

Minutes
Aurora City Council Meeting
Tuesday, July 12, 2016, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Mary Lambert, Finance Officer
Darrel Lockard, Public Works Superintendent
Officer Bell, Marion County
Dennis Koho, City Attorney
Linda Kendrick, Koho & Beatty

STAFF ABSENT:

VISITORS PRESENT: Byron Schreiber, Aurora
Angie Reed, Aurora
Joseph Schaefer, Aurora

1. CALL TO ORDER OF THE CITY COUNCIL MEETING

Meeting was called to order by Mayor Bill Graupp at 7:02 pm

2. CITY RECORDER DOES ROLL CALL

Mayor William Graupp- Present
Councilor Jason Sahlin - Present
Councilor Kris Sallee-Present
Councilor Robert Southard-Present
Councilor Tom Heitmanek - Absent

3. CONSENT AGENDA

- a) City Council Meeting Minutes – June, 2016, Councilor Sallee wanted staff to review action items to make sure they are getting completed.
- b) Planning Commission – June, 2016
- c) Historic Review Board Meeting – May, 2016

ACTION ITEM: NA

Motion to approve the consent agenda as presented was made by Councilor Sallee and is seconded by Councilor Sahlin. Motion approved by all.

4. CORRESPONDENCE – NA

5. VISITORS

Anyone wishing to address the Aurora City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Aurora City Council could look into the matter and provide some response in the future.

- Byron Schreiver, 14980 Seal Rock residents updates the council regarding his water filter status of 4 months he felt it looked fairly good this time even though it is brown. Mayor Graupp states that he has a similar filter and he felt his looked better this last time as well. On a scale of 1-10 Schreiver rates it a 9.
- Angie Reed, 21393 Liberty Street ask council what they plan to do with the water leak on the property next to her 21383 Liberty. It has been going on for 8-9 years now and I demand something be done. Public Works Superintendent Lockard states that it has been determined to be the residence leak and we have shown him where it is however we will look into the matter again. Reed also asks why is the city wasting water on the park.

6. REPORTS

a) Mayor Bill Graupp

- Donald Hazelnut Festival was a success and I am hopeful Colony Days goes as well.
- County Fair Veterans Memorial was very nice and a good turnout.
- Councilor Sallee asks Mayor Graupp about his involvement with Planning Chair Schaefer meetings with the Friends of French Prairie. Mayor Graupp no I have not met with them in over 4 years. Friends of French Prairie came to the hearing during the Planning Commission meeting. Sallee so have you had any other meetings with other groups regarding the Airport? Mayor Graupp, Schaefer met with the Aurora Airport Owners Association regarding the economic opportunity analysis in there region as a courtesy that the city had approved this and to raise dollars for it. Sallee it was my understanding you were at a meeting and you were giving the city stance on the airport. Mayor the only other monthly meeting I attend is the French Prairie Forum Sallee that is probably the one I am thinking about. The group asked about it and we simply said that the city was moving forward with the economic needs analysis. Sallee if we could just be aware of meetings when they take place and if they could be noted somewhere.

Council discussed. NA

ACTION ITEM: NA

- b) Planning, we did not attend in fact I asked Councilor Heitmanek to leave the meeting since there was a public hearing and the matter could come before council regarding Smetco hearing.

Council asks Planning Chair Schaefer the outcome and Schaefer states the Fortune Farms Conditional Use Application for marijuana grow was approved with conditions and the notice went out today.

ACTION ITEM: NA

c) Public Safety,

- Sergeant Sherburn introduces Senior Deputy Mike Bell to the group as the successful candidate as chosen by the city and the sheriff's office. Today is the first day. Mike introduces himself and states he has 17-18 years of experience.
- Sallee, updates council that she attended the Emergency Management Advisory Council Meeting in Marion County. They are continuing to update the Master Plan and they are working on drills and fine tuning the emergency response protocols. Sallee states that all the vehicles should have a copy of the response plan in them so if there is an issue they are aware of the protocol.
- Sallee wanted to know who or if anyone response to emails regarding Aurora speed trap issues ect. Mayor Graupp no. Sallee how do we respond. Sahlin states well you're the public safety liaison. Sallee well I guess I failed. City Recorder Richardson asks that if you do respond to cc the Admin Office so we have a record of the correspondence.
- July will be the last meeting I believe.

Council discussed, NA

ACTION ITEM: NA

d) Finance,

- This report is for May at this point and that is why the percentages are high however everything is going well.
- Sallee, is this a new email or something Finance no it is standard every year.

Council discussed, NA

ACTION ITEM: NA

e) Public Works

- Water leak on Yukon has been fixed and is scheduled for repaving in the next week or so.
- 14 hours ad day making sure council is aware of it and I think Council needs to begin thinking of updating as we are nearing our capacity as construction continues long term. Because water use is increased from last year. The leak on Yukon was about 50,000. Citizen Reed asks about the need for watering the park.
- About 70% done or so. Graupp states there was miss communication on which yearend fiscal or year end.
- Rate study discussion on if it should be staff or 3rd party as Darrel is qualified. Sahlin do you have time? Lockard I think so sometimes it takes longer to hire out. The discussion has been if citizens will perceive with staff doing it as accurate. Sallee do we go out for

bid for that. Graupp states that we met every matrix that was set from the last study done. It is the consensus of the council to have a 3rd party do the study.

