

AGENDA
Aurora City Council Meeting
Tuesday, July 09, 2013, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

1. Call to Order of the City Council Meeting

2. City Recorder Calls Roll

Mayor Taylor
Councilor Graupp
Councilor Brotherton
Councilor Sahlin
Councilor Vlcek

3. Consent Agenda

- I. City Council Meeting Minutes – June 11, 2013
- II. Planning Commission Meeting Minutes – June 04, 2013
- III. Historic Review Board Minutes – May 23, 2013

Correspondence

- I. Email from Kuri Gill from SHPPO comments on Title 17**
- II. Information on HB 3317 Amendments Proposed and Information on 991 Tax**

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

5. Discussion with Parks Committee

6. Discussion with Traffic Safety Commission

7. Reports

A. Marion County Deputy Report – (included in your packet)

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B. Finance Officer's Report – Financials (not included in your packets)

Aurora City Council Agenda

July 09, 2013

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped



1. Revenue & Expense Report

C. **Public Works Department's Report** – (included in your packet)

1. Monthly Status Report (Storm Water)

2. Monthly Status Report (Water)

3. Parks Report, OSU Tree Report

A. **Waste Water Treatment Plant Update** (from Otis Phillips, (included in your packet)

D. **City Recorder's Report** (included in your packet)

E. **City Attorney's Report** – (not Included in your packet)



8. **Ordinances and Resolutions**

9. **New Business**

A.

10. **Old Business**

A. **Discussion and or Action on LED Proposal from PGE**

11. **Adjourn**

Minutes
Aurora City Council Meeting
Tuesday, June 11, 2013, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Jan Vlcek, Finance Officer
Bob Southard, Water Superintendent
Otis Phillips, Waste Water Superintendent
Dennis Koho, City Attorney
Pete Marcellais, Marion County Deputy

STAFF ABSENT: NONE

VISITORS PRESENT: Kris Sallee, Aurora
Betsy Imholt, Aurora
Rodger Eddy, Portland

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Greg Taylor at 7:03 p.m.

2. Administrative Assistant does roll call

Mayor Taylor – present
Councilor Graupp - present
Councilor Brotherton -present
Councilor Sahlin – present
Councilor Vlcek – came in late at 7:15 missed roll call

3. Consent Agenda

- I. City Council Meeting Minutes – May 14, 2013
- II. Planning Commission Meeting Minutes – May 07, 2013
- III. Historic Review Board Minutes –April 25, 2013

Correspondence

I. None

Motion to approve consent agenda was made by Councilor Vlcek, seconded by Councilor Graupp. Motion passes.

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Betsy Imholt, Aurora Colony Days information provided, gave handouts for colony days and parade forms. The candy throwing policy, Mayor Taylor cites the email from the insurance company that we cannot throw candy from moving vehicles however we could allow walkers hand out candy.

Betsy, is doing good with private sponsors and we are wanting revenue sharing money outcome which was approved at last meeting.

No one else spoke.

5. **Public Hearing** , call to order Vlcek states his nature of possible conflict and that it will not have bearing on this and no comments from other City Council so he will be allowed to participate and vote.

Mayor Taylor reads the procedure for public hearing opens at 7:13 pm

- ❖ **City of Aurora Budget 2013/2014,**
- ❖ **Finance Officer, Vlcek reads the staff report, as inserted,**
- ❖ **Testimony, none being said**
- ❖ **No comments**
- ❖ **Closes at 7:17 pm**

Deliberation and or comments (none)

Councilor Graupp makes motion to adopt the budget as recommended by the Budget Committee and Councilor Sahlin seconds the motion. Motion approved.

6. **Discussion and or Action on Rodger Eddy Property Matter**, City Attorney Koho starts discussion out with this is not really a public hearing but it is on the appeal and it's an opportunity for the City to lay out the course of action and for property owner rebuttal,

- **MEMO provided by City Attorney Koho gives options,**
- **Sustain**
- **Disallow**
- **Sustain part but not all**
- **Or extend for a period of time**

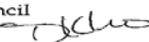
Public Hearing is open at 7:21 pm Mayor Taylor reads the procedure and states the purpose of the hearing as the letter sent to Mr. Eddy on January 31, 2013. City

Attorney Koho begins explaining to the Council if there are any conflicts of interest that should be stated now. Which are stated by each councilor below;

- Mayor, Taylor has seen property and is aware of the property and do I believe this will influence my participation no.
- Councilor Graupp, I have seen the property by the side walk and there are concerns for the property values surrounding it and for the safety of people passing by.
- Councilor Brotherton I have seen it by the sidewalk and because of the legion hall concerns from children and it's an eyesore for a decade now.
- Councilor Vlcek, as a member of the fire dept I headed up the report of the fire at that time and I did walk the property.
- Councilor Sahlin I am aware and my opinion will be based on the code.

City Attorney Koho, reads and explains the notices in question,

- Jan 31, 2013 letter rescinded the notice of June 2012 and listed each section of the code that affected the property; it is likely to collapse and is damaged from years of neglect.
- He recaps the packet that is in your packet it covers many years of discussion from the council about the decapitation and deterioration of the property.
- The City has a letter from our inspector that recaps the property as well.
- Items are below.

TO: Mayor Taylor and City Council
FROM: Dennis Koho, City Attorney 
DATE: June 1, 2013
SUBJ: Eddy Appeal

At the June 11 meeting, the Council will hear the appeal filed by Rodger Eddy on his behalf and on behalf of any other actual or purported owners of the City's Notice dated January 30, 2013. That Notice required certain actions be completed or substantially completed by April 1, 2013.

Although the Notice did not specify the opportunity for appeal and its deadline, Mr. Eddy was in communication with the Council and the City Attorney from the start. He always requested his opportunity for appeal before the Council and will be asked at the outset of the appeal if he waives the specifics in the Notice. From a legal sense, his actual opportunity to participate in an appeal trumps any deficiency in advising him of his right to appeal.

The property in question is well known to the Council as it is near City Hall itself. Council Members should indicate for the record if they have seen the property and if so, has the viewing helped form any opinions about the property. The owners will then be allowed to present evidence to refute any tentative opinions that you may have.

A copy of the latest Notice is attached and is hereby made a part of the record. It cites several areas of concern and the specific section of the Code that provides authority for the alleged violation. After you hear the testimony and review all of the evidence, you can deliberate on the issues alleged and uphold all, some, or none of the violations alleged. In doing so, you should consider only that testimony and evidence which is in the record. This is another reason for stating any tentative conclusions you may have reached after viewing the property.

The allegations fall into three general categories:

- The structures on the property are unsafe;
- The structures on the property unrepaired following damage; and
- The structures pose some sort of public nuisance.

I will discuss below each category, the allegation from the notice, and the evidence in hand as of this writing – including a letter from Mr. Eddy's engineer.

Memo to Council on Eddy Appeal

Page 1 of 3

- Councilor's own observations as made a part of the record and disclosed
- Statements from members of the community, if any, which have been made part of the record of this appeal

The Structures Pose Some Sort of Public Nuisance

Allegations:

- The building or structure, as a result of damage by fire, wind, earthquake, or flood, dilapidation or deterioration, or for any other reason, has become an attractive nuisance to children; a harbor for vagrants, criminals, or immoral persons; or a place that will enable persons to resort thereto for the purpose of committing unlawful or immoral acts. §11.
- The building or structure is in such a condition as to constitute a public nuisance known to the common law or in equity jurisprudence. §15.

Evidence:

- Letter from The Building Department (which provides building inspection for the City)
- Councilor's own observations as made a part of the record and disclosed
- Statements from members of the community, if any, which have been made part of the record of this appeal
- In particular, repeated public testimony at City Council meetings by representatives of the VFW whose building neighbors the property in question. Those statements are included in and made a part of the record by reference.

In defense, Mr. Eddy has provided a number of documents which are attached to this report, a report signed by his engineer attesting to the structure, and I anticipate he will present oral testimony as well.

At the close of testimony, the council has several options. It can close the record and move immediately to deliberations or it may leave the record open so that either side may present additional or rebuttal evidence. It also may adjourn the appeal hearing for up to two weeks to allow for personal inspections of the property.

Once the record closes, the Council should deliberate and make a determination on each allegation. The Council may affirm or modify all, some or none of the allegations. If the Council affirms any of the allegations, it should provide the City Attorney with direction on the imposition of civil penalties or prosecution should the matter not be resolved. Penalties of \$500 may be imposed for each day a nuisance goes unresolved if prosecuted as a violation under AMC 8.08.25 and another \$250 per day under AMC 8.10.230. The penalties are cumulative.

The Structures on the Property are Unsafe

Allegations:

- A portion or member or appurtenance thereof is likely to fail, or to become detached or dislodged, or to collapse and thereby injure persons or damage property. §4.
- Part of the building or structure is likely to partially or completely collapse because of, but not limited to, dilapidation, deterioration, or decay; the removal, movement, or instability of any portion of the ground necessary for the purpose of supporting such building; the deterioration, decay, or inadequacy of the foundation; or any other cause, that is likely to cause partial or complete collapse of the building. §7.
- The building or structure, or any portion thereof, is manifestly unsafe for the purpose for which it is being used. §8.

Evidence:

- Letter from The Building Department (which provides building inspection for the City)
- Councilor's own observations as made a part of the record and disclosed
- Statements from members of the community, if any, which have been made part of the record of this appeal

The Structures on the Property Unrepaired Following Damage

Allegations:

- The subject property has been damaged by fire, earthquake, wind, flood, or by any other cause, to such an extent that the structural strength or stability thereof is materially less than it was before such catastrophe and is less than the minimum requirements of the Building Code for new buildings of similar structure, purpose, or location. §3.
- A portion of a building or structure has remained on a site after the demolition or destruction of the building or structure for a period in excess of 30 days so as to constitute such building or portion thereof an attractive nuisance or hazard to the public. §16.

