

AGENDA
Aurora City Council Meeting
Tuesday, November 12, 2013, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

1. Call to Order of the City Council Meeting

2. City Recorder Calls Roll

Mayor Graupp
Councilor Sallee
Councilor Brotherton
Councilor Sahlin
Councilor Vlcek

3. Consent Agenda

- I. City Council Meeting Minutes – October 08, 2013
- II. Planning Commission Meeting Minutes – October 01, 2013
- III. Historic Review Board Minutes –September

Correspondence

- I. Otis Phillips letter of Resignation
- II. Email from citizen regarding water quality.
- III. Legislative Updates

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

5. Mayor's Report

- A. Discussion on staffing levels

6. Discussion with Parks Committee

7. Discussion with Traffic Safety Commission

8. Reports

A. Marion County Deputy Report – (included in your packet)

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B. Finance Officer’s Report – Financials (included in your packets)

1. Revenue & Expense Report

C. Public Works Department’s Report – (not included in your packet)

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water)
3. Parks Report, OSU Tree Report

A. Waste Water Treatment Plant Update (not included in your packet)

D. City Recorder’s Report (included in your packet)

E. City Attorney’s Report – (not Included in your packet)

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9. Ordinances and Resolutions & Proclamations

- A. Discussion and or Action on Proclamation Honoring Fallen Officer Libke.**
- B. Discussion and or Action on Resolution Number 679 Regarding Dept Head Restructuring.**

10. New Business

- A. Discussion and or Action on Letter of Interest From the Carlton Police Department.**
- B. Discussion and or Action on Memo from Aurora Colony Historical Society Regarding the Dorothy Ross Scholarship.**

11. Old Business

- A.**

12. Adjourn

Minutes
Aurora City Council Meeting
Tuesday, October 08, 2013, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Jan Vlcek, Finance Officer
Otis Phillips, Waste Water Superintendent
Dennis Koho, City Attorney

STAFF ABSENT: Pete Marcellais, Marion County Deputy
Bob Southard, Water Superintendent

VISITORS PRESENT: Tara Weidman, Aurora
Boyd Keiser, North Marion School District
Laurie Boyce, Aurora
Kris Sallee, Aurora

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Bill Graupp at 7:01 p.m.

2. Administrative Assistant does roll call

Mayor Graupp – present
Councilor TBA -
Councilor Brotherton -present
Councilor Sahlin – present
Councilor Vlcek – present

3. Consent Agenda

- I. City Council Meeting Minutes – September 10, 2013 , Brotherton asks about council position,
- II. Planning Commission Meeting Minutes – September 03, 2013
- III. Historic Review Board Minutes –August 22 and 29th , 2013

Correspondence

I. North Marion Enterprise Zone for the Oregon Economic Development Association (OEDA) award for Outstanding Collaborative Partnerships. Mayor Graupp, We won a big prize for best collaborative effort as a whole.

Motion to approve consent agenda was made by Councilor Vlcek, seconded by Councilor Brotherton. Motion passes.

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

No one spoke.

5. Presentation/Informational presentation on North Marion School District Local Option Levy by Superintendent, Boyd Keyser.

I want to explain the local levy option coming before the electors this is to allow us to raise a supplemental levy .74 cents per 1,000 value and this is for 4 years. So far we have not had too many cuts, however our teachers are down and our programs are down we have not purchased books in a while and program materials are down also teaching assistants support has been cut. This will be 582 thousand per year over the 4 year period 53% matching grant from the State if approved.

These are a few items we have been forced to cut in some areas;

- Books
- Teachers
- Teaching Assistance
- Technical issues
- New student computers

Councilor Brotherton where is the matching funds coming from, the State has been setting aside money.

Councilor Sahlin we have to spend money first and pass the levy.

Councilor Vlcek, are we allowed to raise the tax rate Boyd no we cannot it is a fixed rate. It was put into place in the 70's.

Mayor Graupp, what is your relationship with our Deputy? (Boyd) he has been great we have a new security officer and he has been helping a lot. Very positive and the kids like him.

Thank you for coming by.

Mayor Graupp, wants to discuss liaison positions at this time. I will continue with City Hall and staff

Councilor Vlcek, will be police and fire

Councilor Brotherton, will be Public Works

Councilor Sahlin, Parks and Council President

Councilor Sallee, will be the Planning Commission Liaison

5. Discussion with Parks Committee, Councilor Sahlin, I really don't think there are any updates we took summer off; recycle containers and spraying field, Otis we can get someone out there to spray the fields. Mayor Graupp I am still waiting to hear back from OSU they have had a slow start.

Councilor Vlcek, I have a question in the plans there were plans for baseball and for soccer and I would like to see the field set up for soccer after the baseball season. I do have someone that may be interested in supplying the goals.

Councilor Sahlin, I am not sure what was adopted I think we just simply ran out of funds it would be nice to see it happen.

Let's talk in the spring Councilor Sahlin I will talk to parks committee at the next meeting.

6. Discussion with Traffic Safety Commission,

7. Reports

A. Marion County Deputy Report – (included in your packet) Deputy Marcellais is on vacation and no report was supplied.

B. Finance Officer's Report – Financials (included in your packets)

1. Revenue & Expense Report

- Treasure's report, Sept 30 balances
- Audit went well,
- Proposal from Spring Brook to train 3 of us on the module for reconciliation, Mayor Graupp, is this a good value

We have been working on supplemental budget and meetings will be on Thursday's with the new payroll items and voting in January.

C. Public Works Department's Report – (included in your packet) absent, Bob is ill and Mayor Graupp reads his report. There are two trees that have completely destroyed the side walk and I am concerned about the safety. (Graupp it is my understanding they are city owned and our responsibility) both Richardson and Brotherton explain that it is the owners responsibility to care of trees in front of their property along with the sidewalks. Mayor Graupp I will do more research on this. I will

look at this again and talk to them and put together a plan. *We are looking at redoing the street parking and after this is done we can do Yakima.*

Councilor Vlcek, it's my understanding that there will be a barrier for parking will it be ADA compliance.

Let's discuss this again next month about the trees on Main and liberty.

Councilor Vlcek, did we officially end the water restrictions. Yes as of October 1st.

1. *Monthly Status Report (Storm Water)*
2. Monthly Status Report (Water)
3. Parks Report, OSU Tree Report

A. **Waste Water Treatment Plant Update** (from Otis Phillips, (included in your packet) everything is looking good and sludge is looking good.

D. **City Recorder's Report** (included in your packet)

- Nothing really big,
- We will be filing liens this week, on the Eddy property. Councilor Sallee will they be back dated to the date of the final order. (Yes)

Councilor Sahlin what is the status of the repairs list that we discussed I (Koho) presented it to his attorney and I have not heard back from him.

Councilor Vlcek the building is it on Eddy Ventures or on Janet's lot? Mayor Graupp states it's very close, is there a loop hole somehow with this that they can get an appeal. Koho states that his attorney understands that there are no appeals on this.

Councilor Brotherton, back to Mr. Fisher and the Legion Hall there are notes here from Fisher about whose fault it is. I think that because this is our main hall to rent I think that we could help with this issue. The sump pump issue was threes. So the tree on side walk is up in the air at this point.

E. **City Attorney's Report** – (not Included in your packet)

- No discussion as many items were discussed during other areas.

8. Ordinances and Resolutions

A. **Discussion and or Action on Ordinance 473 On Municipal Code Update to Title 17. From Legislative Amendment 2013-01 (LA-13-01) 2nd Reading by title only.** No questions from anyone.

A motion is made by Councilor Brotherton to adopt the first reading of Ordinance Number 473 and is seconded by Councilor Sahlin. Motion Passes Unanimously.

B. **Discussion and or Action on Resolution Number 678 for Bank Account Signatures.**

A motion to approve Resolution Number 678 to make Councilor Sahlin as Council President a signer on the bank accounts is made by Councilor Vlcek and seconded by Councilor Sallee. Motion Passes Unanimously.

9. New Business

A. Moment of Silence for Fallen Chief Warrant Officer Johnathan S Gibson of Aurora. This is observed as a group.

B. Discussion and or Acknowledgement of Aurora Vision Action Plan,

Motion to approve the recommendation from the Planning Commission to acknowledge the Aurora Vision Action Plan is made by Councilor Sallee and seconded by Councilor Sahlin. Motion Passes Unanimously.

C. Discussion and or Action on OLCC License for St. Josef's Winery Special Events.

Motion to approve the OLCC License for first Fridays on the 3 dates listed is made by Councilor Sahlin and is seconded by Councilor Brotherton. Motion Approved.

D. Discussion and or Action on Recommendation from Planning Commission to appoint Tara Weidman to the Planning Commission,

Motion to accept the Planning Commission recommendation to appoint Tara Weidman to fill the vacant position from Steven Braun is made by Councilor Sallee and is seconded by Councilor Vlcek. Motion Passes.