Council discussed, NA

ACTION ITEM:

f) Parks Committee

- Sahlin wanted to know if anyone had new info on soccer goals Mayor Graupp I am sorry I forgot. Sallee asks about the tennis nets. We are working on it because it is not just the nets the poles are bad too. Sahlin well if this is important to the community we just need to budget for it and get these fixed.
- What is the plan for the upcoming events we are working on those. Sallee what about the can that is covered Lockard those are expensive and so were looking into it. We will remove the can before Colony Days. What staff is going to be here Lockard.
- Next week we will bring deputy Bell up to date. The reserves will be here as well.

ACTION ITEM: Web payment portal.

g) City Recorder,

- Report is standard I know Council has been waiting for some of the action items such as the IGA list and the Council Procedures however we have not had time and I apologize for that. Councilor Sallee asked to have violations letters added to my report and aprox 6 letters went in June and 3 pending to go out this month. Sallee to clarify are those letters or tickets. Richardson they are letters that happens first.
- Richardson very frustrated with the company providing the web-payments they have asked me to fill out paperwork for a 3rd time. I think we have success and a call scheduled for the 25th of this month for water bills.
- On- going violations that are happening at the Smetco property I need clarification on where Council wants to go with them, Richardson states that Smetco filed for permits for storage units and they were not used for that in building A- there is a boat business and they don't have a business license and in building B- is Fortune Farms which is the conditional use app that just went before the Planning Commission that was heavily conditioned since the property is so out of compliance. Building C- has marijuana grow that has not been properly permitted. Smetco tapped into the water and sewer system without proper permits and SDC charges paid. There is no time limit stated on the conditional use permit on the Fortune Farms business. Sahlin I think there has been some perception that city has not been business friendly and so we need to look at timelines. Richardson states that If Wakeley finds the application complete they could make September. It is the consensus of the council to allow the business in building A- to have a temporary stay until August 15th and building C must vacate. Letters need to go out. Completed application within 90 days for the Smetco SDR application.
- Sahlin did anyone contact Cam regarding paving I did verbally and they stated verbally that it was scheduled for this summer. Councilor Sallee asked for something in writing and I am not sure if we can hold him to it with the development agreement. Richardson I will email them and ask about a schedule.

- Sahlin asked for an update on the Ranuae property Richardson it is in the August meeting. Richardson will send letter.
 - Koho what is the deadline for the petitions August 22nd states Richardson and verified by that date.
 - Sallee thanks Richardson for putting recordings up on the website. I thought it might be nice for Planning to go up there. Consensus is to have Planning up there as well.
 - Do we still have the old computers asks Councilor Sallee and I was wondering if we could make that computer available to the public to documents.
 - Sallee do we need a resolution for the Heitmanek appointment. Yes we do sorry I think I just forgot.
- h) City Attorney
- City Attorney report, I do have the current employee manuals I can distribute.
 - I just want to say that it's easy to criticize staff but every time I call here they fall all over themselves to get what I need and to do it right.

Council discussed, NA

ACTION ITEM: NA

7. ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

- a) NA

8. NEW BUSINESS

- a) Discussion on Colony Days Events, The Marion County Cadets will be here again this year. The concerts series schedule is going well and bands have confirmed. Very good turnout for the street faire the run registration is also going good. Republic has delivered a month early since they didn't last year. Patty Jones is doing the run. Mayor Graupp there will be a reduction in time for road closures. Main Street will have larger barricades and it will be a tow zone. Mike Brynes property will have a Farmers Market there and this is a new addition this year.
- Councilor Sahlin states that the cadets need to be more respectful to the citizens and offer them a solution.
 - Councilor Sallee asks about the water line in the park to repair the line. Lockard it is hopefully going to be done before Colony Days.
 - Mayor Graupp all sponsor banners are up.

9. OLD BUSINESS

- a) Discussion and or Action on Webber Contract, Councilor Sallee wants to go out for bid. Sahlin thinks it's a burden to do this every 6 months I am thinking every other year. Graupp my thing is that we just spent over 20,000 dollars with them and we should stay to make sure everything is completed. Richardson states that they came in the lowest in 2010 and also they have not increased their prices since then. Sallee well I have never seen those bids so I don't know what they are.

Motion to review current contracts to determine if we want to go out for bids and compare before the budget time each year is made by Councilor Sallee and seconded by Councilor. City Attorney Koho states that we should do a resolution.

Richardson ask council that staff would have input on the contracts as staff works close with them contract agencies.

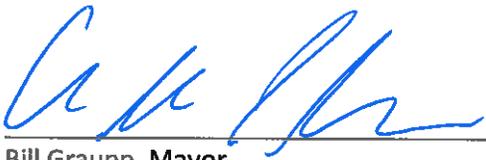
Orchard view is on hold because home owners have begun cleaning it up so far.

10. FUTURE TOPICS,

a) IGA list

11. ADJOPURN

Mayor Graupp adjourned the July 12, 2016 Council Meeting at 8:32 PM.



Bill Graupp, Mayor

ATTEST:



Kelly Richardson, CMC
City Recorder