

AGENDA
Aurora City Council Meeting
Tuesday, September 09, 2014, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

1. Call to Order of the City Council Meeting

2. City Recorder Calls Roll

Mayor Graupp
Councilor Sallee
Councilor Brotherton
Councilor Sahlin
Councilor Vlcek

3. Consent Agenda

- I. City Council Meeting Minutes – August 12, 2014
- II. Planning Commission Meeting Minutes –August 2014
- III. Historic Review Board Minutes –June and July 2014

Correspondence

- I. Email Regarding Economic Development Grants

4. Visitors

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

5. Public Hearing

A. Discussion on LA-14-2 Recommendation from Staff and Planning Commission regarding Text Amendment in Commercial Zone.

6. Mayor's Report

- Various Discussion Points/Topics

7. Discussion with Parks Committee

8. Discussion with Traffic Safety Commission

Aurora City Council Agenda

September 09, 2014

This is a public meeting and all interested citizens are invited to attend. The meeting place is not handicapped accessible; those needing assistance should contact the city Office three (3) working days before regularly scheduled meetings. The minutes of this and all public meetings are available at City Hall during regular business hours. All meetings are audio taped and may be video taped

9. Reports

A. Marion County Deputy Report – (not included in your packet)

B. Finance Officer’s Report – Financials (included in your packets)

1. Revenue & Expense Report

C. Public Works Department’s Report – (included in your packet)

1. Monthly Status Report (Storm Water)

2. Monthly Status Report (Water)

3. Parks Report, OSU Tree Report

4. Sewer Dept Report

D. City Recorder’s Report (included in your packet)

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E. City Attorney’s Report – (not Included in your packet)

• Updates on outstanding projects

10. Ordinances and Resolutions & Proclamations

A. Discussion and or Action on Resolution Number 692 Resolution to Authorize The City Attorney to Begin Foreclosure Proceedings on 21520 Main Street NE.

11. New Business

A. Discussion and or Action on Draft Ordinance regarding backflow devices.

12. Old Business

A. NA

13. Adjourn

Minutes
Aurora City Council Meeting
Tuesday, August 12, 2014, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Mary Lambert, Finance
Darrel Lockard, Public Works Superintendent
Dennis Koho, City Attorney

STAFF ABSENT: Pete Marcellais, Marion County Deputy

VISITORS PRESENT: Tom Potter, Aurora
Bill Simon, Aurora

1. Call to Order of the City Council Meeting

The meeting was called to order by Mayor Bill Graupp at 7:00 p.m.

2. City Recorder does roll call

Mayor Graupp – present
Councilor Sallee- present
Councilor Brotherton -present
Councilor Sahlin – present
Councilor Vlcek – present

3. Consent Agenda

- I. City Council Meeting Minutes – July 08, 2014, Councilor Brotherton asks that Ignosio last name and title be placed in the July minutes.
- II. Planning Commission Meeting Minutes –July 2014
- III. Historic Review Board Minutes –not available

Correspondence

I.

Motion to approve the consent agenda as with changes stated was made by Councilor Sallee and is seconded by Councilor Vlcek. Motion Approved by all.

4. **Visitors**

Anyone wishing to address the City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the City Council could look into the matter and provide some response in the future.

Russ Newcomber, Colony Pub owner, Wanted to know where we were at in the process with property located at 21520 Main Street as it is a nuisance. During Colony Days they were on an excavator cleaning up shrubbery and hitting the fence and producing a lot of noise and dust for our customers. The Council informs Mr. Newcomber that we have been working on this issue and trying to get it resolved.

Pastor Shipman of the North Marion Community Church asked Council what the top 3 items would be for prayer requests he would like the church to pray over these things.

- To make well informed good decisions
- For the City's aquifer to remain strong
- City to remain prosperous as a whole community.

Elaine Alomar 14962 Bob's and Amber Coggin 14942 Bob's, asks for a status on the water drainage issue that they spoke to Public Works Director Darrel Lockard about.

Currently we are proposing possibly a speed bump and the concern of Councilor Vlcek is the fact that you come to a stop there and it would be quite a bump unless something was placed there as a transition. Councilor Sahlin asked if they had done any research as to what their neighbors would think of a speed bump and they answered no but they thought since it is a stop sign it would only help to assure everyone would stop.

It is the consensus of the Council to approve Darrel going forward with this idea as long as the cost involved was not too great and that the fire dept had an opportunity to weigh in. If the cost was going to be a lot then we would need to revisit it at a later date.

5. **Mayor's Report,**

A. Mayor Graupp

- Various Discussion Points/Topics
- Thank you to the Aurora Fire Dept and Officer Pete regarding all their hard work during Colony Days.
- I went to the Oregon Mayors conference and a couple items came up and it was a great debate on attending Planning Commission meetings or not and there was a few that said no you shouldn't especially if there is a public hearing then no one from Council should go. Keizer what do they do a liaison sits next to the chair at their meeting. If he were to get in engaged in the conversation then we would have to declare it.
- Met Mayor of Wes Lynn and they are looking into having an Inn along with a bike path near the falls and are interested in any discussion.
- Pendleton, has drying beds and a press and they do not experience a lot of smell.
- Did get a call regarding the Eddy property the deal expires tomorrow and I think it will fall through? The city doesn't want to be liable for the cost of cleanup.

- There is a second offer in front of Eddy's but I have no information.

The Consensus of Council is to have a Resolution to begin the foreclosure process on September agenda.

What is the time frame you are looking at, 1 year to redeem or 1 year to become current?

Russ Newcomer, What if I write a check tomorrow and move forward. This would be another meeting at another time answers Mayor Graupp.

6. Discussion with Parks Committee, Nothing at this time however Living Color as begun taking care of the park.

7. Discussion with Traffic Safety Commission, NA

8. Reports

A. Marion County Deputy Report – (not included in your packet)

Officer Marcellais was absent due to a death in his family and the Council wanted City Recorder Richardson to send flowers.

B. Finance Officer's Report – Financials (included in your packets)

1. Revenue & Expense Report

I have begun gathering various report information for the upcoming audit.

Mayor Graupp asks when can he get a final report of Colony Days income and expense. Probably near the end of the month.

No more questions from Council.

C. Public Works Department's Report – (included in your packet)

1. Monthly Status Report (Storm Water)

2. Monthly Status Report (Water)

3. Parks Report, OSU Tree Report

4. Sewer Dept Report

- Everything at the plant is going well
- Currently working on rebuilding pumps
- Aquifer is doing fine so far.
- We determined that the leak at Ernie Peter's house at 21383 Liberty Street was in fact on his side of the meter. We informed him verbally and City Recorder will send a letter.

Consensus of the Council to find out more information on drying beds because we are concerned with the odor factor.

Hopefully Mayor Graupp states that at the September meeting we will have a draft ORD on the backflow situation.

Councilor Sahlin asks again about the Storm Water Master Plan status. The Mayor will call Bob.

D. City Recorder's Report (included in your packet)

- Councilor Brotherton asks about getting a voters box and is informed that Marion County came out and did a site visit and stated that they probably would not be installing one as there were other boxes near here that would be sufficient.
- Informs Council that it is time for Superintendent Lockard's 6 month review and suggest at the same time it might be a good time to as a risk management stand point do an audit of the treatment plant policies and procedures along with testing results. As this was not on the agenda as a discussion item the Mayor informed City Recorder Richardson that she would need to speak to Council liaison Brotherton about this and present it at a later date if necessary.

E. City Attorney's Report – (not Included in your packet)

- The Eddy property at this point is still moving forward.
- Regarding the Verizon Wireless draft lease, Council asked clarification on subordination and non disturbance it was stated that it deals with mortgage issues and since you don't have a mortgage then it's not a concern. Mayor Graupp asks about anything regarding damage of other leasers property it is stated (Koho) that in section 15 this is covered.
- I have seen emails regarding a deck issue but don't have a lot of information as of yet.

10. Ordinances and Resolutions & Proclamations

- A. Discussion and or Action on Resolution Number 691 Resolution For IGA for Judicial Services.

A motion is made to approve Resolution Number 691 by Councilor Brotherton and is seconded by Councilor Sahlin. Passed by All.

11. New Business

- A. Discussion and or Action on IGA for Judicial Services. no discussion.

12. Old Business

- A. Discussion and or Action on Verizon Wireless Proposal. Wait for Staff report on this.

Mayor Graupp informs Council members about the upcoming Work Session regarding the Main Street Program, On September 2nd from 6 to 7 pm.

Councilor Vlcek informs the group that he may be out of town during the work session.

13. Adjourn

Mayor Graupp adjourns the August 12, 2014 Council meeting at 8:14 pm.

Bill Graupp, Mayor

ATTEST:

Kelly Richardson, CMC City Recorder

Minutes
Aurora Planning Commission Meeting
Tuesday, August 05, 2014 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder

STAFF ABSENT: Renata Wakeley, City Planner

VISITORS PRESENT:

1. Call to Order of Planning Commission Meeting

The meeting was called to order by Planning Chair Joseph Schaefer at 7:03 p.m.

2. City Recorder Did Roll Call

Chairman, Schaefer -	Present
Commissioner, Willman	Present
Commissioner, Gibson	Present
Commissioner, Graham	Present
Commissioner, Fawcett	Present
Commissioner, Weidman	Present
Commissioner, Rhoden-Feely	Present

3. Consent Agenda

Minutes

- I. Aurora Planning Commission Meeting –July 01, 2014
- II. City Council Minutes – June, 2014
- III. Historic Review Board Minutes – Not ready at this time.

A motion is made by Commissioner Gibson to approve the consent agenda as presented and seconded by Commissioner Willman. Motion Approved by all.

Correspondence

- I. **League of Oregon Cities Legal Overview on Medical Marijuana Article.**
Chair Schaefer asks to look at this again after the election in November.

4. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

No one spoke during this section

5. New Business

A. Discussion and or Action on Interpretation INT-14-03

This non-remonstrance agreement is for 21022 Jenny Marie there is a very brief discussion and according to the staff report the recommendation is to accept as presented.

A motion is made by Commissioner Fawcett to accept the application and take staff's recommendation and is seconded by Commissioner Willman. Motion passed by all.

B. Discussion and or Action on Main Street Program,

This is more a discussion than action. Chair Schaefer informs the Commission that the application to the Oregon Main Street Program has been accepted and we will be having a 3 board work session prior to our September Planning Commission meeting originally it was to be at 6:30 to 7:30 however because of our public hearing we would prefer it to start at 6 pm instead.

I just want to say that this is not your typical main street program, with ODOT and DLCD this is not about cars and traffic as it is when ODOT is involved this is more towards Economic Development in the downtown historic development area. Commissioner Gibson asks how does this program compare to or relate to the Aurora visioning plan. Mayor Graupp it depends on how it is all rolled out and this is more towards the Historic District and Economic Development and it is not a grant program.

Commissioner Willman informs everyone that she may be gone for the September meeting.

C. Discussion and or Action on Memo from HRB,

Brief discussion regarding the fee schedule they all thought it best to have one fee for every zone area at \$75.00.

Outdoor display of merchandise, this was not addressed in title 17 follow up question is 0% percent over night or 10% over night.

Consensus of the Planning Commission regarding the display of merchandise is to have City Council decided on enforcement or not because there was so much discussion on the table.

6. Old Business

A. Discussion and or Action regarding Medical Marijuana.

Section 58, this is on recreational marijuana and this is for City Attorney Koho to weigh in on.

