

AGENDA
Aurora City Council Meeting
Tuesday, April 08, 2014, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

1. Call to Order of the City Council Meeting

2. City Recorder Calls Roll

Mayor Graupp
Councilor Sallee
Councilor Brotherton
Councilor Sahlin
Councilor Vlcek

3. Consent Agenda

- I. City Council Meeting Minutes – March 11, 2014
- II. Planning Commission Meeting Minutes – March, 2014
- III. Historic Review Board Minutes –February, 2013

Correspondence

I.

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

5. Public Hearing

A. On Permit and Inspection Fee Proposal for Increase

5. Mayor's Report

6. Discussion with Parks Committee

7. Discussion with Traffic Safety Commission

8. Reports

Aurora City Council Agenda

April 08, 2014

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped

A. Marion County Deputy Report – (included in your packet)

- **Update on Patch for Aurora**

B. Finance Officer’s Report – Financials (included in your packets)

1. Revenue & Expense Report
2. Discussion on Audit Report

C. Public Works Department’s Report – (not included in your packet)

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water)
3. Parks Report, OSU Tree Report

A. Waste Water Treatment Plant Update (not included in your packet)

D. City Recorder’s Report (included in your packet)

- Information Regarding a Possible Lease Option on Water Tower

E. City Attorney’s Report – (not Included in your packet)

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9. Ordinances and Resolutions & Proclamations

- A. Discussion and or Action on Ordinance 475 An Ordinance Regulate Medical Marijuana. First Reading.**
- B. Discussion and or Action on Permit Inspection Fee Proposal**

10. New Business

- A. Discussion and or Action on Clarification and or Policy Regarding Resolution Number 633 and Code Section 13.08 Sewer Charges.**
- B. Discussion and or Action on Draft Budget Item with Marion County Sheriff.**

11. Old Business

- A. Discussion and or Action on approval of ACVA Draft Letter to Citizens Regarding Weed Control.**
- B. Discussion and or Action on ACVA Grant Fund Request for Island Maintenance.**

12. Adjourn

Minutes
Aurora City Council Meeting
Tuesday, March 11, 2014, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Pete Marcellais, Marion County Deputy
Mary Lambert, Finance

STAFF ABSENT: Darrel Lockard, Public Works Superintendent
Dennis Koho, City Attorney

VISITORS PRESENT: Tom Potter, Aurora
Joseph Schaefer
Annie Kirk, Main Street
Scott Reilly
Tara Weidman

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Bill Graupp at 7:00 p.m.

2. City Recorder does roll call

Mayor Graupp – present
Councilor Sallee- present
Councilor Brotherton -present
Councilor Sahlin – present
Councilor Vlcek – present

3. Consent Agenda

- I. City Council Meeting Minutes – January 14, 2014, corrections/clarifications stated were that Councilor Sahlin addresses his concern with LA-14-01 regarding food carts that it may have been targeted towards a minority of individuals however because it had gone through the entire process and everyone had been notified along with the fact that we have not received any appeals he was not going to make a big deal over it.
- Pg 11 in third paragraph flesh mounted was used improperly and changed
 - Also wanted better clarification that the intent was to prohibit gray water or black water hook ups.

- II. Planning Commission Meeting Minutes – January, 2014
- III. Historic Review Board Minutes –December, 2013

Correspondence

I. **Email from Citizen Annie Kirk**, regarding a possible task force to better the communication with the Aurora Airport.

Motion to approve the consent agenda with the corrections stated was made by Councilor Sallee and is seconded by Councilor Vlcek. Motion Approved by all.

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Tom Potter asks question regarding the map of the infrastructure for our water and sewer lines.

Mayor Graupp clarifies that it is current and has been updated. At Planning Commission meeting **Chair Schaefer** stated that there was known arsenic levels in the area out towards the airport. **Mayor Graupp** we know this because well 1 was decommissioned because of arsenic levels. Is there any concerns for drilling a well 6 **Mayor Graupp** that is a proposal and I don't believe it is a viable proposal however and there is nothing pending or happening towards a well 6 at this time.

Annie Kirk, I would like to draw your attention to my email regarding a task force to better our relationship with the airport.

Asks if her email regarding the sink hole in front of her house was in the packet **Mayor Graupp** no because we had received it too late and Public Works will look at it again when he is back from sick leave.

Councilor Vlcek, clarifies location on line

Reilly, I hope you can shed some light on where the agenda has been posted. City Recorder explains 3 locations of where agenda was posted. **Mayor Graupp** informs him that we will look into this.

Where was it posted that there would be a quorum of the council at the recent Planning Commission meeting. **Mayor Graupp** explains that because it was a guest speaker and it was a onetime deal we felt we could all attend and hear the quest speaker. I will point out that when the discussion portion began regarding this issue two of the four in attendance left the room.

Phil Hankins Albersway, to inform the city of a safety hazard with a city owned street light last May a street light was moved it is working and it has been moved and where it used to be located there is a receptacle left in its place that needs to be removed it is very dangerous.
Mayor Graupp I will speak with Darrel, Public Works about this.

No one else spoke....

5. **Mayor's Report,**

A. **Mayor Graupp** explains that he lives at the end of the pipe as well on the North side of town. I myself added the same type of filtration unit to my house as you can see it is horribly brown I even went the added expense of two filters and still very brown. I left them in for 5 months rather than 3 months so next time I will take them out at three months around June 10th. Darrel, Public Works is working on an iron oxide situation with the sand filter to see if we can't get it cleared up.

I just wanted to inform Council that we were doing this and taking it seriously this is out of my own wallet to collect this data from the filters.

B. **We are having some discussions regarding Marijuana legislature,** I have asked the Planning Commission to think about the medical marijuana situation and what steps the city should be starting if any. Chair Schaefer, we have spoken about this for a few months now in the meetings we have not come to a consensus. So far it's been a split decision regarding which zone would be a better fit. Planning Commission would like to hear from council to see what your thoughts are.

Council discusses a few options at which point they decide that at some point a joint work session would be a great benefit. At this point there are a lot of unanswered questions regarding exactly which way the legislature will go.

Council reassures the audience that we are not at this point spending extra tax dollars on this with our contracted staff until we know more.

6. **Discussion with Parks Committee, Councilor Sahlin** we are working on a proposal with public works and our Marion County Deputy to see if a work crew would work for some of the maintenance issues in the park. Councilor Vlcek pointed out that there are a few trees that look very dangerous in the park and would like them looked at prior to the Easter egg hunt.

Mayor Graupp informs the group that between him and the OSU extension office they are still working on issues regarding the tree stand in the park.

Councilor Sahlin states that the ball field needs sprayed and asks if we are still currently under contract with TTT because he has noticed some items that look as though they are not being done. I propose that we contact them then and see if we can get the field sprayed in lieu of them.

8. **Discussion with Traffic Safety Commission**, I noticed that the stop sign at Yukon and Seal Rock is still down. It appears that the sign has disappeared now.

Councilor Sahlin asks how public works prioritizes their tasks currently they don't have a schedule in place.

9. **Reports**

A. **Marion County Deputy Report – (included in your packet)**

- Reads his report Councilor Sahlin asks clarification on the robbery it was at the store.
- Goes over his proposal with the contract regarding the over time money that has been proposed in the budget. Attach you will find A-1 \$6400 dollars last year was budgeted for overtime and I used \$80.00 dollars.
- What I would like to do is use it for other contracted people possibly for colony days and or side walk enforcement. Currently none of the fire hydrants are painted. The revenue if any generated would stay with the city therefore paying for the added enforcement and safety issues.
- Let's set up a time with Councilor Vlcek as the liaison of the dept and Mayor Graupp to go over the new proposal language.

No more questions at this time.

B. **Finance Officer's Report – Financials** (included in your packets)

1. Revenue & Expense Report

Finance Officer Lambert asks council if they have any questions regarding her report and they had none. At which time Mayor Graupp started updating the council on the budget. Budget meetings are set to begin April 30th along with May 7th and 14th.

C. **Public Works Department's Report – (not included in your packet)**

1. Monthly Status Report (Storm Water)
2. Monthly Status Report (Water)
3. Parks Report, OSU Tree Report

Mayor Graupp in Darrel's absence informs the council they are working on a maintenance schedule for the pumps as we recently had one break down. We are also working on a wireless solution to detect water leaks. We are also working on well 5 it should be done by the next meeting hopefully.

Councilor Vlcek thought it would be a good idea to possibly get used filters from other water sources to compare to the ones the Mayor brought in to see a difference or not.

No more questions,

D. City Recorder's Report (included in your packet) reads her report and there were no questions from Council.

E. City Attorney's Report – (not Included in your packet)

Mayor Graupp there is nothing to report in Dennis's absence. Councilor Vlcek asks about starting the foreclosure process on the Eddy property.

9. Ordinances and Resolutions

A. Discussion and or Action on Ordinance 474 An Ordinance to amend the Aurora Municipal Code. Second & Final Reading

A motion to approve Ordinance 474 to amend the Aurora Municipal code was made by Councilor Sahlin and seconded by Councilor Sallee. Motion Passes 5-0 no more discussion.

B. Discussion and or Action on Resolution Number 681 Transfer and Re-Appropriation of Funds.

A motion to approve Resolution Number 681 regarding the Transfer and Re-Appropriations of Funds was made by Councilor Sahlin and is seconded by Councilor Brotherton passed unanimously. 5-0

Councilors Brotherton and Sallee ask a few clarification questions regarding the transfer of the funds.

