

Agenda
Aurora City Council Meeting
 Tuesday, June 11, 2024 at 7pm.
 City of Aurora Council Chambers
 21420 Main Street NE, Aurora, OR 97002

To participate via Zoom:

<https://us02web.zoom.us/j/83835187338?pwd=eZyABVbLOZzi3NOfuEFxAO1bD23ESu.1>

Meeting ID: 838 3518 7338

Passcode: 112726

1. CALL TO ORDER OF THE AURORA CITY COUNCIL MEETING

2. ROLL CALL

Mayor Brian Asher

Councilor Wendy Veliz

Councilor Mercedes Rhoden-Feely

Councilor Charles Roper

Councilor John Berard

3. AFFIRMATIONS [2 min.]

4. CONSENT AGENDA [2-3 min.]

a) City Council Minutes—May 14, 2024

b) City Council Special Meeting Minutes—May 23, 2024

c) Planning Commission Minutes—May 7, 2024

d) Parks Committee Minutes—May 23, 2024

e) Historic Review Board Minutes—April 23, 2024

5. VISITOR

Anyone wishing to address the Aurora City Council concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Aurora City Council could look into the matter and provide some response in the future.

6. CORRESPONDENCE [10 min.]

a) Bleicherode, Germany Sister City Update – Gift for Mayor Rostek; Plaque Update

b) Aurora Emergency Preparedness Report and Budget Request

c) Airport Land Use Update – Preliminary Alternatives Summary

7. NEW BUSINESS [10-15 min.]

a) Public Safety Report

b) Marion County Sheriff's Office (MCSO) Contract for Renewal

c) 2024 Proposed Building Permit Fee Schedule

8. OLD BUSINESS [10 min.]

a) Council Communication with Community

b) Economic Opportunities Analysis

c) Aurora Traffic and Traffic Speed

Speed Feedback Signs – Update by Carl Lund, Marion County Traffic Engineer

9. HEARING [5 min.]-NA

- a) Budget Hearing to Adopt the 2024-2025 Fiscal Year City of Aurora Budget

10. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS [10 min.]

- a) Resolution 864, A Resolution Adopting the 2024-2025 Budget, Making Appropriations, Imposing the Tax and Categorizing the Tax
- b) Resolution 865, A Resolution Declaring the City's Election to Receive State Revenues
- c) Resolution 866, A Resolution Authorizing Adoption of an Intergovernmental Agreement Between the City of Aurora and Marion County for Law Enforcement Services
- d) Ordinance 503, An Ordinance Repealing Chapter 3.04 and [Repealing/Amending] Ordinances Ord.240 § 1,2 3,4,5,6,7,8,9 1976; Ord. 426 § 3(A) (B) (C) (D) § 4, 2003; Ord. 400 §§ 1, 2, 2000 and Adopting the Model Rules of Public Contracting and Local Exceptions Therefrom within the City of Aurora [Second Reading]

11. EXECUTIVE SESSION

ORS 192.660(2)(e): To conduct deliberations with persons you have designated to negotiate real property transactions

ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed

12. REPORTS [10-15 min.]

- a) Finance Officer
- b) Public Works
- c) City Attorney
- d) City Recorder
- e) Business License Deposits
- f) Traffic Safety Liaison
- g) Airport
- h) Planning
- i) Community Outreach
- j) Community Preparedness
- k) Parks Committee
- l) Mayors Report

13. ADJOURN

Consent Agenda

Minutes
Aurora City Council Meeting
 Tuesday, May 14, 2024, 7pm
 City Council Chambers, Aurora City Hall
 21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Mark Gunter, Public Works Superintendent; Deputy Pete Walker; David James Robinson, City Attorney; Stuart A. Rodgers, City Recorder

STAFF ABSENT: Mary Lambert, Finance Officer

VISITORS PRESENT: Andrew Robinson (Zoom), Cynthia O'Brien, Jan Peel, Joseph Schaefer, Julie Sixkiller, Aurora

1. CALL TO ORDER OF THE AURORA CITY COUNCIL MEETING

Mayor Brian Asher called the meeting to order at 7:02pm.

2. ROLL CALL

Mayor Brian Asher-Present
 Councilor Mercedes Rhoden-Feely-Present
 Councilor John Berard-Present
 Councilor Charles Roper-Present
 Councilor Wendy Veliz-Present

3. AFFIRMATIONS

Mayor Brian Asher noted a new business in town, Mill Creek Market, and Councilor John Berard mentioned that Little Black Dog Vintage will be closing its business at the end of the season – apparently due to a leaking roof. Mayor Asher referenced the Aurora Historical Society relative to maintenance on this building.

4. CONSENT AGENDA

- a) City Council Minutes—April 9, 2024
- b) City Council Special Meeting Minutes—April 25, 2024
- c) Planning Commission Minutes—April 2, 2024
- d) Parks Committee Minutes—April 18, 2024
- e) Historic Review Board Special Meeting Minutes—March 26, 2024

Councilor John Berard moved to pass the Consent agenda. The motion was seconded by Councilor Wendy Veliz and carried.

5. VISITORS

Pastor Cynthia O'Brien from the Aurora Presbyterian Church wants to open a rental space based on need for an additional stream of income. The space could be used for a music teacher, business start-up, or community groups in need of meeting space. The Parks Committee was referenced as a possibility. Upstairs seating accommodates 75-80 with food service downstairs. Rental rates have not been set yet, and they are looking to make this an affordable option for local residents. Contact information was provided via a brochure handed out to Council and staff.

6. CORRESPONDENCE

a) Bleicherode, Germany Sister City Update

City Recorder Rodgers mentioned meeting with Donald Kunz in Seattle last week. A final template is in process for a plaque that will be located near the church where Dr. Wilhelm Keil was baptized in Bleicherode. That template should be complete in about a week and will be sent along to Council and included in next month's packet. Mayor and the City Recorder will discuss a gift for Aurora's sister city. A next step could be represented by some kind of student exchange, and it was suggested the city bring in local residents as part of that discussion about hosting. The North Marion School District and even Wilsonville could be consulted relative to developing such an exchange student-host program. It was noted that Tara McKnight speaks German and that she may know others with this language ability.

b) Airport Land Use Update - Noise Abatement Procedures; Low-Flight Complaints

Joseph Schaefer noted an effort to make the noise complaint process more user friendly. A complaint needs submitted along with identifying information for each low-flying plane, and this information can be submitted through a phone app. Schaefer will follow up with some information on the phone app.

c) Oregon Child Support Program New Reporting Requirements

This was simply noted as a matter of correspondence for Council.

d) Synopsis of SB 1575 for Temporary Recreational Immunity Protections

It was noted that the bill referenced in this synopsis is only temporary and that further legislative action will be required to arrive at a long-term solution.

e) Notice of Decision for City Drinking Water Facility

This item was noted as public notice, indicating city water projects are moving forward.

f) Gayle Abernathy HRB Resignation

Mayor Asher thanked Gayle for her service to Aurora over the years, helping make the city work. Jan Peel mentioned that the HRB seeks volunteers to serve.

7. NEW BUSINESS

a) Public Safety Report

Deputy Pete Walker noted he has been watching the Airport Road to Ehlen Road area, clocking the fastest speeder in the 60s. One of two accidents noted in his report occurred in the downtown area involving a building, confusion between the brakes and gas.

b) North Marion Tourism Collaborative Intergovernmental Agreement

The City Recorder provided some background on the agreement, noting no financial commitment at this point but a formalization of the collaborative relationship of North Marion County communities for tourism. As to work products, there is a strategic plan that supports the partners of the intergovernmental agreement as well as an anticipated consultant work product for the South End Antique Mall. That work product may be of

benefit to other local businesses. The City Recorder will connect with Bill Nootenberg about the final report.

8. OLD BUSINESS

- a) Council Communication w Community-Nothing this month to move forward.
- b) Economic Opportunities Analysis-this point dealt with under Airport Report.
- c) Aurora Traffic and Traffic Speed
Between Councilors Berard and Roper, there will be follow-up to obtain speed reader data from the county.

9. HEARING-NA

10. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS

- a) Ordinance 503, An Ordinance Repealing Chapter 3.04 and [Repealing/Amending] Ordinances Ord.240 § 1,2 3,4,5,6,7,8,9 1976; Ord. 426 § 3(A) (B) (C) (D) § 4, 2003; Ord. 400 §§ 1, 2, 2000 and Adopting the Model Rules of Public Contracting and Local Exceptions Therefrom within the City of Aurora [First Reading]

Councilor Rhoden-Feely read the ordinance, and the City Attorney provided some background on the above ordinance. The charter was included with comments given there are possible deletions or changes to come in line with state statutes. Per this ordinance, the city can make changes to the model rules.

- b) Resolution 862, A Resolution Amending Resolution 858 for Approval to Amendment No. 1 to the Keller Associates Owner-Consultant Agreement and for the Expected Expenditure for City's Payment of Amendment No. 1 to Keller Associates Owner-Consultant Agreement with Correct Dollar Amount

Councilor Rhoden-Feely motioned to pass Resolution 862, Councilor Berard seconded, and the motion carried.

- c) Resolution 863, A Resolution of the City of Aurora Limiting City Liability from Claims of Personal Injury or Property Damage Arising from Public Use of City Property for Recreational and Other Purposes

Following a brief explanation by the City Attorney, the following motion was made:

Councilor Wendy Veliz motioned to accept Resolution 863, Councilor Charles Roper seconded, and the motion carried.

11. EXECUTIVE SESSION-NA

12. REPORTS

- a) Finance Officer

Finance Officer Mary Lambert's report is in the packet. It was noted that the city is on the

right path to sign contracts to not lose legislative funds.

b) Public Works

Public Works Superintendent Mark Gunter noted the city is getting ready to accept the proposal for CM/GC projects, grading the proposals received so far. Work with Councilor Rhoden-Feely provided some detail as to the bond process toward construction of a new City Hall, based on a persistent schedule of having all architectural design plans in place and staff moved out ideally by the end of this year. An RFP would go out by the end of year with construction to follow this time next year. There was a complaint about odor off Main Street, and Gunter is working with Oregon Department of Environmental Quality to resolve this. Within a couple of years, the hope is for a fully constructed mechanical treatment plant. It was noted the city has a generator, tested monthly to make sure it is in working order with annual oil change and other tune-up work.

c) City Attorney – no report beyond staff report.

City Attorney Robinson had nothing additional to what he shared elsewhere already.

d) City Recorder

Outside of his report in the packet, City Recorder Rodgers noted solar research at the cities of Carlton and Silverton. Councilor Veliz clarified on communication from Carlton, that this city is not at this time installing solar panels based on cost but does have the brackets in place through a state requirement for new construction. Veliz will be tracking the cost and potential payback over decades and has an interest in generator backup for City Hall as an alternative energy source.

e) Business License Deposits-nothing to note for this item.

f) Traffic Safety Liaison – Nothing to add beyond discussion earlier in the meeting.

g) Airport

Joseph Schaefer noted that on redevelopment of the church camp, a new application was submitted but no hearing set yet. On the case of development of the church camp, Schaefer won at LUBA and filed at the Marion County Circuit Court to enforce that decision, but the county tossed the case out. Since then, the developer and sewer association are demanding \$350,000 in attorney's fees from Schaefer, and he will be defending that. In addition to the Circuit Court decision, Schaefer anticipates an appeal to the Court of Appeals with a decision expected in the next 18-24 months. On the new master plan, Schaefer anticipates a release of preliminary drawings of alternatives for extending the runway. There is a PAC meeting scheduled for June 11, presumably to roll out sketches of alternatives. And on June 13 there is a public open house at North Marion School District to discuss those alternatives. On the economic opportunities analysis, Schaefer reminded that Council at last month's meeting had consensus to go with industrial land and some supportive commercial uses. The consultant did the math, and the data suggests that an industrial-commercial mix is appropriate for Aurora. Schaefer noted that there will need to be a transition across the acreage between industrial-commercial uses and the city's residential areas.

h) Planning-Recap provided under Airport above.

i) Community Outreach

Mayor Asher noted this month's outreach at Legion Hall tomorrow with food for those in need, starting at 4:30pm.

j) Community Preparedness

Councilor Rhoden-Feely provided a report on behalf of the North Marion Service Integration Team (SIT) and noted that a lot of the people helped through the SIT are from North Marion School District area. Early Learning Hub Funds have a \$300 spending limit and must go to a family with a child under the age of six. City of Aurora has previously given funds, but it has been several years since the city has given anything. Funds are accounted for separately and used for people who reside within the city. SIT recently received a grant for \$30,000. SIT also requests of Aurora \$1,000, specifically for insurance and administrative costs. SIT will also look to increase the per family-child spending limit from \$300.

Councilor Berard moved to provide the North Marion SIT team with \$1,000, which motion was seconded by Councilor Roper and carried.

Julie Sixkiller provided an update on the grant she submitted on behalf of the City of Aurora for a pair of Conex boxes filled with emergency preparedness supplies – a value of \$110,000 for equipment and \$10,000 to prepare and set the boxes onto a foundation. It was noted that this grant is very competitive, so the city will have to wait to hear how it fared in the process. Letters of support were sought and received from several organizations including Charbonneau Emergency Preparedness Team, Aurora Emergency Preparedness, and Aurora Fire District.

k) Parks Committee

Andrew Robinson noted success of a volunteer project in the Aurora Mills greenspace with great turnout. The group moved five yards of bark chips in 2.5 hours, meeting contractor rate of performance for the same type of work. There are two new prospective members interested in joining the Parks Committee. By the end of the month, the hope is to receive a Union Pacific grant requiring no match. Once the grant has been applied for up to \$30,000, the grant cannot be applied for in a third year.

l) Mayor's Report

Mayor Asher, referencing a comment about the jail, addressed this relic of Aurora's past. There was interest in preserving the structure for tourism. It was acknowledged that the jail can be moved, but it would be very costly. The jail is closed due to insurance cost. The rusty bars could be salvaged as part of advertising for a tourism draw. A hashtag # could be included to encourage picture taking. A new structure could be constructed with stressed concrete to help with an aged look. The Aurora Historical Society would like to place the jail near the Giesy Store with a whiskey bar.

Mayor Asher noted work by Councilor Rhoden-Feely on the bond, taking lots of her personal time to move this important project forward as a major city commitment. The

city is seeking an excellent bond rating, which rating is in great part due to the efforts of Finance Officer Mary Lambert. Lengthy meetings will help explain bond documents needing signed and the financial obligation the city will have. Mayor has been attending all the airport meetings. The water tower project will go to bid in October, needing to be under contract by December of this year. An engineering study will take place toward keeping the water tower next to City Hall as an income stream.

13. ADJOURN

Mayor Brian Asher adjourned the meeting at 8:20pm.

Brian Asher, Mayor

ATTEST:

Stuart A. Rodgers, City Recorder

DRAFT

Minutes
Aurora City Council Special Meeting
 Thursday, May 23, 2024, 6:45pm
 City Council Chambers, Aurora City Hall
 21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Mark Gunter, Public Works Superintendent; Stuart Rodgers, City Recorder

VISITORS PRESENT: NA

1. CALL TO ORDER OF THE AURORA CITY COUNCIL SPECIAL MEETING

Mayor Brian Asher called the Special Meeting to order at 6:50pm.

2. ROLL CALL

City Council

Mayor Brian Asher- Present

Councilor Mercedes Rhoden-Feely- Absent

Councilor John Berard- Absent

Councilor Charles Roper- Present

Councilor Wendy Veliz- Present

3. VISITORS-NA

4. NEW BUSINESS

- a) Intent to Award Letter Based on Selection of Contractor for Mechanical Wastewater Treatment Plant Construction with Authorization to Sign Contract Upon Review and Approval by City Engineer and City Attorney

Mayor Brian Asher noted that the city received two bids – one from McClure & Sons and the other from JW Fowler. Mark Gunter, Public Works Superintendent followed up on all the Fowler projects and recommendations and review of their company while Mayor Asher checked out McClure & Sons. It was noted that the latter group has a small satellite office in Wilsonville. Gunter referenced a score sheet included in the packet materials, noting that both companies were capable of doing the work but that the scoring came out in favor of McClure & Sons. The recommendation is to provide McClure & Sons with an award letter as contractor for the mechanical wastewater treatment plant construction project. It was noted there is a seven-day period for challenging the decision.

Councilor Wendy Veliz moved to pass an award letter for the contractor McClure & Sons as above-noted, which motion was seconded by Councilor Charles Roper and carried.

5. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS-NA

6. ADJOURN

Mayor Asher adjourned the meeting at 6:55pm.

Brian Asher, Mayor

ATTEST:

Stuart A. Rodgers, City Recorder

DRAFT

Minutes
Aurora Planning Commission Meeting
 Tuesday, May 7, 2024 at 7 P.M.
 City Council Chambers, Aurora City Hall
 21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Curt Fisher, City Planner; Stuart A. Rodgers, City Recorder

STAFF ABSENT: NA

VISITORS PRESENT: Steve Mikulik, Alex Safronchik, Aurora

1. CALL TO ORDER OF THE AURORA PLANNING COMMISSION MEETING

Chair Joseph Schaefer called the meeting to order at 7pm.

2. ROLL CALL

Chairman Joseph Schaefer-Present

Vice Chair Craig McNamara-Absent

Commissioner Bud Fawcett-Present

Commissioner Jim Stewart-Present

Commissioner Jonathan Gibson-Present

Commissioner Tyler Meskers-Present

Commissioner Bill Graupp-Present

3. CONSENT AGENDA

a) Planning Commission Minutes – April 2, 2024

Commissioner Jim Stewart moved to accept the Consent Agenda, Commissioner Tyler Meskers seconded, and the motion carried.

4. VISITORS-NA

Alex Safronchik joined this meeting to voice concern over the apartment complex development that will go before the Planning Commission next month and was also interested in matters before the commission generally.

5. CORRESPONDENCE

a) DLCD 2024 Legislative Summary

Chair Joseph Schaefer noted that a lot of what is in the legislative summary does not apply to Aurora and some of it is controversial as in the example of prohibition of UGB referendums – making and reversing land use decisions by referendum or by vote. Lots of housing bills toward support of middle housing development (duplexes, triplexes, and quads) – one perspective is that not many people want to be in the landlord business, so this hinders the overall plan. It was noted that Department of Land Conservation and Development (DLCD) is ramping up its staffing to deal with this interest by the state government in middle housing.

b) Notice of Decision for City of Aurora Drinking Water Facility

Chair Schaefer noted that the city had to seek a land use authorization for its water facility because it is outside city limits, and it was approved. No appeals were filed.

Some discussion took place about infrastructure projects. Schaefer is happy to answer land use questions. Public Works Superintendent Mark Gunter can answer questions dealing directly with the infrastructure projects. Given the legislative funding associated with the new wastewater treatment plant, there is a fixed timeline that creates pressure to get this project done moving at a steady pace.

c) New Proposal for Amazon's Canby Site

Chair Schaefer noted that in June of 2021 approval was given, but this new proposal is for a modified design of the Amazon structure. Traffic infrastructure improvements will help vehicle traffic flow more smoothly.

6. NEW BUSINESS-NA

7. HEARING-NA

8. OLD BUSINESS

a) Airport Land Use Update

Noise Abatement Procedures; Low-Flight Complaints

Chair Schaefer provided an overview of the above-referenced documents. Commissioner Jonathan Gibson noted for Positive Aurora Airport Management (PAAM) that there is continuing discussion of paving project impacts. No news on timing, but the contracts will start end of summer, beginning of fall with project start sometime in 2025.

At an Oregon Department of Aviation (ODAV) April 30 meeting to review of chapter 4 of the new master plan, it was thought that this would be covering private property, but turns out it only covers state airport property. Facilities requirements with interest in what the airport needed – runway, 500 more feet needed; existing land for hangars – need 1.6 acres to park transient aircraft. ~~At the~~ SAY

Schaefer mentioned the Circuit Court former church camp case trying to enforce the TLM Holdings-reversal, which allegedly he had no basis to file, no standing to bring the case and no jurisdiction in the court. The private defendants sent a bill for \$350k in attorney fees, which Schaefer will be opposing. Marion county had approved back in 2021 the property for development with 123k square feet of offices, 158k square feet of warehouses and hangars, and approximately 500 parking spaces. The case went back and forth between the court and LUBA, and LUBA eventually reversed the decision because the development is prohibited. DEQ canceled its permit, but the other defendants are not going along. The applicant reapplied to Marion County with a different application for heliport only, no fixed wing aircraft, and there will be two hearings. Before the airport expands, the city's perspective is it should be annexed into the City of Aurora.

a) Economic Opportunities Analysis Update

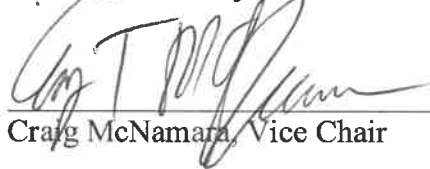
Chair Schaefer provided an EOA recap to date, including approval from Council to complete the EOA to look at the possibility of all the land between the city and the airport, basically from Keil Rd to Ehlen Rd. east of Highway 551. The consultant is working on the next documents for this and says that the math works. A third and final

Technical Advisory Committee meeting will likely be held at some point in early to mid-June. The EOA is the first step in expanding the city's Urban Growth Boundary (UGB) for employment uses – industrial or commercial uses, not housing. The next step is to do an alternatives analysis. The output of the EOA is what kind of acres do you need and how many acres. For industrial development, large lots, flat land, and good transportation options are key factors. You look in all four directions. Straight north Aurora has flood plain. East, the city has flood plain. South of the city – residential land, and everything narrowing between the railroad and the drop off to the bottom lands. West of the city, Aurora has rolling land behind the treatment plant. Northwest of the city there is level ground with highway access. When the EOA is done, the report would go to Council toward adoption of policies to implement recommendations flowing from the EOA. Then the alternatives analysis would proceed.

The recent boat storage application was discussed – the property is not clean, a former wrecking yard. Interest rates have gone way up since the buyer was first interested. The Transportation System Plan (TSP) shows a new public road at the driveway of Portland Electric toward the back of the property, a very expensive project requirement. It was discussed that this requirement is a big impediment to development. The City Council could amend the TSP to remove the road requirement.

9. ADJOURN

Chair Schaefer adjourned the Planning Commission meeting at 7:36pm.



 Craig McNamara, Vice Chair

ATTEST:



 Stuart A. Rodgers, City Recorder

Aurora Parks Committee Meeting

Thursday, May 23rd, 2024, at 7 P.M.

Location: Video Conference Meeting

1. CALL TO ORDER OF THE AURORA PARKS COMMITTEE MEETING

Meeting called to order 7:06pm

2. ROLL CALL

Andrew, Emma, Marillee present

3. VISITORS

n/a

5. AGENDA

- Opens

Emma suggested that we write a guiding document laying out meeting attendance expectations, our visions and goals, and how we want to work to better the parks of Aurora for citizens.

- In-person Meeting Venue

Laura and Todd offered White Rabbit as a tentative in person meeting spot, we still need to confirm with the owner. The other potential spot is the library in the church basement, however, they want to rent it out, so there would be a fee. Emma will reach out to Todd and Laura before next meeting to see if they can ask their daughter about White Rabbit as our venue.

- Public input and engagement

Andrew proposed a volunteer planting project in fall 2025 to help with community engagement. Emma added that a community engagement event that doesn't include volunteer labor would be nice to pursue as well. Could be hosted at Aurora Greenspace or Main Park.

- Main Park

- Hazard tree removal and preventative pruning

Rick is interested in talking about this with the City, but has not been present regularly for meetings. All agreed that we would be happy to support on this project if Rick continues to pursue and brings action items for us at future meetings.

- Blackberry Removal

In the back section of the forest at Main Park, there is an invasion of blackberry that is going to become difficult to manage if left alone for a few years. Maybe a future project for the committee is to organize a work party to cut back blackberry, or bring it to their attention at the next City Council meeting or directly to Mark. Andrew will be in contact with Mark soon, and can bring the blackberry to his attention.

- Aurora Mills Greenspace
 - Restoration update

As far as we know, Ash Creek has not yet been out to spray the blackberries/other target weeds. The work party itself was wonderful and went well.

- Union Pacific Grant
 - Salvage plants from NWREC possibility
 - Goat grazing for site prep cost evaluation
 - .37 acres, 736 feet perimeter
- Continuous maintenance funding

The grant is due on the 31st, Andrew is hoping to submit by the 27th. Andrew has a few contractors in mind he is going to approach for quotes on the work. Andrew spoke with Mark today and confirmed that goats can be used on site as long as a liability waiver is in place. Hopefully, the grant can provide some compensation for the goat owners. Marilee asked how much the grant is for, Andrew is asking for somewhere between 5-10k. The money will be used to treat blackberry in the back area of the greenspace and replant the area with native plants. Additionally, it would treat the poison hemlock and the thistle in the field. This grant is especially helpful because you can apply several years in a row.

- Student Committee Member
 - Interest update

Andrew remembers Erin saying the student may join our meeting in June, but we are unclear.

- Committee Member Action Items

Emma will email Laura and Todd to ask if they can ask their daughter if the Committee can use White Rabbit Bakery as an in person meeting venue.

Andrew will ask Mark about gathering contractor quotes for the Union Pacific Grant and notify him of the blackberry in Main Park and see if that can be taken care of using the City's budget. Andrew will also remind Ash Creek to apply herbicide to the Aurora Greenspace.

7. ADJOURN

Meeting adjourned at 7:38pm

Minutes
Aurora Historic Review Board
 Tuesday, April 23, 2024, 7 P.M.
 City Council Chambers, Aurora City Hall
 21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Stuart A. Rodgers, City Recorder

STAFF ABSENT: None

VISITORS PRESENT: None

1. CALL TO ORDER OF THE AURORA HISTORIC REVIEW BOARD MEETING

Chair Jan Peel called the meeting to order at 7pm.

2. ROLL CALL

Chair Jan Peel-Present

Vice Chair Julie Sixkiller-Present

Member Richard Goddard-Present

3. VISITORS-NA

4. CONSENT AGENDA

a) Historic Review Board Minutes – March 26, 2024

Motion by Vice Chair Julie Sixkiller to approve the Consent Agenda, seconded by Member Richard Goddard, and passed.

5. CORRESPONDENCE

a) Resignation Received from Gayle Abernathy

It was determined that Abernathy's resignation go to Council as Correspondence.

6. NEW BUSINESS

a) Code Enforcement in the Historic District

The City Recorder and Chair Peel will connect between this and the next HRB meeting to discuss enforcement letters. It was determined that the City Recorder provide a copy of such letters when sending them out to residents so that HRB members are aware of the enforcement action in process and are prepared for discussion at meetings and in the event a resident or business owner submits an application toward becoming compliant.

b) Design Guide Project: Review of AMC 17.44 Landscaping

The property across the street from City Hall was mentioned relative to outdoor storage, commercial overlay within the historic district, so requirements relating to screening and buffering should apply. An HRB member asked whether the city plans to enforce AMC 17.44 as it relates to the outdoor storage in question as it does not make sense to update the code if there are no plans to enforce it. There needs to be clear language around the issue of screening and buffering requirements for commercial property inventory. One thought offered was that the HRB take part in mediation to help reduce costs involving attorneys and have an opportunity to broker a timely solution in instances where there needs to be some

compromise. The HRB would like to know what about the code is unclear in this enforcement situation so that this need for clarity can be taken into account in updating the code. The City Recorder will provide a copy of these minutes to the City Attorney and Mayor Asher and follow up with both for a statement on where the city is at on this code enforcement situation.

Landscaping will be brought up again at next month's meeting. Retaining walls was left subjective in the last set of code amendments. The City Recorder will keep track of proposed code amendments between now and when they move to the Planning Commission for review. Between now and Planning Commission Review, the HRB may invite Mercedes Rhoden-Feely to discuss proposed code changes.

c) HRB Member Recruitment for Two Open Positions

Chair Peel noted Corina Kanen is still interested, and Peel will reach out to her again.

7. OLD BUSINESS

a) 2024 Certified Local Government (CLG) Grant Update

City Recorder Rodgers noted that he has reached out to the Museum for multiple bids for the Giesy Store roof project, which project would need completed by July 2025. The city needs assurance that funding will be in place by September 2024. An alternative use of funding would need proposed by the Museum, or the HRB would need to have an alternative project ready to submit to the state or risk losing the funds. The need for some parameters to apply for CLG funds was discussed, including a method for soliciting applicants for CLG project funding. A question is can this solicitation be done through the regular water billing cycle if the due date for the museum is in September.


As an alternative project, there may be some value in exploring how funds might be used to help the original Keil cemetery with historic preservation. Designated parking spots, pamphlets telling the story of the cemetery, or a stand to hold promotional materials – the latter idea may be something a realtor could donate.

8. ADJOURN

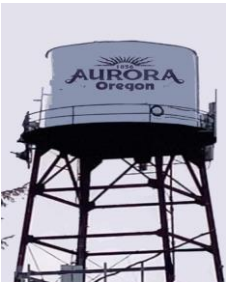
Chair Peel adjourned the meeting at 7:42pm.


Jan Peel, Chair

ATTEST:


Stuart A. Rodgers, City Recorder

Correspondence



AURORA EMERGENCY PREPAREDNESS LEADERSHIP AND PLANNING TEAM

TO: Aurora City Council

DATE: June 5, 2024

RE: AEP Update and Budget Request

The Aurora Emergency Preparedness Board recently approved both the Strategic Plan, Business Plan, and budget for 2024. The board has identified several items for the city council and budget committee's consideration during the upcoming budget meetings.

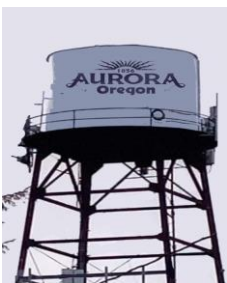
As our group continues to partner with the city for emergency response support, we are looking to secure at least one additional portable generator and or small chain saw for the group's emergency cache. Should the budget committee approve funds for another generator this would provide three generators for distribution throughout town should we experience a significant power outage/major event. Another option would be to secure one or two small chainsaws to build out the small tools/equipment cache.

The generators would be available for our medically vulnerable residents to maintain oxygen tanks or protect refrigerated medications. While we do not know what part of town these residents live in or where the actual needs will be, ideally the generators would be designated for use throughout town; Keil Park, the town's mid-section, and residents living along Airport road.

Attached is a copy of the budget items for your consideration. Again, we appreciate your continued commitment to partnering with us in preparing our community at large.

Thank you,
Laurie Boyce, Emergency Services Coordinator
Aurora Emergency Preparedness

Enc: 2024 – 2025 Budget



**AURORA EMERGENCY PREPAREDNESS
LEADERSHIP AND PLANNING TEAM**

TO: Aurora City Council
 DATE: June 5, 2024
 RE: 2024 – 2025 Budget Request

These prices are from Canby Rental and Equipment on April 4, 2024.

Stihl MS170 16” Bar	2 of them (Price per each chain saw \$179.99)	\$359.98
Honda EL2001 Invert Generator 120V CO-M	2 Generators Requested	\$2,271.14
	GRANT TOTAL	\$2,631.12

Thank you,

Laurie Boyce, Emergency Services Coordinator
 Aurora Emergency Preparedness

Preliminary Alternatives Summary

Airside Alternatives Introduction

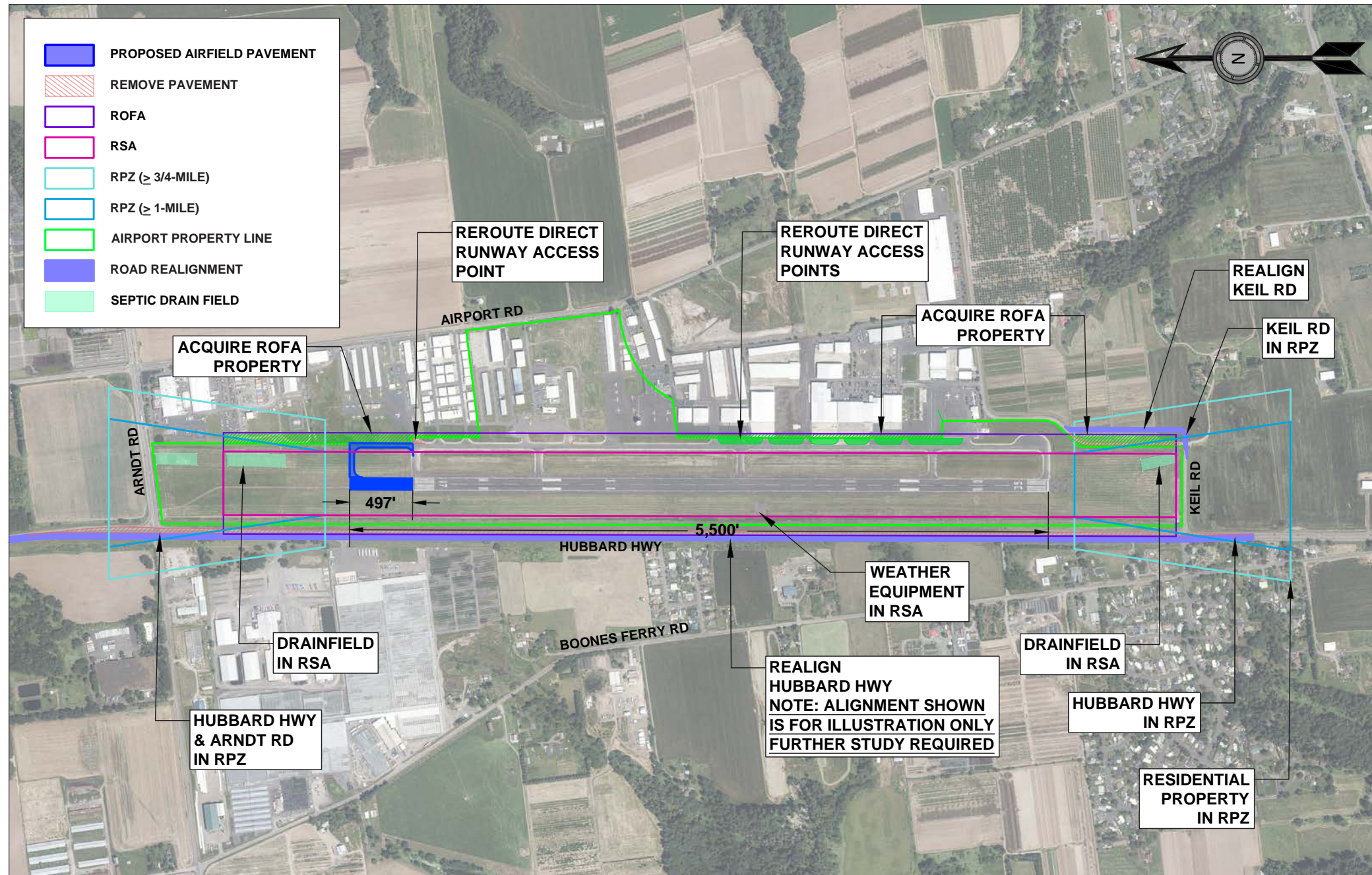
The preliminary airside development alternatives described below are intentionally conceptual to facilitate discussions surrounding the “big questions” that will guide the Oregon Department of Aviation (ODAV) on how best to meet the facility requirements for Aurora State Airport identified in Chapter 4.

The airside concepts primarily focus on bringing the Runway 17/35 Object Free Area (ROFA) and Runway Safety Area (RSA) into compliance with Federal Aviation Administration (FAA) standards and to maintain compliance for the preferred design. Other non-conforming items such as incompatible land uses in Runway Protection Zones (RPZ) or mitigating airspace obstacles will be evaluated further once the preliminary development alternatives have been narrowed to the most viable options.

As noted in Chapter 4, RPZ dimensions are determined by the aircraft approach category and airplane design group (AAC/ADG) associated with the design aircraft and the lowest approach visibility minimums available for the runway. For each airside development alternative, two sizes of RPZs are depicted to allow direct comparison for each concept. The larger RPZ footprint corresponds to the FAA-defined RPZ visibility increment ($\geq 3/4$ -mile) nearest to the $7/8$ -mile visibility minimums approved by the FAA for the runway’s current non-precision instrument approaches. The smaller RPZ footprint corresponds to the next higher increment of visibility minimums (1-mile) commonly used for instrument flight procedures. FAA land use compatibility guidelines and airport control standards are applied to RPZs, including any portions that extend beyond airport property.

For instrument approaches, lower visibility minimums allow aircraft to execute an approach when measured visibility is reduced. In contrast, higher minimums may marginally reduce approach capabilities for the runway. Increasing approach visibility minimums is an option that may be considered to reduce RPZ dimensions and in turn, mitigate incompatible land uses within the RPZ. A 10-year summary of Aurora State Airport visibility data was presented in the Chapter 4 (Table 4-2), with several visibility increments documented.

**FIGURE 1: AIRSIDE ALTERNATIVE 1
MAINTAIN C-II, REALIGN HUBBARD HIGHWAY AND EXTEND RUNWAY NORTH**



Maintain C-II, Realign Hubbard Highway and Extend Runway North

Primary Components:

- Realigns Hubbard Highway outside of Runway Object Free Area (ROFA). As proposed, the highway is shifted approximately 30 to 35 feet west, within existing ODOT-owned highway right-of-way.
 - » Note: The roadway alignment depicted is for illustration only. Further study and coordination with ODOT will be required to identify final roadway alignment needed to clear/control ROFA.
- Maintains 100 feet runway width (C-II standard).
- Extends runway 497 feet to the north resulting in a total length of 5,500 feet.
- Extends parallel taxiway (Taxiway A) to the north with runway.
- Property acquisition is required to accommodate east sections of ROFA (northeast and southeast).
- Keil Road is realigned to the outside of the ROFA.
- Reconfigure/relocate existing TTF access taxiway connection at current north end of Taxiway A to remove direct runway access at that location.
 - » Realigned TTF access to be coordinated with adjacent property owner.
- Install painted islands between Taxiway A and the adjacent southern TTF properties to address direct runway access and V/PD issues.

Issues Addressed by Alternative:

- Extends runway to justified length of 5,500 feet.
- Clears ROFA of existing public roads.
- Airport control of ROFA achieved through property acquisition.
- Addresses direct runway access and V/PD issues through pavement removal and painted islands.

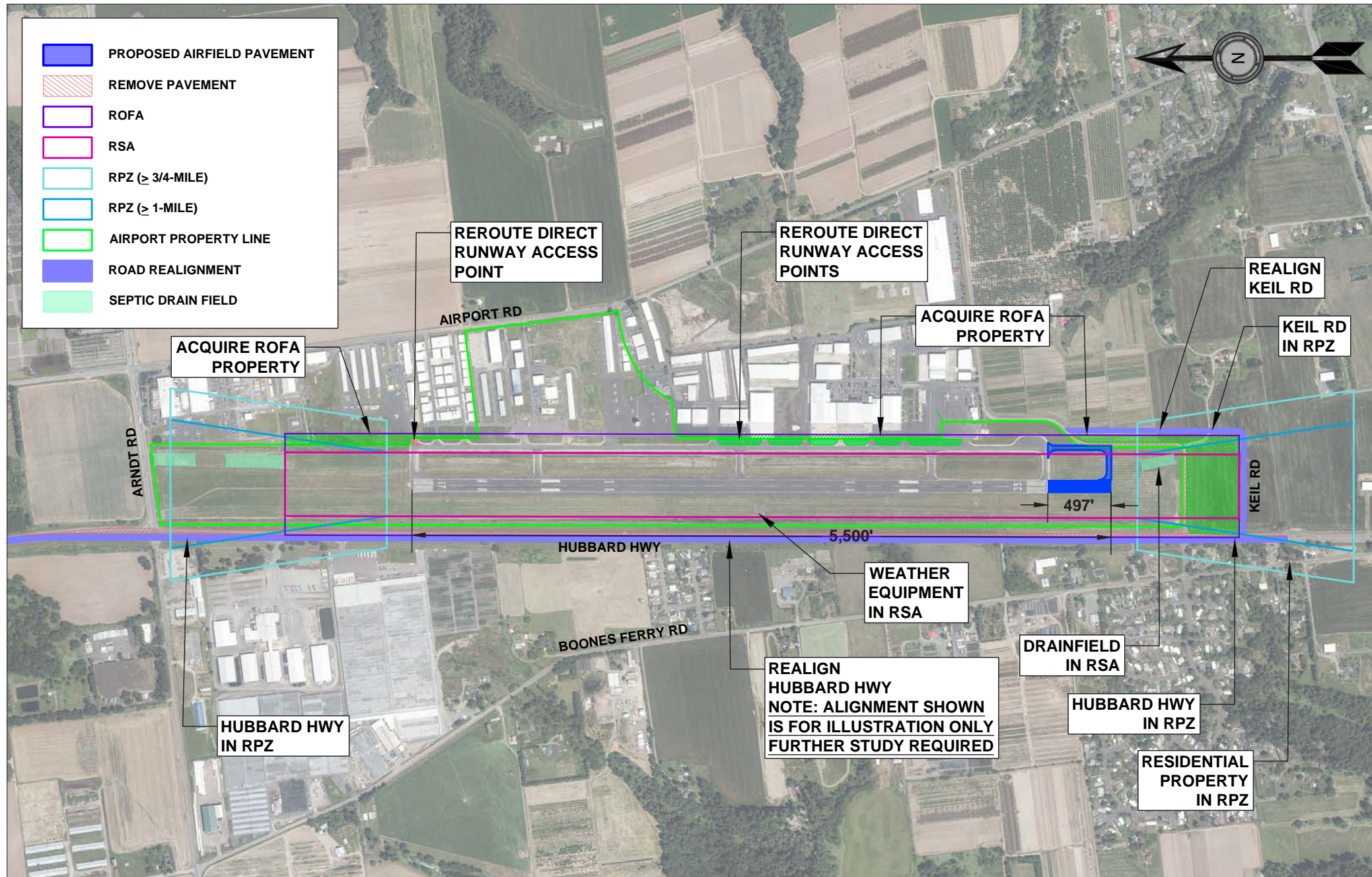
Other Issues to be Addressed:

- Septic drainfield remains in south end of RSA.
 - » Further study is required to relocate drainfield out of RSA.
- Wind cone and weather equipment (ASOS) remain in RSA and ROFA.
 - » Further study is required to identify new locations for equipment.
- Existing incompatible land uses (Hubbard Highway, Keil Road, Boones Ferry Road and residential areas) remain in RPZs.