Section 59 regarding explains basically what you can do in the zoning and how you could zone it. there is a brief discussion regarding section 60 regarding a petition. Chair Schaefer although I think unlikely to pass. So to recap on medical marijuana what is a grow facility we said have it in the industrial zone and the retail portion in the commercial zone.

OLCC does have a provision regarding how many are within in our town so we do have the ability to limit that. Licensing and to come up with a policy they give around a year.

No action is taken at this time.

7. Commission Action/Discussion

- A. City Planning Activity (in Your Packets)
Status of Development Projects within the City.

8. Adjourn

c

Chairman Schaefer adjourned the July 1, 2014 meeting at 8:16 pm

Chairman, Schaefer

ATTEST:



Kelly Richardson, City Recorder

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
June 26, 2014**

Staff Members Present: Kelly Richardson, CMC
City Recorder

Others Present: None

The meeting of June 26, 2014 was called to order at 7:00 p.m. by Chairman Abernathy.

Chairman Townsend takes Roll Call

Chairman Gayle Abernathy – Present
Member Bill Simon – Present
Member Merra Frochen – Present
Member Mella Dee Fraser – Present
Member Karen Townsend – Present

CONSENT AGENDA

A. Minutes

- I. Historic Review Board Minutes – May 22, 2014, comments regarding clarity on pg 2 & 3 of the minutes.

Simon accept as revised and seconded by Frochen. Passed by all.

A motion to approve the HRB minutes of May 22, 2014, as corrected was made by Member Simon, seconded by Member Frochen and passed unanimously.

CORRESPONDENCE

- I.

VISITORS

No one spoke.

5. New Business

- A. Discussion and or Action on Fence Application for Timbergreen , LLC 21668 Hwy 99E.

Motion is made to approve the fence application at 21668 Hwy 99E as presented was made by Member Townsend for a white picket fence made of cedar less than 48 inches on the east side of the building and is seconded by Member Frochen. Approved Unanimously.

B. Discussion and or action on Sign Application for Aurora Outdoor Power 14785 Ehlen Road.

Member Townsend points out to the applicant that typically internal lit signs are not acceptable however the code gives us the ability to consider on a case by case situation. The applicant explains that they would be taking down the reader board sign that is currently on the building and the proposed sign(3x6) is smaller than the reader board sign. There is a brief discussion regarding sizes that would be acceptable along with percentages as stated in the code as per section 17:24:070 along with specifically 17:24:100 section B 1, 2 &3.

The applicant is asked to be very specific on what they are asking for because in the past various amounts of unapproved signage continue to be placed on the property. The applicant agrees to the conditions presented by the Board to reduce the size and limit the flyers and or banners.

conditions of approval are as follows:

As per Motion made by Member Townsend with the following conditions of approval and is seconded by Member Simon and passed by all.

1. All other wall signage fall under the 6% rule and for every 17 feet as stated by code
2. As a special dispensation for the internal lit logo sign proposed only one other product advertising sign can be hung on the frontage of the property which is the proposed 12x24max product sign. (Gravelly sign)
3. Temporary Banners will be kept to a minimum and only up for 15 days prior to the sale event and must come down immediately following the event.

C. Discussion and or Action on Project Application for Aurora Outdoor Power 14785 Ehlen Rd. for Re-Roofing and Light Fixture For Signage.

The Board has the following comments to the City Planner regarding the proposed roofing material as per code section 17:40:150 section C and as well as 17:04:050 B sections 1. As stated if what is being proposed is a reroofing situation staff can make determination however we would like to provide a few comments.

As we cannot approve the application as is presented because it has to be exactly what galvanized metal is there and match same style of scallop/profile including coloration and material.

Townsend they do make galvanized with a rust coat and corrugated.

There is no decision made regarding the roof and the above stated comments are provided to staff to make an informed decision regarding the roof application.

As far as the lighting fixture I Move, Member Townsend to accept the light to illuminate sign and is seconded by Member Fraser and is passed by all.

the chain link fence is briefly discussed as to when it went up and what type of screening would be preferred along Airport and Ehlen Rd.

Member Townsend asks the applicant a question regarding your packing material and pallets you have a lot of items and the applicants states that they donate them to Habitat for Humanity.

6. OLD BUSINESS

- A. **Discussion and or action on Sign Inventory**, there is a brief discussion regarding the previously assigned sections of town and they would like to resume this discussion in July. City Recorder Richardson is asked to look for the previous form that was used.

- B. **Discussion and or action on Historic Inventory list**, There is a brief discussion and everyone agrees that at the next meeting they will discuss the categories they think will be needed.

The board also discusses a check list regarding conditional use permits and the importance of the check list. No decision or action is taken at this time.

7. ADJOURN

Chairman Abernathy adjourned the meeting of June 26, 2014 at 8:50 pm.



Gayle Abernathy, Chairman

ATTEST:


Kelly Richardson, CMC City Recorder

**HISTORIC REVIEW BOARD MINUTES
21420 MAIN ST. NE, AURORA OR 97002
July 24, 2014**

Staff Members Present: Kelly Richardson, CMC
City Recorder

Others Present: None

The meeting of July 24, 2014 was called to order at 7:08 p.m. by Vice Chairman Townsend.

Chairman Townsend takes Roll Call

Chairman Gayle Abernathy – Absent
Member Bill Simon – Present
Member Merrra Frochen – Absent
Member Mella Dee Fraser – Present
Member Karen Townsend – Present

CONSENT AGENDA

A. Minutes

- I. Historic Review Board Minutes – June 26, 2014
- II. City Council Minutes June 2014
- III. Planning Commission Minutes June 2014

A motion to approve the HRB minutes of June 26, 2014, was not made because verification was needed on some corrections. Tabled until the August meeting.

CORRESPONDENCE

I.

VISITORS

Mayor Graupp informed the group that we are officially in the Oregon Main Street Program and that there will be a 3 board work session in September.

5. New Business

A. Discussion and or Action on Portico/Porch Application at 21883 Airport Rd. Stephen Braun.

Applicant Draws a picture on the board and shows the location of the porch which is on the south side and is at the new door approved recently on the south side of the original house.

After a brief discussion with the applicant since the siding and roofing materials proposed are the same. This is a contributing structure and the applicant is proposing fiberglass columns and as we (HRB) sympathizes as to the cost involved they need to be wood as the originals are wood and such a significant structure in town. The applicant asks if it would be ok to change it to wood square post beams as that would be more cost effective. The HRB approves of this substitution.

Motion to approve the application is amended with the change that there will not be fiberglass columns but instead either a basic wood cantilever brace to support the porch or wood columns or wood supports that would go to the porch floor is moved by Simon and Seconded by Fraser. Passed by all.

6. OLD BUSINESS

- A. **Discussion and or action on Sign Inventory**, there is a brief discussion regarding the form that Member Townsend is proposing to use and everyone agrees on the form. It is decided to date each picture as well.
- B. Letters will go out from the city through HRB once all of the review is finished.

- Discussion begins regarding Krista's Café 21620 Main Street because they did not apply for a paper sign on the door it is decided a letter should go out regarding it. The wall sign is in compliance. (send letter)
- The Aurora Artesian, 21680 Main Street to our knowledge no one has applied for a sign.
- The sign is plastic cortex stapled onto the wood sign it is in non-compliance.
- 21610 Main Street for the Main Street Mercantile we need to check the file to see if they have applied for the following,
 - Aboard, wood
 - lettering on windows
 - wood painted sign over doorway
 - Parapet sign on south side of building.
- 21617 Hwy 99E CANVAS lettering on window is in compliance, (no action)
- 21627 Back Porch Vintage, printing on window has been approved.
 - The A-board is not consistent with the original application. (send letter)

Location is also reviewable because when they made application a ruling on location was considered.

B. Discussion and or action on Historic Inventory list, There is a brief discussion regarding the proposed categories as follows:

1. Numerical list of 1 to 100 for example.
2. Address
3. Historical Name
4. Historic Overlay Designation
5. Historic Listing if a landmark or not
6. Height
7. Year constructed
8. Siding materials used to construct
9. Architectural use
10. RLS Date when they were here last
11. Tax lot and map information

Staff is happy with the paint form.

The Board is recommending to PC for language regarding percentage of items allowed out on the front façade or front yard and this is attracting thieves so Townsend will put together a memo to the PC regarding this issue.

Letter to Deer Creek Mercantile letting them know they need to apply for a temporary use permit regarding the Tee Pee.

7. ADJOURN

Chairman Abernathy adjourned the meeting of July 24, 2014 at 8:35 pm.



Karen Townsend, Vice Chairman

ATTEST:



Kelly Richardson, CMC City Recorder

From: Wakeley, Renata [renatac@mwvcog.org]
Sent: Thursday, August 28, 2014 8:32 AM
To: recorder; Joseph Schaefer
Subject: FW: Economic Development Grants Available

Kelly, Please include the information below under PC correspondence. It should also be included in the CC packets as well.

Thanks, Renata

From: Sarah Cavazos [<mailto:SCavazos@co.marion.or.us>]
Sent: Monday, August 25, 2014 2:26 PM
To: Doug Rux; Bill Cummins; Terri Frohnmayr; A. Nash; Bob Hill; James Rasmussen; Jay Kemble; Thomas Chambers; Lesa Goff; Wakeley, Renata; Chad Freeman; Mitchell Gee; Morris, Angie
Cc: Tamra Goettsch
Subject: Economic Development Grants Available

Good afternoon EDAB members,

The Marion County Community Services' Economic Development Oregon Lottery Grants program is now accepting applications for grant requests up to \$50,000 for projects which will help employers within Marion County create or retain jobs, and/or expand their products or services. Applications are due by Wednesday, October 15, 2014.

Additional information regarding eligible projects and the downloadable application packet can be found online at: <http://www.co.marion.or.us/CS/EconomicDevelopment>

Please forward this email to your contacts as appropriate. Thanks in advance for helping spread the word!

Sarah Cavazos
Management Analyst
Marion County Community Services
(503) 589-3234

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contained herein. If you have received this message in error, please advise the sender immediately by reply email and delete this message. Thank you

Memorandum

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

105 HIGH STREET S. E. SALEM, OREGON 97301-3667

TELEPHONE: (503)588-6177

FAX: (503)588-6094

TO: Aurora City Council
FROM: Renata Wakeley, City Planner
RE: Legislative Amendment 2014-02 (LA-14-02)
DATE: September 3, 2014 for presentation at September 9, 2014 hearing

REQUESTED ACTION

The City Council's options for taking action on Legislative Amendment 14-02 include the following:

- A. Adopt the findings in the staff report and adopt Legislative Amendment 14-02:
 1. As presented by staff; or
 2. As amended by the City Council (stating revisions).
- B. Recommend that no action be taking on Legislative Amendment 14-02.
- C. Continue the public hearing:
 1. To a time certain, or
 2. Indefinitely.

BACKGROUND

The Planning Commission and staff have received several solicitations and interest in allow for greater allowances of manufacturing and processing space related to fronting *retail* businesses in the commercial zone, *outside* of the historic district. The proposed revision allows greater allowances for processing of related retail goods, when a commercially zoned property does not abut a residential zone, in order to provide greater flexibility and production of retail goods while also preserving the intent of the commercial zone.

The following section of the Aurora Municipal Code (AMC) is proposed for amendment:

- 16.14 Commercial

Legislative Amendment 14-02 includes the adoption of the draft code amendments to the Aurora Municipal Code. The revisions are attached in a **bold** and ~~striketrough~~ format for review purposes (see Exhibit A).