Scott Reilly, points out to the group that this change cannot exceed 10% and he is assured that it is not.

C. Discussion and or Action on Proclamation Determining March as Red Cross Month.

A Motion to approve, Proclamation Determining March Red Cross Month is made by Councilor Vlcek and is seconded by Councilor Sallee. Motion Passes Unanimously.

Councilor Sallee points out that it seems pointless to declare this if we are not going to participate in the drive.

D. Discussion and or Action on Resolution Number 682 to Consider the Formation of a Marion County Extension Office. Mayor Graupp informs the group that he asked for this to be placed on the agenda before Marion County was ready for it to be so it was tabled for now.

10. New Business

A. Discussion and or Action on Recommendation from Planning Commission to Re-Appoint Bud Fawcett.

Motion to approve the recommendation of Planning Commission to re-appoint Bud Fawcett for another 4 year term was made by Councilor Sahlin and second by Councilor Sallee. Motion passes.

B. Discussion and or Action on Utility Billing Mailing Policy and Newsletter Policy. Mayor Graupp explains to the council why he had asked this to be placed on the agenda and basically he stated that he had a concern regarding what is appropriate to be placed in the water billings. Wanted some input from council regarding this issue after a brief discussion it was the consensus of the council to not allow any more inserts in the water bills until further notice except for the city newsletter.

C. Nomination of Budget Officer for the Upcoming Budget Year. History has been that it was the Finance Officer however Mayor Graupp volunteers to be it.

A Motion to nominate a budget chair to be Mayor Graupp was made by Councilor Sahlin and is seconded by Councilor Brotherton. Motion Passes.

D. Discussion with Joseph Schaefer Planning Commission Chair Regarding Recent Marijuana Legislation. This has been discussed during the Mayor's Report.

11. Old Business

A. A. Discussion and or Action on approval of ACVA Draft Letter to Citizens Regarding Weed Control. Look park internal proposal. Tabled.

B. Discussion and or Action on ACVA Grant Fund Request for Island Maintenance. Tabled

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12. Adjourn

Mayor Graupp adjourns the March 11, 2014 meeting at 8:51 pm.

City Recorder Richardson is instructed to email Darrel Lockard Public Works Superintendent informing him of his presence needed at the next parks committee meeting. She is also directed to get a key made for Councilor Sahlin so he can open for the parks meetings.

Bill Graupp, Mayor

ATTEST:

Kelly Richardson, City Recorder

Minutes
Aurora Planning Commission Meeting
Tuesday, March 04, 2013 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Renata Wakeley, City Planner

STAFF ABSENT: NONE

VISITORS PRESENT: Annie Kirk, Aurora
Brandon Reich, Marion County Planning
Gus Wettstein, Aurora
Tom Potter, Aurora
Christopher Fisher
Ben Williams, Aurora
Mike Birrenkott, Aurora
Jason Cromer, Aurora
Nick Kaiser, Aurora
Spud Sperb, Aurora
Lori Sahlin, Aurora
Rick Vlcek, Aurora
Megan Patterson, Aurora
Scott Brotherton, Aurora
Craig McNamara, Aurora
Scott Reilly, Aurora
Joel Futch, Aurora

1. Call to Order of Planning Commission Meeting

The meeting was called to order by Planning Chair Joseph Schaefer at 7:02 p.m.

2. City Recorder Did Roll Call

Chairman, Schaefer -	Present
Commissioner, Willman	Present
Commissioner, Gibson	Present
Commissioner, Graham	Present
Commissioner, Fawcett	Present
Commissioner, Weidman	Present
Commissioner, Rhoden-Feely	Present

3. Consent Agenda

Minutes

- I.** Aurora Planning Commission Meeting –February 04, 2014,
- II.** City Council Minutes – January, 2014
- III.** Historic Review Board Minutes –

City Planner Wakeley states she was present at the last meeting and asks that the February minutes reflect her presence.

A motion is made by Commissioner Graham to approve the consent agenda as presented and seconded by Commissioner Weidman. Motion Approved by all.

Correspondence

I.

4. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

No one spoke.

5. New Business

A. Discussion and or Action regarding Manufacturing in Commercial zone.

Many of you may be aware of vacant properties in and around town and the property owners would like to do more manufacturing than what is currently allowed. We currently allow 50% of the primary business. Do we want to allow more than this especially focusing on the south end of town. We don't have a specific text amendment in front of you yet I just really wanted to present it to the group and get some feedback.

Commissioner Graham, to clarify everything on the map in red is Commercial zone. (yes)

Commissioner Fawcett, under conditional uses under commercial it says 1,000 feet from residential zone. **Schaefer**, you are reading about adult entertainment only we are talking about item **D**.

Graham, I think it's a good idea so the properties can be used because they have been vacant for so long.

Willman I think it would depend on what is going in there, anything that would be bad for Aurora such as smell, nuisances, noise Ect I do not think it would be a good idea. **Schaefer** that is why we have a conditional use column so we can regulate that.

Wakeley also you have a Gateway Design Standards for new structures however if you are subject to site development review then at that time it would be regulated.

This is not a hearing

Mr. Sperb, directs a question to City Planner, Wakeley does the current city code just specify one commercial zone? **Schaefer** there is a separate industrial zone. **Wakeley** you have HRB Commercial and a Commercial zone. Many items have the same language in them regarding this issue.

Schaefer let's focus this discussion on outside of the HRB district, Feely are you still saying clearly incidental to the primary business, yes.

Chris Fisher property manager for Toby j's. Toby's is currently in the commercial zone and I certainly wouldn't want to evict them. City Planner Wakeley he is grandfathered in.

Annie Kirk asks if there is a pending application that would benefit from this if you were to pass it?

Wakeley, none at this time I have had conversations with Toby J's regarding another property.

Weidman, it's a concern but at this point it's hard to say without an application.

Weidman, I don't think we should be talking about a zone change.

Wakeley one thought you could use a conditional use application and you can make requirements based on individual business types.

Gibson, so I think we should do a conditional use but we could raise the percentage as well so the properties are more useful.

Fawcett I think it depends on if it abuts to a residential zone or not. I believe there are quite a few that do. **Wakeley** currently your code requires 100 feet buffer from residential zone along with that they would need additional spacing and setback with a buffer of shrubbery. I can think of many businesses that buffering wouldn't help much if next to a family. **Fawcett I** think it's a case by case basis next to a residential zone.

Case by case so far seems to be the consensus. However **Chair Schaefer** it's hard to enforce if a business grows and all of a sudden they put in a night shift. It is hard to enforce hours of operation and no other section of code or business license requires this.

Why is this on the agenda, **Schaefer** because we have empty building and we have had people complaining that they can't do what they want at there property?

Annie, can we get a recap on gateway standards, **Schaefer** there is no change to gateway standards any new construction would have to comply. Not many of the businesses are going to trigger the 25% rule. I would like to see it buffered from potential ugly uses driving down 99E. so I think the gateway standards require a 100 foot buffer and design standards would apply.

Wettstein, a compromise might be rather than considering the east sides of 99E since it is mostly abutting the residential zone just consider the zone change for the West side of 99E.

Sperb, the industrial zone was put in near the railroad tracks so it wouldn't be visible. I want to address only this section currently with the zone requirements you are not getting that buffering that was intended. Possibly we should consider a new zone to focus on buffering.

Mike Baron, Kasel Court how is traffic measured, **Schaefer** it is done by the trip generation manual and it measures the trends of the traffic impact. It is based on industry trends and the standard reference used nationwide.

Gibson, I believe we can be more liberal of what is allowed based on individual information.

Willman, leave it alone.

Weidman only on the West side if anything.

Rick Vlcek, what's magical about 50% number we could change it if we want to correct.

You could strike percentage completely, say retail or whole sale business since it's already got a conditional use. Or would you leave the incidental language in to clearly the primary business.

Wakeley clearly the incidental is the harder requirement.

Graham, the west side of 99E needs help and I think we could do a closer study to help this area out.

Schaefer we could come up with a light industrial zone but that is a big job. My point was a code change to handle this.

Chair Schaefer tables this item for next month when he can gather some language for the change.

7. Old Business

A. Discussion and or Action on the City Regulation of Marijuana.

Chair Schaefer, gives an update the legislature is not likely to pass a bill on putting a ballot measure out there for recreational marijuana. That leaves it open to the private parties. **Wakeley** the legislature is still discussing what prohibitions would be on medical marijuana uses.

Medical, Grow sites are essentially a secure warehouse with security where they grow it.

Dispensary is essentially retail they sell it.

Reilly, not sure how this will fit into this discussion currently your code doesn't allow a business license legally to anyone who would grow illegal narcotics.

The question I propose to you is should we allow a grow facility in our industrial zone and where is the best fit for the dispensary.

If we were to allow it in the industrial zone;

Weidman, yes

Willman, yes

Graham, yes

Fawcett shouldn't abut residential zone.

Feely, no comment, would this limit a person that is registered to grow in their residence no we don't regulate that and we can't restrict that from happening. 6 mature plants each patient 18 seedlings and no more than 4 patients.

Gibson Industrial.

