

Minutes
Aurora Planning Commission Meeting
Tuesday, December 06, 2011 at 7:00 P.M.
Aurora Commons Room, Aurora City Hall
21420 Main St. NE, Aurora, OR 97002

STAFF PRESENT: Kelly Richardson, City Recorder
Renata Wakeley, City Planner

VISITORS PRESENT: Richard Harrison, Aurora

1. Call to Order of Planning Commission Meeting

- **A motion is made to make Joseph Schaefer the Temporary Chairman of the Board by Commissioner Gibson and seconded by Commissioner Fawcett. Motion Passes.**

The meeting was called to order by Temporary Planning Chair Joseph Schaefer at 7:01 p.m.

2. City Recorder Did Roll Call

Chairman, TBA -
Commissioner, TBA
Commissioner, Gibson Present
Commissioner, Graham Present
Commissioner, Fawcett Present
Commissioner, Braun Present
Commissioner, Schafer Present

3. Consent Agenda

Minutes

- I. Aurora Planning Commission Meeting –November 01, 2011
- II. City Council – October 11 , 2011

Correspondence

- I. LCDC Meeting Notice December 7-9, 2011
- II. Marion County Urban Living Flyer

There was a brief discussion on the Traffic Safety Rule it was requested to have it on the next agenda.

A motion to accept the consent agenda for the November 01, 2011 minutes with the changes to pg six with the corrected tax and map lot information was made by Commissioner Braun and seconded by Commissioner Fawcett. Motion Passes Unanimously.

Consensus of the Planning Commission to extend the positions posting since no one has applied as of yet.

4. Visitor

Anyone wishing to address the Planning Commission concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Planning Commission could look into the matter and provide some response in the future.

Councilor Bill Graupp, Aurora was only visiting and made no comments.

5. New Business

Nothing on agenda however a brief discussion on State Rule making on Access Management. Most of the discussion was on Senate Bill 264. January 1, 2012 will be when this takes effect. There has been a temporary rule put into place by ODOT.

6. Unfinished Business

A. Discussion and or Update on Historic Review Guidelines,

- Schaefer and Graupp were at the last meeting and the main topics were paint, roofing, landscaping and discussion was not to require a meeting to approve however their concerns were that the city didn't have staff to approve these items.
- Much of the discussion was that an HRB member rotates to do these administrative review processes.
- Renata pointed out that in Sept or Oct meetings it was stated to allow admin rule and some members of HRB thought it would work out ok.
- The second meeting Renata decided she would stand back and let them go through the document and give there changes and feedback this may be a good time for PC to look at the document and document there changes that were proposed.
- ORS 197.763 quasi judicial requirements for land use decisions. Specific recommendation is if notice goes out to neighbors they have the right to appeal the decision. It then goes on to the Council and this could delay the original decision.
- The other issue is communication currently it is not require to disclose on a title report. 9 out of 10 say they just were not aware they were in the Historic District.
- This is and issue in other cities.
- Possible look into partnership with other cities to make this be a recordable situation on the deed so people are aware they are in the Historic District.

B. Discussion and or Update on Street Tree list and or Ordinance.

Renata gives a brief discussion on recommendations from a local consultant. Commissioner Schafer suggests that we not put a list of non-approved items only list those items that are approved. Wakeley agrees that we only have an approved list.

Planning Commission directs City Planner to get this tree list and the Ordinance moving forward.

/ / / / / / / /

/ / / / / / / /

/ / / / / / / /

/ / / / / / / /

7. Commission Action/Discussion

**A. City Planner Activity Sheet (in your packets)
Status of Development Projects within the City: Attached.**

City Planner Wakeley read her report.

Wakeley updated the Commission and read her report.

- ODOT Corridor Study's first meeting was essential a meet and greet with some background provided.
- Items of concern were, crosswalk on 99E, planting strips and driveway spacing.
- Brief discussion on the Airport
- Schaefer asked if someone should represent the City at the Airport meetings it was unanimously yes from the rest of the group.
- French Prairie Meetings were discussed briefly as well.

8. Adjourn 8:37 P.M.

A motion to adjourn the December 06, 2011 meeting is made by Commissioner Gibson and seconded by Commissioner Graham. Motion Passes Unanimously.



Planning Commission

ATTEST:



Kelly Richardson, City Recorder