10. Old Business

A. Election of New Councilor from the Attached Letters of Interest.

- Laurie Boyce, Aurora Oregon

Mayor Graupp, what interests you about council, I believe that I have learned a lot since I left employment of the city and would be an asset to the council.

Councilor Sahlin, what is your motivation and what do you see as the future, I learned a lot when employed with the city and I believe it is time to give back to the city. I believe I could help with grant writing.

Councilor Brotherton, is there anything that you see that we need to change as a council? I see projects that have been started and not finished. I see water leaks along liberty and why are we having water restrictions.

Councilor Vlcek no questions.

Mayor Graupp what are your strengths? I am an open honest person, I have an open door policy.

- Kris Sallee

Mayor Graupp what is your Interest in Council, after being on Planning Commission over the last year and being part of budget committee I have learned a lot in what it takes to run Aurora

and I have lived here many years and I see that it is a struggle to get things accomplished and I want to help keep it moving forward and to be a part of that.

Councilor Sahlin she really touched on it. Do you feel that your time on the Planning Commission will help you, have you gained enough knowledge? I believe so and since I have been attending the Council and Historic Review Board meetings I have knowledge of what is happening and how things get approved and the process in which they do it.

Councilor Brotherton, Is there anything you see we as a council are not doing correctly? I would say that there is really nothing is being done incorrectly but I have an area of interest in economic growth and how to grow Aurora in a positive way and be a part of that as well. I also have an interest in the budget. Another area of interest is emergency preparedness. I have been on the safety committee and I would like to see it enhanced.

Councilor Vlcek no questions

Mayor Graupp what skill and strengths do you think will be particularly helpful? Since I am currently a member of the Planning Commission and Budget Committee and have regular attendance at council meetings I feel these areas of involvement will help with leading Aurora, and as VP of communications this will help as well. Since I am current on Aurora issues the learning curve will be at a minimum.

Councilor Brotherton is there any ex-parte contact or conflict of interest that I need to declare or excuse myself from the voting process. City Attorney Koho states no you are fine there are no objections.

Councilor Vlcek, Sallee

Councilor Sahlin, I appreciate both applicants, my vote is for Sallee, I do encourage you Laurie to run for election next time.

Councilor Brotherton, Sallee

Mayor Graupp would like to thank both applicants as well, I vote for Sallee because of all her efforts.

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Added to agenda by the Mayor regarding the Fidanzo property, when Fidanzo applied for the lot line adjust there was an agreement made with the city for \$1500 not to exceed this amount now in July they went over and it was 200 over and at this point Mayor Taylor talked to Joe and there

was misunderstanding and a conversation occurred and COG went ahead and began process and now there is a 935.50 over the 1500 so how do we want to take care of this.

I (Mayor Graupp) think someone should talk with Joe and let him know the situation. Maybe speak with Taylor on this conversation.

11. Adjourn

Mayor Graupp adjourns the meeting at 8:35 pm.

Bill Graupp, Mayor

ATTEST:

Kelly Richardson, City Recorder

Minutes
Aurora Planning Commission Meeting
Tuesday, October 01, 2013 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder

STAFF ABSENT: Renata Wakeley, City Planner

VISITORS PRESENT: Bill Graupp, Aurora
Tara Weidman, Aurora

1. Call to Order of Planning Commission Meeting

The meeting was called to order by Planning Chair Joseph Schaefer at 7:07 p.m.

2. City Recorder Did Roll Call

Chairman, Schaefer -	Present
Commissioner, Willman	Absent
Commissioner, Gibson	Present
Commissioner, Graham	Present
Commissioner, Fawcett	Present
Commissioner, Sallee	Present

3. Consent Agenda

Minutes

- I. Aurora Planning Commission Meeting –September 03, 2013
- II. City Council Minutes – August, 2013
- III. Historic Review Board Minutes –

No comments....

A motion is made by Commissioner Sallee to approve the consent agenda as presented and seconded by Commissioner Graham. Motion Approved.

Correspondence

I. **LCDC Agenda**, Chairman Schaefer explains on pg 3 of HB 2254, it was passed and this bill is requiring a new process for Urban Growth Boundary processes this is not to replace however to streamline the process. On Pg 2 item 6 rule amends the process for electronic amendments to comp plan amendments.

4. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

Bill Graupp, Aurora states that he was approached with a question about the process associated with a replacement of a shed on their property located at 21358 Hwy 99E. There is a brief discussion on the process that would need to be followed. Also a question is posed regarding the Certified Local Government process.

5. New Business

A. Discussion and or Action on a Letter of Interest for Planning Commission Seat

Tara Weidman, I live on Main Street for 3 years in December. I love this city and I am excited to learn about how this great city works. **Chair Schaefer** is there anything that you don't like about what's happening in our city, I want to embrace everything at this point and not to really change anything at this point, I thank the trailblazers that have come before me. I do not have an agenda to change anything; I just want to be a part of things and to be a voice to the community and for the community. **Chair Schaefer**, I think over time you will see that really there is a process and it is misconstrued at different times by the community.

Commissioner Gibson, asks Weidman about whether or not she likes the park, she really likes the park and I am currently on the parks committee and I would like to stay on this committee.

Commissioner Sallee, I am glad you are interested in being involved. You will see how the city is run and I hope that you can appreciate it and the process much more.

A motion to recommend Tara Weidman for the Planning Commission vacant seat (vacated by Stephen Braun) to the City Council is made by Commissioner Graham and is seconded by Commissioner Fawcett. Motion Passes Unanimously.

B. Discussion and or Action on Aurora Vision Action Plan, Sallee is going to read through the copy, list the changes as redlined items.

- **Vision Action Plan as attached was read page by page there were a few items discussed**
- Parking standards was discussed since we recently waived this requirement.
- Auto Recycling yard apparently the owner has passed away and I have been told that 60 loads of debris has been taken away and soon I believe it will be for sale.
- Exclusive Residential zone abutting 99E,1 is discussed briefly.

Commissioner Sallee so if we are no longer on board with this process how do we change it,

Commissioner Graham, so if we started seeing apartments abutting 99E then that may not be an appealing situation.

Chair Schaefer, so what do we do? in this situation do we swap out land and relocate in another location. This would be a comp plan amendment.

Commissioner Sallee, Is that potentially and expensive process, it could be its noticing requirements and so on.

Commissioner Fawcett, I think apartments would be a good thing along 99E.

Schaefer we don't have an open space zone which has come up and so we don't have anything for the open space of the park. See what parks committee wants to see happen in regards to this.

A motion is made by Commissioner Fawcett to have the City Council acknowledge the vision action plan and is seconded by Commissioner Sallee. Motion Passes.

6. Old Business

A. Discussion and or Action on View Corridor's, Chairman Schaefer talks about a distressing trip to Sherwood when I noticed some power lines that were in place and they obstructed the view. So I think we need to have something in our code to not allow this to obstruct our view on Ehlen Rd. What do the rest of you think?

A brief discussion ensued and many of the Commissioners wanted to research it more and come back and discuss it further.

B. Discussion and or Action on Traffic Impact Per Business Use/Change, we talked about his last time and we have language from City Planner Wakeley, (staff report) I (Schaefer) don't care for that language and here is why.

13 years ago someone may have paid out large SDC for parking and so on and when you have change of business owners then you are double dipping in my opinion. Schaefer I believe we look up the highest amount of trips that were paid out. So as far as this the information we would need to research it and this could get quite expensive our trigger is 10% the trigger for ODOT is 25% and they are quite strict.

What do you all think?

Sallee I think that we pull the report and see what was paid,

Fawcett I don't have an opinion,

Graham I think it could encourage businesses. Schaeffer I will work on language for the next meeting.

C. Discussion and or Action on Proposed Text Amendment for Food Carts Associated with Existing Food Businesses, do you like the idea of allowing a food cart that is associated to an existing business and has to be on their property. We don't really have an open space zone and what is allowed in the park.

I will draft language it seems everyone likes the idea.

Discussion points below.

What if someone buys a property and wants to put a food cart on it would that then be allowed? We need to specify a brick and mortar business has to be the primary business.

So do we want to have a minimum square footage to afford them the ability to allow food cart. If we don't put a square footage on it then anyone could do it. Or seating well this could potentially leave some out.

Garupp, FYI the North Marion Enterprise zone won an award. As a collaborated group

7. Commission Action/Discussion

A. City Planning Activity (in Your Packets)
Status of Development Projects within the City.

- City Planner Wakeley was excused from the meeting.

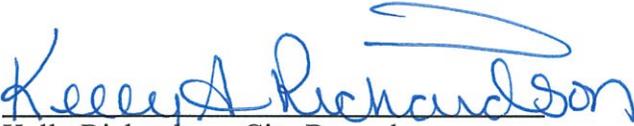
8. Adjourn

Chairman Schaefer adjourned the meeting at 8:10 pm



Chairman, Schaefer

ATTEST:



Kelly Richardson, City Recorder

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
September 26, 2013**

Staff Members Present: Kelly Richardson, City Recorder

Others Present: John Marvin, Newberg
Bill Graupp, Aurora

The meeting of September 26, 2013 was called to order at 7:01 p.m. by Chairman Townsend.