Evidence:

- Admissions from the property owner
- Letter from The Building Department (which provides building inspection for the City)

Memo to Council on Eddy Appeal

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January 31, 2013

Edventures Ltd
Register Agent Janet Eddy
Interested Party Rodger Eddy
2582 NW Lovejoy St.
Portland, OR 97210

Re: Property at 21520 Main Street NE, Aurora

Dear Edventures Ltd, Ms Eddy and Mr. Eddy:

This letter follows the City Council discussion at their meeting on January 8, 2013. You were present for the discussion. The Council ordered me to issue a new notice to you that 1) Rescinds the notice to you issued last June; and 2) Contains the correct allegations so that you can address the Council's concerns over your property.

Rescinded Notice

Accordingly, the Notice issued to you in June 2012 and signed by Lyle McCuiston as the Chief of Police and Building Official is rescinded and no longer in effect. Any time limitations contained in that notice are now void and the limitations and deadlines below will take their place.

New Notice

You are the owner of record of the property located at 21520 Main Street NE in Aurora, Oregon. I have viewed the building and property and determined that it to be dangerous as defined in the Aurora Dangerous Building Code, AMC 8.10.010, *et seq.* Such structures may be required to be repaired, vacated, or demolished.

AMC 8.10.020 states the purpose of the code is to remedy structures which from any cause endanger the life, limb, health, morals, property, safety, or welfare of the general public. Please see AMC 8.10.050 for a list of specific conditions which constitute a dangerous building.

Mr. Eddy, I will try to be brief I am not going to repeat the City's position as prior stated as far as evidence and the allegations we deny that it is not unsafe for which it is being used.

- The letter from the Building Dept did not have any supporting evidence from them.
- There are no written comments from the public we deny additions from the property owners, I do not see that this applies
- Again the letter from the building dept again is not from an experienced person
- The allegation of being unsafe or harboring of unwanted visitors this has not been documented by any dept such as deputy reports.

I have been concerned that in the good faith agreement with me in 2006 signed by Mayor Carr that would allow the structure to remain as is. I did do a records request and I received my records in a timely matter. I was trying to retrieve the agreement (2006) from the city however it was not found, City Recorder Richardson stated there is not one to find. I do think that the resolution 514 shows proof of its existence because following it then came the 515 resolution. I could not retrieve police reports in question either to show if there was a problem or not.

There was a cover page on the January minutes that references nothing.

January minutes and the resolution signed the 9th day 515 appeals 514 and that all nuisances have been taken care of and so there was no need for resolution 514, and it was based on the same set of circumstances in my opinion that exists today and a lot of material in your report was based on prior information to resolution 515 it dealt with 514 I was attempting to show history.

- Not in your packet from Nov 2006 is a letter from a construction company and at that time it could be rebuilt.
- April 16th 2012 letter to Mr. Koho that we felt we were not in non -compliance. We read a paragraph from the letter that states that it is not compromised and the letter from Michael Alea and he originally looked at the building on February 14th 2012 and he states that he feels there is no danger of collapse, in 2004 he states he gave information about rebuilding and states the condition of the building and that its in good shape, except the building materials on top of the structure. Some decay was noticed. (As you see from the copy of the letter)

MICHAEL E. ELIA, P.E.
CONSULTING ENGINEER
PO BOX 6376, PORTLAND, OREGON 97228

TEL (503) 246-0621

mike@michaelelia.com

April 19, 2013

Rodger Eddy
2582 NW Lovejoy St.
Portland, OR 97210

Re: Building at 21520 Main St. N.E., Aurora, Oregon 97002

Dear Mr. Eddy:

As requested, I have provided the following services:

1. I visited and inspected the building located at 21520 Main St. N.E., Aurora, Oregon 97002 on February 14, 2013;
2. I have reviewed a letter addressed to you from the City of Aurora, dated January 13, 2013.

General Summary

At the time of my visit on February 14, 2013, the wood structure and concrete foundation located at 21520 Main St. N.E., Aurora, Oregon 97002, did not appear to be in danger of imminent collapse. The letter from the City of Aurora, Dated January 13, 2013, did not provide evidence of structural distress or conditions consistent with danger of imminent collapse.

Background Information

The building located at 21520 Main St. N.E., Aurora, Oregon 97002, was damaged by fire in 2002. In 2004, I provided professional engineering services for the repair and reconstruction of the building. The services included the design and detailing of a lateral force resisting system, a gravity load carrying system and a method to strengthen the existing foundation walls.

Inspection Accomplished February 14, 2013

As requested, on February 14, 2013, I visited and inspected the structure. Generally, the structure was in a condition similar to that noted in 2004, with the exception that all upper elements above the main ground level diaphragm had been removed and the diaphragm had been covered with metal sheeting.

A few structural elements showed signs of early stages of decay, and some decay was noted in the diaphragm surface. The presence of minor surface decay was confirmed by pick tests. The interior conditions of some beams were evaluated by hammer soundings and were found to likely be free of decay. Evidence of structural distress consistent with the possibility of imminent collapse, such as excessive deflection of beams and joists, and the crushing of wood members at points of support, was not noted. At the time of my visit, the structure did not appear to be in danger of imminent collapse.

The condition of the foundation appeared to be unchanged from that observed in 2004. At the time of my recent visit, detrimental cracking, bulging or other evidence of foundation distress was not observed. The foundation did not appear to be in danger of imminent collapse.

City of Aurora Letter, Dated January 13, 2013

It appears that the letter provided by the City of Aurora was in response to the City's concern that the public health, safety and general welfare may be in jeopardy. The letter states that viewing the structure led them to the opinion that the building was dangerous. It appears that the letter drew conclusions as to the existing structure's structural strength and stability, and made claims that the structure is likely to partially or completely collapse, and made other specific conclusions based on a visual viewing of the property. No statements were provided to indicate that the conclusions presented in the letter were developed by an expert, or that close examination and testing of any kind had been accomplished to support the stated conclusions.

Generally, it has been my experience that opinions relating to a structure's and foundation's strength, stability, and risk of collapse need to be confirmed by a professionally licensed engineer. Reference to an expert of this type was not noted in the letter.

Conclusion

A visit was made to 21520 Main St. N.E., Aurora, Oregon 97002. The purpose of the visit was to inspect the structure at the site. The structure was visually inspected, and pick tests and hammer soundings were performed.

A letter from the City of Aurora addressed to Rodger Eddy, dated January 13, 2013, was reviewed. As noted in a general summary at the beginning of this letter, at the time of my visit on February 14, 2013, the wood structure and concrete foundation located at 21520 Main St. N.E., Aurora, Oregon 97002, did not appear to be in danger of imminent collapse. It appeared that the conclusions in the letter were based solely on a viewing of the structure.

If additional information is needed or if there are questions, please call.

Sincerely,

Michael E. Elia, P.E.



Michael E. Elia, Consulting Engineer
Project No. 026

- It appears that the letter concludes a safety concern and conclusion. There are no statements that any testing has been done and by no means no licensed professionals have done these tests except to do a visual check.
- So this is my evidence for the structural portion of the allegations and as far as the nuisance nothing has been documented and it could happen at any point in time.
- As far as the letter that City Attorney Koho handed me tonight it is the cities effort to now show an experience professional and this was all visual and I would dispute that no formal inspections were done and I would also state that I had tried to put up a fence I went through the process and now I erected a sample of the fence to show what we could do and we were advised by the city not to do it and I can't put up a taller fence because it would be against the regulations, and this would address the safety concerns from the legion hall.
- I would much prefer to cooperate and would like to work with the city.

Mayor Taylor calls for any more comments hearing none he asks the applicant a few clarifying questions.

- He asked Mr. Eddy if he was in fact involved with adventures LLC in any official capacity, Eddy states that is correct I am not involved in an official capacity. I could get a letter from my wife to allow me to speak to the matter at hand if needed.
- After 12 years with this property there has been no attempt to sell or clean it up. This is a new day and new council and we do feel this is a safety issue and a nuisance in the business district, so the fence is a mood point and we want it demolished or rebuilt.
- Councilor Sahlin asks the City Attorney based on the evidence presented do you believe there is enough evidence to uphold the city standing. Attorney Koho, I do believe that there is enough evidence with the letters and opinions stated. Koho by full disclosure as far as our Ordinances we would have to send out notice on this and notice of fine of 500 a day.
- Councilor Graupp on the ORD where do we stand not relative to any one of the bullets that is listed in the nuisance ORD is enough to be out of compliance and could trigger this. Yes Stated by Koho.
- Asking the police dept (Deputy Marcellais) do you believe that this property is more of a hazard than any other property in town yes, Deputy Marcellais yes, I do believe that this could be more of a serious situation than any other.
- Nuisance, Definition is read by KOHO
- Eddy responds length of time he states 2007 is the time frame and the property has been for sale and that was about the time property collapse came across the nation.
- I do have active interest and they have stated that the basement is a value, he is asked if he has written letters to support this. (none were presented at this time)
- Eddy, asks the deputy Marcellais if a fence would help the safety, visually yes but it would create a barrier to then allow people or kids to be seen if on the property and being mischievous.
- City Attorney Koho, let me make sure that you are in charge of the property and the right person to speak to this. (Yes) replied MR. Eddy.

The hearing is closed at 8:04 pm

Discussion between City Councilors ensues,

- First question is about how many liens are on the property at this time City Recorder states 3 so far.
- This has been an ongoing issue for a decade now.
- Councilor Sahlin I just want to make sure we follow our code and effectively apply our code and to make sure we are doing it correctly so we are not talking about this in another 10 years.
- Councilor Vlcek, so are we putting this off (unsafe) we agree that there has been professionals inspect so he said she said thing isn't happening. This is truly unsafe.

A motion is made to follow the code and the Resolution that is now in place is made by Councilor Sahlin and seconded by Councilor Brotherton. Motion Passes.

7. **Discussion with Parks Committee**, OSU report two trees are classified imminent danger prior one so there are three. Let's get a quote and move forward.

Councilor Sahlin we talked about recycle containers is it more beneficial to just look at something that is premade.

Bases came in , I have not placed them yet I think we need it sprayed first then I (Sahlin) will drag it.

8. **Discussion with Traffic Safety Commission**, none

9. **Reports**

A. Marion County Deputy Report – (included in your packet)

- Informs Council of his report
- Are there any issues that you need to bring up, Mayor Taylor asks about the camera in the park no it's not there anymore and no problems have been reported as of yet.
- Recognition of the you tube video on drunk driving video from North Marion School.
- I have sat down with Betsy on the Colony Days items and we have a plan in place, we are looking at cadets, reserves, the posse and the cars being involved at some level.

