

Minutes
Aurora City Council Meeting
Tuesday, April 09, 2013, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Bob Southard, Public Works Superintendent
 Jan Vlcek, Finance Officer
 Otis Phillips, Waste Water Superintendent
 Kelly Richardson, City Recorder
 Pete Marcellais, Marion County Deputy

STAFF ABSENT:

VISITORS PRESENT: Joseph Schaefer, Aurora
 Bill Simon, Aurora
 Jim Fisher, Aurora

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Greg Taylor at 7:00 p.m.

2. Administrative Assistant does roll call

Mayor Taylor – present
Councilor Graupp - present
Councilor Brotherton -absent
Councilor Sahlin – Absent
Councilor Vlcek - present

3. Consent Agenda

- I. City Council Meeting Minutes – March 12, 2013
- II. Planning Commission Meeting Minutes – March 05, 2013
- III.** Historic Review Board Minutes –February 2013

No comments on minutes

Correspondence

- I. Letter from COG Invitation to develop two Statewide GIS Data sets.**

- II. **Information on Coastal Parkway and HB 2696 in conjunction/relation to the proposed North Marion Enterprise Zone.**
- III. **Letter of support from the Aurora Fire District in regards to the North Marion Enterprise zone.**

The mayor added a letter from the Visitors Association enquiring about the maintenance of the 2nd street restroom; I have turned it all over to Public Works to supervise all repairs.

Motion to approve consent agenda was made by Councilor Vlcek, seconded by Councilor Graupp. Motion passes.

4. **Visitors**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Chief Rod Yoder of Aurora Fire, Just wanted to verify you received our letter of support and reiterate our supporting the enterprise zone and answer any questions if any. Then Chief Yoder briefly touches on the METCOM IGA which is also on the agenda. Councilor Graupp did ask Chief Yoder if by doing this will it overload the system and Chief Yoder assured the council that it will not.

Jim Fisher, Aurora. Speaks to council about the water drainage problem on 3rd street specifically the height of the street in regards to the water runoff from the side walk and the problem is that it drains into the basement of the Legion Hall. I have discussed it with Public Works and we are looking into a drain gate as on solution. Also a roof covering the area might help. Mayor Taylor suggests to Mr. Fisher when he speaks to the legion members to suggest that it is a safety issue.

No other questions at this time.

5. **Discussion with Parks Committee**

- **Councilor Sahlin RFP Update**, Councilor Sahlin was not in attendance.

Public Works let the Council know that the fence is down and it has been returned and the playground equipment has been repaired. The restroom window has been repaired as well.

During the recent wind storm another cherry tree has come down, this is really becoming a safety issue the discussion is to remove all of the cherry trees to avoid further incident.

6. **Discussion with Traffic Safety Commission**

Deputy Marcellais informs the council that TSC have been meeting. Areas of discussion have been the speed problems on Ottaway, Liberty Street and Main Street.

7. **Reports**

A. Marion County Deputy Report –(included in your packet) the reports that the sheriff's office provides really are not giving the whole picture if you look the spreadsheet that I did gives a better picture of what I have been doing with my time.

Deputy Marcellais was in attendance and gave a brief over view of his reports, These next items I am working on in the community;

- Bike Rodeo for safety
- Child safety seat
- Working with North Marion and in April the canine Officer and his dog will be attending the school.
- Beginning stages every fifteen minutes seminar and we try to do this close to prom and we reenact a DUII crash and we actually put a sticker on each student every fifteen minutes to show that every fifteen minutes someone dies from a DUII crash.

Also I wanted to inform the Council that Sear gent Cornforth is retiring from the sheriff's office.

There were no questions from council.

B. Finance Officer's Report – Financials (not included in your packets)

Finance Officer Jan Vlcek read her report.

1. Revenue & Expense Report
There was no discussion by council.
2. Discussion or action on the Grove Mueller and Swank proposal for the 2012/2013 Audit.

A motion is made by Councilor Graupp to approve the proposal for the audit and is seconded by Councilor Vlcek. Motion Passes.

Jan did point out to the council the flowers that her daughter and her dad (Vlcek) had planted out front of city hall. City Recorder, Richardson was asked to write a letter of appreciation to Camping World for the community service hours.

There were no more questions from the council.