Chairman Townsend takes Roll Call

Chairman Karen Townsend – Present
Vice-Chair Gayle Abernathy – Present
Member Bill Simon – Present
Member Merra Frochen – Present
Member Mella Dee Fraser – Present

CONSENT AGENDA

A. Minutes

- I. Historic Review Board Minutes – August 22, 2013, Board members agree that on pg 2 Abernathy comment and generalization comments are not necessary in the minutes. It is agreed to stick to more of an action minute style. Notes are given to City Recorder, Richardson. The August 29, 2013 meeting Fraser was absent and Frochen was present.
- II. Planning Commission Minutes – August, 2013
- III. City Council Minutes – August, 2013

A motion to approve the HRB minutes of August 22, 2013, with corrections stated/given in notes, was made by Member Simon, seconded by Member Fraser and passed unanimously.

A motion to approve the August 29, 2013 Special meeting with the changes stated was made by member Frochen and seconded by member Simon and passed unanimously.

There is a brief discussion on Food Carts in the Historic District,

- Currently we do not allow drive through
- Food Carts for events or celebrations would be acceptable

- Food Carts would need to be associated with a primary business already in town
- What would the HD require
 - Uniformly painted
 - Well kept
 - Signage would need to be appropriate
 - Location would need approval
 - Each application would need to be reviewed
- Storage, not sure it would be appropriate next to the business where it can be seen.

CORRESPONDENCE

- I. **Email invitation from Heritage Outreach**, (is added by Chairman Townsend)
Discussion is that we would hope to see the City Council apply for Certified Local Government status because it will help with grants and funding sources for the Historic District.

Member Abernathy and Chairman Townsend would like to attend the rest of the group will look at their schedule along with Mayor Graupp.

VISITORS

No one spoke.

5. OLD BUSINESS

- A. NA

6. NEW BUSINESS

- A. **Discussion and/or action on new home construction application from John and Sarah Marvin at 21825 Airport Road AKA tax lot 504.**

Applicant explains the significance of the property to him,

- Property is special to me because I used to fish there when I was young.

Board members discuss some of the items in the new code that has not been approved that would be different than the current code,.

- New Code the roof pitch would need 8/12 if a new application is presented beyond October.
- New Code maximum of 8 feet in length, for garage door.
- New code, Garage, set back behind the façade not the dominant façade feature.
- The ridge line at this point is the only thing that is disqualifying it from approval for tonight under the current code.

- One other item if it goes longer under a new application where it is subject to the new guidelines it would need to have the window vertically orientated.

Siding,

- LP Smart Horizontal Lap siding.
Upper part is hardy plank shingles

Is this a wood composite, as far as I know it would be composite wood?

What is smart trim molding, composite trim #6 wrapped windows on front, (Bullet) 97 of our guidelines pg 65. So the window can be composite but the trim must be made of wood as per our guidelines.

Appropriate as presented

Windows,

- Vinyl material. Sliders.
Windows in the Historic District are really not correct style for the district. However if wrapped in wood trim on both the windows and doors. (Applicant) I will do the front window for sure however what would be appropriate to accomplish the remainder of the windows. 6 months is discussed.

Appropriate as presented.

Roof Color,

- Composition roof
- Close to all one color black
- Appropriate as presented

Paint

- Main body color, Stone Lion
- Shingles, Foothills
- Trim, Incredible White
- Appropriate colors as presented.

Door,

- Is ok as presented,

Pg 57 infill structure. Chairman Townsend reads this page as written, on pitch of roof.

No more discussion

Motion to approve the application as presented with two conditions as discussed to revise the architectural plan with a break in height of the primary ridge line of 35 feet with a change in height, Second condition to wrapping the windows with wood including all the way around the house, is made by member Simon and seconded by Member Frochen. Passes Unanimously.

Richardson will look into the time frame for wrapping windows. 6 month from approval of move in.

Applicant asks about a hip roof design to see if it would be acceptable, I (Townsend) think you would need to check with builder for cost although they are acceptable.

(Townsend) I do believe that there is really some leeway because it really is a wooded lot and you won't be able to see the house by the road.

B. Discussion and/or action on paint color list.

- Member Abernathy has presented a note book to organize the color list.
- I see a lot of problems with people wanting to take colors home the discussion is to not allow the applicant to remove items from the binder.
- It will need to be broken up into sections.
- They like what they're seeing so far.

C. Discussion and/or action on goals for the upcoming year.

Action list,

1. Paint list
2. Encourage City to apply for Cert Local government
3. Inventory, the new one from SHPPO
4. Guidelines go through in November and December
5. First of the year resume the sign review.

Fraser will be gone next month

The meetings for the holiday schedule will be as follows; November 21st and December 19th

ADJOURN

A motion to adjourn was made at 8:50 pm by Member Simon, seconded by Member Frochen and passed unanimously.

Karen Townsend, Chairman

ATTEST:

Kelly Richardson, City Recorder

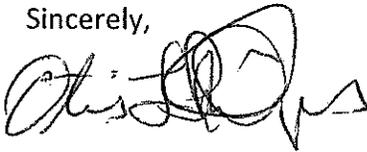
October 15, 2013

To: The City and Staff of Aurora
Mayor Bill Graupp
Council Members

Dear colleagues,

This letter is my formal notice of resigning my position as the Wastewater Supervisor effective at the end of the work day on October 29 2013. I would like to thank everyone for the support and opportunities that the City of Aurora has provided me during the last three years. I have enjoyed my tenure with the City. If I can be any assistance on this transition, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Otis L. Phillips". The signature is stylized and cursive, with a large, prominent initial "O".

Otis L. Phillips

From: icole Rubel [nicoler@spiritone.com]
Sent: uesday, November 05, 2013 6:48 AM
To: ecorder
Subject: ilica in the water

Dear City of Aurora,

We found out yesterday why our shower stall has turned white with a thick coating of scale that won't come off and is slowly filling my drain pipes. The water here has twice the amount of silica according to "Fishers," in Canby. Fishers explained, "Water Softeners will not fix this problem. The only fix is reverse-osmosis which is very expensive and last a year at a time."

I worry that in the future I will not be able to use this house because the drains are slowly filling up with the "white stuff." Your house too, because this is city water. Is there any moment to fix this problem which has been here for over 20 years.

I mentioned this problem when I first moved here over 20 years ago.

Thank-you for your time.

Sincerely,

Nicole Rubel

Nicole@nicolerubel.com

503 678-5985



Legislative Update



Terri Merritt-Worden
*Legislative Affairs Liaison,
Silverton Health*

After 155 days, the 2013 Oregon Legislative Sessions officially ended July 8, 2013. Governor John Kitzhaber praised the Legislature for its work on education, mental health and public safety reforms.

The following bills were passed and will become effective January 1, 2014:

- House Bill 2069 authorizes Director of Department of Consumer and Business Services to order payment of temporary disability

compensation for up to 21 months for certain injured workers actively engaged in vocational assistance training.

- Senate Bill 96 authorizes certain groups of self-insured employers to qualify for exemption from security requirements for self-insured employers.
- Senate Bill 190 authorizes Workers' Compensation Board to adopt rules providing for electronic transmission of filings, reports, notices and other documents.
- SB 533 extends period during which nurse practitioner may provide services to injured worker from 90 days to 180 days. It modifies authority of nurse practitioner and chiropractic physician to provide services to injured worker enrolled in managed care organization. It also specifies conditions under which managed care organization may deny or terminate participation of primary care physician, chiropractic physician or nurse practitioner in managed care organization.

In addition to the bills that we had been tracking, a few other employment related bills may be of interest:

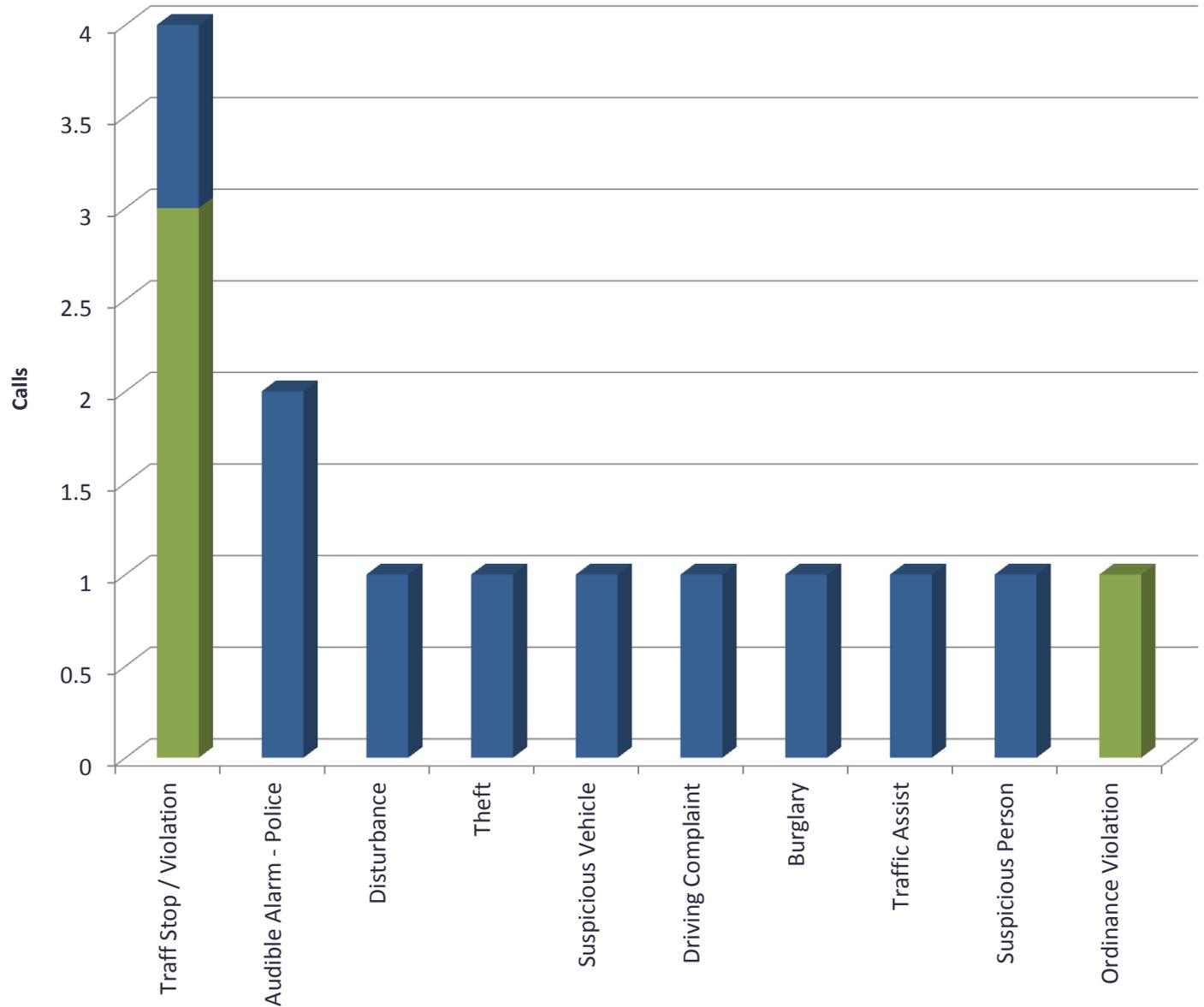
- Senate Bill 1 requires employers to provide paid or unpaid time off for Veterans Day to employees who are veterans. It provides exceptions for employers who would experience significant

operational or financial disruption by providing time off. This bill was effective April 4, 2013.

- House Bill 2950 allows eligible employees to take family leave to deal with death of family member. It limits period of leave to two weeks that must be completed within 60 days of notice of death and requires that leave be counted toward total period of authorized family leave. Effective January 1, 2014.
- House Bill 2683 authorizes employer to pay wages due employee through direct deposit into employee's account. It also requires employer to pay employee wages by check upon employee request. Effective date: January 1, 2014.
- House Bill 2654 prohibits employer from requiring or requesting employee or applicant for employment to provide access to personal social media account, to add employer to social media contact list or to allow employer to view employee's or applicant's personal social media account. It prohibits retaliation by employer against employee or applicant for refusal to provide access to accounts or to add employer to contact list. It exempts employer from liability for inadvertently obtaining access to social media account of employee. Effective date: January 1, 2014.
- House Bill 2903 requires employers with 6 or more employees to post summary of statutes and relating rules regarding employment rights of victims of domestic violence, harassment, sexual assault or stalking. Effective January 1, 2014.
- House Bill 2669 extends certain employee protections to interns performing work for educational purposes. Effective date: June 13, 2013.

For complete language on these bills, visit
http://www.leg.state.or.us/bills_laws/

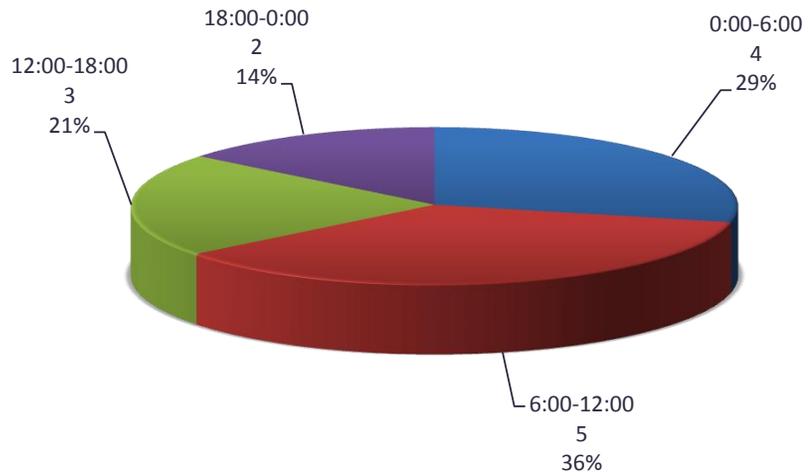
Call Type by Primary Deputy October 2013



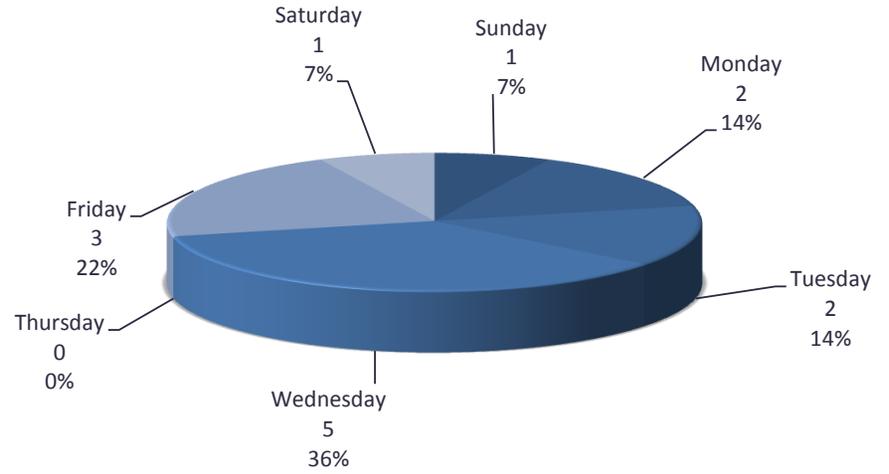
■ Other
■ Contract

Call Type

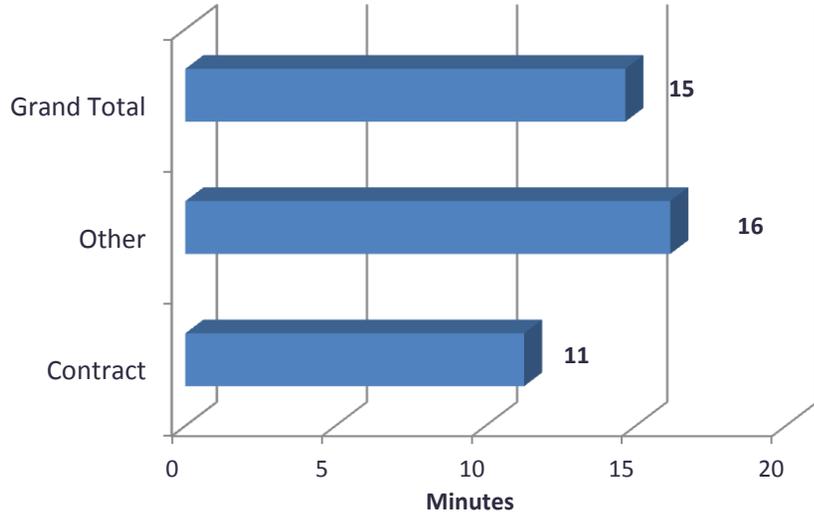
**Aurora Calls for Service by Hours Range
October 2013**



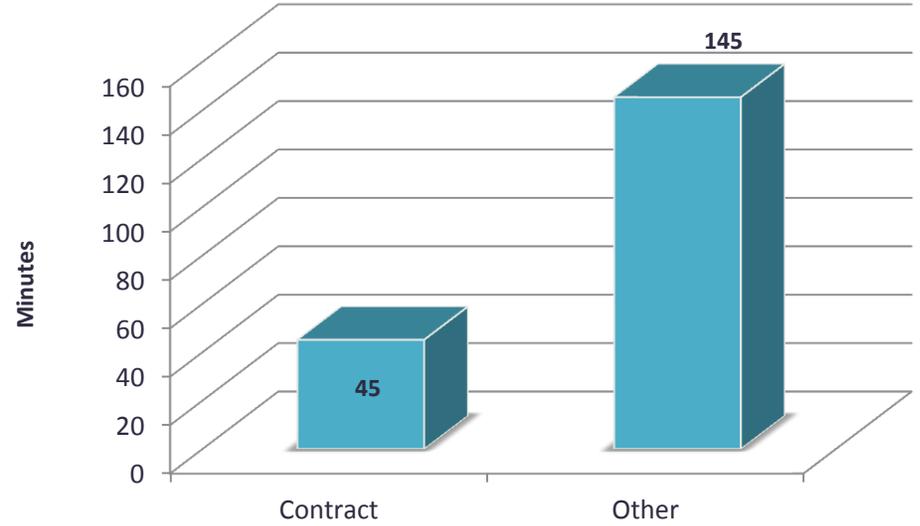
**Aurora Calls for Service by Day of Week
October 2013**