It is the consensus of the Planning Commission to allow a grow facility only in the industrial zone not abutting a residential zone.

Wakeley I have supplied some examples of language for you to consider, with the attached ordinances from City of Willamina and Stayton.

What do our visitors say?

Megan Patterson, I currently run a child care facility out of my home and since we only have one officer in our town I am very concerned with the security aspect of this whole thing or lack thereof. I would say no.

Brotherton, Park Ave if you take for example a grow operation compared to say a nursery business it there a way to catch those changes and regulate appropriately. (yes) through change of use and business license along with building permits.

Fawcett, comment on what Brotherton stated, I think the difference is that this would be processed and compressed after and also an illegal substance.

Gibson, it would look like a retail operation, I think it would generate a lot of traffic, **Schaefer** we could put it in the industrial zone many jurisdictions do for example adult books and so forth. **Wakeley** there are a 1000 feet buffer rule from schools and daycare. However since daycare businesses come and go it would be hard to regulate. **Schaefer** you could if you only allow in industrial zone.

Gibson, Graham in favor of the industrial zone.

Fawcett, Feely Weidman commercial zone

Willman just say no

Schaefer, industrial

Chair Schaefer I will talk with city council next week to get a sense of what they would like to see or not.

Reilly, who are you afraid of litigations from the growers or the citizens of Aurora **Schaefer** anybody on either side.

C. Discussion on LA-13-1 regarding sale of water to the Aurora Airport. *Following the presentation 2 of the 4 members of council that were in attendance left the room so as to not appear as a decision making body.*

Brandon Reich with Marion County has presented a hand out for citizens on the process for Marion County perspective which is a land use procedure for getting this done if the city wants to.

Brendon, Marion County Planner, amendment and acceptance develop to the comp plan, our comp plan disallows water usage outside and we are more restrictive than the state and as a city you have a long process to follow in order to do this. The purpose of the amendment was to get us the County out of the way so that Aurora can do what they want to do regarding this issue. The public hearing was scheduled to remove this block and it was taken off and won't go back on until the city asks for it to go back on.

Tom Potter, 21244 Liberty, back ground on why airport needs water, I (Brendon) have collected certain information and some of the wells have arsenic in them and they are in need of fire suppression and with the entire impervious surface it is limited as to where they can locate. **Potter**, Why can't they drill their own, Brendon not sure?

Annie Kirk, point I want to get to is about the future, if the City of Aurora extends water to the airport and it grows and just outside the Marion County boundary a large business gets built I had then asked

you if the water could get extended across county lines. I believe that there could be an exception but it would be a different exception. Generally water doesn't suppress growth. This is simply a commercial or employment use and there would have to be an emergency to extend sewer.

Graupp, Wilsonville does extend across to counties but they are within in there city limits

Guy Sperb, is the water at the airport a multi use or is it only for fire suppression or potable water. What are they asking for I believe it is for 5,000 gallons at full build out.

Gus Wettstein, at the January meeting? It was a comp plan amendment and public hearing and the County Commissioner asked for this and initiated it. **Brandon**, It was based on information from the city so did the city initiate this? Contact Don Russo of Marion County Commissioners he can give you that information.

Scott Reilly, is the water a public safety hazard as of yet. I have an email from Greg Deblass with Environmental Health from Marion County and is has not been declared a health hazard as of yet according to him.

Graupp, the airport only does fire suppression at this point.

Annie, we are talking supply for fire suppression and employment not drinking water correct. Why do they want our water because they want to expand fire suppression options and potable water for employment use.

Schaefer, you can't extend water outside of city limits because it is a State law or rule for residential.

Annie, what I heard a moment ago was based on a potential health hazard Brendon no it was for an exception to the fire suppression.

Rick Vlcek, could you fill us in on what the discussions were that led us to tonight. Who initiated it?

Schaefer let's talk about this later.

Wettstien, is there someone from airport here tonight.

Tom Potter, I have copy of memo that Brendon wrote and it points out that it would be difficult to drill because of zone and impact. Brendon because of setback and impervious surface and the arsenic on one well and then they have to be careful where they drill again. Would they have to address the Planning Commission for other options? No you could ask the board to show other options. So drilling an existing well deeper Brendon yes that could be an option but not sure that will help with arsenic.

Willman, is there hard data that the well has arsenic who did the study? A member of the airport gathered the data and sent it out to a testing firm.

Fawcett, do you know of any other projects past the airport for any other projects in the county in this area. Brendon I have not seen anything.

Greg Taylor, is this process that has started have anything to do with the FFA expansion plan? Brendon no not that I am aware of I don't see a connection to this. Taylor wouldn't they be required to make sure they could pump a certain amount of water.

Vlcek, once water line is ran and in the ground would it be easier to apply for a zone change. Brendon no I don't believe so you can get a zone change for a committed exception or reason exception (more difficult) which is where you state a certain reason (say for an extension of sewer plant for example) then there is another in depth study done correct?

Scott Brotherton asked a question regarding the ownership of the helicopter business however as answered by Brendon they are not a part of the actual airport but of the surrounding area.

No questions of Brendon at this time. We would like to thank you for coming and explaining this to our constituents.

Chair Schaefer asks the status of the following documents being posted to the city web-site.

We will provide a link for these documents,

Water study 2005

Staff Report Marion County

Link to Airport Master Plan

Add materials that were presented tonight.

Chair Schaefer general comments, many people are concerned with water supply since we had to regulate over the summer so why would we even think about this without researching our options. Because we could require the airport to help us with our water supply problem if we solve it ourselves we are likely going to pay high water bills. So if we allow the sale of water to the airport it could potentially be a win for us because they would essentially pay for our water issues as well. We have learned since last summer that well 5 has been clogged and we are working on that issue and hope to have it resolved very soon and hopefully it will help our water quality.

Next water rights, the city has rights that are unused from old wells presumably anything being done outside of city limits we would take the water rights this is a normal practice that his how cities grow and obtain the land and water rights from that land.

Nick Keiser, there is source document that you didn't talk about it would be the water master plan which supersedes the other document you talked about. The airport has a lot to do before any of this could happen. At some point we will need to regulate.

Schafer, we are not going to spend money to study this at this time we cannot spend money for this.

Nick, when you have the airport needing something it's up to them to provide the data to prove what their needs are. The fire district is already stating that there is not enough fire suppression already.

Sperb, thank you very much for the overview. I am concerned about your statement regarding our water bills going up if the city were to decide to take this on. So drilling wells within city. What is the benefit to the citizens?

Schaefer, if we were to look at drilling we wouldn't drill near airport because we already know that area is not very good.

Nick, we have a water filtration unit that is at its capacity.

Schafer, the city can always use capital improvements and if we had someone that can pay for it then why not.

Reilly, you talk about others helping pull the cart this is a cost to them we have to have a buy in from airport on this or we are wasting time. We are spinning our wheels.

We would have to build in any agreement limitations.

Willman, I would like to see or hear from the airport to see if they can afford this. **Weidman** I agree with Amy. Let's get some data before we talk more.

Schaefer look at their master plan. It's on our web page.

Vleck, they already have in ground tanks for fire suppression only.

My question, is this a done deal are we going to keep hammering on this until it's a done deal. Unless I see data and interest from them then I say we give it up. Are we going to table this or keep it going as a tax payer how are we going to split it up, obviously our job as city officials we need to make it.

Wettstien or annexation, it seems that we are trying to give something to airport without annexation. I am concerned that there are no airport officials here to answer these questions.

Schaefer, As far as annexation goes you could say you can have our water when you annex. This would require growing the urban growth boundary and this would cost millions and if you think this meeting was a waste of time then go there and really waste some time. This is so beyond our resources right now.

Annie Kirk, on 2/12/2014 I sent an email to request for consideration to form a task force to look at the relationship with the airport.

City does have an IGA with Marion County and ODA and we used to have meetings with these organizations.

Potter, it really seems as though we are spinning our wheels and I think our time would be better served looking at our own water quality issues.

Weidman, are we addressing water issues. Yes the council is and so is Public Works along with the Mayor.

Mercedes, look at city goals in respect to the cities issues and compare.

Schafer, goal is quality and quantity. I say fix quality.

Gibson, we still have a lot of distribution problems in the system and it's old and will be expensive to fix it.

7. Commission Action/Discussion

A. City Planning Activity (in Your Packets)

Status of Development Projects within the City.

- City Planner Wakeley had no discussion items in addition to what has been previously discussed or presented on her report.

8. Adjourn

Chairman Schaefer adjourned the meeting at 9:47 pm

Chairman, Schaefer

ATTEST:

Kelly Richardson, City Recorder

APPROVED

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
February 27, 2014**

Staff Members Present: Kelly Richardson, City Recorder

Others Present: Bill Graupp, Aurora

The meeting of February 27, 2014 was called to order at 7:02 p.m. by Chairman Townsend.

Chairman Townsend takes Roll Call

Chairman Karen Townsend – Present
Vice-Chair Gayle Abernathy – Present
Member Bill Simon – Present
Member Merrra Frochen – Present
Member Mella Dee Fraser – Present

CONSENT AGENDA

A. Minutes

- I. Historic Review Board Minutes – January 23, 2014

A motion to approve the HRB minutes of January 23, 2014, as presented was made by Member Frochen, seconded by Member Simon and passed unanimously.

CORRESPONDENCE

VISITORS

No one spoke.