New Issues:

- New incompatible land use (Arndt Road) in Runway 17 RPZ.
- Septic drainfield located in north end of extended RSA.
 - » Further study is required to relocate drainfield out of future RSA.

**FIGURE 2: AIRSIDE ALTERNATIVE 2
MAINTAIN C-II, REALIGN HUBBARD HIGHWAY AND EXTEND RUNWAY SOUTH**



Maintain C-II, Realign Hubbard Highway and Extend Runway South

Primary Components:

- Realigns Hubbard Highway outside of Runway Object Free Area (ROFA). As proposed, the highway is shifted approximately 30 to 35 feet west, within existing ODOT-owned highway right-of-way.
 - » Note: The roadway alignment depicted is for illustration only. Further study and coordination with ODOT will be required to identify the final roadway alignment needed to clear/control ROFA.
- Maintains 100-foot runway width (C-II standard).
- Extends runway 497 feet to the south resulting in a total length of 5,500 feet.
- Extends parallel taxiway (Taxiway A) to the south with runway.
- Property acquisition is required to accommodate east sections of ROFA (northeast and southeast).
- Keil Road is realigned to the outside of the existing and future ROFA.
- Reconfigure/relocate existing TTF access taxiway connection at current north end of Taxiway A to remove direct runway access at that location.
 - » Realigned TTF access to be coordinated with adjacent property owner.
- Install painted islands between Taxiway A and the adjacent southern TTF properties to address direct runway access and V/PD issues.

Issues Addressed by Alternative:

- Extends runway to justified length of 5,500 feet.
- Clears ROFA of existing public roads.
- Airport control of ROFA achieved through property acquisition.
- Addresses direct runway access and V/PD issues through pavement removal and painted islands.

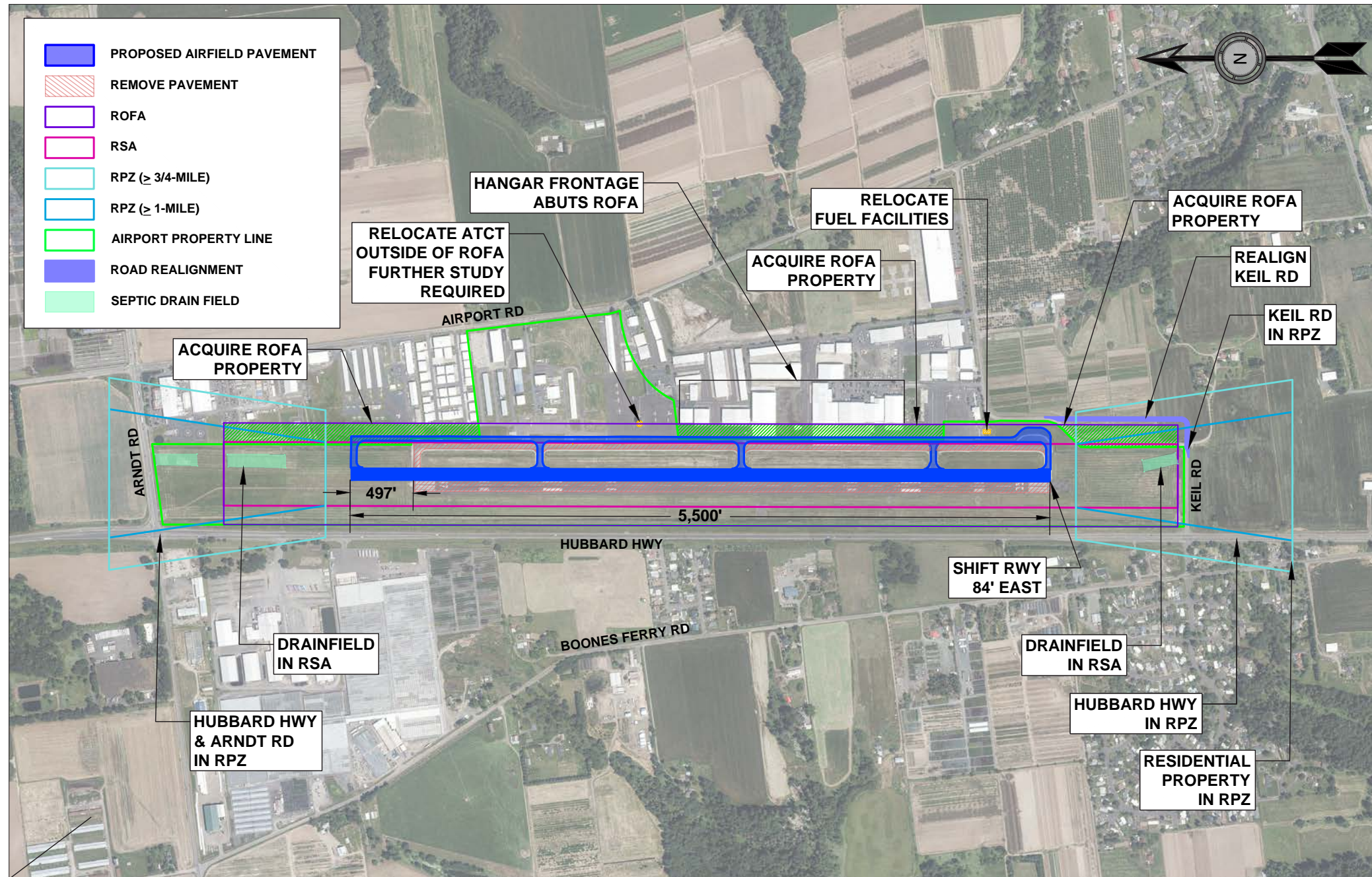
Other Issues to be Addressed:

- Septic drainfield remains in south end of RSA.
 - » Further study is required to relocate drainfield out of RSA.
- Wind cone and weather equipment (ASOS) remain in RSA and ROFA.
 - » Further study is required to identify new locations for equipment.
- Existing incompatible land uses (Hubbard Highway, Keil Road, Boones Ferry Road and residential areas) remain in RPZs.

New Issues:

- Additional incompatible land uses (residential properties, and realigned Keil Road) enter Runway 35 RPZ.
- Requires relocation/replacement or decommissioning of localizer navigational aid (located at Runway 35 end).

**FIGURE 3: AIRSIDE ALTERNATIVE 3
MAINTAIN C-II, SHIFT RUNWAY EAST, AND EXTEND RUNWAY NORTH**



Maintain C-II, Shift Runway East, and Extend Runway North

Primary Components:

- Shifts runway 84 feet east to bring west edge of ROFA onto Airport property.
- All runway and parallel taxiway surfaces (ROFA, RSA, OFZ, RPZ, etc.) are shifted east based on the shifted runway centerline location.
- ATCT and other aviation use facilities (fuel, helicopter parking, etc.) to be relocated outside of ROFA.
 - » Further study is required to determine new locations.
- Maintains 100-foot runway width (C-II standard).
- Extends runway 497 feet to the north resulting in a total length of 5,500 feet.
- Extends parallel taxiway (Taxiway A) to the north with runway.
- All property within the shifted/extended ROFA not owned by the Airport to be acquired.
- Keil Road is realigned to the outside of the ROFA.
- Reconfigure/relocate existing TTF access taxiway connection at current north end of Taxiway A to remove direct runway access at that location.
 - » Realigned TTF access to be coordinated with adjacent property owner.
- Install painted islands between shifted Taxiway A and the adjacent southern TTF properties, where feasible to address direct runway access and V/PD issues.

Issues Addressed by Alternative:

- Extends runway to justified length of 5,500 feet.
- Clears ROFA of existing public roads.
- Airport control of ROFA achieved through property acquisition.
- Direct runway access and V/PD issues to be addressed in redesign of Taxiway A.
- Wind cone and ASOS are no longer in ROFA or RSA.

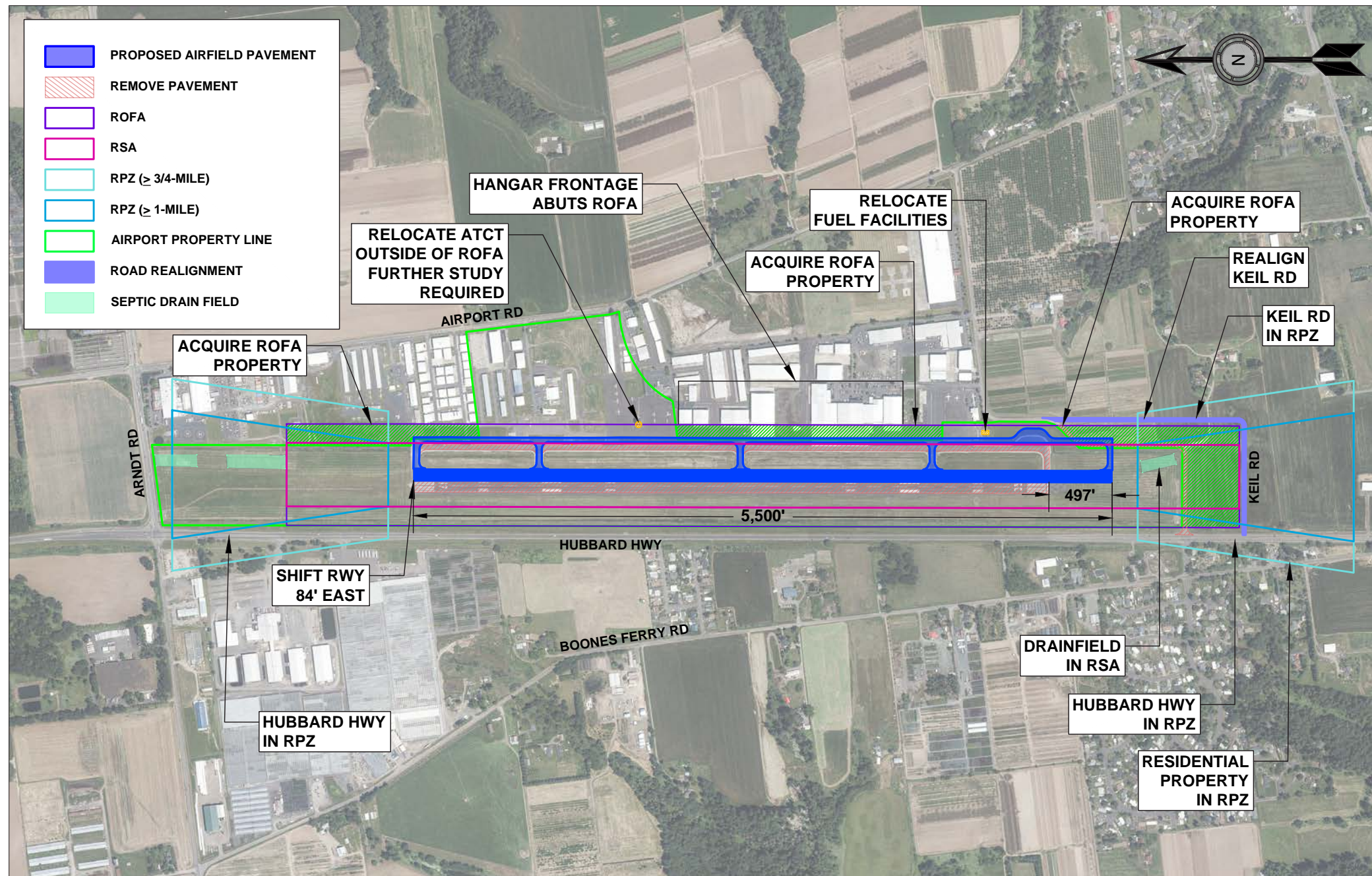
Other Issues to be Addressed:

- Septic drainfield remains in south end of RSA.
 - » Further study required to relocate drainfield out of RSA.
- Existing incompatible land uses (Hubbard Highway, Keil Road, Boones Ferry Road and residential areas) remain in RPZs; some mitigated by runway shift.

New Issues:

- ATCT must be relocated/reconstructed outside of ROFA.
- Atlantic Aviation fuel equipment to be relocated outside of ROFA.
- ROFA directly abuts hangar doors for south TTF properties.
- The septic drainfield is located in the north end of (extended) RSA.
 - » Further study required to relocate drainfield out of future RSA.
- New incompatible land use (Arndt Road) in Runway 17 RPZ.
- Requires relocation/replacement or decommissioning of localizer navigational aid.

**FIGURE 4: AIRSIDE ALTERNATIVE 4
MAINTAIN C-II, SHIFT RUNWAY EAST, AND EXTEND RUNWAY SOUTH**



Maintain C-II, Shift Runway East, and Extend Runway South

Primary Components:

- Shift runway 84 feet east to bring west edge of ROFA onto Airport property.
- Extends runway 497 feet to the south resulting in a total length of 5,500 feet.
- Maintains 100-foot runway width (C-II standard).
- Extends parallel taxiway (Taxiway A) to the south with runway.
- All runway and parallel taxiway surfaces (ROFA, RSA, OFZ, RPZ, etc.) are shifted east with shifted runway centerline.
- ATCT and other aviation use facilities (fuel, helicopter parking, etc.) to be relocated outside of ROFA.
 - » Further study is required to determine new locations.
- All property within the shifted/extended ROFA not owned by the Airport to be acquired.
- Keil Road is realigned to the outside of the existing and future ROFA.
- Reconfigure/relocate existing TTF access taxiway connection at current north end of Taxiway A to remove direct runway access at that location.
 - » Realigned TTF access to be coordinated with adjacent property owner.
- Install painted islands between shifted Taxiway A and the adjacent southern TTF properties, where feasible to address direct runway access and V/PD issues.

Issues Addressed by Alternative:

- Extends runway to justified length of 5,500 feet.
- Clears ROFA of existing public roads.
- Airport control of ROFA achieved through property acquisition.
- Direct runway access and V/PD issues to be addressed in redesign of Taxiway A.
- Wind cone and ASOS are no longer in ROFA or RSA.

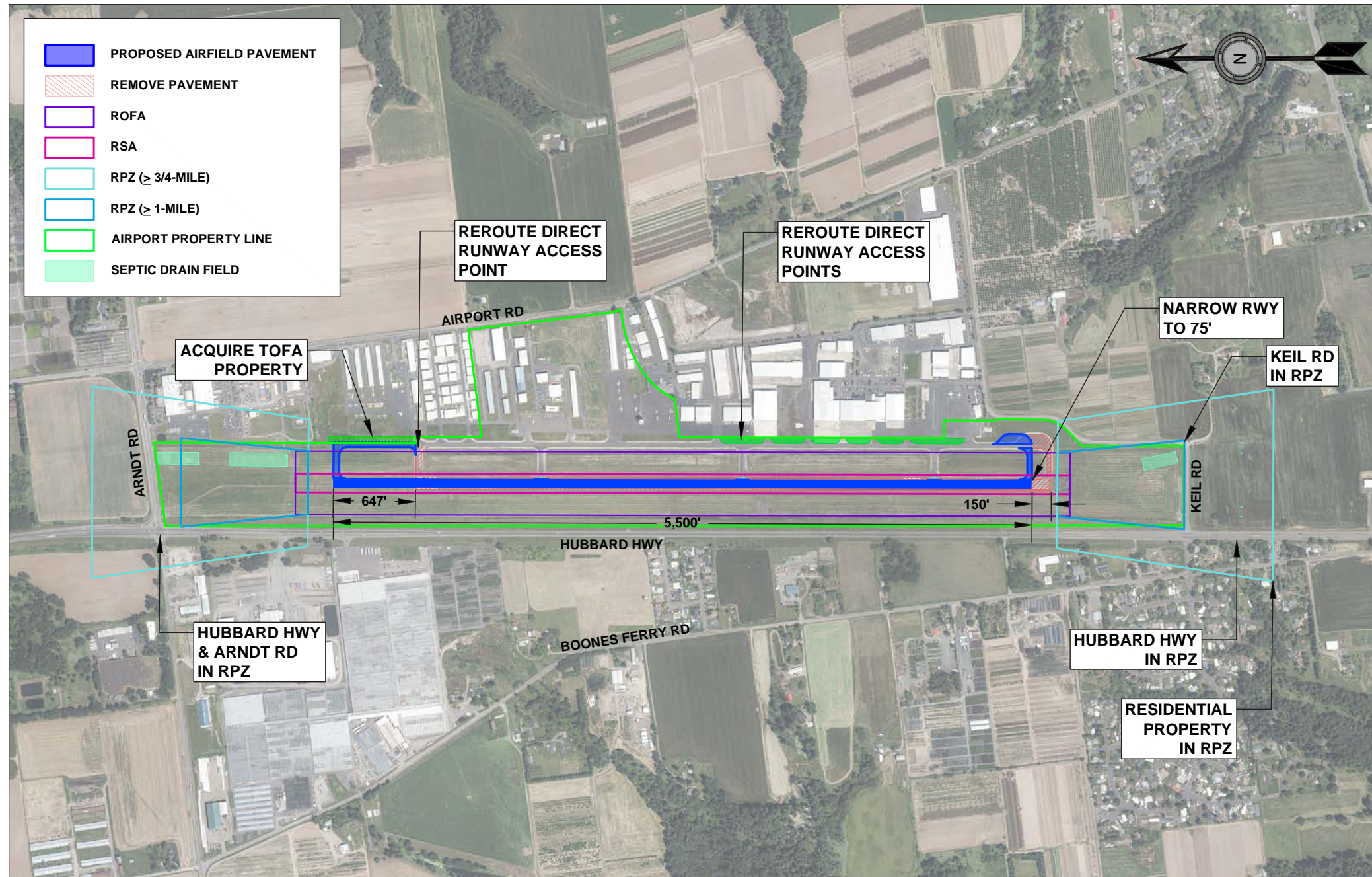
Other Issues to be Addressed:

- Septic drainfield remains in south end of RSA.
 - » Further study required to relocate drainfield out of RSA.
- Existing incompatible land uses (Hubbard Highway, Keil Road, Boones Ferry Road and residential areas) remain in RPZs; some mitigated by runway shift.

New Issues:

- ATCT must be relocated/reconstructed outside of ROFA.
- Atlantic Aviation fuel equipment to be relocated outside of ROFA.
- ROFA directly abuts hangar doors for south TTF properties.
- Additional incompatible land uses (residential properties, and realigned Keil Road) enter Runway 35 RPZ.
- Requires relocation/replacement or decommissioning of localizer navigational aid (located at Runway 35 end).

**FIGURE 5: AIRSIDE ALTERNATIVE 5
CHANGE TO B-II, SHIFT AND EXTEND RUNWAY NORTH**



Change to B-II, Shift and Extend Runway North

Primary Components:

- Downgrades runway to AAC/ADG B-II.
 - » Operational changes to realize B-II use criteria requires further study.
- Narrows runway to 75 feet (B-II standard).
- Extends runway to justified length of 5,500 feet.
 - » Relocate Runway 35 end 150 feet north to bring RPZ (≥1-mile) onto existing property.
 - » Extend Runway 17 end 647 feet north.
- Extends parallel taxiway (Taxiway A) to the north with runway.
- Acquire property in extended Taxiway Object Free Area (TOFA) at north end of future parallel taxiway.
- Remove connector taxiway A1 at north end of Taxiway A to eliminate direct runway access at that location.
- Install painted islands between Taxiway A and the adjacent southern TTF properties to address direct runway access and V/PD issues.

Issues Addressed by Alternative:

- Extends runway to justified length of 5,500 feet.
- ROFA is clear of existing public roads.
- Airport control of ROFA is achieved through reduction in surface dimension.
- Addresses direct runway access and V/PD issues through pavement removal and painted islands.
- Keil Road is outside of ROFA.
- Septic drainfields, wind cones, and weather equipment do not conflict with smaller RSA or OFA.
- Reduces incompatible land uses - Hubbard Highway, Keil Road, Boones Ferry Road and residential areas do not conflict with smaller > 1-mile RPZ.

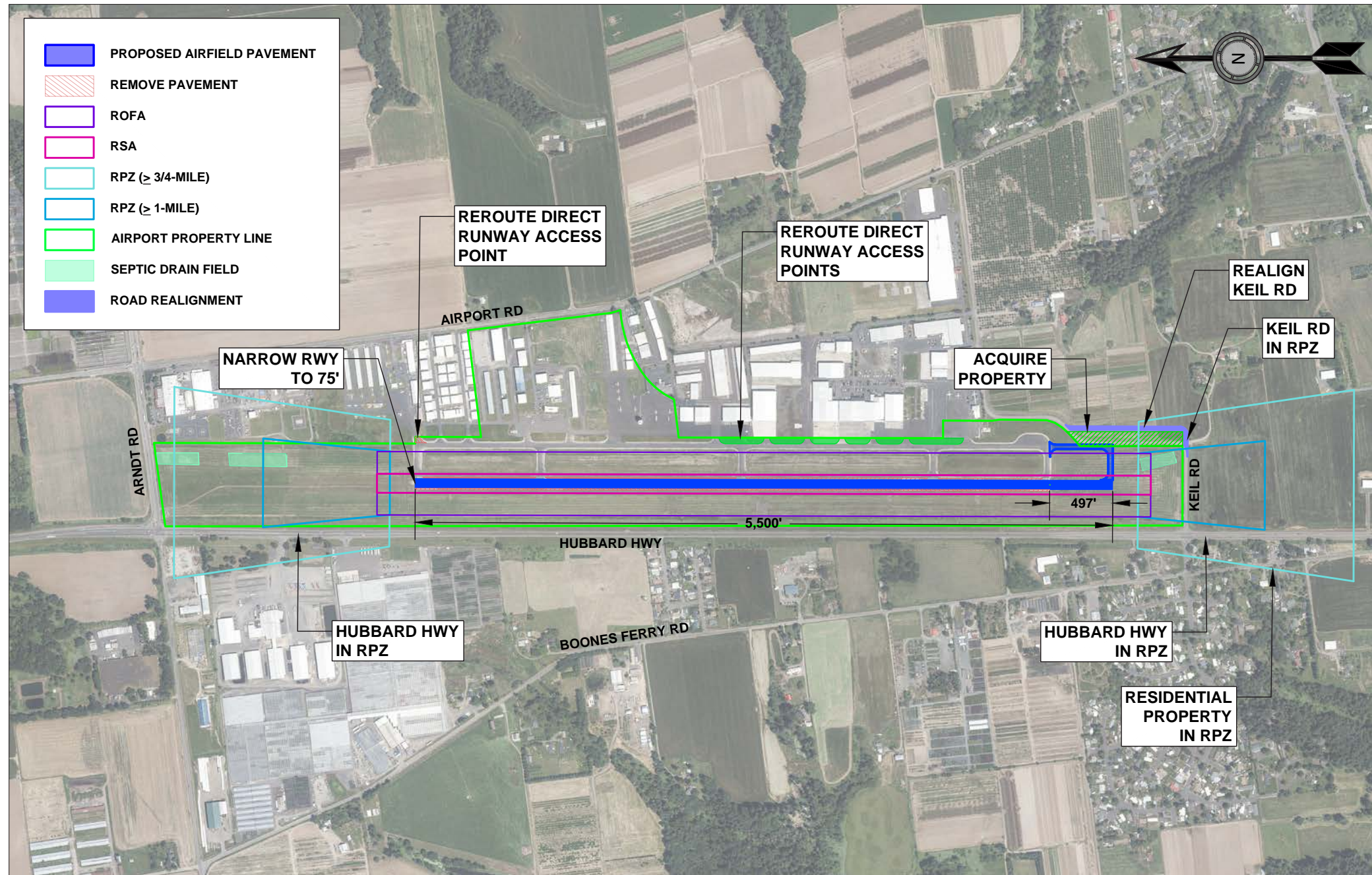
Other Issues to be Addressed:

- Existing incompatible land uses (Hubbard Highway, Keil Road, Boones Ferry Road and residential areas) remain in larger > 3/4-mile RPZs.

New Issues:

- Operational changes required to maintain B-II standards (<500 C-II or larger annual operations).

**FIGURE 6: AIRSIDE ALTERNATIVE 6
CHANGE TO B-II, EXTEND RUNWAY SOUTH**



Change to B-II, Extend Runway South

Primary Components:

- Downgrades runway to AAC/ADG B-II.
 - » Operational changes to realize B-II use criteria requires further study.
- Narrows runway to 75 feet (B-II standard).
- Extends runway 497 feet to the south resulting in a total length of 5,500 feet.
- Extends parallel taxiway (Taxiway A) to the south with runway.
- Acquire property in extended Taxiway Object Free Area (TOFA) at south end of future parallel taxiway.
- Realign Keil Road outside TOFA.
- Install painted islands between Taxiway A and the adjacent southern TTF properties to address direct runway access and V/PD issues.
- Pavement removed at TTF access taxiway at the north end of Taxiway A to remove direct runway access at that location.
 - » Realigned TTF access to be coordinated with adjacent property owner.

Issues Addressed by Alternative:

- Extends runway to justified length of 5,500 feet.
- ROFA is clear of existing public roads.
- Airport control of ROFA is achieved through reduction in surface dimension.
- Addresses direct runway access and V/PD issues through pavement removal and painted islands.
- Keil Road is outside of ROFA.
- Septic drainfields, wind cones, and weather equipment do not conflict with smaller RSA or OFA.
- Reduces incompatible land uses - Hubbard Highway, Keil Road, Boones Ferry Road and residential areas do not conflict with smaller > 1-mile RPZ.

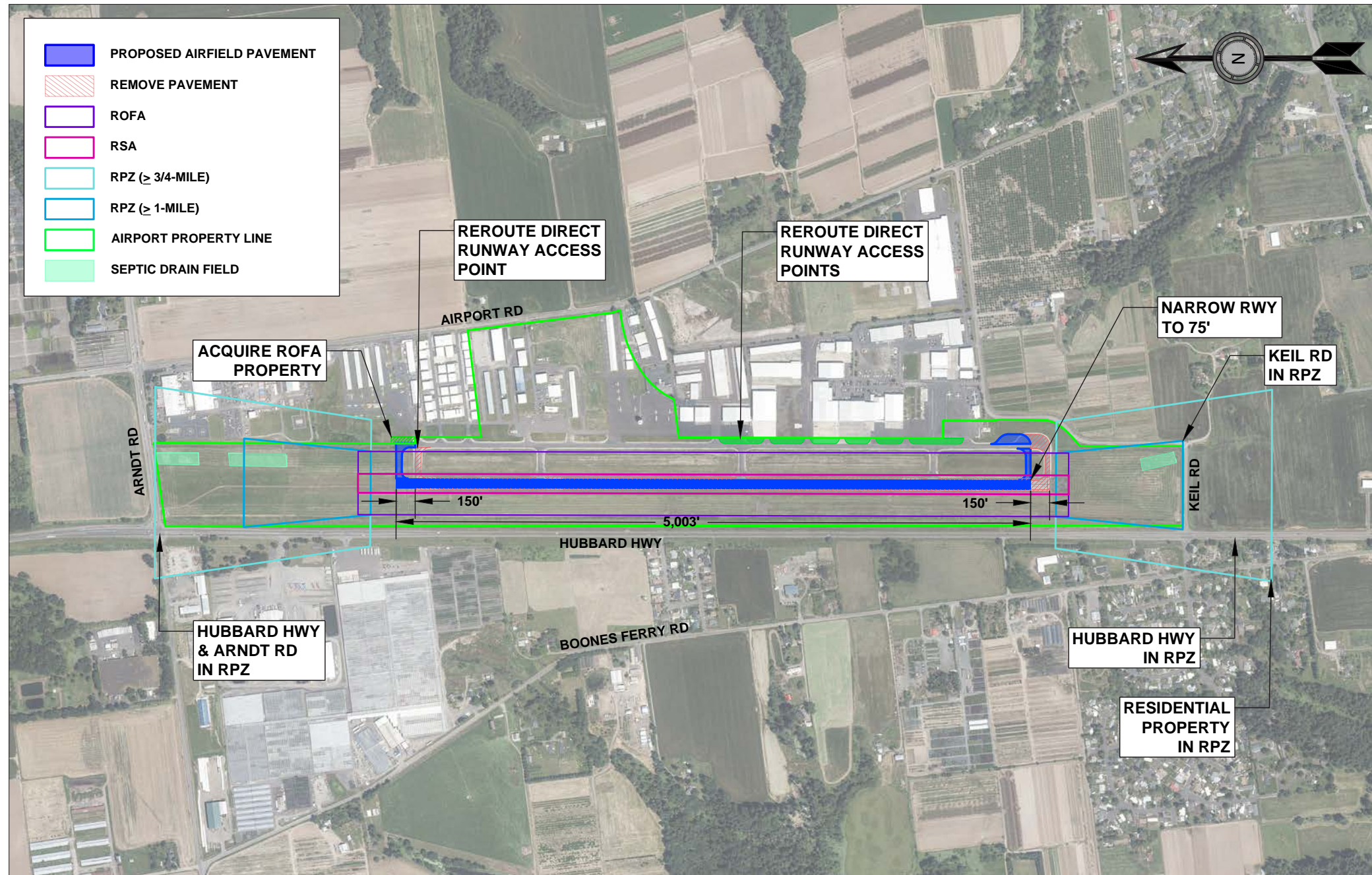
Other Issues to be Addressed:

- Existing incompatible land uses (Hubbard Highway, Keil Road, Boones Ferry Road and residential areas) remain in larger > 3/4-mile RPZs.

New Issues:

- Operational changes required to maintain B-II standards (<500 C-II or larger annual operations).
- Requires relocation/replacement or decommissioning of localizer navigational aid (located at Runway 35 end).

**FIGURE 7: AIRSIDE ALTERNATIVE 7
CHANGE TO B-II, SHIFT RUNWAY NORTH, AND MAINTAIN CURRENT LENGTH**



Change to B-II, Shift Runway North, and Maintain Current Length

Primary Components:

- Downgrades runway to ADG/AAC B-II.
 - » Operational changes to realize B-II use criteria requires further study.
- Narrows runway to 75 feet (B-II standard).
- Maintains current runway length (5,003 feet).
 - » Shift entire runway 150 feet north to bring Runway 35 RPZ (≥ 1-mile) onto Airport property.
- Extends parallel taxiway (Taxiway A) to the north with runway.
- Remove/relocate existing Taxiway A1 connector at north end of Taxiway A in conjunction with runway-parallel taxiway shift; eliminates existing direct runway access at that location.
- Acquire property in extended Taxiway Object Free Area (TOFA) at north end of future parallel taxiway.
- Install painted islands between Taxiway A and the adjacent southern TTF properties to address direct runway access and V/PD issues.

Issues Addressed by Alternative:

- ROFA is clear of existing public roads.
- Airport control of ROFA is achieved through reduction in surface dimension.
- Addresses direct runway access and V/PD issues through pavement removal and painted islands.
- Keil Road is outside of ROFA.
- Septic drainfields, wind cones, and weather equipment do not conflict with smaller RSA or OFA.
- Reduces incompatible land uses - Hubbard Highway, Keil Road, Boones Ferry Road and residential areas do not conflict with smaller > 1-mile RPZ.
- Direct runway access and V/PD issues addressed through painted islands and pavement removal.

Other Issues to be Addressed:

- Existing incompatible land uses (Hubbard Highway, Keil Road, Boones Ferry Road and residential areas) remain in larger > 3/4-mile RPZs.

New Issues:

- Operational changes required to maintain B-II standards (<500 C-II or larger annual operations).

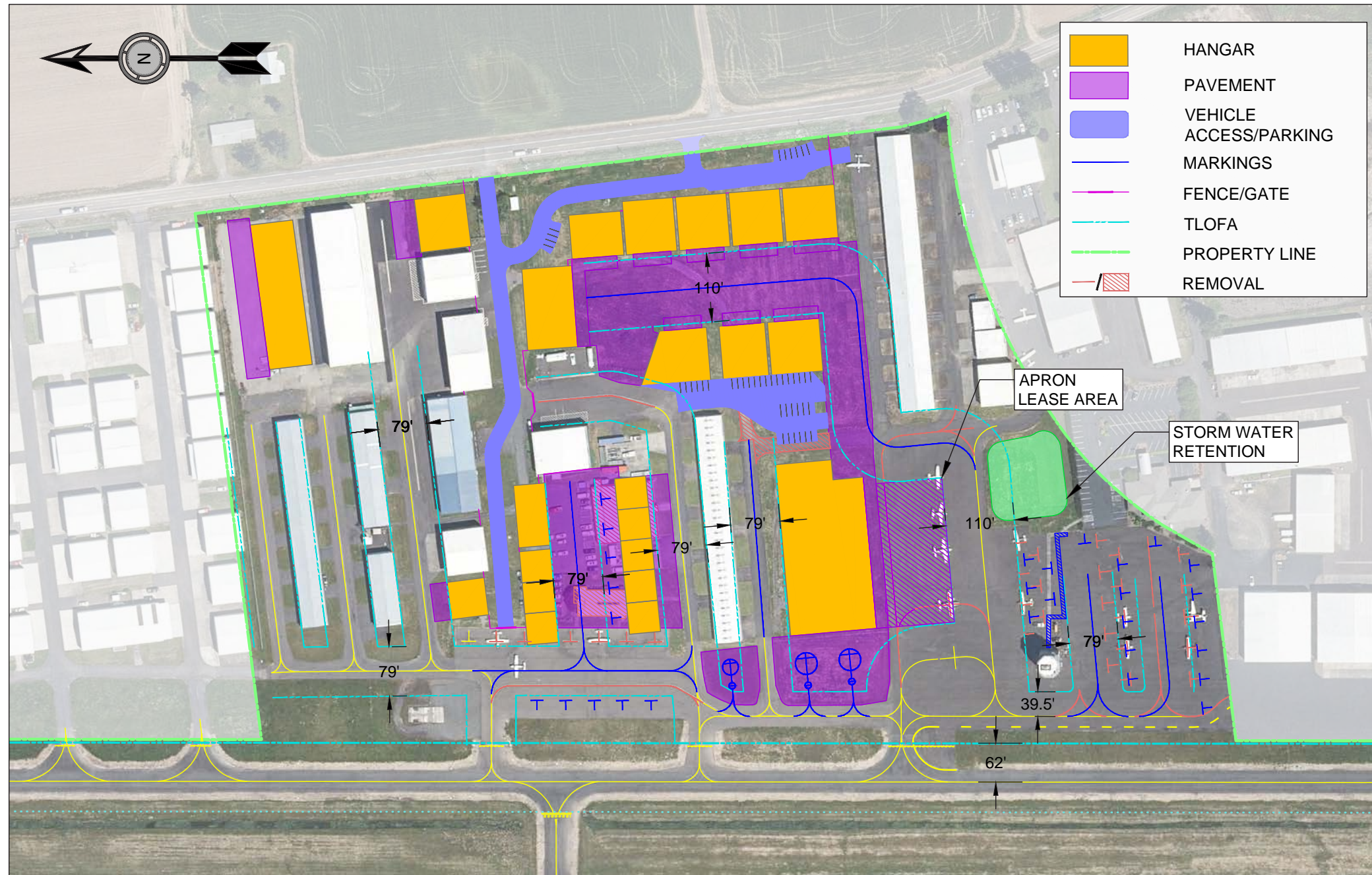
Landside Alternatives Introduction

The landside development alternatives concepts presented below depict proposed improvements capable of meeting the facility requirements identified in Chapter 4. The proposed improvements are limited to the defined landside area on existing ODAV-owned property.

The proposed facility configurations are compatible with the options presented in the preliminary airside concepts that maintain the current runway-taxiway location. A reduction of usable landside facilities would occur with the airside options shifting the runway-taxiway system east.

Aurora State Airport is located on a constrained site and as such, it may not be possible to fully address every facility requirement. The focus of the landside evaluation is to identify the most efficient use of limited space, with aeronautical uses (aircraft storage) considered the highest and best use. This analysis will guide ODAV on the development of landside facilities during the current 20-year planning period, or until additional evaluations may be required.

The concepts are meant to be modular in nature. A selected preferred alternative may be as presented below, it may be a combination of components from different concepts, or it may be an entirely different concept identified in discussions stemming from these concepts.



Primary Components:

- Commercial hangar development with ADG II taxilane access, large FBO hangar, vehicle access and parking.
- The existing apron south of proposed FBO hangar proposed as tenant lease in conjunction with main ADG II access taxilane shift .
- Reconfigured small airplane tiedown apron adjacent to ATCT to provide appropriate wingtip and meet ADG I taxilane object free area (TOFA) clearances.
- Proposed apron reconfiguration to meet FAA standards results in a net decrease of four small airplane tiedowns and one large aircraft drive through parking position compared to the current aircraft parking configuration.
- Two large helicopter (35-foot rotor) parking positions and one small helicopter (25-foot rotor) parking positions are added.
- Realigned taxilane west of current Aurora Flight School facility to accommodate five additional small airplane tiedowns.
- New apron at current flight school area.
- Reconfigured fence and vehicle access road (outside the fence access provided to Aurora Flight School facility).
- Additional hangar infill is proposed for all available lots on the Airport.
- Approximately 154,000 square feet of additional hangar space, as depicted.
- Storm water retention area is identified east of ATCT apron.

Commercial Hangar and FBO Development with Reconfigured Flight School Apron

FIGURE 9: LANDSIDE ALTERNATIVE 1B
COMMERCIAL HANGAR AND FBO DEVELOPMENT WITH RECONFIGURED FLIGHT SCHOOL APRON AND VEHICLE SERVICE ROAD



Primary Components:

- Identical to Landside Alternative 1A with the following exceptions:
 - » A north/south vehicle service road (VSR) is proposed to provide dedicated vehicle access from the north boundary of the landside area to the south boundary of the landside area.
 - » The proposed five tiedowns west of Aurora Flight School, the three proposed helicopter parking positions, and six proposed tiedowns on the ATCT apron are omitted to create space for VSR.
 - » Two additional tiedowns are proposed west of the large FBO hangar, on the west side of the VSR.
 - » This configuration results in a net decrease of 13 tiedowns compared to the existing aircraft parking configuration.

Commercial Hangar and FBO Development with Reconfigured
Flight School Apron and Vehicle Service Road



Primary Components:

- Commercial development with ADG II taxilane access, large FBO hangar, and vehicle access and parking.
- The apron adjacent to the ATCT is reconfigured to include two drive through large aircraft parking positions on the south end of the apron.
 - » Approximately three feet of the south edge of the taxilane object free area (TLOFA) for the drive through parking encroaches upon private property to the south. Coordination with adjacent property owner and/or an easement may be necessary for development .
- Remaining ATCT apron is reconfigured to provide small aircraft tiedown parking with ADG I wingtip spacing.
- Realigned taxilane west of current Aurora Flight School facility to allow additional small aircraft tiedown parking.
- Proposed apron reconfiguration to meet FAA standards results in a net decrease of five tiedowns compared to the current aircraft parking configuration.
- Two large helicopter (35-foot rotor) parking positions and one small helicopter (25-foot rotor) parking positions are added.
- Storage building east of Aurora Flight School is removed to accommodate additional hangars on north side of existing ADG I hangar taxilane.
- One multi-unit T-hangar is replaced with small condo-style box hangars.
- Reconfigured fence and vehicle access road (outside the fence access provided to Aurora Flight School facility).
- Additional hangars infill is proposed for all available lots on the Airport.
- Approximately 154,000 square feet of additional hangar space is proposed.
- Storm water retention area is identified east of ATCT apron.

