

Minutes
Aurora City Council Meeting
Tuesday, November 12, 2013, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Jan Vlcek, Finance Officer
Bob Southard, Water Superintendent
Pete Marcellais, Marion County Deputy

STAFF ABSENT: Dennis Koho, City Attorney

VISITORS PRESENT: Guy Sperb, Aurora
Roberta Hutton, Aurora
Chuck Scott, Oregon City
Bill Simon, Aurora
One other signature which is not legible

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Bill Graupp at 7:00 p.m.

2. Administrative Assistant does roll call

Mayor Graupp – present
Councilor Sallee- present
Councilor Brotherton -present
Councilor Sahlin – present
Councilor Vlcek – present

3. Consent Agenda

- I. City Council Meeting Minutes – October 08, 2013
- II. Planning Commission Meeting Minutes – October 01, 2013
- III. Historic Review Board Minutes –September

Correspondence

- I. Otis Phillips letter of Resignation

- II. Email from citizen regarding water quality.
- III. Legislative Updates

Motion to approve consent agenda was made by Councilor Sallee, seconded by Councilor Vlcek. Motion Passes Unanimously.

Councilor Vlcek, asks the Public Works Department if we have a silica problem, and are we addressing it if we do. Is this something we need to discuss further? Councilor Brotherton wants to discuss pg 3 regarding the trees near the Legion Hall again. No corrections to the minutes were stated.

4. **Visitors**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Guy Sperb, Aurora - Inform the Council that Martin Mesker donated 10 thousand Dalia bulbs towards our planting effort and that it was a huge success. I would personally like to thank the Vlcek family because many of the volunteers were from their family. I also wanted to confirm that no spray will be applied during the growing period. Councilor Vlcek thanked Mr. Sperb for his huge part in making this a success.

No one else spoke.

- 5. **Mayor's Report, Mayor Graupp** points out that in our charter it states that each of us gives a report, so at this time I will report on a few items. In an effort to line up with what is stated in our charter next year I would like to see each liaison give a report.
- A. The SHPPO lunch with Kuri Gill went well, SHPPO helped with the inventory and our title 17 update. Because of the update it qualifies us to apply for certified local government. This would require the Mayor to sign an IGA and this would allow us to apply for grants.

Council feedback,

- It's a shame that we didn't do it earlier (Sahlin)
- Councilor Sallee it's a great idea.
- Councilor Brotherton where does the money come from the State?
- Councilor Vlcek, what is the age of the properties that were talking about. 1920's we currently have 21 buildings in the commercial districts.

Consensus from the City Council is to have Mayor Graupp sign the application and IGA with SHPPO.

A. Discussion on staffing levels Mayor Graupp begins with the city department heads and the necessity to go back to a Public Works Superintendent over the entire water department including the treatment plant. Also named as department heads were the City Recorder over the Admin Dept., along with the Finance Officer as a dept head.

The Superintendent position will hold all certifications needed as per our permit and oversee the fulltime utility worker and the part time utility workers positions.

FT utility worker will basically run the treatment plant and will be at least a level I operator
PT utility worker will be helping where and when needed all over the city.

Councilor Vlcek asks if the full time person will be kept busy solely at the treatment plant for the entire 40 hour work week. (Southard) it will be about 60% at the treatment facility and 40% helping out around town.

City Recorder Richardson is directed to post the FT utility worker position and to continue to post the Public Works Superintendent position.

6. **Discussion with Parks Committee**, there is no report given.
7. **Discussion with Traffic Safety Commission**, no report given.
8. **Reports**

A. Marion County Deputy Report – (included in your packet) Deputy Marcellais is accompanied by Sergeant Sherburne.

Basic Report stats are given, and there were no questions from Council.

- It is proposed that Mary and Kelly get LED certified, and is approved by Council.
- Mayor Graupp asks if it will affect our Court since Marion County Justice Court has been closed. (Marcellais) It really won't affect our citizens as long as we keep our court going if we close it they will have to travel to Salem for Court.
- Councilor Sahlin points out to Deputy Marcellais that he thinks someone is using the public restrooms at the park to clean up and bathe each day.

B. Finance Officer's Report – Financials (included in your packets)

1. Revenue & Expense Report

- I do not really have anything other than my report
- Except to say that I would like to see Council honor the Dorothy Ross scholarship and keep in mind its intent.

C. Public Works Department's Report – (included in your packet)

Councilor Vlcek, did we officially end the water restrictions? Yes, as of October 1st.

1. *Monthly Status Report (Storm Water)* I apologize that my report is late. Southard reads the report as submitted.

- Well #5 is down and we have sent a camera down to see what is happening on that, in an attempt to increase the flow. The calcium levels

that have built up over time is causing the restrictions. We are waiting on the contractor to see what costs are involved. The flow is down approximately 60% of what it should be.

2. Monthly Status Report (Water)
Parks Report, OSU Tree Report

- Councilor Vlcek asks if this paving project is the most pressing item in town or are there other areas that we could have focused on? I think that we could have addressed other streets that are gravel and would better serve our citizens other than out of town guests. Councilor Sahlin I thought it appropriate because those other areas you are referring to would be of a significant cost/ increase than the legion hall parking strip.