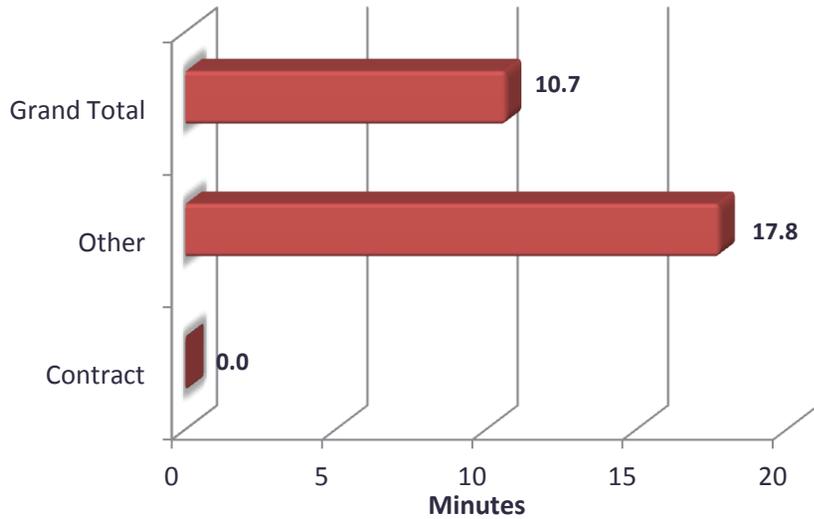
Aurora Calls Average Call Length October 2013



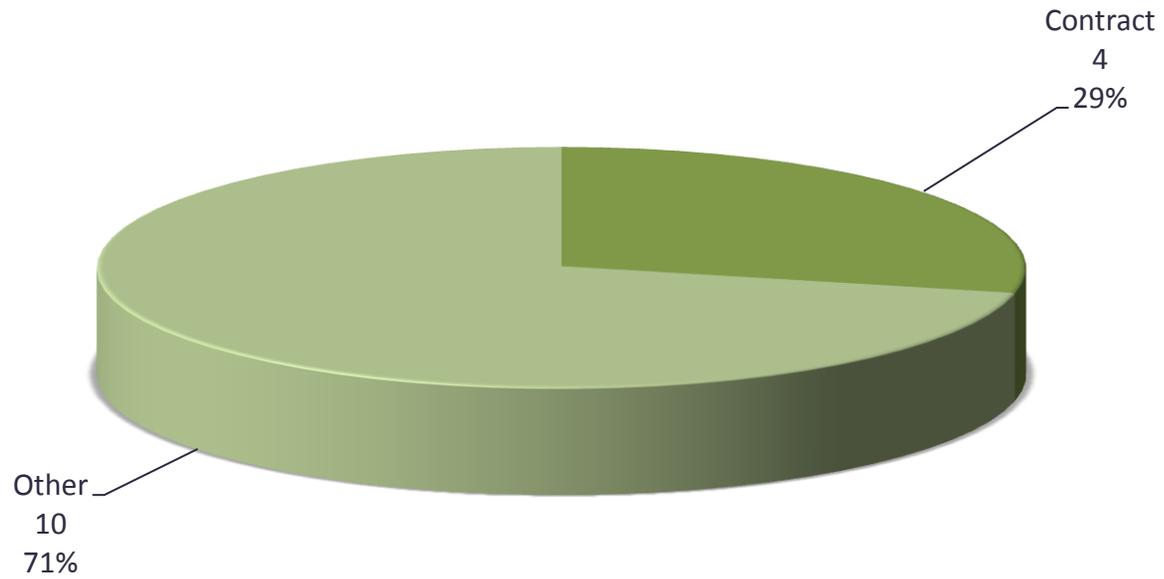
Aurora Calls Total Call Length October 2013



Aurora Calls Average Call Arrival Time October 2013



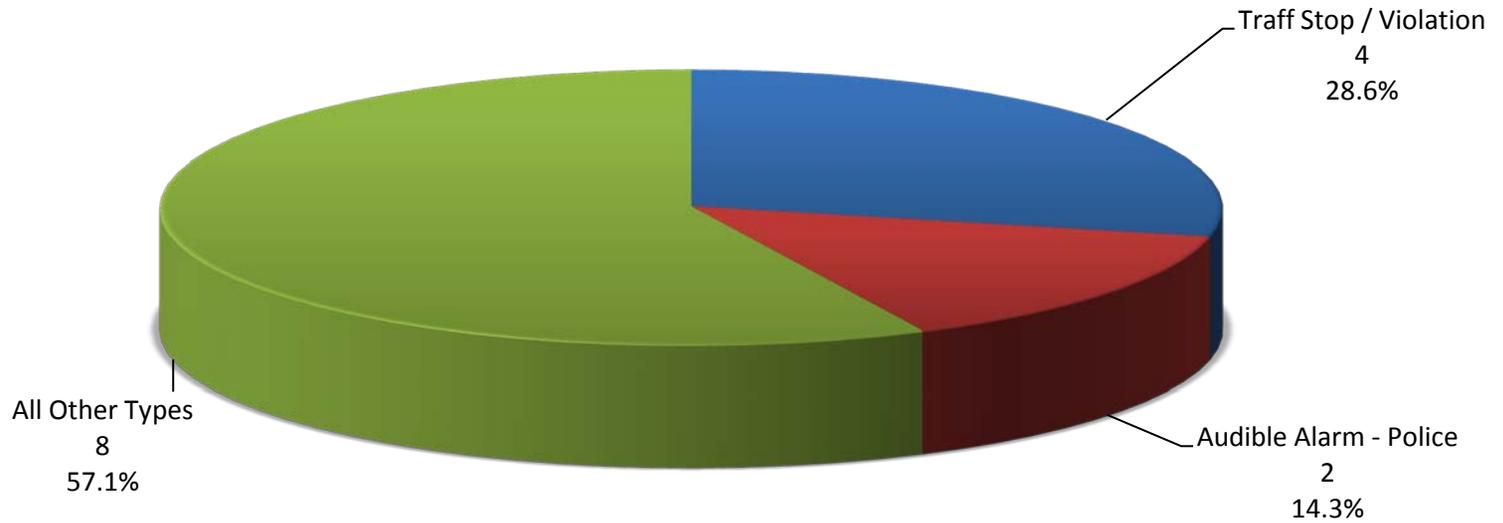
Aurora Calls by Primary Deputy October 2013