B. Finance Officer's Report – Financials (included in your packets)

- ❖ Audit is on the Sept 15th calendar.
- ❖ The cash statement balanced.
- ❖ We have 2 weeks left and so there is some actual numbers and many are over budget at this point.
- ❖ Letter from Auditor for approval, **consensus** from the Council is to allow Mayor Taylor to sign, it.

C. Public Works Department's Report – (included in your packet)

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water), copper line disintegrate from 2004 this is going to be an issue all over town where these lines are because of the acid soil. We need to budget for them now.
 - Storm water survey still on track for July
 - No more questions
3. Parks Report, OSU Tree Report as discussed before.

A. Waste Water Treatment Plant Update (from Otis Phillips, (included in your packet)

Everything looks good...

Two new interns are working out great.

D. City Recorder's Report (included in your packet) , reads her report.

No questions.

- E. **City Attorney's Report** – (not Included in your packet)
- None as discussed during the public hearing.

9. Ordinances and Resolutions

- A. **Discussion and or Action on Resolution 669 Supporting a Farmers Market**, read by title only.

Motion to approve Resolution 669 is made by Councilor Vlcek and Sahlin seconds. Motion Passes

- B. **Discussion and or Action on Resolution 670 with SEDCOR**, read title only no discussion.

Motion to approve Resolution 670 was made by Councilor Graupp seconded by Councilor Brotherton. Motion Passes

- C. **Discussion and or Action on Resolution 671 State Revenue**, read by title only with no discussion.

Motion to approve Resolution 671 was made by Councilor Sahlin and seconded by Councilor Vlcek. Motion Passes.

- D. **Discussion and or Action on Resolution 672 Declaring the City's Election to Receive State Revenues**. Read by title only.

Motion to approve Resolution 672 was made by Councilor Graupp and seconded by Councilor Brotherton. Motion Passes.

- E. **Discussion and or Action on Resolution 673 Adopting the 2013/2014 Budget and Making Appropriations**. Read by title only.

Motion to approve Resolution 673 was made by Councilor Sahlin and seconded by Councilor Brotherton. Motion Passes.

- F. **Discussion and or Action on Resolution 674 Levying AD Valorem Taxes for Fiscal Year 2013/2014** read by title only.

Motion to approve Resolution 674 was made by Councilor Graupp and seconded by Councilor Brotherton. Motion Passes.

10. New Business

- A. **Discussion and or Action on City of Aurora LED Streetlight offer from PGE (Presented by Luanne Berkey, Lighting Specialist), Wendy Buck presents**, at the time of the Franchise agreement you asked about LED light and Melisa is in charge of this and so I will hand it over to her, Melisa, not sure how familiar you are with the street lights they are more energy efficient and they last longer and they are expected to last 25 years, LED is much more directional and keeps it on

the road. We do have shields available they are a bit more cost involved. But they are much better.

Councilor Brotherton asks is this a potential pole purchase, (PGE) there are about 79 lights that we (PGE) currently own and if we convert them then the remaining amount you own we would like to purchase them from you at 22,000 b poles and if we convert them and we go down about 600 savings a year.

So we are paying for the B poles.

A 5.49 a month

B Poles .85 pole

If you (PGE) own the pole we are then paying all maintenance on the pole.

Can you give us a submittal of fees, it is determined that they did that.

Councilor Sahlin is the style going to change, no (PGE) states.

Councilor Graupp what do you need from us to do the sale of the poles there would be contract if we are interested in it they could then do a contract up,

Consensus from the Council is to allow moving forward with an agreement for the next Council meeting. The numbers would be the same but we could give more description on options of styles and the locations of the poles.

B. Discussion and or Action on the Marion County Contract for Police Services.

Motion to approve the new contract with Marion County is made by Councilor Vlcek and is seconded by Councilor Sahlin. Motion Passes.

C. Discussion and or Action on IGA between City of Aurora and E-Permitting Services.

Motion to approve the IGA as presented is approved by Councilor Brotherton and seconded by Councilor Graupp. Motion Passes.

Discussion is that we are not paying for her (City Planner Wakeley) training because this is something she will need to do for her other contract cities as well.

D. Discussion and or Action on OLCC License Renewal

Motion to approve the renewal of OLCC License is made by Councilor Sahlin and seconded by Councilor Vlcek. Motion Passes.

E. Discussion and or Action on Contract Renewal with Willamette Valley Council of Governments. (City Planner)

Motion to approve the contract for the next year with COG is made by Councilor Sahlin and seconded by Councilor Graupp. Motion Passes

10. Old Business

A. Discussion and or Next Steps on Election Results & Charter Change

City Attorney Koho, yes 97 no 93 so the charter is amended. I just need the direction you want to go and I can draft an ORD. to use the correct language for the charter. None is given at this point.

Councilor Sahlin the Economic Development Committee is stagnant at this point and with SEDCOR.

Nothing is discussed about the property that was first initiated by Councilor Sahlin.

11. Adjourn

A motion to adjourn the June 11, 2013, meeting at 9:05 p.m. was made by Councilor Sahlin seconded by Councilor Graupp and passed unanimously.

Greg Taylor, Mayor

ATTEST:

Kelly Richardson, City Recorder

Minutes
Aurora Planning Commission Meeting
Tuesday, June 04, 2013 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Renata Wakeley, City Planner

STAFF ABSENT:

VISITORS PRESENT: Bill Graupp, Aurora

1. Call to Order of Planning Commission Meeting

The meeting was called to order by Planning Chair Joseph Schaefer at 7:00 p.m.

2. City Recorder Did Roll Call

Chairman, Schaefer -	Present
Commissioner, Willman	Present
Commissioner, Gibson	Present
Commissioner, Graham	Present
Commissioner, Fawcett	Present
Commissioner, Sallee	Absent

3. Consent Agenda

Minutes

- I. Aurora Planning Commission Meeting –May 07, 2013
- II. City Council Minutes – April 2013
- III. Historic Review Board Minutes – April 2013

No comments....

A motion is made by Commissioner Gibson to approve the consent agenda as presented and seconded by Commissioner Fawcett. Motion Approved.

Correspondence

- I. NA

4. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

Karen Townsend, Explained the grant the ACVA received for the Emma Walk and a bit about the tour and how it's like seeing it through Emma Giesy's eyes. Also wanted everyone to know that Random house will be coming out with a new book called Emma's tour around Aurora.

Townsend also wanted to explain to the Commission that they and their families are invited to attend the museum tour in hopes that they would gain additional appreciation for the Historic Preservation of our small City.

5. New Business

A. Discussion and or Action on the Aurora Vision Document, City Planner Wakeley explains that yearly the Planning Commission updates this plan and at that time the commission came up with an action plan and we will use it to highlight actions taken and any that we want to add to it. Wakeley asks the commission to look at the electronic copy and provide any additions and or comments.

Chairman Schaefer has a few items for discussion,

1. Food carts, legislatively put our heads together and come up with an approval process
2. Uses in our parks and City owned property, we don't have institutional land. R1 zone you do have a public zone as far as wells and city owned but not for our parks and there uses. It is considered an existing non conforming use. So there is nothing to regulate what happens in our park, Commissioner Gibson states since they are being used for other uses it's probably time to address it. Chairman Schaefer states that it would be smart to take it through a legislative process and make some provisions for that.

No other concerns are mentioned.

Karen Townsend with HRB comments on the fact that it would be nice if all applicable codes were on our city web-site at which time City Recorder Richardson informs the group that they are all online.

6. Old Business

A. Review of Title 17 Revisions, May 29th version. City Planner Wakeley is the keeper of the original document and is tracking all changes as discussed. The versions listed are what is being discussed at this meeting. Changes will be reflected through the track changes.

There is some confusion on the sign code it is discussed and will be addressed at a later date.

City Planner Wakeley reviews the time schedule

- May 23 will be the last review
- July 2nd PC Public Hearing
- Notification to DLCD on 29th of May

7. Commission Action/Discussion

A. City Planning Activity (in Your Packets)
Status of Development Projects within the City.

- Vision update at the August meeting
- Saturday Market is moving forward
- Correspondence with ODOT in regards to the Erickson property currently the concern is if conditions of approval have not been met. ODOT is looking into enforcement.

9. Adjourn 9:06 P.M.

A motion to adjourn the June 04, 2013 meeting is made by Commissioner Fawcett and seconded by Commissioner Gibson. Motion Passes Unanimously.



Chairman, Schaefer

ATTEST:



Kelly Richardson, City Recorder

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
April 25, 2013**

Staff Members Present: Sophia Kuznetsov, Administrative Assistant

Others Present: None

The meeting of April 25, 2013 was called to order at 7:07 p.m. by Chairman Townsend.

Chairman Townsend takes Roll Call

Chairman Karen Townsend – Present
Vice-Chair Gayle Abernathy – Present
Member Bill Simon – Present
Member Merra Frochen – Present
Member Mella Dee Fraser – Present

CONSENT AGENDA

A motion to approve the HRB minutes of April 25, 2013, was made by Merra Frochen, seconded by Bill Simon and passed unanimously.

CORRESPONDENCE

None

VISITORS

Bill Graupp	Aurora	City Council Member
Joseph Schaefer	Aurora	Planning Commission Chair
Kris Sallee	Aurora	Planning Commission Member

OLD BUSINESS

A. Discussion and/or Action of Updating the Historic Guidelines per City Council Request.

a. Review of Title 17 revision

- The members went over the changes that were made to the Sign Section of Title 17. Recommend changes will be made to the revision. Public hearing will be scheduled at the June Planning Commission meeting.

Main discussion points:

- Revisions to Historic review guidelines “Signs” were contingent with the City Ordinance Title 16.44 “Signs”.
- Comments regarding time restraints on temporary signs differ from Title 16.14
- Minimal grammar corrections
- Addition of 3 new definitions, “Trademark”, “Logo” & “Copyright”

B. Aurora Historic District Sign Review

- Tabled until further notice

NEW BUSINESS

None

ADJOURN

A motion to adjourn was made at 8:40pm by Bill Simon, seconded by Merra Frochen and passed unanimously.

