

**Minutes**  
**Aurora Planning Commission Meeting**  
Tuesday, August 02, 2011 at 7:00 P.M.  
Aurora Commons Room, Aurora City Hall  
21420 Main St. NE, Aurora, OR 97002

**STAFF PRESENT:** Kelly Richardson, City Recorder  
Renata Wakeley, City Planner

**VISITORS PRESENT:** Richard Harrison, Aurora

**1. Call to Order of Planning Commission Meeting**

The meeting was called to order by Planning Chair Nick Kaiser at 7:02 p.m.

**2. City Recorder Did Roll Call**

Chairman, Kaiser - Present  
Commissioner, Graupp Present  
Commissioner, Gibson Absent  
Commissioner, Graham Absent  
Commissioner, Fawcett came in late  
Commissioner, Braun Present  
Commissioner, Schafer Present

**3. Consent Agenda**

**Minutes**

- **Planning Commission Meeting** – July 05, 2011
- **City Council** – June 14, 2011
  - Planning Commission stated that #3 II of the Council minutes was not accurate in reference to Quasi-Judicial VS Legislative
  - Also 10 A. of the Council minutes Planning Commission stated was in accurate information. In regards to the dry well situation at the end of Ottaway.

**Correspondence**

- I. **2011 Land Use Legislation**
- II. **Email Correspondence from City Attorney Koho, regarding code updates.** there was a brief discussion as to whether or not this is a quasi-judicial process or a legislative process.

A motion to accept the consent agenda for July 05, 2011 was made by Commissioner Graupp and seconded by Commissioner Braun. Motion Passes Unanimously.

#### 4. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

Richard Harrison, Aurora OR, spoke to the Planning Commission about the build ability of his lot at 21825 Airport Rd in Aurora since I sub-divided the lot it appears that I cannot get far enough away from the creek or stream and my fear is that it is un-buildable. City Planner Wakeley will look into this situation and get back to him.

#### 5. New Business

- A. **Code Interpretation**, The question in the code is less than 200sq feet for accessory structure at a 5 foot setback or not.
- o **It was the consensus of the Planning Commission to look in to a possible change from 5 foot to 10 feet setbacks in a future code update.**

#### 6. Unfinished Business

A. **Aurora State Airport Master Plan Review Update**

- Scenario 1 was the preferred decision,
- Displaced runway not funded by FAA
- There is one more PAC meetings scheduled for September 15, @ 5:00

B. **Discussion and or Action on Historic Review Guidelines**

- Look at the interpretation for historic and non-historic
- Schedule the September meeting as a workshop with only planning commission in attendance. (open meeting)
- Look at the inventory and see how it applies.

#### 7. Commission Action/Discussion

- A. **City Planner Activity Sheet (not in your packets)**  
**Status of Development Projects within the City: Attached.**

City Planner Wakeley read her report.

- Storm easement for Heid project
- We have a large street tree list; our hope is to get recommendation for 8 or so.
- TGM-OTAK did interview Schafer.
- Will be checking on grant opportunities for the city.

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Planning Commission did request that the TGM report go to the City Council.  
Also they requested City Recorder ask the City Attorney if legally during a title search if it can be disclosed that the property is in the Historic District and if so have it a requirement.

**8. Adjourn 8:40 P.M.**

**A motion to adjourn the August 02, 2011 meeting is made by Commissioner Schaefer and seconded by Commissioner Graupp. Motion Passes Unanimously.**



Nick Kaiser, Chairman

**ATTEST:**



Kelly Richardson, City Recorder