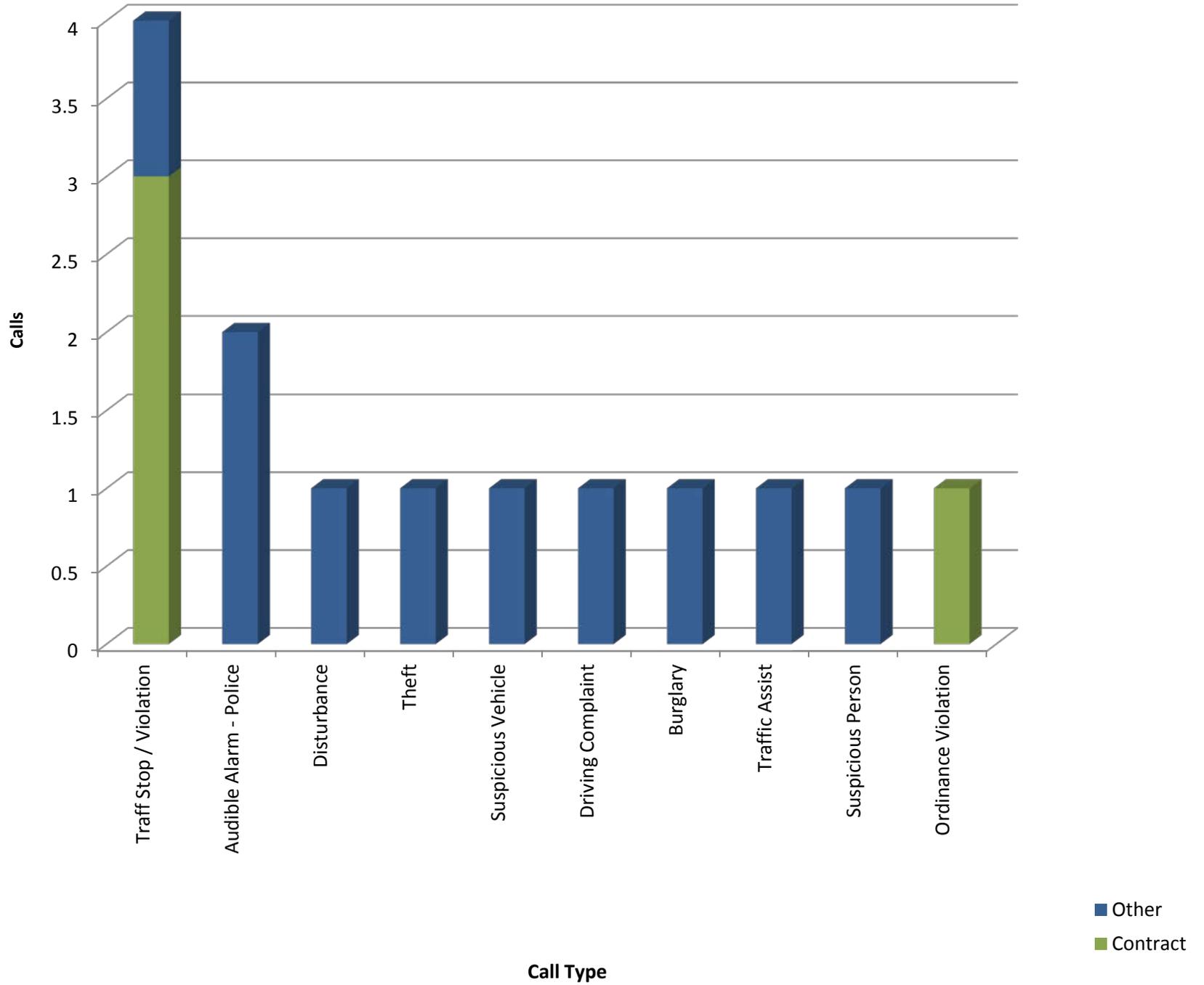
Aurora Calls for Service October 2013

EVENTID	CASEID	Combined Type	PRIMARY UNIT	CREATE DATE	DISPATCH DATE	ARRIVAL DATE	CLEARED DATE	Arrival in Minutes	Call Length in Minutes	DISPOSITION	ZONE	PRIORITY	AGENCY	SOURCE	LOCATION
SMS201310010160	SMS13018189	Audible Alarm - Police	A197	10/1/2013 22:34	10/1/2013 22:35	10/1/2013 22:47	10/1/2013 23:56	12.70	68.42		5 SMS01-AU	5 SMS			14624 KASEL CT NE (MapBook:1432), AURORA (AIRPORT RD NE/)
SMS201310040041	SMS13018340	Audible Alarm - Police	A150	10/4/2013 9:40	10/4/2013 9:41	10/4/2013 10:25	10/4/2013 10:34	44.02	8.47		5 SMS01-AU	5 SMS			14944 ROOSTER ROCK AV NE (MapBook:1532), AURORA (YOSEMITE ST NE/YAKIMA ST NE)
SMS201310050019		Traffic Assist		10/5/2013 7:37			10/5/2013 7:46				0 SMS01-AU	3 SMS			MAIN ST NE, AURORA/1ST ST NE, AURORA(MapBook:1432)
SMS201310060101	SMS13018505	Burglary	A164	10/6/2013 17:09	10/6/2013 17:10	10/6/2013 17:18	10/6/2013 17:39	8.13	20.63		5 SMS01-AU	2 SMS			21081 MAIN ST NE (MapBook:1532), AURORA (BOBS AV NE/OTTAWAY RD NE)
SMS201310080062	SMS13018613	Suspicious Vehicle	A153	10/8/2013 11:38	10/8/2013 12:13	10/8/2013 12:54	10/8/2013 13:03	41.65	8.45		5 SMS01-AU	4 SMS			OTTAWAY RD NE, AURORA/MAIN ST NE, AURORA(MapBook:1532)
SMS201310110149	SMS13018808	Suspicious Person	A199	10/11/2013 18:27	10/11/2013 18:46		10/11/2013 18:50		4.08		5 SMS01-AU	4 SMS			21368 HIGHWAY 99E NE (MapBook:1532), AURORA (4TH ST NE/BOBS AV NE)
SMS201310140029		Traff Stop / Violation	A171	10/14/2013 8:49	10/14/2013 8:49	10/14/2013 8:49	10/14/2013 8:57	0.02	8.03		0 SMS01-AU T6	SMS			MAIN ST NE, AURORA/EHLEN RD NE, MARION COUNTY(MapBook:1432)
SMS201310180152	SMS13019250	Disturbance	A132	10/18/2013 16:57	10/18/2013 17:38		10/18/2013 17:42		3.97		5 SMS01-AU	3 SMS			21381 MAIN ST NE (MapBook:1532), AURORA (4TH ST NE/BOBS AV NE)
SMS201310210076	SMS13019398	Theft	A136	10/21/2013 12:46	10/21/2013 13:55		10/21/2013 14:11		15.67		5 SMS01-AU	4 SMS			21200 HIGHWAY 99E NE (MapBook:1532), @FOUR SEASONS AUTOBODY, AURORA (BOBS AV NE/OTTAWAY RD NE)
SMS201310230092		Traff Stop / Violation	A195	10/23/2013 11:14	10/23/2013 11:14	10/23/2013 11:14	10/23/2013 11:18	0.00	3.92		0 SMS01-AU T6	SMS			HIGHWAY 99E NE, AURORA/ORCHARD AV NE, AURORA(MapBook:1532)
SMS201310230097		Traff Stop / Violation	A195	10/23/2013 11:27	10/23/2013 11:27	10/23/2013 11:27	10/23/2013 11:41	0.00	14.18		0 SMS01-AU T6	SMS			HIGHWAY 99E NE, AURORA/ORCHARD AV NE, AURORA(MapBook:1532)
SMS201310230203		Traff Stop / Violation	A195	10/23/2013 17:14	10/23/2013 17:14	10/23/2013 17:14	10/23/2013 17:26	0.00	12.03		0 SMS01-AU T6	SMS			EHLEN RD NE, MARION COUNTY/MILL RACE LN NE, AURORA(MapBook:1432)
SMS201310230210	SMS13019550	Driving Complaint	A193	10/23/2013 17:55	10/23/2013 18:16	10/23/2013 18:16	10/23/2013 18:24	0.02	7.67		5 SMS01-AU	1 SMS			AIRPORT RD NE, AURORA/EHLEN RD NE, MARION COUNTY(MapBook:1432)
SMS201310300071		Ordinance Violation	A195	10/30/2013 10:43	10/30/2013 10:44	10/30/2013 10:44	10/30/2013 10:59	0.02	15.02		0 AAP	4 SMS			21966 AIRPORT RD NE, AURORA, 97002 (SMITH LN NE/)

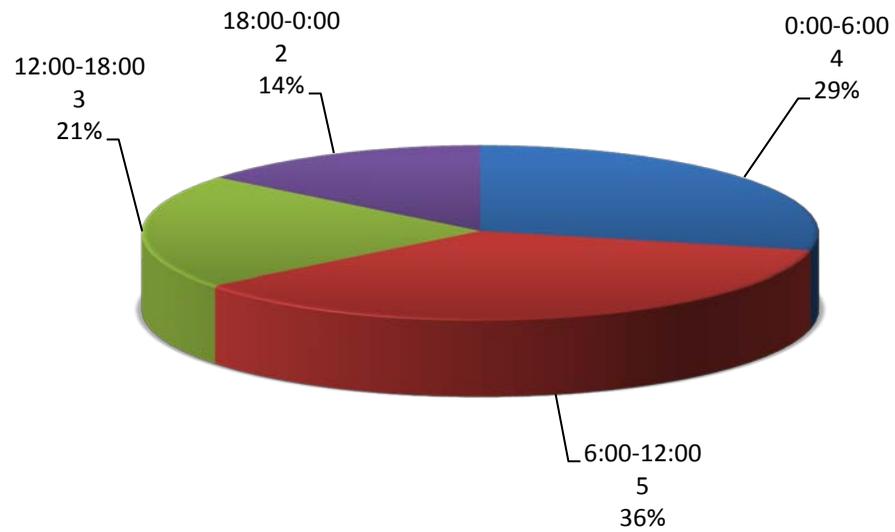
Aurora Top Calls for Service September 2013