Streets, I (Bob) have approximately 30 to 36 hours of data to gather for the City Engineer there should be a report available by the end of December.

Councilor Brotherton, is there a contract with a parks maintenance company? Yes, it is Triple TTT and the contract is up in May. There is nothing in contract that covers tree limb removal.

Items for consideration,

- Review contracts for Triple TTT regarding parks maintenance around January.
- TREES, there are 2 in front of the Legion Hall, 2 by Pheasant Run Tasting Room near the retaining wall. Are they on city property and who is responsible for the trees maintenance? Councilor Vlcek there is one near Bobs and Sayre as well it's a maple and it's destroying the sidewalk.

Consensus of the Council is to allow the Public Works Dept. to take out the trees that are destroying the retaining wall near Pheasant Run.

- Discussion on code language regarding property ownership regarding sidewalks and who maintains them. Council directs that a discussion with the City Planner needs to take place. Councilor Sallee suggest section, 808.120 and 808.100 for the December meeting.

A. **Waste Water Treatment Plant Update** (not included in your packet)
everything is looking good and Ricky Sellers is continuing the maintenance of the treatment plant until a suitable replacement is hired.

D. City Recorder's Report (included in your packet)

- Reads her report as included in packets
- No issues at this time to report
- No questions from Council at this time

E. City Attorney's Report – (not Included in your packet)

In City Attorney Koho's absence the Mayor reports on their conversations prior to the meeting.

- Eddy lien has been filed
- There was a proposal submitted for the purchase of the property which was too costly to consider.
- Apparently there was an offer on the property for office buildings nothing has been confirmed at this time.
- Miguel Salinas, a visitor from the audience addresses the Council and presents a potential offer that he is working on to purchase the property and open a museum of migrant life and history.
- Currently working on review of a contract with Hubbard for back up for our treatment plant during vacations and other time off requests.
- Councilor Vlcek do we need a FT employee with certifications monitoring the treatment plant at all times? No we do not. We simply need someone to supervise the day to day operations and sign all DEQ reports as needed.
- We are also looking at consolidation with the City of Donald.

No more questions from the Council

9. Ordinances and Resolutions

A. Discussion and or Action on Proclamation Honoring Fallen Officer Libke from Oregon City Police Department.

A Motion to approve Proclamation Libke is made by Councilor Vlcek and is seconded by Councilor Brotherton. Motion Passes Unanimously.

Our thoughts and prayers go out to the family

B. Discussion and or Action on Resolution Number 679 Regarding Dept Head Restructuring.

Motion to approve Resolution 679 to revert the Public Works Department including the treatment plant back under the supervision of the Public Works Superintendent was made by Councilor Sahlin and is seconded by Councilor Sallee. Motion Passes Unanimously.

10. New Business

A. Discussion and or Action on Letter of Interest from the Carlton Police Department. Council discussion is; to allow Carlton Police Dept to make an offer on any and all left over equipment even if it includes donating it.

B. Discussion and or Action on Memo from Aurora Colony Historical Society Regarding the Dorothy Ross Scholarship. We are simply not receiving enough

viable applications with the criteria as it stands and that we need to get the school councilors more involved.

Our question is, Roberta Hutton and Spud Sperb, as board members and we also currently administer the scholarship would Council consider revising the criteria to better serve the scholarship success.

Council asks a few questions,

- Were her wishes directed towards Aurora Citizens (seniors) within the city limits?
- Maybe we could expand it to the 97002 zip code. Councilor Sahlin we don't have a lot of teenagers at this point within the city limits.
- Does it cause a problem that it is one boy and one girl? Yes, at times this has been an issue because more girls apply than boys.
- Councilor Vlcek feels as though it should be kept for seniors within the city limits. (Sperb) this scholarship was put into place to help seniors with their education and the true intent behind the scholarship is for it to be utilized and currently it is not.
- Councilor Sallee we could layer it and give priority to City limits then go out to 97002 zip code area and then if still not being utilized we could have another layer if needed. Offer it to the top two candidates whether they are male or female.

It is the recommendation from Council to expand the boundaries to the 97002 zip code and give it out to the top two applicants from the senior class. Ultimately we leave it to the board for the final decision.

Roberta Hutton states that it would be really nice if the Mayor or other Council members would like to be a part of the selection process. We also ask a member of council to be a part of the review board of the scholarship applications. Mayor Graupp put me down along with Councilor Sallee who wants to volunteer as well.

11. Old Business

A. NA

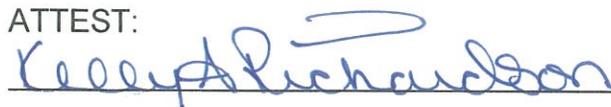
12. Adjourn

Mayor Graupp adjourns the meeting at 8:47 pm.



Bill Graupp, Mayor

ATTEST:



Kelly Richardson, City Recorder