-111-5710	SDC Charges-Reimbursements	8,178.00	2,453.00	2,453.00	5,725.00	30.00
49-111-5715	SDC Charges-Improvements	10,302.00	3,090.00	3,090.00	7,212.00	29.99
	49 Totals:	70,316.00	5,566.75	5,566.75	64,749.25	7.92
50	SEWER					
50-111-5000	Beginning Working Capital	0.00	0.00	0.00	0.00	0.00
50-111-5004	Interest Income	300.00	75.45	75.45	224.55	25.15
50-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
50-111-5301	Sewer Charges	264,996.00	408.00	408.00	264,588.00	0.15
	50 Totals:	265,296.00	483.45	483.45	264,812.55	0.18
55	SEWER RESERVE FUND					
55-111-5001	Beginning Balance	5,423.00	0.00	0.00	5,423.00	0.00
55-111-5004	Interest Income	25.00	2.45	2.45	22.55	9.80
55-111-5902	Transfer From Sewer Fund	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	55 Totals:	5,448.00	2.45	2.45	5,445.55	0.04
57	SEWER DEBT SERVICE					
57-111-5001	Beginning Balance	10,385.00	0.00	0.00	10,385.00	0.00
57-111-5003	Previous Levied Taxes	6,500.00	326.22	326.22	6,173.78	5.02
57-111-5004	Interest Income	250.00	5.05	5.05	244.95	2.02
57-111-5950	Taxes Necessary To Balance	288,778.00	1,294.62	1,294.62	287,483.38	0.45
	57 Totals:	305,913.00	1,625.89	1,625.89	304,287.11	0.53
59	SEWER SDC FUND					
59-111-5001	Beginning Balance	16,208.00	0.00	0.00	16,208.00	0.00
59-111-5004	Interest Income	100.00	7.40	7.40	92.60	7.40
59-111-5710	SDC Charges-Reimbursements	2,588.00	1,294.00	1,294.00	1,294.00	50.00
59-111-5715	SDC Charges-Improvements	1,476.00	738.00	738.00	738.00	50.00
	59 Totals:	20,372.00	2,039.40	2,039.40	18,332.60	10.01
	Report Totals:	2,331,558.00	37,312.59	37,312.59	2,294,245.41	1.60

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10	GENERAL FUND					
10-112	Administration					
Account Type: E01	Personnel Expenses					
10-112-6001	City Recorder	13,966.00	1,144.69	1,144.69	12,821.31	8.20
10-112-6002	Admin. Assistant -A.M.	1,804.00	856.54	856.54	947.46	47.48
10-112-6011	Finance Officer	16,637.00	1,365.04	1,365.04	15,271.96	8.20
10-112-6012	Admin. Assistant - P.M.	1,738.00	182.05	182.05	1,555.95	10.47
10-112-6014	WBA/Workmans Comp Insurance	125.00	3.11	3.11	121.89	2.49
10-112-6016	Social Security/Medicare	2,612.00	248.93	248.93	2,363.07	9.53
10-112-6017	State Unemployment Payroll Tax	1,263.00	120.38	120.38	1,142.62	9.53
10-112-6018	PERS	2,368.00	228.06	228.06	2,139.94	9.63
10-112-6019	Health Insurance	12,274.00	691.15	691.15	11,582.85	5.63
10-112-6401	Emergency Response	100.00	0.00	0.00	100.00	0.00
	Total: Personnel Expenses	52,887.00*	4,839.95*	4,839.95*	48,047.05*	9.15*
Account Type: E02	Materials & Services					
10-112-6020	Operating Materials/Supplies	0.00	0.00	0.00	0.00	0.00
10-112-6021	Contract Services	2,700.00	0.00	0.00	2,700.00	0.00
10-112-6022	Copier Lease/Maint	700.00	46.73	46.73	653.27	6.68
10-112-6024	Repair & Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
10-112-6025	Legal	23,500.00	1,875.00	1,875.00	21,625.00	7.98
10-112-6026	Insurance & Bonds	5,200.00	5,571.49	5,571.49	(371.49)	107.14
10-112-6027	Bank & Finance Charges	280.00	0.00	0.00	280.00	0.00
10-112-6028	Mileage	600.00	0.00	0.00	600.00	0.00
10-112-6029	Electricity & Heating	0.00	0.00	0.00	0.00	0.00
10-112-6030	Office Expense	6,100.00	2,148.22	2,148.22	3,951.78	35.22
10-112-6031	Training & Conference	4,200.00	16.40	16.40	4,183.60	0.39
10-112-6032	Audit	7,250.00	0.00	0.00	7,250.00	0.00
10-112-6033	Equipment	1,000.00	0.00	0.00	1,000.00	0.00
10-112-6035	Office Equipment Lease	250.00	0.00	0.00	250.00	0.00
10-112-6039	Ethics Commission Fee	180.00	0.00	0.00	180.00	0.00
10-112-6048	Phone & Fax	3,500.00	501.92	501.92	2,998.08	14.34
10-112-6052	Postage	1,300.00	(114.95)	(114.95)	1,414.95	-8.84
10-112-6054	Miscellaneous Expense	300.00	0.00	0.00	300.00	0.00
10-112-6061	Internet Service	288.00	23.26	23.26	264.74	8.08
10-112-6062	Computer training	1,200.00	0.00	0.00	1,200.00	0.00
10-112-6090	Springbrook Lease	1,425.00	1,425.00	1,425.00	0.00	100.00
10-112-6304	Professional Dues & Fees	500.00	135.00	135.00	365.00	27.00
10-112-6402	Emergency response	100.00	0.00	0.00	100.00	0.00
10-112-6405	Website	0.00	0.00	0.00	0.00	0.00
	Total: Materials & Services	62,573.00*	11,628.07*	11,628.07*	50,944.93*	18.58*
Account Type: E03	Capital Outlay					
10-112-6403	Emergency Response	100.00	0.00	0.00	100.00	0.00
10-112-6901	Equipment	0.00	0.00	0.00	0.00	0.00
10-112-6906	City Hall Maintenance & Repair	1,500.00	0.00	0.00	1,500.00	0.00
10-112-6910	Software/Software Updates	0.00	0.00	0.00	0.00	0.00
10-112-6915	Software security	500.00	224.75	224.75	275.25	44.95

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-112-6920	On-Site Server	2,600.00	650.00	650.00	1,950.00	25.00
	Total: Capital Outlay	4,700.00*	874.75*	874.75*	3,825.25*	18.61*
Account Type: E07	Contingencies					
10-112-7501	Contingencies	0.00	0.00	0.00	0.00	0.00
	Total: Contingencies	0.00*	0.00*	0.00*	0.00*	0.00*
	10-112 Totals:	120,160.00**	17,342.77**	17,342.77**	102,817.23**	14.43**
10-113	Community Development					
Account Type: E01	Personnel Expenses					
10-113-6001	City Recorder	1,995.00	163.52	163.52	1,831.48	8.20
10-113-6011	Finance Officer	1,664.00	136.51	136.51	1,527.49	8.20
10-113-6014	WBA/Workmans Comp Insurance	12.00	0.20	0.20	11.80	1.67
10-113-6016	Social Security/Medicare	280.00	20.80	20.80	259.20	7.43
10-113-6017	State Unemployment Tax	135.00	10.07	10.07	124.93	7.46
10-113-6018	PERS	255.00	20.91	20.91	234.09	8.20
10-113-6019	Health Insurance	1,480.00	76.82	76.82	1,403.18	5.19
	Total: Personnel Expenses	5,821.00*	428.83*	428.83*	5,392.17*	7.37*
Account Type: E02	Materials & Services					
10-113-6026	Aurora City Council	300.00	0.00	0.00	300.00	0.00
10-113-6028	City Official Mileage	50.00	0.00	0.00	50.00	0.00
10-113-6030	Office Expense	0.00	0.00	0.00	0.00	0.00
10-113-6031	City Official Training & Conf.	500.00	0.00	0.00	500.00	0.00
10-113-6036	Aurora Planning Commission	400.00	0.00	0.00	400.00	0.00
10-113-6037	Historic Review Board	300.00	0.00	0.00	300.00	0.00
10-113-6038	Planning Consultant-City Paid	14,000.00	641.75	641.75	13,358.25	4.58
10-113-6039	Planning Consultant-Billed Out	4,800.00	627.00	627.00	4,173.00	13.06
10-113-6040	City Engineer-Billed Out	1,000.00	0.00	0.00	1,000.00	0.00
10-113-6041	Marion Cty Pmt Fees	5,850.00	4,092.96	4,092.96	1,757.04	69.97
10-113-6063	Planning Assistance Grant	1,000.00	0.00	0.00	1,000.00	0.00
10-113-6065	Publishing & Posting Fees	1,500.00	297.50	297.50	1,202.50	19.83
10-113-6066	Aurora Colony Day Exp.	4,000.00	1,817.61	1,817.61	2,182.39	45.44
10-113-6067	Aurora Antique Faire Expense	3,000.00	119.50	119.50	2,880.50	3.98
10-113-6200	Revenue sharing projects	8,000.00	2,200.00	2,200.00	5,800.00	27.50
10-113-6212	Abatement, lien filing expense	500.00	0.00	0.00	500.00	0.00
10-113-6304	Dues & Publications	2,500.00	0.00	0.00	2,500.00	0.00
	Total: Materials & Services	47,700.00*	9,796.32*	9,796.32*	37,903.68*	20.54*
	10-113 Totals:	53,521.00**	10,225.15**	10,225.15**	43,295.85**	19.10**
10-114	Municipal Court					
Account Type: E01	Personnel Expenses					
10-114-6001	City Recorder	5,985.00	327.06	327.06	5,657.94	5.46
10-114-6002	Administrative Assistant	9,019.00	0.00	0.00	9,019.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-114-6011	Finance Officer	1,664.00	136.46	136.46	1,527.54	8.20
10-114-6012	Admin. Assistant - P.M.	579.00	0.00	0.00	579.00	0.00
10-114-6014	WBA/Workmans Comp Insurance	70.00	0.32	0.32	69.68	0.46
10-114-6016	Social Security/Medicare	1,319.00	32.38	32.38	1,286.62	2.45
10-114-6017	State Unemployment Payroll Tax	638.00	15.67	15.67	622.33	2.46
10-114-6018	PERS	931.00	29.28	29.28	901.72	3.15
10-114-6019	Health Insurance	3,167.00	102.33	102.33	3,064.67	3.23
	Total: Personnel Expenses	23,372.00*	643.50*	643.50*	22,728.50*	2.75*
Account Type: E02	Materials & Services					
10-114-6005	Judge	6,600.00	400.00	400.00	6,200.00	6.06
10-114-6006	Interpreter	1,100.00	117.75	117.75	982.25	10.70
10-114-6022	Copier Lease/Maint	600.00	37.81	37.81	562.19	6.30
10-114-6030	Office Expense	500.00	27.08	27.08	472.92	5.42
10-114-6031	Training & Conference	500.00	0.00	0.00	500.00	0.00
10-114-6035	Postage Machine Lease	235.00	0.00	0.00	235.00	0.00
10-114-6047	Court Revenue Pymts to Others	33,500.00	2,570.00	2,570.00	30,930.00	7.67
10-114-6052	Postage	300.00	37.20	37.20	262.80	12.40
	Total: Materials & Services	43,335.00*	3,189.84*	3,189.84*	40,145.16*	7.36*
Account Type: E03	Capital Outlay					
10-114-6910	Software/Software Updates	0.00	0.00	0.00	0.00	0.00
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
	10-114 Totals:	66,707.00**	3,833.34**	3,833.34**	62,873.66**	5.75**
10-115	Police					
Account Type: E01	Personnel Expenses					
10-115-6005	Police Clerk	14,565.00	1,237.02	1,237.02	13,327.98	8.49
10-115-6007	Police Chief	43,351.00	3,176.86	3,176.86	40,174.14	7.33
10-115-6008	Police Officer I	38,063.00	1,339.80	1,339.80	36,723.20	3.52
10-115-6010	Grant Wages	500.00	0.00	0.00	500.00	0.00
10-115-6011	Finance Officer	1,664.00	136.51	136.51	1,527.49	8.20
10-115-6012	MCSAP Wages (OT) - reserves	5,000.00	0.00	0.00	5,000.00	0.00
10-115-6014	WBA/Workmans Comp Insurance	3,397.00	5.04	5.04	3,391.96	0.15
10-115-6015	Personnel Expenses (Grant)	0.00	0.00	0.00	0.00	0.00
10-115-6016	Social Security/Medicare	7,852.00	443.73	443.73	7,408.27	5.65
10-115-6017	State Unemployment Payroll Tax	3,798.00	214.59	214.59	3,583.41	5.65
10-115-6018	PERS	3,879.00	75.89	75.89	3,803.11	1.96
10-115-6019	Health Insurance	7,034.00	52.75	52.75	6,981.25	0.75
	Total: Personnel Expenses	129,103.00*	6,682.19*	6,682.19*	122,420.81*	5.18*
Account Type: E02	Materials & Services					
10-115-6020	Operating Materials & Supplies	2,000.00	0.00	0.00	2,000.00	0.00
10-115-6021	Contract Services	6,000.00	0.00	0.00	6,000.00	0.00
10-115-6022	Copier Lease/Maint	600.00	37.81	37.81	562.19	6.30
10-115-6025	Legal Expense	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-115-6028	Mileage	750.00	5.33	5.33	744.67	0.71
10-115-6029	Electric/Heating	0.00	0.00	0.00	0.00	0.00
10-115-6030	Office Expense	4,500.00	159.05	159.05	4,340.95	3.53
10-115-6031	Training & Conference	4,000.00	0.00	0.00	4,000.00	0.00
10-115-6034	Auto Operating Exp-Leas	30,000.00	898.94	898.94	29,101.06	3.00
10-115-6037	Postage Machine Lease	250.00	0.00	0.00	250.00	0.00
10-115-6038	Training & Conference - Clerk	500.00	0.00	0.00	500.00	0.00
10-115-6048	Phone & Fax	5,000.00	490.24	490.24	4,509.76	9.80
10-115-6049	Insurance	2,500.00	2,040.40	2,040.40	459.60	81.62
10-115-6050	Equip Repairs & Maint	2,000.00	28.98	28.98	1,971.02	1.45
10-115-6051	Uniforms	2,500.00	0.00	0.00	2,500.00	0.00
10-115-6052	Postage	650.00	62.90	62.90	587.10	9.68
10-115-6061	Internet service	300.00	23.23	23.23	276.77	7.74
10-115-6101	Dispatch Services	15,502.00	3,617.75	3,617.75	11,884.25	23.34
10-115-6102	Investigative Materials	1,100.00	0.00	0.00	1,100.00	0.00
10-115-6304	Professional Dues & Fees	500.00	0.00	0.00	500.00	0.00
10-115-6456	Police Reserves & Cadets	3,000.00	532.90	532.90	2,467.10	17.76
10-115-6922	Server Maintenance	1,200.00	250.00	250.00	950.00	20.83
	Total: Materials & Services	82,852.00*	8,147.53*	8,147.53*	74,704.47*	9.83*
Account Type: E03	Capital Outlay					
10-115-6901	Equipment	35,500.00	372.00	372.00	35,128.00	1.05
10-115-6905	City Hall Bldg Improvements	2,000.00	287.28	287.28	1,712.72	14.36
10-115-6910	Software/Software Updates	1,500.00	0.00	0.00	1,500.00	0.00
10-115-6915	Software security	500.00	224.75	224.75	275.25	44.95
10-115-6930	Office Equipment	300.00	0.00	0.00	300.00	0.00
	Total: Capital Outlay	39,800.00*	884.03*	884.03*	38,915.97*	2.22*
	10-115 Totals:	251,755.00**	15,713.75**	15,713.75**	236,041.25**	6.24**
10-116	Public Facilities					
Account Type: E02	Materials & Services					
10-116-6020	Operating Materials & Supplies	1,500.00	44.00	44.00	1,456.00	2.93
10-116-6021	Cty Hall & Pub. Rest. Cont Ser	3,200.00	345.93	345.93	2,854.07	10.81
10-116-6024	Repair & Maintenance	3,000.00	0.00	0.00	3,000.00	0.00
10-116-6029	Electric/Heating	7,000.00	221.76	221.76	6,778.24	3.17
	Total: Materials & Services	14,700.00*	611.69*	611.69*	14,088.31*	4.16*
Account Type: E06	Transfer out					
10-116-6955	Trans to City Hall Bldg Fund	3,000.00	0.00	0.00	3,000.00	0.00
	Total: Transfer out	3,000.00*	0.00*	0.00*	3,000.00*	0.00*
	10-116 Totals:	17,700.00**	611.69**	611.69**	17,088.31**	3.46**
10-120	Park					
Account Type: E01	Personnel Expenses					