FINDING OF FACT AND CONCLUSIONS

The Aurora Planning Commission, after careful consideration of the testimony and evidence in the record, adopted the following Findings of Fact and Conclusions and recommended the City Council do the same:

1. In accordance with the post-acknowledgement plan amendment process set forth in Oregon Revised Statute 197.610(1), the City Planner submitted the draft proposed amendments to the Oregon Department of Land Conservation and Development on July 15, 2014, which was 49-days prior to the first evidentiary hearing on September 2, 2014.
2. Amendments to the Code, Comprehensive Plan, and/or Maps are considered Legislative Amendments subject to 16.80.20. Legislative Amendments shall be made in accordance with the procedures and standards set forth in AMC 16.74-Procedures for Decision Making-Legislative. A legislative application may be approved or denied.
3. AMC 16.74.030 outlines notice requirements. At least ten days prior to the first public hearing, the City published notice in a newspaper of general circulation- Canby Herald on August 20, 2014.
4. Proposed amendments for consideration of legislative changes to the provisions of the Comprehensive Plan, implementing ordinances and maps are a legislative action, not a quasi- judicial action. Section 16.74 calls for amendments to the Development Code to be processed as a recommendation by the Planning Commission and the decision by the City Council.
5. AMC 16.74.060 includes the standards for decision of Legislative Amendments as outlined under FINDINGS below.
6. The Planning Commission reviewed the proposed legislative amendments at a September 2, 2014 public hearing. The City Council has also schedule a public hearing for September 9, 2014 to review the proposed legislative amendment.

FINDINGS

A. The recommendation by the Planning Commission and the decision by the City Council shall be based on consideration of the following factors:

1. Any applicable statewide planning goals and guidelines adopted under Oregon Revised Statutes (ORS) Chapter 197;

FINDINGS: Goal 1, Citizen Involvement: A public hearing on the proposed amendments was held before the Planning Commission on September 2, 2014 and a second hearing will be held by the City Council on September 9, 2014. Notice was posted at City Hall and published in the Canby Herald. The staff report was available for review one week prior to the Planning Commission and City Council hearings. This is consistent with City procedures. Staff finds Goal 1 is met.

Goal 2, Land Use Planning: The proposal does not involve exceptions to the Statewide Goals. Adoption actions are consistent with the acknowledged AMC for process. Goal 2 generally supports clear and thorough local procedures. Staff finds Goal 2 is met.

Goal 3, Agricultural Lands; Goal 4, Forest lands; and Goal 5, Open Spaces and Historic Areas are not found to be applicable Goal 6, Air, Water and Land Resource Quality: Goal 6 is not applicable. The proposal does not address Goal 6 resources. Goal 7, Natural Hazards: Goal 7 is not applicable. The proposal does not address Goal 7 resources. Goal 8, Recreational Needs: Goal 8 is not applicable. The proposal does not address Goal 8 resources.

Goal 9, Economic Development: The draft code amendments respond to a need identified within the business community. The proposed code amendments are not found to deter employment or business opportunities but rather to allow for greater economic uses of commercially zoned properties without hindering the intent of the commercial, retail zone. Staff finds Goal 9 is met.

Goal 10, Housing: Goal 10 is not applicable. The proposal does not address Goal 10 issues. Goal 11, Public Facilities and Services: Goal 11 is not applicable. The proposal does not address Goal 11 issues.

Goal 12, Transportation is not found to be applicable. Goal 13, Energy Conservation: Goal 13 is not applicable. The proposal does not address Goal 13 resources. Goal 14, Urbanization: Goal 14 is not applicable. The proposal does not address Goal 14 issues.

ORS 197 does not include specific notice requirements for legislative processes but the City met all notice requirements under AMC for Legislative Amendments. ORS 227.186, more commonly known as Measure 56 notice, does not apply as the proposed amendments do not reduce permissible uses of properties in the affected zones.

2. Any federal or state statutes or rules found applicable;

FINDINGS: Staff finds the adoption actions are consistent with Oregon Revised Statute 197.610(1) for notice to the Department of Land Conservation and Development. Measure 56 notice was not required as the proposed amendments do not reduce permissible uses on commercial lands. Staff finds this criterion is met.

3. The applicable comprehensive plan policies and map; and

The following Comprehensive Plan Goals and associated policies were found to be applicable to this application:

Goal 1- Citizen Participation: Develop a citizen involvement program that ensures the opportunity for citizens to be involved in all phases of the planning process.

FINDINGS: A public hearing on the proposed amendments was held before the Planning Commission on September 2, 2014 and a second hearing will be held by the City Council on September 9, 2014. Notice was posted at City Hall and published in the Canby Herald. The staff report was available for review one week prior to the Planning Commission and City Council hearings. This is consistent with City procedures. Staff finds this condition is met.

Goal 2- Planning Process: Establish a land use planning process and policy framework document (comprehensive plan) as a basis for all decisions and actions related to use of land and ensure an adequate factual base for such activities.

FINDINGS: Adoption actions are consistent with the acknowledged AMC. Staff finds this condition is met.

Goal 9- Economic Policies

3. *Foster commercial and industrial activities to meet the expressed needs of City residents.*

FINDINGS: The draft code amendments respond to a need identified within the business community. The proposed code amendments are not found to deter employment or business opportunities but rather to support commercial activities and increased economic opportunities. Staff finds this condition is met.

2. The applicable provisions of the implementing ordinances.

FINDINGS: The Commercial zone is stated as intended to provide areas for retail and service commercial uses. Manufacturing and processing are already a permitted use related to retail. The Planning Commission recommends expanding space allowance for processing of retail goods, *related to retail sales*, in order to increase production and economic viability for retail uses. Staff finds the proposed code amendments can be established in compliance with the development requirements of the Aurora Municipal Code.

- B. Consideration may also be given to proof of a substantial change in circumstances, a mistake, or inconsistency in the comprehensive plan or implementing ordinance which is the subject of the application.

FINDINGS: Staff does not find a change in circumstance, mistake or inconsistency in the comprehensive plan or implementing ordinances. This criterion does not apply.

EXHIBIT A- Aurora Municipal Code (AMC) section 16.14 for the Commercial zone

Chapter 16.14

C COMMERCIAL ZONE

Sections:

- 16.14.010 Purpose.
- 16.14.020 Permitted uses.
- 16.14.030 Conditional uses.
- 16.14.040 Development standards.
- 16.14.050 Open inventory display.

16.14.010 Purpose.

The commercial zone (C) is intended to provide areas for retail and service commercial uses. (Ord. 415 § 7.60.010, 2002)

16.14.020 Permitted uses.

In the commercial zone, except as specifically stated in Section 16.14.050 activities shall be conducted within an enclosed building or structure and are subject to site development review, Chapter 16.58. Only the following uses and their accessory uses are permitted outright:

1. Auction house, auditorium, exhibit hall, community building, club, lodge hall, fraternal organization or church;
2. Bed and breakfast inn, hotel or motel;
3. Bicycle sales or repair;
4. Cultural exhibits and library services;
5. Day care facility licensed by state;
6. Dwelling units located on the second floor of the commercial structure;
7. Eating and drinking establishments;
8. Financial, insurance and real estate offices;
9. General retail and convenience sales, except adult bookstores;
10. Indoor and outdoor recreation and entertainment facilities, except adult entertainment or adult motion picture theaters;
11. Laundry or dry cleaning establishments;
12. Medical or dental services including labs;
13. Mini storage, with or without a caretaker dwelling;
14. Minor impact utilities;
15. Motor vehicle, farm implement, boat or trailer rental, sales or services including body repairs when repairs are conducted wholly within an enclosed structure;
16. Mortuary, funeral home, crematorium or taxidermy;
17. Nurseries, greenhouses, and landscaping supplies not requiring outside storage for items other than plant materials including wholesale or retail;
18. Parking structure or lot or storage garage;
19. Printing or publishing plant;
20. Professional and administrative offices;
21. Public safety and support facilities;
22. Public transportation passenger terminal or taxi stand;

- 23. Repair services for household and personal items, excluding motorized vehicles;
- 24. Sales, grooming and veterinary offices or animal hospitals without outside pens or noise beyond property line;
- 25. Schools;
- 26. Service station, retail vehicle fuel sales or car wash when not located adjacent to a residential zone.
- 27. Single-family residence, provided it is an accessory use and cannot be sold separately;
- 28. Studios, including art, photography, dance, and music. (Ord. 415 § 7.60.020, 2002)

16.14.030 Conditional uses.

The following uses and their accessory uses may be permitted when authorized by the planning commission in accordance with the requirements of Chapter 16.60, other relevant sections of this title and any conditions imposed by the planning commission:

A. Adult bookstore, adult entertainment or adult motion picture theaters, provided no sales area or activity is ever visible from the building exterior, all building setbacks shall be a minimum of thirty-five (35) feet from any property line and shall be screened and buffered in accordance with Section 16.38.040. In addition, location shall be at least one thousand five hundred (1,500) feet, measured in a straight line, from any of the following:

- 1. Residential district,
- 2. Public or private nursery, preschool, elementary, junior, middle or high school,
- 3. Day care facility, nursery school, convalescent home, home for the aged, resident care facility or hospital,
- 4. Public library,
- 5. Community recreation,
- 6. Church,
- 7. Historic district or historic structure;

B. Home occupations (Type II) subject to Chapter 16.46;

C. Major impact utilities, including telecommunications facilities subject to Chapter 16.50, provided that a ten (10) foot perimeter setback containing both externally visible landscaping meeting buffering standards and solid screening surrounds the property;

D. Retail or wholesale business with not more than fifty (50) percent of the floor area used for the manufacturing, processing or compounding of products in a manner which is clearly ~~incidental associated with~~ to the retail primary business conducted on the premises; (Ord _____, § 2014)

E. On lots that do not abut a residential zone, retail or wholesale business with not more than seventy-five (75) percent of the floor area used for the manufacturing, processing or compounding of products in a manner which is clearly associated with the retail business conducted on the premises; (Ord _____, § 2014)

~~F~~. Wholesaling, storage and distribution. (Ord. 415 § 7.60.030, 2002)

16.14.040 Development standards.

A. There is no minimum size for lots or parcels served by municipal sewer. Minimum lot sizes for lots or parcels without municipal sewer shall be as determined by the county sanitarian.

B. There is no minimum lot width or depth.

C. Unless otherwise specified, the minimum setback requirements are as follows:

1. There is no minimum front yard setback except as required for buffering of off street parking in accordance with Section 16.38.050;

2. On corner lots and the rear of through lots the minimum setback for the side facing the street shall be ten (10) feet;

3. No side or rear yard setback shall be required except twenty (20) feet screened and buffered in accordance with Chapter 16.38 shall be required where abutting a residential zoning district;

D. No building shall exceed forty-five (45) feet in height. Within one hundred (100) feet of a residential zone, no building shall exceed thirty-five (35) feet in height. All buildings greater than thirty-five (35) feet in height are subject to Chapter 16.24.

E. Parking shall be in accordance with Chapter 16.42.

F. Landscaping shall be in accordance with Chapter 16.38.

G. All properties located outside the designated historic commercial overlay and the historic residential overlay and adjacent to Highway 99 or Ehlen Road shall be collectively referenced as "gateway properties." The standards of Chapter 16.56 shall apply to all aspects of the site including, but not limited to, structural facade, yard and landscaping that are immediately adjacent to and visible from Highway 99 or Ehlen Road.