C. Public Works Department's Report – (not included in your packet)

1. Monthly Status Report (Storm Water) Tree removal is complete and we are working on getting the area ready for planting.
2. Monthly Status Report (Water) the filtration unit is working fine. During the recent windstorm we lost power for most of the day on Sunday, I am asking the Council to approve the expense of a generator for well 3 to be placed in the budget.
 - The street light on Albersway is almost complete
 - I am also asking the Council to approve the SCA grant in order to get the funds needed for Liberty Street.

The Mayor also wanted to point out to the rest of the council the many hours that bob, Ricky and Otis put in during this power outage and thank them for the work.

Councilor Vlcek did ask what we can do in the future to prevent damage well in part the generators will help a lot.

Report is attached

There were no further questions.

3. Waste Water Treatment Plant Update from Otis Phillips (included in your packet)
Waste Water Treatment Plant Supervisor Otis Phillips went over his report.
 - Everything looks good.
 - Plant was shut down for the last week of March
 - The IGA with Salem is complete and the hauling agreement is in the works.

There were no further questions of WWTPS Phillips.

D. City Recorder's Report (not included in your packet)

City Recorder Richardson informs the Council that all went well while on medical leave in the office and thanked her assistants for a job well done. Richardson did want to point out with the recent power outage she was concerned that city hall did not have a backup generator and states its jus not good for the city server and computers and would request that the council consider one for city hall.

No Questions from Council.

E. City Attorney's Report – (not Included in your packet)

- **Rodger Eddy update** City Attorney Koho has not heard from Mr. Eddy since he sent out the letter with the April 1, 2013 deadline. I did draft a letter date April 8, 2013 which I provided you a copy and we will see what his response is.

There were no further questions for City Attorney Koho.

8. Ordinances and Resolutions

A. Discussion and or Action on Ordinance Number 470 Adopting Franchise Agreement Extension with Portland General Electric.

This is the second reading and it is read by title only by Mayor Taylor.

A motion to approve Ordinance 470 is made by Councilor Vlcek and seconded by Councilor Graupp. Motion passes unanimously.

B. Discussion and or Action on Resolution Number 665 A Resolution Sponsoring An Enterprise Zone For The City of Aurora.

A motion to accept Resolution 665 was made by Councilor Graupp and seconded by Councilor Vlcek. Motion passes unanimously.

C. Discussion and or Action on Resolution 666 a Resolution extending the City of Aurora's workers' compensation coverage to volunteers of the City of Aurora. Councilor Vlcek ask if we have to have this and Mayor Taylor yes we do because it covers us against any problems and that's why when we have park volunteer we have them sign a waiver.

A Motion to accept our annual Resolution 666 is made by Councilor Vlcek and seconded by Councilor Graupp. Motion passes unanimously.

D. Discussion and or Action on Resolution Number 667 for The Special City Allotment Grant 2014.

A Motion to approve Resolution 667 was made by Councilor Graupp and seconded by Councilor Vlcek. Motion passes unanimously.

9. New Business

A. Discussion and or Action on Possible Proposal of New Logo for Aurora. Councilor Graupp informs the council what the standard logo for patches and the logo for letter head are currently, the reason this came up last month because I was talking about pamphlets for information, I will admit this comes from a City of Gervais for our sample, the ideas I had for pamphlets were for as follows;

Starting a business
You live in HRB district
Adding an addition to your home
Just to name a few....

Anyway I needed a logo and in 2002 we approved a patch that Gillespie came up with for our shirts and hats for public works.

I had brought this to Planning and they immediately had an issue with the roof, chimney, and windows. When we did this in 2002 it cost 260.00 dollars .

I suggested Planning change title 17 and the Planning Commission said instead of changing title 17 we should change the patch. I went to Museum and they provided me with this picture so I went to Gillespie and the cost to do this would be 450.00. My question is what should we do with our city logo because this is on our trucks and public works clothing items as well.

Councilor Vlcek states to me this looks like a 6th grade art project, so can we update it? Councilor Graupp I am trying to get them to do 4 colors. Graupp states that in no way does this represent one building in our town and this building really does resemble the picture provided by the museum.

After a brief discussion

Consensus of the Council to update the patch logo as presented without the chimney and no chimney and a real tree not a dead tree all agree to a mock up.