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-120-6001	City Recorder	3,990.00	327.06	327.06	3,662.94	8.20
10-120-6003	Public Works Supervisor	4,749.00	395.75	395.75	4,353.25	8.33
10-120-6009	PW Assistant	3,376.00	527.48	527.48	2,848.52	15.62
10-120-6011	Finance Officer	1,664.00	136.51	136.51	1,527.49	8.20
10-120-6014	WBA/Workers Comp Insurance	450.00	0.94	0.94	449.06	0.21
10-120-6016	Social Security/Medicare	305.00	94.02	94.02	210.98	30.83
10-120-6017	State Unemployment Tax	1,054.00	45.45	45.45	1,008.55	4.31
10-120-6018	PERS	1,105.00	114.27	114.27	990.73	10.34
10-120-6019	Health Insurance	4,888.00	369.82	369.82	4,518.18	7.57
	Total: Personnel Expenses	21,581.00*	2,011.30*	2,011.30*	19,569.70*	9.32*
Account Type: E02	Materials & Services					
10-120-6020	Operating Material/Supplies	1,250.00	64.99	64.99	1,185.01	5.20
10-120-6021	Contract Services	2,000.00	75.00	75.00	1,925.00	3.75
10-120-6024	Repair & Maintenance	2,000.00	156.75	156.75	1,843.25	7.84
10-120-6026	Insurance & Bonds	2,100.00	376.47	376.47	1,723.53	17.93
10-120-6029	Electricity & Heating	2,700.00	104.83	104.83	2,595.17	3.88
10-120-6035	Vehicle/Equipment Maintenance	1,000.00	40.40	40.40	959.60	4.04
10-120-6052	Postage	50.00	0.00	0.00	50.00	0.00
10-120-6121	Contract Services - Janitorial	2,000.00	124.53	124.53	1,875.47	6.23
10-120-6221	Contract svcs - tree removal	4,000.00	0.00	0.00	4,000.00	0.00
10-120-6321	Park Maintenance Conrtractor	9,200.00	660.00	660.00	8,540.00	7.17
	Total: Materials & Services	26,300.00*	1,602.97*	1,602.97*	24,697.03*	6.09*
Account Type: E03	Capital Outlay					
10-120-6901	Equipment	0.00	0.00	0.00	0.00	0.00
10-120-6904	Equipment Reserve	0.00	0.00	0.00	0.00	0.00
10-120-6906	Park Bldg imprvmnt & repair	0.00	0.00	0.00	0.00	0.00
10-120-6907	Park Grounds Capital Improv	0.00	0.00	0.00	0.00	0.00
10-120-6908	Parks Design	0.00	0.00	0.00	0.00	0.00
10-120-6909	Parks surveys, studies	0.00	0.00	0.00	0.00	0.00
10-120-6915	Parks Development expense	0.00	0.00	0.00	0.00	0.00
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
	10-120 Totals:	47,881.00**	3,614.27**	3,614.27**	44,266.73**	7.55**
10-125	(No Descripton)					
Account Type: E07	Contingencies					
10-125-7501	General Fund Operating Conting	103,447.00	0.00	0.00	103,447.00	0.00
	Total: Contingencies	103,447.00*	0.00*	0.00*	103,447.00*	0.00*
	10-125 Totals:	103,447.00**	0.00**	0.00**	103,447.00**	0.00**
	10 Totals:	661,171.00***	51,340.97***	51,340.97***	609,830.03***	7.77***

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
15	CITY HALL BUILDING FUND					
15-111	Income					
Account Type: E02	Materials & Services					
15-111-6040	City Engineer	1,000.00	0.00	0.00	1,000.00	0.00
	Total: Materials & Services	1,000.00*	0.00*	0.00*	1,000.00*	0.00*
Account Type: E03	Capital Outlay					
15-111-6907	Capital Outlay - Construction	112,108.00	0.00	0.00	112,108.00	0.00
	Total: Capital Outlay	112,108.00*	0.00*	0.00*	112,108.00*	0.00*
Account Type: E04	Reserve Accounts					
15-111-6920	Reserved for Future Exp	0.00	0.00	0.00	0.00	0.00
	Total: Reserve Accounts	0.00*	0.00*	0.00*	0.00*	0.00*
	15-111 Totals:	113,108.00**	0.00**	0.00**	113,108.00**	0.00**
	15 Totals:	113,108.00***	0.00***	0.00***	113,108.00***	0.00***
25	PARK RESERVE FUND					
25-111	(No Descripton)					
Account Type: E03	Capital Outlay					
25-111-6906	Park Improvements	7,506.00	2,400.00	2,400.00	5,106.00	31.97
	Total: Capital Outlay	7,506.00*	2,400.00*	2,400.00*	5,106.00*	31.97*
Account Type: E04	Reserve Accounts					
25-111-6920	Reserve for Future Expenditure	0.00	0.00	0.00	0.00	0.00
	Total: Reserve Accounts	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E06	Transfer out					
25-111-6952	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
	25-111 Totals:	7,506.00**	2,400.00**	2,400.00**	5,106.00**	31.97**
	25 Totals:	7,506.00***	2,400.00***	2,400.00***	5,106.00***	31.97***
29	PARK SDCs					
29-111	(No Descripton)					
Account Type: E04	Reserve Accounts					
29-111-6907	SDC Capital Improvements	24,497.00	0.00	0.00	24,497.00	0.00
29-111-6920	Reserved for Future Expenditur	0.00	0.00	0.00	0.00	0.00
	Total: Reserve Accounts	24,497.00*	0.00*	0.00*	24,497.00*	0.00*