H. Additional requirements shall include any applicable section of this title. (Ord. 415 § 7.60.040, 2002)

16.14.050 Open inventory display.

A. All business, service, repair, processing, storage or merchandise displays shall be conducted wholly within an enclosed building except for the following:

1. Off-street parking or loading;

2. Drive-through windows;

3. Display, for resale purposes, of large on road vehicles which could not be reasonably displayed wholly within a building; specifically automobiles, boats, logging equipment, farm machinery, heavy machinery and trucks. Such displays shall be limited to a maximum of five vehicles which shall be movable at all times and cannot be deemed as discarded or dismantled. All vehicles displayed for sale must be located on a paved surface;

4. Displays for resale purposes of small merchandise which shall be removed to the interior of the business after business hours;

5. Display, for resale purposes, of live trees, shrubs and other plants.

6. Outdoor seating in relation to permitted eating or drinking establishment subject to 16.34.060.D.

B. All open inventory displays shall be maintained, kept clean, and be situated in conformance with all applicable city ordinances. (Ord. 464, 2011; Ord. 415 § 7.60.050, 2002)

September 9, 2014 Report from the Finance Officer

- No significant change in revenue/expenses to report.
- Continuing work on audit papers.
- Keeping current with payables and receivables.
- Continuing with front office duties.
- July revenue and expense reports attached.

Respectfully,

A handwritten signature in blue ink that reads "Mary C Lambert". The signature is written in a cursive style with a large initial "M" and a long horizontal stroke at the end.

Mary C. Lambert

July 2014

City of Aurora
User: clerk

General Ledger
Revenue vs. Expenses Summary

Printed: 09/04/2014 08:32
Period 1, 2015

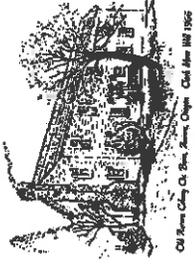
<u>Fund</u>	<u>Description</u>	<u>YTD Balance Before Period</u>	<u>Revenues for Period</u>	<u>Expenses for Period</u>	<u>Year to Date Amount</u>
10	GENERAL FUND	0.00	6,055.41	33,476.57	(27,421.16)
15	CITY HALL BUILDING FUND	0.00	86.55	0.00	86.55
25	PARK RESERVE FUND	0.00	0.52	0.00	0.52
29	PARK SDCs	0.00	13.41	0.00	13.41
30	STREETS/STORM FUND	0.00	4,305.95	5,675.65	(1,369.70)
35	STREET/STORM RESERVES	0.00	39.48	0.00	39.48
39	STREET/STORM SDCs	0.00	11.40	0.00	11.40
40	WATER	0.00	1,119.09	19,772.57	(18,653.48)
42	SPW PROJECT MAINTENANCE FUND	0.00	14.53	0.00	14.53
45	WATER RESERVE FUND	0.00	10.95	0.00	10.95
49	WATER SDCs	0.00	23.32	0.00	23.32
50	SEWER	0.00	221.17	14,619.60	(14,398.43)
55	SEWER RESERVE FUND	0.00	20.54	0.00	20.54
57	SEWER DEBT SERVICE	0.00	2,757.65	0.00	2,757.65
59	SEWER SDC FUND	0.00	13.17	0.00	13.17
Report Totals:		0.00	14,693.14	73,544.39	(58,851.25)

General Ledger Revenue Analysis

User: clerk

Printed: 09/04/2014 - 8:33 A

Period 1, 2015 - July



City of Aurora

FOUNDED 1856
"National Historic Site"

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
10	GENERAL FUND					
10-111-5001	Beginning Balance	264,000.00	0.00	0.00	264,000.00	0.00
10-111-5002	Planning & Dev. reimbursements	6,000.00	657.00	657.00	5,343.00	10.95
10-111-5003	Previous Levied Taxes	8,000.00	1,295.34	1,295.34	6,704.66	16.19
10-111-5004	Interest Income	1,200.00	108.70	108.70	1,091.30	9.06
10-111-5005	Franchise Fees	59,000.00	0.00	0.00	59,000.00	0.00
10-111-5006	Planning/Development Fees	4,000.00	10.00	10.00	3,990.00	0.25
10-111-5007	Building Permits & Fees	20,000.00	343.34	343.34	19,656.66	1.72
10-111-5008	Municipal Court Fines	25,000.00	540.00	540.00	24,460.00	2.16
10-111-5012	Copy & Misc. Revenue	400.00	0.00	0.00	400.00	0.00
10-111-5013	Park Reservation Fees	1,000.00	325.00	325.00	675.00	32.50
10-111-5014	Misc Revenue - Sale of Assets	2,000.00	0.00	0.00	2,000.00	0.00
10-111-5101	State Liquor & Cigarette Tax	14,500.00	1,181.04	1,181.04	13,318.96	8.15
10-111-5103	Cell Tower Rent	35,400.00	0.00	0.00	35,400.00	0.00
10-111-5451	Business Licenses	6,500.00	128.00	128.00	6,372.00	1.97
10-111-5481	Revenue Sharing	7,500.00	0.00	0.00	7,500.00	0.00
10-111-5500	Aurora Colony Day Rev.	9,800.00	600.00	600.00	9,200.00	6.12
10-111-5606	Planning Assist Grant	1,900.00	0.00	0.00	1,000.00	0.00
10-111-5950	Taxes Necessary To Balance	224,089.00	866.99	866.99	223,222.01	0.39
	10 Totals:	689,389.00	6,055.41	6,055.41	683,333.59	0.88
15	CITY HALL BUILDING FUND					
15-111-5001	Beginning Balance	117,907.00	0.00	0.00	117,907.00	0.00
15-111-5004	Interest Income	620.00	54.55	54.55	565.45	8.80
15-111-5012	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
15-111-5450	Donations	0.00	0.00	0.00	0.00	0.00
15-111-5452	Business License Surcharges	1,300.00	32.00	32.00	1,268.00	2.46
	15 Totals:	119,827.00	86.55	86.55	119,740.45	0.07
25	PARK RESERVE FUND					

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
25-111-5001	Beginning Balance					
25-111-5004	Interest	1,136.00	0.00	0.00	1,136.00	0.00
		10.00	0.52	0.52	9.48	5.20
	25 Totals:	1,146.00	0.52	0.52	1,145.48	0.05
29	PARK SDC's					
29-111-5001	Beginning Balance	24,744.00	0.00	0.00	24,744.00	0.00
29-111-5004	Interest Income	120.00	13.41	13.41	106.59	11.18
29-111-5710	SDC's Reimbursement	134.00	0.00	0.00	134.00	0.00
29-111-5720	SDC Capital Improvements	2,071.00	0.00	0.00	2,071.00	0.00
	29 Totals:	27,069.00	13.41	13.41	27,055.59	0.05
30	STREETS/STORM FUND					
30-111-5001	Beginning Balance	147,400.00	0.00	0.00	147,400.00	0.00
30-111-5004	Interest Income	480.00	71.33	71.33	408.67	14.86
30-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
30-111-5020	State/City Allotment Grant	50,000.00	0.00	0.00	50,000.00	0.00
30-111-5150	Street Light Fees	22,663.00	33.80	33.80	22,629.20	0.15
30-111-5151	State Highway Taxes	53,510.00	4,200.82	4,200.82	49,309.18	7.85
	30 Totals:	274,053.00	4,305.95	4,305.95	269,747.05	1.57
35	STREET/STORM RESERVES					
35-111-5001	Beginning Balance	38,303.00	0.00	0.00	38,303.00	0.00
35-111-5004	Interest Income	280.00	19.48	19.48	260.52	6.96
35-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
35-111-5150	Street Maintenance Fees	13,410.00	20.00	20.00	13,390.00	0.15
	35 Totals:	51,993.00	39.48	39.48	51,953.52	0.08
39	STREET/STORM SDCs					
39-111-5001	Beginning Balance	10,920.00	0.00	0.00	10,920.00	0.00
39-111-5004	Interest Income	72.00	11.40	11.40	60.60	15.83
39-111-5710	SDC Charges/Streets-Reimbursen	3,876.00	0.00	0.00	3,876.00	0.00
39-111-5715	SDC Charges/Storm-Reimbursen	1,412.00	0.00	0.00	1,412.00	0.00
39-111-5720	SDC Charges/Streets-Improvenen	4,344.00	0.00	0.00	4,344.00	0.00
39-111-5725	SDC Charges/Storm-Improvements	1,568.00	0.00	0.00	1,568.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
39 Totals:		22,192.00	11.40	11.40	22,180.60	0.05
40	WATER					
40-111-5000	Beginning Working Capital	215,000.00	0.00	0.00	215,000.00	0.00
40-111-5004	Interest Income	900.00	77.48	77.48	822.52	8.61
40-111-5012	Miscellaneous revenue/NSF chgs	0.00	0.00	0.00	0.00	0.00
40-111-5201	Water Sales	255,000.00	1,078.44	1,078.44	253,921.56	0.42
40-111-5202	Meter Installation Sales	3,000.00	(50.00)	(50.00)	3,050.00	-1.67
40-111-5203	Water Sales - Filtration	24,000.00	13.17	13.17	23,986.83	0.05
40 Totals:		497,900.00	1,119.09	1,119.09	496,780.91	0.22
42	SPW PROJECT MAINTENANCE FU					
42-111-5001	Beginning Balance	31,561.00	0.00	0.00	31,561.00	0.00
42-111-5004	Interest Income	156.00	14.53	14.53	141.47	9.31
42-111-5904	Transfer From Water Fund	8,000.00	0.00	0.00	8,000.00	0.00
42 Totals:		39,717.00	14.53	14.53	39,702.47	0.04
45	WATER RESERVE FUND					
45-111-5001	Beginning Balance	26,561.00	0.00	0.00	26,561.00	0.00
45-111-5004	Interest Income	120.00	10.95	10.95	109.05	9.13
45-111-5902	Transfer From Water Operating	20,000.00	0.00	0.00	20,000.00	0.00
45 Totals:		46,681.00	10.95	10.95	46,670.05	0.02
49	WATER SDCs					
49-111-5001	Beginning Balance	39,912.00	0.00	0.00	39,912.00	0.00
49-111-5004	Interest Income	160.00	23.32	23.32	136.68	14.58
49-111-5710	SDC Charges-Reimbursements	8,995.00	0.00	0.00	8,995.00	0.00
49-111-5715	SDC Charges-Improvements	11,331.00	0.00	0.00	11,331.00	0.00
49 Totals:		60,398.00	23.32	23.32	60,374.68	0.04
50	SEWER					
50-111-5000	Beginning Working Capital	162,000.00	0.00	0.00	162,000.00	0.00
50-111-5004	Interest Income	800.00	73.27	73.27	726.73	9.16
50-111-5012	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
50-111-5301	Sewer Charges	273,500.00	147.90	147.90	273,352.10	0.05