5. OLD BUSINESS

A. Discussion and/or action on paint color list.

Member Townsend explains the fact that she took the paint section in guidelines and adapted it to go with the new paint section in the paint book. The process is

discussed and it is determined that Townsend will take the guidelines and each month make her changes and then hand them to Kelly to add the changes to the document.

- B. **Discussion and or action on Historic Inventory list**, waiting for Mayor Graupp' list of information. Abernathy goes over the history of the project and Mayor Graupp said he could give us the legal description of each property. The inventory is for staff to determine if structures are contributory or not so staff knows what is applicable or not.

Brief discussion on course of action regarding this process and it is suggested to compare it with Marion County records and if board doesn't feel that they line up then make some changes at that point.

6. NEW BUSINESS

Discussion and or Action on Appointment of New Chairman of the Board, we had a nomination and motion on the floor for a new chair Member Abernathy was nominated.

Motion to nominated Member Abernathy to the Chair Position is made by Member Townsend and is seconded by Member Fraser. Motion Passes Unanimously.

7. ADJOURN

Chairman Abernathy adjourned the meeting of February 27, 2014 at 7:50 pm.

Gayle Abernathy, Chairman

ATTEST:

Kelly Richardson, City Recorder

February 26, 2014

Bret Salmon, Policy Analyst
1535 Edgewater Street, NW
Salem, OR 97309

RE: Fee change

On April 8, 2014 City Council will hold a public hearing to consider the proposed fee changes during a regularly scheduled council meeting at 21420 Main Street, Aurora, OR at 7pm. If approved, the new fees will take effect on May 1, 2014.

The fees have not been changed since assumption of the program July 1, 2012 and have not covered the cost of providing these services.

The changes in fees will be upon all the statewide specialty codes administered by the City of Aurora – structural, mechanical, plumbing electrical, manufactured home placement, etc.

If there are concerns or questions, please contact Charlcie Kaylor, Building Official at 541-484-9043, and charlcie@thebldgdept.com

Charlcie Kaylor,
Building Official

Attached – Proposed Fee Schedule

THE BUILDING DEPARTMENT, LLC

144 E. 14th Avenue
Eugene, Oregon 97401
Phone: (541) 484-9043
Fax: (541) 484-6859
Toll Free 1-800-358-8034

February 11, 2014

After discussion with Kelly, she agreed it was time to present a fee increase proposal to the Council. The elected officials, after weighing the needs of the community and the budget, have the final say-so. The City sets the building permit fees via an ordinance/resolution after a hearing. Prior to the hearing Oregon Building Codes Division must be notified at least 45 days ahead so they can alert their list of "interested parties" (trades and contractor organizations). The notice should include an effective date should the change be approved.

I suggest a hearing two months hence with an effective date (should the council decide in the affirmative) as soon as the day after the hearing or the next logical date. May 1st?

For comparison - Figures are based on a 2000 sq ft new single family dwelling with two bathrooms, a 400 sq ft garage, heat pump and electric furnace. \$230,408 is the statewide valuation.

	Current	Proposed	Clackamas	Salem	Newburg
Structural	\$1,155.20	\$1,233.00	\$1,138.45	\$1,162.45	\$1,045.18
Mechanical	\$238.25	\$140.00	\$104.00	\$238.25	\$89.18
Plumbing	\$363.00	\$490.00	\$864.00	\$363.00	\$244.73
Electrical	\$217.75	\$255.00	\$435.00	\$217.75	\$126.00
Plan Review	\$750.88	\$801.45	\$739.99	\$755.59	\$679.37
Surcharge	\$236.90	\$254.16	\$304.97	\$237.77	\$180.61
Total	\$2,961.98	\$3,173.61	\$3,586.42	\$2,974.82	\$2,365.07
Minimum			\$85.00	\$67.25	\$76.28
Hourly	\$80.00	\$88.00	\$85.00	\$67.25	\$76.28

The above proposed fees are for only the administration of the building codes. The City may want to explore other fees as well. For instance:

Certificate of Occupancy - Clackamas Co. charges \$42.50 for a residential certificate of occupancy – charged at time of permit issuance. \$170 for a commercial certificate of occupancy

Planning – Reedsport, for instance, charges a \$35 land use review fee when applicable. Hourly might make more sense. This is a way to make planning more user-paid rather than from general fund.

Technology fees – Many cities and counties add this fee to cover the expense of hardware, software, support and training.

City surcharge – Dunes City charges \$25 or 7% of the fee (whichever is greater). These fees must also be levied on all permits issued by the City – not just building permits.

Building Permit Fees

\$1 to \$500	\$50
\$500 to \$2,000	\$75
\$2,001 to \$50,000	\$75 for the first \$2,000 plus \$8 for each additional \$1,000
\$50,001 to \$100,000	\$459 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof
\$100,001 and above	\$709 for the first \$100,000 plus \$4 for each additional \$1,000 or fraction thereof

Other Inspections and fees:

Inspections outside of normal business hours (min 2 hrs) plus mileage	\$88/hr
Inspection/reinspection fees, each	\$88/hr
Plan review fee (when applicable)	\$65% of permit fee
Fire & life safety plan review (when applicable)	40% of permit fee
Additional plan review required by changes, additions, or revisions	\$88/hr
Deferred submittal fee	\$100
Demolition	\$50

FIRE SPRINKLER PERMITS

Residential Fire Sprinkler Systems

**Fee includes plan review*

Square Footage	Fee
0 to 2,000 SF	\$200.00
2,001 to 3,600 SF	\$250.00
3,601 to 7,200 SF	\$325.00
7,201 SF +	\$410.00

Commercial Fire Sprinkler System

Fee based on valuation of installation costs and system equipment. Refer to Building Permit Fees.

Fire Alarm System

Fee based on valuation of installation costs and system equipment. Refer to Building Permit Fees.

Medical Gas Installation

Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances (rounded up to the nearest dollar).

Total Valuation*	Fee
\$0 to \$5,000	\$100.00
\$5,001 to \$10,000	\$100.00 plus \$1.50 for each additional \$100 or fraction thereof over \$5,000
\$10,001 to \$100,000	\$175.00 plus \$10.20 for each additional \$1,000 or fraction thereof over \$10,000
\$100,001 and more	\$1,195.00 plus \$7.00 for each additional \$1,000 or fraction thereof over 100,000

Minimum permit fee..... \$100.00

Plumbing plan review*..... 40 % of the permit fee

*Plan review is required on all Medical Gas installations

State surcharge..... 12%

Mechanical Permit Fees

One and Two Family Dwellings

For the issuance of each permit Minimum fee	\$75
Electric appliances - furnace, cooling unit, clothes dryer, exhaust fan, kitchen hood	\$20/each
Fuel burning appliances - includes furnaces, wood stove, pellet stove, insert, fireplace	\$50/each
Gas piping system (new or altered) any number of outlets	\$20
All others	\$20/each
Supplemental permit fee or as per above - whichever is greater	\$35

Mechanical equipment for one and two family dwellings includes duct work, control units, thermostats, filter; volume damper; fresh air intakes. Water heaters regulated by plumbing code.

Commercial Fee Schedule

Valuation	Permit Fee
\$1 to \$5,000	\$100
\$5,001 to \$10,000 \$25,000	\$100 plus \$10 for each additional \$1000 (or fraction) over \$5,000
\$10,001 \$25,001 to \$100,000	\$300 plus \$9 for each additional \$1,000 (or fraction) over \$10,000 \$25,000
\$100,001 and above	\$975 plus \$8 for each additional \$1,000 (or fraction) over \$100,000
Plan review fee	25% of permit fees
Deferred submittal + fees	\$100
State surcharge	12% of permit fee

Other Inspections and Fees

Inspection outside of normal business hours (per hour-min. chg. 2 hrs.) plus mileage.	\$88/hr
Reinspection fees (each)	\$88/hr
Inspection for which no fee is specifically indicated (per hour)	\$88/hr
Additional plan review required by changes, additions or revisions to approved plans (per hour - minimum charge 1 hour)	\$88/hr

Plumbing Permit Fees

New One & Two Family Dwelling

(When purchased as a unit - includes the first 100 ft of water service, sanitary, and storm.)

One bathroom	\$350
Two bathroom	\$470
Three bathroom	\$550
Four or more bathrooms - number of fixtures	20/each

Commercial/Multifamily Units & Residential Remodels

Fixtures	\$20/each
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Fixtures include: water closet, lavatory, tub/shower, sink, bidet, laundry tubs, disposal, dishwasher, clothes washer, water heater, floor sink/drain, trough drain, drinking fountain, hose bibb, sump pump/ejector, urinal, roof drain/overflow, catch basin, interceptor/grease trap, dental units, receptors.

Sanitary Services

First 100 feet	\$80
Each additional 100 feet or fraction thereof	\$45

Storm Services

First 100 feet	\$80
Each additional 100 feet or fraction thereof	\$45

Water Services

First 100 feet	\$80
Each additional 100 feet or fraction thereof	\$45
Demolition-Capping off Sewer, Water, Rain Drain	\$80

Minimum fee	\$80
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Additional plan review required by changes, additions or revisions to approve plans (minimum charge 1 hour) \$88/hr

Inspection fee, Reinspection fee, \$88/hr

Inspection outside normal business hours (2 hr min charge) plus mileage \$88/hr

When applicable, a 25% plan review fee will be assessed for commercial installation.

