

**Minutes**  
**Aurora City Council Meeting**  
Tuesday, November 13, 2012, at 7:00 P.M.  
City Council Chambers, Aurora City Hall  
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder  
Jason Andersen, Police Supervisor  
Jan Vlcek, Finance Officer  
Otis Phillips, Waste Water Superintendent

STAFF ABSENT: Bob Southard, Water Superintendent

VISITORS PRESENT: Cheryl Hauser, Aurora  
Jan Metzger, Aurora  
Karen Townsend, Aurora  
Kris Sallee, Aurora  
Lori Sahlin, Aurora

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Greg Taylor at 7:00 p.m.

2. Administrative assistant does Roll Call

Mayor Taylor – present  
Councilor Graupp - present  
Councilor Brotherton -present  
Councilor Sahlin – present  
Councilor Vlcek - present

**3. Consent Agenda**

- I. City Council Meeting Minutes – October 09, 2012
- II. Planning Commission Meeting Minutes – October 02, 2012
- III.** Historic Review Board Minutes –

A motion is made to accept the consent agenda as presented by Councilor Vlcek and seconded by Councilor Brotherton. Motion Passes

**Correspondence**

- I. **City County Real-Time Risk Bulletin**, Discussion between Councilors is that the City is doing fine however they asked Dennis to look at Daryl's situation as a volunteer and make a determination.

- II. **League or Oregon Cities, Impacts of Recent Court Fines Legislation Municipal Courts.** (Discussion is whether or not we will be able to maintain our court).
- III. **OR 99E Woodburn to Aurora Corridor Segment Plan, Maps as Requested,** basically this is ODOTS wish list for the next 5 years and none of the options are feasible no one likes the options other than the low cost options. Chairman Karen Townsend represented HRB no one on the board supports either of these options. Furthermore as a representative of local businesses again these options are totally unacceptable because it cuts off the access to businesses. My suggestion is do not let this go far these won't work. I ask the Council to be proactive on this.
- IV. **LOC Bulleting Fee Increase for Water Quality Permits,** Mayor Taylor asks Otis Phillips WWTP Superintendent if this affects them. Phillips is not sure I will look at it and maybe you and Southard can look at this for discuss at the December Meeting.
- V. **Unison Cell Tower Conversion Program** discussion of the Council is to pass on this we are not interested in releasing our interest.

Motion to approve Correspondence was made by Councilor Graupp and seconded by Councilor Sahlin. Motion Passes.

**4. Visitors**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Cheryl Hauser, Aurora and Jan Metger, Aurora. We are moving along we had a garage sale in August and made 1,000 dollars for books and we have had a few fund raisers all proceeds go to the library. The 1<sup>st</sup> Monday of every month we meet at Hubbard City Hall for our Board meeting at 7pm. Alpenrose property over by the shell station there is 7 acres and we are looking at that however we are a bit hesitant.

No one else spoke during this section.

**5. Discussion with the Parks Committee,** Nothing was said.

**6. Discussion with Traffic Safety Commission,** No one from Traffic Safety was present.

**7. Reports**

- A. Police Chief's Report** – (included in your packet) Jason Anderson read his report.
  - o There is a lot of work to do between myself and Records Clerk Tolliver.
  - o DPSST information is all up to date now with the current police statistics and employees.
  - o Sent out 10 contract termination letters to various agencies
  - o Norcom has a 6 month termination window so as of November I have started the termination process, we are not sure of that outcome they will present it to

their board. I would like to inform the Council that at the beginning of this contract Norcom provided approx 9 months free because the other agency we were with would not let us out of our contract.

- City Salem will take some time to update the records we currently have approx 300 open cases which is not correct so we need to get these updated.
- Anderson states that currently our records are a mess and I am trying to bring them into the correct disposition for the transfer to Marion County.
- We have also terminated our contract with Hubbard Tow, however City Recorder Richardson informs Council that there is a possibility of Marion County continuing this contract, but would look into it further.