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
50 Totals:		436,300.00	221.17	221.17	436,078.83	0.05
55	SEWER RESERVE FUND					
55-111-5001	Beginning Balance	45,547.00	0.00	0.00	45,547.00	0.00
55-111-5004	Interest Income	180.00	20.54	20.54	159.46	11.41
55-111-5902	Transfer From Sewer Fund	10,000.00	0.00	0.00	10,000.00	0.00
55 Totals:		55,727.00	20.54	20.54	55,706.46	0.04
57	SEWER DEBT SERVICE					
57-111-5001	Beginning Balance	27,300.00	0.00	0.00	27,300.00	0.00
57-111-5003	Previous Levied Taxes	5,500.00	1,524.53	1,524.53	3,975.47	27.72
57-111-5004	Interest Income	800.00	12.11	12.11	787.89	1.51
57-111-5950	Taxes Necessary To Balance	286,200.00	1,221.01	1,221.01	284,978.99	0.43
57 Totals:		319,800.00	2,757.65	2,757.65	317,042.35	0.86
59	SEWER SDC FUND					
59-111-5001	Beginning Balance	26,582.00	0.00	0.00	26,582.00	0.00
59-111-5004	Interest Income	100.00	13.17	13.17	86.83	13.17
59-111-5710	SDC Charges-Reimbursements	3,882.00	0.00	0.00	3,882.00	0.00
59-111-5715	SDC Charges-Improvements	2,214.00	0.00	0.00	2,214.00	0.00
59 Totals:		32,778.00	13.17	13.17	32,764.83	0.04
Report Totals:		2,674,970.00	14,693.14	14,693.14	2,660,276.86	0.55

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10	GENERAL FUND					
10-112	Administration					
Account Type: E01						
10-112-6001	Personnel Expenses	35,584.00	1,903.23	1,903.23	33,680.77	5.35
10-112-6002	City Recorder	14,371.00	0.00	0.00	14,371.00	0.00
10-112-6011	Administrative Assistant	23,988.00	1,646.78	1,646.78	22,341.22	6.87
10-112-6012	Finance Officer	0.00	0.00	0.00	0.00	0.00
10-112-6011	Admin. Assistant - P.M.	0.00	2.59	2.59	(2.59)	0.00
10-112-6014	WBA/Workmans Comp Insurance	0.00	253.37	253.37	(253.37)	0.00
10-112-6016	Social Security/Medicare	0.00	115.92	115.92	(115.92)	0.00
10-112-6017	State Unemployment Payroll Tax	0.00	235.72	235.72	(235.72)	0.00
10-112-6018	PERS	0.00	275.18	275.18	(275.18)	0.00
10-112-6019	Health Insurance	0.00	4,432.79*	4,432.79*	69,510.21*	5.99*
	Total: Personnel Expenses	73,943.00*				
Account Type: E02						
10-112-6021	Materials & Services					
10-112-6021	Contract Services	2,500.00	0.00	0.00	2,500.00	0.00
10-112-6022	Copier Lease/Maint	900.00	74.15	74.15	825.85	8.24
10-112-6024	Repair & Maintenance	500.00	0.00	0.00	500.00	0.00
10-112-6025	Legal	12,000.00	1,000.00	1,000.00	11,000.00	8.33
10-112-6026	Insurance & Bonds	4,625.00	168.61	168.61	4,456.39	3.65
10-112-6027	Bank & Finance Charges	200.00	77.50	77.50	122.50	38.75
10-112-6028	Mileage	450.00	0.00	0.00	450.00	0.00
10-112-6030	Office Expense	5,000.00	89.66	89.66	4,910.34	1.79
10-112-6031	Training & Conference	4,200.00	0.00	0.00	4,200.00	0.00
10-112-6032	Audit	5,000.00	0.00	0.00	5,000.00	0.00
10-112-6033	Equipment	1,000.00	0.00	0.00	1,000.00	0.00
10-112-6035	Office Equipment Lease	480.00	0.00	0.00	480.00	0.00
10-112-6036	Police Contract Services	160,000.00	11,628.47	11,628.47	148,371.53	7.27
10-112-6039	Ethics Commission Fee	200.00	0.00	0.00	200.00	0.00
10-112-6048	Phone & Fax	3,800.00	310.53	310.53	3,489.47	8.17
10-112-6052	Postage	800.00	0.00	0.00	800.00	0.00
10-112-6054	Miscellaneous Expense	400.00	0.00	0.00	400.00	0.00
10-112-6061	Internet Service	400.00	0.00	0.00	400.00	0.00
10-112-6062	Computer training	300.00	0.00	0.00	300.00	0.00
10-112-6090	Springbrook Lease	1,550.00	1,550.00	1,550.00	0.00	100.00
10-112-6304	Professional Dues & Fees	250.00	170.00	170.00	80.00	68.00
10-112-6906	City Hall Maintenance & Repair	1,000.00	0.00	0.00	1,000.00	0.00
10-112-6915	Software security	300.00	299.68	299.68	0.32	99.89
10-112-6920	On-Site Server	2,600.00	600.00	600.00	2,000.00	23.08
	Total: Materials & Services	208,455.00*	15,968.60*	15,968.60*	192,486.40*	7.66*
	10-112 Totals:	282,398.00**	20,401.39**	20,401.39**	261,996.61**	7.22**
10-113	Community Development					
Account Type: E02						
	Materials & Services					

General Ledger
Expenses vs. Budget w/o Encumbered

City of Aurora
User: clerk

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-113-6026	Aurora City Council	100.00	0.00	0.00	100.00	0.00
10-113-6028	City Official Mileage	100.00	0.00	0.00	100.00	0.00
10-113-6031	City Official Training & Conf.	300.00	0.00	0.00	300.00	0.00
10-113-6036	Aurora Planning Commission	100.00	0.00	0.00	100.00	0.00
10-113-6037	Historic Review Board	100.00	0.00	0.00	100.00	0.00
10-113-6038	Planning Consultant-City Paid	13,500.00	649.49	649.49	12,850.51	4.81
10-113-6039	Planning Consultant-Billed Out	4,800.00	893.00	893.00	3,907.00	18.60
10-113-6040	City Engineer-Billed Out	5,000.00	0.00	0.00	5,000.00	0.00
10-113-6041	The Building Dept. permit fees	14,000.00	2,043.29	2,043.29	11,956.71	14.59
10-113-6042	State Surcharge Fee	1,440.00	869.05	869.05	570.95	60.35
10-113-6048	Vision Statement Action Plan	600.00	0.00	0.00	600.00	0.00
10-113-6063	Planning Assistance Grant	1,000.00	0.00	0.00	1,000.00	0.00
10-113-6065	Publishing & Posting Fees	1,300.00	0.00	0.00	1,300.00	0.00
10-113-6066	Aurora Colony Day Exp.	12,500.00	3,517.17	3,517.17	8,982.83	28.14
10-113-6075	Development Code amendments	900.00	0.00	0.00	900.00	0.00
10-113-6200	Revenue sharing projects	7,500.00	0.00	0.00	7,500.00	0.00
10-113-6212	Abatement, lien filing expense	500.00	0.00	0.00	500.00	0.00
10-113-6304	Dues & Publications	2,700.00	2,269.65	2,269.65	430.35	84.06
	Total: Materials & Services	66,440.00*	10,241.65*	10,241.65*	56,198.35*	15.41*
	10-113 Totals:	66,440.00**	10,241.65**	10,241.65**	56,198.35**	15.41**
10-114	Municipal Court					
10-114-6005	Materials & Services	1,800.00	0.00	0.00	1,800.00	0.00
10-114-6006	Judge	630.00	0.00	0.00	630.00	0.00
10-114-6030	Interpreter	125.00	0.00	0.00	125.00	0.00
10-114-6047	Office Expense	8,000.00	122.00	122.00	7,878.00	1.53
	Total: Materials & Services	10,555.00*	122.00*	122.00*	10,433.00*	1.16*
	10-114 Totals:	10,555.00**	122.00**	122.00**	10,433.00**	1.16**
10-116	Public Facilities					
10-116-6020	Materials & Services	2,000.00	0.00	0.00	2,000.00	0.00
10-116-6021	Operating Materials & Supplies	3,500.00	212.50	212.50	3,287.50	6.07
10-116-6024	City Hall & Pub. Rst. Court Ser	5,000.00	0.00	0.00	5,000.00	0.00
10-116-6029	Repair & Maintenance	5,000.00	194.88	194.88	4,805.12	3.90
	Electric/Heating	15,500.00*	407.38*	407.38*	15,092.62*	2.63*
	Total: Materials & Services	15,500.00**	407.38**	407.38**	15,092.62**	2.63**
	10-116 Totals:	15,500.00**	407.38**	407.38**	15,092.62**	2.63**
10-120	Park					
10-120-6003	Personnel Expenses	4,517.00	253.74	253.74	4,263.26	5.62
	Public Works Superintendent					

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
10-120-6009	Public Works Assistant	5,906.00	311.81	311.81	5,594.19	5.28
10-120-6010	Public Works Assistant II	4,322.00	347.40	347.40	3,974.60	8.04
10-120-6011	Finance Officer	0.00	0.00	0.00	0.00	0.00
10-120-6014	WBA/Workers Comp Insurance	0.00	0.93	0.93	(0.93)	0.00
10-120-6016	Social Security/Medicare	0.00	64.72	64.72	(64.72)	0.00
10-120-6017	State Unemployment Tax	0.00	29.62	29.62	(29.62)	0.00
10-120-6018	PERs	0.00	40.39	40.39	(40.39)	0.00
10-120-6019	Health Insurance	0.00	201.33	201.33	(201.33)	0.00
	Total: Personnel Expenses	14,745.00*	1,249.94*	1,249.94*	13,495.06*	8.48*
Account Type: E02						
10-120-6020	Materials & Services	2,000.00	0.00	0.00	2,000.00	0.00
10-120-6021	Operating Material/Supplies	5,000.00	0.00	0.00	5,000.00	0.00
10-120-6024	Contract Services	3,500.00	0.00	0.00	3,500.00	0.00
10-120-6026	Repair & Maintenance	3,400.00	192.70	192.70	3,207.30	5.67
10-120-6029	Insurance & Bonds	2,000.00	89.01	89.01	1,910.99	4.45
10-120-6035	Electricity & Heating	750.00	0.00	0.00	750.00	0.00
10-120-6121	Vehicle/Equipment Maintenance	1,500.00	112.50	112.50	1,387.50	7.50
10-120-6221	Contract svcs - tree removal	10,000.00	0.00	0.00	10,000.00	0.00
10-120-6321	Park Maintenance Contractor	12,000.00	660.00	660.00	11,340.00	5.50
	Total: Materials & Services	40,150.00*	1,054.21*	1,054.21*	39,095.79*	2.63*
10-120 Totals:		54,895.00**	2,304.15**	2,304.15**	52,590.85**	4.20**
10-125	(No Description)					
Account Type: E07	Contingencies	259,601.00	0.00	0.00	259,601.00	0.00
10-125-7501	General Fund Operating Conting	259,601.00*	0.00*	0.00*	259,601.00*	0.00*
Total: Contingencies		259,601.00**	0.00**	0.00**	259,601.00**	0.00**
10-125 Totals:		259,601.00**	0.00**	0.00**	259,601.00**	0.00**
10 Totals:		689,389.00***	33,476.57***	33,476.57***	655,912.43***	4.86***
15	CITY HALL BUILDING FUND					
Account Type: E03	Income					
15-111-6907	Capital Outlay	119,827.00	0.00	0.00	119,827.00	0.00
	Capital Outlay - Construction	119,827.00*	0.00*	0.00*	119,827.00*	0.00*
Total: Capital Outlay		119,827.00**	0.00**	0.00**	119,827.00**	0.00**
15-111 Totals:		119,827.00**	0.00**	0.00**	119,827.00**	0.00**
15 Totals:		119,827.00***	0.00***	0.00***	119,827.00***	0.00***