Manufactured Dwelling

\$400.00 installation fee allows three inspections total. These include the stand and lot preparation, all support blocking, flood and wind anchoring devices, perimeter skirting, underfloor access and ventilation, mechanical crossovers and terminations and temporary steps. This fee also includes plumbing connections, and all cross-over connections. Accessory structures, utility connections beyond 30 lineal feet and/or new plumbing may require additional permits. This permit does not include an electrical service or feeder. Separate electrical permit is required.

*Note: All decks 30" above ground, carports, garage, porches, and patios shall be based on valuation of the installation cost and materials. Refer to Building Permit Fees.

State Fee: \$30.00

If more than 30 lineal ft additional plumbing fees apply (refer to Plumbing Permit Fees)

Sanitary Services

Additional 100 feet	\$80
Each additional 100 feet or fraction thereof	\$45

Storm Services

Additional 100 feet	\$80
Each additional 100 feet or fraction thereof	\$45

Water Services

Additional 100 feet	\$80
Each additional 100 feet or fraction thereof	\$45

Manufactured home park and RV park – based on valuation and Building Permit Fee schedule.

Electrical Permit Fees

Residential Per Unit Service Included

1000 sq. ft. or less	\$150
Each additional 500 sq. ft. or portion thereof	\$35
Limited Energy	\$35
Each Manufactured Home or Modular Dwelling Service	\$100

Services or Feeders-Installation, Alteration, Relocation

200 amp or less	\$100
201 amps to 400 amps	\$125
401 amps to 600 amps	\$175
601 amps to 1000 amps	\$275
Over 1000 amps or volts	\$550
Reconnect only	\$80

Temporary Services or Feeders - Installation, Alteration or Relocation

200 amp or less	\$80
201 amps to 400 amps	\$80
401 amps to 600 amps	\$140
601 amps to 1000 volts	\$210
Over 1000 amps volts	\$445

Branch Circuits - New, Alteration, or Extension per Panel

Each branch circuit	\$8
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Branch Circuits without purchase of service or feeder fee

First Branch Circuit	\$80
Each additional branch circuit	\$8

Miscellaneous (service of feeder not incl.)

Each pump or irrigation cycle	\$80
Each sign or outline lighting	\$80
Signal Circuit(s) or a limited energy panel, alteration, or extension	\$80
Each additional inspection over the allowable in any of the above, for those not covered under residential inspections caps, per inspection	\$88

When applicable, plan review charge is 25% of permit fee.

GRADING PERMIT FEES*

50 cubic yards or less	\$75
51 to 100 cubic yards	\$85
101 to 1,000 cubic yards	\$85 for the first 100 cubic yards, plus \$15.50 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	\$224.50 for the first 1,000 cubic yards, plus \$13.00 for each additional 1,000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	\$341.50 for the first 10,000 cubic yards, plus \$59.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 to 200,000 cubic yards or more	\$872.50 for the first 100,000 cubic yards, plus \$32.50 for each additional 10,000 cubic yards or fraction thereof.

Plan review charge of (65%) when applicable.

Other Inspections and Fees:

Inspection outside of normal business hours, per hour (minimum charge--two hours)	\$88/hr
Reinspection fees	\$88/hr
Inspections for which no fee is specifically indicated, per hour (min charge—1 hour)	\$88/hr

The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

Retaining walls shall be based on Building Fees (page 5)

Solar Panels

PRESCRIPTIVE PATH SYSTEMS:**

Qualifying roof installations on conventional light-frame construction. See checklist on back of this form.

Includes plan review* \$250.00

Reinspection fee \$88/hr

ENGINEERED SYSTEMS:*

Permit fees are based on the fair market value of the work performed. Indicate the value (rounded to the nearest dollar) of the structural elements for the solar panels, including racking, mounting elements, rails, and the cost of labor to install. The cost of the solar electrical equipment, including collector panels and inverters, shall be excluded from the permit valuation.

Based on valuation of installation costs and materials. Refer to Building Permit Fees.

Plan Review: 65% of Building Permit Fees.

Reinspection Fee: \$88/hr

*Electrical (Separate Electrical application required)

Solar Panel Fee Determination

Check List for Prescriptive Photovoltaic Installations in accordance with OR Solar Code Section 305.4 Site Plan

- Attach a simple site plan showing the location of the PV system in relation to buildings, structures, property lines, and, as applicable, flood hazard areas.
- System must be shown in sufficient detail to assess whether the requirements of OSISC Section 304.9 or one of the exceptions have been met.

Structural Information

For all Structures; please answer the following questions:

- Is this conventional light framed wood construction? Yes No (circle one)
- Does the structure have pre-engineered trusses? Yes No (circle one)
OR
- Does structure have roof framing members spaced at 24 inches on center maximum and does it comply with OSISC section 305.4? Yes No (circle one)
- Is the weight of the PV modules and racking less than 4.5 pounds per square foot? Yes No (circle one)
- Is the roofing material metal, single layer wood shingle, or not more than two layers of composition shingle? Yes No (circle one)

For Standing Seam Metal Roofs; please answer the following questions:

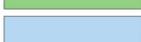
- Is the metal gauge 26 or heavier? Yes No (circle one)
- Clamp design: Are clamps designed to withstand uplift of at least 115 pounds for clamps spaced at 60 inches on center or less or at least 75 pounds for clamps spaced at 48 inches on center or less? Yes No (circle one)
- Is the spacing of the clamps as measured along the seam less than or equal to 24" o.c.? Yes No (circle one)
- Is the roofing panel width 18 inches or greater? Yes No (circle one)
- Will the roofing panel attachments be at least #10 screws at 24-inches on center? Yes No (circle one)
- Will the roofing panels be installed over minimum 1/2-inch nominal wood structural panels attached to framing with 8d nails at 6-inches on center at panel edges and 12-inches on center field nailing? Yes No (circle one)

If you answered "No" to any of these questions, the project may not be submitted using the prescriptive path and you must submit an engineered design.

ART #:PMA1402-1A
ACTUAL SIZE: 4 7/8" x 4 3/4"



A-900

	DTL-900
	DTL-289
	FUFU-200
	FUFU-231
	FUFU-262
	DTL-362
	FUFU-745
	FUFU-560
	DTL-452
	DTL-483
	FUFU-850
	DTL-712

03/13/14 P

Production Notes:

Please be aware that all computer monitors will display colors differently.
The colors you see on your monitor may not accurately reflect the actual colors in your design.

CITY OF AURORA - TREASURER'S REPORT for February 2014					
	FUND	Jan 31 BALANCE	REVENUE TOTAL	TOTAL EXPENSES	Feb 28 BALANCE
10	GENERAL	259,717.45	44,775.85	14,155.88	290,337.42
15	CITY HALL BUILDING	117,300.56	636.41	0.00	117,936.97
25	PARK RESERVE	1,133.55	0.45	0.00	1,134.00
29	PARK SDCs	24,665.56	9.71	0.00	24,675.27
30	STREET/STORM	112,392.75	4,904.92	3,531.59	113,766.08
35	ST/STORM RESERVE	58,630.74	38.83	0.00	58,669.57
39	ST/STORM SDCs	26,004.39	10.24	0.00	26,014.63
40	WATER OPERATING	212,707.36	662.42	11,697.88	201,671.90
42	SPW MAINTENANCE	23,488.31	9.25	0.00	23,497.56
45	WATER RESERVE	3,741.72	1.47	0.00	3,743.19
49	WATER SDCs	33,942.62	13.36	0.00	33,955.98
50	SEWER OPERATING	196,971.36	702.49	9,676.98	187,996.87
55	SEWER RESERVE	5,465.73	2.15	0.00	5,467.88
57	G. O. DEBT SERVICE	305,604.70	2,538.57	0.00	308,143.27
59	SEWER SDCs	22,461.37	8.85	0.00	22,470.22
	TOTALS	1,404,228.17	54,314.97	39,062.33	1,419,480.81

Memo

To: City Council
From: Kelly Richardson
CC: None
Date: 4/4/2014
Re: Recorders Report Month of March 2014 report

Activities and ongoing projects are as follows:

- ❖ Ongoing secretarial duties for the City Council and Planning and Historic Review Board, along with attending the meetings once a month.
 - Working closely with Historic Review Board on guideline updates and changes.
- ❖ Attending Conference Committee Meetings
- ❖ Records Request update
 - None pending
- ❖ Working with City Planner on Aurora Municipal Code Updates.
- ❖ Working on Budget for upcoming year
- ❖ Working with Building Dept on fee increase
- ❖ Working on Building Permits as there has been and increase in building.
- ❖ Ongoing needs of the City
- ❖ Working on organization of electronic files
- ❖ Working with IT Dept updating and working on server issues.
- ❖ Talk to Council regarding Verizon Wireless Proposal
- ❖ Explain clarification for Resolution 633 and Code Section 13.08

ORDINANCE NUMBER 475

**A BILL FOR AN ORDINANCE ESTABLISHING A
MORATORIUM ON MEDICAL MARIJUANA FACILITIES
WITHIN THE CITY OF AURORA.**

WHEREAS, in the 2013 Special Session, the Oregon Legislature approved House Bill 3460 which creates a medical marijuana facilities registration system and allows for medical marijuana facilities to be located in areas zoned for commercial, industrial, or mixed use;

WHEREAS, House Bill 3460 also includes further specific restrictions on the location of medical marijuana facilities related to proximity to schools attended by minors and to other medical marijuana facilities;

WHEREAS, House Bill 3460 also includes the right of any local government to impose a moratorium on the establishment of any such facilities for a period of one year;

WHEREAS, this use and these restrictions are not specifically included in the Aurora Development Code;

WHEREAS, the Aurora City Council believes medical marijuana facilities should be allowed, but also believes that siting medical marijuana facilities within the City absent appropriate regulations endangers the health, peace, and welfare of the City of Aurora;

////

NOW, THEREFORE,

The City of Aurora ordains as follows:

Section 1. A prohibition on the siting of medical marijuana facilities in the City of Aurora shall be in effect for a year from the effective date of this Ordinance, or until the effective date of regulations for such facilities adopted by the City of Aurora, whichever occurs first.