Commercial Hangar and FBO Development with In-fill Hangar Development

The figures below provide additional details on proposed pavement configurations and markings that are referenced in the airside and landside concepts.

FIGURE 11: REMOVE DIRECT ACCESS - NORTH END

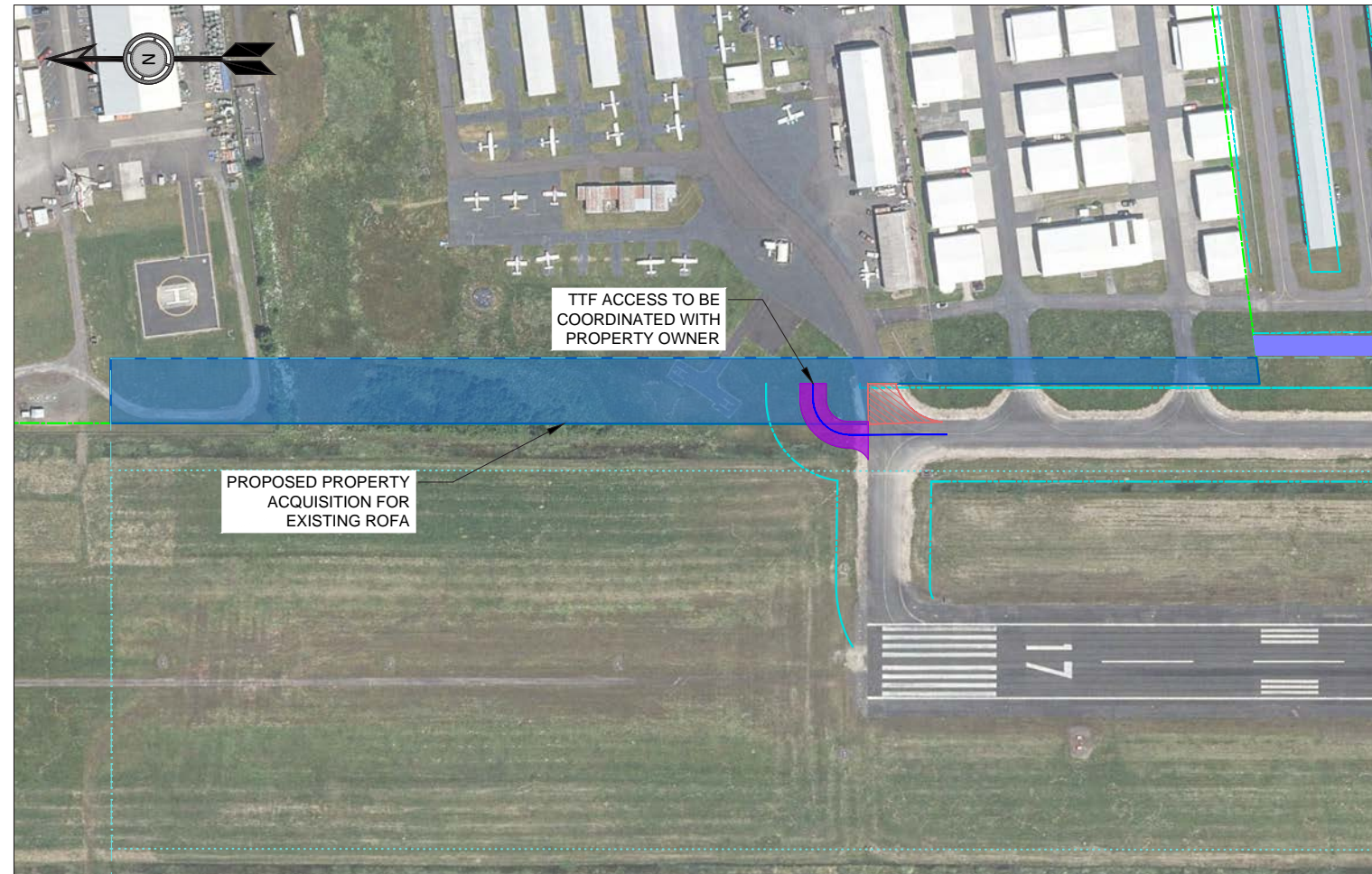


Figure 11 depicts a proposed reconfiguration of the existing TTF taxiway connection to Taxiway A1. The change in configuration would create a new taxi route between the adjacent apron and the runway, including a 90-degree turn to access Taxiway A and a second 90-degree turn to access Taxiway A1. This would eliminate the direct aircraft access configuration on Taxiway A1. The proposed changes require a new taxiway section and coordination with the adjacent private property owner. It is noted that a portion of this private property is also located in the ROFA for the existing Runway 17/35, which is recommended for property acquisition to meet FAA standards.

FIGURE 12: PARALLEL TAXIWAY ISLANDS - SOUTH END

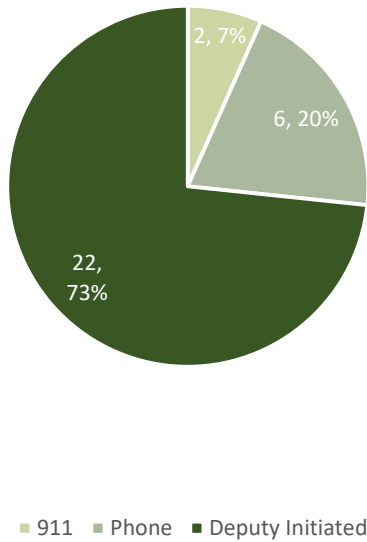


Figure 12 depicts proposed painted islands in the large expanse of airfield pavement to differentiate the apron and parallel taxiway. Limiting the number of direct access points from adjacent aircraft aprons to parallel taxiways is consistent with FAA design guidance. Aircraft movement and hangar access on the apron would be consolidated for the existing TTF users. Longer-term improvements may replace the painted markings with pavement removal as part of a major taxiway reconstruction project that may require additional stormwater drainage improvements.

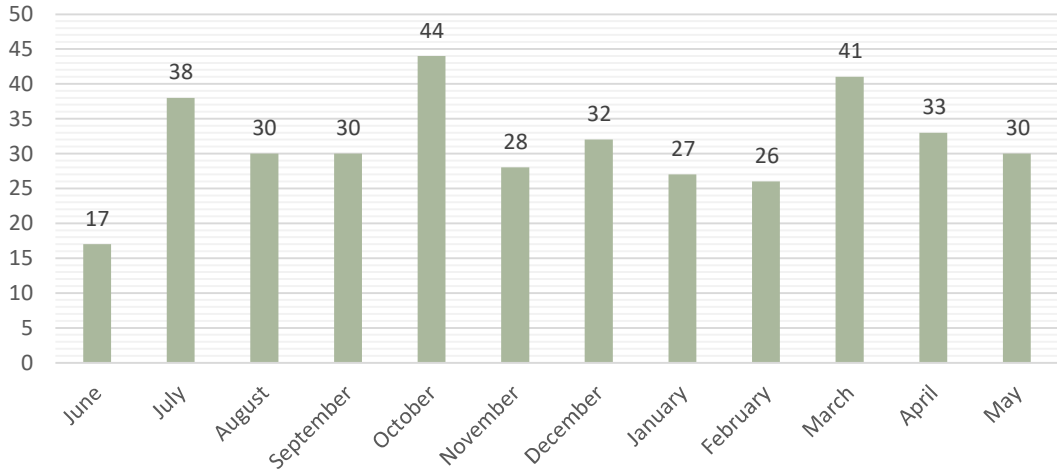
New Business

30 total calls for service

Calls for Service by Call Source - May 2024

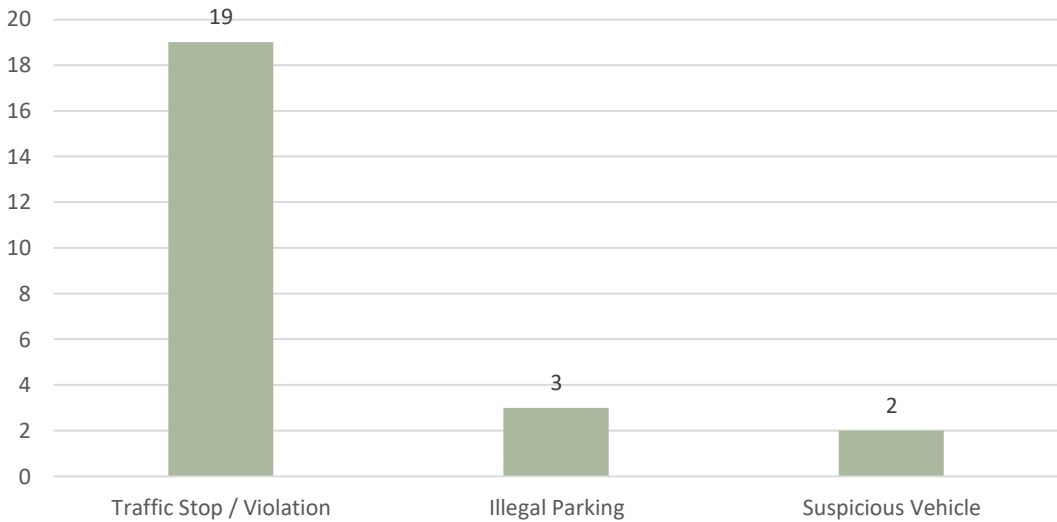


Calls for Service by Month - May 2024

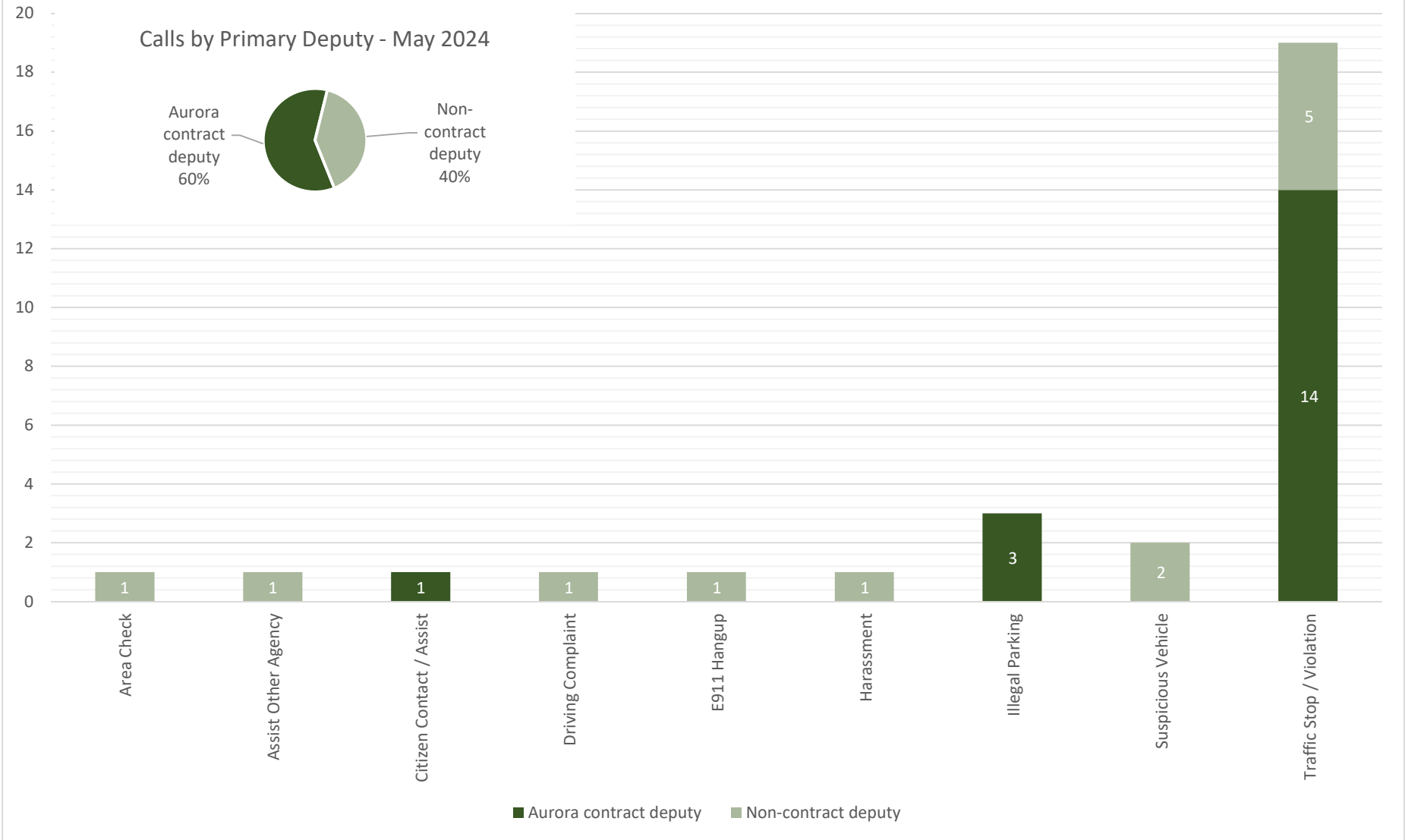


*June 2023 is the first full month for which data is available after the implementation of the new computer aided dispatch (CAD) system.

Top Calls for Service - May 2024



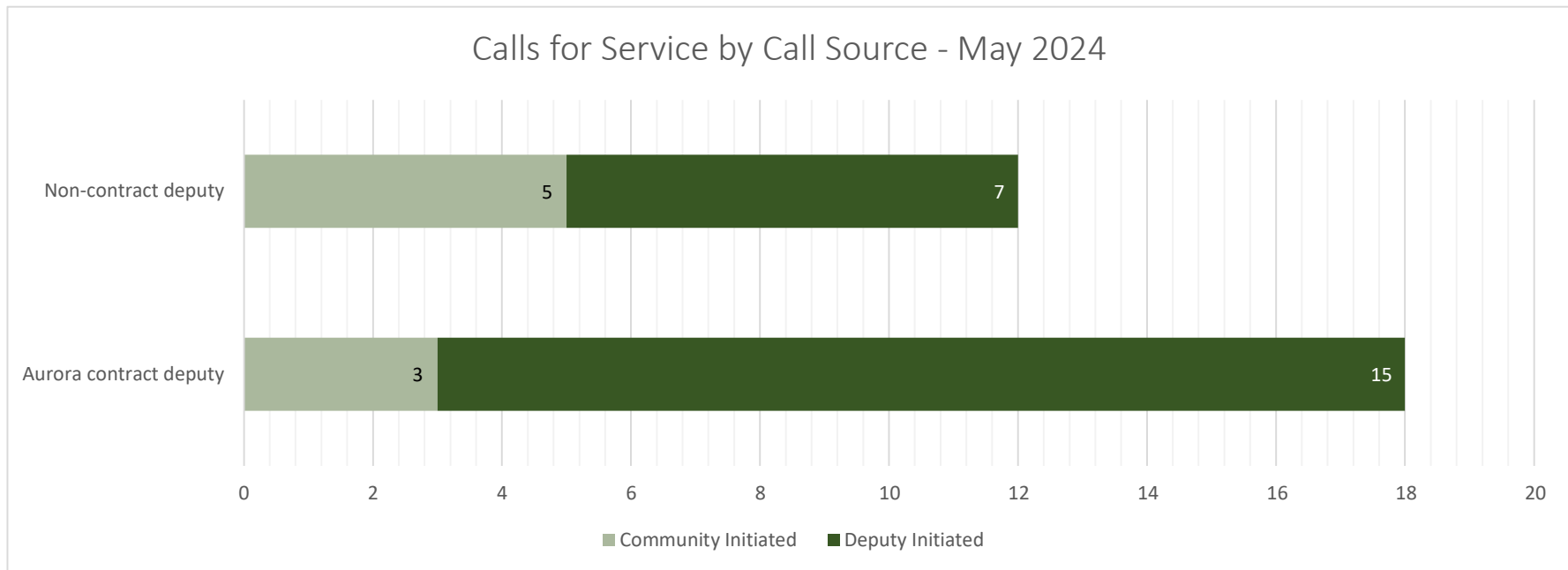
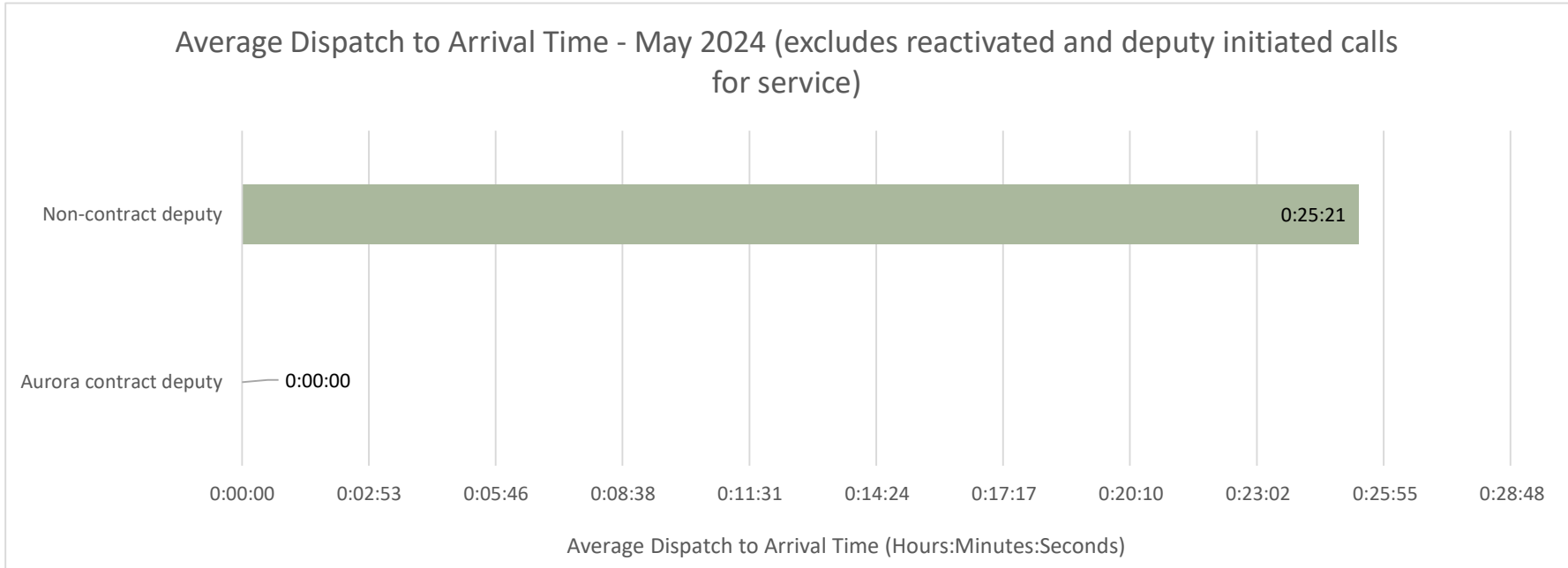
Call Type by Primary Deputy - May 2024

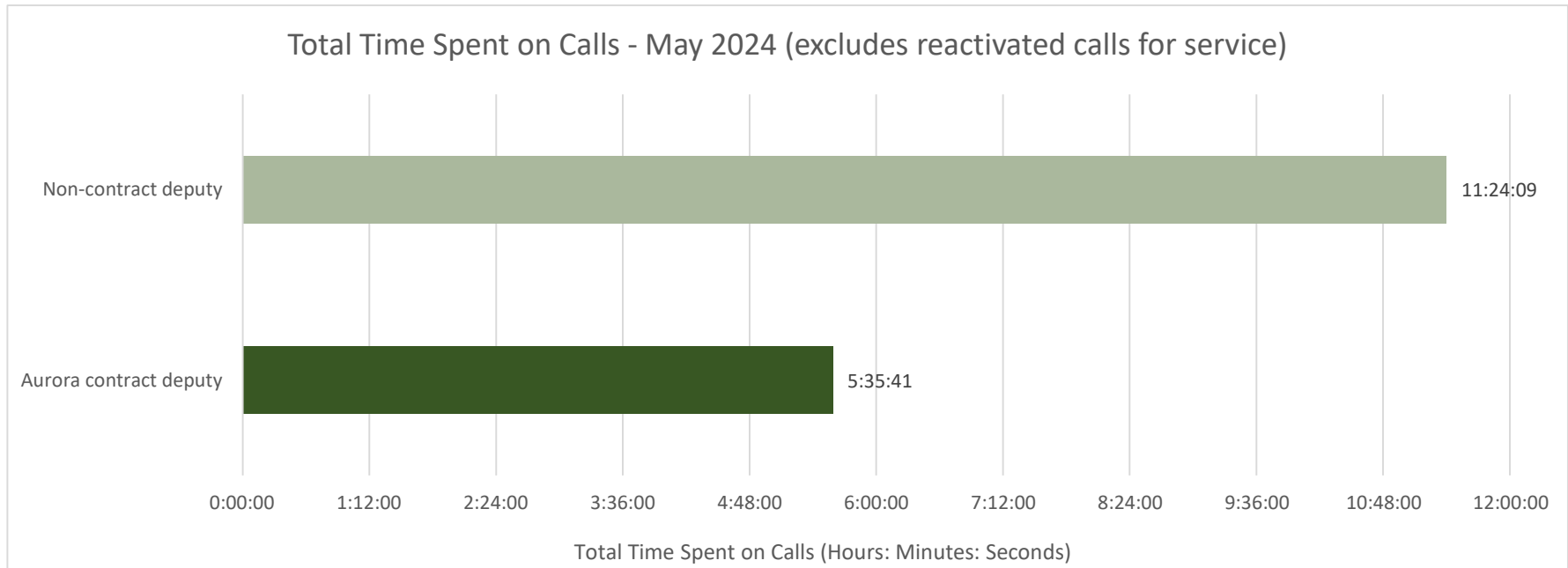
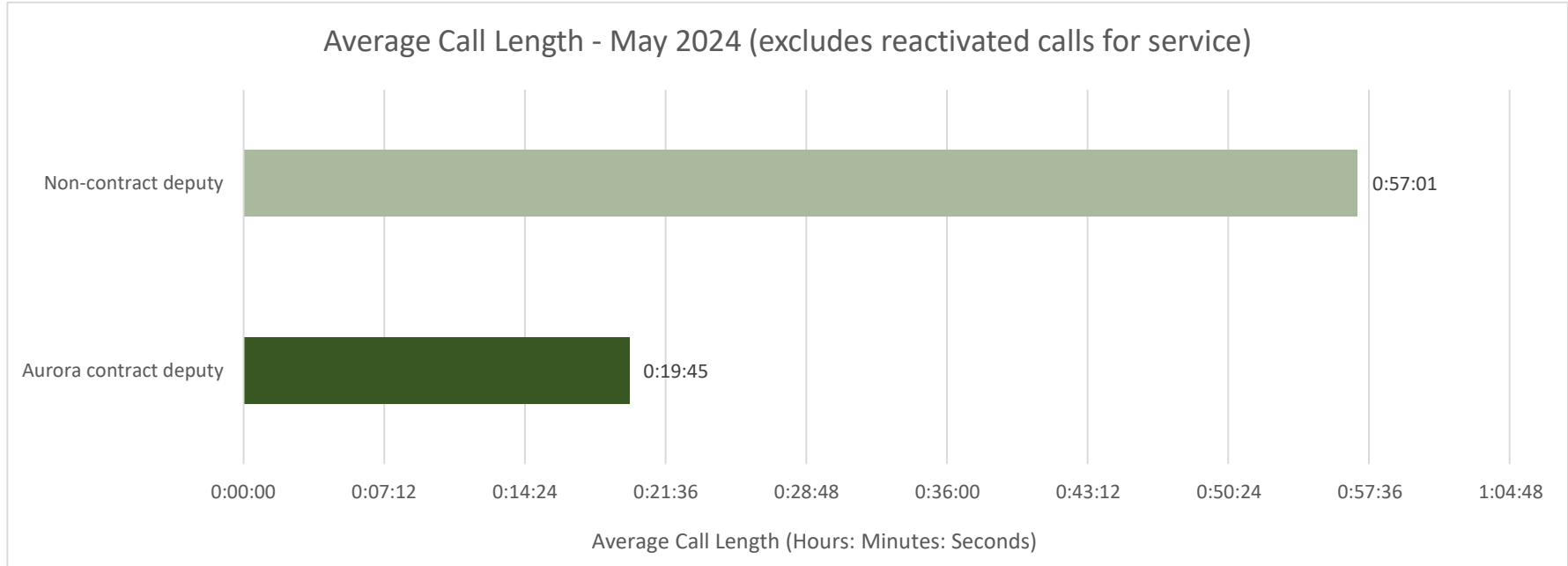


Incident Type	Sum of May-23	Sum of May-24	Raw Difference	% Change
Animal Complaint	1	0	-1	-100%
Area Check	0	1	1	-
Assist Other Agency	1	1	0	0%
Check Welfare	1	0	-1	-100%
Chest Pain	1	0	-1	-100%
Citizen Contact / Assist	2	1	-1	-50%
Crash	1	0	-1	-100%
Driving Complaint	0	1	1	-
E911 Hangup	0	1	1	-
Harassment	0	1	1	-
Hit & Run	1	0	-1	-100%
Illegal Parking	0	3	3	-
Suspicious Vehicle	0	2	2	-
Traffic Assist	1	0	-1	-100%
Traffic Stop / Violation	15	19	4	27%
Grand Total	24	30	6	25%

Calls for Service by Time of Day and Day of Week - May 2024

Time of Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Grand Total
12:00 AM	0	0	0	0	0	0	0	0
1:00 AM	0	0	0	0	0	0	0	0
2:00 AM	0	0	0	0	0	0	0	0
3:00 AM	0	1	0	0	0	0	0	1
4:00 AM	0	0	0	0	0	0	0	0
5:00 AM	0	0	0	0	0	0	0	0
6:00 AM	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0
8:00 AM	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	1	0	1
10:00 AM	0	0	0	0	0	0	0	0
11:00 AM	0	0	2	1	0	0	0	3
12:00 PM	0	0	1	0	0	3	0	4
1:00 PM	0	0	0	0	0	2	0	2
2:00 PM	0	1	0	4	0	3	0	8
3:00 PM	0	0	0	3	3	0	0	6
4:00 PM	0	0	0	0	2	0	0	2
5:00 PM	0	0	0	0	0	0	0	0
6:00 PM	0	0	0	0	1	0	0	1
7:00 PM	0	0	0	0	0	0	0	0
8:00 PM	0	0	0	0	0	0	0	0
9:00 PM	1	0	0	0	0	0	0	1
10:00 PM	0	0	0	0	0	0	0	0
11:00 PM	0	0	0	1	0	0	0	1
Grand Total	1	2	3	9	6	9	0	30





Patrol Zone: SMS-AURORA

Month: May 2024

Total Calls for Service: 30

Print Date/Time: 6/3/24 9:10

*Note: One call for service can generate multiple incident numbers

Incident #	Incident Date	Incident Type	Call Source	Reactivated	Dispatch to Enroute	Enroute to Arrival	Dispatch to Arrival	Start to Close	Primary Unit	Primary Unit Beat	Deputy Type
2024-00022823	5/6/24 13:47	Illegal Parking	Deputy Initiated	Yes	0:00:00	0:00:00	0:00:00	72:38:49	A137	SMS-SALEM	Aurora contract deputy
2024-00022423	5/7/24 11:16	Illegal Parking	Community Initiated	No	0:00:00	0:00:00	0:00:00	0:52:30	A137	SMS-SALEM	Aurora contract deputy
2024-00022599	5/8/24 10:36	Illegal Parking	Community Initiated	No	0:00:00	0:00:00	0:00:00	1:49:45	A137	SMS-SALEM	Aurora contract deputy
2024-00023318	5/12/24 20:14	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:07:33	A054	SMS-SALEM	Non-contract deputy
2024-00023355	5/13/24 2:03	Area Check	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:01:10	A054	SMS-SALEM	Non-contract deputy
2024-00023876	5/15/24 14:37	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:08:09	A197	SMS-SALEM	Non-contract deputy
2024-00023957	5/15/24 22:01	Harassment	Community Initiated	No	0:58:08	0:00:00	0:58:08	6:07:52	A138	SMS01	Non-contract deputy
2024-00024068	5/16/24 14:27	Suspicious Vehicle	Community Initiated	No	0:30:04	0:00:00	0:30:04	1:19:18	A148	SMS02	Non-contract deputy
2024-00024184	5/17/24 8:36	E911 Hangup	Community Initiated	No	0:05:02	0:00:00	0:05:02	0:15:11	A197	SMS-SALEM	Non-contract deputy
2024-00024206	5/17/24 11:26	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:04:02	A137	SMS-SALEM	Aurora contract deputy
2024-00024211	5/17/24 11:40	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:03:02	A137	SMS-SALEM	Aurora contract deputy
2024-00024213	5/17/24 11:48	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:03:19	A137	SMS-SALEM	Aurora contract deputy
2024-00024214	5/17/24 12:06	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:03:42	A137	SMS-SALEM	Aurora contract deputy
2024-00024222	5/17/24 13:08	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:06:30	A197	SMS-SALEM	Non-contract deputy
2024-00024227	5/17/24 13:17	Citizen Contact / Assist	Community Initiated	No	0:00:00	0:00:00	0:00:00	0:58:33	A137	SMS-SALEM	Aurora contract deputy
2024-00024226	5/17/24 13:28	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:11:44	A197	SMS-SALEM	Non-contract deputy
2024-00024815	5/21/24 10:30	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:06:15	A197	SMS-SALEM	Non-contract deputy
2024-00024822	5/21/24 10:48	Assist Other Agency	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:41:33	A197	SMS-SALEM	Non-contract deputy
2024-00025099	5/22/24 13:03	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:07:50	A137	SMS-SALEM	Aurora contract deputy
2024-00025102	5/22/24 13:15	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:08:03	A137	SMS-SALEM	Aurora contract deputy
2024-00025112	5/22/24 13:34	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:03:37	A137	SMS-SALEM	Aurora contract deputy
2024-00025120	5/22/24 13:49	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:06:09	A137	SMS-SALEM	Aurora contract deputy
2024-00025131	5/22/24 14:19	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:08:21	A137	SMS-SALEM	Aurora contract deputy
2024-00025139	5/22/24 14:44	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:23:05	A137	SMS-SALEM	Aurora contract deputy
2024-00025459	5/23/24 17:39	Suspicious Vehicle	Community Initiated	No	0:33:33	0:00:00	0:33:33	2:14:01	A054	SMS-SALEM	Non-contract deputy
2024-00026703	5/30/24 14:08	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:04:09	A137	SMS-SALEM	Aurora contract deputy
2024-00026706	5/30/24 14:15	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:18:07	A137	SMS-SALEM	Aurora contract deputy
2024-00026726	5/30/24 15:23	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:16:28	A137	SMS-SALEM	Aurora contract deputy
2024-00026734	5/30/24 15:41	Traffic Stop / Violation	Deputy Initiated	No	0:00:00	0:00:00	0:00:00	0:04:59	A137	SMS-SALEM	Aurora contract deputy
2024-00026895	5/31/24 12:30	Driving Complaint	Community Initiated	No	0:00:00	0:00:00	0:00:00	0:04:53	A031	SMS02	Non-contract deputy

INTERGOVERNMENTAL AGREEMENT
Between
MARION COUNTY and CITY OF AURORA
SO-6004-24

1. PARTIES TO AGREEMENT

This Agreement between City of Aurora, hereafter called Agency, and Marion County, a political subdivision of the state of Oregon, hereafter called County, is made pursuant to ORS 190.010 (Cooperative Agreements).

2. PURPOSE/STATEMENT OF WORK

The purpose of this Agreement is to establish the terms and conditions under which the Agency will provide law enforcement services to Agency. These services are further described in Section 5.

3. TERM AND TERMINATION

- 3.1 This Agreement shall be effective for the period of July 01, 2024, through June 30, 2025, unless sooner terminated or extended as provided herein.
- 3.2 This Agreement may be extended for an additional period of one year by agreement of the parties. Any modifications in the terms of such amendment shall be in writing.
- 3.3 This agreement may be terminated by mutual consent of both parties at any time or by either party upon 30 days' notice in writing and delivered by mail or in person. Any such termination of this agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.
- 3.4 County may terminate this agreement effective upon delivery of written notice to Agency or at such later date as may be established under any of the following conditions:
 - a. If funding from federal, state, or other sources is not obtained or continued at levels sufficient to allow for the purchase of the indicated quantity of services. This agreement may be modified to accommodate a reduction in funds.
 - b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this agreement or are no longer eligible for the funding proposed for payments authorized by this agreement.
 - c. If any license, certificate, or insurance required by law or regulation to be held by Agency to provide the services required by this agreement is for any reason denied, revoked, or not renewed.
 - d. If County fails to provide services called for by this agreement within the time specified herein or any extension thereof.

- e. If either party fails to perform any of the provisions of this agreement or so fails to pursue the work as to endanger the performance of this agreement in accordance with its terms and after written notice from either party, fails to correct such failure(s) within ten (10) days or such longer period as the either party may authorize.

3.5 Any such termination of this agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

4. FUNDING AND BILLING

4.1 For such services provided, Agency agrees to pay County monthly the amount billed. The sum of \$239,803.00 is the estimated maximum payment amount obligated by Agency for services provided from July 1, 2024, through June 30, 2025, and indicated in Exhibit A.

4.2 Requests for payment shall be submitted to the Agency monthly, to the attention: City of Jefferson at the following address: 21420 Main St NE, Aurora, OR 97002

4.3 Marion County Sheriff's Office deputies are members of the Marion County Law Enforcement Association (MCLEA). Wages, working hours, training, overtime, and other economic factors are subject to change because of the bargaining agreement reached with the unit. The actual sum of the contract will be reflective of the rate of the deputy selected/assigned to duty for performance of the agreement.

5. OBLIGATIONS UNDER THE TERMS OF THIS AGREEMENT

5.1 County shall provide law enforcement services for the citizens of the City of Aurora within the corporate limits of the city. There may be instances where the deputy assigned to the Agency ("assigned deputy") responds for cover outside of the corporate limits. In all instances where this occurs, Agency has the right to ask for clarification as to the nature of the cover calls. A supervisor may assign follow-up to contract deputy as appropriate.

5.2 County shall assign one (1) deputy, 40 hours per week to perform the services requested in this agreement. County, in consultation with Agency and in conformance with the MCLEA Collective Bargaining Agreement, shall determine the working hours for the deputy assigned. Vacation hours, sick hours, or training needed as determined by County will count toward the 40-hour workweek. During times of leave, County will continue to provide law enforcement services to Agency in a timely manner depending on the nature of calls for service. Some calls for service may be pended for follow-up by the assigned deputy.

5.3 The assigned deputy is in no way considered an employee of Agency and shall be directed by operational and personnel policies of County. Salaries and fringe benefits will be provided by County.

5.4 The rendition of law enforcement services, the standards of performance, the discipline of deputy, and other matters incident to the performance of such services and the control of the personnel so employed, shall remain with County. Issues arising from the contracted services

and deputy assigned will be taken care of through Agency representatives and County. Agency may establish law enforcement priorities which County will communicate to the deputy.

- 5.5 For the purpose of this Agreement and the services herein, County shall furnish and supply all necessary labor, supervision, equipment, radio communications facilities, and supplies necessary to maintain the level of services to be rendered.
- 5.6 County shall inform Agency of the deputy's tentative monthly schedule at least a week prior to the beginning of the schedule. County shall attempt to accommodate requests for coverage requested by Agency.
- 5.7 The assigned deputy or Contracts Sergeant may attend City Council and/or police commission meetings to the extent Agency request such attendance prior to the meeting.
- 5.8 When available, County shall provide at no extra cost, extra patrol for Agency, if necessary, in case of emergency or when assigned deputy requests back-up.
- 5.9 As part of routine patrol, the assigned deputy will check on businesses and residential areas. As time allows, patrol deputies will provide additional routine patrol as part of their patrol district responsibilities. Any requested services outside the details outlined in this agreement shall be discussed during City Council meetings and shall be mutually agreed upon by Agency and County
- 5.10 Contract deputy will be proactive and seek positive methods of community policing.
- 5.11 As with our other service contracts the ability for deputies to take vacation and/or sick leave is considered part of the contractual agreement. If the municipality wants additional coverage (i.e., vacation coverage) while the assigned deputy is away that is negotiable or can be part of the overtime assessment of the agreement. A typical deputy will accrue up to two weeks of vacation per year.
- 5.12 The assigned deputy has access to all the services the Sheriff's Office provides to our staff. This includes but is not limited to: Detectives, Street Crimes (drug activity complaints), Community Relations Unit, Search and Rescue, Evidence, Forensics (fingerprint evidence), SWAT, and direct working relations with Parole and Probation. In the event of a major incident, these resources may be utilized by the assigned deputy.
- 5.13 In the event that additional projects arise within the contract areas, Sheriff's Office resources may be assigned to assist the contracting agency. Overtime for the special projects and additional resources may be covered within the current contract.
- 5.14 Agency grants to the County, full municipal police authority. County shall cite offenders to the Aurora Municipal Court, for all violations that are within the jurisdiction of the Court.

- 5.15 By the 15th of each month, County shall provide to Agency a report of the previous month's activities related to the Agency.
- 5.16 County will submit monthly billings with actual costs of Personnel Services and pro-rated monthly costs for Materials and Services and Indirect Costs identified in the attached and incorporated Exhibit A.
- 5.17 Agreement may be renewed annually upon agreement regarding the budget items and revision to Exhibit A. Agency must notify County of its intent to renew before May 1st. Agency and County will then negotiate revisions to the budgetary items in Exhibit A. Each renewal must be in writing, incorporate the revision to Exhibit A, and be executed by both parties. County will provide Agency budget projections for the upcoming fiscal year by April 1st.
- 5.18 County will work collaboratively with Agency during the deputy interview process. Following the interview process, the County will present the interview panel's selection to the Aurora City Council for final approval.

6. COMPLIANCE WITH APPLICABLE LAWS

The parties agree that both shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this agreement. The parties agree that this agreement shall be administered and construed under the laws of the state of Oregon.

7. NONDISCRIMINATION

The parties agree to comply with all applicable requirements of Federal and State civil rights and rehabilitation statutes, rules, and regulations in the performance of this agreement.

8. HOLD HARMLESS

To the extent permitted by Article XI, Section 7 of the Oregon Constitution and by the Oregon Tort Claims Act, each party agrees to waive, forgive, and acquit any and all claims it may otherwise have against the other and the officers, employees, and agents of the other, for or resulting from damage or loss, provided that this discharge and waiver shall not apply to claims by one party against any officer, employee, or agent of the other arising from such person's malfeasance in office, willful or wanton neglect of duty, or actions outside the course and scope of his or her official duties.

9. INSURANCE

Each party shall insure or self-insure and be independently responsible for the risk of its own liability for claims within the scope of the Oregon Tort Claims Act (ORS 30.260 TO 30.300).

10. MERGER CLAUSE

Parties concur and agree that this agreement constitutes the entire agreement between the parties. No waiver, consent, modification, or change to the terms of this agreement shall bind either party unless in writing and signed by both parties. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement. Parties, by the

signatures below of their authorized representatives, hereby agree to be bound by its terms and conditions.

11. NOTICES

Any notice required to be given the Agency or County under this Agreement shall be sufficient if given, in writing, by first class mail, or in person as follows:

For Agency:

City of Aurora
Attn: City Recorder
21420 Main St. NE
Aurora, OR 97002
(503) 678-1283
Recorder@ci.aurora.or.us

For County:

Sheriff's Office
Attn: Contracts
PO BOX 14500
Salem, OR 97309
(503) 589-3261
SO-Contracts@co.marion.or.us

DRAFT

12. SIGNATURES

This agreement and any changes, alterations, modifications, or amendments will be effective when approved in writing by the authorized representative of the parties hereto as of the effective date set forth herein.