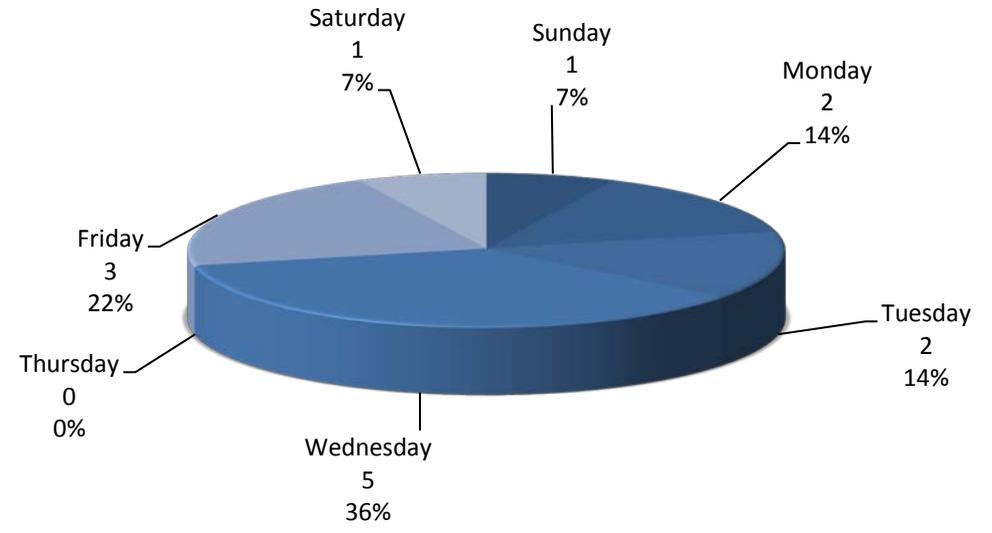
Call Type by Primary Deputy October 2013



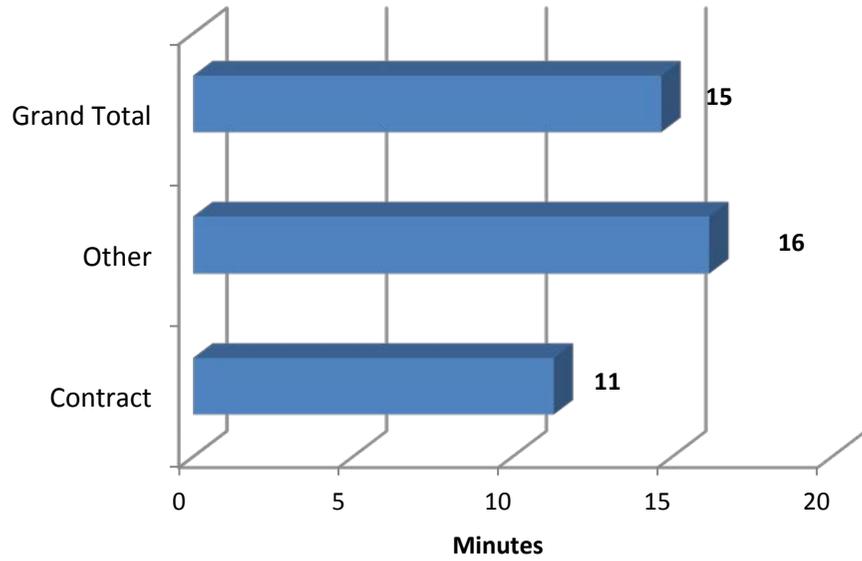
**Aurora Calls for Service by Hours Range
October 2013**



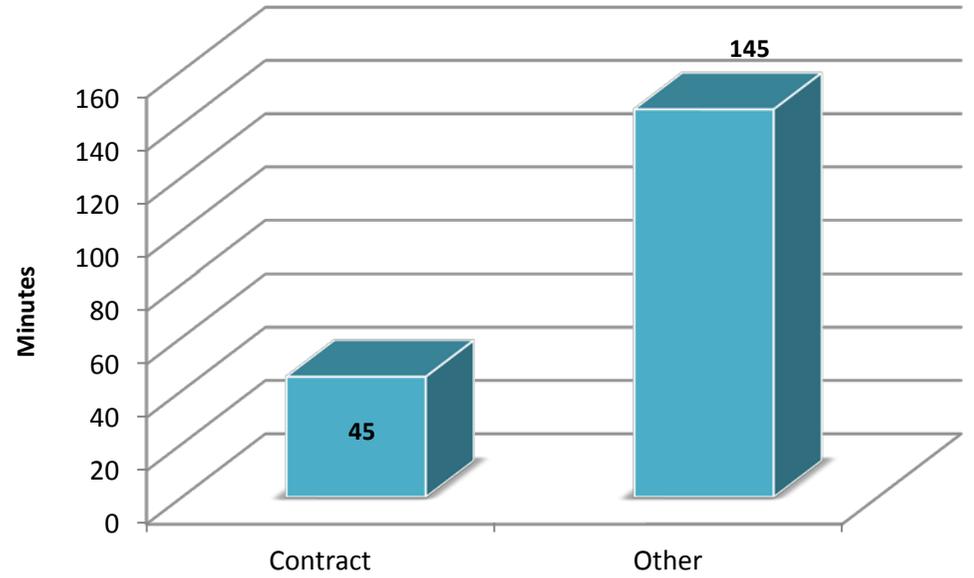
**Aurora Calls for Service by Day of Week
October 2013**



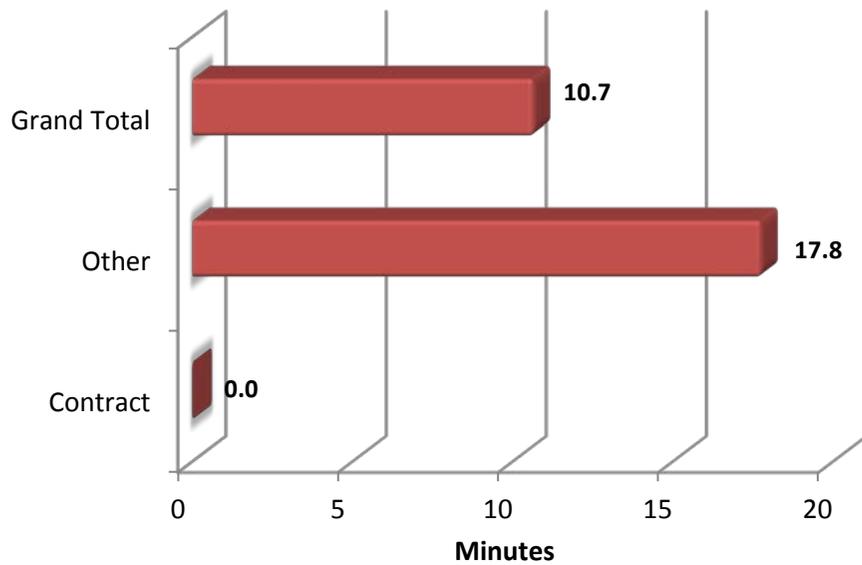
**Aurora Calls Average Call Length
October 2013**



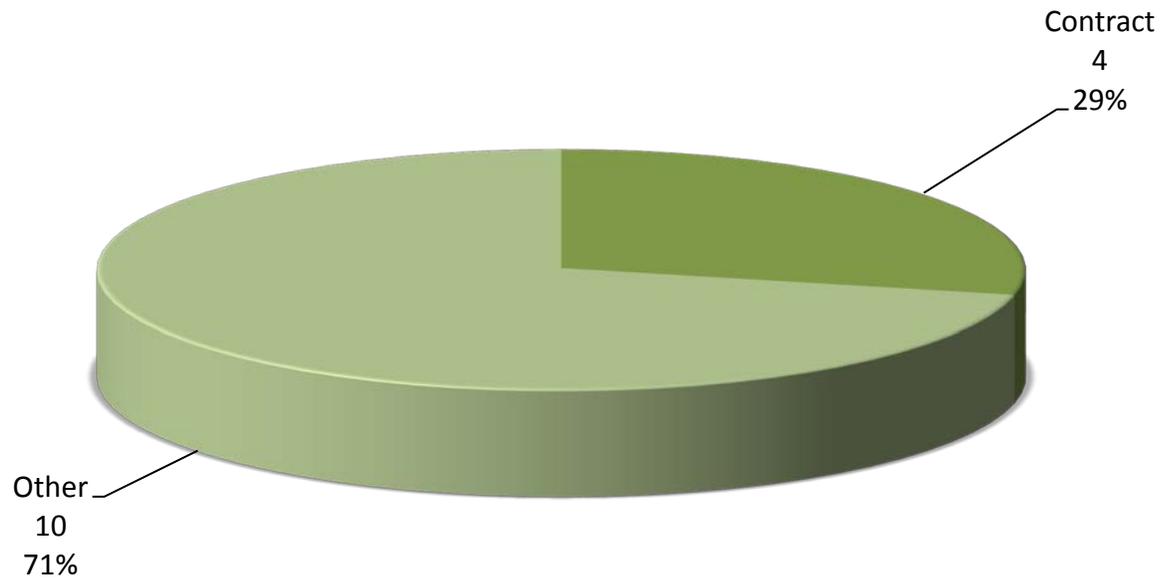
**Aurora Calls Total Call Length
October 2013**