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
	29-111 Totals:	24,497.00**	0.00**	0.00**	24,497.00**	0.00**
	29 Totals:	24,497.00***	0.00***	0.00***	24,497.00***	0.00***
30	STREETS/STORM FUND					
30-111	(No Descripton)					
Account Type: E01	Personnel Expenses					
30-111-6001	City Recorder	1,995.00	327.06	327.06	1,667.94	16.39
30-111-6003	Public Works Superintendent	7,124.00	593.62	593.62	6,530.38	8.33
30-111-6009	Public Works Assistant	6,330.00	879.16	879.16	5,450.84	13.89
30-111-6011	Finance Officer	0.00	0.00	0.00	0.00	0.00
30-111-6014	WBA/Workmans Comp Insurance	719.00	1.16	1.16	717.84	0.16
30-111-6016	Social Security/Medicare	1,182.00	121.58	121.58	1,060.42	10.29
30-111-6017	State Unemployment Payroll Tax	572.00	58.82	58.82	513.18	10.28
30-111-6018	PERS	1,340.00	152.24	152.24	1,187.76	11.36
30-111-6019	Health Insurance	5,018.00	474.28	474.28	4,543.72	9.45
	Total: Personnel Expenses	24,280.00*	2,607.92*	2,607.92*	21,672.08*	10.74*
Account Type: E02	Materials & Services					
30-111-6020	Operating Material/Supplies	4,500.00	485.30	485.30	4,014.70	10.78
30-111-6021	Contract Services	8,000.00	628.75	628.75	7,371.25	7.86
30-111-6034	Vehicle & Equip. Oper. Expense	3,000.00	267.38	267.38	2,732.62	8.91
30-111-6035	Vehicle Repair & Maintenance	1,500.00	4.19	4.19	1,495.81	0.28
30-111-6049	Insurance	700.00	577.47	577.47	122.53	82.50
30-111-6151	Street Lighting	20,600.00	1,654.56	1,654.56	18,945.44	8.03
	Total: Materials & Services	38,300.00*	3,617.65*	3,617.65*	34,682.35*	9.45*
Account Type: E03	Capital Outlay					
30-111-6901	Equipment	3,166.00	0.00	0.00	3,166.00	0.00
30-111-6907	Capital Improvements	9,500.00	0.00	0.00	9,500.00	0.00
30-111-6925	Cap Improve w/ SCA Grant	50,000.00	0.00	0.00	50,000.00	0.00
30-111-6926	Stormwater Master Plan	9,415.00	1,345.00	1,345.00	8,070.00	14.29
30-111-6947	UIC & TMDL Compliance	2,500.00	0.00	0.00	2,500.00	0.00
	Total: Capital Outlay	74,581.00*	1,345.00*	1,345.00*	73,236.00*	1.80*
Account Type: E06	Transfer out					
30-111-6952	Transfer Out	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E07	Contingencies					
30-111-7501	Contingencies	82,425.00	0.00	0.00	82,425.00	0.00
	Total: Contingencies	82,425.00*	0.00*	0.00*	82,425.00*	0.00*
	30-111 Totals:	219,586.00**	7,570.57**	7,570.57**	212,015.43**	3.45**

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
	30 Totals:	219,586.00***	7,570.57***	7,570.57***	212,015.43***	3.45***
35	STREET/STORM RESERVES					
35-111	(No Descripton)					
Account Type: E03	Capital Outlay					
35-111-6907	Capital Outlay	49,231.00	0.00	0.00	49,231.00	0.00
	Total: Capital Outlay	49,231.00*	0.00*	0.00*	49,231.00*	0.00*
Account Type: E04	Reserve Accounts					
35-111-6920	Reserved for Future Expenditur	0.00	0.00	0.00	0.00	0.00
	Total: Reserve Accounts	0.00*	0.00*	0.00*	0.00*	0.00*
	35-111 Totals:	49,231.00**	0.00**	0.00**	49,231.00**	0.00**
	35 Totals:	49,231.00***	0.00***	0.00***	49,231.00***	0.00***
39	STREET/STORM SDCs					
39-111	(No Descripton)					
Account Type: E03	Capital Outlay					
39-111-6930	Capital Projects	0.00	0.00	0.00	0.00	0.00
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E04	Reserve Accounts					
39-111-6920	SDC Capital Improvements	13,573.00	0.00	0.00	13,573.00	0.00
	Total: Reserve Accounts	13,573.00*	0.00*	0.00*	13,573.00*	0.00*
Account Type: E06	Transfer out					
39-111-6952	Transfer to Storm Drains	0.00	0.00	0.00	0.00	0.00
39-111-6953	Transfer to Street/Storm Fund	9,415.00	0.00	0.00	9,415.00	0.00
	Total: Transfer out	9,415.00*	0.00*	0.00*	9,415.00*	0.00*
	39-111 Totals:	22,988.00**	0.00**	0.00**	22,988.00**	0.00**
	39 Totals:	22,988.00***	0.00***	0.00***	22,988.00***	0.00***
40	WATER					
40-111	(No Descripton)					
Account Type: E01	Personnel Expenses					
40-111-6001	City Recorder	5,985.00	490.60	490.60	5,494.40	8.20
40-111-6002	Admin. Assistant - A.M.	601.00	47.59	47.59	553.41	7.92
40-111-6003	Public Works Supervisor	35,618.00	2,572.32	2,572.32	33,045.68	7.22
40-111-6009	Public Works Assistant	23,210.00	1,230.81	1,230.81	21,979.19	5.30
40-111-6011	Finance Officer	4,991.00	409.52	409.52	4,581.48	8.21
40-111-6012	Admin. Assistant - P.M.	4,634.00	364.10	364.10	4,269.90	7.86
40-111-6014	WBA/Workmans Comp Insurance	3,176.00	3.63	3.63	3,172.37	0.11

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
40-111-6016	Social Security/Medicare	5,740.00	343.35	343.35	5,396.65	5.98
40-111-6017	State Unemployment Payroll Tax	2,776.00	166.07	166.07	2,609.93	5.98
40-111-6018	PERS	6,288.00	415.12	415.12	5,872.88	6.60
40-111-6019	Health Insurance	23,125.00	1,419.96	1,419.96	21,705.04	6.14
	Total: Personnel Expenses	116,144.00*	7,463.07*	7,463.07*	108,680.93*	6.43*
Account Type: E02	Materials & Services					
40-111-6020	Op. Materials & Supplies	17,000.00	960.79	960.79	16,039.21	5.65
40-111-6021	Contract Services	22,000.00	5,269.50	5,269.50	16,730.50	23.95
40-111-6022	Copier Lease/Maint	850.00	55.61	55.61	794.39	6.54
40-111-6024	Repair & Maintenance	5,500.00	0.00	0.00	5,500.00	0.00
40-111-6029	Electricity & Heating	23,000.00	1,321.52	1,321.52	21,678.48	5.75
40-111-6030	Office Expense	1,200.00	103.69	103.69	1,096.31	8.64
40-111-6031	Training & Conference	1,500.00	0.00	0.00	1,500.00	0.00
40-111-6032	Audit	3,700.00	0.00	0.00	3,700.00	0.00
40-111-6033	Communications System Lease	500.00	84.16	84.16	415.84	16.83
40-111-6034	Vehicle & Equip. Oper. Expense	4,000.00	210.99	210.99	3,789.01	5.27
40-111-6035	Vehicle Maintenance & Repairs	5,000.00	222.10	222.10	4,777.90	4.44
40-111-6039	Ethics Commission Fee	100.00	0.00	0.00	100.00	0.00
40-111-6040	City Engineer	1,300.00	0.00	0.00	1,300.00	0.00
40-111-6048	Phone & Fax	3,550.00	726.22	726.22	2,823.78	20.46
40-111-6049	Insurance	8,200.00	6,679.44	6,679.44	1,520.56	81.46
40-111-6051	Uniforms	500.00	0.00	0.00	500.00	0.00
40-111-6052	Postage	950.00	195.13	195.13	754.87	20.54
40-111-6053	Test Lab	4,000.00	40.00	40.00	3,960.00	1.00
40-111-6055	Filtration System Op. Expense	1,500.00	0.00	0.00	1,500.00	0.00
40-111-6060	Computer training	200.00	0.00	0.00	200.00	0.00
40-111-6061	Internet svcs	525.00	46.46	46.46	478.54	8.85
40-111-6062	Postage Machine lease	400.00	0.00	0.00	400.00	0.00
40-111-6090	Springbrook Lease	1,425.00	1,425.00	1,425.00	0.00	100.00
40-111-6202	Sensus Hardware & Software Sup	1,500.00	1,524.60	1,524.60	(24.60)	101.64
40-111-6210	Water Rights Transfers	0.00	0.00	0.00	0.00	0.00
	Total: Materials & Services	108,400.00*	18,865.21*	18,865.21*	89,534.79*	17.40*
Account Type: E03	Capital Outlay					
40-111-6901	Equipment	7,680.00	0.00	0.00	7,680.00	0.00
40-111-6902	On-site Server	1,800.00	450.00	450.00	1,350.00	25.00
40-111-6905	Fire hydrant upgrade	3,000.00	0.00	0.00	3,000.00	0.00
40-111-6906	Building Improvements	500.00	0.00	0.00	500.00	0.00
40-111-6907	Capital Improvements	0.00	0.00	0.00	0.00	0.00
40-111-6908	Water Meters/Backflow Valves	5,000.00	0.00	0.00	5,000.00	0.00
40-111-6909	Vehicle Reserve	0.00	0.00	0.00	0.00	0.00
40-111-6910	Software Update	0.00	0.00	0.00	0.00	0.00
40-111-6916	Software security	500.00	224.75	224.75	275.25	44.95
40-111-6955	Water main repairs	77,020.00	0.00	0.00	77,020.00	0.00
40-111-6960	Wate Filtration System	23,500.00	0.00	0.00	23,500.00	0.00
40-111-6965	Reservoir Repair & Maintenance	500.00	0.00	0.00	500.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
	Total: Capital Outlay	119,500.00*	674.75*	674.75*	118,825.25*	0.56*
Account Type: E06	Transfer out					
40-111-6952	Transfer to Water Reserve	20,000.00	0.00	0.00	20,000.00	0.00
	Total: Transfer out	20,000.00*	0.00*	0.00*	20,000.00*	0.00*
Account Type: E07	Contingencies					
40-111-7501	Contingencies	147,532.00	0.00	0.00	147,532.00	0.00
	Total: Contingencies	147,532.00*	0.00*	0.00*	147,532.00*	0.00*
Account Type: E08	Unappropriated Fund Balances					
40-111-7999	Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00
	Total: Unappropriated Fund Balances	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E09	Depreciation Expense					
40-111-6000	Depreciation Expense	0.00	0.00	0.00	0.00	0.00
40-111-6028	Depreciation	0.00	0.00	0.00	0.00	0.00
	Total: Depreciation Expense	0.00*	0.00*	0.00*	0.00*	0.00*
	40-111 Totals:	511,576.00**	27,003.03**	27,003.03**	484,572.97**	5.28**
	40 Totals:	511,576.00***	27,003.03***	27,003.03***	484,572.97***	5.28***
42	SPW PROJECT MAINTENANCE FUN					
42-111	(No Descripton)					
Account Type: E02	Materials & Services					
42-111-6034	Reservoir Maintenance & Repair	15,000.00	0.00	0.00	15,000.00	0.00
42-111-6035	Pump Station Maint. & Repair	7,560.00	0.00	0.00	7,560.00	0.00
	Total: Materials & Services	22,560.00*	0.00*	0.00*	22,560.00*	0.00*
	42-111 Totals:	22,560.00**	0.00**	0.00**	22,560.00**	0.00**
	42 Totals:	22,560.00***	0.00***	0.00***	22,560.00***	0.00***
43	WATER FILTRATION SYSTEM					
43-111	(No Descripton)					
Account Type: E01	Personnel Expenses					
43-111-6050	Asset Management Activity	0.00	0.00	0.00	0.00	0.00
	Total: Personnel Expenses	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E02	Materials & Services					
43-111-6040	Project Engineering	0.00	0.00	0.00	0.00	0.00
43-111-6950	Water Rates Study	0.00	0.00	0.00	0.00	0.00
43-111-6965	City's matching funds	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
	Total: Materials & Services	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E03	Capital Outlay					
43-111-6960	Project Construction	0.00	0.00	0.00	0.00	0.00
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
	43-111 Totals:	0.00**	0.00**	0.00**	0.00**	0.00**
	43 Totals:	0.00***	0.00***	0.00***	0.00***	0.00***
45	WATER RESERVE FUND					
45-111	(No Descripton)					
Account Type: E03	Capital Outlay					
45-111-6907	Capital Outlay - water line re	31,690.00	0.00	0.00	31,690.00	0.00
	Total: Capital Outlay	31,690.00*	0.00*	0.00*	31,690.00*	0.00*
Account Type: E04	Reserve Accounts					
45-111-6920	Reserved For Future Expediture	0.00	0.00	0.00	0.00	0.00
	Total: Reserve Accounts	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E06	Transfer out					
45-111-6952	Transfer to Water Fund	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
	45-111 Totals:	31,690.00**	0.00**	0.00**	31,690.00**	0.00**
	45 Totals:	31,690.00***	0.00***	0.00***	31,690.00***	0.00***
49	WATER SDCs					
49-111	(No Descripton)					
Account Type: E04	Reserve Accounts					
49-111-6907	SDC Capital Improvements	50,316.00	0.00	0.00	50,316.00	0.00
	Total: Reserve Accounts	50,316.00*	0.00*	0.00*	50,316.00*	0.00*
Account Type: E06	Transfer out					
49-111-6952	Transfer to Water Operating	20,000.00	0.00	0.00	20,000.00	0.00
	Total: Transfer out	20,000.00*	0.00*	0.00*	20,000.00*	0.00*
	49-111 Totals:	70,316.00**	0.00**	0.00**	70,316.00**	0.00**
	49 Totals:	70,316.00***	0.00***	0.00***	70,316.00***	0.00***