In witness whereof, the parties hereto have caused this agreement to be executed on the date set forth below.

**MARION COUNTY SIGNATURE
BOARD OF COMMISSIONERS:**

Chair Date

Commissioner Date

Commissioner Date

Authorized Signature: _____
Department Director or designee Date

Authorized Signature: _____
Chief Administrative Officer Date

Reviewed by Signature: _____
Marion County Legal Counsel Date

Reviewed by Signature: _____
Marion County Contracts & Procurement Date

CITY OF AURORA

Authorized Signature: _____ Date: _____

Title: _____

Exhibit A

Marion County Sheriff's Office Aurora Budget 4/6/2023

FY23-24 Preliminary Budget

Personnel
100% Deputy Walker

Salary & Benefits	Overtime	Total Personnel Services	Materials & Services	Admin Charges	Total Annual Cost
154,024	9,566	163,590	45,988	29,383	238,961

Materials & Services

	2023-24 Per FTE
Office Supplies	407
Field Supplies	335
Departmental Supplies	238
Clothing	601
Gasoline	4,473
Data Connections	492
Postage	135
Cell Phones	650
Laundry Services	142
Misc Contractual	269
Communication Services	18,282
Printing Services	67
Maint. - Office Equipment	200
Smart Export Lite -E-Cite Maintenance	375
Training	640
Fleet	18,592
Vehicle Maintenance	90
Total Direct Costs	45,988

Administrative Charges (14.03%)	29,383
Total Indirect Costs	29,383

****Note:** Overtime amounts are to include holidays worked, court overtime and special event coverage estimated at 11 days per deputy per year at their overtime rate including benefits

Exhibit A

Marion County Sheriff's Office
Aurora Budget
3/14/2024



FY24-25 Preliminary Budget

Personnel

100% Deputy Walker

Salary & Benefits	Overtime	Total Personnel Services	Materials & Services	Admin Charges	Total Annual Cost
157,470	9,635	167,105	47,975	24,723	239,803

Materials & Services

**2024-25
Per FTE**

Office Supplies	407
Field Supplies	335
Departmental Supplies	238
Clothing	601
Gasoline	3,757
Data Connections	492
Computers Non Capital	383
Postage	135
Cell Phones	650
Laundry Services	142
Misc Contractual	269
Communication Services	18,282
Microsoft 365	2,500
Printing Services	67
Maint. - Office Equipment	200
Smart Export Lite -E-Cite Maintenance	375
Training	640
Fleet	18,502
Total Direct Costs	47,975

Administrative Charges (11.49%)	24,723
Total Indirect Costs	24,723

****Note:** Overtime amounts are to include holidays worked, court overtime and special event coverage estimated at 11 days per deputy per year at their overtime rate including benefits

Anticipated Draft Permit Fee Schedule 08/13/2024 Review and Adoption

To: Oregon Building Codes Division
Attn: Rules Coordinator, rulescoordinator.BCD@dcbs.oregon.gov
From: Stuart Rodgers, City Recorder
Re: Proposed Building Department Permit Fee Updates
Date: 06/12/2024

Attachments: 2024 Proposed Building Codes Division Fee updates

The City of Aurora City Council will consider amendments to Aurora Building Department permit fees, in a public hearing at Aurora City Hall on Tuesday, August 13, 2024 at 7pm. Enclosed is a draft of those proposed amendments.

With assistance from its contractor NW Code Pros, the City of Aurora has conducted an evaluation of its existing Building Code Program in light of an initiative to increase permit fees. Ordinance 476 (2014) repealed the previous Building Permit Fee and Plan Review Fee schedule and established a new one. It also provided that Council could amend that schedule by Resolution.

It is noted that the current fee schedule is based on outdated State of Oregon fee schedules and has not been updated since. A review of permit fees charged by other jurisdictions in the local area verified that the city's fees were consistently lower and did not cover the costs associated with operating the Building Code program. These proposed fee updates (a) add fees not previously listed, (b) increase fee amounts, and for a couple of permits (c) decrease fee amounts, as shown on the proposed building permit fee update. The proposal would amend the fee schedule for all State of Oregon specialty codes administered locally.

Adoptive and effective dates: The Aurora City Council will consider a resolution to amend Building Department permit fees on August 13, 2024. If the Resolution passes on that date, the updated fee schedule will go into effect immediately.

Opportunities for public comment: a public hearing will take place on Tuesday, August 13, 2024, 7pm at Aurora City Hall (21420 Main Street NE, Aurora, Oregon 97002). Written comments will be accepted up to the time of the hearing; verbal and written comments will also be accepted at the hearing. Public comments can also be submitted to recorder@ci.aurora.or.us.

25. Proposed Fee Schedule – 2024

A. Structural and General Permit Fees

Structural Permit Fee table		
Valuation	Current	Proposed
\$1 to \$500	\$ 50.00	-----
\$500 to \$2,000	\$ 75.00	-----
\$1 - \$2,000 (Minimum Fee)		\$ 95.00
\$2,001 to \$50,000	\$75. For the first \$2000 plus \$8 for each additional \$1000	-----
\$2,001 - \$25000		\$95.00 for the first \$2,000 plus \$12.00 for each additional \$1,000 or fraction thereof, to and including \$25000
\$25,001 - \$50000		\$371.00 for the first \$25,000 plus \$10.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50001 - \$100000	\$459 for the first \$50,000 plus \$5.00 for each additional \$1000 or fraction thereof	\$621.00 for the first \$50,000 plus \$6.00 for each additional \$1000 or fraction thereof, to and including \$100,000
\$100,001 and above	\$709.00 for the first \$100,000 plus \$4.00 for each additional \$1,000.00 or fraction thereof	\$921.00 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof
<p><i>Per OAR 918-050-0100, building valuation for new construction and additions is determined per the ICC Building Valuation Data Table current as of April 1 each year. Valuation for alteration or repair shall be based on the fair market value as determined by the building official. The valuation of a carport, covered porch, patio or deck shall be calculated at fifty percent of the value of a private garage as defined in the ICC Building Valuation Data Table.</i></p> <p><i>Conversion of garages or unfinished basements to habitable space shall be determined by fifty percent of the current R3 PSF value minus the current private garage or unfinished basement PSF value; respectively, or as otherwise determined by the building official. [e.g. (R3 value minus unfinished basement value) x 0.5]</i></p> <p><i>In addition to the valuations and fees above, when a structural permit not required by the state building code but is required by local ordinance for retaining walls, signs, fences, etc. – see Structural Permit fees by valuation. Valuation for items not defined shall be determined by fair market value as determined by the building official and shall include materials and labor.</i></p>		

Other Fees as applicable		
Structural Plan Review (when applicable)	NO CHANGE	65% of structural permit fee
Seismic Surcharge – Structural and Mechanical plan review required on essential facilities	NEW	1% of structural permit fee
Additional Plan Review (when applicable) - hourly	\$88.00/hour	\$95.00/hour, minimum one hour
Fire Life Safety Plan Review (when applicable)	NO CHANGE	40% of structural permit fee
Reinspection – per each	\$88.00	\$95.00
Each additional inspection, above allowable – per each	\$88.00	\$95.00
Inspections for which no fee is specifically indicated (as required) and change of occupancy.	\$88.00	\$95.00/hour, minimum one hour
Inspection outside of normal business hours - hourly	\$88.00/hour, min. of 2 hours	\$95.00/hour, minimum two hours
Deferred Submittal Plan Review Fee – in addition to project plan review fees	\$100.00	65% of the building permit fee calculated using the value of the deferred portion with a \$275.00 minimum
Permit Reinstatement fee – to renew already expired permit, as eligible and approved by the Building Official; subject to State Surcharge	NEW	\$100.00
Permit Extension fee – to extend expiration on active permit; not subject to State Surcharge	NEW	\$75.00
Plan Review of Master Plans that have been previously reviewed. <i>(This applies to re-submitted reviewed plans without changes and within the same code cycle and subject to the approval of building official).</i>	NEW	50% of calculated plan review fee
Temporary Certificate of Occupancy (30 day) <i>(Issuance of a temporary C of O, and extensions, requires approval of the building official.)</i>	NEW	Residential: \$200/month Commercial: \$300/month
Foundation-only permit	NEW	20% of the full permit fee based on valuation.

Shell-only permit	NEW	Deduct 20% from the valuation per ICC Building Valuation Data Table <i>(Future tenant improvement requires permits based on valuation of work are required prior to occupancy)</i>
Change of contractor on permit, if allowed	NEW	\$100.00
Phased Project Plan Review Fee – in addition to project plan review fees	NEW	\$275.00 minimum phasing (application) fee plus 10% of the total project building permit fee not to exceed \$1500.00 per phase
Structural demolition – When required per local ordinance. (Not subject to State Surcharge Distribution 1)	\$ 60.00	\$100.00
Building Appeals Hearing Filing Fee	NEW	\$150

Note: The fees noted above that are not specific to structural (e.g. Change of contractor, Phased project Plan Review Fee, Permit Extension) apply to all disciplines; not just structural.

Residential Fire Suppression – Standalone System, fee includes plan review. <i>This applies to One and Two Family Dwellings and Townhouses</i> <i>Also, see Plumbing Fee section for Continuous Loop/Multipurpose System</i>		
Square Footage of Area to be Covered	Current	Proposed
0 – 2000 sq ft	\$200 – no change	\$200.00
2001 – 3600 sq ft	\$250	\$275.00
3601 - 7200 sq ft	\$325	\$350.00
7201 sq ft and greater	\$410	\$425.00

Commercial Fire Suppression
See Structural Permit Fee table, by valuation, and plan review fee noted above

Fire alarm/notification system – <i>This applies to commercial buildings and separate Electrical Permit is required</i>
See Structural Permit Fee table, by valuation, and plan review fee noted above

Solar Structural Installation Permits – <i>separate Electrical Permit application may also be required</i>	
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Solar Permit (when required) – Prescriptive Path System, fee includes plan review. <i>(Includes 2 inspections, additional inspections, if required, are per hourly rate above).</i>	\$ 250.00	\$250.00
Solar Permit – Non-Prescriptive Path System	NO CHANGE	Fee as per Structural Permit Fee table by valuation to include the solar panels, racking, mounting elements, rails and the cost of labor to install. <i>Solar electrical equipment including collector panels and inverters shall be excluded from the Structural Permit valuation.</i>

Investigation Fees -Applicable to all disciplines and established by the Building Official.		
Investigation Fee - per hour (not subject to State Surcharge)	NEW	\$150.00/hour with a 1-hour minimum
<p><i>Note: All permits and inspections are subject to state 12% state surcharge in accordance with state law. See Building Codes Division website for additional information on state surcharge.</i></p>		

B. Manufactured Dwelling Placement Permit Fees

Manufactured Dwelling Placement Fee *	\$ 400.00	\$400.00
State (Cabana) Fee	\$ 30.00	\$30.00
<p><i>* Per OAR 918-050-0130(1)-(2), fee includes the concrete slab, runners or foundations that are prescriptive, electrical feeder and plumbing connections and all cross-over connections and up to 30 lineal feet of site utilities. Decks, other accessory structures, and foundations that are not prescriptive, utility connections beyond 30 lineal feet, new electrical services or additional branch circuits, and new plumbing - may require separate permits. Includes three inspections. Additional inspections, if required, shall be per the hourly inspection rate noted above. See Structural schedule by valuation for non-dwelling modular placements.</i></p> <p>\$400 installation fee allows three inspections total. These include the stand and lot preparation, all support blockin, flood and wind anchoring devices, perimeter skirting, underfloor access and ventilation mechanical crossovers and terminations and temporary steps. This fee also includes plumbing connections, and all cross-over connections. Accessory structures, utility connections beyond 30 lineal feet and/or new plumbing may require additional permits. This permit does not include an electrical service or feeder. Separate electrical permit is required.</p> <p>*Note: All decks 30" above ground, carports, garage, porches, and patios shall be based on valuation of the installation cost and materials. Refer to Building Permit Fees.</p>		

C. Manufactured Dwelling/RV Parks – Area Development Permit (ADP)

The Area Development Permit fee to be calculated based on the valuations shown in Table 2 of OAR 918-600-0030 for Manufactured Dwelling/Mobile Home Parks and Table 2 of OAR 918-650-0030 for Recreational Park & Organizational Camp – and applying the valuation amount to Table 1 as referenced for each.

D. Electrical Permit Fees

New Construction		
Residential	Current	Proposed
First 1000 sq ft or less	\$150.00	\$250.00
Each additional 500 sq ft or portion thereof	\$ 35.00	\$50.00
Limited Energy – new residential construction	\$ 35.00	\$50.00
Each Manufactured Home/Modular Dwelling service	\$100.00	\$100.00
Multifamily		
New Multifamily Construction	\$150.00 first 1000sq.ft. \$35.00 ea. additional 500 sq. ft. plus 50% of permit fee for ea. additional Unit.	Fee for largest unit calculated using above sq ft rates - plus 50% of permit fee for each additional unit
Multifamily, new construction – Limited Energy System – per floor	\$ 80.00	\$80.00
Multifamily, new construction – Protective Signaling – per floor	\$ 80.00	\$80.00
Service Feeders – Installation, Alteration, Relocation		
200 amp or less	\$100.00	\$150.00
201 – 400 amps	\$125.00	\$175.00
401 – 600 amps	\$175.00	\$300.00
601 – 1000 amps	\$275.00	\$400.00
Over 1000 amps or volts	\$550.00	\$500.00
Reconnect Only	\$ 80.00	\$100.00
Temporary Service Feeders – Installation, Alteration, Relocation		
200 amp or less	\$ 80.00	\$100.00
201 – 400 amps	\$100.00	\$125.00
401 – 600 amps	\$140.00	\$200.00
601 – 1000 amps	\$210.00	\$300.00
Over 1000 amps or volts	\$445.00	\$500.00
Branch Circuits – New, Alteration, Relocation		

With service or feeder – per each	\$ 8.00	\$12.00
Without service or feeder	\$ 80.00/first branch Circuit, \$8.00 /each additional	\$90.00 for first branch circuit, \$12.00/each additional
Renewable Energy		
Renewable energy for electrical systems- 5kva or less	\$100.00 – No change	\$100.00
Renewable energy for electrical systems- 5.01kva through 15kva	\$125.00	\$150.00
Renewable energy for electrical systems- 15.01kva through 25kva	\$175.00	\$250.00
Renewable energy - solar generation over 25 kva	\$175.00 for first 25 kva + \$8 /kva over 25 kva	\$250.00 for first 25 kva plus \$6.25 per kva over 25 kva, – maximum fee at 100 kva
Renewable energy for wind systems - 25.01kva through 50kva	\$204.00	\$350.00
Renewable energy for wind systems - 50.01kva through 100kva	\$445.00	\$800.00
Other Electrical Fees		
Pump or Irrigation Circle – per each	\$ 80.00	\$95.00
Sign or Outline Lighting – per each	\$ 80.00	\$95.00
Signal Circuit(s) or Limited Energy system, alteration or extension, each system – non-new residential and all commercial (<i>new residential and multifamily construction – see above</i>)	\$ 80.00	\$95.00
Swimming Pool (<i>incl. panel, 3 circuits and bonding</i>)	NEW	\$95
Master Permit – application fee, one time at initial application; renews annually as applicable	NEW	\$100
Master Permit – inspection fee – per hour; includes travel time, inspection, and report writing	NEW	\$95.00/hour, minimum one hour
Electrical Plan Review (See OAR 918-311-0040 for applicability)	25% of electrical permit fee	25% of electrical permit fee

Additional Plan Review (when applicable) – per hour	\$ 88.00	\$95.00/hour, minimum one hour
Reinspection – per each	\$ 88.00	\$95.00
Each additional inspection, above allowable – per each	\$ 88.00	\$95.00
Inspections for which no fee is specifically indicated (as required) – per hour	\$ 88.00	\$95.00/hour, minimum one hour
Inspection outside of normal business hours – per hour	\$ 88.00/hour, min. 2 hours + mileage	\$95.00/hour, minimum 2 hours + mileage
Investigation fee - Electrical	NEW	See Structural Investigation Fees
Minimum Fee – Electrical	\$ 80.00	\$95.00

E. Mechanical Permit Fees

Residential	Current	Proposed
Air conditioner	\$ 20.00	\$25.00
Air handling unit of up to 10000 cfm	\$ 20.00	\$25.00
Air handling unit 10001 cfm and over	\$ 20.00	\$25.00
Appliance of piece of equipment regulated by code but no classified in other appliance categories	\$ 20.00	\$25.00
Attic or crawl space fans	\$ 20.00	\$25.00
Chimney/liner/flue/vent	\$ 20.00	\$25.00
Clothes dryer exhaust	\$ 20.00	\$25.00
Decorative gas fireplace	\$ 20.00	\$50.00
Ductwork only	NEW	\$25.00
Evaporative cooler other than portable	\$ 20.00	\$25.00
Floor furnace, including vent	\$ 50.00	\$25.00
Flue vent for water heater or gas fireplace	\$ 50.00	\$25.00
Furnace – greater than 100000 BTU	\$ 50.00	\$50.00
Furnace – up to 100000 BTU	\$ 50.00	\$50.00
Furnace/burner including duct work/vent/liner	\$ 50.00	\$50.00
Gas or wood fireplace/insert	\$ 20.00	\$50.00
Gas fuel piping outlets one to four outlets	\$ 20.00	\$25.00
Additional gas piping outlets over four/each	\$ 20.00	\$25.00
Heat pump	\$ 20.00	\$25.00
Hood served by mechanical exhaust, including ducts for hood	\$ 20.00	\$25.00
Hydronic hot water system	\$ 20.00	\$25.00
Installation or relocation domestic/type incinerator	\$ 20.00	\$25.00
Mini split system	NEW	\$25.00

Oil tank/gas diesel generators	\$ 20.00	\$50.00
Pool or spa heater, kiln	\$ 20.00	\$25.00
Range hood/other kitchen equipment	\$ 20.00	\$50.00
Repair, alteration, or addition to mechanical appliance including installation of controls	NEW	\$25.00
Suspended heater, recessed wall heater, or floor mounted heater	\$ 20.00	\$25.00
Ventilation fan connected to single duct	\$ 20.00	\$25.00
Ventilation system not a portion of heating or air-conditioning system authorized by permit	\$ 20.00	\$25.00
Water heater – Gas	\$ 50.00	\$50.00
Wood/pellet stove	\$ 20.00	\$50.00
Other heating/cooling	\$ 20.00	\$25.00
Other fuel appliance	\$ 20.00	\$50.00
Other environment exhaust/ventilation	\$ 20.00	\$25.00

Other Mechanical Fees		
Mechanical Plan Review (when applicable)	25% of mechanical permit fee	25% of mechanical permit fee
Additional Plan Review (when applicable) – per hour	\$88.00/hour, minimum one hour	\$95.00/hour, minimum one hour
Reinspection – per each	\$ 88.00	\$95.00
Each additional inspection, above allowable – per each	\$ 88.00	\$95.00
Inspections for which no fee is specifically – per each indicated (as required)	\$ 88.00	\$95.00/hour, minimum one hour
Inspection outside of normal business hours	\$88.00/hour, minimum 2 hours	\$95.00/hour, minimum 2 hours
Investigation fee - Mechanical	NEW	See Structural Investigation Fees
Residential or Commercial Mechanical Minimum Permit Fee-	\$ 75.00	\$95.00

Commercial Mechanical Fees		
Based on valuation, see structural permit fees		
\$1 - \$2,000 (Minimum Fee)	\$100.00	\$ 95.00
\$2,001 to \$50,000	\$75. For the first \$2000 plus \$8 for each additional \$1000	-----

\$2,001 - \$25000	\$100.00 for the first \$2,000 plus \$10.00 for each additional \$1,000 or fraction thereof over \$2000	\$95.00 for the first \$2,000 plus \$12.00 for each additional \$1,000 or fraction thereof, to and including \$25000
\$25,001 - \$100,000	\$300 plus \$9 for each additional \$2000 or fraction thereof over \$25,000	
\$25,001 - \$50000		\$371.00 for the first \$25,000 plus \$10.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 - \$100000		\$621.00 for the first \$50,000 plus \$6.00 for each additional \$1000 or fraction thereof, to and including \$100,000
\$100,001 and above	\$975.00 for the first \$100,000 plus \$8.00 for each additional \$1,000.00 or fraction thereof	\$921.00 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof

F. Plumbing Permit Fees

Plumbing Permit Fees		Proposed
New 1&2 Family Dwelling – includes one kitchen, first 100 feet each of site utilities, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system.		
Single family Residence – Baths (Half bath counted as whole.)	\$350.00	\$450.00
Two bathrooms	\$470.00	\$525.00
Three bathrooms	\$550.00	\$600.00
Four or more bathrooms	\$ 550.00 + 20.00 / each	\$600.00 + \$100.00 ea. Addit.
Additional Kitchens > 1	\$60.00	\$100.00/each
New Res. Site Utilities – water, sewer, storm – Total linear feet. <i>first 100 ft included in bathroom/kitchen fee</i>	\$45.00/ each additional 100 feet	\$75.00/ each additional 100 feet
Commercial and Non-New Residential		
Site Utilities	Fee	
Sanitary Sewer	\$ 80.00 first 100 feet or less, \$45.00 each additional 100 feet or fraction thereof.	\$95.00 first 100 feet or less , \$75.00 Each Additional 100 feet or fraction thereof
Storm sewer	\$ 80.00 first 100 feet or less, \$45.00 each additional 100 feet or fraction thereof.	\$95.00 first 100 feet or less , \$75.00 Each Additional 100 feet or fraction thereof
Water service	\$ 80.00 first 100 feet or less, \$45.00 each additional 100 feet or fraction thereof.	\$95.00 first 100 feet or less , \$75.00 Each Additional 100 feet or fraction thereof

Fixtures	Fee – per each	
Absorption valve	\$ 20.00	\$25.00
Backflow preventer	\$ 20.00	\$25.00
Backwater valve	\$ 20.00	\$25.00
Catch basin or area drain	\$ 20.00	\$25.00
Clothes washer	\$ 20.00	\$25.00
Dishwasher	\$ 20.00	\$25.00
Drinking fountain	\$ 20.00	\$25.00
Drywell, leach line or trench drain	\$ 20.00	\$25.00
Ejectors/sump pump	\$ 20.00	\$25.00
Expansion tank	\$ 20.00	\$25.00
Fixture cap	\$ 80.00	\$25.00
Floor drain/floor sink/hub drain	\$ 20.00	\$25.00
Garbage disposal	\$ 20.00	\$25.00
Hose bib	\$ 20.00	\$25.00
Ice maker	\$ 20.00	\$25.00
Primer	\$ 20.00	\$25.00
Residential fire sprinklers	\$ 20.00	\$25.00
Sewer Cap	\$ 80.00	\$25.00
Sink/basin/lavatory	\$ 20.00	\$25.00
Stormwater retention/detention tank/facility	NEW	\$25.00
Swimming pool piping	NEW	\$50.00
Tub/shower/shower pan	\$ 20.00	\$25.00
Urinal	\$ 20.00	\$25.00
Water closet	\$ 20.00	\$25.00
Water heater	\$ 20.00	\$25.00
Other – plumbing	\$ 20.00	\$25.00
Alternate potable water heating system	NEW	\$25.00
Interceptor/grease trap	\$ 20.00	\$25.00
Manholes	\$ 20.00	\$25.00
Roof drain (commercial)	NEW	\$25.00
Re-piping/retrofit water supply-residential	NEW	\$50.00
Residential or Commercial Plumbing Minimum Permit Fee-	\$ 80.00	\$95.00

Medical Gas – fee based on installation costs and system equipment, including but not limited to inlets, outlets, fixtures and appliances. Plan review required on all Medical Gas installations.

Valuation	Current	Proposed
\$0 - \$5,000	\$100.00	
\$1 - \$2,000		\$150.00
\$5.001 - \$10,000	\$100.00 plus \$1.50/each additional \$1000 or	

	fraction there of over \$5,000	
\$2001 - \$25,000		\$150.00 for the first \$2000 plus \$15.00 for each additional \$100 or fraction thereof, to and including \$25000
\$10,001 – 100,000	\$175.00 + \$10.20 for each additional \$1000 or fraction thereof over \$10,000	
\$25,001 - \$100000		\$495.00 for the first \$25,000 plus \$10 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 and above	\$1,195.00 for the first \$100,000 plus \$7.00 for each additional \$1000 or fraction thereof	\$1,245.00 for the first \$100,000 plus \$7.00 for each additional \$1000 or fraction thereof

Residential Fire Suppression – Multipurpose/Continuous Loop System, fee includes plan review [See Structural Fee section for Standalone System]		
Square Footage of Area to be Covered	Current	Proposed
0 – 2000 sq ft	\$200.00	\$200.00
2001 – 3600 sq ft	\$250.00	\$250.00
3601 - 7200 sq ft	\$325.00	\$350.00
7201 sq ft and greater	\$410.00	\$450.00
Other Plumbing Fees		
Plumbing Plan Review (when applicable) – commercial or residential	25% of permit fee	40% of commercial plumbing permit fee
Additional Plan Review (when applicable) – per hour	\$ 88.00	\$95.00/hour, minimum one hour
Reinspection – per each	\$ 88.00	\$95.00/each
Each additional inspection, above allowable – per each	\$ 88.00	\$95.00
MH Park Service Connect Sewer, Water & Storm (per space)		\$95.00
Inspections for which no fee is specifically indicated (as required) – per hour	\$ 88.00	\$95.00/hour, minimum one hour
Inspection outside of normal business hours – per hour	\$88.00/hr. min. 2 hours	\$95.00/hour, minimum 2 hours + mileage
Investigation fee - Plumbing	NEW	See Structural – Investigation Fees

G. Administration Fees

Copy fees		25 cents/page
Returned Check fee (NSF)	\$30.00	\$35.00
Research Fee per ¼ hr. ¼ hr. min.	\$11.25	\$15.00
Refund processing fee – not subject to State Surcharge	NEW	\$50.00
Technology Fee	NEW	3% of permit fee

New Fee

Reduction

No Change

Old Business



CITY OF AURORA, OREGON ECONOMIC OPPORTUNITIES ANALYSIS

Prepared For:
City of Aurora, Oregon

Acknowledgments

Johnson Economics prepared this report for the City of Aurora. Johnson Economics and the City of Aurora thank the many people who helped to develop this document.

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This report was prepared in accordance with the requirements of OAR 660 Division 9: Economic Development.

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I. INTRODUCTION

This report introduces analytical research presenting an Economic Opportunities Analysis (EOA) for the City of Aurora, Oregon.

Cities are required to reconcile estimates of future employment land demand with existing inventories of vacant and redevelopable employment land within their Urban Growth Boundary (UGB). The principal purpose of the analysis is to provide an adequate land supply for economic development and employment growth. This is intended to be conducted through a linkage of planning for an adequate land supply to infrastructure planning, community involvement and coordination among local governments and the state.

To this end, this report is organized into six primary sections:

- **Economic Trends:** Provides an overview of national, state, and local economic trends affecting Marion County and the City of Aurora, including population projections, employment growth and a demographic profile.
- **Economic Development Potential:** A discussion of the comparative advantages of the local community and work force.
- **Target Industries:** Analysis of key industry typologies the city should consider targeting as economic opportunities over the planning period.
- **Employment Land Needs:** Examines projected demand for industrial and commercial land based on anticipated employment growth rates by sector.
- **Capacity:** Summarizes the City's inventory of vacant and redevelopable industrial and commercial land (employment land) within City of Aurora's UGB.
- **Reconciliation:** Compares short- and long-term demand for employment land to the existing land inventory to determine the adequacy and appropriateness of capacity over a five and twenty-year horizon.
- **Conclusions and Recommendations:** Summary of findings and policy implications.

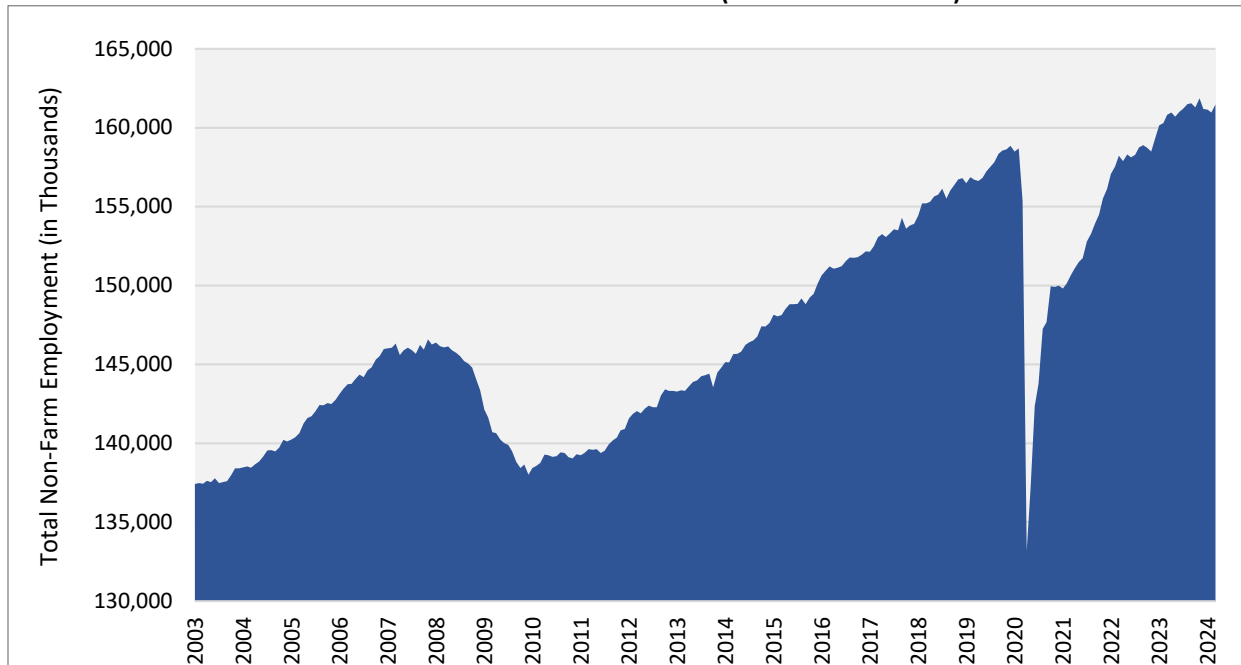
II. ECONOMIC AND DEMOGRAPHIC TRENDS

This section summarizes employment and workforce trends at the local level that will influence economic conditions in the City of Aurora over the 20-year planning period from 2023 to 2042. This section is intended to provide the economic context for growth projections and establish a socioeconomic profile of the community.

1. NATIONAL TRENDS

Employment: In the first months of the pandemic, the nation lost nearly 22 million jobs, or 14% of total employment. However, the economy recovered quickly, displaying exponential growth as early as February 2021. As of September 2022, national employment has returned to pre-pandemic levels, eventually going on to reach a two-decade peak in November 2023 with roughly 162 million non-farm jobs in the economy (Figure 2.1).

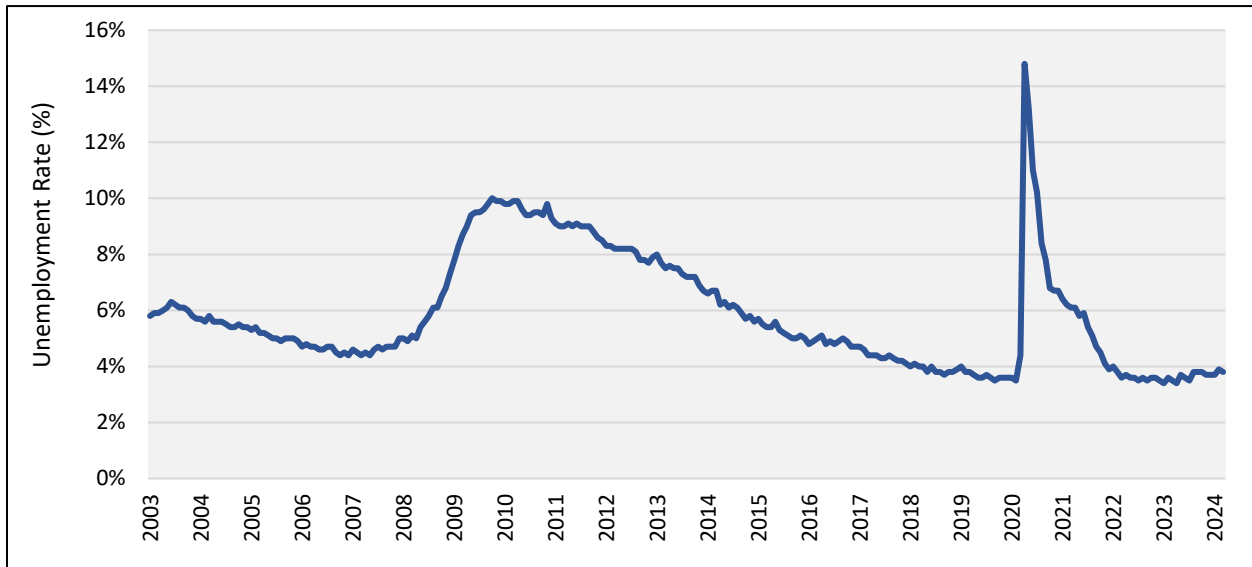
FIGURE 2.1: NATIONAL EMPLOYMENT LEVELS (JAN 2003 – MAR 2023)



Source: U.S Federal Reserve Bank of St. Louis

Unemployment Rate The national unemployment rate spiked to nearly 15% in 2020 as many businesses paused operations or closed permanently in the first months of the pandemic. However, the unemployment rate began to decline almost immediately, and by mid-2022 had fallen back to roughly 3.5%. However, after reaching the lowest levels seen in decades around April 2023 (roughly 3.4%), there has been a slight uptick in unemployment rates from August 2023 onward. Since then, unemployment rates have hovered around the 3.7% to 3.9% range as of March 2024 (Figure 1.2).

FIGURE 2.2: NATIONAL UNEMPLOYMENT RATE (JAN 2003 – MAR 2024)

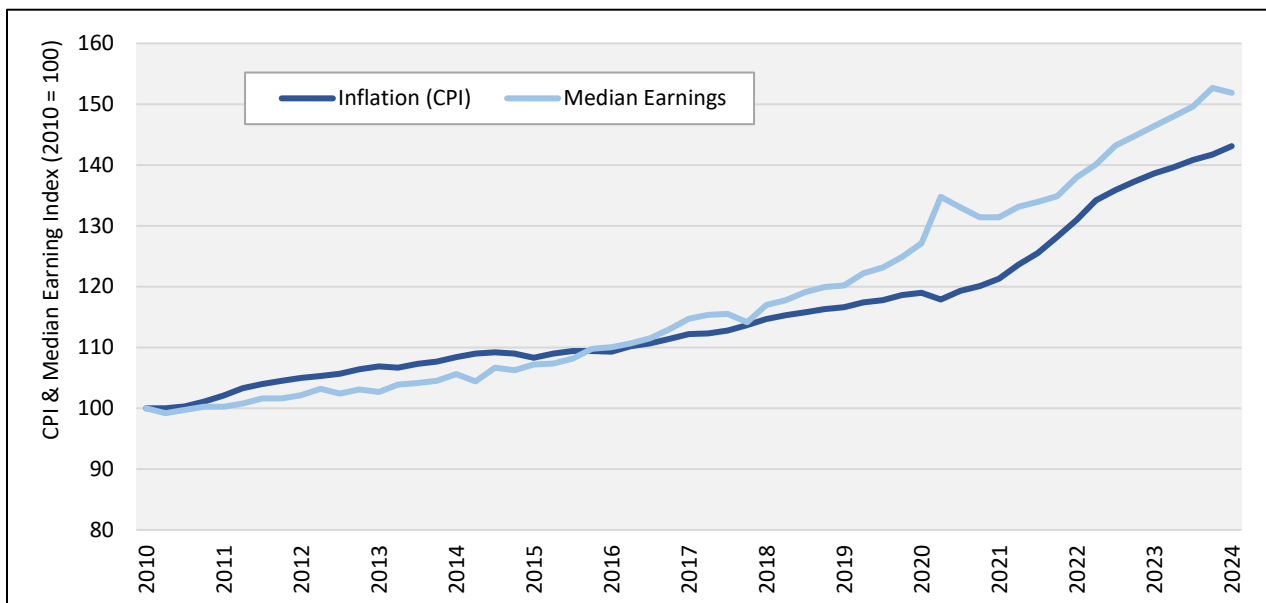


Source: U.S. Federal Reserve Bank of St. Louis

Inflation: The counter story to this strong positive rebound in employment has been a rising rate of inflation coming out of the pandemic. Various stimulus measures, combined with supply shortages, led to rising prices for many consumer products, energy, and food. The rate of inflation accelerated in 2021 and began moderating towards the end of 2022, though the rate remains elevated albeit at a slower pace as of 2024. (Figure 2.3).

Wages: On a positive note, average household earning levels have also enjoyed growth coming out of the recession and have largely kept pace with inflation in recent years. Earnings also spiked in 2020 when government stimulus payments were added to earned wages. However, this growth has started to decelerate as of Q1 2024, decreasing from the quarter before (Figure 2.3)

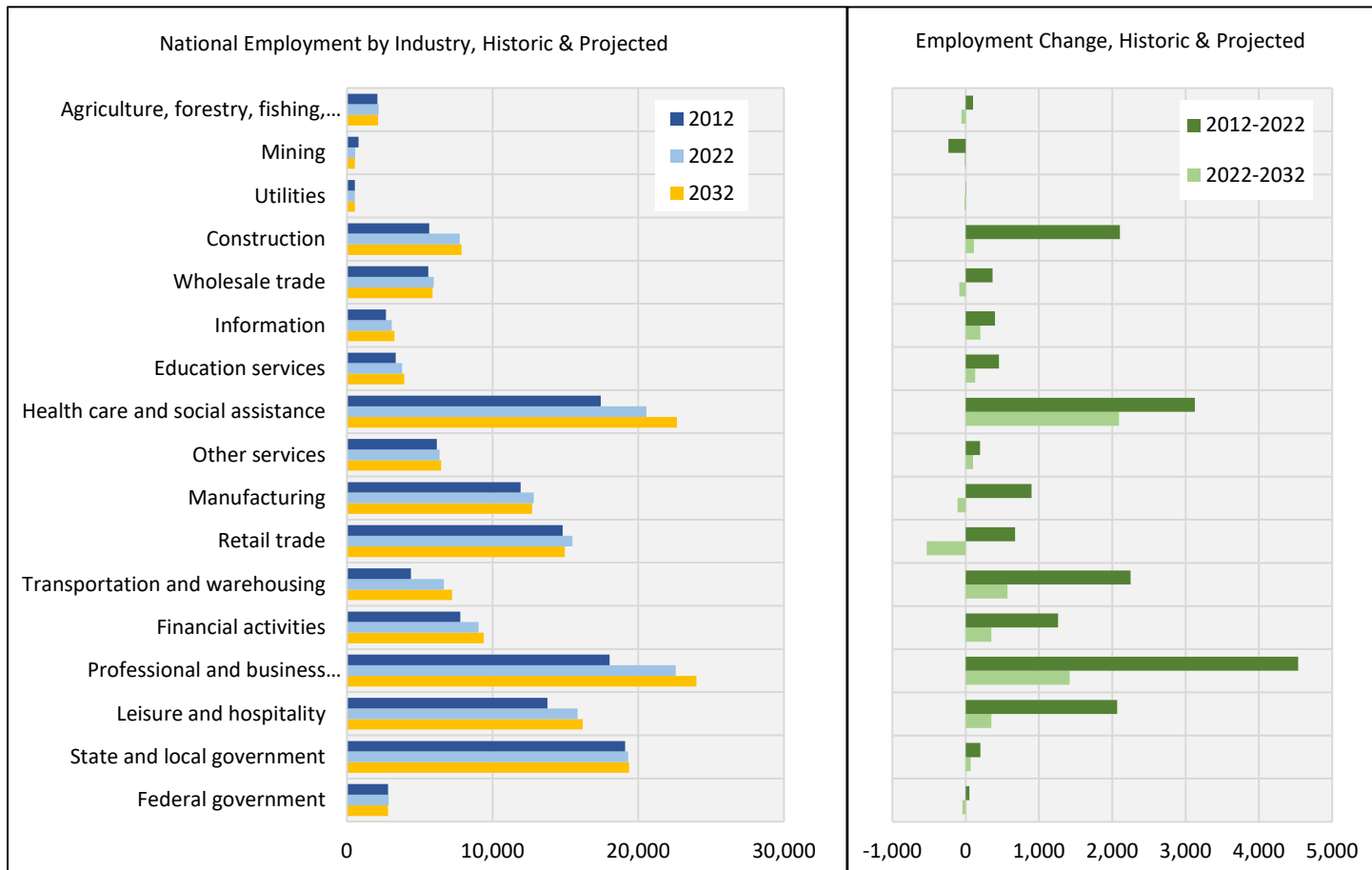
FIGURE 2.3: INFLATION INDEX VS. MEDIAN EARNINGS INDEX (Q1 2010 – Q1 2024)



Source: U.S. Federal Reserve Bank of St. Louis; Consumer Price Index for Urban Consumers (US); Median Earnings for Full-Time Employees, Seasonally Adjusted

Industry Sector Employment: At a national level healthcare & social assistance is projected to account for the largest share of new employment growth, followed by professional & business services, and leisure & hospitality. The aging of the population is expected to drive the healthcare sector over the next few decades.

