

Minutes
Aurora City Council Meeting
Wednesday, November 12, 2014, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Mary Lambert, Finance
Darrel Lockard, Public Works Superintendent
Kelly Richardson, City Recorder
Dennis Koho, City Attorney
Pete Marcellais, Marion County Deputy

STAFF ABSENT: NONE

VISITORS PRESENT:

1. CALL TO ORDER OF THE CITY COUNCIL MEETING

The meeting was called to order by Mayor Bill Graupp at 7:00 p.m.

2. CITY RECORDER DOES ROLL CALL

Mayor Graupp – present
Councilor Sallee- present
Councilor Brotherton -absent
Councilor Sahlin – present
Councilor Vlcek – absent

3. CONSENT AGENDA

- I.** City Council Meeting Minutes – October 14, 2014
- II.** Planning Commission Meeting Minutes –October 2014
- III.** Historic Review Board Minutes –September 2014

CORRESPONDENCE

I. NA

Motion to approve the consent agenda as presented was made by Councilor Sallee and is seconded by Councilor Sahlin. Motion Approved by all.

For the record it is stated by Mayor Graupp there is a quorum present.

4. VISITORS

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

5. MAYOR'S REPORT, MAYOR GRAUPP

1. Various Discussion Points/Topics

- Recap of election.
- Info regarding church pending/possible improvements.

6. DISCUSSION WITH PARKS COMMITTEE,

No real discussion regarding parks other than Public Works informs Council they have been cleaning up a lot of tree limbs and debris lately.

7. DISCUSSION WITH TRAFFIC SAFETY COMMISSION,

No one is present. Councilor Sallee is interested in possibly installing speed bumps along Liberty Street in hopes to slow traffic down. There is mixed opinions on whether or not they agree with having speed bumps down Liberty Street and if it would do any good or not. Finance Officer, Lambert suggests a blinking speed light that is what they have done in other cities although I don't know what costs would be involved.

ACTION ITEM; The Council decides that something should go in the next city news letter informing the public of what is being discussed so they have an opportunity to voice their concerns if any.

8. REPORTS

A. Marion County Deputy Report – (not included in your packet)

1. Monthly Status Report

- Not a lot has been happening.
- The burglary turned out to be nothing.
- Theft of service was a bounced check.
- Welfare check turned out to be nothing.
- Basic traffic stops.
- Contract doesn't end until July, 2015.

There is a brief discussion regarding a recent newspaper article in the Canby Herald regarding armed security at our local schools. There are mixed opinions on whether or not this is good idea or not.

B. Finance Officer's Report – Financials (included in your packets)

1. Monthly Status Report

- Finance Officer Lambert informs Council that the tax assessor has sent us a bill regarding the franchise revenue. This will need to be budgeted for in the years to come.
- There is also a brief discussion regarding setting some dollars aside for our aging public works vehicles.

C. Public Works Department's Report – (included in your packet)

1. Monthly Status Report discussion,

- The routine water meter installation is going well except that it is taking longer than first expected.
- Reiterates the concern of equipment repairs on the aging vehicles as discuss during the Finance Officers Report.
- Experiencing a high volume of call outs and alarms on both the water and sewer departments. A lot of overtime and comp time are accruing for employee Lowe. We really need to get these issues resolved so the hours will stop accruing for this employee.
- Informs Council that our NPDS permit is up for renewal.
- TMDL report is now finished and submitted.
- Councilor Sallee reiterates the importance of staying within the allotted employee hours. Superintendent Lockard states that at the next budget cycle we may need to re-evaluate setting dollars aside for overtime because currently employee Lowe is forced to take comp time which then results in a lack of employees to get the meters installed quickly. Many of the meters are taking 8 hours or more to install.
- **ACTION ITEM;** Councilor Sallee ask for a detailed list of due dates for test results needed in both water and sewer to assure compliance. Public Works Superintendent informs Council that he has contacted DEQ regarding this list and will present the list when it is ready.

D. City Recorder's Report (included in your packet)

1. Monthly Status Report

- Has nothing new really to report other than routine ongoing items.
- Working still with HD supply regarding software integration. The process had not gone as well as had hoped but was able to work through it all.

E. City Attorney's Report – (not Included in your packet)

1. Monthly Status Report

- Rodger Eddy, claim has been filed with the court on foreclosure issue there has been no response from Tom Davis the attorney for Mr. Eddy he may be contacting the city at some point. There are no additional liens at this time. Working with one judge on this he stated that he will get 180 days to appeal at which point we can then take possession or come up with a plan. Koho confirms that both properties have been filed upon. The hearing will be a fresh start and we may want to have an engineer report on file as well. Councilor Sahlin asks if we can ask the Salinas's engineer to help us out on this. Mayor Graupp points out that on this past weekend there is a large hole in the ground possibly a hole for some type of tank and the cars are gone at this point as well. Councilor Sahlin states that he is trying to show clean up however we should document all activities at this point.
- **ACTION ITEM;** Koho requests Mayor Graupp to put it in writing stating the changes or damage. Councilor Sahlin, if we end up taking possession of the land we should take soil samples to cover us for any possible future expense.

- We have sent letters to both the Kings regarding the deck violation and on several occasions we have attempted contact to a MR. Sills regarding his contributing structure building that he replaced wood windows without permission and or approval, I have asked staff to follow through with the lien process.
- Councilor Sallee suggests that it would be nice if HRB could hold quarterly sessions targeting each home and informing them of what is expected in the district.

9. ORDINANCES AND RESOLUTIONS & PROCLAMATIONS

- A. Discussion and or Action on Second Reading of Ordinance Number 477 An Ordinance Providing for a Cross Connection Program and repealing Ordinance Number 387.

Councilor Sallee is still concerned with the enforcement aspect of this Ordinance and strongly feels that the Council should take advantage of any and all ways to inform the public that this Ordinance has been passed and what is expected of them. Staff is in favor of letters being sent out each year informing citizens that they need to have their backflow devices inspected each year.

Motion to approve the second reading of Ordinance Number 477 is made by Councilor Sahlin and seconded by Councilor Sallee. Passed by all.

10. NEW BUSINESS

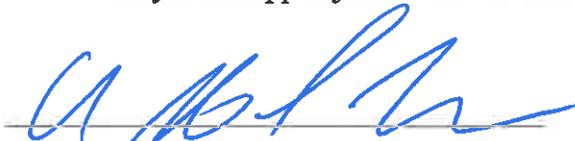
- A. Discussion and or Action on Ordinance Number 477 An Ordinance to Change the Current Cross Connection Program.

11. OLD BUSINESS

- A. NA

12. ADJOURN

Mayor Graupp adjourns the November 12, 2014 Council meeting at 8:25 pm.



Bill Graupp, Mayor

ATTEST:



Kelly Richardson, CMC
City Recorder