Karen Townsend, Chairman

Kelly Richardson, City Recorder

recorder

From: Kuri Gill [kuri.gill@state.or.us]
Sent: Wednesday, June 19, 2013 9:38 AM
To: recorder; Renata Wakeley
Subject: RE: Title 17 to SHPPO
Attachments: Aurora Title 17 - June 4.2013 FINAL VERSION-SHPO.doc

Hi Renata,

Here are some general comments. I have added some specific points and questions on the draft.

Please let me know if you have questions or need any clarification.

Take care, Kuri

1. To meet the minimum requirements for the CLG program, Survey and upholding state and federal laws must be included. We recommend adding a specific section addressing survey, or noting under the duties of the Commission that the City's survey process will conform to our standards. In the same section, I recommend that they note that the Commission will uphold existing federal and state preservation laws as required by the CLG program. The code already establishes a commission and includes provisions for appealing decisions.
2. Another minimum requirement is having a process to designate local landmarks, you may have this in your comprehensive plan. There is a section for this in our model code.
3. Many of the items addressed, such as signs, landscaping, etc. actually speak more about aesthetics than about historic preservation and could be handled by the planning commission. I would suggest focusing the landmarks commission on questions relating to historic resources - materials, siting, etc.
4. In the design standards, some of these items are so specific that with little work they could be written to be "clear and objective" and be signed off by staff. Right now, the list of items that staff can sign off on is quite small. To simplify the process and speed up applications, we strongly suggest that as many items as possible be handled administratively. The current code does not have a general set of guidelines, meaning, the Commission may find themselves hamstrung when a question comes up not specifically addressed in the code. We suggest including a set of general guidelines, like what we have in our model ordinance.
5. We recommend that the Landmarks Commission not regulate paint color or landscaping, with the exception of requiring design review for new structures.
6. We recommend grouping the passages in the design guidelines by property.type (commercial and residential), then by status (contributing, non-contributing, and out of period), instead of by siding, doors, windows, etc. This organization makes it easier to find what you're looking for, and would allow a more specific purpose and intent statement for each section. Also, some of the regulations seem to be aimed at the Colony buildings if there is a specific story there that you want to retain you could consider having a separate section for those properties that has the purpose of retain the colony related character - then if color and uniformity are part of that story, those could be regulated only on those properties.
7. The City should consider demolition by neglect and economic hardship provisions, and address demolitions and relocations more directly. Surely these issues will come up.

8. The code needs to include incentives. Right now the only incentive is for non-historic building that do not need to meet parking requirements. I'm sure that this is in here to encourage new development, but it simultaneously disadvantages owners of historic property.

9. Seems that much of the application process could be in the general planning code.

Kuri Gill

Oregon Heritage

725 Summer St. NE, Suite C

Salem, OR 97301-1266

(503) 986-0685

(503) 986-0793 (fax)

kuri.gill@state.or.us

www.oregonheritage.org

www.facebook.com/oregonheritage

<http://oregonheritage.wordpress.com/>

>>> "Wakeley, Renata" <renatac@mwwcog.org> 6/12/2013 10:44 AM >>>

Hi Kuri,

The attached is the current proposed update version of Title 17 from the City of Aurora Development Code related to the National Historic District. Your comments and feedback would be appreciated.

The Planning Commission public hearing is scheduled for July 2nd and the City Council public hearing is scheduled for August 13th. Of course, the sooner your feedback is received the sooner I can share it with the Historic Review Board and Planning Commission so they can review your comments prior to the July hearing date.

Feel free to call with questions or concerns.

Renata Wakeley, Senior Planner

Mid-Willamette Valley Council of Governments

100 High Street SE, Suite 200, Salem, OR 97301

503 540 1618 direct

503 588 6177 reception

503 588 6094 fax

From: recorder [mailto:recorder@ci.aurora.or.us]

Sent: Tuesday, June 11, 2013 11:33 AM

To: Wakeley, Renata

Subject: FW: Title 17 to SHPPO

Please read below comments from Karen and an email to send the copy of title 17 too.

Kelly Richardson

City Recorder

City of Aurora

21420 Main St. NE

Aurora, Oregon 97002

503-678-1283

To: Mayors, City Managers and Police Chiefs
Fr: Craig Honeyman, Legislative Director
Kevin Campbell, Oregon Association Chiefs of Police
Re: HB 3317 - Extension of the 9-1-1 Emergency Communications Tax

Statutory authority for the continued collection of the 75 cent/month 9-1-1 tax expires on January 1, 2014. There is legislation currently pending in the waning days of the Legislature extending the sunset date until January 1, 2022, maintaining the current 75 cents/month rate. Since the bill is extending an expiring tax, it is considered a new tax bill and therefore must receive a 3/5 majority in both chambers.

In addition the legislation, for the first time, includes a tax on prepaid wireless products. No opposition to that inclusion has been expressed in testimony on the bill.

Disagreement has arisen, however on the best means of collecting the tax on prepaid wireless. While the public safety community preferred a provider-based collection methodology due to anticipated lower administration costs and therefore more net revenues to the system, industry prefers a point-of-sale methodology. They have offered to guarantee \$1.9 million (the Legislative Revenue Office's projected biennial revenue estimate), and to make up the difference of any shortfall with an increased tax rate on prepaid.

The bill is currently awaiting action in the Joint Ways & Means Capital Construction Subcommittee. As of this writing no action has been scheduled.

It is important that you contact your legislators, particularly if you are with them tomorrow at a local Fourth of July celebration, encouraging them to contact their caucus leadership with an urgent request to get this bill moving, and ultimately to vote for its passage.

The message:



City of Aurora

FOUNDED 1856
"National Historic Site"

PUBLIC WORKS DEPARTMENT

City Council Public Works Activity Report June 2013

Waste Water

Routine operation maintenance. Plant has and will continue not to violate permit. See report from Otis.

Water

Routine operation and maintenance. Water use is very high, most new developed areas in town are paying little attention to odd even water days. Water use average has been through June, 195,000 GPD-232,000 GPD, Well static levels are going down dramatically, from 80' to 116' at 4hr. rest period and at end of pump cycle levels are down from 125' to 162' pump intake screens are at 195', at 175' pumps cavitate, at that point SCADA system will shut well pumps off to protect loss of pump. Well #5 is almost there and it appears most of water use is going on the ground, we see it daily, all over sidewalks and streets. Are average waste water intake per day is 60,000-70,000 gallons, highest on weekends.

Streets

Routine operation and maintenance. Will get 2nd & Liberty paved by August 5th for Colony Days.

Parks

Routine maintenance and operation. Trees in park will come down after July 10th, Water for auditorium to get installed in late July.

Administration

Public Works scheduling and planning for staff.
Capitol improvement planning for entire city.
Budget 2013-2014

Overtime has been suspended until emergency call out happens.

Respectfully: Bob Southard

July 3, 2013

Wastewater Treatment Plant Update:

In the month of June:

Operated and maintained the treatment plant to meet all standards set forth in the NPDES permit along with the added requirements of the Consent Decree with the Willamette River Keepers.

Influent flow for the month of June was 1.7 million gallons.

Irrigation season started, this month we applied .377 million gallons of recycled water.

The fields that were seeded are turning green. Completed the first mow on the new fields.

15,000 gallons of waste sludge transported to Willow Lake WPCF (City of Salem).

Received new motor for the irrigation pump, will install early next week.

General housekeeping and landscape maintenance.

Otis Phillips

Wastewater Operator

City of Aurora

Work Cell 503-519-6426

Plant Phone 503-678-1035

Phillips@ci.aurora.or.us

Memo

To: City Council
From: Kelly Richardson
CC: None
Date: 7/3/2013
Re: Recorders Report Month of June 2013 report

Activities and ongoing projects are as follows:

- ❖ Ongoing secretarial duties for the City Council and Planning, along with attending the meetings once a month.
- ❖ Attending Records Management Meeting
- ❖ Records Request update
 - None pending at this time
- ❖ **Working on updating and scanning of address files. Ongoing**
- ❖ **Code Enforcement issues.**
- ❖ Reading and studying the Aurora Municipal Code.
- ❖ Attend Professional Development Training, which I enjoyed very much and I believe I now have enough to obtain my certification.
- ❖ Training on the Epermitting web-site to prepare for the July 15 role out. This is ongoing and we have been spending numerous hours on this with the State along with The Building Dept. to coordinate everything that is required by the State for implementation.
- ❖ At some point due to the conditions of the IGA which requires us to have a online merchant services account to take credit card payments we will need to increase our fees to cover the 3%.

recorder

From: Bob Southard
Sent: Wednesday, June 26, 2013 9:36 AM
To: recorder
Subject: FW: LED Streetlight Conversion: Bill of Sale and Supporting Information
Attachments: City_of_Aurora.zip

From: Melissa Swenson [<mailto:Melissa.Swenson@pgn.com>]
Sent: Wednesday, June 26, 2013 7:59 AM
To: Bob Southard
Cc: Wendy Buck; Luanne Berkey
Subject: LED Streetlight Conversion: Bill of Sale and Supporting Information

Good Morning Bob-

Thank you for the opportunity to present the LED Streetlight offer to the City Council on June 11. Attached in the zip file please find the following:

- Bill of Sale for PGE to purchase 37 of the City's streetlight poles. Once the council has approved the sale, please return two signed copies of the agreement to PGE:

Portland General Electric

Attn: Kristy Calene

2213 SW 153rd Dr

Beaverton OR 97006

- Pole Detail. This is the description of the poles included in the sale.
- City of Aurora Map. Per the request of the Council we have included a map showing where the lights are that will be converted. Pages 2-6 break down the lights by survey grid, lighting option (A or B) and wattage.
- LED Checklist. As we plan the conversion in Aurora this checklist will provide us information to ensure the deployment goes smoothly such as a City contact for project questions and fixture preferences.

We're excited to work with the Aurora and please let me know if you have any questions.