Section 2. This ordinance being necessary for the immediate preservation of the public health, safety, and welfare, an emergency is declared to exist and this ordinance shall take effect immediately upon its passage.

ADOPTED by the Aurora City Council at a City Council meeting held on April ___, 2014. This Ordinance is effective upon adoption.

Dated this ___ day of April, 2014.

Bill Graupp, Mayor

ATTEST:

APPROVED AS TO FORM:

Kelly Richardson, City Recorder

Dennis Koho, City Attorney

Chapter 13.08

SEWER SERVICE SYSTEM

Sections:

- 13.08.010** Definitions.
- 13.08.020** Use of public sewers required.
- 13.08.030** Connection charges.
- 13.08.040** Private sewage disposal.
- 13.08.050** Building sewer and connections.
- 13.08.060** Use of public sewers.
- 13.08.070** Industrial cost recovery.
- 13.08.080** Protection from damage.
- 13.08.090** Powers and authority of inspectors.
- 13.08.100** Monthly sewer service charges.
- 13.08.110** Recovery of damages.
- 13.08.120** Violations--Penalties.

13.08.010 Definitions.

Unless the context specifically indicates otherwise, the meaning of terms used in this chapter shall be as follows:

"Authorized inspector" shall be any Oregon licensed journeyman plumber, city authorized contractor, city or county plumbing inspector, or appropriate city employee authorized by the city council to perform the work specified.

"Backfill" means native soil or appropriate material used to fill a trench above the cover materials required above and below a sewer pipe such as sand, pea gravel three-fourths minus rock or any combination of the above, as approved by the public works superintendent.

"BOD" (denoting biochemical oxygen demand) means the quantity of oxygen utilized in the biochemical oxidation of organic matter under a standard laboratory procedure in five days at twenty (20) degrees Celsius expressed in parts per million by weight.

"Building drain" means that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet outside the inner face of the building wall.

"Building sewer" means the extension from the building drain to the property line or right-of-way line and connection with the public sewer service connection.

"City" means city of Aurora, Oregon.

"Connection" means the specific time that a new building sewer is physically connected to the public sewer or connection to another building sewer or building drain which is or will be connected to the public sewer.

"Connection charge" means the charge made by the city for connecting to the public sewage works, separate from user charges, permit fees and inspection fees.

"Construction" means installation, alteration, repair or extension.

"Engineer" means the city engineer of the city or his or her authorized deputy, agent, or representative.

"Garbage" means solid wastes from the domestic and commercial preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

"Industrial wastes" means the liquid wastes from industrial and manufacturing processes, trade or business as distinct from domestic sanitary sewage.

"Natural outlet" means any outlet into a watercourse, pond, ditch, lake or other body or surface or ground water.

"Operation" and "maintenance" means activities required to ensure the dependable and economical function of sewage works:

1. "Operation" means the control of the unit processes and equipment that make up a sewage works, including but not limited to keeping financial and other management records, laboratory control, process control, safety and emergency operation planning, employment of attorneys and consultants, payment of court costs and payment of any costs or fees reasonably associated with any of the above.

2. "Maintenance" means the preservation of functional integrity and efficiency of equipment and structures, including but not limited to preventative and corrective maintenance and replacement of equipment.

"Person" means any individual, partnership, joint venture, firm, company (limited liability, joint stock or otherwise), cooperative, corporation, association, trust, estate, governmental entity, society, group, or any other legal entity. The masculine gender shall include the feminine and the singular shall include the plural.

"pH" means the logarithm (base 10) of the reciprocal of the weight of hydrogen ions in grams per liter of solution.

"Preliminary treatment" means that private treatment provided by person(s) as required by the city before wastes are allowed to enter the public system.

"Properly shredded garbage" means the wastes from the preparation, cooking and dispensing of foods that have been shredded to such a degree that all particles will be carried freely under the flow and conditions normally prevailing in public sewers, with no particles greater than one-half inch (1.27 centimeters) in any dimension.

"Public sewer" means a sewer in which all owners of abutting properties have equal rights and is controlled by public authority.

"Public works director" means the public works director of the city, or authorized deputy, agent, or representative.

"Replacement" means obtaining and installing equipment, accessories or appurtenances that are necessary during the design or useful life, whichever is longer, of the sewage works to maintain the capacity and performance for which such works were designed and constructed.

"Sanitary sewer" means a sewer which carries sewage and to which storm surface and ground water are not intentionally admitted.

"Service connection" means a public sewer which has been constructed to the property line or right-of-way line from a public sewer lateral or main for the sole purpose of providing a connection for the building sewer.

"Sewage" means water-carried human and animal wastes, including kitchen, bath and laundry wastes from residences, buildings, commercial and industrial establishments, and other places, including but not limited to institutions, together with such ground water infiltration, surface and storm waters, and industrial waste as may be present. The term "sewage" means wastewater.

"Sewage treatment plant" means any arrangement of devices and structures used for treating sewage.

"Sewage works" or "sewage system" means all city-owned facilities for collecting, pumping, treating and disposing of sewage.

"Sewer" means a pipe or conduit for carrying sewage.

"Shall" means mandatory and "may" means permissive.

"Slug" means any discharge of water, sewage or industrial waste which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than fifteen (15) minutes more than five times the average twenty-four (24) hour concentration or flows during normal operation.

"Storm sewer" or "storm drain" means a sewer which carries storm and surface waters, surface run-off, street wash waters, and drainage, but excludes sewage and polluted industrial wastes.

"Suspended solids" means solids that either float on the surface, or are in suspension in water, sewage, or other liquids; and which are removable by the laboratory filtering.

"User" means any person using any part of the public sewage works of the city of Aurora.

"User charge" means the charge levied on all users of the public sewage works. User charges shall at a minimum cover each user's proportionate share of the cost of operation and maintenance (including replacement) of the public sewage works.

"Watercourse" means a channel in which a flow of water occurs, either continuously or intermittently. (Ord. 398 § 1, 2000)

13.08.020 Use of public sewers required.

A. It is unlawful for any person to place or permit to be deposited in any unsanitary manner upon public or private property within the city, or in any area under the jurisdiction of city, any human excrement, garbage or other objectionable waste.

B. It is unlawful to discharge to any natural outlet within the city or in any area under the jurisdiction of the city, any unsanitary sewage, industrial wastes, or other polluted waters, except where suitable treatment has been provided in accordance with the provisions of this chapter.

C. Except as provided herein, it is unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage within the corporate limits of the city or in any area under the jurisdiction of the city.

D. The owner of all property, including houses, buildings, or properties used for human occupancy, employment, recreation or other purposes, situated within the city and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the city, is required at his or her expense to:

1. Install suitable toilet facilities as required by the city;
2. Connect such facilities directly to the proper public sewer, either by gravity or with approved pumping facilities; and
3. Provide the above installation and connection in accordance with the provisions of this chapter within one hundred eighty (180) days after the date of official city notice to do so, provided that the public sewer is available within three hundred (300) feet of any property line of the subject property.

If the owner has objections against being required to install the facilities and connect to the public sewer and files them with the city recorder within one hundred eighty (180) days of official city notice, the city:

1. Shall not enforce the provisions of this subsection upon the filing owner until the city council has heard the objections of the owner and rendered its decision at an official meeting;
2. Shall hold the meeting of the council not less than ten (10) days or more than forty-five (45) days after the date of the filing of the owner's objections with the city recorder;
3. Shall give due notice of the meeting date to the owner not less than seven days prior to the date set by the council for the meeting.

The decision of the council shall be final and no appeal shall be allowed by the owner except as is provided by law.

E. No extension of public city sewer shall be extended to property outside the city limits, unless the property owner makes application and receives city council approval for annexation by ordinance, or executes a consent-to-annex agreement with the city.

F. Property that is located a distance greater than three hundred (300) feet from the nearest public sewer shall be exempt from the requirement to connect to the public sewer. (Ord. 398 § 2, 2000)

13.08.030 Connection charges.

A. The city shall levy two sewer connection charges upon a property based upon the existing or intended use of the property at the time of application for a connection: (i) a sewer systems development charge; and (ii) a connection or inspection fee. The city council shall impose each charge according to the city's systems development charge ordinance.

B. The connection charges shall be waived for all existing developments that are required to connect to the initial sewer system. After the sewer system becomes operational, which will be determined when the state of Oregon has issued a permit to the city to discharge treated wastewater to a receiving body of water, then any future connection to the public sewer system shall be subject to both connection charges described in subsection A of this section.