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
50	SEWER					
50-111	(No Descripton)					
Account Type: E01	Personnel Expenses					
50-111-6001	City Recorder	5,985.00	490.57	490.57	5,494.43	8.20
50-111-6002	Admin. Assistant - A.M.	601.00	47.59	47.59	553.41	7.92
50-111-6003	Public Works Supervisor	0.00	395.73	395.73	(395.73)	0.00
50-111-6004	WWTP Operator	57,730.00	4,720.73	4,720.73	53,009.27	8.18
50-111-6009	Public Works Assistant	9,284.00	879.16	879.16	8,404.84	9.47
50-111-6011	Finance Officer	4,991.00	409.52	409.52	4,581.48	8.21
50-111-6012	Admin. Assistant - P.M.	4,634.00	364.10	364.10	4,269.90	7.86
50-111-6014	WBA/Workmans Comp Insurance	3,593.00	4.43	4.43	3,588.57	0.12
50-111-6016	Social Security/Medicare	6,367.00	515.13	515.13	5,851.87	8.09
50-111-6017	State Unemployment Payroll Tax	3,079.00	249.16	249.16	2,829.84	8.09
50-111-6018	PERS	7,041.00	616.84	616.84	6,424.16	8.76
50-111-6019	Health Insurance	13,188.00	1,114.31	1,114.31	12,073.69	8.45
	Total: Personnel Expenses	116,493.00*	9,807.27*	9,807.27*	106,685.73*	8.42*
Account Type: E02	Materials & Services					
50-111-6020	Operating Material/Suppl	30,000.00	936.89	936.89	29,063.11	3.12
50-111-6021	Contract Services	5,000.00	1,915.03	1,915.03	3,084.97	38.30
50-111-6022	Copier lease/maintenance	700.00	44.48	44.48	655.52	6.35
50-111-6023	Consultant Services	1,000.00	0.00	0.00	1,000.00	0.00
50-111-6025	Legal	0.00	0.00	0.00	0.00	0.00
50-111-6029	Electricity & Heating	28,000.00	2,557.91	2,557.91	25,442.09	9.14
50-111-6030	Office Expense	1,000.00	59.62	59.62	940.38	5.96
50-111-6031	Training/Conference	1,000.00	0.00	0.00	1,000.00	0.00
50-111-6032	Audit	3,700.00	0.00	0.00	3,700.00	0.00
50-111-6034	Vehicle & Equip. Oper. Expense	3,500.00	279.80	279.80	3,220.20	7.99
50-111-6035	Tractor & Vehicle Repair	3,000.00	210.69	210.69	2,789.31	7.02
50-111-6036	Sewer Equipment Repair & Maint	10,000.00	375.00	375.00	9,625.00	3.75
50-111-6039	Ethics Commission Fee	100.00	0.00	0.00	100.00	0.00
50-111-6040	City Engineer	0.00	0.00	0.00	0.00	0.00
50-111-6042	Lagoon Maintenance	3,000.00	0.00	0.00	3,000.00	0.00
50-111-6048	Phone	2,000.00	339.70	339.70	1,660.30	16.98
50-111-6049	Insurance	4,900.00	4,003.81	4,003.81	896.19	81.71
50-111-6051	Safety Apparel/Uniforms	1,000.00	0.00	0.00	1,000.00	0.00
50-111-6052	Postage	2,000.00	195.12	195.12	1,804.88	9.76
50-111-6054	Test Lab	17,500.00	300.00	300.00	17,200.00	1.71
50-111-6055	Rental Expense	1,500.00	168.00	168.00	1,332.00	11.20
50-111-6060	Computer training	500.00	0.00	0.00	500.00	0.00
50-111-6061	Internet svcs	245.00	0.00	0.00	245.00	0.00
50-111-6062	Postage machine lease	355.00	0.00	0.00	355.00	0.00
50-111-6090	Springbrook Lease	1,425.00	1,425.00	1,425.00	0.00	100.00
50-111-6304	Permits & Fees	3,000.00	0.00	0.00	3,000.00	0.00
	Total: Materials & Services	124,425.00*	12,811.05*	12,811.05*	111,613.95*	10.30*
Account Type: E03	Capital Outlay					
50-111-6901	Equipment	13,180.00	5,276.20	5,276.20	7,903.80	40.03

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
50-111-6902	On-Site server	1,800.00	450.00	450.00	1,350.00	25.00
50-111-6906	Construction Projects	5,000.00	0.00	0.00	5,000.00	0.00
50-111-6910	Software Updates	0.00	0.00	0.00	0.00	0.00
50-111-6915	Software Security	500.00	224.75	224.75	275.25	44.95
50-111-6920	Wastewater Master Plan	0.00	0.00	0.00	0.00	0.00
50-111-6950	Site Prep for 2nd Plantation	3,000.00	317.37	317.37	2,682.63	10.58
50-111-6951	Logging Expense	6,000.00	0.00	0.00	6,000.00	0.00
50-111-6960	Collection system maintenance	0.00	0.00	0.00	0.00	0.00
50-111-6970	Aeration Project	36,000.00	25,386.55	25,386.55	10,613.45	70.52
	Total: Capital Outlay	65,480.00*	31,654.87*	31,654.87*	33,825.13*	48.34*
Account Type: E06	Transfer out					
50-111-6952	Transfer to Sewer Reserve Fund	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E07	Contingencies					
50-111-7501	Contingencies	98,963.00	0.00	0.00	98,963.00	0.00
	Total: Contingencies	98,963.00*	0.00*	0.00*	98,963.00*	0.00*
Account Type: E08	Unappropriated Fund Balances					
50-111-7999	Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00
	Total: Unappropriated Fund Balances	0.00*	0.00*	0.00*	0.00*	0.00*
	50-111 Totals:	405,361.00**	54,273.19**	54,273.19**	351,087.81**	13.39**
	50 Totals:	405,361.00***	54,273.19***	54,273.19***	351,087.81***	13.39***
55	SEWER RESERVE FUND					
55-111	(No Descripton)					
Account Type: E03	Capital Outlay					
55-111-6907	Capital Improvements	5,448.00	0.00	0.00	5,448.00	0.00
	Total: Capital Outlay	5,448.00*	0.00*	0.00*	5,448.00*	0.00*
Account Type: E04	Reserve Accounts					
55-111-6920	Reserved For Future Expediture	0.00	0.00	0.00	0.00	0.00
	Total: Reserve Accounts	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E06	Transfer out					
55-111-6952	Trans to Sewer Operating	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
	55-111 Totals:	5,448.00**	0.00**	0.00**	5,448.00**	0.00**
	55 Totals:	5,448.00***	0.00***	0.00***	5,448.00***	0.00***

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
57	SEWER DEBT SERVICE					
57-111	(No Descripton)					
Account Type: E05	Bond Payments					
57-111-6021	Administration Fee	0.00	0.00	0.00	0.00	0.00
57-111-6552	2009 Series Sewer Pmts Princip	170,000.00	0.00	0.00	170,000.00	0.00
57-111-6553	2009 Series Sewer Pmts Interes	125,913.00	0.00	0.00	125,913.00	0.00
	Total: Bond Payments	295,913.00*	0.00*	0.00*	295,913.00*	0.00*
Account Type: E08	Unappropriated Fund Balances					
57-111-7999	Unappropriated Ending Fund Bal	10,000.00	0.00	0.00	10,000.00	0.00
	Total: Unappropriated Fund Balances	10,000.00*	0.00*	0.00*	10,000.00*	0.00*
	57-111 Totals:	305,913.00**	0.00**	0.00**	305,913.00**	0.00**
	57 Totals:	305,913.00***	0.00***	0.00***	305,913.00***	0.00***
59	SEWER SDC FUND					
59-111	(No Descripton)					
Account Type: E04	Reserve Accounts					
59-111-6907	SDC Capital Improvements	20,372.00	0.00	0.00	20,372.00	0.00
	Total: Reserve Accounts	20,372.00*	0.00*	0.00*	20,372.00*	0.00*
Account Type: E06	Transfer out					
59-111-6952	Transfer to Sewer Operating	0.00	0.00	0.00	0.00	0.00
	Total: Transfer out	0.00*	0.00*	0.00*	0.00*	0.00*
	59-111 Totals:	20,372.00**	0.00**	0.00**	20,372.00**	0.00**
	59 Totals:	20,372.00***	0.00***	0.00***	20,372.00***	0.00***
	Final Total	2,471,323.00****	142,587.76****	142,587.76****	2,328,735.24****	5.77****

City of Aurora
FOUNDED 1856
"National Historic Site"

Public Works department

City Council
Public Works Activity Report
July 2012

Waste Water

Routine operation maintenance. Plant has and will continue not to violate permit. See report from Otis

Water

Routine operation and maintenance. Filter is filtering, and wells are pumping. Water consumption is up to 160,000 gallons per day from 120,000. . Ehlen rd. water line has changed from direct bury to boring installation of HDPE. We are working with a boring contractor and we are trying to get it moving, but contractor is holding it up. We will keep pushing contractor and get this done before wet weather comes.

Water filter has been broke down and repaired, (7-15 to 7-26), design engineer, city engineer, and Ad Edge Water Technologies, company that built filter, has been working with us, to correct these issues.
See report in packet, although we are back on line and we are still having problems, with filter vessels plugging up within 20 to 30,000 gallons of use and then having to manually back washing, on a daily basis to keep system in operation. Filter is going into alarm all hours of day and night. I did find out that at the time they built the filter,it was the largest that they ever manufactured.

Streets

Storm water survey maps have been created for 95% of the city and GPS elevations and latitude & longitudes are next . Engineer will be getting info SOON !!
.

Parks

Getting ready for concert festivities

Administration

Public Works scheduling and planning for staff.
Capitol improvement planning for entire city.

Respectfully : Bob Southard
Overtime (Bob) 10 hrs July 12 hrs Aug.