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
25	PARK RESERVE FUND					
25-111	(No Description)	1,146.00	0.00	0.00	1,146.00	0.00
25-111-6906	Capital Outlay	1,146.00*	0.00*	0.00*	1,146.00*	0.00*
	Total: Capital Outlay					
	25-111 Totals:	1,146.00**	0.00**	0.00**	1,146.00**	0.00**
	25 Totals:	1,146.00***	0.00***	0.00***	1,146.00***	0.00***
29	PARK SJDCs					
29-111	(No Description)					
29-111-6907	Reserve Accounts	27,069.00	0.00	0.00	27,069.00	0.00
	SDC: Capital Improvements	27,069.00*	0.00*	0.00*	27,069.00*	0.00*
	Total: Reserve Accounts					
	29-111 Totals:	27,069.00**	0.00**	0.00**	27,069.00**	0.00**
	29 Totals:	27,069.00***	0.00***	0.00***	27,069.00***	0.00***
30	STREETS/STORM FUND					
30-111	(No Description)					
30-111-6003	Personnel Expenses	13,551.00	761.23	761.23	12,789.77	5.62
30-111-6009	Public Works Superintendent	8,859.00	467.71	467.71	8,391.29	5.28
30-111-6010	Public Works Assistant	2,874.00	231.60	231.60	2,642.40	8.06
30-111-6011	Public Works Assistant II	1,847.00	126.68	126.68	1,720.32	6.86
30-111-6014	Finance Officer	0.00	1.31	1.31	(1.31)	0.00
30-111-6016	WBA/Workers Comp Insurance	0.00	110.63	110.63	(110.63)	0.00
30-111-6017	Social Security/Medicare	0.00	50.61	50.61	(50.61)	0.00
30-111-6018	State Unemployment Payroll Tax	0.00	98.54	98.54	(98.54)	0.00
30-111-6019	PEERS	0.00	384.63	384.63	(384.63)	0.00
	Health Insurance	0.00	2,232.94*	2,232.94*	24,898.06*	8.23*
	Total: Personnel Expenses	27,131.00*	2,232.94*	2,232.94*		
30-111-6020	Materials & Services	4,500.00	0.00	0.00	4,500.00	0.00
30-111-6021	Operating Material/Supplies	8,000.00	612.00	612.00	7,388.00	7.65
30-111-6034	Contract Services	4,000.00	0.00	0.00	4,000.00	0.00
30-111-6035	Vehicle & Equip. Oper. Expense	2,000.00	54.75	54.75	1,945.25	2.74
30-111-6037	Vehicle & Equip Repair & Maint	27,000.00	640.00	640.00	26,360.00	2.37
30-111-6049	Street Repair & Maintenance	6,900.00	602.19	602.19	6,297.81	8.73
30-111-6151	Insurance	19,000.00	1,533.77	1,533.77	17,466.23	8.07
	Street Lighting	71,400.00*	3,442.71*	3,442.71*	67,957.29*	4.82*
	Total: Materials & Services					

Account Number Account Type: E03	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
30-111-6901	Capital Outlay Equipment	3,500.00	0.00	0.00	3,500.00	0.00
30-111-6907	Capital Improvements	13,500.00	0.00	0.00	13,500.00	0.00
30-111-6925	Cap Improve w/ SCA Grant	50,000.00	0.00	0.00	50,000.00	0.00
30-111-6947	UIC & TMDL Compliance	2,500.00	0.00	0.00	2,500.00	0.00
	Total: Capital Outlay	69,500.00*	0.00*	0.00*	69,500.00*	0.00*
Account Type: E07						
30-111-7501	Contingencies	106,022.00	0.00	0.00	106,022.00	0.00
	Total: Contingencies	106,022.00*	0.00*	0.00*	106,022.00*	0.00*
30-111 Totals:		274,053.00**	5,675.65**	5,675.65**	268,377.35**	2.07**
30 Totals:		274,053.00****	5,675.65****	5,675.65****	268,377.35****	2.07***
35	STREET/STORM RESERVES					
35-111	(No Description)					
Account Type: E03						
35-111-6907	Capital Outlay	51,993.00	0.00	0.00	51,993.00	0.00
	Total: Capital Outlay	51,993.00*	0.00*	0.00*	51,993.00*	0.00*
35-111 Totals:		51,993.00**	0.00**	0.00**	51,993.00**	0.00**
35 Totals:		51,993.00****	0.00****	0.00****	51,993.00****	0.00***
39	STREET/STORM SDCs					
39-111	(No Description)					
Account Type: E03						
39-111-6930	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Capital Projects	0.00*	0.00*	0.00*	0.00*	0.00*
	Total: Capital Outlay	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: E04						
39-111-6920	Reserve Accounts	22,192.00	0.00	0.00	22,192.00	0.00
	SDC Capital Improvements	22,192.00*	0.00*	0.00*	22,192.00*	0.00*
	Total: Reserve Accounts	22,192.00**	0.00**	0.00**	22,192.00**	0.00**
39-111 Totals:		22,192.00**	0.00**	0.00**	22,192.00**	0.00**
39 Totals:		22,192.00****	0.00****	0.00****	22,192.00****	0.00***
40	WATER					
40-111	(No Description)					
Account Type: E01						
40-111-6001	Personnel Expenses	17,792.00	951.60	951.60	16,840.40	5.35
	City Recorder					

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
40-111-6003	Public Works Supervisor	45,168.00	2,537.46	2,537.46	42,630.54	5.62
40-111-6009	Public Works Assistant	17,719.00	935.43	935.43	16,783.57	5.28
40-111-6010	Public Works Assistant II	2,874.00	231.60	231.60	2,642.40	8.06
40-111-6011	Finance Officer	5,536.00	380.02	380.02	5,155.98	6.86
40-111-6014	WBA/Workmans Comp Insurance	0.00	3.56	3.56	(3.56)	0.00
40-111-6016	Social Security/Medicare	0.00	350.79	350.79	(350.79)	0.00
40-111-6017	State Unemployment Payroll Tax	0.00	160.50	160.50	(160.50)	0.00
40-111-6018	PERS	0.00	347.44	347.44	(347.44)	0.00
40-111-6019	Health Insurance	0.00	1,126.82	1,126.82	(1,126.82)	0.00
	Total: Personnel Expenses	89,089.00*	7,025.22*	7,025.22*	82,063.78*	7.89*
Account Type: E02						
40-111-6020	Materials & Services					
40-111-6021	Op. Materials & Supplies	15,000.00	3,520.31	3,520.31	11,479.69	23.47
40-111-6022	Contract Services	26,000.00	370.00	370.00	25,630.00	1.42
40-111-6024	Copier Lease/Maint	900.00	74.15	74.15	825.85	8.24
40-111-6025	Repair & Maintenance	6,000.00	901.71	901.71	5,098.29	15.03
40-111-6027	Reservoir repair & Maintenance	500.00	0.00	0.00	500.00	0.00
40-111-6029	Legal	6,000.00	500.00	500.00	5,500.00	8.33
40-111-6030	Electricity & Heating	22,000.00	1,967.41	1,967.41	20,032.59	8.94
40-111-6031	Office Expense	1,400.00	47.79	47.79	1,352.21	3.41
40-111-6032	Training & Conference	3,000.00	0.00	0.00	3,000.00	0.00
40-111-6033	Audit	5,000.00	0.00	0.00	5,000.00	0.00
40-111-6034	Communications System Lease	600.00	42.43	42.43	557.57	7.07
40-111-6035	Vehicle & Equip. Oper. Expense	4,000.00	0.00	0.00	4,000.00	0.00
40-111-6039	Vehicle & Equip Repair & Maint	5,000.00	54.75	54.75	4,945.25	1.09
40-111-6040	Ethics Commission Fee	100.00	0.00	0.00	100.00	0.00
40-111-6048	City Engineer	1,500.00	0.00	0.00	1,500.00	0.00
40-111-6049	Phone & Fax	5,000.00	339.13	339.13	4,660.87	6.78
40-111-6051	Insurance	12,030.00	843.07	843.07	11,186.93	7.01
40-111-6052	Uniforms	500.00	0.00	0.00	500.00	0.00
40-111-6053	Postage	1,200.00	0.00	0.00	1,200.00	0.00
40-111-6055	Test Lab	5,000.00	35.00	35.00	4,965.00	0.70
40-111-6061	Filtration System Op. Expense	3,500.00	0.00	0.00	3,500.00	0.00
40-111-6062	Internet svcs	400.00	0.00	0.00	400.00	0.00
40-111-6090	Postage Machine lease	480.00	0.00	0.00	480.00	0.00
40-111-6202	Springbrook Lease	1,600.00	1,581.60	1,581.60	18.40	98.85
40-111-6902	Sensus Hardware & Software Sup	1,600.00	1,570.34	1,570.34	29.66	98.15
40-111-6916	On-site Server	2,567.00	600.00	600.00	1,967.00	23.37
40-111-6960	Software security	300.00	299.66	299.66	0.34	99.89
40-111-6961	Filtration Sys. principal pmnt	12,272.00	0.00	0.00	12,272.00	0.00
	Filtration system interest	8,620.00	0.00	0.00	8,620.00	0.00
	Total: Materials & Services	152,069.00*	12,747.35*	12,747.35*	139,321.65*	8.38*
Account Type: F03						
40-111-6901	Capital Outlay	10,000.00	0.00	0.00	10,000.00	0.00
40-111-6905	Equipment	3,000.00	0.00	0.00	3,000.00	0.00
	Fire hydrant upgrade					

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
40-111-6906	Building Improvements	500.00	0.00	0.00	500.00	0.00
40-111-6907	Capital Improvements	8,000.00	0.00	0.00	8,000.00	0.00
40-111-6908	Water Meters/Backflow Valves	20,000.00	0.00	0.00	20,000.00	0.00
40-111-6955	Water main repairs	5,000.00	0.00	0.00	5,000.00	0.00
	Total: Capital Outlay	46,500.00*	0.00*	0.00*	46,500.00*	0.00*
Account Type: E06						
40-111-6952	Transfer out	20,000.00	0.00	0.00	20,000.00	0.00
40-111-6953	Transfer to Water Reserve	8,000.00	0.00	0.00	8,000.00	0.00
	Total: Transfer out	28,000.00*	0.00*	0.00*	28,000.00*	0.00*
Account Type: E07						
40-111-7501	Contingencies	182,342.00	0.00	0.00	182,342.00	0.00
	Total: Contingencies	182,342.00*	0.00*	0.00*	182,342.00*	0.00*
40-111 Totals:						
		498,000.00**	19,772.57**	19,772.57**	478,227.43**	3.97**
40 Totals:						
		498,000.00***	19,772.57***	19,772.57***	478,227.43***	3.97***
SPW PROJECT MAINTENANCE FU						
42	(No Description)					
42-111	Materials & Services					
Account Type: E02						
42-111-6034	Reservoir Maintenance & Repair	26,000.00	0.00	0.00	26,000.00	0.00
42-111-6035	Pump Station Maint. & Repair	13,717.00	0.00	0.00	13,717.00	0.00
	Total: Materials & Services	39,717.00*	0.00*	0.00*	39,717.00*	0.00*
42-111 Totals:						
		39,717.00**	0.00**	0.00**	39,717.00**	0.00**
42 Totals:						
		39,717.00***	0.00***	0.00***	39,717.00***	0.00***
WATER RESERVE FUND						
45	(No Description)					
45-111	Capital Outlay					
Account Type: E03						
45-111-6907	Capital Outlay	46,681.00	0.00	0.00	46,681.00	0.00
	Total: Capital Outlay	46,681.00*	0.00*	0.00*	46,681.00*	0.00*
45-111 Totals:						
		46,681.00**	0.00**	0.00**	46,681.00**	0.00**
45 Totals:						
		46,681.00***	0.00***	0.00***	46,681.00***	0.00***
WATER SDCs						
49	(No Description)					
49-111	Reserve Accounts					
Account Type: E04						