Melissa

Melissa Swenson, PMP
LED Conversion Project Manager
Portland General Electric
503-805-4281
Melissa.Swenson@pgn.com

BILL OF SALE

For and in consideration of the sum of **\$22,857.78**, CITY OF AURORA (“Seller”), sells, transfers, and conveys to PORTLAND GENERAL ELECTRIC COMPANY (PGE), an Oregon corporation (“Buyer”), all of Seller’s rights, title, and interest in the following personal property (the “Property”):

- City of Aurora owned poles with fixtures eligible for LED conversion (cobraheads with wattages up to 250)
- Ownership to be transferred from Option B to Option A (PGE owned) and Option A pole charges will apply
- See attached spreadsheet for pole asset detail and depreciated value calculation

CUST FIBERGLASS POLE 30 FT GRAY DB	37
Grand Total	37

BUYER ACKNOWLEDGES THAT SELLER MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE CONDITION OF THE PROPERTY AND ITS MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, EXCEPT THAT SELLER WARRANTS THAT IT OWNS THE PROPERTY AND THAT THE PROPERTY IS FREE AND CLEAR OF ANY LIENS.

As consideration for the Property Buyer will provide a credit on Seller’s utility account with Buyer equal to the amount of the consideration identified above.

IN WITNESS WHEREOF, Seller has executed this Bill of Sale this ____ day of _____, 2013.

SELLER: CITY OF AURORA

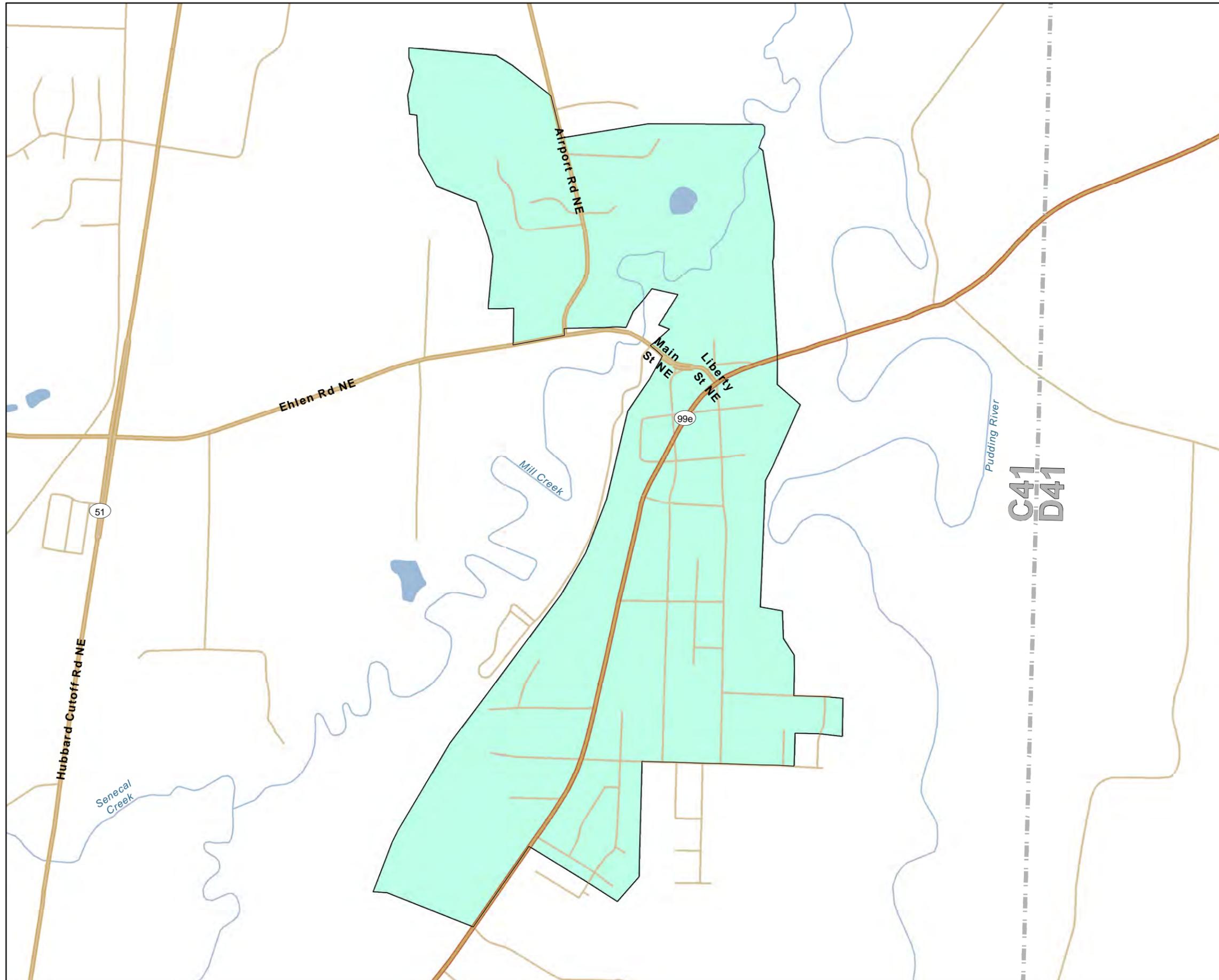
By: _____

BUYER: PORTLAND GENERAL ELECTRIC COMPANY

By: _____

Bill Name	Bill Code	Lt Owner	Lt Maint	Pole Owner	LC	Fixture Description	Lt Install Date	PC	Pole Description	Pole Install Date	Map	Pole	Seq	Location Description	Map X	Map Y	THOMAS GUIDE	Pole Install YR	Pole Price Calculation	
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	10/19/2007	62	CUST FIBERGLASS POLE 30 FT GRAY DB	10/19/2007	C4113C	256000176	256000044	E SIDE YUKON ST 1 LT N OF ROOSTER ROCK AVE	7620825	575363	775	F5	2007	\$ 814.20
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000158	256000037	E/S YAKIMA ST 1 LT N/O ROOSTER ROCK AVE	7621076	575359	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000159	256000038	E/S YAKIMA ST 2 LT N/O ROOSTER ROCK AVE	7621080	575586	775	F4	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000153	256000031	E/S YOSEMITE ST 1 LT N/O SEAL ROCK AVE	7621300	574850	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000152	256000029	E/S YOSEMITE ST AT ROOSTER ROCK AVE	7621307	575151	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	4/21/2004	62	CUST FIBERGLASS POLE 30 FT GRAY DB	4/21/2004	C4113A	256000093	256000017	E/SIDE CODY LN 1 LT N/OF OTTOWAY ST	7622302	575860	775	F4	2004	\$ 591.98
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	4/21/2004	62	CUST FIBERGLASS POLE 30 FT GRAY DB	4/21/2004	C4113A	256000091	256000015	E/SIDE CODY LN 2 LT N/OF OTTOWAY ST	7622359	576163	775	F4	2004	\$ 591.98
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000079	256000012	E/SIDE WALNUT ST 1 LT N/O ORCHARD AVE	7620263	575105	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	2/14/2007	62	CUST FIBERGLASS POLE 30 FT GRAY DB	2/14/2007	C4113A	256000172	256000042	JENNYMARIE LN NORTH OF OTTOWAY ST/ DEAD END ST	7621994	575907	775	F4	2007	\$ 814.20
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000156	256000034	N/S SMITH ROCK AVE 1 LT W/O YOSEMITE ST	7621058	574909	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000074	256000007	N/SIDE ORCHARD AVE 1 LT E/O FILBERT ST	7620421	574671	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000073	256000006	N/SIDE ORCHARD AVE 2 LT E/O FILBERT ST	7620536	574585	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	4/21/2004	62	CUST FIBERGLASS POLE 30 FT GRAY DB	4/21/2004	C4113D	256000096	256000020	N/SIDE OTTOWAY ST 2 LT W/OF CODY LN	7622088	575620	775	F4	2004	\$ 591.98
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	4/21/2004	62	CUST FIBERGLASS POLE 30 FT GRAY DB	4/21/2004	C4113D	256000097	256000021	N/SIDE OTTOWAY ST 3 LT W/OF CODY LN	7621923	575624	775	F4	2004	\$ 591.98
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	1/12/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	1/12/2005	C4113C	256000115	256000026	N/SIDE UMBENHOWER LN 1 LT W/OF FILBERT ST	7619947	574658	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	35	150W HPS COBRA 16,000 LUMEN	1/12/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	1/12/2005	C4113C	256000114	256000025	N/SIDE UMBENHOWER LN 2 LT W/OF FILBERT ST	7619874	574725	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	10/19/2007	62	CUST FIBERGLASS POLE 30 FT GRAY DB	10/19/2007	C4113C	256000178	256000047	NW COR YUKON ST AND HEMLOCK AVE	7620768	574850	775	F5	2007	\$ 814.20
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	4/21/2004	62	CUST FIBERGLASS POLE 30 FT GRAY DB	4/21/2004	C4113D	256000095	256000019	NW CORNER OTTOWAY ST AND CODY LN	7622233	575616	775	F4	2004	\$ 591.98
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000157	256000036	S/S ROOSTER ROCK AVE 1 LT W/O YOSEMITE ST	7621065	575144	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000155	256000033	S/S SEAL ROCK AVE 1 LT W/O YOSEMITE ST	7621062	574592	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000154	256000032	S/S SEAL ROCK ST AT YOSEMITE ST	7621278	574594	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000075	256000008	S/SIDE HEMLOCK AVE AT FILBERT ST	7620559	574877	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000069	256000002	S/SIDE ORCHARD AVE 2 LT E/O HWY 99E	7620022	574897	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000070	256000003	S/SIDE ORCHARD AVE 3 LT E/O HWY 99E	7620148	574817	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000071	256000004	S/SIDE ORCHARD AVE 4 LT E/O HWY 99E	7620275	574739	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000068	256000001	S/SIDE ORCHARD AVE AT HWY 99E	7619897	574974	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	10/19/2007	62	CUST FIBERGLASS POLE 30 FT GRAY DB	10/19/2007	C4113C	256000175	256000043	SE COR OTTOWAY ST AND YUKON ST	7620831	575591	775	F4	2007	\$ 814.20
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	10/19/2007	62	CUST FIBERGLASS POLE 30 FT GRAY DB	10/19/2007	C4113C	256000179	256000048	W SIDE YUKON ST AT SEAL ROCK AVE	7620764	574634	775	F5	2007	\$ 814.20
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000150	256000027	W/S YOSEMITE ST 1 LT S/O OTTOWAY ST	7621273	575579	775	F4	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/10/2005	62	CUST FIBERGLASS POLE 30 FT GRAY DB	6/10/2005	C4113C	256000151	256000028	W/S YOSEMITE ST 2 LT S/O OTTOWAY ST	7621274	575355	775	F5	2005	\$ 635.65
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	4/21/2004	62	CUST FIBERGLASS POLE 30 FT GRAY DB	4/21/2004	C4113A	256000092	256000016	W/SIDE CODY LN 1 LT S/OF NE PARK AVE	7622336	576002	775	F4	2004	\$ 591.98
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	4/21/2004	62	CUST FIBERGLASS POLE 30 FT GRAY DB	4/21/2004	C4113A	256000094	256000018	W/SIDE CODY LN 2 LT S/OF NE PARK AVE	7622277	575736	775	F4	2004	\$ 591.98
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000076	256000009	W/SIDE FILBERT ST 1 LT S/O HEMLOCK AVE	7620442	574847	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000072	256000005	W/SIDE FILBERT ST 1 LT S/O ORCHARD AVE	7620283	574616	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000077	256000010	W/SIDE FILBERT ST 2 LT S/O HEMLOCK AVE	7620373	574756	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	6/12/2003	62	CUST FIBERGLASS POLE 30 FT GRAY DB	12/26/2002	C4113C	256000078	256000011	W/SIDE WALNUT ST 1 LT N/O ORCHARD ST	7620200	574954	775	F5	2002	\$ 516.74
CITY OF AURORA	23143	CUST	PGE	CUST	34	100W HPS COBRA 9,500 LUMEN	10/19/2007	62	CUST FIBERGLASS POLE 30 FT GRAY DB	10/19/2007	C4113C	256000177	256000046	WEST SIDE YUKON ST AT ROOSTER ROCK AVE	7620775	575147	775	F5	2007	\$ 814.20