FIGURE 2.4: NATIONAL UNEMPLOYMENT RATE (JAN 2003 – MAR 2024)

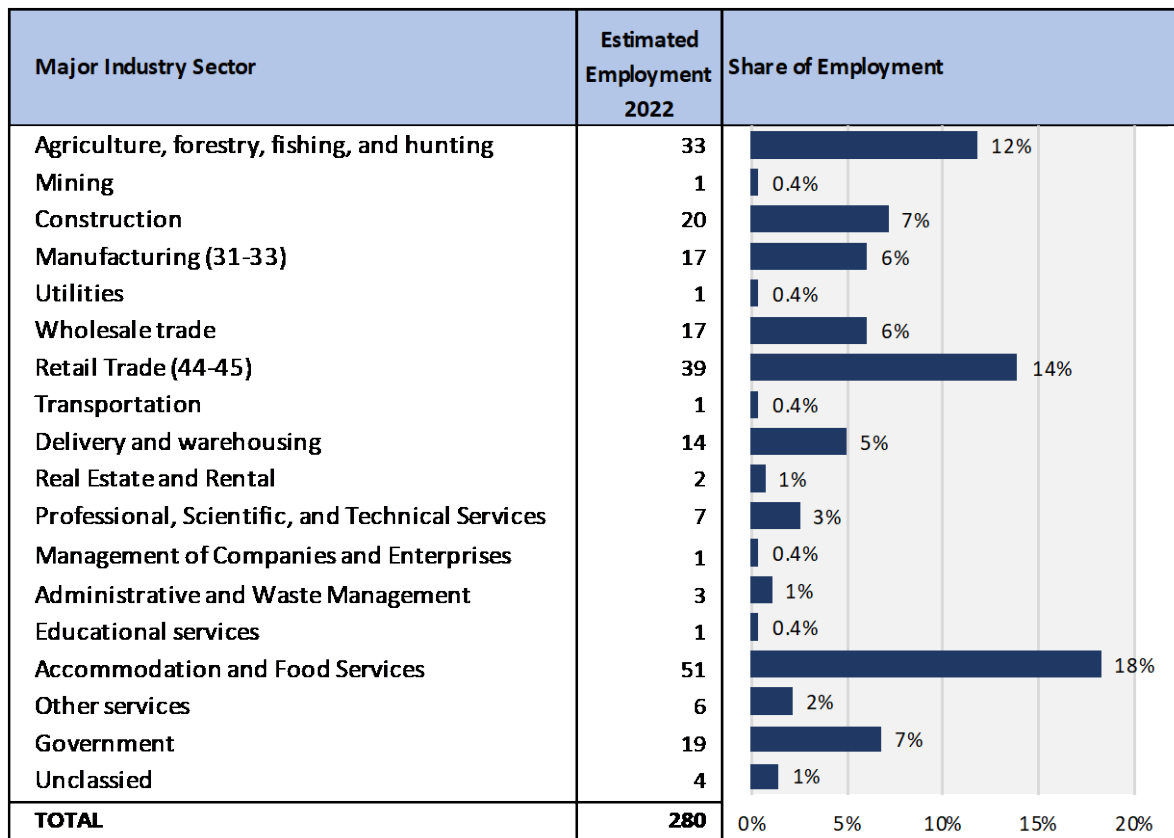


Source: U.S Bureau of Economic Analysis

2. AURORA EMPLOYMENT AND FIRMS

As of 2022, the City of Aurora’s Urban Growth Boundary (UGB) is home to 50 businesses with roughly 280 employees. The largest industries by employment are accommodation & food services, retail trade (44-45), and “agriculture, forestry, fishing, and hunting” followed by construction, government, and wholesale trade. Aurora has the lowest employment representation in professional and administrative sectors. (Industry sectors are discussed in more detail in Section IV of this report.)

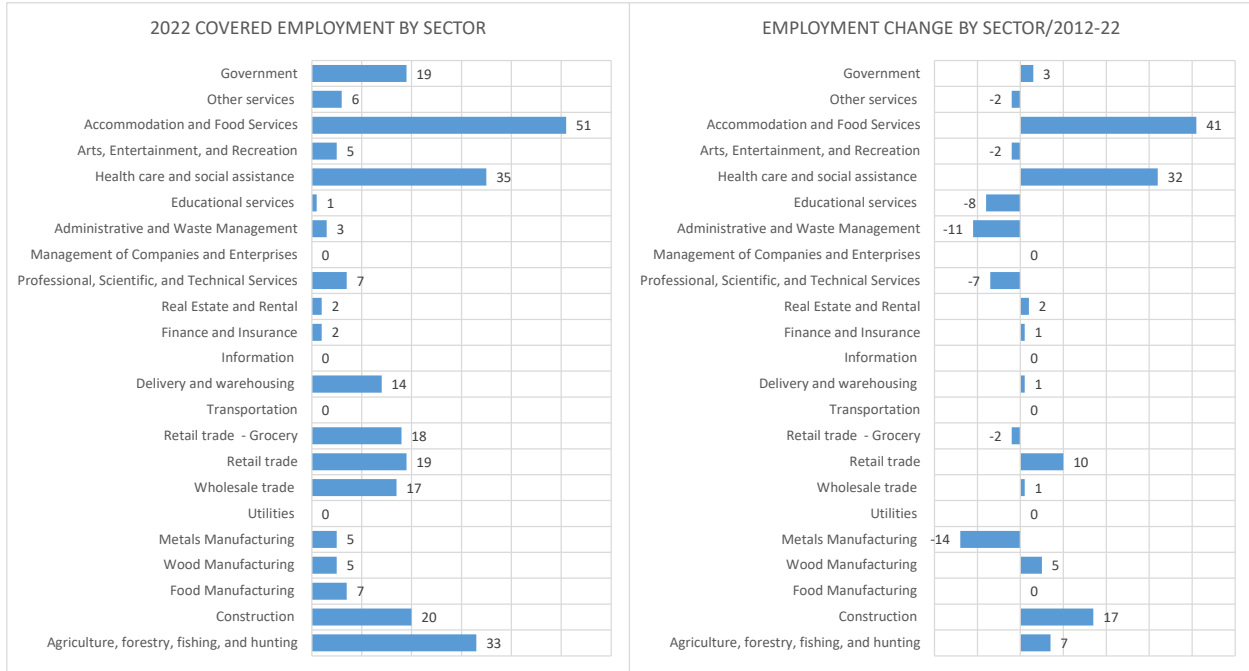
FIGURE 2.5: ESTIMATED EMPLOYMENT BY INDUSTRY SECTOR, CITY OF AURORA 2022



SOURCE: Oregon Employment Department, 2022 QCEW data, Johnson Economics

Over the last decade the sectors recording the highest levels of employment growth have been accommodation and food services, health care and social assistance, construction, and retail trade.

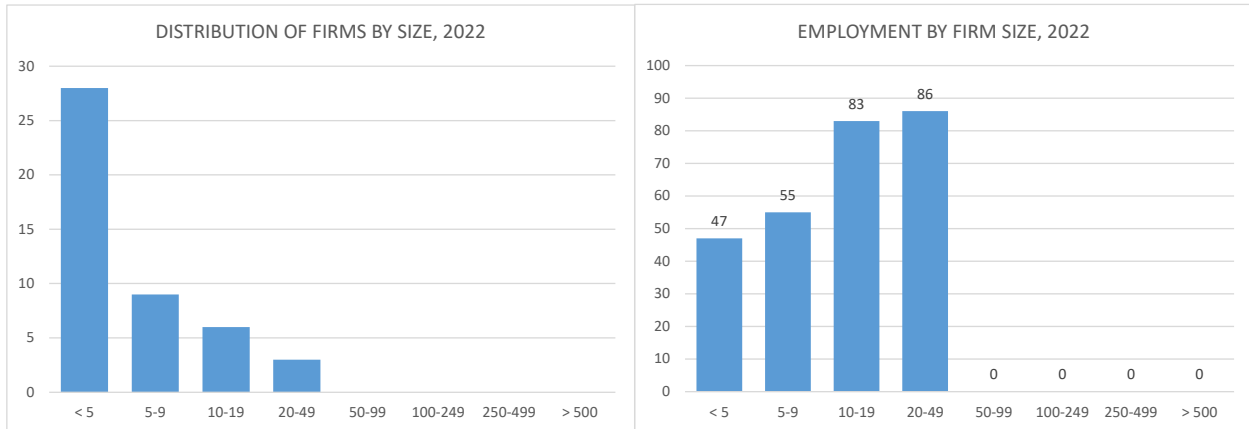
FIGURE 2.6: ESTIMATED EMPLOYMENT AND GROWTH BY INDUSTRY SECTOR, CITY OF AURORA UGB



SOURCE: Oregon Employment Department, QCEW data, Johnson Economics

Existing firms in the City of Aurora are relatively small in terms of employment levels, with no individual firms currently employing more than 50.

FIGURE 2.7: DISTRIBUTION OF FIRMS BY SIZE AND EMPLOYMENT LEVELS BY FIRM SIZE, CITY OF AURORA UGB, 2022

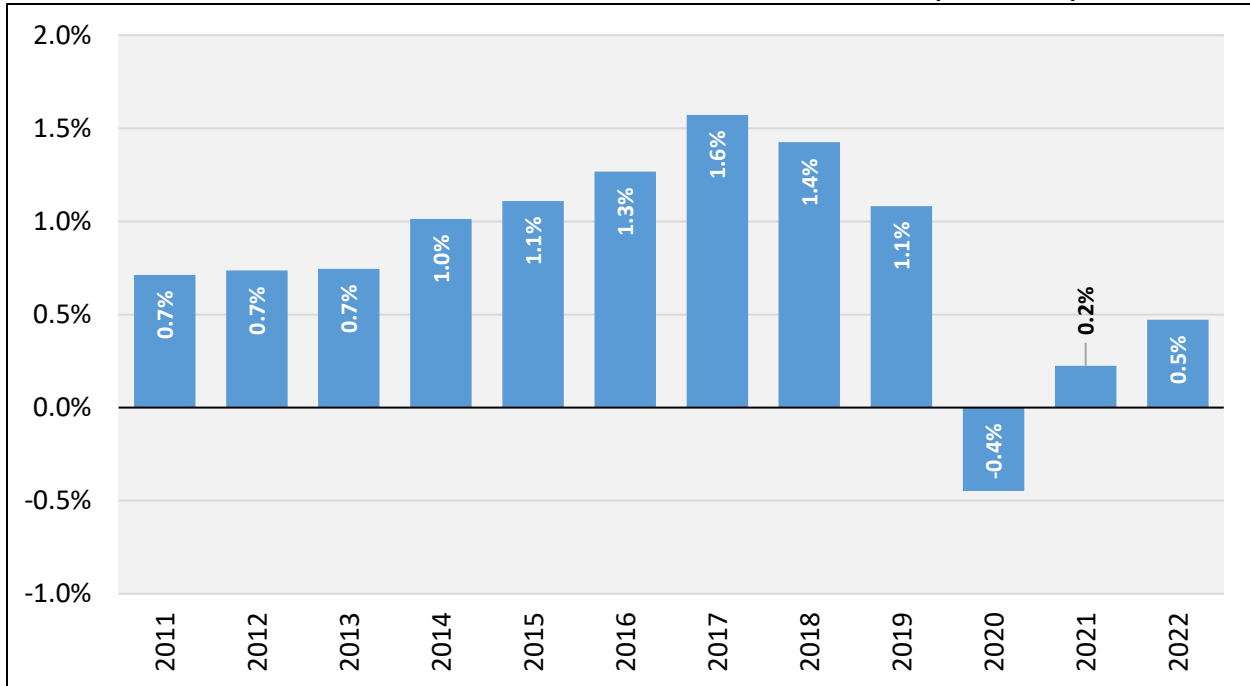


SOURCE: Oregon Employment Department, QCEW data, Johnson Economics

3. LOCAL POPULATION AND WORKFORCE TRENDS

Marion County’s population base expanded steadily and consistently during the previous decade but declined in 2020 and has seen less robust growth in the last two years.

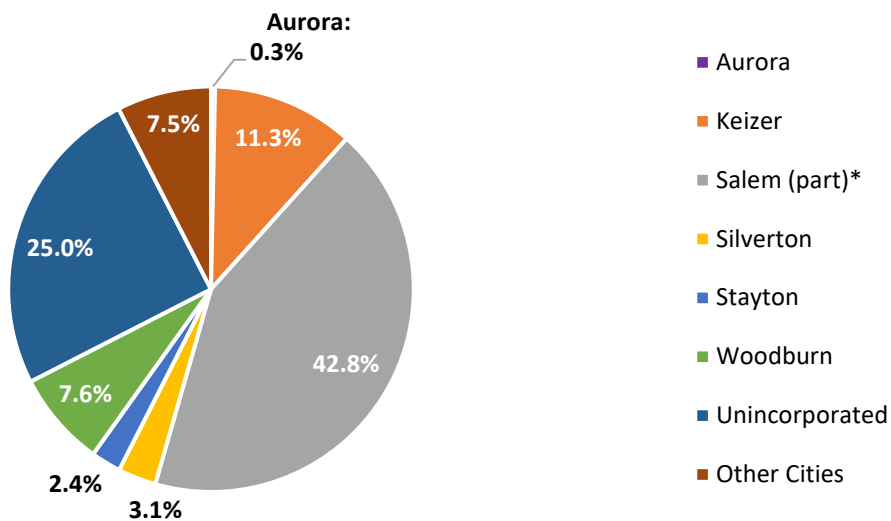
FIGURE 2.8: ANNUAL POPULATION GROWTH RATE IN MARION COUNTY (2011-2022)



SOURCE: PSU Population Research Center

Population: Aurora makes up a small portion of Marion County’s population, with roughly 1,123 people living in the city which translates to 0.32% of the county’s total population. The city has grown at an estimated rate of 1.75% per year since 2011, outpacing the county and state’s growth rate. The city’s population grew significantly in 2020 during the COVID pandemic, reflecting people moving away from bigger, more expensive cities to find lower cost of living.

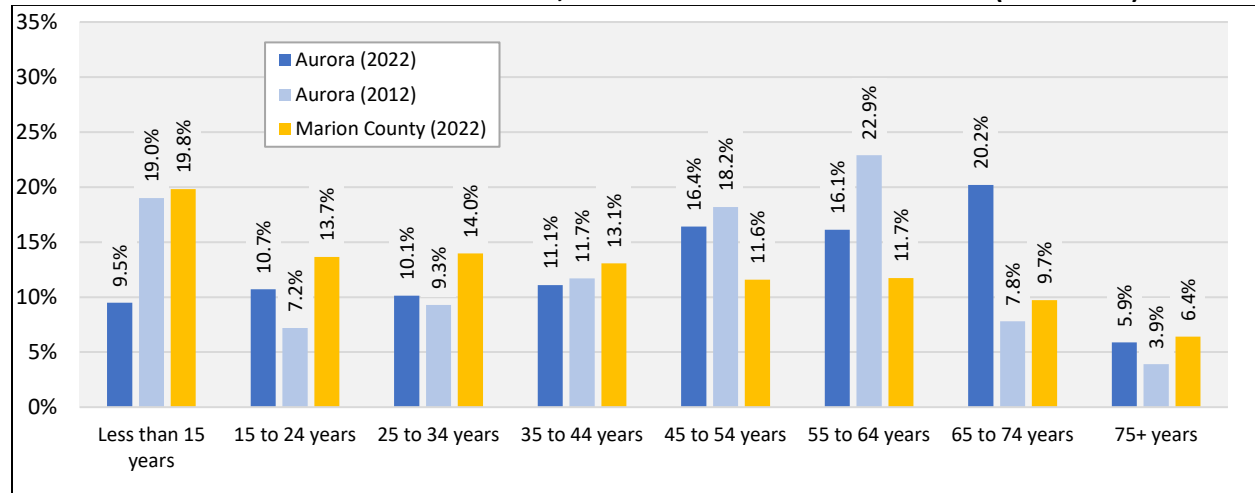
FIGURE 2.9: SHARE OF TOTAL POPULATION IN MARION COUNTY (2022)



SOURCE: Population Research Center, Portland State University

Marion County has a large proportion of children and adolescents thus having a proportionally smaller work force than the state and national trend. In comparison, Aurora’s age distribution skews towards middle to early retirement aged people reflecting the national trend of the large Baby Boom generation. The first half of this generation is now past the traditional retirement age, while much of the younger half will be retiring over the coming decade.

FIGURE 2.10: BROAD AGE DISTRIBUTION, CITY OF AURORA AND MARION COUNTY (2012-2022)



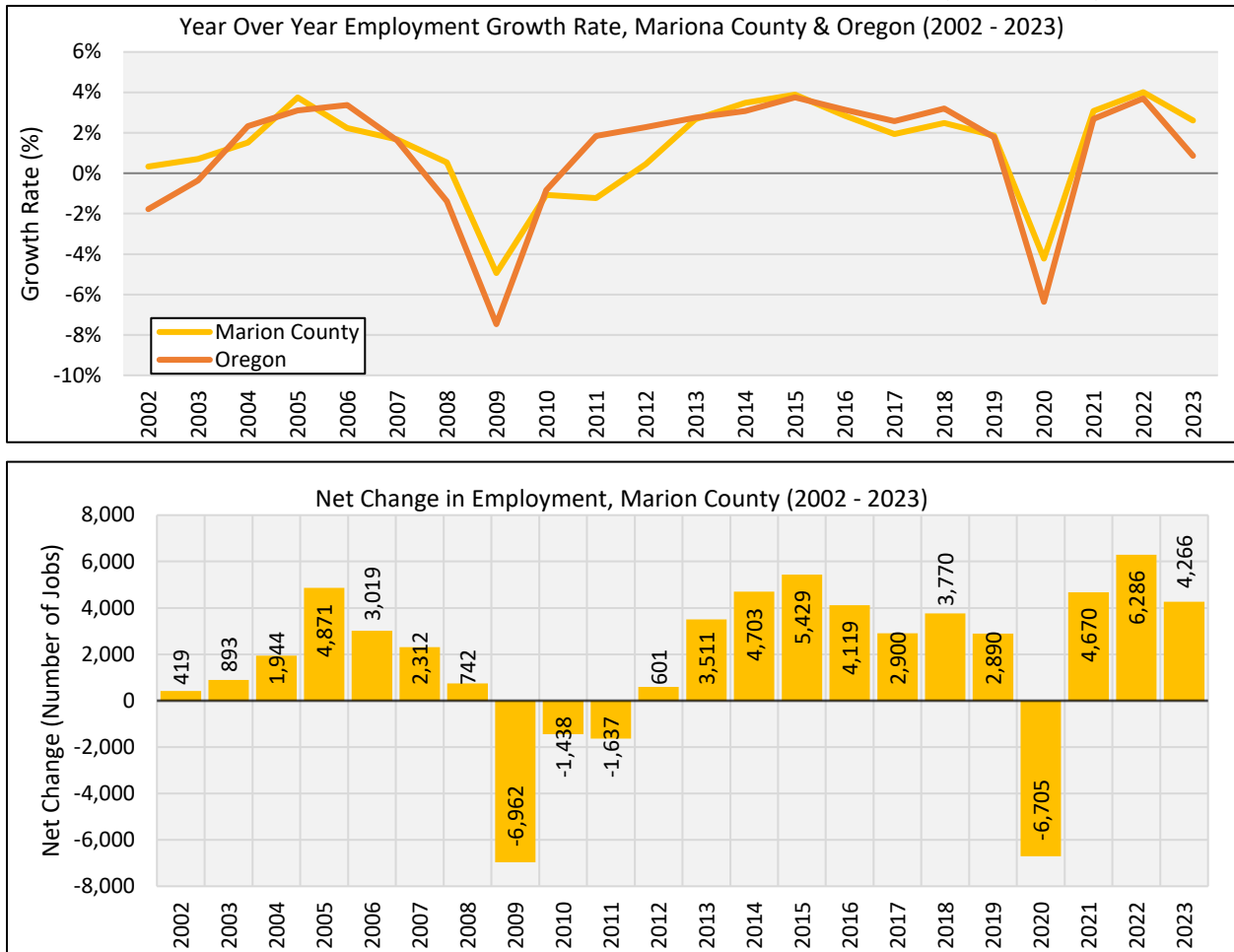
SOURCE: Population Research Center, Portland State University

Since 2012, Aurora city saw the most growth in the 65- to 74-year-old age group, while the 15 and younger group faced the biggest decrease. During the same period, more than a quarter of the city’s population fell into the 55- to 74-year-old age group alone, suggesting that Aurora became a popular living destination for people going into, or just beginning retirement in the last decade.

Employment Growth: Marion County has experienced employment growth largely in-line with the state’s trend. For most of the 2010’s employment continued to grow, hovering in the 1% to 4% range. The state outpaced the county for most of this period, most likely due to county having a large proportion of its employment base in industries known for high turnover such as retail, manufacturing, and construction. Regardless, Marion County’s employment base displayed resilience during the COVID-19 downturn losing less workers proportionally as compared to the state and experiencing a stronger recovery from 2021 to 2023.

Throughout the 2010’s, Marion County added a net of roughly 25,000 jobs. The job growth peaked in 2015 with over 5,400 jobs added. Since then, job growth decelerated up until the COVID-19 downturn where 6,705 jobs were lost. However, the lost jobs were quickly recovered when 6,286 jobs were added in 2022, which is also the most jobs added in a year since the early 2000s.

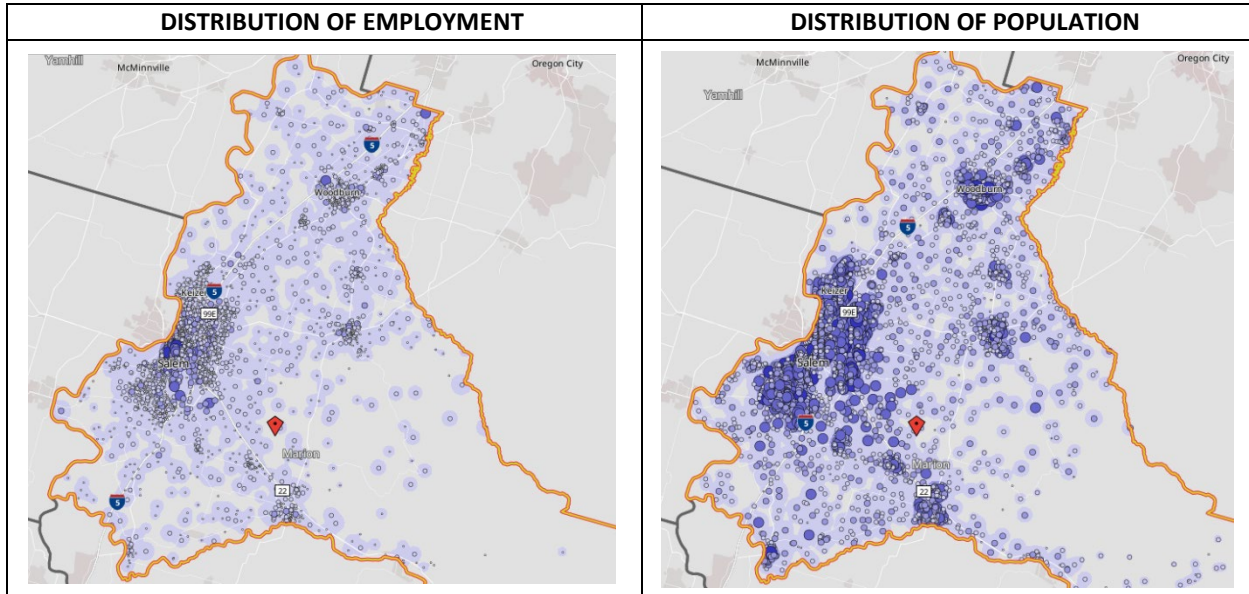
FIGURE 2.11: EMPLOYMENT GROWTH TRENDS, MARION COUNTY & OREGON (2002 – 2023)



SOURCE: Oregon Employment Department, JOHNSON ECONOMICS

Employment and Population Concentrations: The distribution of employment in Marion County is concentrated around the cities of Salem and Keizer, with most of the remainder in cities near the north of Marion County such as Woodburn. The distribution of population is somewhat more evenly distributed across the western side of the county although it is still mostly concentrated around Salem, Keizer, and Woodburn (Figure 2.6).

FIGURE 2.12: DISTRIBUTION OF EMPLOYMENT AND WORKFORCE, MARION COUNTY, 2021

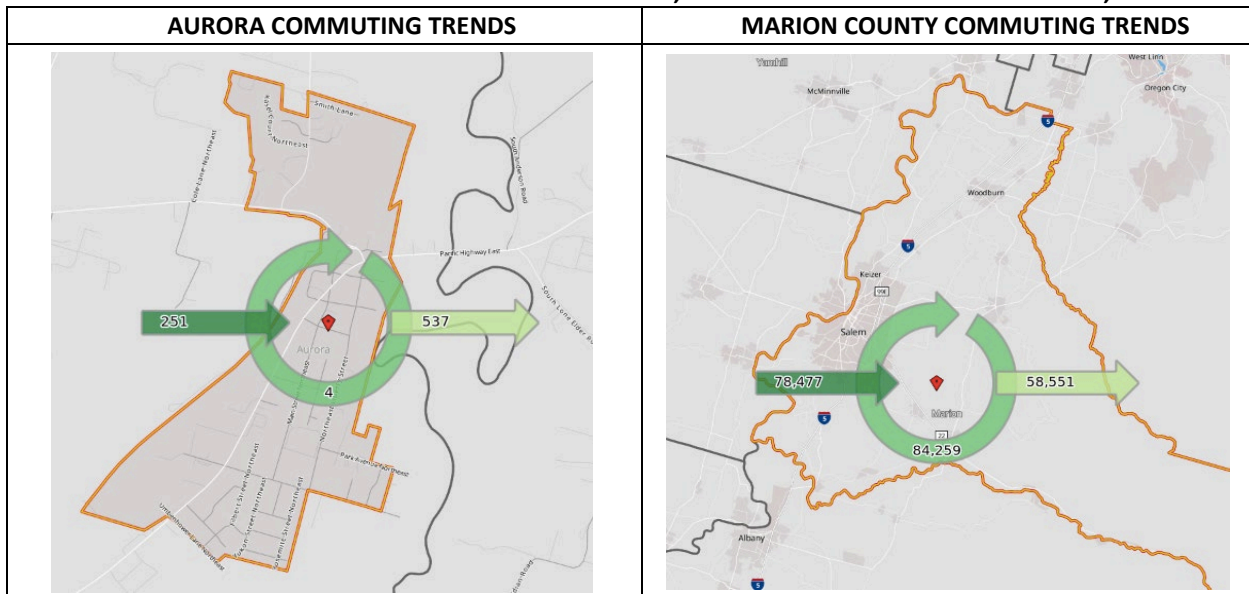


SOURCE: Census Bureau, Longitudinal Employer-Household Dynamics (LEHD) Data

Commuting Trends: In 2021 (the most recent data available), the City of Aurora was estimated to have 251 people commuting in for work, 537 people commuting out and only 4 residents both lived and worked in the city. These figures reflect “covered employment” as of 2021, the most recent year available. Covered employment refers to those jobs where the employee is covered by federal unemployment insurance. This category does not include many contract employees and the self-employed and therefore is not a complete picture of local employment. The figure discussed here is best understood as indicators of the general pattern of commuting and not exact figures.

Of those residents who work outside of the city, the most common commute destinations are Portland, Salem, Woodburn, and Wilsonville. For local employees who commute in from outside of Aurora, most live in Salem, Molalla, and Hubbard.

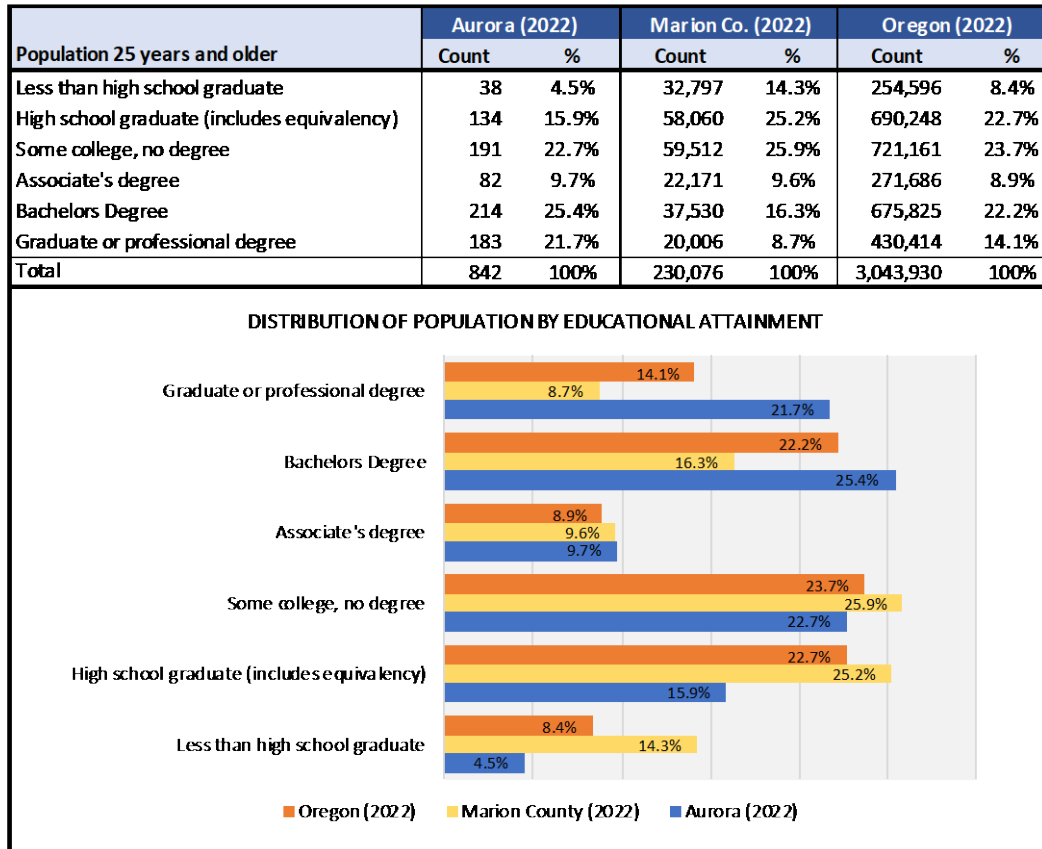
FIGURE 2.13: NET INFLOW-OUTFLOW OF EMPLOYEES, CITY OF AURORA AND MARION COUNTY, 2021



SOURCE: Census Bureau, LEHD Data

Workforce Characteristics: Aurora has a greater share of educated adults than the county or state (Figure 2.8).

FIGURE 2.14: EDUCATIONAL ATTAINMENT PROFILE, 2022

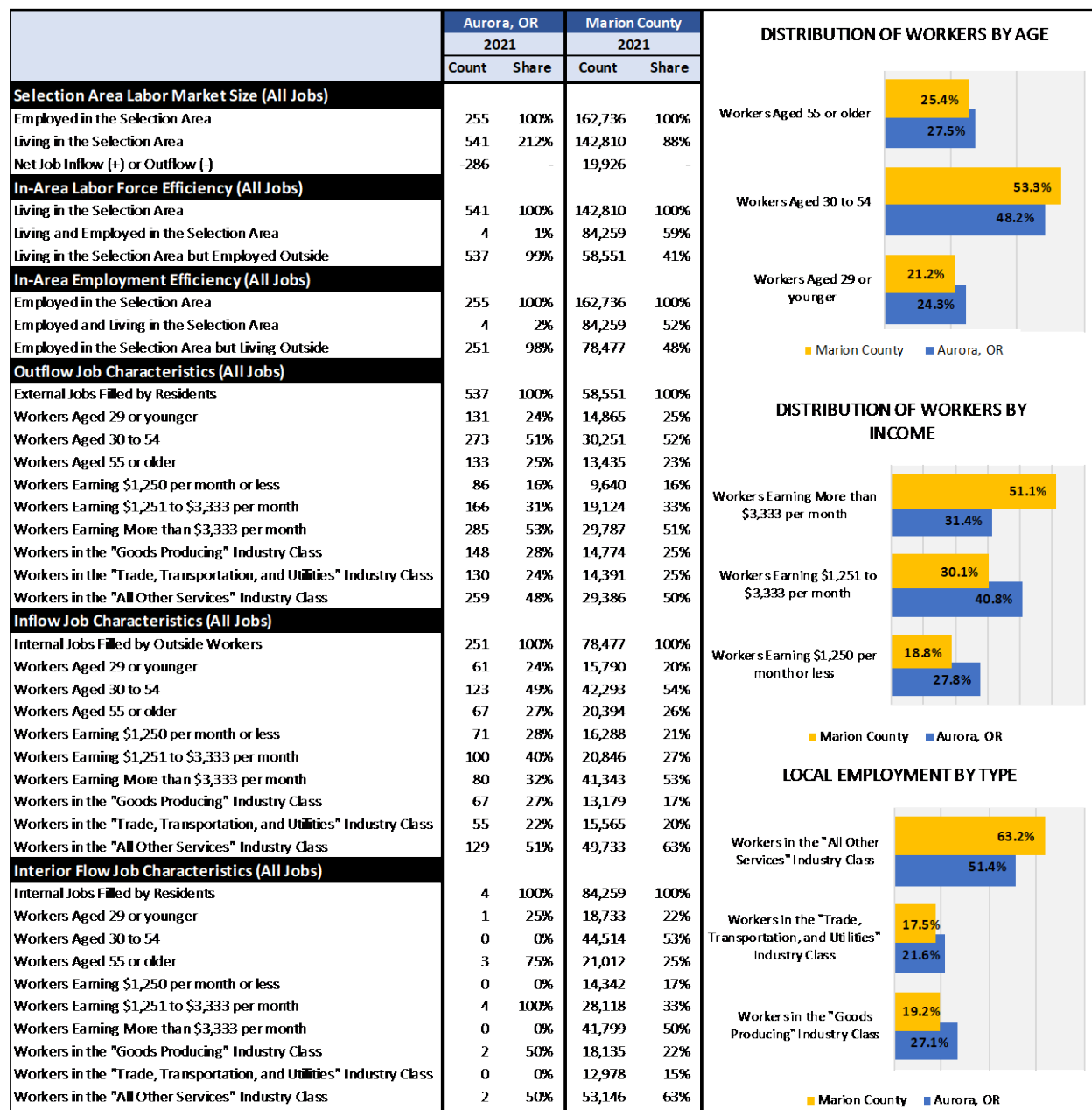


SOURCE: U.S. Census Bureau, 2017 - 2022 ACS 5-Year Estimates

- A little over a quarter (25.4%) of the local population has a bachelor's degree, as compared to 16.3% countywide and 22.2% statewide.
- An additional 21.7% hold a graduate or professional degree as compared to 8.7% countywide and 14.1% statewide. This means nearly half of the local workforce in Aurora has a bachelor's degree or higher.
- Only around 20% of Aurora's population has not attended college.
- Overall, Aurora has a highly educated yet aging workforce as over three quarters of the workforce has some sort of college degree.

The high education level in the local workforce points to good capacity to fill professional jobs.

FIGURE 2.15: CHARACTERISTICS OF LOCAL WORKFORCE, CITY OF AURORA AND MARION COUNTY, 2021



SOURCE: US Census Bureau, LEHD Origin-Destination Employment Statistics

- Aurora has a higher share working in trade, transportation, and utilities (27.1%) and goods producing industries (21.6%) than the county (Figure 2.9). This includes retail, wholesale, warehousing, and shipping industries.
- Aurora has a larger proportion of younger workers than the county, with 24.3% of its workers less than 30 years of age, compared to 21.2% countywide. However, the county has a larger proportion of workers 30 to 54 years of age.
- Working residents of Aurora are more likely to be in lower income groups than the county. 31.4% of working Aurora residents earn over \$40k, while 51.1% of workers in the county do. This includes those working part-time jobs.

III. COMMUNITY ECONOMIC DEVELOPMENT POTENTIAL

The City of Aurora has several advantages that boost its potential as a location for current and future business. The city is the home to the State’s first registered National Historic District and has been rated as one of the top 10 antiques towns in the nation. The following is a summary of community attributes that will impact economic development potential.

Location: Aurora enjoys a central location between Portland and Salem, with two nearby interchanges with I-5. From the existing Aurora UGB it is less than four miles north to the Metro UGB, and approximately 23 miles to downtown Portland. Aurora is also approximately 23 miles from the Salem/Keizer UGB. The location is central within a large market area and the northern Willamette Valley, which is home to most of the state’s population and labor force. The city’s historic character and charm provides an attractive and marketable residential location, which has attracted a highly educated population. Proximity to agricultural and timber resources supports an existing base of agricultural and wood product industries.

The Aurora State Airport is a unique asset with an established employment base. There are a number of industries that place significant value on access to general aviation facilities, and activity related to the airport is likely to provide spin-off opportunities for supporting businesses. FAA regulations regarding operation of the airport will limit proximate uses, particularly in the flight paths, but industrial uses are among allowed uses in these areas.

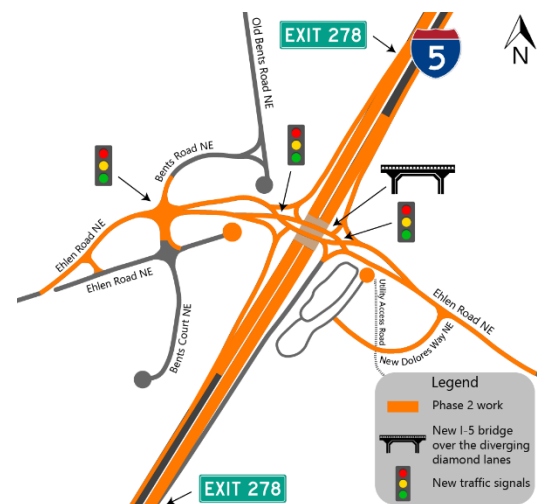
Transportation Connectivity: Aurora has strong transportation access via Highway 99E, Highway 551, I-5, and heavy rail service (Union Pacific). ODOT is currently constructing a fully diverging diamond interchange at the Aurora/Donald interchange with I-5 (Exit 278). The project will significantly increase the capacity of this interchange, with construction anticipated to be completed in 2027. Completion of this project will significantly increase the marketability of potential industrial sites to the west of the current city boundaries.

In addition to Exit 278, businesses in Aurora have access to I-5 via Highway 551, which links to I-5 northbound. Highway 99E runs through the center of town, linking Canby and I-205 to the north and Hubbard to the south. These corridors serve as additional commercial corridors in the historic core of the city.

Portland International Airport is located approximately forty-five minutes to the northeast providing global air connections. The Salem Municipal Airport has recently been in discussions to provide some commercial service to a limited number of southwest states, which would provide nearer access to residents and businesses in Aurora.

Labor Market: The availability of ample and skilled labor is a key factor in economic development potential. The city’s labor pool is well-educated yet limited in scale. The central location of the city and strong access give current and future businesses the ability to draw on a larger labor pool from the region. The number of local residents commuting to employment outside of the city is currently estimated to be more than double those commuting in. Expanded local employment opportunities would create an increased potential for these people to find local employment, while businesses know they can attract workers with a full range of skills and experience from a broader area if necessary.