- B. Discussion and or Action on Lowering the Speed Limit to 20 Miles Per Hour on Liberty Street, Main Street and Ottaway Street.** , Deputy Pete Marcellais reports at this time, At the Traffic Safety Committee meeting we discussed this lower age in speed, and I know you have seen the speed trailer, and the data of what is happening on these various streets 85% at 27 although there is a high percent going 33 to 35 so some of the options are as follows;
- Stop signs however because noise is and issue with this item it seldom my first choice.
 - If we lower it to 20 we can then really get them to go 25 to 30 which is really what we want them to do. A large portion of our community walks and ride bikes. When we don't offer a side walk on a main artillery street we lower the speed often times because it's not safe. So really the whole grid would need lowered, but in the new part of town the streets are not long enough to get up to speed.
 - Jim Fisher, thoughts I get tired of this issue as well, however from Ottaway down Liberty to the light that's a long way to go 20.
 - ❖ Since we don't have a full council let's look at this for next month Councilor Graupp will look at this with Planning Commission next month also.

- C. Discussion and or Action on IGA with Marion Area Multi-Agency Emergency Telecommunication Center (METCOM)**

This has no financial effect on the city its necessary for entire district to be involved,

A motion to authorize Mayor Taylor to sign the IGA with METCO is made by Councilor Graupp seconded by Councilor Vlcek. Motion passes unanimously.

We also need a representative on the board, so it is by consensus that the Police Liaison Councilor Vlcek represents the city on this board.

- D. Discussion and or Action on Upcoming Various Budgetary Items**

Mayor Taylor explains to the council, , I don't have a confirmation of this as of yet however we are going to have the possibility of 3 out of 5 employees are retiring this next year my hope is to keep them until June of 2014. We probably won't be able to replace Bob with public works at the salary where it's at now; also many of the projects will need to be contracted out that he does for us at an additional cost to the city. Also when Ricky goes we could consider lowering his salary but we would lose the second certification that we need.

Councilor Graupp states; I think that this North Marion County Enterprise Zone is going to be a model for the future that many agencies will work together to save costs, and keep our own identity.

Graupp, I have been thinking about Donald and Hubbard and I will casually talk to them tomorrow because I will have an opportunity.

There was no further discussion.

10. Old Business

A. Discussion and or Action on Police Vehicles, do we still want to get rid of them? I (Mayor Taylor) still want to take them down to Salem and remove the equipment at auto additions, Councilor Graupp volunteers to help with this. Councilor Vlcek there is about two boxes of equipment sitting in the rain which is probably no good but we should take it down to verify that.

We need to declare them as surplus and then we can sell them. Councilor Vlcek states auto additions stated they will give 1,000 dollars each.

Deputy Marcellais asked if we have sent out a memo to the Chiefs Association. If not email them and they will notify all agencies to see if anyone is interested.

B. Discussion and or Action on A Finalized Plan for Planting Strips on 99E and Various Locations Around Town.

Mayor Taylor I propose that we contract for all of them to fall under one umbrella I suggest once at the first of year and once at the end year. We will revisit at the next meeting.

Councilor Vlcek asks where are we at on the City pickups, Mayor Taylor states that we need 10,000 for both City Recorder states blue book is less than that. Mayor disagrees.

Councilor Vlcek how are we going to finalize the planter strips Bob will make a list and we will decide on how many times we want them done. As I said earlier that all of them get done in addition to the 99E and under the one umbrella.

/ / / / / / / / /

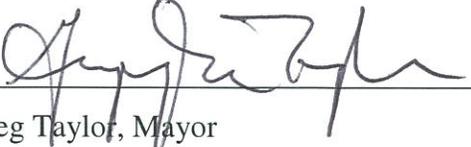
/ / / / / / / / /

/ / / / / / / / /

/ / / / / / / / /

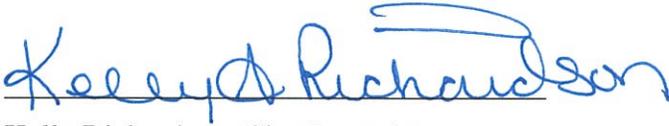
11. Adjourn

A motion to adjourn the April 09, 2013, meeting at 8:50 p.m. was made by Councilor Graupp seconded by Councilor Vlcek and passed unanimously.



Greg Taylor, Mayor

ATTEST:



Kelly Richardson, City Recorder