\$ 22,857.78

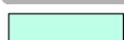


Street Lights

City of Aurora

Billcode 23143

Legend

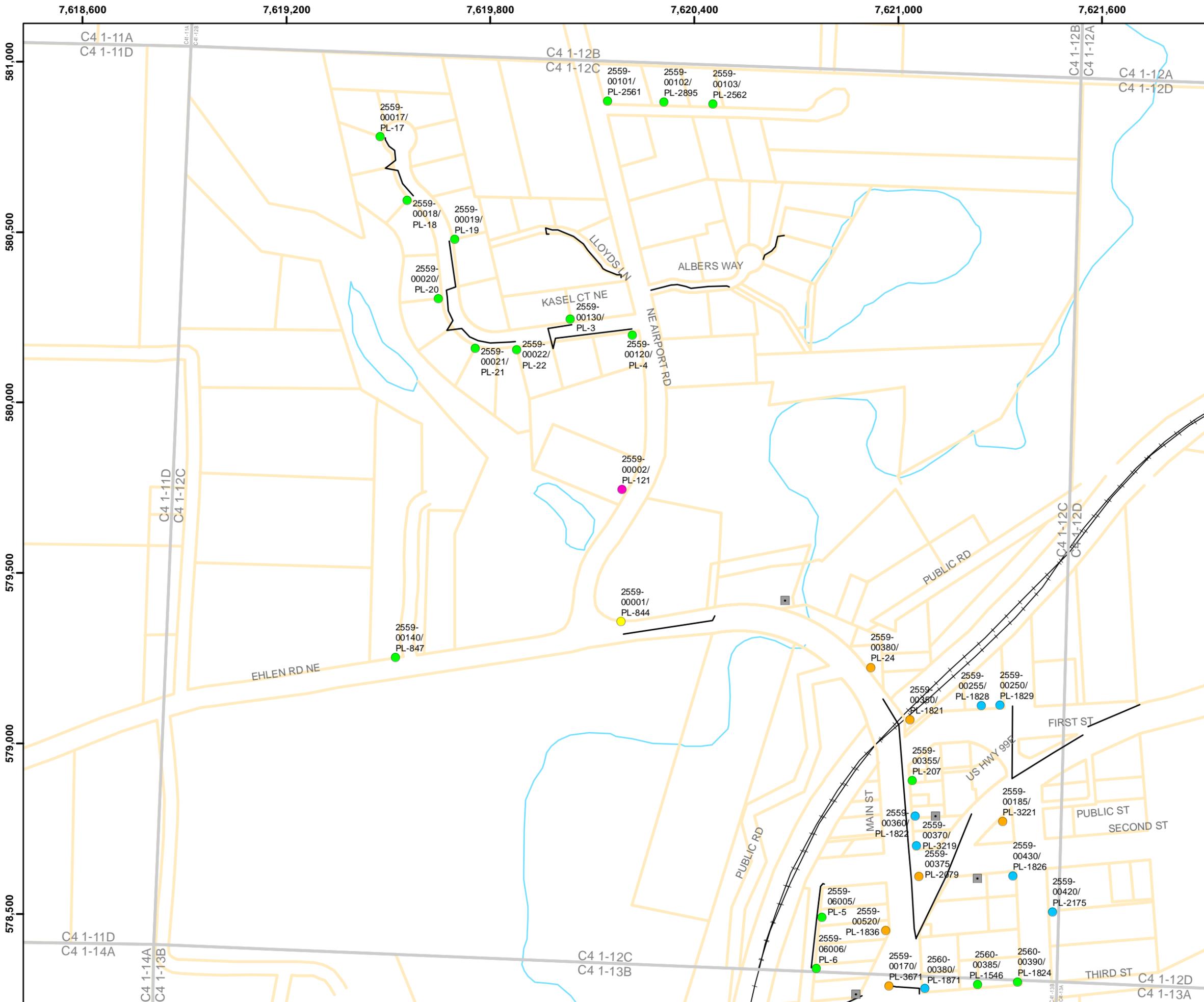
-  Substation
-  Township Grid
-  Thomas Map Grid Page #
-  City Limits



June 2013
Outdoor Lighting Services

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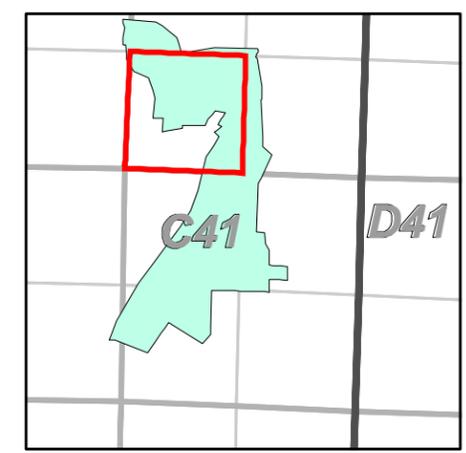


Street Light Wattage

City of Aurora

STREET LIGHT MAP ID:
C4 1-12C

- Legend**
- Street Lights: Option A**
- 100w (14)
 - 150w (1)
 - 175w (6)
 - 200w (5)
 - 250w (1)
 - Area Lights
 - Light Circuit
 - ▭ Survey Grid Boundary