WATERWORKS
ENGINEERS

July 31, 1012

RECEIVED
AUG 04 2012
CITY OF AURORA

Cliff Nelson
Director of Operations
AdEdge Water Technologies, LLC
5152 Belle Wood Court, Suite E
Buford, GA 30518

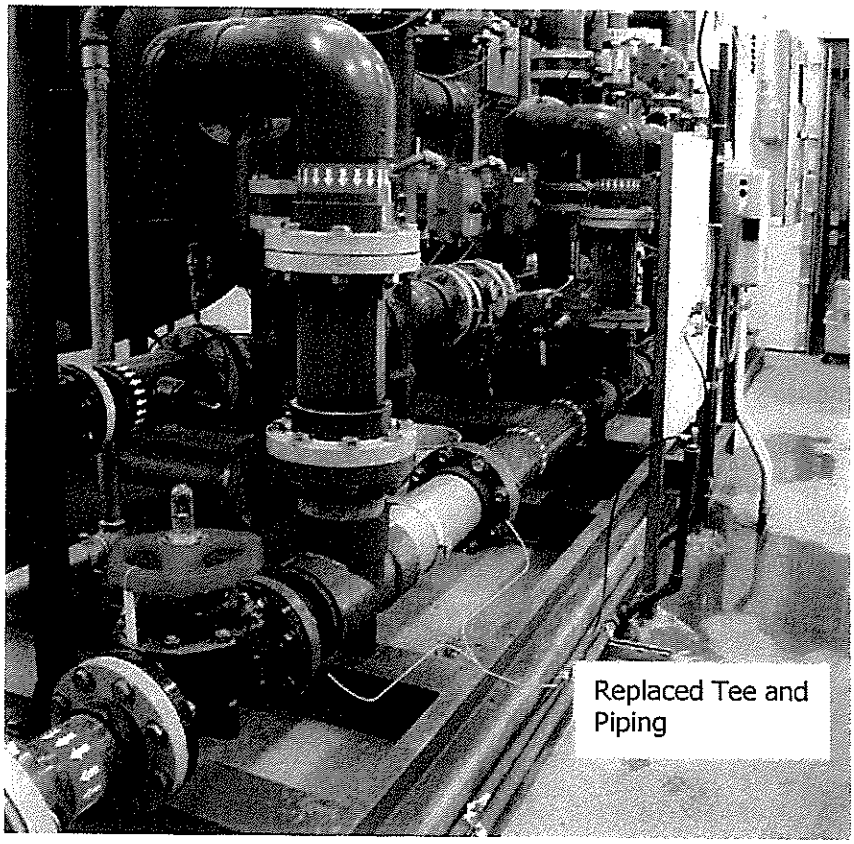
RE: Aurora WTP Filter System Inspection Report

Dear Mr. Nelson:

On Friday, July 27th I visited the City of Aurora's Water Treatment Plant (WTP) to inspect AdEdge filter system and evaluate the 6" PVC tee on the filter system that failed on July 15th. This report summarizes my observations and issues that we discussed while onsite with Bob Southard (City of Aurora) and John Ashley (Ashley Engineering Design). During this visit, a video conference call was held via cell phone with AdEdge staff to discuss and show the failed tee at Filter Vessel A, along with other issues summarized in this report. This report is accompanied by a DVD disk which contains digital photographs and video of the filter system and failed tee.

Item 1 – Broken Tee on Backwash Waste Piping

On or around midnight on July 15th, 2012, the 6" PVC tee and connected piping immediately downstream of sightglass SG-101A on Filter Vessel A failed during a backwash event. Sections of the tee were thrown across the room, and water sprayed against the SCADA computer and control panels on the north wall. During a backwash, the well pumps are disabled and water is supplied directly from the distribution system. Flow rate is controlled by a manual diaphgram valve DV-102. This valve was set by AdEdge during system startup and has not been adjusted since that time. Distribution system pressure is maintained at a maximum of 67 psi, and the supplemental water passes through a RPP backflow preventer plus dual check valves on the AdEdge skid so the actual supplied pressure is likely closer to 60 psi maximum. Even if the well pumps were somehow running at the same time, the shutoff head of the pumps is below 100 psi and there are pressure switches to prevent over-pressurization of the raw water supply pipeline (normal operating pressure is closer to 30 psi maximum). Therefore, it is not possible that the system was pressurized to over 100 psi to cause the failure.

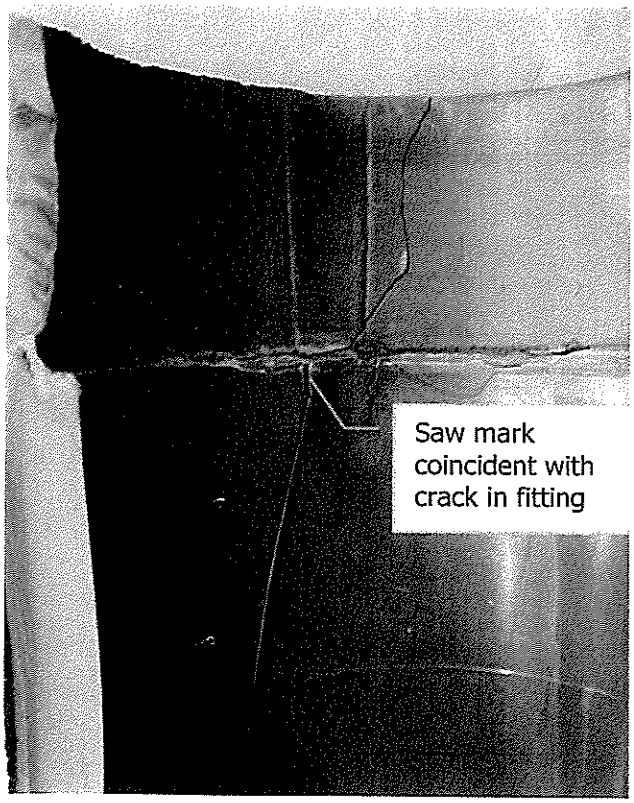


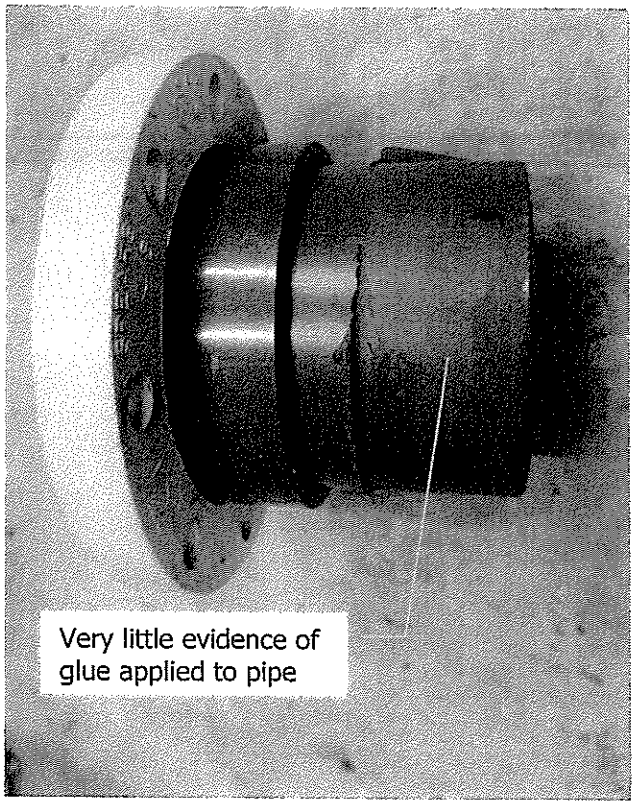
Replaced Tee and Piping

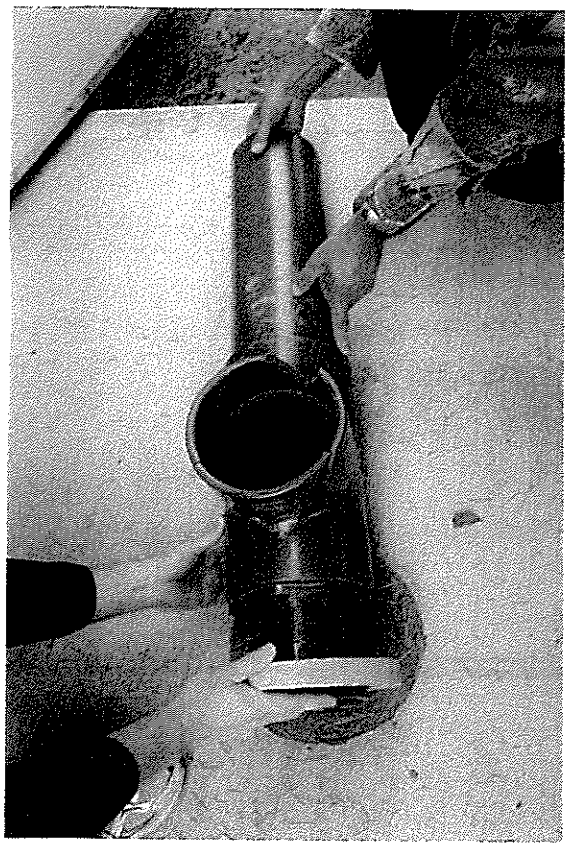
In an attempt to bring the system back online, the City hired Cascade Water Works to remove the broken tee and adjacent piping. A new flange was added to the section of original piping between filter vessels A and B, and the piping and tee were replaced from this new flange to the sight glass and backwash control valve.

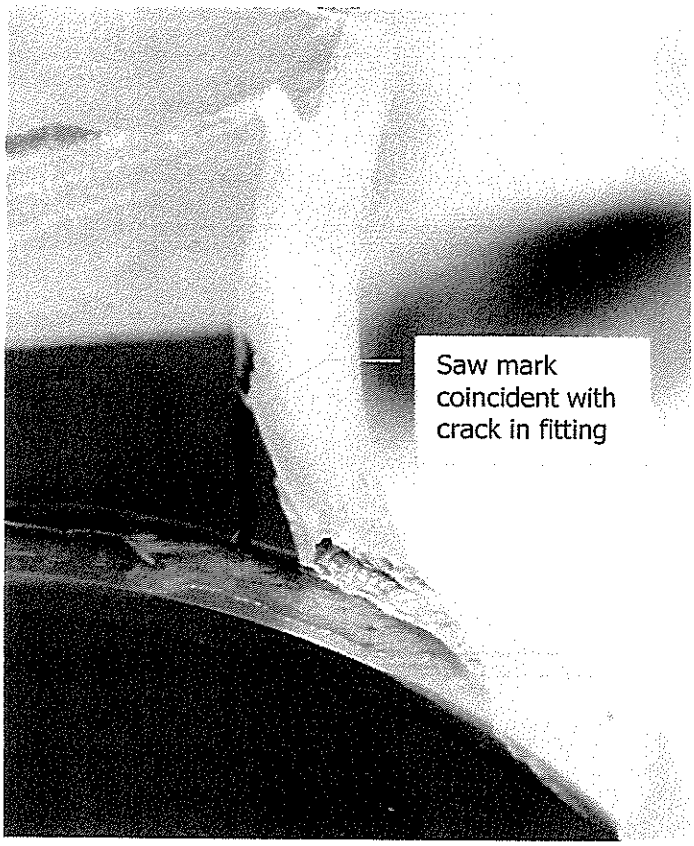
Upon visual inspection of the broken tee and piping, it was noted that there are several (more than 5) saw cut marks on the inside of the tee and located coincident with areas where the tee cracked. It appears that a pipe spool was initially inserted into the tee, but was cut out and replaced with a new pipe section. Additionally, there was very little glue on the interior of the tee or on the end of the pipe, and it was clear that the chemical bond between pipe and fitting was very weak to nonexistent. The transferred pipe markings were also clearly visible on the inside of the tee as well as on the pipe exterior, indicating that pipe cleaner and/or primer was not used. Otherwise, the ink would have been more severely smeared or removed via the solvents.

See following photos of failed tee and piping:









Item 2 – Leaking Sight Glass on Vessel B

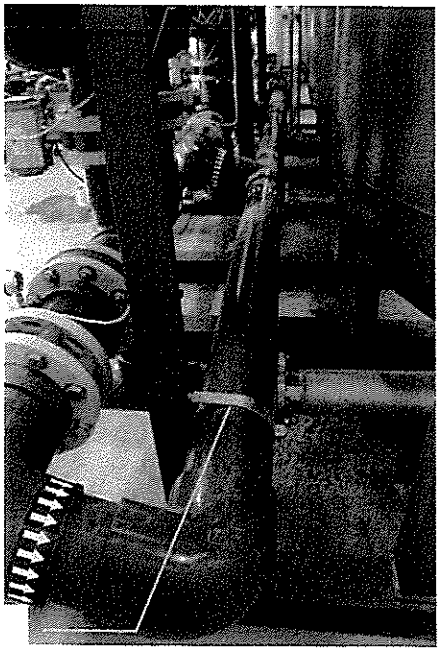
After installing a replacement tee and adjacent piping, it was notice that the glued fitting between clear PVC and the flange on Vessel B sight glass was leaking. This leak developed after the pipe supports were relaxed, the tee/piping replaced, and the supports re-tightened. The system has not yet been pressurized and the fitting is leaking with very little static head. AdEdge agreed to send a replacement spool to the City, which should arrive on Tuesday, August 1st.