C. After the city receives the state permit to discharge treated wastewater, any new connection to the sewer system shall pay all connection charges as required by the city's systems development charge ordinance and implementing resolutions in force at the time of connection.

D. Where there are owners of property within the city which are not currently served by the sewage system and desiring to be so served, the city council may allow these owners to construct sewer facilities on their properties provided construction is performed:

1. In accordance with city plans and specifications to be approved by the city engineer; and
2. In accordance with plans and specifications approved by the State Department of Environmental Quality;
3. The facilities must also be installed in a manner satisfactory to and approved by a city person authorized to inspect city sewer installations.

E. In the event of a new service connection to the existing sewer facilities of the city, or any extension of the sewer system to serve a user who may be a large water user, the council shall fix the connection charges to be paid by such sewer users. The council shall take into consideration the gallons of water to be used by the business and any and all other factors which may affect the ultimate use of the sewage works of the city.

F. In all those areas where expansion of the public sewer is done by private persons under supervision of the city, the city and the persons doing the work shall agree to the time the completion of the work, and the terms of city acceptance of the expansion improvements.

G. All public sewer mains, laterals, and connections located in public property shall be dedicated to and accepted by the city free and clear of any and all liens and other encumbrances for the construction and installation thereof.

H. Before acceptance of the sewers, mains and laterals to the city, the person(s) doing the work shall prepare a map showing all of the property served by the facilities and an as-built drawing showing the actual location of all improvements.

I. At the time of connection to the city sewer, each of the owners of shall pay to the city connection charges for the type of property served as provided for in this section.

J. In the event a further expansion of the city sewer system may be made by the city itself, the connection charges shall be as provided in this Section. (Ord. 398 § 3, 2000)

13.08.040 Private sewage disposal.

A. Where a public sanitary sewer is not available under the provisions of Section 13.08.020(D), the building sewer shall be connected to a private sewage disposal system complying with the requirements of the Oregon State Department of Environmental Quality, the Oregon State Board of Health, and the Oregon Plumbing Specialty Code.

B. At such time as a public sewer becomes available to a property served by a private sewage disposal system, as provided in Section 13.08.020(D), a direct connection to the public sewer shall be required in compliance with this chapter. Any septic tanks, cesspools, and similar private sewage disposal facilities existing at the time of connection shall be abandoned and filled with suitable material. Where existing buildings are too low in elevation to be connected to the public sewer by gravity, approved pumping facilities shall be installed to pump the effluent into the available sanitary sewer system.

C. The provisions of this section shall be in addition to and not in derogation of the requirements of general law. (Ord. 398 § 4, 2000)

13.08.050 Building sewer and connections.

A. No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenances. No person, firm, or corporation shall make any connection to any part of the sewer system without first making an application and securing a permit therefor.

B. There shall be two classes of building sewer permits: (1) for residential and commercial service; and (2) for service to establishments producing industrial wastes. In either case, the owner or his or her agent shall make application on a special form furnished by the city. The permit applications shall be supplemented by any plans, specifications, or other information considered pertinent to the engineer's judgment. A permit and inspection fee of twenty-five dollars (\$25.00) shall be paid to the city recorder at the time the application is filed. No permit shall be issued until the connection charges specified in Section 13.08.030 have been paid.

C. All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the city from any loss or damage to the public sewer that may directly or indirectly be occasioned by the installation of building drains and building sewer.

D. Old building sewers may be used to connect new buildings or new building sewers only when they are found upon authorized inspection to meet all requirements of this chapter.

E. The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe jointing, testing, and backfilling the trench shall all conform to the requirements of the Oregon Plumbing Specialty Code or other applicable rules and regulations of the city.

F. The first fitting at the connection with the public sewer and the building sewer shall be PVC tee, furnished by the owner. The tee branch shall extend vertically to within one foot of finished ground surface and shall be sealed with an approved cap or plug. This riser shall be used for inserting a test plug for water testing the building sewer and as an auxiliary cleanout. Backfilling around the riser shall be done in such manner so as to not damage the pipe.

G. The size and slope of the building sewer shall be subject to the approval of the city, but in no event shall the diameter be less than four inches. The slope of such four-inch pipe shall not be less than one-fourth inch per foot.

H. The building sewer shall be laid at uniform grade and in straight alignment insofar as is possible. Changes in direction shall be made only with curved pipe no greater than forty-five (45)-degree long radius bends. No forty-five (45)-degree or ninety (90)-degree short radius elbow shall be used. All pipe shall be laid on a four-inch granular base of three-fourths minus rock, pea gravel, sand or combination

thereof and the trench backfilled with such material at least to six inches over the pipe and finished with native or gravel fill depending on use of the finished grade.

I. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such drain shall be lifted by approved artificial means and discharged to the building sewer.

J. All excavations required for the installation of a building sewer shall be open trench work unless otherwise approved by the city. No back-filling of the trench shall be done until receipt of written approval from the city.

K. All joints and connections shall be made gastight and watertight.

L. The applicant for a building sewer permit shall notify the city when the building sewer is ready for inspection and connection to the public sewer. After testing of the building sewer and final approval by the city, the owner shall make the final connection to the building drain as defined in Section 13.08.010, unless otherwise authorized by the city. A thirty (30)-minute internal hydrostatic test will be required on all building sewers before connection is made to the building drain. All water, plugs and other facilities for making the test shall be furnished by the applicant. Minimum head over the top of the pipe shall be two feet and maximum allowable leakage shall be four gallons per hour per one hundred (100) feet.

M. No plumbing contractors shall be allowed to make connections of private sewers or building sewers to the sewage system of the city or to perform testing on behalf of any owners of property therein without first posting with the city a bond in the sum of one thousand dollars (\$1,000.00), indemnifying the city and the inhabitants thereof against any loss or damage which the city or the inhabitants thereof might suffer by reason of the action of the contractors in making the connections.

N. Before connection to a sewer lateral, a building sewer shall be tested by a licensed journeyman plumber, approved plumbing contractor or city authorized persons with final inspection and approval by a Marion County plumbing inspector. (Ord. 398 § 5, 2000)

13.08.060 Use of public sewers.

A. No person shall discharge or cause to be discharged any storm water, surface water, groundwater, roof runoff, subsurface drainage, cooling water, or unpolluted industrial process to any sanitary sewer.

B. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers or to a natural outlet.

C. Except as hereinafter provided, no person shall discharge or cause to be discharged any of the following described water or wastes to any public sewer:

1. Any liquid or vapor having a temperature higher than one hundred fifty (150) degrees Celsius;
2. Any gasoline, grease, oils, paint, benzine, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas;
3. Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch manure, or any other solid or viscous substance capable of causing obstructions to the flow in sewers or other interference with the proper operation of the sewer works;
4. Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, or create any hazard in the receiving waters of the sewage treatment plant;
5. Any waters or wastes having a pH lower than 5.5 or higher than 9.0 having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage system;
6. Any waters or wastes containing suspended solids of such character and quantity that unusual attention or expense is required to handle such material at the sewage treatment plant;

7. Any noxious or malodorous gas or substance capable of creating a public nuisance, including the contents of septic tanks and cesspools.

D. Grease, oil, and sand interceptors shall be provided when, in the opinion of the city, they are necessary for the proper handling of liquid wastes containing grease in excessive amount, or any flammable wastes, sand, and other harmful ingredients. Such interceptors shall not be required for private living quarters. All interceptors shall be of a type and capacity approved by the city, and shall be located so as to be readily and easily accessible for cleaning and inspection, and shall be maintained by the owner, at his or her expense, in continuously efficient operation at all times.

E. The admission into the public sewers of any waters or wastes having the following will be subject to the review and approval of the city:

1. A five-day biochemical oxygen demand greater than three hundred (300) parts per million by weight, or containing:

a. Any quantity of substances having the characteristics described in subsection C of this section,

b. Containing more than three hundred fifty (350) parts per million by weight of suspended solids, or

c. Having an average daily flow greater than two percent of the average daily sewage flow of the city; shall be subject to the review and approval of the city.

The person responsible for this level of admission or the owner of the property shall provide, at his or her expense, such preliminary treatment as may be required by the city. Plans, specifications, and any other pertinent information relating to the proposed preliminary treatment facilities shall be submitted for the approval of the city and of the Oregon State Sanitary Authority, and no construction of such facilities shall be commenced until the approvals are obtained in writing.

F. When required by the city, the owner of any property served by a building sewer carrying industrial wastes shall install a suitable control manhole in the building sewer to facilitate observation, sampling, and measurement of the wastes. Such manhole, when required, shall be accessible by the city at all times.

G. When preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation, by the owner at his or her expense.

H. All measurements test and analyses of the characteristics of waters and wastes to which reference is made above shall be determined in accordance with "Standard Methods for the Examination of Water and Sewage," and shall be determined at the control manhole. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected.

I. No statement contained in this section shall be construed as preventing any special agreement or arrangement between the city and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the city for treatment subject to payment therefor by the industrial concern. (Ord. 398 § 6, 2000)

13.08.070 Industrial cost recovery.

A. All industrial users shall be required to pay that portion of the federal assistance grant under PL 92-500 allocable to the treatment of waste from such users.