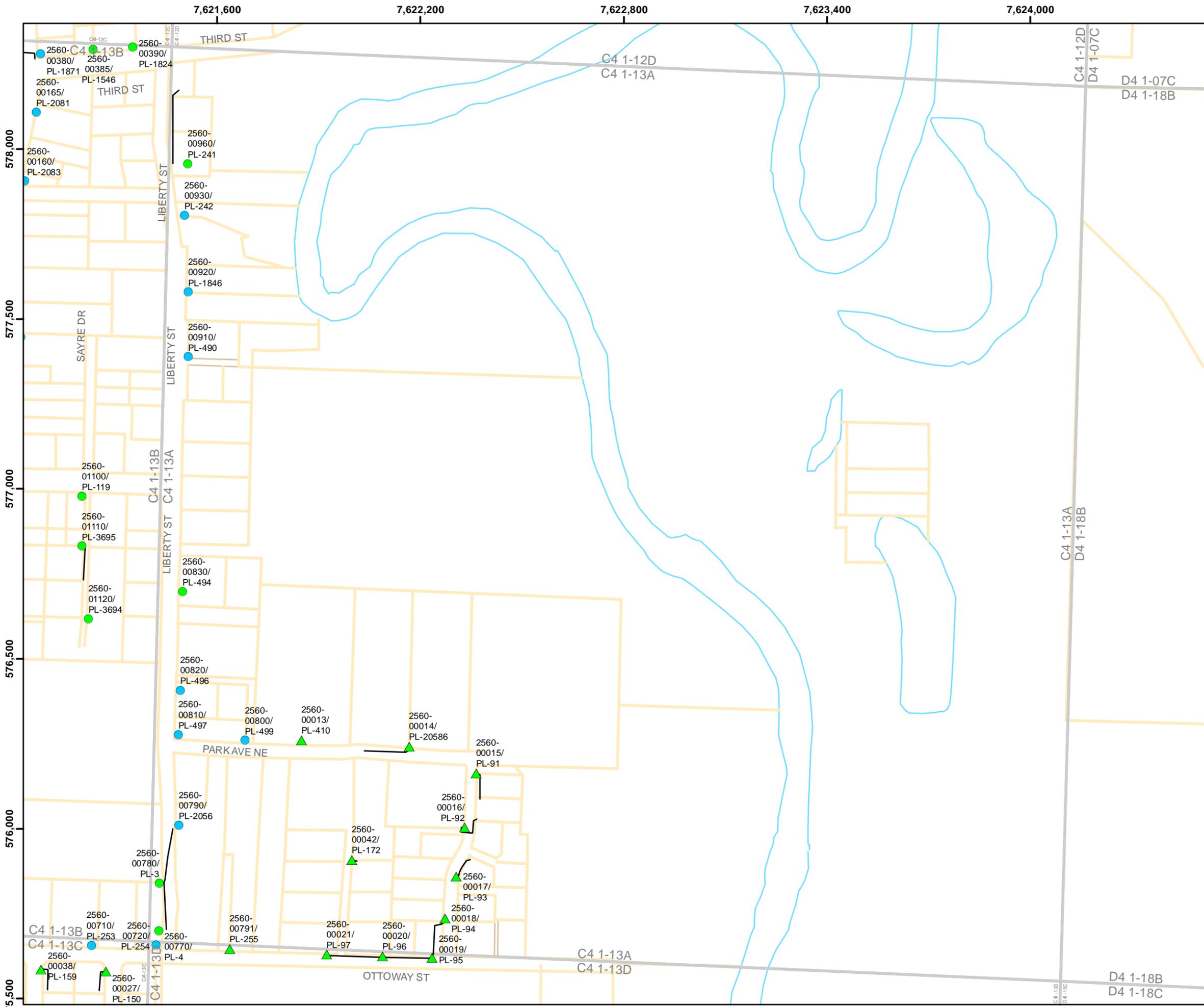
Scale
1 inch = 274 feet

June 2013

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Street Light Wattage

City of Aurora

STREET LIGHT MAP ID:
C4 1-13A

Legend

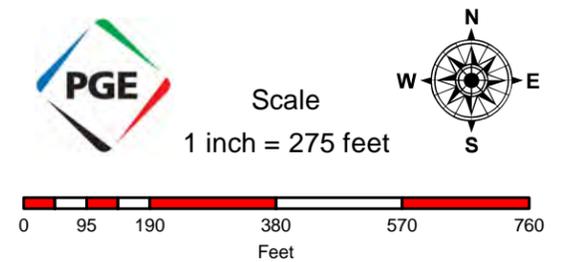
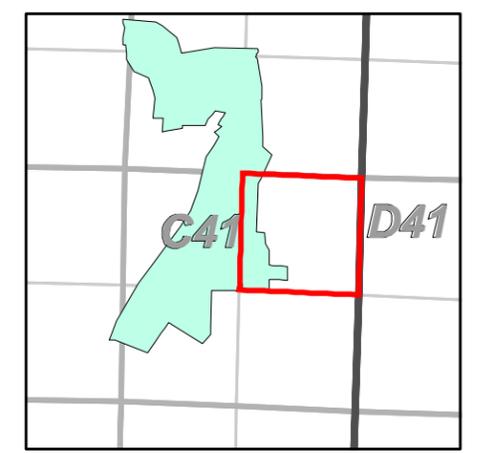
Street Lights: Option A

- 100w (4)
- 175w (7)

Street Lights: Option B

- ▲ 100w (7)

- Light Circuit
- Survey Grid Boundary

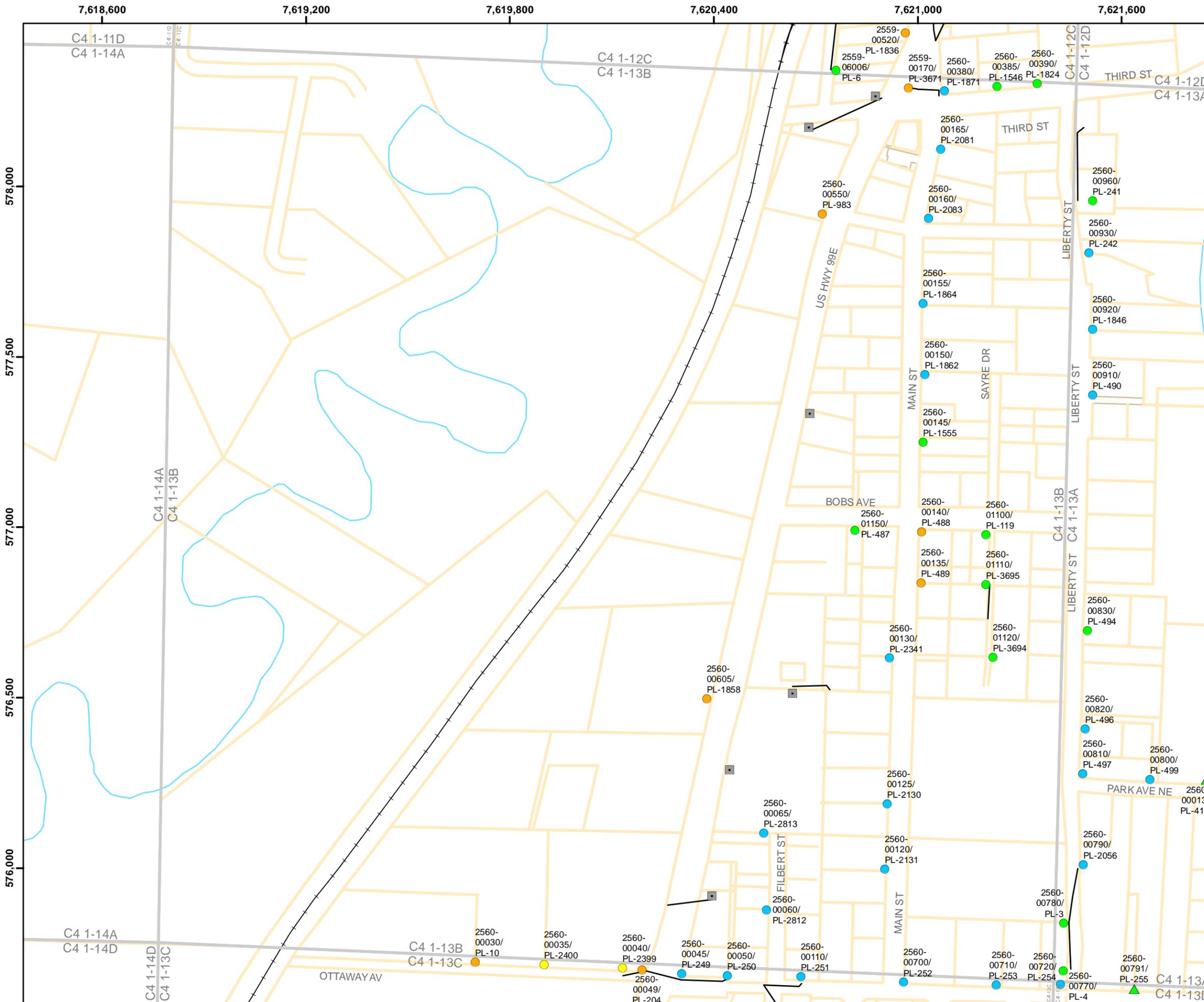


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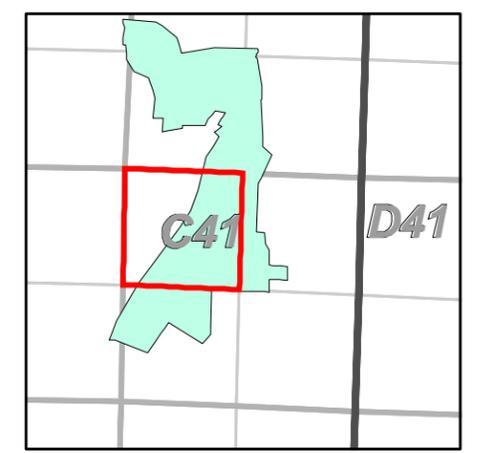


Street Light Wattage

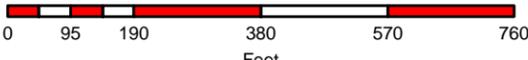
City of Aurora

STREET LIGHT MAP ID:
C4 1-13B

- Legend**
- Street Lights: Option A**
- 100w (7)
 - 175w (10)
 - 200w (5)
 - Area Lights
 - Light Circuit
 - Survey Grid Boundary




Scale
1 inch = 274 feet

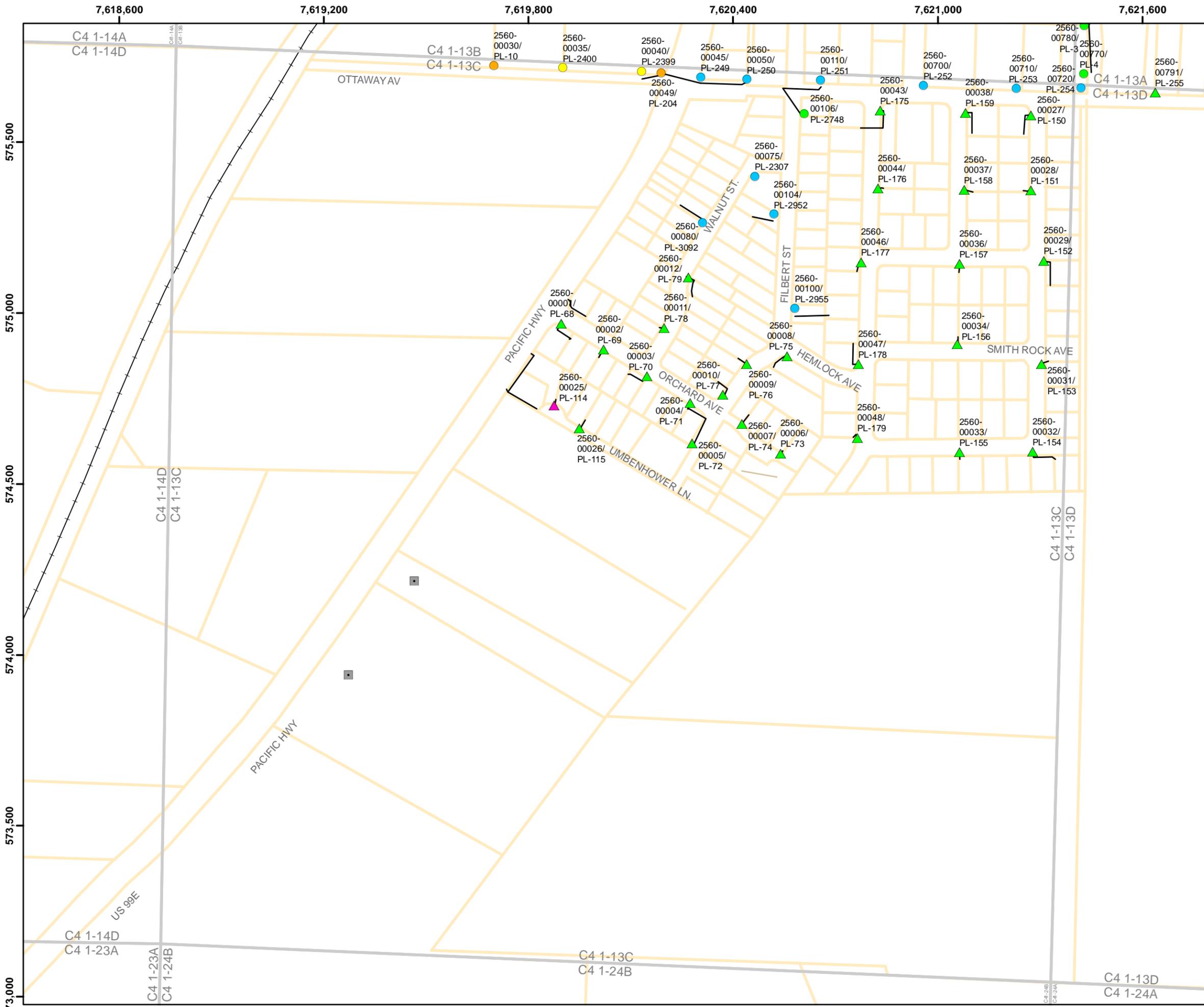
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Feet