The “Mid-Willamette Valley Supply and Target Industry Growth Recommendations for Marion, Polk and Yamhill Counties” (2014) report identified workforce issues as a need in Marion, Polk, and Yamhill counties. These issues included finding qualified workers with the proper basic and technical skills, training entry-level workers effectively, and successfully employing contractors from staffing agencies. The report recommends establishing a Manufacturing Sector Partnership to address workforce development needs and other common issues.



With the imminent opening and staffing of the large Amazon facility in Woodburn, along with other known employment developments, plus forecasted growth, drawing sufficient blue-collar workers to the area may remain a challenge for the foreseeable future, while attracting white-collar workers may be less difficult. The continued population growth in Aurora and ready access to the Salem metro area, and the southern communities of the Portland metro area (Wilsonville, Tualatin) will help this effort. New and existing local businesses will also assist in developing the specific skills and education they will need from their workforce.

Quality of Life: Aurora offers a high quality of life and small-town feel, which can be effectively marketed to attract new workers and businesses to the city. The community has an unusually substantial number of eating and drinking places for a community its size, while also being a quick trip away from larger metro areas with additional urban amenities. Aurora's location in the central Willamette Valley offers ready access to a full range of mountain recreation to the east, and Oregon's wine country to the west.

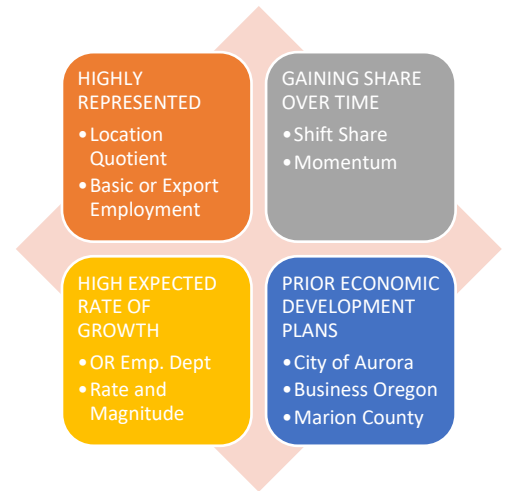
Economic Development Partnerships: Aurora has several partners in economic development, including the Mid-Willamette Valley Council of Governments, Marion County, SEDCOR, and Business Oregon. The Willamette Workforce Partnership offers workforce training programs and employer matching in the mid-Willamette Valley area.

Summary: The City of Aurora has several significant advantages in pursuing economic development efforts. The most notable of these is its central location, convenient access to the I-5 corridor, regional access via Highways 99E and 551, and the Aurora State Airport.

IV. INDUSTRY DIFFERENTIATION ANALYSIS

This element of the Economic Opportunities Analysis utilizes analytical tools to assess the economic landscape in Marion County and the City of Aurora. The objective of this process is to identify a range of industry types that can be considered targeted economic opportunities over the planning period.

A range of analytical tools to assess the local and regional economic landscape are used to determine the industry typologies the county and individual cities should consider targeting over the planning period. Where possible, we look to identify the sectors that are likely to drive growth in current and subsequent cycles.



1. ECONOMIC SPECIALIZATION (MARION COUNTY)

The most common analytical tool to evaluate economic specialization is location quotient analysis. This metric compares the concentration of employment in an industry at the local level to a larger geography. All industry categories are assumed to have a quotient of 1.0 on the national level, and a locality's quotient indicates if the local share of employment in each industry is greater or less than the share seen nationwide. For instance, a quotient of 2.0 indicates that locally, that industry represents twice the share of total employment as seen nationwide. A quotient of 0.5 indicates that the local industry has half the expected employment.

A location quotient analysis was completed for Marion County, which evaluated the distribution of local employment relative to national averages, as well as average annual wage levels by industry (Figure 4.01). The industries that are well-represented countywide are good candidates for growth in localities such as Aurora as the city can tap into regional advantages to grow locally.

FIGURE 4.01: INDUSTRY SECTOR SPECIALIZATION BY MAJOR INDUSTRY, MARION COUNTY, 2022

Industry	Annual Establishments	Average Employment	Total Annual Wages	Average Annual Wages	Employment LQ
102 Service-providing	1849	16,948	\$810,378,253	\$47,817	0.75
101 Goods-producing	505	7,754	\$372,716,437	\$48,066	1.64
1011 Natural resources and mining	195	3,649	\$146,559,195	\$40,164	9.49
1012 Construction	232	1,235	\$75,186,831	\$60,859	0.76
1013 Manufacturing	79	2,870	\$150,970,411	\$52,604	1.06
1021 Trade, transportation, and utilities	410	6,774	\$327,118,030	\$48,294	1.13
1022 Information	35	657	\$62,828,861	\$95,581	1.02
1023 Financial activities	171	710	\$41,441,687	\$58,341	0.39
1024 Professional and business services	211	1,306	\$66,612,269	\$50,989	0.27
1025 Education and health services	517	3,944	\$221,186,028	\$56,083	0.8
1026 Leisure and hospitality	210	2,733	\$62,023,130	\$22,695	0.82
1027 Other services	219	794	\$27,834,584	\$35,052	0.85
1029 Unclassified	77	29	\$1,333,664	\$45,988	0.46
Total	4,710	49,403	\$2,366,189,380	\$47,896	

SOURCE: U.S. Bureau of Labor Statistics

Among major industries, the “natural resources and mining” industry was the most strongly represented, with the “trade, transportation, and utilities” industry being the next. The “Professional and business services” and financial activities industries were the most under-represented major industries. The information sector provided the highest average wages among these industries (\$95,581/year), while the other services industry has the lowest average wages (\$35,052/year).

A more detailed Industry analysis shows that the industries with the highest LQ in the county are “agriculture, forestry, fishing, and hunting,” state government, construction, and “health care & social assistance.” “Health care & social assistance” and the state government employ the most people out of all the industries, employing a little over 30% of the county’s entire employment base. The most under-represented industries are local government, utilities, federal government, and information.

FIGURE 4.02: INDUSTRY SECTOR SPECIALIZATION BY DETAILED INDUSTRY, MARION COUNTY, 2022

Industry	Annual Establishments	Average Employment	Total Annual Wages	Average Annual Wages	Employment LQ
Agriculture, forestry, fishing, and hunting	530	10,281	\$401,583,796	\$39,061	7.49
Mining	12	279	\$20,462,482	\$73,342	0.46
Utilities	12	219	\$28,458,562	\$129,948	0.36
Construction	1,610	11,633	\$781,156,247	\$67,150	1.38
Manufacturing	418	9,981	\$564,116,096	\$56,519	0.72
Wholesale trade	456	3,745	\$263,856,263	\$70,456	0.57
Retail trade	1075	17,384	\$661,692,082	\$38,063	1.03
Transportation and warehousing	247	6,166	\$335,642,125	\$54,434	0.88
Information	195	1,433	\$129,097,868	\$90,089	0.43
Finance and Insurance	480	4,272	\$359,109,961	\$84,061	0.63
Real Estate and Rental	480	1,980	\$101,944,658	\$51,487	0.77
Professional, Scientific, and Technical Services	1,027	5,005	\$387,006,353	\$77,324	0.44
Management of Companies and Enterprises	91	1,201	\$102,025,673	\$84,951	0.44
Administrative and Waste Management	688	8,467	\$358,633,170	\$42,357	0.81
Educational services	145	2,814	\$122,817,433	\$43,645	0.86
Health care and social assistance	2,190	23,880	\$1,495,212,030	\$62,614	1.08
Arts, Entertainment, and Recreation	132	1,391	\$33,547,950	\$24,118	0.55
Accommodation and Food Services	800	11,818	\$283,779,551	\$24,012	0.81
Other services	988	4,835	\$185,989,942	\$38,467	1.01
Unclassified	540	229	\$14,383,709	\$62,811	0.71
Federal Govt.	49	1,327	\$106,666,051	\$80,381	0.42
State Govt.	170	21,321	\$1,816,862,185	\$85,215	4.32
Local Govt.	321	12,906	\$840,849,461	\$65,152	0.19
Total	12,335	149,661	\$8,554,044,187	\$57,156	

SOURCE: U.S. Bureau of Labor Statistics

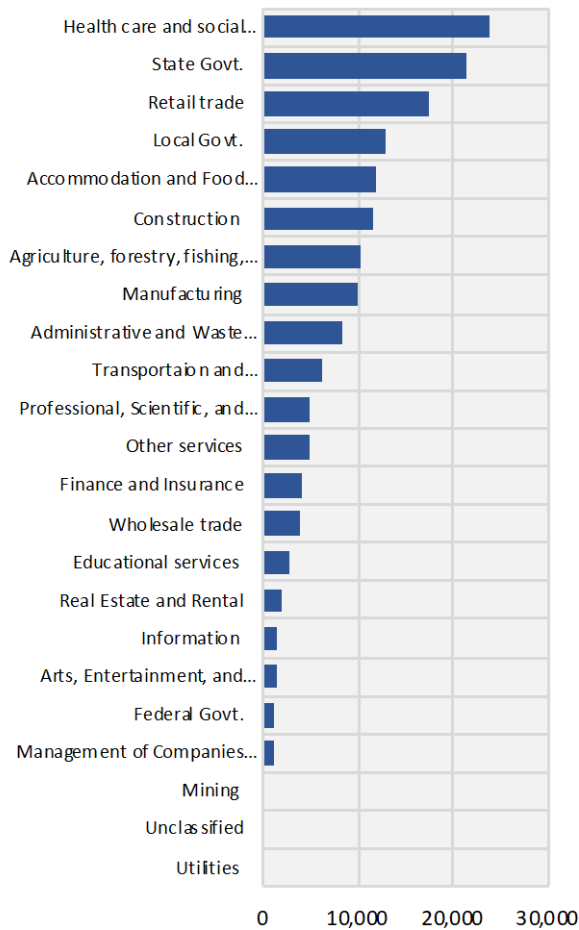
The level of indicated export employment is estimated by sector by combining the location quotients and overall employment levels. Export industries are important in that they grow the overall size of the local economy by bringing in dollars from outside the community, rather than recirculating internal spending. The industries with the highest level of export employment are state government, “agriculture, forestry, fishing, and hunting,” and construction.

Furthermore, industries with the highest annual average wages in Marion County are utilities, information, the state government, management of companies & enterprises, and finance & insurance. All of these industries also happen to have location quotients below 1 besides the state government, indicating that most of these industries have a low concentration of employment in the region.

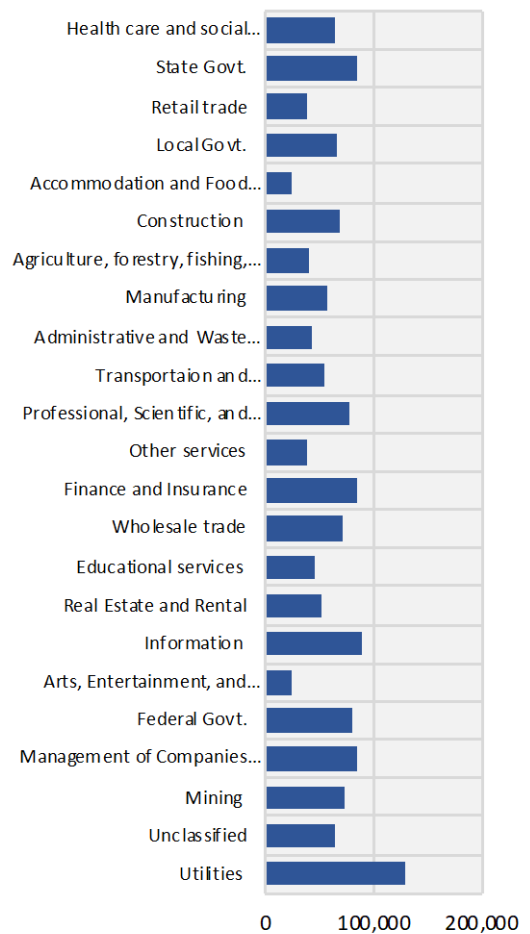
FIGURE 4.03: TOP TEN INDUSTRIES IN TERMS OF TOTAL AND EXPORT EMPLOYMENT, MARION COUNTY (2022)

Industry	Export Employment	Industry	Location Quotient
State Govt.	16,390	Agriculture, forestry, fishing, and hunting	7.49
Agriculture, forestry, fishing, and hunting	8,908	State Govt.	4.32
Construction	3,203	Construction	1.38
Health care and social assistance	1,769	Health care and social assistance	1.08
Retail trade	506	Retail trade	1.03
Other services	48	Other services	1.01
Unclassified	-94	Transportation and warehousing	0.88
Mining	-328	Educational services	0.86
Utilities	-389	Administrative and Waste Management	0.81
Educational services	-458	Accommodation and Food Services	0.81

TOTAL EMPLOYMENT BY INDUSTRY



AVERAGE ANNUAL WAGES BY INDUSTRY



SOURCE: U.S. Bureau of Labor Statistics

2. ECONOMIC SPECIALIZATION (CITY OF AURORA)

The same analysis for the City of Aurora reveals elevated levels of employment concentration in industries such as agriculture, delivery and warehousing, accommodation and food services, food manufacturing, and wholesale trade. In terms of employment concentration, agriculture far outperforms any other industries in the city with a location quotient of 14.51, with the next highest employment concentration in the city being delivery & warehousing with a location quotient of 2.57.

FIGURE 4.04: INDUSTRY SECTOR SPECIALIZATION BY DETAILED INDUSTRY, CITY OF AURORA, 2022

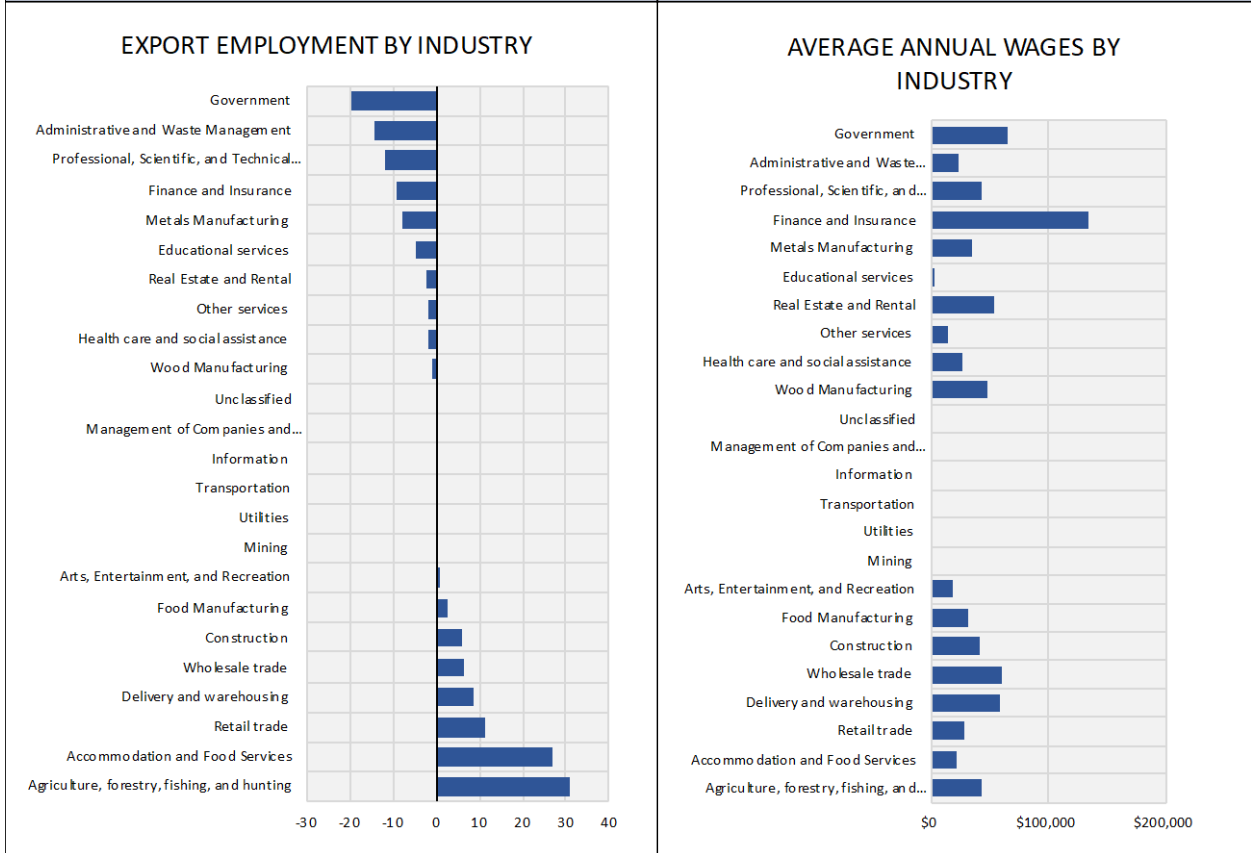
Industry	Annual Establishments	Average Employment	Total Annual Wages	Average Annual Wages	Employment LQ
Agriculture, forestry, fishing, and hunting	1	33	\$1,437,448	\$43,559	14.51
Mining	0	0	\$0	\$0	0.00
Construction	6	20	\$831,531	\$41,577	1.43
Food Manufacturing	1	7	\$218,516	\$31,217	1.66
Wood Manufacturing	1	5	\$246,765	\$49,353	0.83
Metals Manufacturing	1	5	\$173,349	\$34,670	0.39
Utilities	0	0	\$0	\$0	0.00
Wholesale trade	3	17	\$1,040,494	\$61,206	1.57
Retail trade	7	39	\$1,129,306	\$28,957	1.40
Transportation	0	0	\$0	\$0	0.00
Delivery and warehousing	1	14	\$810,634	\$57,902	2.57
Information	0	0	\$0	\$0	0.00
Finance and Insurance	3	2	\$269,263	\$134,632	0.18
Real Estate and Rental	2	2	\$108,000	\$54,000	0.47
Professional, Scientific, and Technical Services	2	7	\$307,329	\$43,904	0.37
Management of Companies and Enterprises	0	0	\$0	\$0	0.00
Administrative and Waste Management	3	3	\$72,551	\$24,184	0.17
Educational services	1	1	\$3,900	\$3,900	0.18
Health care and social assistance	3	35	\$948,731	\$27,107	0.95
Arts, Entertainment, and Recreation	1	5	\$93,441	\$18,688	1.20
Accommodation and Food Services	3	51	\$1,118,265	\$21,927	2.10
Other services	4	6	\$91,527	\$15,255	0.75
Government	3	19	\$1,250,288	\$65,805	0.49
Unclassified	4	4	-	-	7.39
Total	50	271	\$10,151,338	\$37,459	

SOURCE: Oregon Employment Department

The top sectors in terms of overall employment were retail trade, health care & social assistance, manufacturing, and accommodation & food services. There were ten industries with positive export employment, the largest being retail trade, educational services, and agriculture, forestry, fishing, and hunting.

FIGURE 4.05: TOP TEN INDUSTRIES IN TERMS OF TOTAL AND EXPORT EMPLOYMENT, CITY OF AURORA (2022)

Industry	Total Employment	Industry	Location Quotient
Accommodation and Food Services	51	Agriculture, forestry, fishing, and hunting	14.51
Retail trade	39	Delivery and warehousing	2.57
Health care and social assistance	35	Accommodation and Food Services	2.10
Agriculture, forestry, fishing, and hunting	33	Food Manufacturing	1.66
Construction	20	Wholesale trade	1.57
Government	19	Construction	1.43
Wholesale trade	17	Retail trade	1.40
Delivery and warehousing	14	Arts, Entertainment, and Recreation	1.20
Food Manufacturing	7	Health care and social assistance	0.95
Professional, Scientific, and Technical Services	7	Wood Manufacturing	0.83



SOURCE: Oregon Employment Department and Bureau of Labor Statistics

3. ECONOMIC SPECIALIZATION (CITY OF AURORA AND AURORA STATE AIRPORT)

The Aurora State Airport is the largest state-owned airport in Oregon, and the third busiest for flight operations. The airport is located strategically northwest of Aurora along Oregon Route 551 that connects State Hwy 99E to I-5, both being important means of interstate travel in the region. According to the 2012 Aurora State Airport Master Plan update, the airport itself employs roughly 1,600 workers throughout various industries, the most notable of which are the Transportation and Metals Manufacturing industries. However, due to the airport being just outside Aurora's urban growth boundary (UGB), covered employment associated with the airport are not recorded in the QCEW. To this end, JOHNSON ECONOMICS estimated a scenario where these jobs are included within the Aurora QCEW based on available information. First, overall employment at the airport from the most recent report was taken and extrapolated to match the QCEW data's period. Then information was gathered on the different businesses found at the airport using a visual inspection from Google Maps as well as available online resources. Based on this, weights were given to different industries based on how many establishments there were. Putting this all together we estimated employment numbers and location quotients displayed in the table below.

FIGURE 4.06: INDUSTRY SECTOR SPECIALIZATION BY DETAILED INDUSTRY, CITY OF AURORA INCLUDING AIRPORT EMPLOYMENT, 2022

Industry	Annual Establishments	Average Employment	Employment LQ
Agriculture, forestry, fishing, and hunting	1	33	2.11
Mining	0	0	0.00
Construction	8	164	1.71
Food Manufacturing	1	7	0.24
Wood Manufacturing	1	5	0.12
Metals Manufacturing	6	365	4.14
Utilities	0	0	0.15
Wholesale trade	3	17	0.23
Retail trade	9	183	0.95
Transportation	7	505	11.93
Delivery and warehousing	1	14	0.37
Information	0	0	0.03
Finance and Insurance	3	2	0.03
Real Estate and Rental	2	2	0.07
Professional, Scientific, and Technical Services	2	7	0.05
Management of Companies and Enterprises	0	0	0.03
Administrative and Waste Management	3	3	0.03
Educational services	4	217	5.83
Health care and social assistance	5	131	0.52
Arts, Entertainment, and Recreation	1	5	0.17
Accommodation and Food Services	4	171	1.03
Other services	4	6	0.11
Government	3	19	0.07
Unclassified	4	4	1.09
Total	72	1,861	

SOURCE: Oregon Employment Department, Oregon Department of Aviation, JOHNSON ECONOMICS

As seen in the preceding table which includes the employment from Aurora State Airport, the transportation, metals manufacturing, and educational services industries become major employment concentrations in the broader Aurora area. While the transportation industry becoming an employment concentration may not come as a surprise, the presence of airplane parts manufacturing businesses and flight school on the airport reflect the metals manufacturing and educational services industries which provide high employment in the area. Overall, the Aurora State Airport is a major economic hotspot in the area.

4. ECONOMIC DRIVERS

The identification of the economic drivers of a local or regional economy is critical in informing the character and nature of future employment, and by extension land demand over a planning cycle. To this end, we employ a shift-share analysis of the local economy emerging out of the latter half of the recent expansion cycle¹.

A shift-share analysis is an analytical procedure that measures the local effect of economic performance within a particular industry or occupation. The process considers local economic performance in the context of national economic trends—indicating the extent to which local growth can be attributed to unique regional competitiveness or simply growth in line with broader trends. For example, consider that Widget Manufacturing is growing at a 1.5% rate locally, about the same rate as the local economy. On the surface we would consider the Widget Manufacturing industry to be healthy and contributing soundly to local economic expansion. However, consider also that Widget Manufacturing is booming across the country, growing at a robust 4% annually. In this context, local widget manufacturers are struggling, and some local or regional conditions are stifling economic opportunities.

We can generally classify industries, groups of industries, or clusters into four groups:

Growing, Outperforming: Industries that are growing locally at a rate faster than the national average. These industries have characteristics locally leading them to be particularly competitive.

Growing, Underperforming: Industries that are growing locally but slower than the national average. These industries generally have a sound foundation, but some local factors are limiting growth.

Contracting, Outperforming: Industries that are declining locally but slower than the national average. These industries have structural issues that are impacting growth industry wide. However, local firms are leveraging some local or regional factor that is making them more competitive than other firms on average.

Contracting, Underperforming: Industries that are declining locally at a rate faster than the national average. These industries have structural issues that are impacting growth industry wide. However, some local or regional factors are making it increasingly tough on local firms.

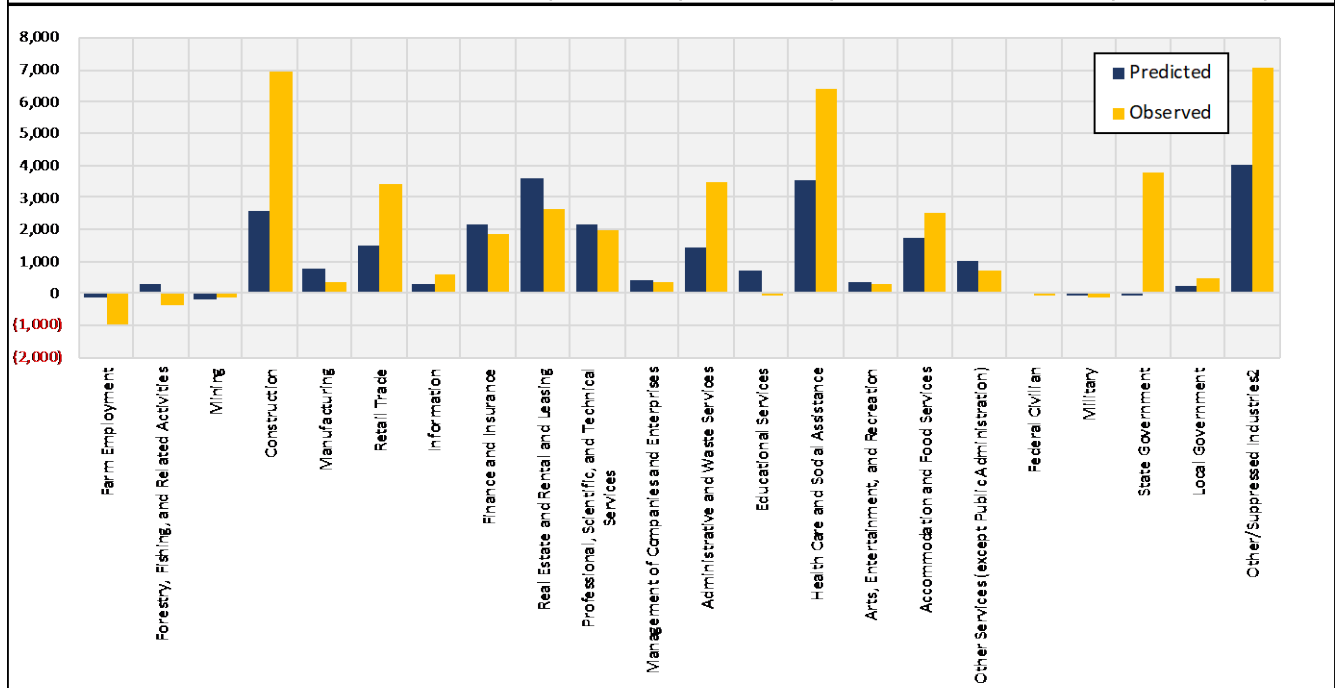
The average annual growth rate by industry from 2012 to 2022 in Marion County was compared to the national rate. The observed local change was compared to a standardized level reflecting what would be expected if the local industry grew at a rate consistent with national rates for that industry.

As shown in Figure 4.06, more county industries grew at a slower rate than the rest of the country than those that grew at a faster rate. Sectors that did experience a notable positive regional shift in employment during this period were construction, state government, health care & social assistance, administrative & waste services, and retail trade. The sectors that outperformed expectations the most were construction, state government, and health care & social assistance. Sectors with the greatest negative regional shift in employment were “real estate, and rental and leasing,” and educational services.

¹ Measured from 2011 through 2021

FIGURE 4.07: INDUSTRY SECTOR SHIFT SHARE ANALYSIS, MARION COUNTY (2012 – 2022)

Industry	Average Employment		Net Change		Standardized Level -2022 ¹	Regional Shift
	2012	2022	Total	AAGR		
Farm Employment	7,039	6,054	(985)	-1.5%	6,889	(835)
Forestry, Fishing, and Related Activities	3,413	3,046	(367)	-1.1%	3,727	(681)
Mining	586	455	(131)	-2.5%	397	58
Construction	7,859	14,811	6,952	6.5%	10,440	4,371
Manufacturing	10,430	10,790	360	0.3%	11,198	(408)
Retail Trade	18,458	21,876	3,418	1.7%	19,925	1,951
Information	1,472	2,083	611	3.5%	1,763	320
Finance and Insurance	6,390	8,219	1,829	2.5%	8,552	(333)
Real Estate and Rental and Leasing	7,101	9,713	2,612	3.2%	10,695	(982)
Professional, Scientific, and Technical Services	6,930	8,886	1,956	2.5%	9,067	(181)
Management of Companies and Enterprises	1,128	1,455	327	2.6%	1,529	(74)
Administrative and Waste Services	7,855	11,296	3,441	3.7%	9,297	1,999
Educational Services	4,292	4,208	(84)	-0.2%	4,985	(777)
Health Care and Social Assistance	20,729	27,134	6,405	2.7%	24,285	2,849
Arts, Entertainment, and Recreation	2,702	2,979	277	1.0%	3,027	(48)
Accommodation and Food Services	10,479	12,974	2,495	2.2%	12,205	769
Other Services (except Public Administration)	8,316	9,040	724	0.8%	9,311	(271)
Federal Civilian	1,393	1,346	(47)	-0.3%	1,415	(69)
Military	879	753	(126)	-1.5%	799	(46)
State Government	17,701	21,501	3,800	2.0%	17,634	3,867
Local Government	13,679	14,133	454	0.3%	13,931	202
Other/Suppressed Industries ²	8,305	15,365	7,060	6.3%	12,333	3,032
TOTAL	167,136	208,117	40,981	2.2%	193,404	14,713

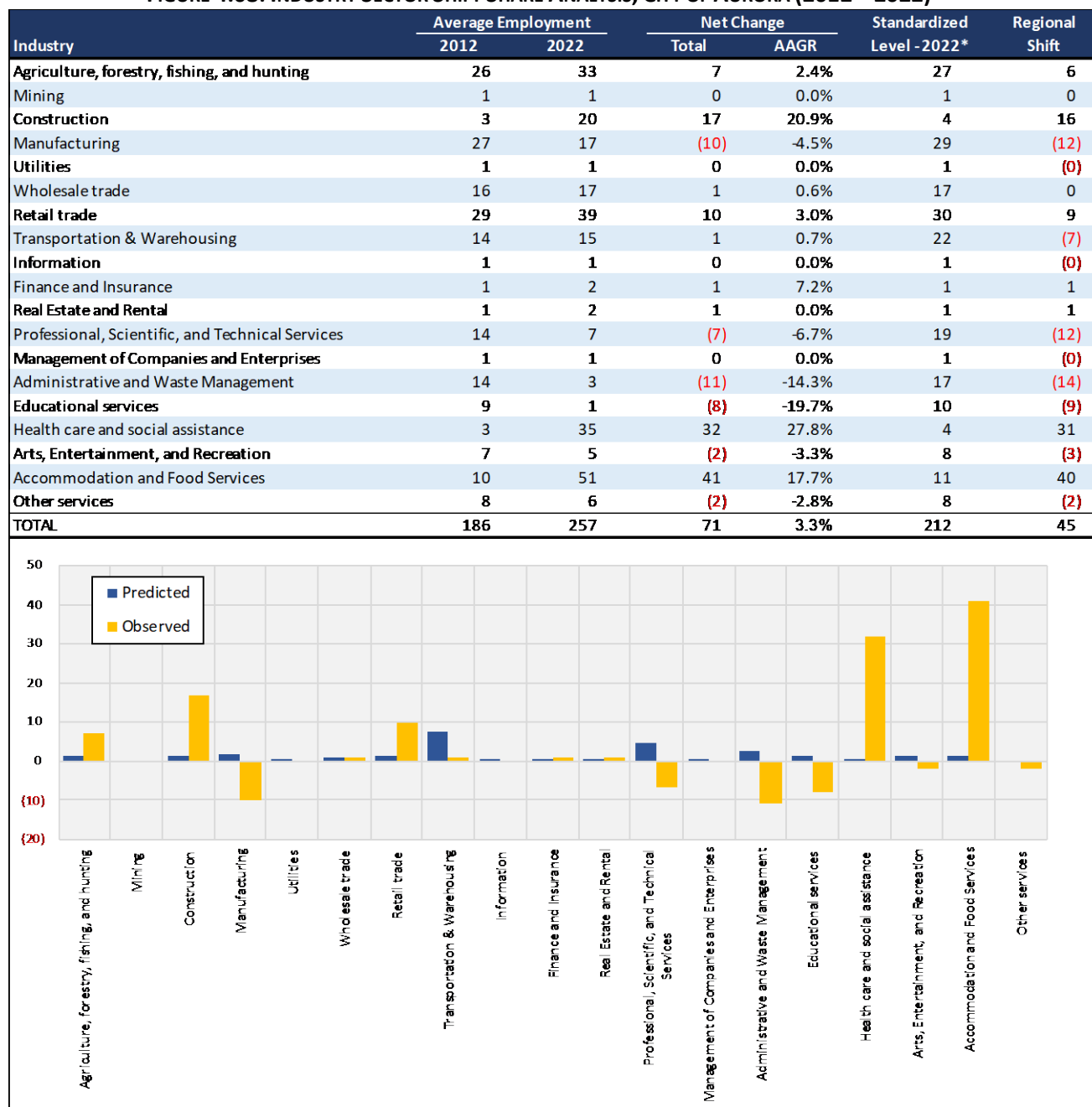


1: Employment level in each industry had it grown at the same rate as its counterparts at the national level over the same period.
 2: Those industries that are combined include: Utilities; Wholesale Trade; Transportation and Warehousing
 SOURCE: U.S. Department of Commerce, Bureau of Economic Analysis

When the same analysis is done for the City of Aurora, the city’s growth outperformed the rest of the country in additional industries. However, due to the small employment base in the city, the numbers estimated for regional shifts are quite small. The best performing sectors on this measure in the local economy were accommodation & food

services, health care & social assistance, construction, and agriculture. These sectors grew faster than expected based on the national pace.

FIGURE 4.08: INDUSTRY SECTOR SHIFT SHARE ANALYSIS, CITY OF AURORA (2012 – 2022)



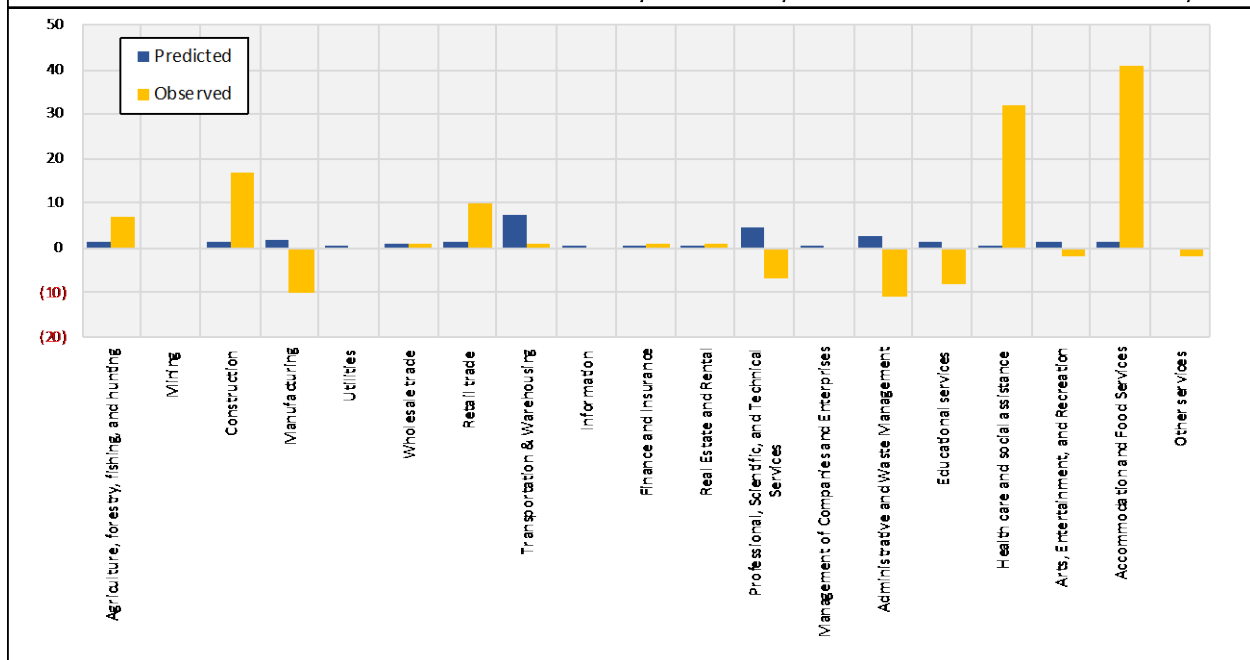
* Employment level in each industry had it grown at the same rate as its counterparts at the national level over the same period.

SOURCE: U.S. Department of Commerce, Bureau of Economic Analysis, Bureau of Labor Statistics

The following shift share analysis assumes a scenario where the Aurora State Airport is annexed into the Aurora UGB in 2022. In this scenario, we see that the industries that are boosted by the airport's employment also become the ones that are outperforming the national trend. These industries are transportation, manufacturing, educational services, health care, construction, retail trade, and accommodation & food services.

FIGURE 4.09: INDUSTRY SECTOR SPECIALIZATION BY MAJOR INDUSTRY, MARION COUNTY, 2022

Industry	Average Employment		Net Change		Standardized Level - 2022*	Regional Shift
	2012	2022	Total	AAGR		
Agriculture, forestry, fishing, and hunting	26	33	7	2.4%	27	6
Mining	1	1	0	0.0%	1	0
Construction	3	164	161	49.2%	4	160
Manufacturing	27	377	350	30.2%	29	348
Utilities	1	1	0	0.0%	1	(0)
Wholesale trade	16	17	1	0.6%	17	0
Retail trade	29	183	154	20.2%	30	153
Transportation & Warehousing	14	519	505	43.5%	22	498
Information	1	1	0	0.0%	1	(0)
Finance and Insurance	1	2	1	7.2%	1	1
Real Estate and Rental	1	2	1	0.0%	1	1
Professional, Scientific, and Technical Services	14	7	(7)	-6.7%	19	(12)
Management of Companies and Enterprises	1	1	0	0.0%	1	(0)
Administrative and Waste Management	14	3	(11)	-14.3%	17	(14)
Educational services	9	217	208	37.5%	10	207
Health care and social assistance	3	179	176	50.5%	4	175
Arts, Entertainment, and Recreation	7	5	(2)	-3.3%	8	(3)
Accommodation and Food Services	10	123	113	28.5%	11	112
Other services	8	6	(2)	-2.8%	8	(2)
TOTAL	186	1,842	1,656	25.8%	212	1,630



* Employment level in each industry had it grown at the same rate as its counterparts at the national level over the same period.