Item 3 – Inadequate Pipe Supports

Several sections of the filter piping appear to have inadequate pipe supports, which is likely causing additional strain on fittings which could lead to future problems. A cantilevered pipe support off of the filter inlet flange is used to support the raw water header, which is connected to the filter face piping and valves. The piping coming off the bottom of the filter is unsupported, other than by the bottom filter flange and by hanging from the piping above. The filter effluent header is supported by vertical unistrut and clamps. At Filter Vessels A and B, the backwash waste header is supported immediately upstream of the tee and site glass by a vertical unistrut and clamp. However, there is no support on the Filter Vessel C backwash waste piping.

At a minimum, it appears that additional pipe supports should be added to the following areas:

- Beneath tee on filter effluent pipe at bottom of each filter



Strap used instead of bracket

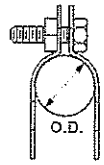
- Beneath flanged fitting to the left of valves BV-014X and BV-015X (X=A, B or C)

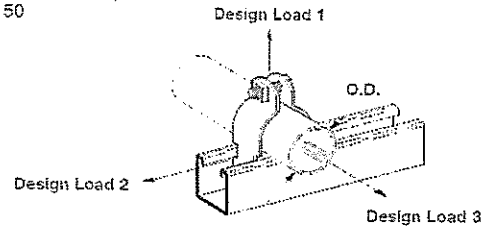
Additionally, the clamp-style pipe supports used to support the piping from vertical unistrut are a concern. This style of pipe support is typically used to prevent lateral movement on piping, and to meet the required design loads, it's possible that these clamps could be overtightened and overstress the PVC piping. The design load for this style support appears to only be approximately 250 lbs. Also, a loosening of the single bolt that holds the clamp in place will result in the pipe to sag. A more appropriate support would be to use a channel bracket or similar, although an alternate method would be required to install the strap on for lateral support since the piping is flush with the unistrut. The design load for this style support is closer to 1900 lbs.

A more detailed analysis of the piping system should be conducted to determine the appropriate style of pipe supports based on the actual static and dynamic loads. The system should be pressure tested only after the pipe supports have been installed.

B2000 SERIES
O.D. PIPE AND CONDUIT CLAMPS

- Safety Factor of 5
- Add PA to suffix for pre-assembled pipe clamps
- Other sizes available upon request
- Includes Combination Recess Hex Head Machine Screw and Square Nut.
- Material: 16 Ga. (1.5), 14 Ga. (1.9), 12 Ga. (2.6) ASTM A1011 33,000 PSI min. yield and 11 Ga. (3.0) ASTM A1011HSLA Gr. 50
- Standard finishes: ZN, HDG, SS4



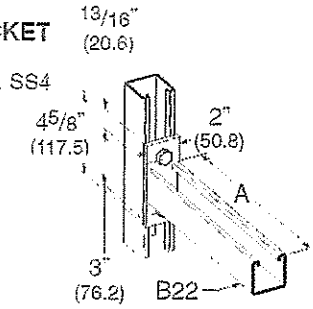


O.D. CLAMPS

Part No.	O.D. Size (in.)		Hardware Size	Material Gauge Thickness		Design Load 1 Lbs.	KN	Design Load 2 Lbs.	KN	Design Load 3 Lbs.	KN	Wt./C Lbs.	Kg
B2059	4 3/4"	(120.6)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	68	(30.8)
B2060	4 7/8"	(123.8)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	69	(31.3)
B2018	5	(127.0)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	70	(31.8)
B2062	5 1/8"	(130.2)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	70	(31.8)
B2063	5 1/4"	(133.3)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	70	(31.8)
B2064	5 3/8"	(136.5)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	77	(34.9)
B2019	5 1/2"	(139.7)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	78	(35.4)
B2066	5 5/8"	(142.9)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	83	(37.6)
B2067	5 3/4"	(146.0)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	84	(38.1)
B2068	5 7/8"	(149.2)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	85	(38.6)
B2069	6"	(152.4)	5/16"-18	11	(3.0)	1000	(4.45)	200	(.89)	150	(.67)	87	(39.5)
B2110	6 1/8"	(155.6)	3/8"-16	11	(3.0)	1000	(4.45)	250	(1.11)	200	(.89)	94	(42.6)
B2111	6 1/4"	(158.7)	3/8"-16	11	(3.0)	1000	(4.45)	250	(1.11)	200	(.89)	96	(43.5)
B2112	6 3/8"	(161.9)	3/8"-16	11	(3.0)	1000	(4.45)	250	(1.11)	200	(.89)	98	(44.4)
B2113	6 1/2"	(165.1)	3/8"-16	11	(3.0)	1000	(4.45)	250	(1.11)	200	(.89)	99	(44.9)

Existing Pipe Clamps (But in Vertical) (Bline-Cooper catalog)

B409
SINGLE CHANNEL BRACKET
- Safety Factor of 2.5
- Standard finishes: ZN GRN. SS4



Part No.	A		Uniform Load Lbs.	kN	W.L./C lbs.	kg
B409-6	6"	(152.4)	1920	(8.54)	152	(68.9)

More Typical Pipe Support Style (Bline-Cooper catalog)

Item 4 – Misaligned Piping/Strain

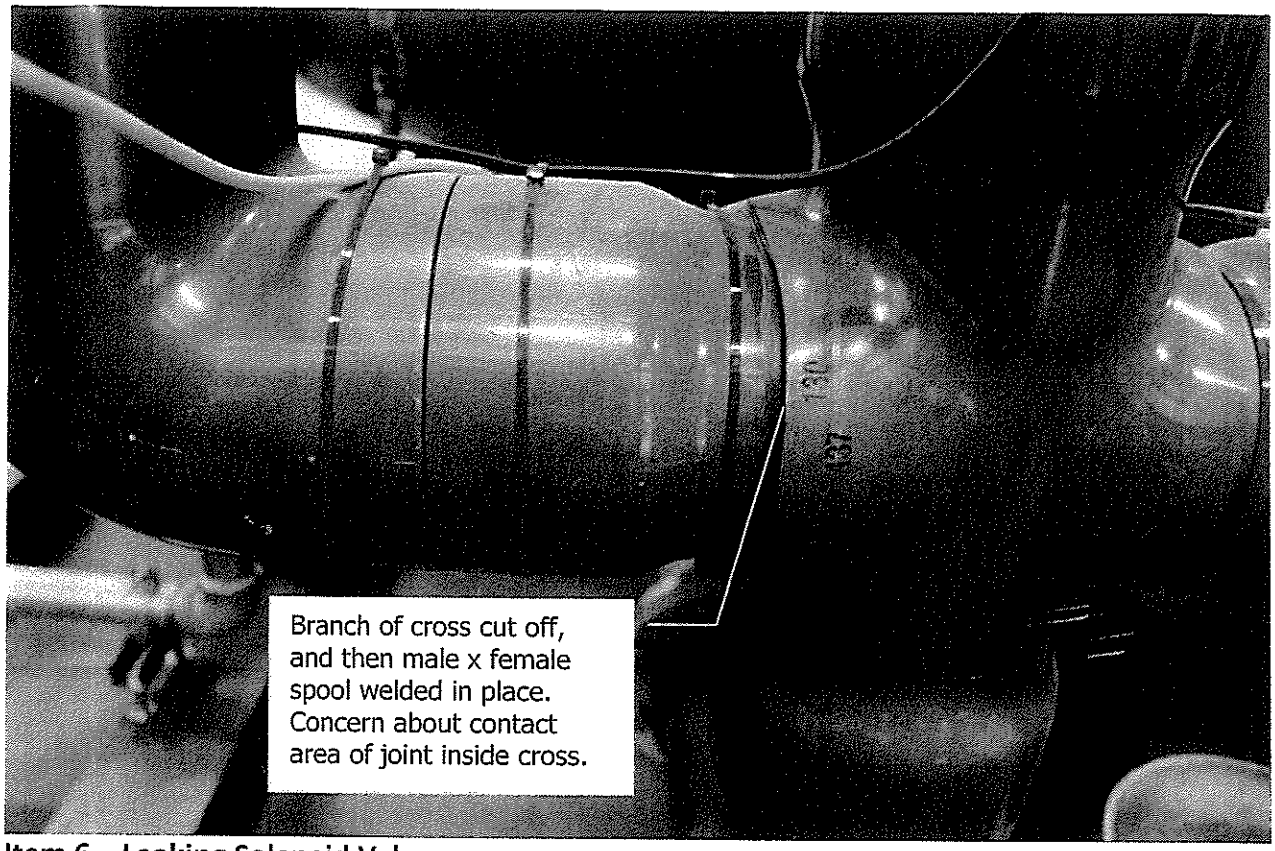
Potentially due to the pipe support issues described above, some sections of the filter piping are misaligned and/or under strain. For example, at the outlet end of the skid, the backwash waste piping appears to drop ½" over a distance of 3 feet, from the manual backwash flow control valve to the 4" flange adjacent to the recently replaced tee. Additionally, several of the flanged fittings appear to be slightly misaligned as well as several of the glued pipe fittings.

The filter piping was assembled entirely with glued joints and flanged joints. There are no flexible couplings to provide either horizontal or vertical makeup to account for slight deflections. As a result, the system had to be built to extremely tight tolerances to avoid any undue strain on the fittings. This is a concern since if any of the glued joints on the filter face piping fails in the future, the majority of the piping would have to be replaced since there is not enough room for repair couplings.

Note that during the replacement of the failed tee, the contractor observed that the piping noticeably deflected once the pipe supports were loosened and care had to be taken when reassembling to not overstrain the system.

Item 5 – Shortened Fittings

It is not clear of the reason, but the three 6" PVC crosses beneath valves BV-013A,B and C were cut to shorten the horizontal (left and right) sections. Short plain end by spigot sections were then welded into their place. This resulted significantly shortening the penetration area for the plain end to spigot section in the tee, by what appears to be more than 3". No leaks were observed in these areas, however the submittal drawings showed these fittings as being full crosses. The concern here is that there is very little contact area between the male and female sections of these fittings. It appears that this was done to reduce overall lay length of the filter system.



Item 6 – Leaking Solenoid Valves

The quad seals beneath three of the actuated Bray butterfly valves are leaking significantly and need to be replaced. The contractor called AdEdge to inquire about replacement parts and was told that these were unavailable. The City then called Bray directly and was told that they need to purchase the complete module (plastic block with seals plus portion that air lines connect to), which would cost more than $120 each. For only being in operation for about 18 months, we would have expected these seals to last longer. Furthermore, we would expect that if these are routine items to replace, the spare parts would be more readily available and affordable.

Item 7 – Air Release from Raw Water Header

The filter system came equipped with vent lines and manual air release valves to remove air from the top of the filter vessel. However, the raw water header is a high point as well and there should be a vent valve here as well since the piping from the raw water header goes down before entering the vessel. The velocities in the piping would not push any entrained air from this pipe.

Item 8 – Missing Startup Instructions and Spare Parts List in O&M Manual

The Operations Manual that was provided as part of this project does not include any instructions on the proper procedures for starting up or shutting down the system aside from control panel operation. A detailed description of which valves to open and close for system startup and shutdown should be provided, along with the procedure for venting air from the system during startup and periodically during normal operation. Additionally, the spare parts list in the O&M manual (Tab D) did not list any routine maintenance items such as the gaskets on the actuated valves.