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Street Light Wattage

City of Aurora

STREET LIGHT MAP ID:
C4 1-13C

Legend

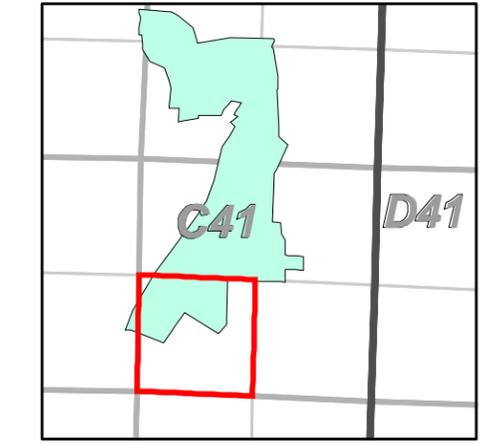
Street Lights: Option A

- 100w (1)
- 175w (9)
- 200w (2)
- 250w (2)

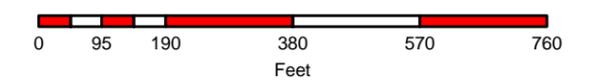
Street Lights: Option B

- ▲ 100w (28)
- ▲ 150w (1)
- Area Lights

- Light Circuit
- Survey Grid Boundary



Scale
1 inch = 273 feet

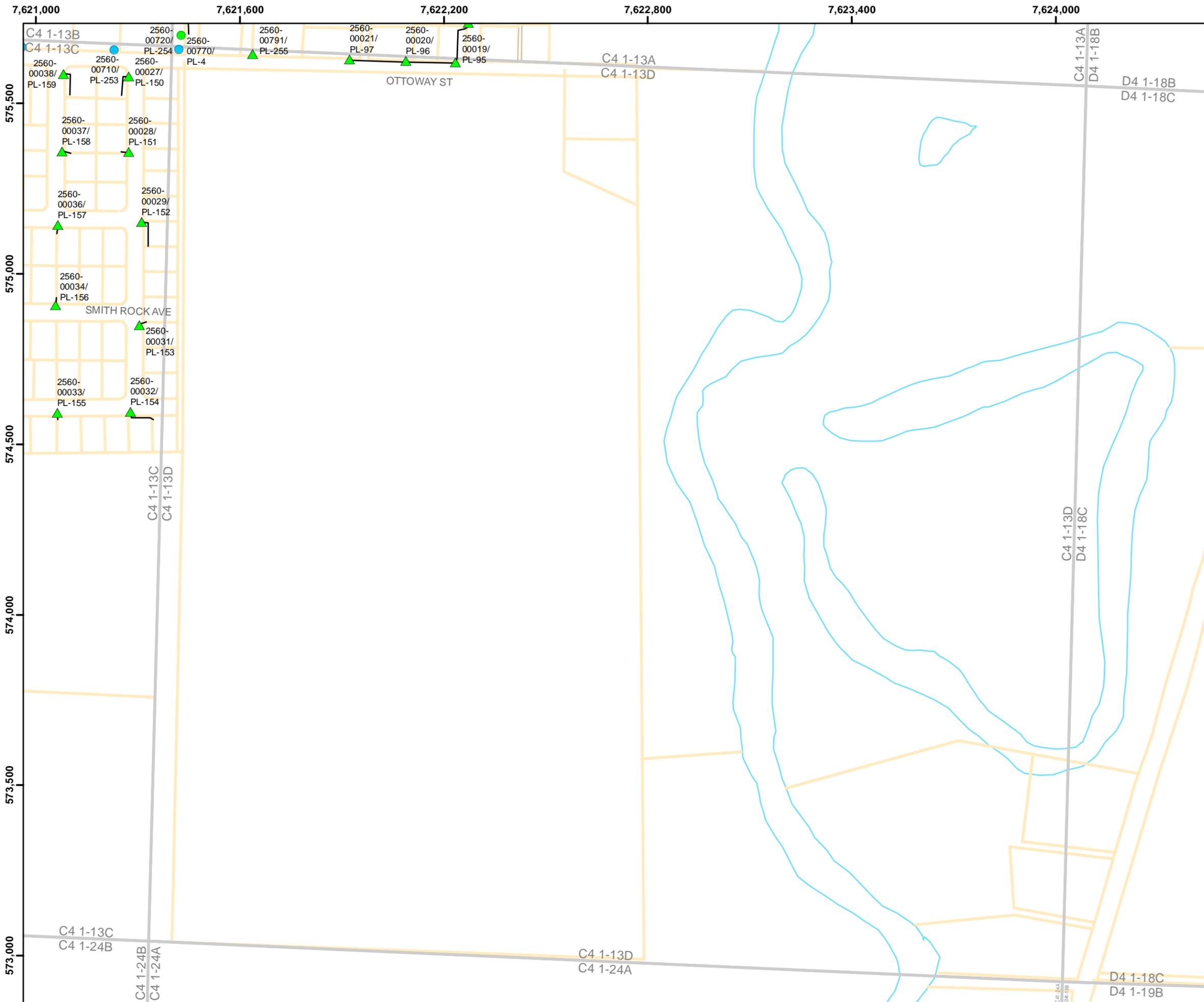


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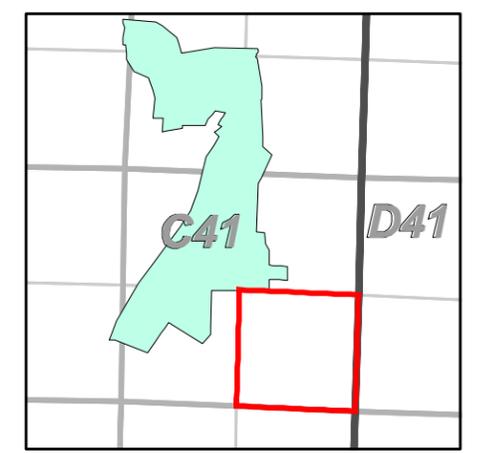


Street Light Wattage

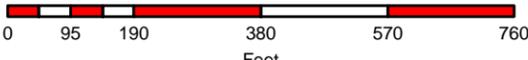
City of Aurora

STREET LIGHT MAP ID:
C4 1-13D

- Legend**
- Street Lights: Option A**
 - 175w (1)
 - Street Lights: Option B**
 - ▲ 100w (4)
 - Light Circuit
 - ▭ Survey Grid Boundary




Scale
1 inch = 274 feet

June 2013

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Portland General Electric

LED Deployment Checklist and Election

Within the next few months, PGE will begin converting PGE-owned High Pressure Sodium (HPS) streetlights to Light Emitting Diode (LED) streetlights in your community. In order to prepare for deployment, we need some information to make sure we meet your needs.

1. Scope of Conversion. The following describes the conversion of Customer's existing streetlights with new LED streetlights:

Fixture Description	Quantity
70W HPS COBRA 6,300 LUMEN	3
175W MV COBRA 7,000 LUMEN	33
100W HPS COBRA 9,500 LUMEN	27
150W HPS COBRA 16,000 LUMEN	1
200W HPS COBRA 22,000 LUMEN	12
250W HPS COBRA 27,500 LUMEN	3
Total	119

2. Authorization. By signing below, I represent that I have legal authority to submit this Streetlighting Election on behalf of Customer.

City of Aurora

By: _____

Title: _____

Date: _____

Please complete the following information and return to PGE by July 11, 2013 at LED.Project@pgn.com

If you have any questions, please contact Luanne Berkey at 503-463-6161 or email

LED.Project@pgn.com.

Your municipality:	City of Aurora
Your project contact for questions PGE may have:	
E-Mail:	
Phone:	
Your contact person for communications:	

E-Mail:	
Phone:	

Lighting Information:

PGE has selected two lighting vendors that offer high-quality fixtures. On page 3, you'll see the choice of fixtures. Please indicate below your preference, if any. **If we do not hear from you regarding fixture preferences within four weeks, PGE will install lights using available storeroom stock. We will strive to maintain a consistent look and feel in your municipality.** If your fixtures are a non-standard color (ie, black, bronze, etc.), PGE will replace them with a similar-colored LED fixture.

Fixture Preference (check one):			
LeoTek <input type="checkbox"/>	Cree <input type="checkbox"/>	No Preference <input type="checkbox"/>	Do Not Install LED Lights <input type="checkbox"/>

About the Deployment:

PGE is replacing the existing streetlights assuming a like for like change out and is not attempting to meet current lighting design standards that may require installing additional lighting. According to current IES Recommend Practices, the lighting at intersections may not meet the suggested IES guidelines for HPS lights. The IES Roadway Committee is currently working on new design standards for LED lighting which will change suggested lighting levels. Lighting fixtures manufacturers are rapidly improving the higher wattage fixtures and PGE anticipates having a cost effective solution in late 2013. While you have a choice of when we install LED fixtures at intersections in your community, we recommend you wait until after the analysis of the higher-wattage fixtures are complete. Please indicate your preference on the timing of the LED installation at your intersections.

Intersection Installation Preference (check one):	
Install lights at intersections with the current lighting levels <input type="checkbox"/>	Wait for the higher wattage lights and install later <input type="checkbox"/>

LED Fixture Options

LeoTek



Cree