No more questions of the Chief

**B. Finance Officer's Report – Financials** (included in your packets)

1. Revenue & Expense Report, This report council can see what is coming in and what is going out. I have spoke to Dept of Revenue because we have 5 Depts total if appropriation is more than 10% then we don't have to have a supplemental budget. If there is a change then we need to have a public hearing.
2. Audit Report, I would like to mainly point out the letter from the auditors as far as what needs done or not and there doesn't seem to be any issues that they are un happy with.

If Council see's no issues I would suggest approving it and getting it filed. Councilor Graupp states that we can set up capital assets for next year.

There were no more questions from the council.

**C. Public Works Department's Report** – ( included in your packet) Superintendent Southard has been excused from this month's meeting. Mayor Taylor reads the report.

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water)

**A motion to approve the catch basin clean out is made by Councilor Sahlin seconded by Councilor Brotherton. Motion Passes.**

**A. Waste Water Treatment Plant Update** (from Otis Phillips),

- Report is attached
- Moving a lot of sludge

No questions from Council

**D. City Recorder's Report** (included in your packet)

City Recorder, Richardson gives a brief overview of her report as included in the packet. There were no questions from the Council.

- E. **City Attorney's Report** – (not Included in your packet)
- F. **Reilly Suit** much of it has been resolved in our favor 10 or 15 of the charges have been dropped.
- G. **Erickson**, Violation letter has been sent out.
- H. **Rodger Eddy** has come in for a variance packet.

**8. Ordinances and Resolutions**

**9. Old Business**

**A. Discussion and or Action on Police Draft Contract**

- Marion County
- Item 6 should this say hold harmless?
- Councilor Vlcek question is, May 1<sup>st</sup> will we have budget numbers if there is an increase in fix cost prior to our budget, do we need to have this language in the contract that asks for numbers by March 1<sup>st</sup> it is agreed to add it into the statement on item 12.

Councilor Brotherton asks about communication services. It is stated that its 3,000 dollars less than we pay now.

A motion to approve the Marion County contract for Police Services with the changes stated to item 6 and 12 was made by Councilor Sahlin and seconded by Councilor Graupp. Motion Passes.

Discussion ensues after the motion that we want to request that the Deputy be in attendance at council meetings.

Lori Sahlin from the audience points out that there is not a lot of meat stated about how we get rid of an officer that doesn't work for our community.

Kris Sallee, Aurora points out that we can amend it in item 13 as any possible issues arise.

Mayor Taylor, states that if we do this by Nov 30<sup>th</sup>, will we need overlap for Records Clerk Tolliver and Supervisor Anderson.

Supervisor Anderson's perspective on overlap, is that we can cease the patrol function, however there is a possibility of needed overlap for these two positions.

It is the consensus of the Council for Mayor Taylor to work out those details.

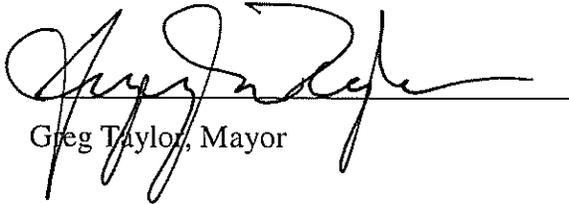
**11. New Business**

**A. Discussion and or Action on the Audit Report Prepared by Grove, Mueller and Swank and Audit Managers Letter.**

A motion to accept the audit report is made by Councilor Graupp and seconded by Councilor Brotherton. Motion Passes.

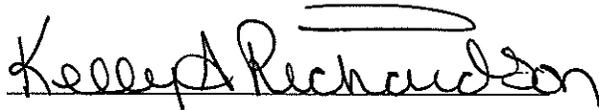
**12. Adjourn**

A motion to adjourn the November 13, 2012, meeting at 8:50 p.m. was made by Councilor Sahlin and seconded by Councilor Vlcek. Motion Passed Unanimously.



Greg Taylor, Mayor

ATTEST:



Kelly Richardson, City Recorder