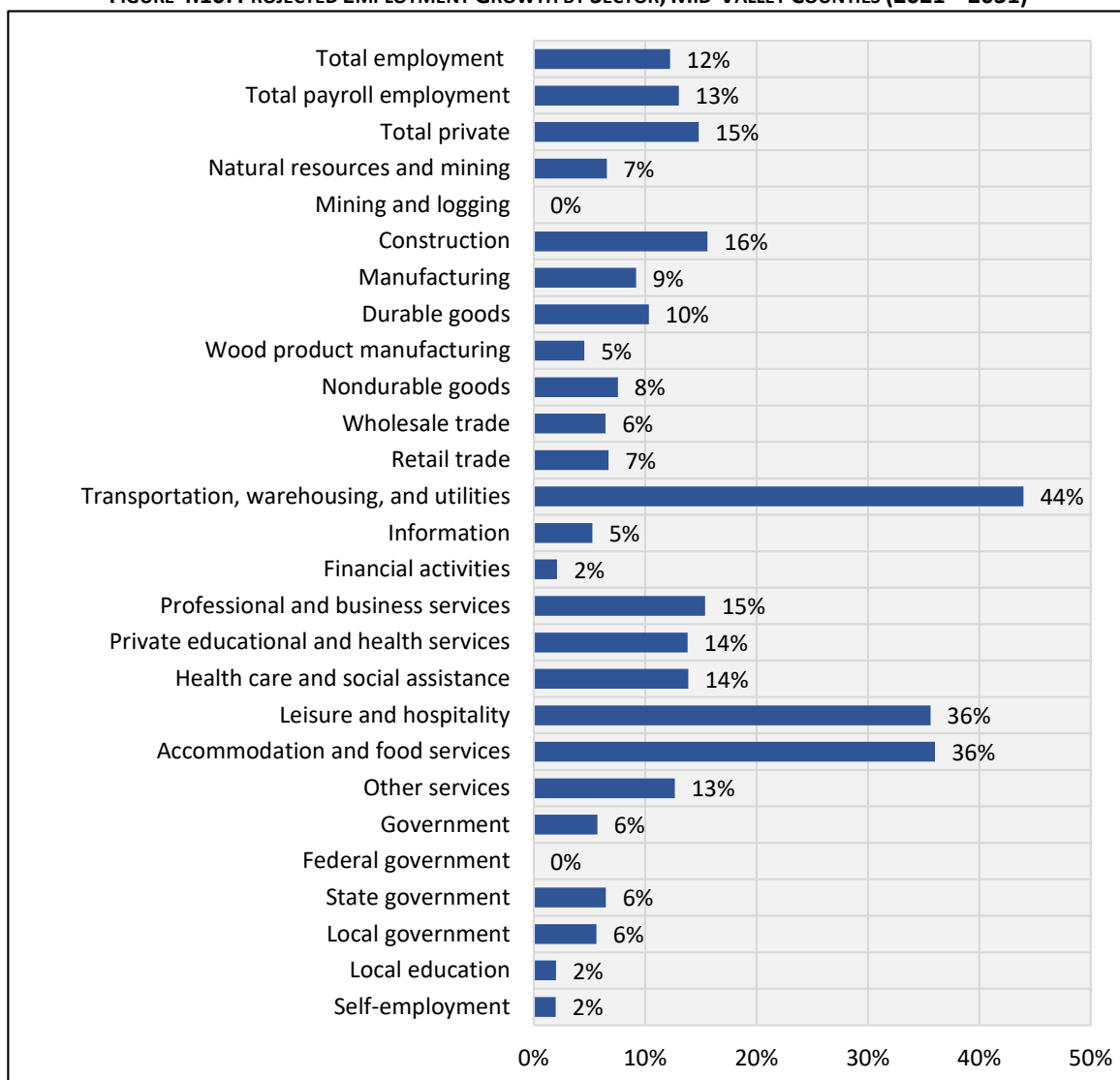
SOURCE: U.S. Department of Commerce, Bureau of Economic Analysis, Bureau of Labor Statistics

5. PROJECTED EMPLOYMENT GROWTH (OED)

The State of Oregon produces employment forecasts by sector at the broader regional level, which groups Linn, Marion, Polk, and Yamhill Counties together into one Mid-Willamette Valley region. The most recent forecast anticipates a gain of 35,000 jobs from 2021 through 2031, reflecting an average annual growth rate of about 1.2% during the period. This area has historically seen robust growth, and recovery from the COVID pandemic has been promising.

In this region, the industries with the fastest growth rates are projected to be transportation, warehousing, & utilities (TWU) followed by accommodation & food services, and leisure & hospitality. Furthermore, none of the industries are projected to experience negative growth in the coming years. The projected significant increase in the transportation/warehousing sector is in part due to the large Amazon distribution facility recently constructed in Woodburn.

FIGURE 4.10: PROJECTED EMPLOYMENT GROWTH BY SECTOR, MID-VALLEY COUNTIES (2021 – 2031)



SOURCE: Oregon Employment Department, Workforce and Economic Research Division

V. AURORA TARGET INDUSTRIES ANALYSIS

The preceding analysis provides a basis for narrowing of target industries for the City of Aurora. These indicators point to sectors of past and potential growth, as well as locally expressed economic development vision for the community. The following is a summary of targeted sectors and indicators for Aurora, and the broader mid-Willamette Valley region.



The preceding analysis of industry strengths and regional priorities provided a foundation for the discussion of local target industries for the City of Aurora. Through the EOA planning process, the advisory committee of local stakeholders reviewed the economic goals, priorities, and target industries from the prior adopted plans, and agreed upon the following list of priority sectors to help meet the community's economic development goals.

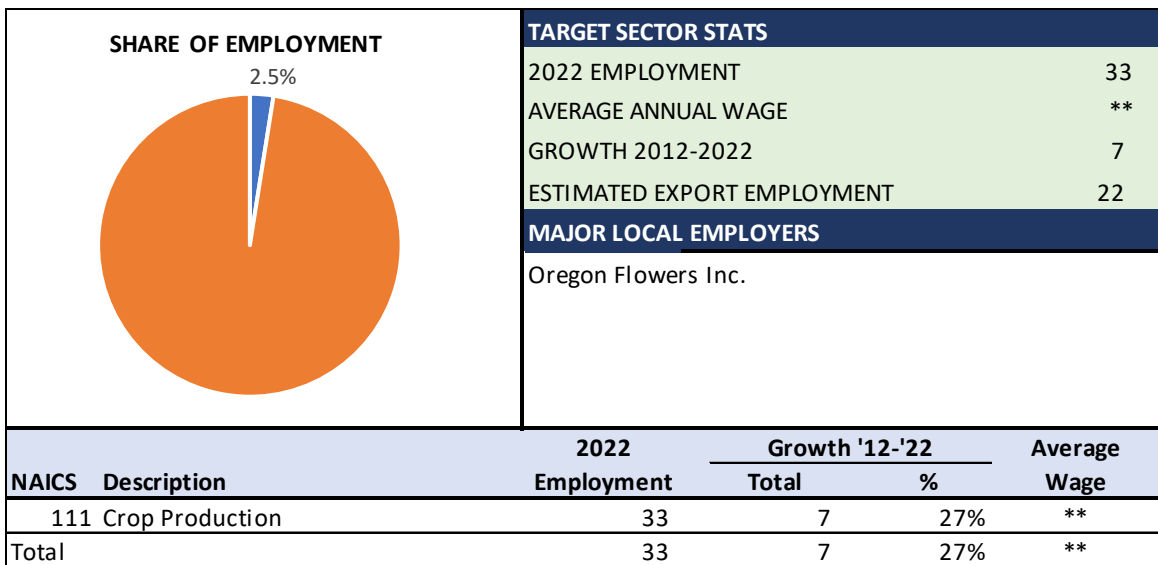
TARGETED SECTOR	CURRENT STRENGTH	GROWTH PROSPECTS	HIGH WAGES	REGIONAL TARGET	LOCAL ADVANTAGES
AGRICULTURE	X				X
MANUFACTURING		X		X	X
WHOLESALE TRADE			X		X
TRANSPORTATION/ WAREHOUSING	X	X		X	X
CONSTRUCTION		X			X
PROFESSIONAL & TECHNICAL		X	X	X	
EDUCATION	X				X
HEALTH CARE	X	X			X

The selected industries reflect the community's historical strengths and advantages, growth prospects, employment characteristics, regional and statewide targets, and local advantages. These are discussed in more detail in the following pages.

Note: The following discussion of target sectors relies on the most recent QCEW data from the Oregon Employment Department, dating to 2022. The information reflects the City of Aurora’s UGB as well as the Aurora State Airport and the adjacent commercial and industrial properties, which are considered a single economic unit for this analysis. Any ** variables in the figures following are either due to the number being suppressed or a lack of information associated with employment in the Aurora State Airport.

AGRICULTURE

While agricultural activity is largely outside of urbanized areas, related value-added industries can provide significant levels of employment. The agriculture sector is one of the more regionally competitive sectors in Aurora not related to the airport. As of 2022, the sector employs roughly 33 people representing 2.5% of the local employment base. The average annual wage was approximately \$43,559 per year in 2022. From 2012 to 2022, this sector gained 7 jobs, translating to a 27% increase in its employment base.

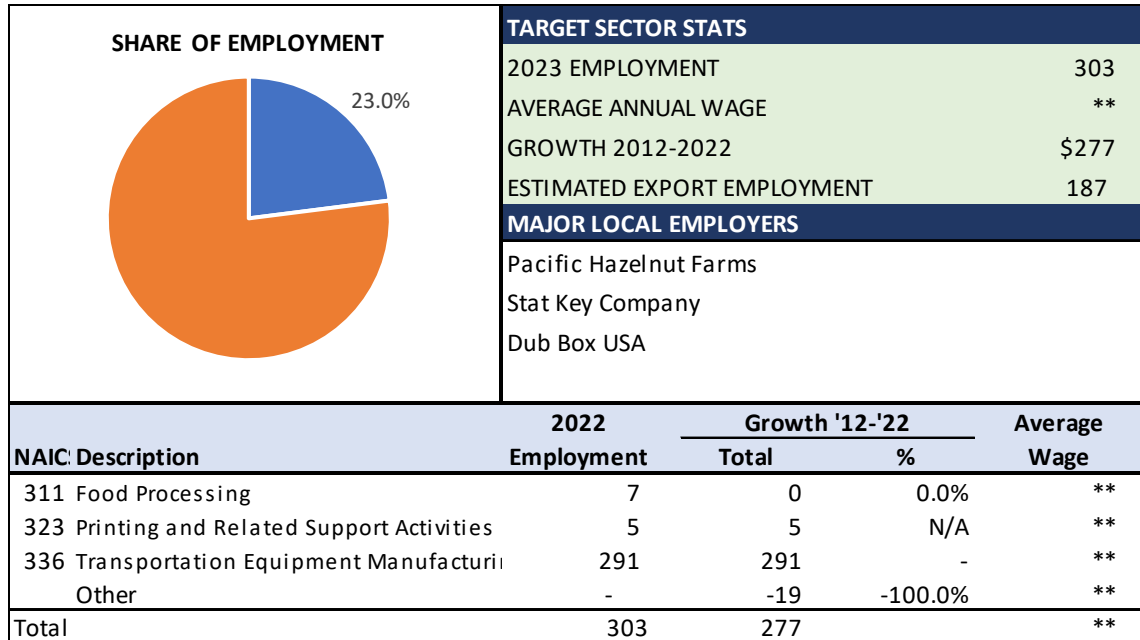


The City of Aurora’s central location within a largely rural area with significant agricultural activity provides locational advantages for related industries.



MANUFACTURING

Between the City and the Aurora State Airport, overall employment level in this sector was 303 in 2022, representing roughly 23% of the local employment base. The average annual wage was approximately \$37,566 per year in 2022. Discounting the airport, employment base in the sector decreased by roughly 35% from 2012 through 2022.



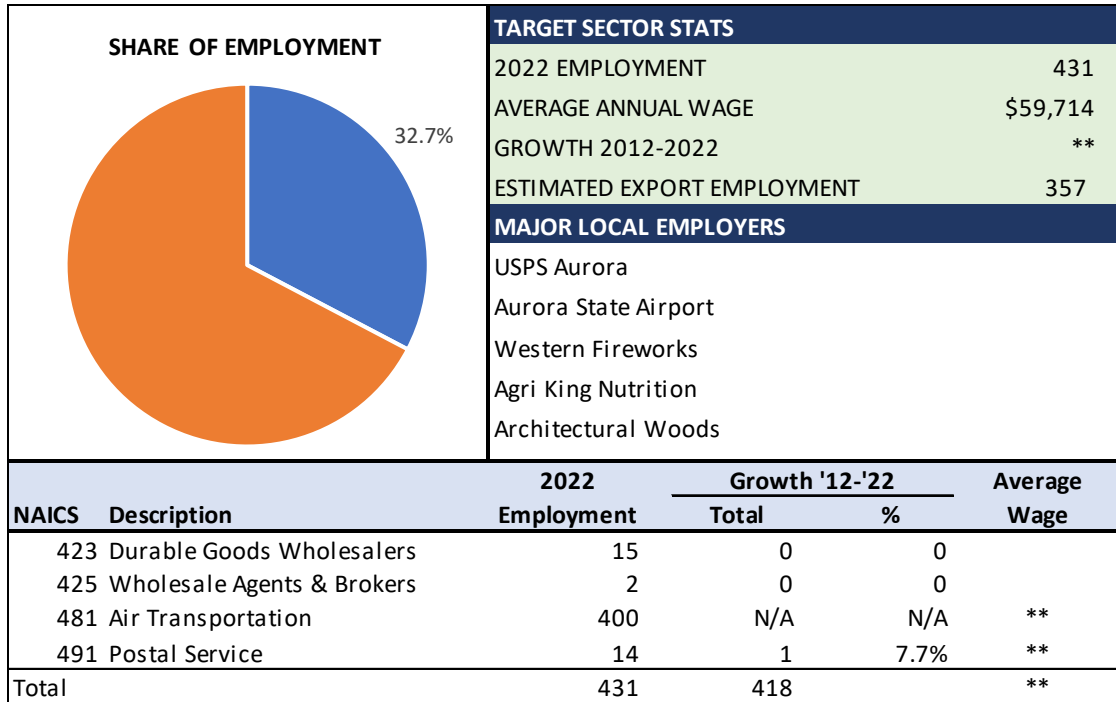
The manufacturing sector represents an export sector in the local economy, providing a significant economic benefit to the community. The sector has high growth prospects and is a regional target industry.



TRANSPORTATION, WAREHOUSING, & UTILITIES (T.W.U) & WHOLESALE TRADE

Transportation, Warehousing, and Utilities (T.W.U.) is currently the largest sector in the area in the study area, accounting for 32.7% of the local employment base, or around 431 jobs. It is estimated that the Aurora State Airport employs roughly 400 jobs directly related to airport services. On the other hand, the City of Aurora only has one establishment that falls under the T.W.U sector, the local USPS that employs 14 people as of 2022 according to the QCEW data.

The wholesale trade sector accounted for only 17 jobs in 2022, representing roughly 6.3% of the city’s employment base. According to QCEW data, the wholesale trade industry’s employment base has not grown in the last 10 years.

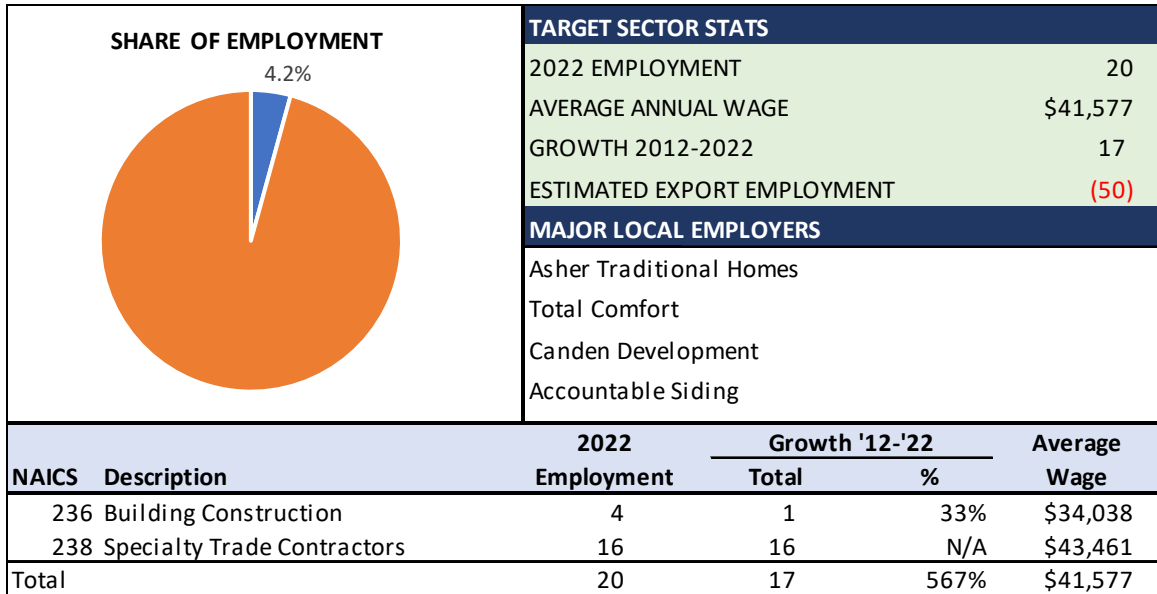


This sector was identified as a target for future growth based on the locational advantages, robust growth prospects, and attractive employment characteristics. Employers in the sector place can capitalize on the city’s central location within Willamette Valley, convenient access to I-5, and rail access. The industry requires relatively large sites to accommodate truck movement, as well as relatively flat sites due to the size of buildings. This type of development is also highly compatible with airport operations.



CONSTRUCTION

This construction sector employed about 20 people in 2022, representing roughly 4.2% of the local employment base. The average annual wage was roughly \$41,577 per year in 2022. According to the QCEW data, the sector experienced a sizable employment gain of roughly 567% in the last decade by adding 17 jobs.



This sector was identified based on strong regional growth prospects as well as locational advantages. The city’s central location within the Willamette Valley, as well as access to I-5 and Highway 99E, allow for convenient access to a broader market. Construction employment tends to be on the job site, and the firm location serves for coordination and equipment storage.



PROFESSIONAL & TECHNICAL

The Professional & Technical sector currently represents a negligible share of the city and airport’s employment base, with 7 covered employment jobs in 2022. The industry has an unusually elevated level of self-employment, which does not show up in QCEW data.

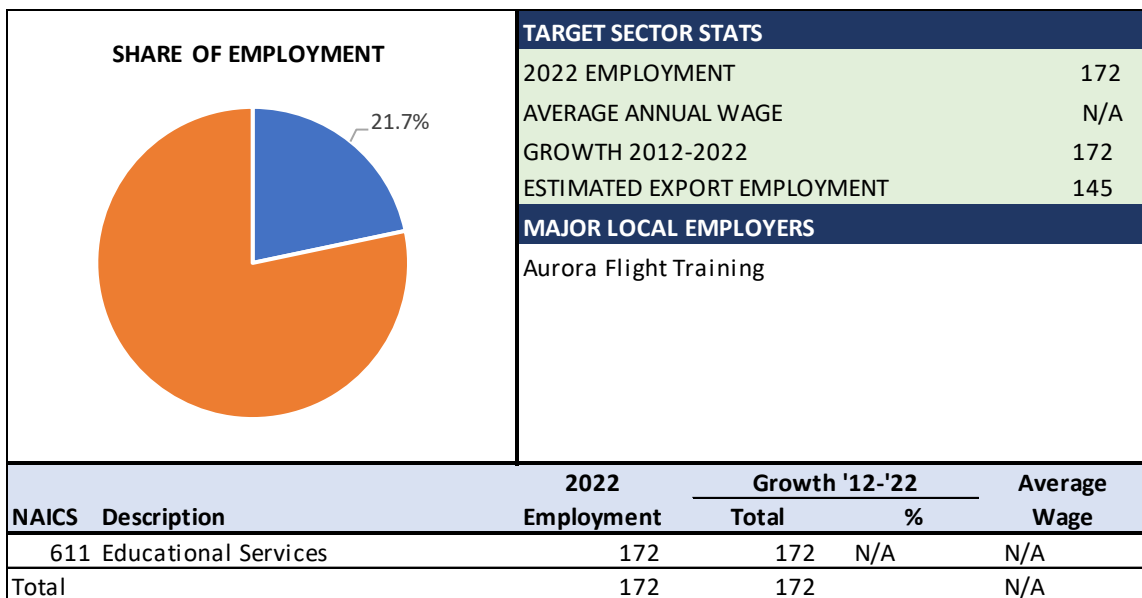
The industry was targeted due to high growth prospects, regional targets, and attractive employment characteristics. Local employment in the sector is expected to benefit from the recent shift to remote and hybrid work options, which

have allowed a broader dispersal of employment. The attractiveness of Aurora from a residential perspective is expected to contribute to future employment growth.



EDUCATION (PRIVATE SECTOR)

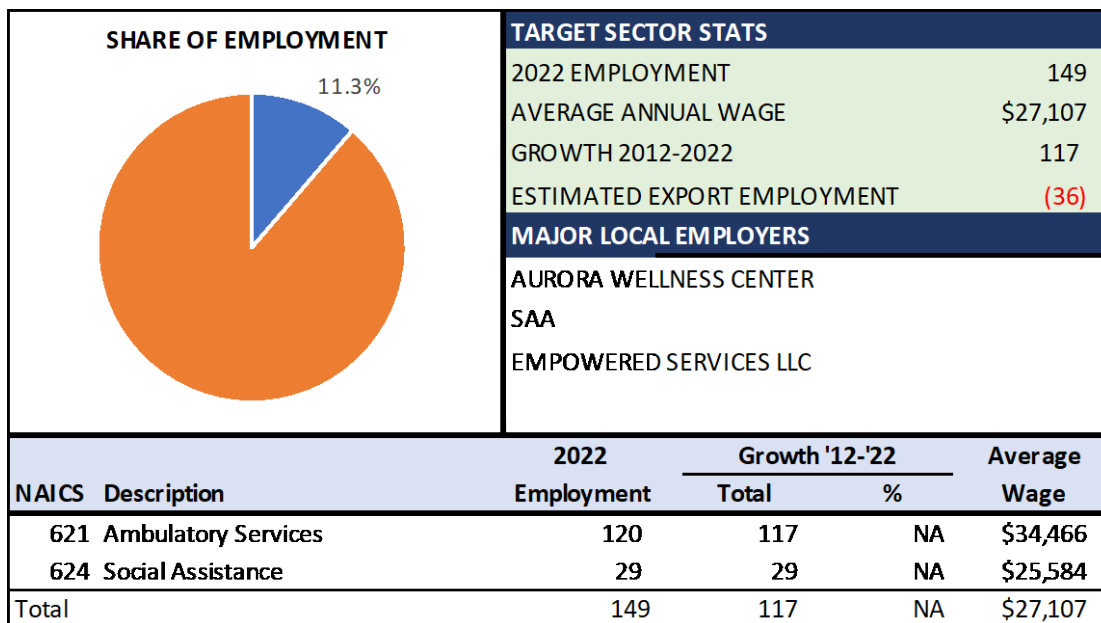
Overall, the educational services sector represents roughly 21.7% of all employment in study area. This translates to 172 jobs in 2022. The educational services sector has experienced strong local growth over the last decade, with the growth focused on aviation training at the airport. Most of the employment in this sector is export, bringing net new wealth into the community.





HEALTH CARE

The health care & social accounts for 11.3% of the city and airport’s employment base, or 149 workers in 2022. The average annual wage in the industry, not taking into account the airport tenants, was \$27,107 in 2022. Employment growth in the sector was quite strong, having an accountable growth of roughly 29 people from 2012 to 2022. With future population growth projected at 2.3% per year in the city, this sector is expected to grow commensurately.



The industry was targeted due to current local strength and growth prospects.

VI. FORECAST OF EMPLOYMENT AND LAND NEED

1. CITY OF AURORA EMPLOYMENT FORECAST

Goal 9 requires that jurisdictions plan for a 20-year supply of commercial and industrial capacity. Because employment capacity is the physical space necessary to accommodate new workers in the production of goods and services, employment need forecasts typically begin with a forecast of employment growth in the community. The previous analysis of economic trends and targeted industries set the context for these estimates. This analysis translates those trends into estimates of employment growth by broad industry. Forecasts are produced at the sector or subsector level (depending on available information), and subsequently aggregated into two-digit North American Industry Classification System (NAICS) sectors. Estimates in this analysis are intended for long-range land planning purposes and are not designed to predict or respond to business cycle fluctuation.

The projections in this analysis are built on an estimate of employment in 2023, the commencement year for the planning period. Employment growth will come as the result of net-expansion of existing businesses in the community, new business formation, or the relocation/recruitment of new firms. Forecast scenarios consider a range of factors influencing growth. Long-range forecasts typically rely on a macroeconomic context for growth. The forecast does not consider the impact of a significant exogenous shift in employment such as recruitment of an unforeseen major employer.

OVERVIEW OF EMPLOYMENT FORECAST METHODOLOGY

Our methodology starts with employment forecasts for major commercial and industrial sectors. Forecasted employment is allocated to building type, and a space demand is a function of the assumed square footage per employee ratio multiplied by projected change. The need for space is then converted into land and site needs based on industry standard development densities using floor area ratios (FARs).

FIGURE 6.01: UPDATE TO 2023 BASELINE AND CONVERSION OF COVERED TO TOTAL EMPLOYMENT



The first analytical step of the analysis is to update covered employment to the 2023 base year. The Quarterly Census of Employment and Wages (QCEW) data was used to determine the City of Aurora’s covered employment by industry through 2022, the latest year available. These employment totals were amended to include employment at the Aurora State Airport, which is combined with the City of Aurora’s UGB as a single economic unit for analysis. To update these estimates, we use observed industry specific growth rates for Marion County between 2022 and 2023.

The second step in the analysis is to convert “covered”² employment to “total” employment. Covered employment only accounts for a share of overall employment in the economy. Specifically, it does not consider sole proprietors or commissioned workers. Covered employment was converted to total employment based on observed ratios at the

² The Department of Labor’s Quarterly Census of Employment and Wages (QCEW) tracks employment data through state employment departments. Employment in the QCEW survey is limited to firms with employees that are “covered” by unemployment insurance.

national level derived from the Bureau of Economic Analysis from 2014 through 2022. The differential is the most significant in administration services, professional & technical services, and other services. The adjusted 2023 total employment base for the City of Aurora/Aurora State Airport study area is 11,965 jobs.

FIGURE 6.02: UPDATE TO 2023 BASELINE AND CONVERSION OF COVERED TO TOTAL EMPLOYMENT, (2022 – 2023)

Major Industry Sector	QCEW Employment			Total Emp. Conversion ²	2023 Estimate
	2022 Employment	'22-'23 County Δ ¹	2023 Estimate		
Construction	164	2.3%	168	77%	218
Manufacturing	377	-0.8%	374	98%	382
Wholesale Trade	17	-2.4%	17	98%	17
Retail Trade	183	-2.1%	179	95%	189
T.W.U.	520	-1.4%	513	91%	561
Information	1	6.2%	1	95%	1
Finance & Insurance	2	-2.9%	2	91%	2
Real Estate	2	9.0%	2	91%	2
Professional & Technical Services	7	9.0%	8	90%	9
Administration Services	4	2.3%	4	90%	5
Education	217	8.3%	235	95%	248
Health Care	131	7.2%	140	95%	148
Leisure & Hospitality	176	3.2%	182	95%	192
Other Services	6	3.7%	6	83%	8
Government	19	3.0%	20	100%	20
TOTAL	1,827	1.3%	1,851	93%	2,000

1/Growth rate calculated using CES data for Marion County

2/ Bureau of Economic Analysis

SOURCE: Johnson Economics LLC

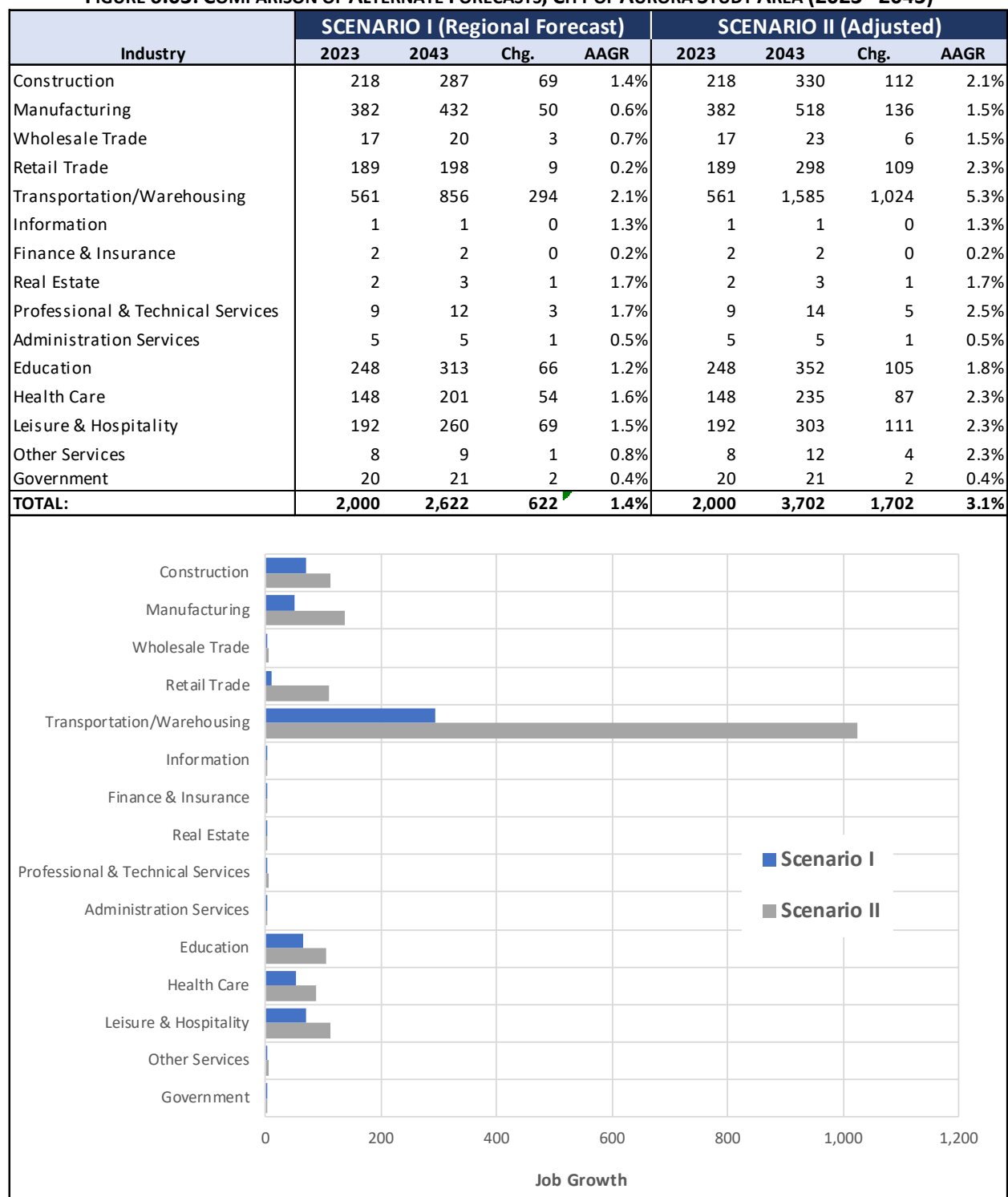
SCENARIO 1: BASELINE “SAFE HARBOR” FORECAST

The Goal 9 administrative rule does not have a required method for employment forecasting. However, OAR 660-024-0040(9)(a) outlines several safe harbor methods, which are intended to provide jurisdictions a methodological approach that will not be subject to challenge. The recommended approach for the City of Aurora is 660-024-0040(9)(a)(A), which allows reliance on the most recent regional forecast published by the Oregon Employment Department (see Figure 4.10).³ This method applies industry specific growth rates for the Mid-Valley Oregon Workforce Region (Linn, Marion, Polk, & Yamhill counties) to the City of Aurora’s 2023 base employment. This method results in an average annual growth rate of 1.4%, with a total growth of 622 jobs over the forecast period.

SCENARIO 2: ADJUSTED EMPLOYMENT FORECAST

A second adjusted forecast scenario was influenced by the research and analysis conducted in the EOA. This scenario formulates an employment growth trajectory based on identified trends, a more optimistic growth outlook for targeted industries, and input from the project technical advisory committee. Further, the alternative scenario recognizes that economic development efforts and public policy can influence realized growth in targeted sectors. The projected growth is increased significantly for major industrial users (transportation/warehousing, manufacturing, and construction). In addition, the rate of growth in population-driven service categories was increased to 2.3% based on projected population growth in the city.

³ The second safe harbor method described under OAR 660-024-0040(9)(B) allows using the most recently forecasted population growth rate for the City from the PSU Population Research Center. The employment growth rate may be assumed to match the population growth rate, which was 2.3% from 2025-45.

FIGURE 6.03: COMPARISON OF ALTERNATE FORECASTS, CITY OF AURORA STUDY AREA (2023 - 2043)

SOURCE: Oregon Employment Department, Johnson Economics

The adjusted scenario considers locational advantages and local economic development goals. This scenario forecasts an average annual growth rate of 3.1% for the period, for a total addition of 1,702 new jobs.

SUMMARY OF EMPLOYMENT FORECAST SCENARIOS

The two forecast scenarios in this analysis range from 1.4% to 3.1% average annual growth. Job growth estimates range from 622 to 1,702 jobs over the 20-year period. Forecasts grounded in broad based economic variables cannot account for all the realities of local businesses and trends among evolving industries. Any long-term forecast is inherently uncertain and should be updated on a regular basis to reflect more current information. This is particularly true in a smaller jurisdiction such as Aurora, in which a single large firm's location and/or operational decision may substantively impact the rate of growth.

FIGURE 6.04: SUMMARY OF PROJECTION SCENARIOS, CITY OF AURORA STUDY AREA

Industry	Overall Employment					Net Change by Period				Total 23-43
	2023	2028	2033	2038	2043	23-28	28-33	33-38	38-43	
SCENARIO 1 (Regional Trends)										
Construction	218	243	257	272	287	26	14	15	15	69
Manufacturing	382	401	411	421	432	19	10	10	10	50
Wholesale Trade	17	18	18	19	20	1	1	1	1	3
Retail Trade	189	193	195	196	198	4	2	2	2	9
Transportation/Warehousing	561	664	723	787	856	103	58	64	69	294
Information	1	1	1	1	1	0	0	0	0	0
Finance & Insurance	2	2	2	2	2	0	0	0	0	0
Real Estate	2	3	3	3	3	0	0	0	0	1
Professional & Technical Services	9	10	10	11	12	1	1	1	1	3
Administration Services	5	5	5	5	5	0	0	0	0	1
Education	248	272	285	299	313	24	13	14	14	66
Health Care	148	167	178	189	201	19	11	11	12	54
Leisure & Hospitality	192	217	230	245	260	25	14	15	15	69
Other Services	8	8	8	9	9	0	0	0	0	1
Government	20	20	21	21	21	1	0	0	0	2
TOTAL:	2,000	2,225	2,348	2,481	2,622	225	124	132	141	622
SCENARIO 2 (Modified)										
Construction	218	257	279	303	330	39	22	24	26	112
Manufacturing	382	432	459	488	518	50	27	29	31	136
Wholesale Trade	17	19	20	21	23	2	1	1	1	6
Retail Trade	189	227	248	272	298	38	22	24	26	109
Transportation/Warehousing	561	850	1,046	1,288	1,585	289	196	242	297	1,024
Information	1	1	1	1	1	0	0	0	0	0
Finance & Insurance	2	2	2	2	2	0	0	0	0	0
Real Estate	2	3	3	3	3	0	0	0	0	1
Professional & Technical Services	9	10	11	13	14	2	1	1	1	5
Administration Services	5	5	5	5	5	0	0	0	0	1
Education	248	285	306	328	352	37	21	22	24	105
Health Care	148	178	195	214	235	30	17	19	21	87
Leisure & Hospitality	192	230	252	276	303	38	22	24	26	111
Other Services	8	9	10	11	12	1	1	1	1	4
Government	20	20	21	21	21	1	0	0	0	2
TOTAL:	2,000	2,528	2,859	3,247	3,702	528	331	387	455	1,702

SOURCE: Oregon Employment Department, Johnson Economics

The forecasts were further broken down into four five-year increments, assuming a consistent rate of growth over the period. We would expect that a twenty-year forecast will include multiple business cycles, and that growth will be variable.

2. EMPLOYMENT LAND FORECAST

The next analytical step in our analysis is to convert projections of employment into forecasts of land demand over the planning period. The generally accepted methodology for this conversion begins by allocating employment by sector into a distribution of building typologies those economic activities typically use. As an example, insurance agents typically locate in traditional office space, often along commercial corridors. However, a percentage of these firms are also located in commercial retail space adjacent to retail anchors. Cross tabulating this distribution provides an estimate of employment in each typology.

The next step converts employment into space using estimates of the typical square footage exhibited within each typology. Adjusting for market average vacancy we arrive at an estimate of total space demand for each building type.

Finally, we can consider the physical characteristics of individual building types and the amount of land they typically require for development. The site utilization metric commonly used is referred to as a “floor area ratio” or FAR. For example, if we assume a 25,000-square foot general industrial building requires roughly a site of roughly 100,000 square feet to accommodate its structure, setbacks, parking, and necessary yard/storage space. This building would have a FAR of 0.25. Demand for space is then converted to net acres using a standard floor area ratio FAR for each development form.

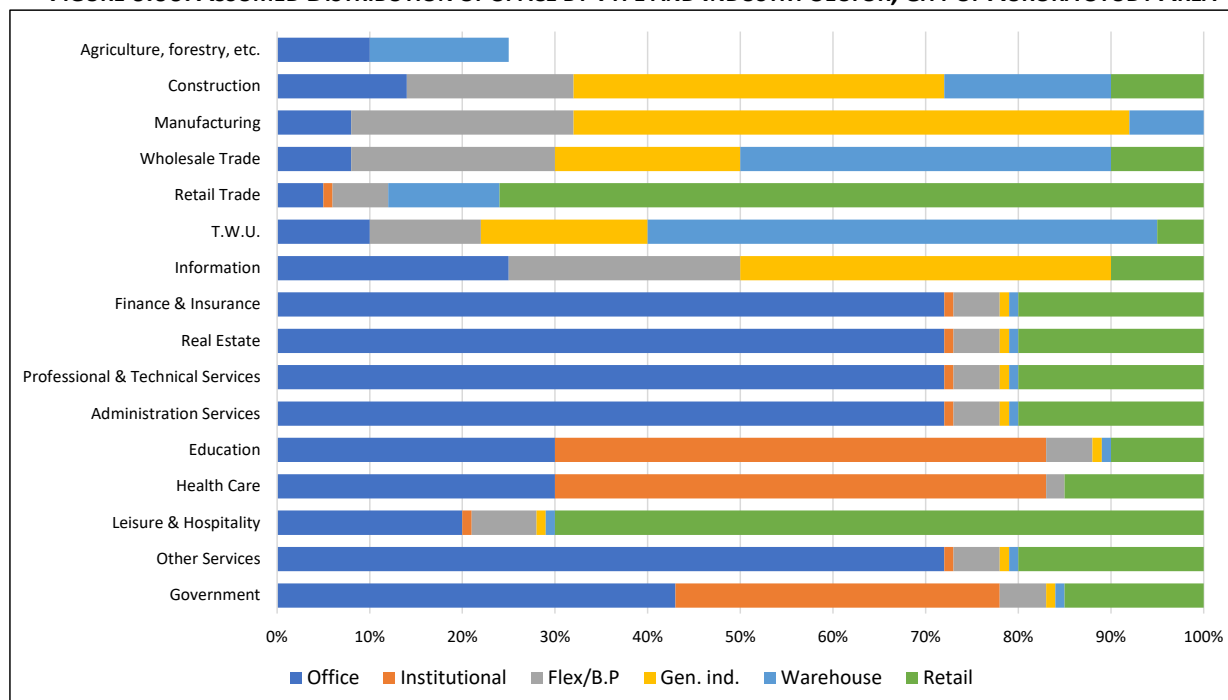
LAND DEMAND ANALYSIS – ADJUSTED FORECAST

In this analytical step we allocate employment growth to the standard building typologies. The building typology matrix represents the share of sectoral employment that is located across various building types. (Note that only a fraction of employment in the agricultural sector is assumed to need urban real estate, as many of these companies operate in unincorporated areas in the region around the city. Food processing operations are captured under “manufacturing.”)

FIGURE 6.05: DISTRIBUTION OF EMPLOYMENT BY SPACE TYPE, CITY OF AURORA STUDY AREA (ADJUSTED FORECAST)

Industry Sector	20-year Job Forecast		BUILDING TYPE MATRIX					
	Number	AAGR	Office	Institutional	Flex/B.P	Gen. ind.	Warehouse	Retail
Construction	112	2.1%	14%	0%	18%	40%	18%	10%
Manufacturing	136	1.5%	8%	0%	24%	60%	8%	0%
Wholesale Trade	6	1.5%	8%	0%	22%	20%	40%	10%
Retail Trade	109	2.3%	5%	1%	6%	0%	12%	76%
Transportation/Warehousing	1,024	5.3%	5%	0%	12%	13%	65%	5%
Information	0	1.3%	25%	0%	25%	40%	0%	10%
Finance & Insurance	0	0.2%	72%	1%	5%	1%	1%	20%
Real Estate	1	1.7%	72%	1%	5%	1%	1%	20%
Professional & Technical Services	5	2.5%	72%	1%	5%	1%	1%	20%
Administration Services	1	0.5%	72%	1%	5%	1%	1%	20%
Education	105	1.8%	30%	53%	5%	1%	1%	10%
Health Care	87	2.3%	30%	53%	2%	0%	0%	15%
Leisure & Hospitality	111	2.3%	20%	1%	7%	1%	1%	70%
Other Services	4	2.3%	72%	1%	5%	1%	1%	20%
Government	2	0.4%	43%	35%	5%	1%	1%	15%
TOTAL	1,702	3.1%	10%	6%	12%	15%	42%	15%

SOURCE: Johnson Economics

FIGURE 6.06: ASSUMED DISTRIBUTION OF SPACE BY TYPE AND INDUSTRY SECTOR, CITY OF AURORA STUDY AREA

SOURCE: Johnson Economics

Under the employment forecast scenario, employment located in warehouse/distribution space accounts for the greatest share of growth, followed by employment located in general industrial and retail space. The combined employment forecast in industrially zoned space (~1,178 jobs) is roughly double that forecast for commercially zoned space (~526 jobs).

