

Minutes
Aurora City Council Meeting
Tuesday, September 13, 2016, at 7:00 P.M.
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Mary Lambert, Finance Officer
Darrel Lockard, Public Works Superintendent
Officer Bell, Marion County
Eleanor Beatty, Kaiser Law
Linda Kendrick, Kaiser law

STAFF ABSENT: Dennis Koho, City Attorney has resigned

VISITORS PRESENT:

1. CALL TO ORDER OF THE CITY COUNCIL MEETING

Meeting was called to order by Mayor Bill Graupp at 7:00 pm

2. CITY RECORDER DOES ROLL CALL

Mayor William Graupp- Present
Councilor Jason Sahlin - Present
Councilor Kris Sallee-Present
Councilor Robert Southard-Present
Councilor Tom Heitmanek - Present

3. CONSENT AGENDA

- a) City Council Meeting Minutes – August, 2016
- b) Planning Commission – July, 2016
- c) Historic Review Board Meeting – July, 2016

ACTION ITEM: NA

Motion to approve the consent agenda as presented was made by Councilor Southard and is seconded by Councilor Heitmanek. Motion approved by all.

4. CORRESPONDENCE –

- a) Congratulations letter from Oregon State Parks and Recreation Regarding the CLG Grant For Historic Properties.

Action Item: NA.

Councilor Sallee at this time asks for the process and procedure for addressing visitors concerns that are brought up during a meeting. She is concerned because they are not on the agenda for this month for council to discuss them. During a lot of discussion and clarification it was the consensus of the council that staff would address the issues in the form of a report to the council at which point council would decide if it needed to be on the agenda as an agenda item.

During this time council also discuss the procedure for new business to be brought to the council for discussion. The request would need to be in writing to the recorder's office at least 10 day prior in order for staff to respond. At which point it would go on agenda as correspondence at which point council would then decide if it needs to become a new business item on the agenda at the next month's meeting.

A motion is made by Councilor Southard and seconded by Councilor Sahlin to have citizen concerns brought to council during visitors section as a staff report item as a bullet when it will be discussed. Passed by All.

Councilor Sahlin makes a motion and is seconded by Councilor Heitmanek to have information in the city newsletter at least twice a year informing citizens where to look for information. Passed by all.

5. VISITORS

Anyone wishing to address the Aurora City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Aurora City Council could look into the matter and provide some response in the future.

- No one speaks at this time.

6. REPORTS

- a) Mayor Bill Graupp informs council he has been teaching some Economic Development classes on the general fund budgeting process, additionally going to teach some on civics for a class of 3rd graders on if I were Mayor for a day and how a name gets on the ballot. The

PAM meeting went well that is Positive Airport Meeting, with Marion County, the sheriff's office and airport owners. There were really no agenda items other than an update however the FAA did comments on the possible 3 violations regarding vehicles on a taxiway. Also discussed was the accident on Butteville Rd and how that is close to Airport Rd issues which resulted in discussion of additional traffic studies.

Council discussed. NA

ACTION ITEM: NA

- b) Planning, there was a public hearing regarding the new building proposal for the Historic Society. There was discussion regarding upcoming code revisions. Councilor Sallee did question as to whom is responsible when it is a tenant property it is always the property owner's responsibility. There is also a discussion regarding pg 11 of the Planning minutes referencing the conditions of approval.

ACTION ITEM: NA

- c) Public Safety, Officer Bell introduces to council the Sergeant in charge of contracts that took Bill Sherburn place. His name is Don Parise who is in charge of the following contracts;

- City of Aurora - **Full time**
- City of Sublimity - **Full time**
- City of Jefferson - **Full time**
- City of Donald - **Part time**
- City of St. Paul - **Part time**
- City of Detroit - **Part time**

- Office Bell informs Councilors that he has been seeing a lot more transient activity in the area and is keeping an eye on the situations.
- Mayor Graupp informs councilors he had learned that if a car is parked in front of a mail box they will not leave the mail that day. City Recorder Richardson explains that there are a lot of issues regarding the mail which at some point council may need to look into. The most recent was an issue on Main Street and the discussions with the property owner went very well. Councilor Sallee had no topics to discuss.

Council discussed, NA

ACTION ITEM: NA

- d) Finance,
- Report attached is going well normal activity.

- Report on citizen Sallee do you have any questions. Moving forward it is agreed that citizen concerns be a bullet during the Departments report area on the agenda so the public is aware there concern is being addressed or at least spoken about.

Council discussed the need for a disclaimer on the decision notice that would inform the public there could be additional invoices received. They also discuss the relevance of providing back up documents with the billing invoices.

A motion is made by Councilor Sallee that a disclaimer be a part of the staff report/decision that indicates there could be additional billings and to check with the city and is seconded by Councilor Sahlin. Passed by All.

ACTION ITEM: NA

e) Public Works

- Report is attached Lockard informs council that contracted services is almost exhausted because of the amount of leaks that have been repaired.
- Councilor Sahlin asks for update on the Storm Water Master Plan there is continued work being done.
- More discussion regarding tree removal in and around the park.

Council discussed, the recent application received and approved for a restaurant along 99E and the impacts that could cause regarding city services. What system development charges are and how they can be used. Also discussed is the fact that there is no water currently supplied to the park shelters.

ACTION ITEM:

f) Parks Committee

Councilor Sahlin really doesn't have a lot to say other than the bases for the ball field have been put away.

ACTION ITEM: Tennis nets.

g) City Recorder

- Report as attached currently 2 pending records requests

Council discussed, contact cards and city council emails in the newsletter.

ACTION ITEM: Update the contact cards, and put the elected officials email address in the city newsletter.

h) City Attorney

- City Attorney report, Dennis Koho has resigned as the city attorney.

- Nothing has been filed as of yet from Ross RV Cart.
- Mr. Bixler had requested that his performance bond be released and it was the consensus of the council to move in that direction at the successful closing of the property.

Council discussed Whether or not they should go out for bid for City Attorney since Linda Kendrick had been working so closely with Dennis the past 6 months they Mayor felt we were still in good hands. Some of the other councilors thought it a good idea but there was no movement at this time to start the process. They did agree to discuss it at the next council meeting.

ACTION ITEM: NA

7. ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

- a) Discussion and or Action on Resolution Number 715 A Resolution to Increase Garbage Disposal Rates.

Motion to approve Resolution Number 715 and accept the proposed disposal rate change is made by Councilor Sahlin and is seconded by Councilor Heitmanek. Motion Passed by all.

8. NEW BUSINESS

- a) Discussion and or Action on Republic Services Rate Increase, Jason Jordon, Therese McClain, and Republic Services rate increase presentation, Marion County rate increase 29.6 at the burner, asking for disposal increase, 11.8 percent cost inflation. County has speared a subcommittee for waste disposal concerns. Mayor Graupp for the burner what is a ratio of 57% for recycle. This is really a pass through increase because of the increase that Marion County has imposed.
- b) Discussion and or Action on AMC Chapter 8 Noxious Vegetation. (old business for next month)

9. OLD BUSINESS

- a) Discussion and or Action on Employee Manual
- b) Discussion and or Action on Council Procedures.

10. ADJOURN,

Mayor Graupp adjourned the February 09, 2016 Council Meeting at 10:00 PM.


Bill Graupp, Mayor

ATTEST:


Kelly Richardson, CMC
City Recorder