B. The system for industrial cost recovery shall be implemented and maintained according to the following requirements:

1. Each year during the industrial cost recovery period each industrial user of the treatment works shall pay its share of the total federal grant amount divided by the recovery period.

2. The industrial cost recovery period shall be equal to forty (40) years or the useful life of the treatment works, whichever is less.

3. Payments shall be made by industrial users no less often than annually. The first payment by an industrial user shall be made not later than one year after such user begins use of the treatment works.

4. An industrial user's share shall be based on all factors which significantly influence the cost of the treatment works such as strength, volume, and flow rate characteristics. As a minimum, an industry's share shall be based on its flow versus treatment works capacity except in unusual cases.

5. An industrial user's share shall be adjusted when there is a substantial change in the strength, volume, or flow rate characteristics of the user's wastes, or if there is an expansion or upgrading of the treatment works.

6. An industrial user's share shall not include any portion of the federal grant amount allocable to unused or unreserved capacity.

7. An industrial user's share shall include any firm commitment to the city of increased use by such user.

8. An industrial user's share shall not include an interest component.

C. Requirements in this section apply only to those features of wastewater treatment and transportation facilities which have been constructed with federal assistance administered by the U.S. Environmental Protection Agency under PL 92-500. (Ord. 398 § 7, 2000)

13.08.080 Protection from damage.

A. No person or persons shall unlawfully, maliciously, willfully, or as the result of gross negligence on his, her or their part, break, damage, destroy, uncover, deface or tamper with any structure, facility, appurtenance or equipment which is a part of the sanitary sewer system of the city. This section does not apply, however, to any employee of the city during the time he or she is engaged in official employment activities, nor to any person or persons authorized by the city to work in any manner thereon. (Ord. 398 § 8, 2000)

13.08.090 Powers and authority of inspectors.

A. The city engineer and any other duly authorized employees of the city bearing proper credentials and identification shall be permitted to enter upon all properties for the purposes of inspection, observation, measurement, sampling and testing, in accordance with the provisions of this chapter at such times and during such hours that the city council shall approve. (Ord. 398 § 9, 2000)

13.08.100 Monthly sewer service charges.

During the period preceding completion of the city sanitary sewer, all developed properties, regardless of occupancy, shall pay the sewer surcharge according to the classifications in the table below. For all initial and future connections to the city sewage works, the city establishes the following interim sewer charges that will be effective until the city adopts changes by resolution.

Monthly Sewer Service Charges

1. For each single-family residence, mobile-home on separate lots or in a mobile home, court, and duplex residences ...\$30.00

2. For each multiple-family dwelling in buildings with three or more dwellings per building.....\$30.00

3. For each nonresidential customer (e.g., commercial) except those classified as industrial, which are subject to Section 13.08.070 requirements:

a. A minimum monthly amount of ...\$30.00

for up to 700 cubic feet per month of water usage as measured by the water meter serving the property, plus

b. For usage in excess of 700 cubic feet per month the charge will increase for each additional 100 cubic feet over 700 cubic feet used by.....\$4.30

4. For properties served by one water meter and one sewer connection for a combined residential/nonresidential use, the city will use water usage and sewage flows to determine whether to treat the user as a residential or as a nonresidential customer. This analysis by the city will establish the amount of appropriate service charge.

5. For other properties: such rate as shall be fixed by the city council by resolution or by contract with the owner of the building served.

New users of the sewage system shall pay the first month of service proportionately to the time served during the month. (Ord. 398 § 13, 2000)

13.08.110 Recovery of damages.

Any person(s) who, as the result of violating any of the provisions of this chapter, cause any expense, loss or damage to the city, shall immediately become liable to the city for the full sum of such expense, loss or damage. The city council at its discretion may instruct the city attorney to proceed against any such person(s) in any court of competent jurisdiction, in a civil action to be brought in the name of the city, for the recovery of the full sum of any such expense, loss, or damage sustained by the city. (Ord. 398 § 11, 2000)

13.08.120 Violations--Penalties.

A. Any person or persons violating any of the provisions of Section 13.08.080 shall be guilty of disorderly conduct and upon conviction thereof, shall be punished by a fine not to exceed three hundred dollars (\$300.00) or by imprisonment for not more than ten (10) days, or both. Each day in which any such violation shall continue shall be deemed a separate offense.

B. Any person or persons violating any of the provisions of this chapter, except Section 13.08.080, shall upon conviction thereof be punished by a fine not to exceed five hundred dollars (\$500.00), or by imprisonment not to exceed ten (10) days, or both. Each day in which any such violation shall continue shall be deemed a separate offense. (Ord. 398 § 10, 2000)

**CITY OF AURORA
RESOLUTION NO. 633**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, OREGON, AMENDING RESOLUTION NO. 610, ADOPTING A NEW SANITARY SEWER SYSTEM RATE, AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Aurora finds that the policy established and implemented by Resolution No. 553 in 2008, that the sanitary sewer system rate shall pay the total personnel services, material and operating cost of the system as determined by the established Equivalent Dwelling Unit EDU methodology should be continued and updated; and

WHEREAS, an unanticipated lawsuit has created substantial additional cost in the Sanitary Sewer System plant operation and maintenance; and

WHEREAS, the City finds that the Sanitary Sewer System Rate needs to be updated and amended to reflect increased costs of personnel services, material and operations; and

WHEREAS, the City Council finds that materials and services have been significantly increased due to the expenditure requirements of a lawsuit settled through a Consent Agreement, and the payment of \$100,000 in settlement of said lawsuit; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA THAT:

Section 1:

The City Council hereby establishes the City Sewer Rates, as shown in Table 1 below:

TABLE 1

Monthly Sewer Rates for Each EDU

<u>Customer Class/Use</u>	<u>Sewer Rate</u>
Residential (One EDU)	\$ 51.00 per month
Commercial/Industrial* (Up to One EDU)	\$ 51.00 per month
Commercial/Industrial* (Over One EDU)	\$ 51.00 per month for each EDU, or portion thereof.

*Commercial and Industrial Customers who create wastes of strengths that require additional treatment costs may be charged an additional Sewer Rate.

Section 2:

The rates established herein shall take effect as of July 1, 2011.

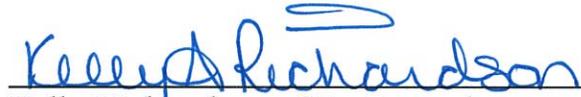
ADOPTED this 12th day of July 2011.

CITY OF AURORA, OREGON



Jim Meirow, Mayor

ATTEST:



Kelly Richardson, City Recorder

Draft

Marion County Sheriff's Office
Aurora Budget
3/2/2014

FY14-15 Preliminary Budget
Estimated Expenses

Personnel

100% Marcellais

Salary & Benefits	Overtime	Total Personnel Services	Total Direct Costs	Admin Charges (8.44%)	Materials & Services and Indirect Cost	Total Annual Cost
104,217	6,600	110,817	34,717	11,273	45,990	156,807

Materials & Services

	Per FTE
Office Supplies	282
Field Supplies	213
Departmental Supplies	130
Clothing	513
Gasoline	4,630
Cell Phones	915
Data Connections	540
Postage	83
Communication Services	11,970
Laundry Services	115
Printing Services	32
Misc Contractual	311
Maint. - Office Equipment	304
Training	399
Fleet	14280
Total Direct Costs	34,717

Administrative Charges (8.44%)	11,273
Total Indirect Costs	11,273

2014 Landscape Grant ACVA

Annual Schedule and Budget

Big June weed – Nagl point, 4 islands, Mill Cr bridge area, Lower Main Street sidewalk, corner 2 nd /99E	\$ 975
Weed chemicals	125
Pruning	100
Spring – catching low bows over walkways only - 4 hr	
Trimming hedge near restroom 3 hr	
Seasonally	
Lavender Island: check periodically for debris	
Big Islands (2 at Main Street)	200
Weed, check for debris/deadhead blooms	
Winter 8 hr	
Spring 13 6 hr	
South 99E (2 lots only, non-business)	100
Weed, check for debris, deadhead blooms	
Winter 2 hr	
Spring 4 hr	
	\$1500

Re: Highway and City Street Sidewalk Areas

Dear tenants and property owners,

This is a reminder that with the growing season upon us, each property maintains the sidewalk area abutting the streets at their property. This includes residences throughout the city as well as business properties.

The state and county do not maintain their right-of-way areas within the city limits. The Aurora Colony Visitors Association has been receiving a modest state revenue sharing grant for the last few years to maintain the areas not bordered by private properties such as the islands, large northeast entrance and Mill Creek bridge areas.

If you are located on the recently constructed Hwy 99E sidewalk south of 3rd Street, you have an area planted with drought-hardy plantings that are designed to eventually keep weeding to a minimum. Please keep these areas regularly weeded so that the plants will fill in. Any watering that you can do during the driest months will encourage the ground covers to fill in faster. Do not plant additional items as the whole strip has been carefully designed to be a visual enhancement and traffic calming feature.

Some areas along the highway have no formal plantings and businesses there are encouraged to either keep weeds/grass cut or consider low maintenance plantings. The visitors association may be able to help you with the purchase of plantings.

If you have questions about the area in front of your business, please call city hall and a representative from the visitors association will address your concerns. The city's appearance encourages commerce as well as fostering civic pride. Thank you for your attention to this.

Yours truly,

Public works admin.