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
49-111-6907	SDC Capital Improvements	60,398.00	0.00	0.00	60,398.00	0.00
	Total: Reserve Accounts	60,398.00*	0.00*	0.00*	60,398.00*	0.00*
49-111 Totals:		60,398.00**	0.00**	0.00**	60,398.00**	0.00**
49 Totals:		60,398.00***	0.00***	0.00***	60,398.00***	0.00***
50	SEWER					
50-111	(No Description)					
Account Type: E01	Personnel Expenses					
50-111-6001	City Recorder	17,792.00	951.60	951.60	16,840.40	5.35
50-111-6003	Public Works Supervisor	27,101.00	1,522.47	1,522.47	25,578.53	5.62
50-111-6004	WWTP Operator	0.00	0.00	0.00	0.00	0.00
50-111-6009	Public Works Assistant	26,578.00	1,403.13	1,403.13	25,174.87	5.28
50-111-6010	Public Works Assistant II	4,311.00	347.40	347.40	3,963.60	8.06
50-111-6011	Finance Officer	5,536.00	380.02	380.02	5,155.98	6.86
50-111-6014	WPA Insurance	0.00	3.68	3.68	(3.68)	0.00
50-111-6016	Social Security/Medicare	0.00	319.72	319.72	(319.72)	0.00
50-111-6017	State Unemployment Payroll Tax	0.00	146.26	146.26	(146.26)	0.00
50-111-6018	PERS	0.00	299.73	299.73	(299.73)	0.00
50-111-6019	Health Insurance	0.00	1,125.99	1,125.99	(1,125.99)	0.00
	Total: Personnel Expenses	81,318.00*	6,500.00*	6,500.00*	74,818.00*	7.99*
Account Type: E02	Materials & Services					
50-111-6020	Operating Material/Suppl	26,000.00	1,640.23	1,640.23	24,359.77	6.31
50-111-6021	Contract Services	8,000.00	23.95	23.95	7,976.05	0.30
50-111-6022	Copier lease/maintenance	900.00	74.14	74.14	825.86	8.24
50-111-6025	Legal	6,000.00	500.00	500.00	5,500.00	8.33
50-111-6029	Electricity & Heating	23,000.00	1,541.25	1,541.25	21,458.75	6.70
50-111-6030	Office Expense	1,400.00	47.79	47.79	1,352.21	3.41
50-111-6031	Training/Conference	4,000.00	0.00	0.00	4,000.00	0.00
50-111-6032	Audit	5,000.00	0.00	0.00	5,000.00	0.00
50-111-6034	Vehicle & Equip. Oper. Expense	3,500.00	0.00	0.00	3,500.00	0.00
50-111-6035	Tractor & Vehicle Repair	4,000.00	54.76	54.76	3,945.24	1.37
50-111-6036	Sewer Equipment Repair & Maint	28,000.00	275.00	275.00	27,725.00	0.98
50-111-6039	Ethics Commission Fee	100.00	0.00	0.00	100.00	0.00
50-111-6040	City Engineer	5,000.00	0.00	0.00	5,000.00	0.00
50-111-6042	Lagoon Maintenance	10,000.00	0.00	0.00	10,000.00	0.00
50-111-6048	Phone	3,000.00	226.89	226.89	2,773.11	7.56
50-111-6049	Insurance	8,350.00	602.19	602.19	7,747.81	7.21
50-111-6051	Safety Apparel/Uniforms	1,000.00	104.00	104.00	896.00	10.40
50-111-6052	Postage	1,000.00	0.00	0.00	1,000.00	0.00
50-111-6054	Test Lab	9,000.00	548.15	548.15	8,451.85	6.09
50-111-6055	Rental Expense	1,200.00	0.00	0.00	1,200.00	0.00
50-111-6061	Internet svcs	372.00	0.00	0.00	372.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
50-111-6062	Postage machine lease	480.00	0.00	0.00	480.00	0.00
50-111-6090	Springbrook Lease	1,600.00	1,581.59	1,581.59	18.41	98.85
50-111-6304	Permits & Fees	3,000.00	0.00	0.00	3,000.00	0.00
50-111-6307	Biosolids (sludge)	24,000.00	0.00	0.00	24,000.00	0.00
50-111-6902	On-Site server	2,567.00	600.00	600.00	1,967.00	23.37
50-111-6915	Software Security	300.00	299.66	299.66	0.34	99.89
50-111-6960	Collection system maintenance	5,000.00	0.00	0.00	5,000.00	0.00
	Total: Materials & Services	185,769.00*	8,119.60*	8,119.60*	177,649.40*	4.37*
Account Type: E03	Capital Outlay					
50-111-6901	Equipment	3,000.00	0.00	0.00	3,000.00	0.00
	Total: Capital Outlay	3,000.00*	0.00*	0.00*	3,000.00*	0.00*
Account Type: E07	Contingencies					
50-111-7501	Contingencies	166,213.00	0.00	0.00	166,213.00	0.00
	Total: Contingencies	166,213.00*	0.00*	0.00*	166,213.00*	0.00*
	50-111 Totals:	436,300.00**	14,619.60**	14,619.60**	421,680.40**	3.35**
	50 Totals:	436,300.00***	14,619.60***	14,619.60***	421,680.40***	3.35***
55	SEWER RESERVE FUND					
55-111	(No Description)					
Account Type: E03	Capital Outlay					
55-111-6907	Capital Improvements	5,727.00	0.00	0.00	5,727.00	0.00
55-111-6926	Wastewater Master Plan	50,000.00	0.00	0.00	50,000.00	0.00
	Total: Capital Outlay	55,727.00*	0.00*	0.00*	55,727.00*	0.00*
	55-111 Totals:	55,727.00**	0.00**	0.00**	55,727.00**	0.00**
	55 Totals:	55,727.00***	0.00***	0.00***	55,727.00***	0.00***
57	SEWER DEBT SERVICE					
57-111	(No Description)					
Account Type: E05	Bond Payments					
57-111-6552	2009 Series Sewer Pmts Princip	195,000.00	0.00	0.00	195,000.00	0.00
57-111-6553	2009 Series Sewer Pmts Interes	114,800.00	0.00	0.00	114,800.00	0.00
	Total: Bond Payments	309,800.00*	0.00*	0.00*	309,800.00*	0.00*
Account Type: E08	Unappropriated Fund Balances					
57-111-7999	Unappropriated Ending Fund Bal	10,000.00	0.00	0.00	10,000.00	0.00
	Total: Unappropriated Fund Balances	10,000.00*	0.00*	0.00*	10,000.00*	0.00*

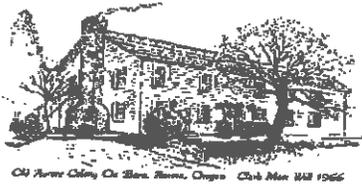
General Ledger
Expenses vs. Budget w/o Encumbered

City of Aurora
User: clerk

<u>Account Number</u>	<u>Budgeted Amount</u>	<u>Period Amount</u>	<u>YTD Amount</u>	<u>Year to Date Var</u>	<u>Percent Expended</u>
57-111 Totals:	319,800.00**	0.00**	0.00**	319,800.00**	0.00**
57 Totals:	319,800.00***	0.00***	0.00***	319,800.00***	0.00***
SEWER SDC FUND (No Description)					
Reserve Accounts	22,778.00	0.00	0.00	22,778.00	0.00
SDC Capital Improvements	22,778.00*	0.00*	0.00*	22,778.00*	0.00*
Total: Reserve Accounts					
Transfer out	10,000.00	0.00	0.00	10,000.00	0.00
Transfer to Sewer Reserve	10,000.00*	0.00*	0.00*	10,000.00*	0.00*
Total: Transfer out					
59-111 Totals:	32,778.00**	0.00**	0.00**	32,778.00**	0.00**
59 Totals:	32,778.00***	0.00***	0.00***	32,778.00***	0.00***
Final Total	2,675,070.00****	73,544.39****	73,544.39****	2,601,525.61****	2.75****

59
59-111
Account Type: E04
59-111-6907

Account Type: E06
59-111-6953



City of Aurora

FOUNDED 1856
"National Historic Site"

Public Works department

City Council Public Works Activity Report September 2014

Waste Water: Lift station pumps are being repaired, install fifth pump when repaired on Airport Rd lift station. (still waiting for pump).

Water: Routine operation and maintenance.

Streets: Routine operation and maintenance.

Park: The new contractor has started the park maintenance and had the park in good shape.

Administration

Public Works scheduling and planning for staff.

Budget on track for current 2014-2015

Respectfully: Darrel Lockard

Public works project list

sink hole status of 21370 Main st

old light pedestal needs removed

Wastewater solids drying beds

Memo

To: City Council
From: Kelly Richardson
CC: None
Date: 9/4/2014
Re: Recorders Report Month of August 2014 report

Activities and ongoing projects are as follows:

- ❖ Ongoing secretarial duties for the City Council and Planning and Historic Review Board, along with attending the meetings once a month.
 - Working closely with Historic Review Board on guideline updates and changes.
- ❖ Attending Conference Committee Meetings
- ❖ Records Request update
 - Various requests from Marion County Records
- ❖ Working on Election Filing
- ❖ Ongoing needs of the City
- ❖ Updating Planning and Zoning Files and Forms/Checklists **ONGOING**
- ❖ Working with HRB on Historic Review Guidelines Updates and Formatting. **Ongoing**
- ❖ Updating water files and statistics to better reflect accurate information in Springbrook our utility billing and accounting software. **Ongoing**
- ❖ Working on updating employee job descriptions **ONGOING**
- ❖ Working on LEDS testing
- ❖ Working with Springbook and HD supply to get everything ready for our new equipment and integration of the new software.

RESOLUTION NUMBER 692

**A RESOLUTION AUTHORIZING THE CITY ATTORNEY TO INSTITUTE
FORECLOSURE PROCEEDINGS**

WHEREAS, the City of Aurora has a municipal lien on what is known as “the Eddy property” located at 21520 Main Street NE in Aurora, Oregon; and

WHEREAS, the Council conducted a hearing and authorized placement of the lien; and

WHEREAS, the lien remains unpaid,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA THAT: the City Council authorizes and instructs the City Attorney to institute foreclosure proceedings on said lien and property.

ADOPTED by the Aurora City Council at a City Council meeting held on Tuesday, September 9, 2014, and is effective upon passage.

Dated this ____ day of September, 2014.

ATTEST

Bill Graupp, Mayor

**Kelly Richardson, CMC
City Recorder**

APPROVED AS TO FORM:

City Attorney

CITY OF AURORA

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR A CROSS CONNECTION CONTROL PROGRAM.

WHEREAS, Chapter 333, Division 61, of the Oregon Administrative Rules, mandate the responsibility of the City of Aurora to protect its drinking water by instituting and enforcing a cross connection control program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AURORA ORDAINS THAT:

SECTION 1. DEFINITIONS.