Item 9 – Other Issues Noted During Initial Startup

The filter system was provided without any speed control on the pneumatic valves. As a result, during startup and initial operation, the valves would violently slam open and closed when switching from

service mode to backwash mode and cause the piping to shake rather violently and loudly (personal communication with City and City's engineer). The contractor subsequently installed speed control on the actuators and resolved the problem. However, the filter system did operate for a period with the original actuators and experienced severe shaking which could have contributed to the failure of the weakened tee.

Additionally, the tee on the backwash waste line for Vessel B developed a leak shortly after commissioning, and was replaced by the contractor. It is surprising that the system could have passed a 100 psi pressure test yet still develop a leak shortly after startup, so it's possible that the shaking from the rapid opening and closing of valves weakened that (and possibly others) joint.

Summary

In summary, the likely cause of failure of the 6" tee was improper installation at the factory, including damage from a saw during removal and improper solvent welding. The City had this fitting repaired at their own expense in an attempt to get the WTP back online. Additional problems with the leaking sight glass and concerns about overall piping support led to further investigation and a closer look at the system. It is expected that once the replacement sight gauge arrives and is installed, the City can bring the system back online. However, I believe that it is AdEdge's responsibility to reimburse the City for costs associated with repairing the failed tee, and work towards remedying the deficiencies noted above.

AdEdge has recommended that the system be pressure tested for 1 hour at 100 pgi. I agree with this recommended, but would like AdEdge to be present during the pressure test to inspect the system and be prepared to correct any issues that may come up. Additionally, this pressure test should only be done after the piping has been adequately supported and restrained.

For future projects, I would hope that AdEdge would consider the lessons learned on this project to prevent these problems from happening again.

If you have any questions or comments, please contact me at joer@wwengineers.com or at 530-604-5977.

Sincerely,

Joe Riess, PE

cc: Bob Southard, City of Aurora
John Ashley, Ashley Engineering Design

TRIPLE T, INC.

ESTIMATE FOR EXTRA FERTILIZING FOR THE CITY OF AURORA

Submitted to: Bob Southard
21420 Main st, ne
Aurora Oregon, 97002
Phone: 503- 201-5228
E-mail: Southard@ci.aurora.or.us
Job Location: city park

July 30, 2012

Triple T Inc. proposes to furnish the labor to complete the following work at the address referenced above.

The park is in need of an extra fertilizing of 22 bags at $ 23.00 each

Total job cost: $ 506.00

I have fertilized and limed in early June and sprayed for clover and broad leafstwice. Once was just last week in July

Thank you

15233 Ottaway Rd ▪ Aurora, OR 97002
(503) 678-5474 ▪ Fax (503) 678-5475

August 9, 2012

Wastewater Treatment Plant Update:

In the month of July:
Operated and maintained the treatment plant to meet all standards set forth in the NPDES permit along with the added requirements of the Consent Decree with the Willamette River Keepers.
Irrigation season started July 2.The treatment facility's NPDES permit allows discharge to the Pudding River starting November 1 to April 30. The facility's irrigation of recycled water is allowed starting May 1 to October 31. The facility did not irrigate in the months of May and June. Basically, holding all the influent for two months.
Influent flow for the month July was 1.855 million gallons.
Irrigation flow for the month of July was 1.334 million gallons.
Aeration project is moving forward, blowers are in place, header and associated piping complete. The electrical portion is scheduled. Start-up, and operation should be complete in a couple of weeks.
Excavating and construction of the drying bed for the geobag complete. Drain pipe needs to be installed to lift station six.
General housekeeping and landscape maintenance.

Otis Phillips
Wastewater Operator
City of Aurora
Work Cell 503-519-6426
Plant Phone 503-678-1035
Phillips@ci.aurora.or.us

City Recorder Report

Memo

To: City Council

From: Kelly Richardson

CC: None

Date: 8/10/2012

Re: Recorders Report Month of July 2012 report

Activities and ongoing projects are as follows:

- Ongoing secretarial duties for the City Council and Planning, along with attending the meetings once a month.
- Attending Records Management Meetings
  - Working on email policy
  - Working on record retention updates and policy
- Records Request update
  - None pending at this time.
- **Employee Handbook is at CIS for legal review.**
- Working on updating all water address files.
- Looking into grants for projects.
- Working closely with the new building inspections company and working out a procedure, so far everything is going well. Councilor Graupp provided a laptop computer for the Inspector.
- Working on updating our court files and finding out the status of our collections.

Rodger Eddy for Edventures Ltd.
Janet Eddy
2582 NW Lovejoy Street
Portland, Oregon 97210-2856
Phone 503-223-3606

August 6, 2012

City of Aurora
City Hall

RE: 21520 Main Street NE
Aurora, Oregon

Attention: City Council

This is our notice of a tort claim against the City of Aurora, which forced the removal of a protective fence and failed live up to its pledge to guarantee protection for the property. Discovery has been made within the past ten days of the theft of automotive motors from the property in excess of $5,000, and a further survey may reveal additional loss.

Rodger Eddy

Rodger Eddy for Edventures Ltd.

Janet Eddy

Janet Eddy

Rodger Eddy for Edventures Ltd.
Janet Eddy
2582 NW Lovejoy Street
Portland, Oregon 97210-2856
Phone 503-223-3606

August 6, 2012

City of Aurora
City Hall

Attention: City Council

We are herewith delivering this letter together with a notice of tort claim and letter/application for fencing and planting of screening material at 21520 Main Street NE, Aurora.

Since the application requests variances, I thought perhaps the city council might want to review it before it reaches the historic review board, especially since it involves a notice from the city regarding the property.

It is still our desire to resolve the problems, protect the property, and satisfy the city and the public without further review, appeals, or litigation, but we feel compelled to assert our rights.

We also request again that the city retrieves its agreement with us that allows the partially completed structure. We have complied with the agreement.

We acknowledge that the rear entry to the structure has been vandalized, and we are in the process of repairing it and securing that area. We acknowledge that one or two small breaches in the floor area have resulted from vandalism, and those have been or are being repaired. The wood floor covering and the protective metal covering are not deteriorated or in any danger of collapse.

We are not considering your suggestion of demolition. The present structure was completed with an engineer's design, with proper building permits, and with city agreement for it to remain. Further, the foundation, basement and much of the post-and-beam comstruction are historic from the 1890's and should remain a part of an eventual completion of the structure.

Although we will be out of state from about August 15 to September 20, we are willing to meet with a city representative, a review board, or city council at any other time, and I am available at any time on my cell phone at 503-312-6349. Finally, we desire to amicably resolve the issues.

Very truly yours,

Rodger Eddy

Rodger Eddy, Edventures Ltd. Janet Eddy

City of Aurora
HISTORIC REVIEW BOARD
Application for Certificate of Appropriateness

PROJECT INFORMATION SHEET

IMPORTANT: In order for your application to proceed in a timely basis, this form and the required attachments MUST be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn the complete application in at least ONE WEEK prior to the meeting (4th Thursday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

You will need to refer to the ***City of Aurora Guidelines for Historic District Properties,*** which may be obtained from City Hall.

Name Edventures Ltd./Janet Eddy Date August 6, 2012
Business name (if applicable)_____
Physical address 21520 Main Street NE
Mailing address 2582 NW Lovejoy Street, Portland, Oregon 97210-2856
Phone 503-223-3606 email cell 503-312-6349
Type of project(s) List all front fence and addition to cedar hedge

Zoning: ☐ Residential ☒ Commercial
Type structure: ☐ House ☒ Commercial ☐ Church
Style: ☒ Colony ☐ Victorian ☐ Craftsman
☐ Ranch ☐ Contemporary
☐ Other (describe) partial restoration

Project specifics:

☐ **Painting:** base color_____ mfg/number_____
trim color_____ mfg/number_____
trim color_____ mfg/number_____
Guidelines used. Item/page(s)_____
Please bring samples of colors you propose to use.

☐ **Fencing:** ☐ Picket ☐ Stock ☐ Privacy
☐ Other (describe) see letter accompanying
Dimensions: Height_____ Length_____
Color_____
Material_____
Location (as shown on site plan) along and on front lot line
Guidelines used: Item/page(s)_____

☐ **Roofing:** ☐ Cedar Shingle ☐ Composition
☐ Other (describe)_____
Color_____ mfg/number_____
(*You MUST bring a sample that is sufficiently large to show what the total roof will look like to insure that is appears as a solid color.*)
Guidelines used: Item/page(s)_____

☐ **Landscape:** Plantings extend cedar shrub from gate to property lin
Trees_____
Tree Removal_____
Guidelines used: Item/page(s)_____

☐ **Other type of project(s):** fence as requested and described in accompanying letter

Please note Guidelines used (Item/page(s) for each separate project listed.

Attach the following in order for your application to be accepted:

1. Site plan drawn to scale with project location shown.
2. Elevations, including dimensions.
3. Photograph of property is helpful but not required.

I have completed the application in full and included the above attachments. I understand that any changes or deviations from the presented materials proposed in this application must be submitted and re-examined by the Historic Review Board for final approval.

August 6, 2012
Date

Signature of Applicant

THREE PAGE EXHIBIT WITH HRB APPLICATION

I am requesting variations from the Aurora historic guidelines for fences and vegetation. The reasons are mainly for security for the property and contents, but for the general public as well, especially that segment who wilfully ignores private property lines and/or commits vandalism, theft, or possibly worse. Since the property is unoccupied, it is especially vulnerable, and will remain so whether the existing structure remains.

The property has been actively marketed for several years, and according to the former real estate representative, received several serious buying prospects, each of whom was sufficiently discouraged by city regulations, to withdraw offers or interest. When or whether city obstacles will be offset by an improving economy is speculation. In the meantime, the property exists subject to depredation.

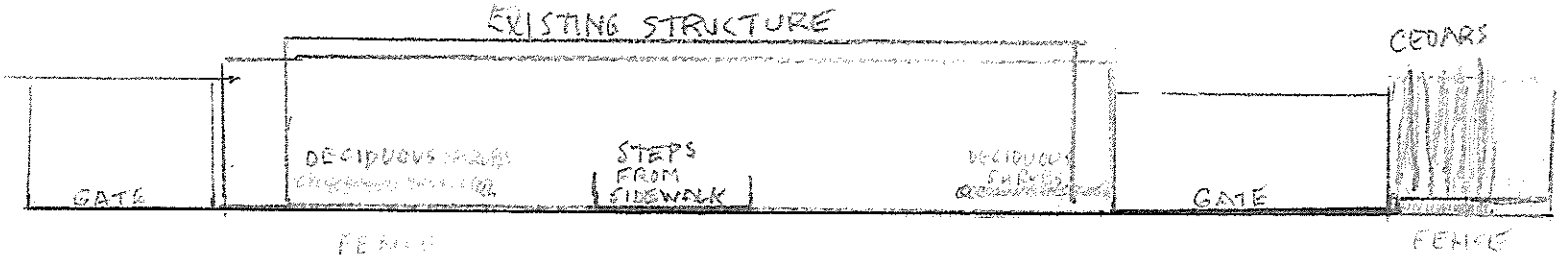
The existing structure on the property was reconstructed under permits, met all codes and requirements, and remains so today. I was ordered to erect a chain link fence around the property by the City of Aurora, and I did so, effectively isolating problems. I was subsequnetly ordered by the city to remove the fence that the city had required of me, and although I protested that security and safety would be lost, I took the fence down when the city police department guaranteed that the property would be patrolled and protected by city of Aurora police, and that I had nothing to fear from trespassers or marauders. I have recently learned that I have suffered not only from obvious trespassing, but that thefts of extreme proportions have also occurred, despite the city's guarantees when the fence came down.