**Aurora Calls Average Call Arrival Time
October 2013**



Aurora Calls by Primary Deputy October 2013



Aurora Calls for Service October 2013

EVENTID	CASEID	Combined Type	PRIMARY UNIT	CREATE DATE	DISPATCH DATE	ARRIVAL DATE	CLEARED DATE	Arrival in Minutes	Call Length in Minutes	DISPOSITION	ZONE	PRIORITY	AGENCY	SOURCE	LOCATION
SMS201310010160	SMS13018189	Audible Alarm - Police	A197	10/1/2013 22:34	10/1/2013 22:35	10/1/2013 22:47	10/1/2013 23:56	12.70	68.42		5 SMS01-AU	5 SMS	5 SMS		14624 KASEL CT NE (MapBook:1432), AURORA (AIRPORT RD NE/)
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SMS201310110149	SMS13018808	Suspicious Person	A199	10/11/2013 18:27	10/11/2013 18:46		10/11/2013 18:50		4.08		5 SMS01-AU	4 SMS	4 SMS		21368 HIGHWAY 99E NE (MapBook:1532), AURORA (4TH ST NE/BOBS AV NE)
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NE)

CITY OF AURORA - TREASURER'S REPORT FOR OCTOBER, 2013					
	FUND	SEPT. 30 BALANCE	REVENUE TOTAL	TOTAL EXPENSES	OCT. 31 BALANCE
10	GENERAL	138,887.04	8,083.91	28,380.36	118,590.59
15	CITY HALL BUILDING	116,383.35	72.38		116,455.73
25	PARK RESERVE	4,500.94	2.04		4,502.98
29	PARK SDCs	22,421.67	10.09		22,431.76
30	STREET/STORM	105,563.32	790.32	4,922.33	101,431.31
35	ST/STORM RESERVE	59,261.61	2,252.68		61,514.29
39	ST/STORM SDCs	23,064.10	10.38		23,074.48
40	WATER OPERATING	175,184.87	44,897.90	18,993.67	201,089.10
42	SPW MAINTENANCE	22,712.88	10.22		22,723.10
45	WATER RESERVE	3,735.42	1.67		3,737.09
49	WATER SDCs	28,349.26	12.74		28,362.00
50	SEWER OPERATING	127,716.40	45,193.46	17,709.05	155,200.81
55	SEWER RESERVE	5,456.52	2.44		5,458.96
57	G. O. DEBT SERVICE	16,078.48	704.39		16,782.87
59	SEWER SDCs	20,393.96	9.20		20,403.16
	TOTALS	869,709.82	102,053.82	70,005.41	901,758.23

Memo

To: City Council
From: Kelly Richardson
CC: None
Date: 11/7/2013
Re: Recorders Report Month of October 2013 report

Activities and ongoing projects are as follows:

- ❖ Ongoing secretarial duties for the City Council and Planning And Historic Review Board, along with attending the meetings once a month.
- ❖ Attending Records Committee Meeting
- ❖ Records Request update
 - Finished a large records request for a local law firm.
- ❖ **Code Enforcement issues.**
- ❖ Reading and studying the Aurora Municipal Code.
- ❖ Posting Job positions for Public Works Superintendent and Assistance Position
 - **League of Oregon Cities**
 - **Canby Herald**
 - **OAWU Web-site posting**
 - **Backflow Management web-site**
 - **Imatch on the Worksource web-site**
- ❖ Working towards obtaining certification
- ❖ Training with Finance Officer as back up position.
- ❖ Working with staff on policy and procedures for new staff coming in.

❖ Ongoing needs of the City

PROCLAMATION

HONORING THE FALLEN POLICE RESERVE OFFICER OF OREGON CITY, OREGON
AND SUPPORTING THE CITY OF OREGON CITY AS IT HEALS FROM
THIS TERRIBLE TRAGEDY

Whereas, The City of Oregon City, Oregon has suffered an unfathomable loss with the recent murder of its Reserve Police Officer, Robert Libke; and

Whereas, Fallen Officer Robert Libke served the citizens of Oregon City as a most valuable public servant since 2009; and

Whereas, Law Enforcement is an honorable, hard-working profession that diligently seeks to make our communities more livable; and

Whereas, There is no greater sacrifice an Officer can make for their community than to give their life; and

Whereas, The murder of a Police Officer shocks the very soul of a community, our Government, and the very freedoms the Officers have sworn to protect; and

Whereas, The impact of this tragedy upon the Officer's family, friends, department and community is immeasurable.

Now, Therefore, I, Bill Graupp, Mayor of The City of Aurora, along with the City Council, and the Citizens of Aurora, Oregon, extend heartfelt condolences to the City of Oregon City, Oregon - its staff, the Officer's family and its citizens. We mourn the loss of Oregon City's valuable public servant, and pray for healing and hope in this time of need.

In Witness Whereof, I have hereunto set my hand this 12 day of November 2013.

Mayor

Attest:

City Recorder

RESOLUTION NUMBER 679

A RESOLUTION ESTABLISHING AND NAMING THE PUBLIC WORKS SUPERINTENDENT POSITION TO NOW INCLUDE MAINTENANCE AND OPERATIONS OF THE WASTE WATER TREATMENT PLANT FACILITY. AMMENDING RESOLUTION NUMBER 621 WHICH NAMED A SEPARATE DEPARTMENT HEAD.

WHEREAS, the City's focus on the proper maintenance and operation of its waste water treatment facility and reduced staffing levels; and

WHEREAS, this focus and reduced staffing levels makes it appropriate for direct oversight and staffing by a qualified individual be a combined department with water treatment along with street and storm; and

WHEREAS, the Public Works Superintendent holds the advanced certifications required and is expected to successfully oversee the operation of the waste water treatment facility along with water distribution and treatment, streets and storm;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA THAT:

The City of Aurora hereby deems the Public Works Superintendent the highest level position to oversee its waste water treatment facility to now be a combined department with water distribution and treatment , street and storm ;

AND BE IT FURTHER RESOLVED THAT:

The incumbent in the position, As Public Works Superintendent, is now the department head for the Waste Water Treatment Facility.

ADOPTED by the Aurora City Council at a City Council meeting held on Tuesday, November 12, 2013. This resolution is effective November 12, 2013.

Dated this ____ day of November, 2013.

APPROVED AS TO FORM:

City Attorney

ATTEST:

Bill Graupp, Mayor

City Recorder

Resolution Number 679
A Resolution Establishing and Naming a Waste Water Treatment Department Head
City Council Meeting
November 12, 2013



Carlton Police Department

Kevin J. Martinez, Chief of Police
191 E. Main Street
Carlton, Oregon 97111
503-852-7575



October 2, 2013

City of Aurora Mayor and City Council
21420 Main Street Northeast
Aurora, OR 97002
(503) 678-1283

Dear Mayor and City Council,

I am writing this letter to express the City of Carlton Police Department's interest in possibly acquiring any remaining property associated with the recent disbanding of the Aurora Police Department. If the City of Aurora still has additional equipment such as emergency lighting, radios, control panels, rifle holders, trunk organizers, push bumpers, the Carlton Police Department can still use some of these items. The City of Newberg-Dundee Police Department is also possibly interested in anything that the Carlton Police Department can't use.

Thank you for any assistance you can provide in the Carlton Police Department obtaining any of these items.

Sincerely,

Kevin J. Martinez

Kevin J. Martinez, Chief of Police
Carlton Police Department

To: The Aurora City Council

From: Aurora Colony Historical Society

Regarding: The Dorothy Scholl Ross Scholarships

Background:

At the time of her death, in 2009, Dorothy Scholl Ross stipulated in her will an amount in excess of \$40,000 for scholarships to be offered by the City of Aurora. The amount represented considerable opportunity for local youth.

As the City of Aurora did not have other scholarship funds or grant procedures, the ACHS Scholarship Committee approached the Council, offering to assist by placing the funds in a 529 account, already in place, and assuming the contacts, notifications, selections, etc. needed to get the scholarships functional. At that time it was recommended that the amount of each scholarship be \$1,000.

The Council suggested, what at the time appeared to be functional criteria, for awarding the scholarships. Criteria included: GPA of at least 3.5, one scholarship each year to a male and a female, and residence in the City of Aurora. A member of the Council volunteered to serve on the ACHS selection committee. However, after the initial year there has been no participation. The committee meets on the last Monday in April, the deadline for applications to be complete.

Results:

It has become increasingly difficult to award these scholarships. Twice there were no eligible candidates. The primary reason being, "residence". There are not many high school age students who live within the city limits! Further, we have only twice had applications from male students; whereas, one year there were two female students who met the other criteria. Last year, the student who received the scholarship decided not to attend school on a fulltime basis. *The actual dollars are not awarded until the student completes a full term of college and maintains at least a 2.5 GPA.* This leaves money growing in the account, largely undistributed.

Proposal:

The City is encouraged to amend their criteria to stipulate: Two scholarships annually be made available to students of the North Marion High School who maintain at least a 3.5 GPA, have the recommendations of a staff member, counselor or administrator, attend either a 2 or 4 year institution, and maintain at least a 2.5 GPA during their first term.

The participation of a Council member on the selection committee would also be welcomed.

Respectfully,
The ACHS Scholarship Committee