- (1) "APPROVED BACKFLOW PREVENTION ASSEMBLY" or "BACKFLOW ASSEMBLY" or "ASSEMBLY" means an assembly to counteract backpressure and/or prevent back-siphonage. This assembly must appear on the list of approved assemblies issued by the Oregon Health Authority.
- (2) "AUXILIARY SUPPLY" means any water source or system other than the City of Aurora Water System.
- (3) "BACKFLOW" means the flow in the direction opposite to the normal flow or the introduction of any foreign liquids, gases, or substances into the water system of the City of Aurora.
- (4) "BORESIGHT" or "BORESIGHT TO DAYLIGHT" means providing adequate drainage for backflow prevention assemblies installed in vaults through the use of an unobstructed drain pipe.
- (5) "CERTIFIED BACKFLOW ASSEMBLY TESTER" OR "TESTER" shall mean a person who has successfully completed and maintains all requirements as established by the Oregon Health Authority to be a tester in the state of Oregon.
- (6) "CERTIFIED CROSS CONNECTION CONTROL SPECIALIST" or "SPECIALIST" shall mean a person who has successfully completed and maintains all requirements as established by the Oregon Health Authority to be a Specialist in the state of Oregon and is either employed with the City of Aurora or contracted by the City of Aurora.
- (7) "CITY" shall mean the City of Aurora.
- (8) "CONTAMINATION" means the entry into or presence in a public water supply system of any substance which may be deleterious to health and/or quality of the water.
- (9) "CROSS CONNECTION" means any physical arrangement where a potable water supply is connected, directly or indirectly, with any other non-drinkable water system or auxiliary system, sewer, drain conduit, swimming pool, storage reservoir, plumbing fixture, swamp coolers or any other device which contains, or may contain, contaminated water, sewage or other liquid of unknown or unsafe quality which may be capable of imparting contamination to the public water system as a result of backflow. Bypass arrangements, jumper connections, removable sections, swivel or changeover devices or other temporary or permanent devices through which or because of which backflow may occur, are considered to be cross connections.
- (10) "DEGREE OF HAZARD" means the *non-health hazard* or *health hazard* classification that shall be assigned to all actual or potential cross connections.

- (11) "DOUBLE CHECK VALVE BACKFLOW PREVENTION ASSEMBLY", "DOUBLE CHECK ASSEMBLY", "DOUBLE CHECK" or "DCVA" means an assembly which consists of two (2) independently-operating check valves which are spring-loaded or weighted. The assembly comes complete with a resilient seated shut-off valve on each side of the checks, as well as test cocks to test the checks for tightness.
- (12) "HEALTH HAZARD" means an actual or potential threat of contamination of a physical, chemical or biological nature to the public potable water system or the consumer's potable water system that would be a danger to health.
- (13) "NON-HEALTH HAZARD" shall mean the classification assigned to an actual or potential cross connection that could allow a substance that may be objectionable, but not hazardous to one's health, to backflow into the potable water supply.
- (14) "OHA" shall mean Oregon Health Authority.
- (15) "OAR" shall mean Oregon Administrative Rule.
- (16) "PLUMBING HAZARD" means an internal or plumbing-type cross connection in a consumer's potable water system that may be either a pollutional or a contamination-type hazard. This includes, but is not limited to, cross connections to toilets, sinks, lavatories, wash trays, domestic washing machines and lawn sprinkling systems. Plumbing-type cross connections can be located in many types of structures including homes, apartment houses, hotels and commercial or industrial establishments.
- (17) "POINT OF USE ISOLATION" means the appropriate backflow prevention within the consumer's water system at the point at which the actual or potential cross connection exists.
- (18) "POLLUTIONAL HAZARD" means an actual or potential threat to the physical properties of the water system or the potability of the public or the consumer's potable water system, but which would not constitute a health or system hazard, as defined. The maximum intensity of pollution to which the potable water system could be degraded under this definition would cause minor damage to the system or its appurtenances.
- (19) "POTABLE WATER SUPPLY" means any system of water supply intended or used for human consumption or other domestic use.
- (20) "PREMISES" means any piece of property to which water service is provided, including, but not limited to, all improvements, mobile structures and other structures located upon it.
- (21) "PREMISES ISOLATION" means the appropriate backflow prevention at the service connection between the public water system and the premises. This location will be at or near the property line and downstream from the service connection meter.
- (22) "REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTION ASSEMBLY" or "REDUCED PRESSURE PRINCIPLE ASSEMBLY" or "RP ASSEMBLY" or "RPBA" shall mean an assembly containing two independently-acting approved check valves together with a hydraulically-operated, mechanically-independent pressure differential relief valve located between the check valves, and at the same time, below the first check valve. The assembly shall include properly located test cocks and two tightly closing shut-off valves.
- (23) "SUPERINTENDANT" means the Public Works Superintendent or their designee.
- (24) "SYSTEM HAZARD" means an actual or potential threat of severe danger to the physical properties of the public or consumer's potable water system or of a pollution or contamination which would have a detrimental effect on the quality of the potable water in the system.

- (25) “THERMAL EXPANSION” means the pressure created by the expansion of heated water.

SECTION 2. PURPOSE.

The purpose of this Ordinance is to protect the water supply and distribution system of the City of Aurora from contamination or pollution due to any existing or potential cross connections.

SECTION 3. CROSS CONNECTIONS REGULATED.

- (1) No cross connections shall be created, installed, used or maintained within the area(s) served by the City of Aurora Water System, except in accordance with this Ordinance.
- (2) The Specialist shall carry out or cause surveys to be carried out to determine if any actual or potential cross connection exists. If found necessary, an assembly commensurate with the degree of hazard will be required at the service connection.
- (3) The owner, occupant or person in control of any given premises is responsible for all cross connection control within the premises.
- (4) All premises found on Table 48 of the OAR shall install a Reduced Pressure Backflow Assembly at the service connection in accordance with this Ordinance.
- (5) It is the responsibility of the property owner/occupant to purchase, install, test, repair and maintain all backflow assemblies.
- (6) If there is a change in ownership of any and all property within the City’s service area, it shall be the responsibility of the new owner to determine that all assemblies are in compliance with this Ordinance.
- (7) The use of any type of chemical spray attachment connected to the premises plumbing, including garden hose fertilizers and pesticide applicators, is not allowed within the City of Aurora Water System without proper protection from the potential of backflow occurring.
- (8) The use of any type of radiator flush kits attached to the premises plumbing is not allowed within the City of Aurora Water System without proper protection from backflow occurring.
- (9) In the event a backflow assembly that has been installed at the service connection to a residential property is deemed unnecessary by the City’s Specialist, it may be removed.

SECTION 4. BACKFLOW PREVENTION ASSEMBLY REQUIREMENTS.

A Specialist employed by or under contract with the City of Aurora, shall determine the type of backflow assemblies to be installed within the City of Aurora Water System. All assemblies shall be installed at the service connection unless it is determined by the Specialist and approved by the Public Works Superintendant that in-premises protection would be adequate. An approved assembly shall be required in each of the following circumstances, but the Specialist is in no way limited to the following circumstances:

- (1) In the case of any premises where there is any material dangerous to health which is handled in such a fashion as to permit entry into potable water system, the potable water system shall be protected by an approved air gap separation or an approved reduced pressure principle backflow prevention assembly.
- (2) When the nature and extent of any activity at a premises, or the materials used in connection with any activity at premises, or materials stored at a premises, could contaminate or pollute the potable water supply.

- (3) When a premises has one (1) or more cross connections, as that term is defined in Section 1.
- (4) When internal cross connections are present that are not correctable.
- (5) When intricate plumbing arrangements are present making it impractical to ascertain whether cross connections exist.
- (6) When the premises has a repeated history of cross connections being established or re-established.
- (7) When entry to the premises is restricted so that surveys for cross connections cannot be made with sufficient frequency to assure cross connections do not exist.
- (8) When materials are being used such that, if backflow should occur, a health hazard could result.
- (9) When an appropriate cross connection survey report form has not been filed with the City of Aurora Public Works Superintendent.
- (10) Any and all used water return systems.
- (11) If an in-premises assembly has not been tested or repaired as required by this Ordinance, the installation of a reduced pressure principle assembly will be required at the service connection.
- (12) There is piping or equipment for conveying liquids other than potable City of Aurora water and that piping or other equipment is under pressure and installed and operated in a manner that could cause a cross connection.
- (13) When installation of an approved backflow prevention assembly is deemed by a Specialist to be necessary to accomplish the purpose of this Ordinance.
- (14) Wherever reclaimed water or separate irrigation water is used on premises.
- (15) When there is a premises with an auxiliary water supply which is interconnected to the City of Aurora Water Service or supply system.

SECTION 5. INSTALLATION REQUIREMENTS.

All backflow prevention assembly installations shall follow the requirements as stipulated by the City of Aurora and the current OAR Chapter 333, Division 061.

If the premises isolation assembly is allowed to be installed at an alternate location, the City of Aurora must have access to the assembly. No connections can be made between the meter and the backflow assembly.

The type of backflow prevention assembly required shall be commensurate with the degree of hazard that exists and must, at all times, meet the standards of the Oregon Health Authority. All backflow prevention assemblies required under this section shall be of a type and model approved by the OHA.

SECTION 6. PLUMBING CODE.

As a condition of water service, customers shall install, maintain, and operate their piping and plumbing systems in accordance with the current Uniform Plumbing Code, or as amended. If there is a conflict between this Ordinance and the Plumbing Code, the more stringent supercedes.

SECTION 7. ACCESS TO PREMISES.

Authorized personnel of the City of Aurora, with proper identification and sufficient notice, shall have access during the hours of 6:00 AM to 6:00 PM to all parts of a premises and within the structure to which water is supplied. However, if any owner, occupant or person in control refuses authorized personnel access to a premises, or to the interior of a structure, for an inspection during these hours, a reduced pressure principle assembly must be installed at the service connection to that premises.

SECTION 8. ANNUAL TESTING AND REPAIRS.

All backflow prevention assemblies installed within the area(s) served by the City of Aurora shall be tested immediately upon installation, and at least annually thereafter by an OHA certified backflow assembly tester. All such assemblies found not functioning properly shall be promptly repaired or replaced at the expense of the owner, occupant or person in control of the premises. In the event an assembly is moved, repaired or replaced it must be retested immediately. If any such assembly is not promptly repaired or replaced, the City may deny or discontinue water to the premises.

SECTION 9. COSTS OF COMPLIANCE.

All costs associated with purchase, installation, surveys, testing, replacement, maintenance, parts and repairs of the backflow prevention assembly, and all costs associated with enforcement of this document, are the financial responsibility of the property owner, occupant, or other person in control of the premises.

SECTION 10. TERMINATION OF SERVICE.

Failure on the part of any owner, occupant or person in control of the premises to install a required assembly, have it tested a minimum of annually and repaired if necessary, and/or to discontinue the use of all cross connections and to physically separate cross connections in accordance with this Ordinance is sufficient cause for the discontinuance of public water service to the premises pursuant to Oregon Administrative Rule chapter 333-061-0070, or as amended. In the case of an extreme emergency or where an immediate threat to life or public health is found to exist, discontinuance or termination of public water service to the premises shall be immediate.

In lieu of termination of service, the City of Aurora may, at the property owner's expense, install a reduced pressure assembly at the service connection. Testing, maintenance and repair of the assembly will be the responsibility of the property owner.

SECTION 11. CONSTITUTIONALITY AND SAVING CLAUSE.

Should any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances, are for any reason held to be unconstitutional, void, invalid, or for any reason unenforceable, the validity of the remaining portions of this Ordinance, or its application to other persons or circumstances, shall not be affected; thereby, it being the intent of the City of Aurora Water System in adopting and approving this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision, or regulation.