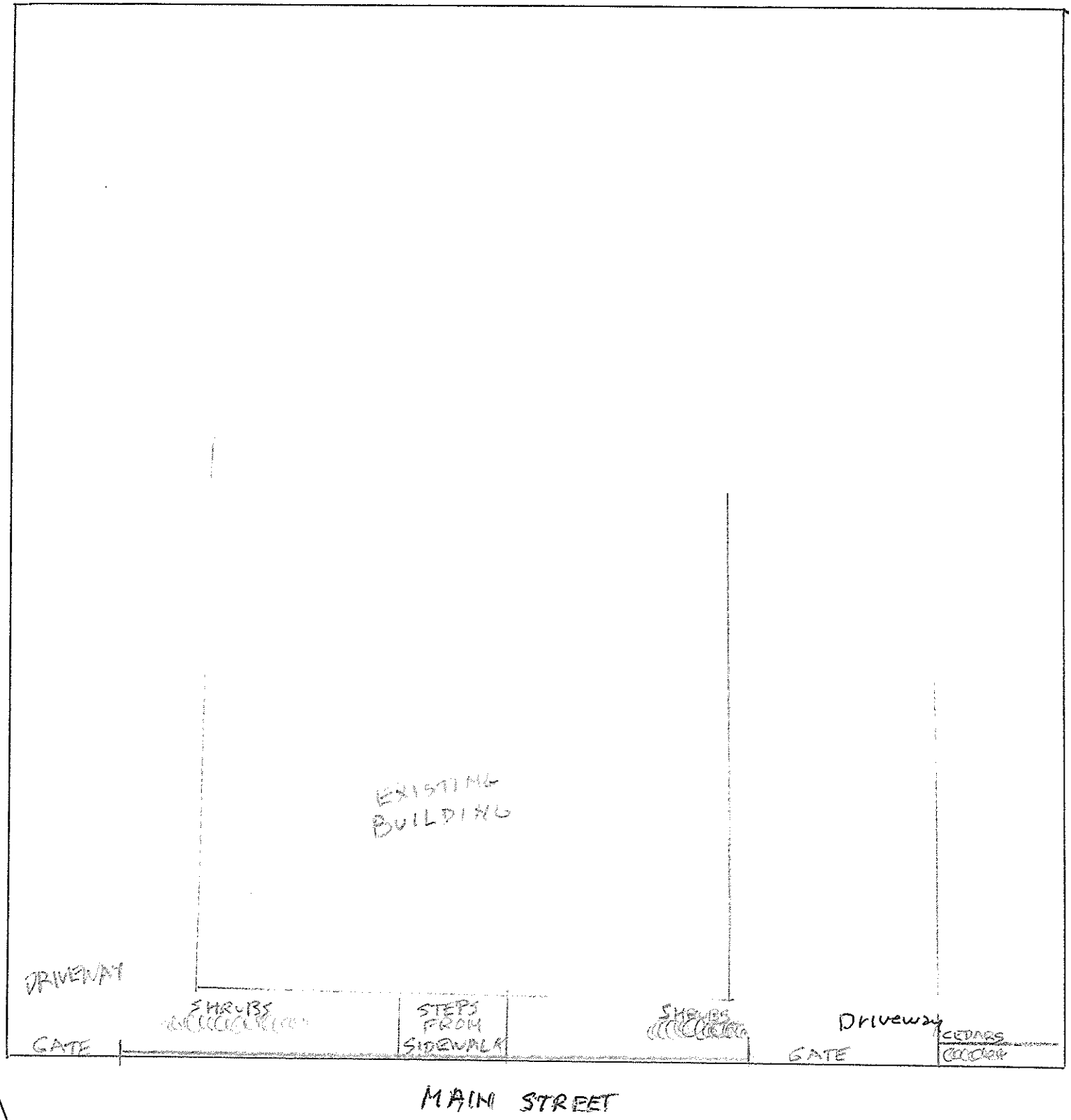
I am sensitive to Aurora's image and history. I personally planted the five street trees in front of the property and the adjacent legion hall, and also personally objected to the city's request to remove the trees when I replaced the sidewalk with one wider than requested, and allowed the trees to remain. I maintained the historic 1892 building on the property including a professional fire hose protection system (which was not turned on the tenant or the fire department when a fire started that severely damaged the building. I attempted to rebuild the fire damaged building under supervision of an engineer until new constraints and requirements were placed upon me, following a previous city statement that I would be allowed to restore the building.

Because of the unusual circumstances I request a waiver of the wire fence restriction on a temporary basis until the eventual disposition and reuse of the property occurs, at which time a different fence, or no fence, would be appropriate. A visually pleasant fence as required by code will not solve the problems, and likely will result in damages to the fence and unsightliness. A wire fence, 8 to 10 feet high, and with decorative slats, would be a suitable solution for the site, and would visually meld with the existing gates. At the south edge of the property, the line of cedar shrubs would be extended to the property line (replacing decorative azalea plants which have been trampled and/or stolen. The wire fence could be extended from the gate to the property line behind the cedars, and out of view, and would remain a screen for any future off-street parking spaces that might be created on the property. The space between the two existing gates would be protected by a wire

fence with decorative slats to both protect the property and the public, effectively screening the partly completed structure. The fence would be along the front property line in order to encompass the existing concrete steps leading up to the building. An alternative would be a privacy slat fence of wood along the property line, similar to the fence currently used on property on Main Street in the next block. This would provide security but I believe it would be visually less attractive than a wire fence. A three to four foot picket fence as suggested in historic guidelines would not onlu appear ludicrous from either a safety or security standpoint, but would be completely inadequate for the protection of the property or the public. Further, such a fence (and for that matter any fence erected) would be temporary for it would be unnecessary and out-of-place when the building is completed or replaced.

I have been compliant in past city requests to erect a fence, then to destroy it, and now to replace it. But I ask for variances to allow an effective, temporary fence, and to extend a cedar shrub screening by a few feet.


EXISTING STRUCTURE
CEDARS
GATE
DECIDUOUS
STEPS
FROM
SIDEWALK
GATE
FENCE


EXISTING BUILDING
DRIVEWAY
SHRUBS
STEPS FROM SIDEWALK
SHRUBS
Driveway
CEDARS
GATE
GATE
MAIN STREET

79E

OLD BUSINESS

P.O. Box 314
Aurora, OR 97002
August 6, 2012

Aurora City Council

Re: Economic Development Committee

Dear Council members,

I am submitting my name for consideration to be a part of the economic development committee that is currently being formed. I feel that I have qualifications that would be helpful to the city in strengthening the economic viability of this area.

- Business owner in Aurora since 1983. Time After Time, Antiques & Décor
- Former owner Wallflowers Gallery & Framing, Canby (9 years)
- Director, Aurora Colony Visitors Association
  Marketing Chairman, Tourism Coordinator
- Member of North Willamette Valley Tourism Council, now Woodburn Area Tourism
- Member, Historic Review Board
- Currently member of planning committee of Baldock Rest Areas by Oregon Travel Experience (Travel Information Council)
- Past president, Aurora Area Chamber of Commerce
- Aurora Downtown Improvement Committee chair; wrote Rural Funds Economic Development grants (all competitive) for Downtown Improvement Plan, Historic Guidelines update grant for infill and commercial district, landscape, trees and signage grant and engineering estimate grant for south sidewalk. Wrote competitive grants for ODOT Bicycle Pedestrian grants for all sidewalks in downtown area (3 projects). Organized all matching funds for above projects; project coordinator for all projects.
- Former board member, Aurora Planning Commission (2 terms)
- Former board member, Aurora Colony Historical Society
- Originating committee for Marion County Cultural Development Corporation, the Marion County vehicle for disbursing grant funds for the Oregon Cultural Trust. Member of its strategic planning committee, helped write charter.

Having been part of the strategic planning for our current downtown business association as well as knowing most business owners in the area, I can offer a perspective on the successful development of our major national tourism destination as well as how we have been able to survive and excel in the current economic downturn. It is important to find ways to develop the rest of Aurora to fulfill its full potential while not losing the quality of life that our residents and current businesses enjoy here.

Respectfully,

Karen Townsend

NEW BUSINESS

July 17, 2012

RECEIVED
JUL 22 2012
CITY OF AURORA

Aurora City Council

Re: HRB Appointments

Dear Council members,

Three recent applications for positions on the Historic Review Board have been received by the city. In lieu of being able to make a recommendation at the next scheduled meeting of the HRB in July, please accept this letter as such.

All three candidates meet the criteria to be considered. Additionally, they have shown volunteer activity in the Aurora community which is important for demonstrating a commitment to being on a city board.

Merra Frochen has lived in the city for many years and owns business property in the historic district. She has applied to the HRB for exterior changes a number of times and is familiar with the application process and the reasons for it. Merra is also a long-time antiques dealer and has rented space in a number of stores over the years so she understands the retail district.

Bill Simon also has lived in the city for a good time and rents property within the historic district. He has also applied to the HRB in the past and is familiar with the application process for exterior changes. As a renter resident, he will offer a good perspective from a non-business participant.

Mellodee Fraser moved to Aurora a few years ago from California and lives in Keil Park. Having a non-affiliated historic district member is also important to having a balanced board. She has been an active member in the historical society and has done many volunteer stints as a costumed living history participant so knows the significance of the Colony story to the development of the historic district.

I believe that individually each of these members will not only be committed to regular attendance but is also representative of the Aurora community and therefore recommend their appointments.

Yours truly,

Karen Townsend

Karen Townsend
HRB Chairman

Hi,

My name is Bill Simon. I live at 21441 Main St. N.E. here in Aurora. In the past I

Have volunteered for the planting project along 99E. And also for the city park project.

Now I would like to volunteer for a position on the HRB.

Thank You,

Bill Simon

To: Historical Review Board

From: Mella Dee Fraser

Date: 7/16/2012

ADDRESS:
20940 YOSEMITE ST.
AURORA, OR 97002
503-678-2445

I would like to submit my name to be on the Historical Review Board in Aurora, Oregon.

I currently volunteer at the Aurora Museum involving the Stauffer Farm Projects and whenever needed, as my schedule permits.

I am a resident in Aurora and have been living here for 7 years.

Thank you for your consideration.

Mella Dee Fraser

7-16-2012

TO: THE HISTORICAL REVIEW BOARD

Hello, I would like to apply for a position on the Historical Review Board.

I have lived in Aurora for twelve years at:

21460 MAIN STREET NE

telephone: 503-678-1493

I volunteer at the Aurora Museum have worked with Jen + Dick Peel helping with Aurora Colony Days, and served on the budget committee

thank you,

Merna Grochen

Memorandum

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS
105 HIGH STREET S. E. SALEM, OREGON 97301-3667
TELEPHONE: (503)588-6177 FAX: (503)588-6094

TO: Aurora City Council
FROM: Renata Wakeley, City Planner
DATE: July 10, 2012
RE: Vision Action Plan Update

REQUESTED ACTION:

Acknowledge the 2012 draft update to the Vision Action Plan Update pending revisions, if any, as suggested by the Council.

BACKGROUND:

The 2017 Aurora Vision Report was adopted by the Planning Commission and City Council in June 2007. The Aurora Planning Commission, working with the 2017 Vision Report, developed a Vision Action Plan in an attempt to more clearly outline processes to assist in achieving the five Vision Themes.

The Planning Commission revisits the Vision Action Plan in the early part of every year in order to update accomplishments and assign new priorities for the year. The Planning Commission finalized their draft update in July 2012, adding accomplishments achieved in 2011.

If the Council desires, they can add to or revise priorities as identified for 2012 or upcoming years.

City of Aurora

Memo

To: City Council

From: City Recorder, Richardson

CC: none

Date: 8/10/2012

Re: Employee Policy for seasonal overtime

I apologize this will be on your desk tops prior to the council meeting, due to the painting at City Hall I did not get this done. I will also email it to all of you Monday when completed.

Thank you for your understanding.