FIGURE 6.07: NET GROWTH IN EMPLOYMENT BY BUILDING TYPE, CITY OF AURORA STUDY AREA (ADJUSTED FORECAST) 2023-2043

Industry Sector	NET CHANGE IN EMPLOYMENT BY BUILDING TYPE - 2023-2043						Total
	Office	Institutional	Flex/B.P	Gen. Ind.	Warehouse	Retail	
Construction	16	0	20	45	20	11	112
Manufacturing	11	0	33	82	11	0	136
Wholesale Trade	0	0	1	1	2	1	6
Retail Trade	5	1	7	0	13	83	109
Transportation/Warehousing	51	0	123	133	666	51	1,024
Information	0	0	0	0	0	0	0
Finance & Insurance	0	0	0	0	0	0	0
Real Estate	1	0	0	0	0	0	1
Professional & Technical Services	4	0	0	0	0	1	5
Administration Services	0	0	0	0	0	0	1
Education	31	55	5	1	1	10	105
Health Care	26	46	2	0	0	13	87
Leisure & Hospitality	22	1	8	1	1	78	111
Other Services	3	0	0	0	0	1	4
Government	1	1	0	0	0	0	2
TOTAL	172	104	199	263	714	249	1,702

SOURCE: Johnson Economics

Employment growth estimates by building type are then converted to demand for physical space. This conversion assumes the typical space needed per employee on average. This step also assumes a market average vacancy rate, acknowledging that equilibrium in real estate markets is not 0% vacancy. We assume a 10% vacancy rate for office, retail, and flex uses, as these forms have high rates of multi-tenant usage and turnover. A 5% rate is used for general industrial and warehouse—these uses have higher rates of owner occupancy that lead to lower overall vacancy. Institutional uses are assumed to have no vacancy, as they are typically purpose-built for healthcare, nonprofit, government, or related users.

The demand for building space is converted into an associated demand for acreage using the derived Floor Area Ratio (FAR), based upon the observed FAR in existing commercial and industrial properties. The combined space and FAR assumptions further provide estimates indicated of job densities, determined on a per net-developable acre basis.

FIGURE 6.08: NET ACRES REQUIRED BY BUILDING TYPOLOGY, CITY OF AURORA STUDY AREA – 20-YEAR

	DEMAND BY GENERAL USE TYPOLOGY, 2023-2043						Total
	Office	Institutional	Flex/B.P	Gen. Ind.	Warehouse	Retail	
Employment Growth	172	104	199	263	714	249	1,702
Avg. SF Per Employee	350	600	990	600	1,850	500	1,130
Demand for Space (SF)	60,000	63,000	197,000	158,000	1,321,000	125,000	1,924,000
Floor Area Ratio (FAR)	0.35	0.35	0.30	0.30	0.30	0.25	
Market Vacancy	10.0%	0.0%	10.0%	5.0%	5.0%	10.0%	
Implied Density (Jobs/Acre)	39.4	25.2	11.9	20.7	6.7	19.6	10.8
Net Acres Required	4.4	4.1	16.7	12.7	106.4	12.8	157.1
<i>Industrial Acreage</i>	0.0	0.0	16.7	12.7	106.4	0.0	135.9
<i>Commercial Acreage</i>	6.1	5.8	0.0	0.0	0.0	15.9	27.8

SOURCE: Johnson Economics

Commercial office and retail densities are 25.1 and 8.7 jobs per acre, respectively. Industrial uses range from 21 for general industrial use to less than 6 jobs per acre for warehouse/distribution. The overall weighted employment density is 10.8 jobs per acre, with the projected 1,702-job expansion in the local employment base through 202 requiring an estimated 157.1 net acres of employment land (after deductions for right-of-way, floodplains, etc.). An estimated 86% of this forecasted need is industrial land, and 14% commercial land. There are two drivers of this. One is the lower average employment density typically seen in industrial land use, particularly warehouse/distribution uses. The second is that targeted industries for the community are largely industrial.

There is a significant distinction between bulk land capacity and readily available site supply. To be considered readily available, land must currently have appropriate zoning and be served by adequate infrastructure capacity to accommodate short-term development. Infrastructure requirements are outlined in Appendix A of this report.

VII. RECONCILIATION OF EMPLOYMENT LAND NEED AND INVENTORY

The inventory of buildable employment land provides a snapshot of the current local capacity to accommodate more businesses and jobs over the planning period. This current available land is compared to the forecasted need for new land over the 20-year planning period, presented in Section VI.

SUMMARY OF LAND SUPPLY

To assess the supply of buildable land suitable to accommodate the projected 20-year employment needs, an inventory of land with the proper zoning was conducted. The following is a summary of the results on that inventory.

FIGURE 7.02: BUILDABLE LAND INVENTORY, NET BUILDABLE ACRES BY CATEGORY (AURORA)

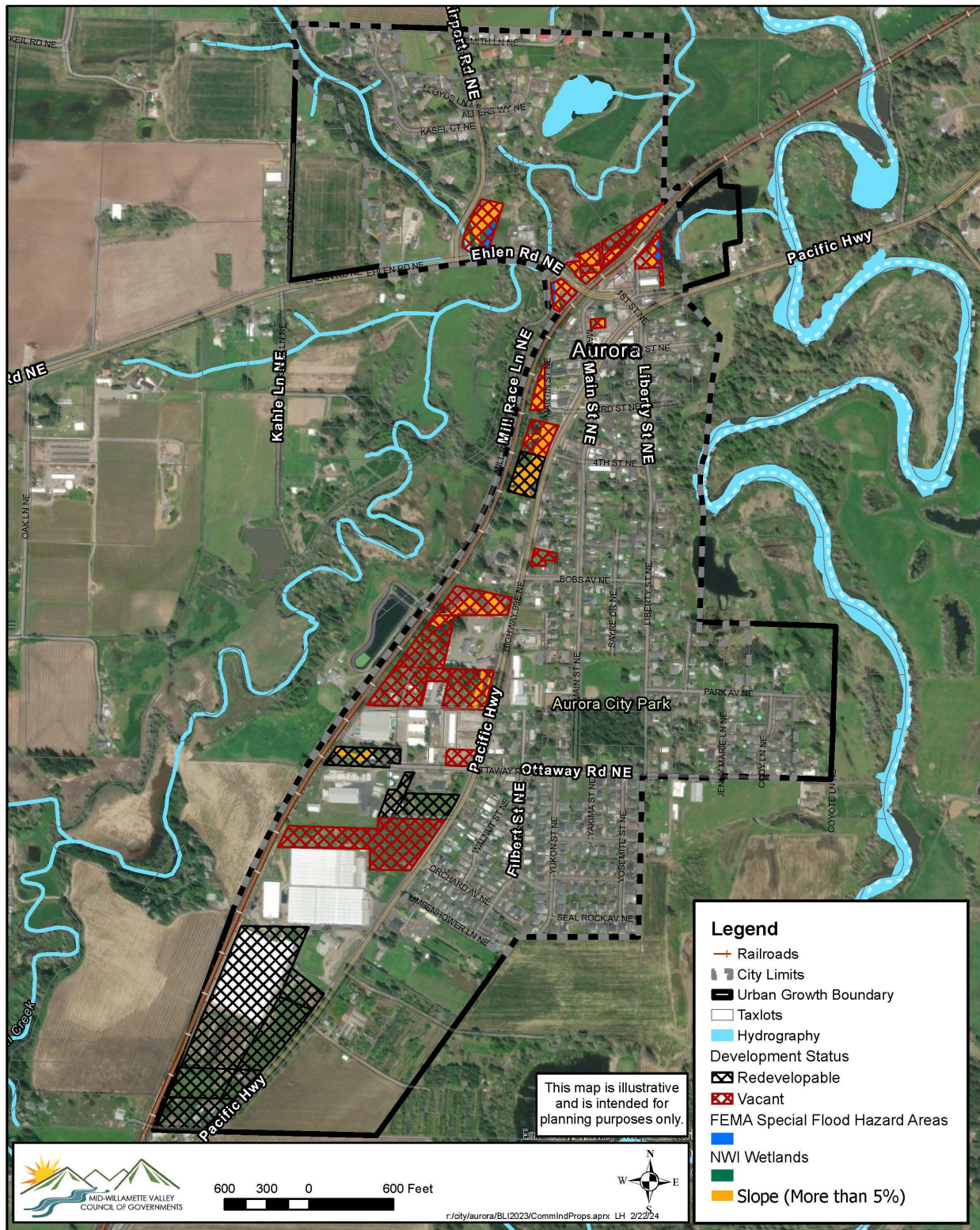
TAXLOT	COMP	DEV	TOTAL ACRES	BUILDABLE ACRES	ADDRESS	OWNERNAME
COMMERCIAL REDEVELOPABLE						
041W13C000104	C/I	R	2.34	2.34	20837 HIGHWAY 99E NE	ENSIGN INVESTMENTS LLC
041W13C000600	C/I	R	1.05	1.05	20627 HIGHWAY 99E NE	M & H FARMS LLC
041W13B001400	C	R	2.36	1.50	21111 HIGHWAY 99E NE	HELLHAKE MARY ALICE
			Subtotal	4.89		
COMMERCIAL VACANT						
041W13B002600	C	V	0.52	0.52	14713 OTTAWAY RD NE	PNR LLC
041W13C000200	C/I	V	5.59	5.59	NO ADDRESS	M & H FARMS LLC
041W13BD02901	C	V	0.52	0.52	NO ADDRESS	IVAN KARTAL
			Subtotal	6.63		
INDUSTRIAL REDEVELOPABLE						
041W14D000800	I	R	2.41	2.41	20517 HIGHWAY 99E NE	ZIMMERLEE TERESA F
041W14D000900	I/C	R	2.85	1.85	20567 HIGHWAY 99E NE	CARILLO-GARCIA ERASMO
041W13B001800	I	R	1.45	1.45	14603 OTTAWAY RD NE	WEIK, ROBERT A & WEIK, MARILYN
041W13B001200	I	R	1.99	1.60	21111 HIGHWAY 99E NE	HELLHAKE MARY ALICE
041W14D001000	I/C	R	13.52	6.00	NO ADDRESS	M & H FARMS LLC
			Subtotal	13.31		
INDUSTRIAL VACANT			0.00	0.00		
TOTAL						
COMMERCIAL				11.52		
INDUSTRIAL				13.31		
OVERALL				24.83		

Source: MWVCG

The BLI filtered all of the zoned employment land in Aurora by Commercial or Industrial zoning category, environmental and slope constraints, and whether the parcel is already developed, vacant, or partially vacant (see Appendix C for more detail). The inventory was vetted to address development projects in the pipeline and known limitations on specific sites that will prevent development on all or a portion of the site.

The following figure maps the vacant and redevelopable properties identified. There are an estimated 11.5 net acres of buildable or redevelopable Commercial land and an estimated 13.3 net acres of buildable or redevelopable Industrial land within the Urban Growth Boundary (UGB).

FIGURE 7.03: CITY OF AURORA, VACANT/REDEVELOPABLE PROPERTIES AND CONSTRAINTS



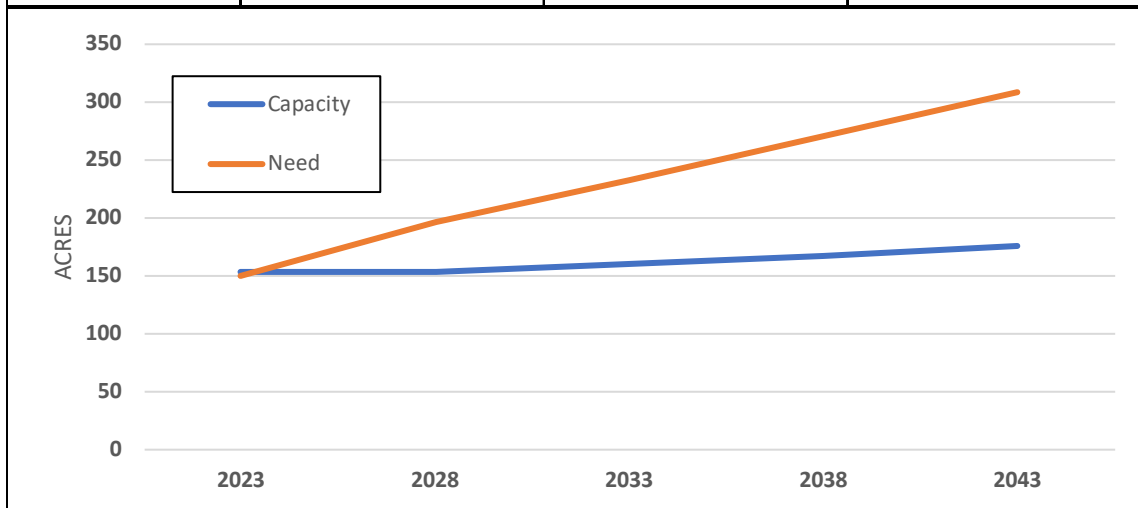
SOURCE: MWVCG

COMPARING RECONCILIATION OF 20-YEAR LAND SUPPLY AND DEMAND

Comparing the Buildable Land Inventory (including known sites under development) to the 20-year forecast of employment land need indicates that the City of Aurora faces a deficit of employment land over the planning period in both the Commercial and Industrial categories. A summary of the comparison of land supply and demand is presented below.

FIGURE 7.04: RECONCILIATION OF LAND SUPPLY AND 20-YEAR DEMAND (AURORA)

	Buildable Inventory		Demand Forecast		Inventory Less Demand	
	5-Year	20-Year	5-Year	20-Year	5-Year	20-Year
COMMERCIAL	1.1	11.5	10.4	21.3	(9.3)	(9.7)
INDUSTRIAL	1.8	13.3	35.5	135.9	(33.7)	(122.6)
TOTAL	2.9	24.8	45.9	157.1	(43.0)	(132.3)



SOURCE: Johnson Economics

This analysis indicates that Aurora faces a deficit of 9.7 net commercial acres, and 122.6 net industrial acres, for a total employment land deficit of 132.3 net acres. The area has a shortage both for long- and short-term needs as well in both zones.

It is important to note that some of the forecasted growth will include employers who may have specific site needs and preferences that are not reflected in the available buildable inventory. (See Appendix A for more details on site preferences for certain key industries.)

VIII. CONCLUSIONS

APPENDIX A: INDUSTRY SITE REQUIREMENTS

This section presents a series of tables that summarize key site requirements for a range of prospective tenant types.⁴ This is followed by further discussion of needs for some industry sectors relevant to the local market.

The 14 site requirements listed on the matrix provide a basis for establishing a profile of the physical and other site needs of the identified industry. The site requirements are intended to address the typical needs of each of the industry categories, and it is recognized that there will likely be unique or non-typical needs of a specific user that will need to be evaluated on a case-by-case basis. The matrix does not include aviation-related industries, as these were not specifically broken out in the Business Oregon analysis. There are a significant number of firms that require and/or prefer locations adjacent to an airport, and uses on properties within the fence line of an airport are typically restricted to aeronautic-related uses.

The following describes a few general requirements that apply to *all* industry type categories under consideration and then an overview of the 14 site requirements listed on the matrix.

GENERAL REQUIREMENTS:

- The underlying zoning on the site must allow the use outright within the identified category. For example, no zone change, conditional use and/or similar land use review is necessary. Many jurisdictions typically require a design or development review which is acceptable, since the timeframe for obtaining such design-related approvals will be addressed in the State's rating system.
- The site under consideration must be located geographically within a UGB.
- The site is not located within a 100-year floodplain as mapped by FEMA, although sites with approved FEMA map amendments (e.g., LOMA & LOMR) are acceptable.
- The net contiguous developable area (NCDA) of the site does not include hazardous contaminants as verified by a Level 1 Environmental Report, or a Level 2 Report that has received a No Further Action approval from DEQ; or existing wetlands or other natural features which are regulated at the State, Federal or local level; or federally endangered species.
- The NCDA does not contain any cultural or historical resources that have been identified for protection at the State, Federal or local level.
- The NCDA does not have mitigation plans that can be implemented in 180 days or less.

SITE REQUIREMENTS:

1. **Total Site Size:** The site size is taken to mean the size of the building footprint and includes buffers, setbacks, parking, mitigation, and expansion space.
2. **Competitive Slope:** Most industrial uses require relatively large building footprints that do not accommodate steps in floor slabs, and sloping topography will require extensive excavation and retaining systems that increase development cost over flat sites. The figures given are the preferred maximum average slope across the developable portion of the site, recognizing that sites with additional area outside the building, or developments with multiple building

⁴ Business Oregon, Mackenzie.

pads, generally will have lower slope earthwork costs than sites with limited space outside the building footprint.

3. **Trip Generation:** Sites are frequently limited by a jurisdiction to a specified total number of vehicle trips entering and exiting the site. This site requirement is an estimate of the minimum number of average daily trips per acre (based on the range of building coverage) that should be available for each of the industrial categories based on the Institute of Traffic Engineers (ITE) Manual-Ninth Edition. The following table lists the ITE codes used to estimate average trips for the industry profiles represented in the matrix.
4. **Miles to Interstate or Freight Route:** With few exceptions, access to major freeways or freight routes is critical for the movement of goods. This site requirement indicates the typical maximum range of distance, in miles, from the site to the freeway or highway access. The roadways/intersections between the site and freeway/highway must generally operate at a level of service 'D' or better in accordance with the Highway Capacity Manual methodologies and general engineering standards.
5. **Miles to Frequent Transit Service:** Businesses located walking distance (within one-quarter of a mile) to a bus stop that is serviced by a frequent bus line enjoy a competitive advantage over others that are more limited in transportation access options.⁵
6. **Railroad Access:** The need for access to railroad for the movement of goods within each industrial category is dependent upon individual users, so the site requirements are identified as either "Preferred," "Not Required," or "Avoid" in some cases where the presence of rail may be considered a deterrent to business.
7. **Proximity to Marine Port:** The need for access to a marine port for the movement of goods within each industrial category is dependent upon individual users.
8. **Proximity to International/Regional Airport:** The need for access to a regional airport for the movement of goods or business travel within each industrial category is dependent upon individual users.
9. **Availability of Water:** This requirement indicates the minimum sizes of domestic water and fire lines immediately available to the site. In certain rural cases, a comparable supply from an on-site water system (i.e., well or reservoir with available water rights) may be acceptable. In addition to lines sizes, preference for high-pressure water capabilities and average flow demand in gallons per day is specified for each industry type.
10. **Availability of Sanitary Sewer:** This requirement indicates the minimum size of public sanitary sewer service line immediately available to the site. In certain rural cases, an on-site subsurface system providing a comparable level of service may be acceptable. Sewer flow requirements were determined by calculating a percentage of the water flow for each industry type.
11. **Natural Gas:** This requirement indicates the minimum size natural gas line that is immediately available to the site. It is assumed that the pressure demand for all industry categories is 40-60 psi.
12. **Electricity:** This requirement indicates the minimum electrical demand readily available to each industry and where proximity to a substation and redundancy dependency rank on the continuum of less critical to more critical. Estimated demand is based on review of existing usage from local utility providers, referencing industrial NAICS codes for the various profiles.
13. **Telecommunications:** This requirement indicates whether the availability of telecommunication systems are readily available, and where major commercial capacity, route diversity and fiber optic lines rank on the continuum of less critical to more critical. All sites are assumed to have a T-1 line readily available.
14. **Special Considerations:** Notes on industry-specific factors.

⁵ We have defined "frequent bus line" as one with service occurring in no longer than 15 minute intervals.

CRITERIA		PROFILE		A	B	C	D	E	F	G	H	I	J
		Computer & Electronic Manufacturing (High-Tech R&D)	Software & Media	Multi-Tenant Office	Food Processing	Other Manufacturing	Life/Bioscience R&D Campus	Wholesaling	Retail	Data Center	Incubator		
GENERAL REQUIREMENTS		Use is permitted outright, located in UGB or equivalent and outside flood plain; and site (NCDA) does not contain contaminants, wetlands, protected species, or cultural resources or has mitigation plan(s) that can be implemented in 180 days or less.											
PHYSICAL SITE													
1	TOTAL SITE SIZE*	Competitive Acreage**	5 - 100+	5 - 15	5 - 20	5 - 25+	5 - 15+	20 - 100+	10 - 25	5 - 20	10 - 25+	5 - 25+	
2	COMPETITIVE SLOPE:	Maximum Slope	0 - 5%	0 - 7%	0 - 7%	0 - 5%	0 - 5%	0 - 7%	0 - 3%	0 - 7%	0 - 7%	0 - 5%	
TRANSPORTATION													
3	TRIP GENERATION:	Average Daily Trips per Acre	40 - 60	80 - 200 ₁	120 - 240 ₂	50 - 60	40 - 50	60 - 150	50 - 60 ₃	400 - 500 ₄	20 - 30	40 - 50	
4	MILES TO INTERSTATE OR FREIGHT ROUTE:	Miles	w/in 10	w/in 5	w/in 5	w/in 30	w/in 20	w/in 5	w/in 5	w/in 5	w/in 30	N/A	
5	MILES TO FREQUENT TRANSIT SERVICE (15 MIN OR LESS)	Miles	0.6	0.5	0.8	< 0.1	0.2	0.1	0.3	< 0.1	0.1	< 0.1	
6	RAILROAD ACCESS:	Dependency	Preferred	Not Required	Not Required	Preferred	Preferred	Preferred	Preferred	Preferred	Avoid	Avoid	N/A
7	PROXIMITY TO MARINE PORT:	Dependency	Preferred	Not Required	Not Required	Preferred	Preferred	Preferred	Preferred	Preferred	Not Required	Not Required	N/A
8	PROXIMITY TO INTERNATIONAL/ REGIONAL AIRPORT:	Dependency	Competitive	Required	Preferred	Preferred	Preferred	Preferred	Required	Not Required	Not Required	Competitive	N/A
		Distance (Miles)	The Portland International Airport is roughly 30 miles and a 50 minute drive from the City of Aurora										

PROFILE		A	B	C	D	E	F	G	H	I	J	
		Computer & Electronic Manufacturing (High-Tech R&D)	Software & Media	Multi-Tenant Office	Food Processing	Other Manufacturing	Life/Bioscience R&D Campus	Wholesaling	Retail	Data Center	Incubator	
CRITERIA												
UTILITIES												
9	WATER:	Min. Line Size (Inches/Dmtr)	12" - 16"	6" - 8"	8" - 10"	12" - 16"	6" - 10"	8" - 12"	6" - 10"	8" - 12"	16"	4" - 8"
		Min. Fire Line Size (Inches/Dmtr)	12" - 18"	8" - 10"	8" - 12"	10" - 12"	8" - 10"	8" - 12"	8" - 10"	8" - 12"	10"-12"	6" (or alternate source)
		High Pressure Water Dependency	Required	Not Required	Not Required	Required	Not Required	Preferred	Not Required	Not Required	Required	Not Required
		Flow (Gallons per Day per Acre)	5,200	1,200	1,500	3,150	1,850	2,450	1,200	1,800 _s	50 - 200 ⁺	1,200
10	SEWER:	Min. Service Line Size (Inches/Dmtr)	12" - 18"	6" - 8"	8" - 10"	10" - 12"	6" - 8"	10" - 12"	6" - 8"	6" - 10"	8" - 10"	4" - 6" (or on-site source)
		Flow (Gallons per Day per Acre)	4,700	1,000	2,000	2,600	1,700	2,000	1,000	1,500 _s	1,000 [±]	1,000
11	NATURAL GAS:	Preferred Min. Service Line Size (Inches/Dmtr)	6"	4"	4"	4"	4"	6"	4"	4" - 6"	4"	N/A
		On Site	Competitive	Preferred	Competitive	Preferred	Competitive	Competitive	Preferred	Competitive	Preferred	Preferred
12	ELECTRICITY:	Minimum Service Demand	4 - 6 MW	1 - 2 MW	0.5 - 1 MW	2 - 6 MW	0.5 MW	2 - 6 MW	0.5 MW	0.5 - 1 MW	5 - 25 MW	1 MW
		Close Proximity to Substation	Competitive	Competitive	Preferred	Not Required	Preferred	Competitive	Not Required	Preferred	Required, could be on site	Not Required
		Redundancy Dependency	Preferred	Preferred	Preferred	Not Required	Not Required	Competitive	Not Required	Preferred	Required	Not Required
13	TELECOMMUNICATIONS:	Major Communications Dependency	Required	Required	Required	Preferred	Required	Required	Preferred	Required	Required	Preferred
		Route Diversity Dependency	Required	Required	Required	Not Required	Not Required	Required	Preferred	Preferred	Required	Not Required
		Fiber Optic Dependency	Required	Required	Required	Preferred	Preferred	Required	Competitive	Preferred	Required	Not Required

PROFILE	A	B	C	D	E	F	G	H	I	J
	Computer & Electronic Manufacturing (High-Tech R&D)	Software & Media	Multi-Tenant Office	Food Processing	Other Manufacturing	Life/Bioscience R&D Campus	Wholesaling	Retail	Data Center	Incubator
14	<p>SPECIAL CONSIDERATIONS:</p> <p>Acreage allotment includes expansion space (often an exercisable option). Very high utility demands in one or more areas common. Sensitive to vibration from nearby uses.</p> <p>1: Research & Development @ 80 ADTs per acre on the low end, estimated 200 ADTs per acre for general office on the high end. Location specific.</p> <p>2: Range represents FAR 0.25 - 0.5 of office uses. Location to other cluster industries.</p> <p>May require high volume/supply of water and sanitary sewer treatment. Often needs substantial storage/yard space for input storage. Onsite water pre-treatment needed in many instances.</p> <p>Adequate distance from sensitive land uses (residential, parks) necessary. Moderate demand for water and sewer. Higher demand for electricity, gas, and telecom.</p> <p>High diversity of facilities within business parks. R&D facilities benefit from close proximity to higher education facilities. Moderate demand on all infrastructure systems.</p> <p>General warehousing rates</p> <p>4: Based on discount warehouse @ 0.25 FAR</p> <p>5: Dependent on use, i.e., brewery vs. restaurant. Location to cluster industries.</p> <p>Larger sites may be needed. The 25 acre site requirement represents the more typical site. Power delivery, water supply, and security are critical. Surrounding environment (vibration, air quality, etc.) is crucial. May require high volume/supply of water and sanitary sewer treatment.</p> <p>Often established by municipalities and have symbiotic relationships with colleges and/or universities.</p>									

Terms:

<p>More Critical</p> <p>↑</p> <p>Less Critical</p>	<p>'Required' factors are seen as mandatory in a vast majority of cases and have become industry standards.</p>
	<p>'Competitive' significantly increases marketability and is <i>highly recommended by Business Oregon</i>. May also be linked to financing in order to enhance the potential reuse of the asset in case of default.</p>
	<p>'Preferred' increases the feasibility of the subject property and its future reuse. Other factors may, however, prove more critical.</p>
	<p>'Not Required' does not apply for this industry and/or criteria.</p>
	<p>'Avoid' factors act as deterrents to businesses in these industries because of negative impacts.</p>
<p>*Total Site: Building footprint, including buffers, setbacks, parking, mitigation, and expansion space.</p>	
<p>**Competitive Acreage: Acreage that would meet the site selection requirements of the majority of industries in this sector.</p>	
<p>† Data Center Water Requirements: Water requirement is reported as gallons per MWh to more closely align with the Data Center industry standard reporting of Water Usage Effectiveness (WUE).</p>	
<p>‡ Data Center Sewer Requirements: Sewer requirement is reported as 200% of the domestic usage at the Data Center facility. Water and sewer requirements for Data Centers are highly variable based on new technologies and should be reviewed on a case-by-case basis for specific development requirements.</p>	

Source: Business Oregon, Mackenzie

Public Hearing

RESOURCES

CURRENT Assessed Value (Estimated)

154,799,729

General Fund

City of Aurora

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1	547,774	584,260	584,000	1 Available cash on hand* (cash basis)	660,500	660,500		1
2	9,753	7,002	6,000	2 Previously levied taxes estimated to be received	6,000	6,000		2
3	3,077	18,760	15,000	3 Interest	22,000	22,000		3
4	1,247	0		4 Transferred IN, from other funds				4
5				5 OTHER RESOURCES				5
6	0	0	100	6 Sale of Assets, Misc	100	100		6
7	18,937	18,134	16,500	7 Business License Fees	15,000	15,000		7
8	0	0	100	8 Copy, Discovery and Other Fees	100	100		8
9	74,087	84,356	80,000	9 Franchise Fees	95,000	95,000		9
10	31,812	23,103	25,000	10 Municipal Court Fines	20,000	20,000		10
11	3,650	2,075	1,500	11 Park Reservation Fees	2,000	2,000		11
12	38,327	31,657	32,070	12 Tower Rent	32,508	32,508		12
13	902	668	600	13 Planning and Development Fees	600	600		13
14	21,353	66,738	30,000	14 Building Permits and Fees	20,000	20,000		14
15	12,655	25,948	7,000	15 Planning and Development Reimbursements	15,000	15,000		15
16	4,187	0	200	16 Lien / Violation Payments	200	200		16
17	22,757	26,232	24,250	17 Liquor, Cigarette, Marijuana Tax	24,000	24,000		17
18	12,890	13,658	14,000	18 State Revenue Sharing	13,500	13,500		18
19	1,000	0	1,000	19 Planning Tech and Assistance Grant (Bi annual)	0	0		19
20	0	899	1,000	20 HRB Historic Preservation Grant	16,500	16,500		20
21	15,000	15,000	15,000	21 Scholarships, Grants, Donations	60,000	60,000		21
22	0	0	25,000	22 UGB Project Grants	10,000	10,000		22
23	10,000	0	2,500	23 UGB Project Donations	2,500	2,500		23
24	8,730	0	0	24 Coronavirus Relief Funds Grant				24
25	49,091	9,818	0	25 FEMA Winter Storm Reimbursement				25
26				26				26
27				27				27
28				28				28
29	887,229	928,308	880,820	29 Total resources, except taxes to be levied	1,015,508	1,015,508	0	29
30			349,766	30 Taxes estimated to be received	360,813	360,813		30
31	327,402	347,630		31 Taxes collected in year levied				31
32	1,214,631	1,275,938	1,230,586	32 TOTAL RESOURCES	1,376,321	1,376,321	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

City of Aurora

	Historical Data			REQUIREMENTS SUMMARY	Budget for Next Year 2024-2025				
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
1				1	PERSONNEL SERVICES			1	
2	118,205	125,629	136,691	2	Salaries	147,175	147,175	0	2
3				3					3
4	50,487	60,571	83,743	4	Benefits	88,416	88,416	0	4
5				5					5
6				6					6
7				7					7
8	168,692	186,200	220,434	8	TOTAL PERSONNEL SERVICES	235,591	235,591	0	8
9	2.05	2.05	2.05	9	Total Full-Time Equivalent (FTE)	2.05	2.05	2.05	9
10				10	MATERIALS AND SERVICES			10	
11	262,943	264,168	304,911	11	Administration and Finance (See LB-30, Page 3)	308,903	308,903	0	11
12	62,699	116,154	222,300	12	Community Development (See LB-30, Page 4)	218,900	218,900	0	12
13	9,528	5,862	10,600	13	Municipal Court (See LB-30, Page 5)	9,600	9,600	0	13
14	21,336	18,872	32,500	14	Public Facilities (See LB-30, Page 6)	32,500	32,500	0	14
15	27,164	38,519	60,650	15	Parks (See LB-30, Page 7)	61,950	61,950	0	15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27	383,670	443,575	630,961	27	TOTAL MATERIALS AND SERVICES	631,853	631,853	0	27
28				28	CAPITAL OUTLAY			28	
29	0	0	5,000	29	Administration and Finance (See LB-30, Page 3)	5,000	5,000	0	29
30	13,687	0		30	Community Development (See LB-30, Page 4)	100,000	100,000	0	30
31	9,822	10,562	60,000	31	Public Facilities (See LB-30, Page 6)	0	0	0	31
32			11,000	32	Parks (See LB-30, Page 7)	11,000	11,000		32
33				33					33
34				34					34
35	23,509	10,562	76,000	35	TOTAL CAPITAL OUTLAY	116,000	116,000	0	35
36	575,871	640,337	927,395	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	983,444	983,444	0	36

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

City of Aurora

Historical Data				REQUIREMENTS FOR: <u>Administration</u>	Budget for Next Year 2024-2025		
Actual		Adopted Budget This Year 2023-2024	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1			1	PERSONNEL SERVICES			1
2	101,742	107,858	2	Salaries	126,229	126,229	2
3	40,899	50,877	3	Benefits	72,603	72,603	3
4			4				4
5	142,641	158,735	5	TOTAL PERSONNEL SERVICES	198,832	198,832	5
6	1.72	1.72	6	Total Full-Time Equivalent (FTE)	1.72	1.72	6
7			7	MATERIALS AND SERVICES			7
8	2,262	11,271	8	Contract Services	10,000	10,000	8
9	796	831	9	Copier Lease/Maintenance Contract	2,000	2,000	9
10	156	0	10	Repair and Maintenance	1,000	1,000	10
11	17,097	8,450	11	Legal	15,000	15,000	11
12	2,408	3,002	12	Property / Liability Insurance	4,200	4,200	12
13	525	645	13	Mileage	800	800	13
14	2,620	2,195	14	Office Expense	5,000	5,000	14
15	2,214	4,557	15	Staff Training and Conference	5,000	5,000	15
16	5,500	6,252	16	Audit	7,600	7,600	16
17	0	0	17	Office Equipment	2,500	2,500	17
18	3,552	4,077	18	Phone / Fax / Internet	4,800	4,800	18
19	874	1,192	19	Postage & meter lease	1,900	1,900	19
20	569	260	20	Staff Professional Dues and Fees	1,000	1,000	20
21	3,039	3,190	21	Springbrook Lease	3,700	3,700	21
22	275	275	22	Ethics Commission Fee			22
23	3,184	3,178	23	IT Services	4,400	4,400	23
24	111	162	24	Bank and Finance Charges	200	200	24
25	0	0	25	Internet Service -			25
26	195,007	214,631	26	Police Contract Services	239,803	239,803	26
27	22,754	0	27	Bond Services			27
28			28				28
29			29				29
30	262,943	264,168	30	TOTAL MATERIALS AND SERVICES	308,903	308,903	30
31			31	CAPITAL OUTLAY			31
32	0	0	32	Equipment	5,000	5,000	32
33			33				33
34			34				34
35	0	0	35	TOTAL CAPITAL OUTLAY	5,000	5,000	35
36	405,584	422,903	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	512,735	512,735	36

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Community Development</u>	Budget for Next Year 2024-2025						
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	PERSONNEL SERVICES			1			
2			2				2			
3			3				3			
4	0	0	4	TOTAL PERSONNEL SERVICES			0	4		
5			5	Total Full-Time Equivalent (FTE)				5		
6			6	MATERIALS AND SERVICES			6			
7	0	478	7	Aurora City Council	500	500		7		
8	0	0	8	Aurora Planning Commission	300	300		8		
9	105	0	9	Historic Review Board	200	200		9		
10	30	603	10	City Official Training, Conference, Mileage	5,000	5,000		10		
11	3,924	2,133	11	Dues and Publications	4,500	4,500		11		
12	12,536	18,024	12	Planning Consultant - City Paid	12,000	12,000		12		
13	10,847	7,999	13	Planning Consultant - Billed to Applicant	8,000	8,000		13		
14	8,883	12,519	14	City Engineer - Billed to Applicant	12,000	12,000		14		
15		7,500	15	City Engineer - City Paid	7,500	7,500		15		
16	940	169	16	Publishing and Posting Fees	2,000	2,000		16		
17	13,820	31,966	17	Building Permit Contract / Fees	10,000	10,000		17		
18	1,400	3,920	18	State of Oregon Surcharge Fees	1,200	1,200		18		
19	820	180	19	Planning Assistance Grant (Bi annual)	0	0		19		
20	76	0	20	Abatement and Lien Expense	200	200		20		
21	1,008	2,573	21	Revenue Share Projects-	7,500	7,500		21		
22	2,280	20,749	22	NM School District Excise Tax	3,000	3,000		22		
23	899	6,754	23	HRB Historic Preservation Grant Project	16,500	16,500		23		
24	0	0	24	UGB Project Consultants	70,000	70,000		24		
25	0	0	25	UGB Project Legal Fees	10,000	10,000		25		
26	0	0	26	UGB Project Planning Fees	20,000	20,000		26		
27	0	0	27	Economic Opportunities Analysis	14,000	14,000		27		
28	2,046	2,000	28	Emergency Management Equipment	2,500	2,500		28		
29	325	768	29	Community Outreach	2,000	2,000		29		
30	2,760	5,319	30	Legal	10,000	10,000		30		
31			31					31		
32			32					32		
33	62,699	116,154	32	TOTAL MATERIALS AND SERVICES			218,900	218,900	0	33
34			33	CAPITAL OUTLAY						34
35			34	Capital Projects	100,000	100,000				35
36	0	0	35	TOTAL CAPITAL OUTLAY			100,000	100,000	0	36
37	62,699	116,154	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			318,900	318,900	0	37

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Municipal Court</u>	Budget for Next Year 2024-2025							
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body					
Second Preceding Year 2021-2022	First Preceding Year 2022-2023										
1			1	PERSONNEL SERVICES			1				
2			2				2				
3			3				3				
4			4				4				
5			5				5				
6			6				6				
7			7				7				
8	0	0	0	8	TOTAL PERSONNEL SERVICES			8			
9				9	Total Full-Time Equivalent (FTE)			9			
10				10	MATERIALS AND SERVICES			10			
11	0	0	500	11	Office Expense	500	500		11		
12	7,728	4,062	7,000	12	Court Revenue Payments to Others	6,000	6,000		12		
13	1,800	1,800	2,500	13	Court Judge	2,500	2,500		13		
14	0	0	600	14	Court Interpreter	600	600		14		
15				15					15		
16				16					16		
17				17					17		
18				18					18		
19				19					19		
20				20					20		
21				21					21		
22				22					22		
23				23					23		
24				24					24		
25				25					25		
26				26					26		
27	9,528	5,862	10,600	27	TOTAL MATERIALS AND SERVICES			9,600	9,600	0	27
28				28	CAPITAL OUTLAY						28
29				29						29	
30				30						30	
31				31						31	
32				32						32	
33				33						33	
34				34						34	
35	0	0	0	35	TOTAL CAPITAL OUTLAY			0	0	0	35
36	9,528	5,862	10,600	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			9,600	9,600	0	36

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Public Facilities</u>	Budget for Next Year 2024-2025						
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	PERSONNEL SERVICES			1			
2			2				2			
3			3				3			
4			4				4			
5			5				5			
6			6				6			
7			7				7			
8	0	0	8	TOTAL PERSONNEL SERVICES			0	8		
9			9	Total Full-Time Equivalent (FTE)				9		
10			10	MATERIALS AND SERVICES				10		
11	3,553	2,494	11	Operating Materials and Supplies	6,000	6,000		11		
12	491	404	12	Repair and Maintenance	5,000	5,000		12		
13	4,330	4,349	13	Electricity and Heating	6,500	6,500		13		
14	4,669	4,474	14	City Hall & Public Restroom Janitorial Services	6,500	6,500		14		
15	8,293	7,151	15	Planter Strips, 2nd St Restroom Area Maint	8,500	8,500		15		
16			16					16		
17			17					17		
18			18					18		
19			19					19		
20			20					20		
21			21					21		
22			22					22		
23			23					23		
24			24					24		
25			25					25		
26			26					26		
27	21,336	18,872	27	TOTAL MATERIALS AND SERVICES			32,500	32,500	0	27
28			28	CAPITAL OUTLAY						28
29	13,687	0	29	Capital Projects						29
30			30							30
31			31							31
32			32							32
33			33							33
34			34							34
35	13,687	0	35	TOTAL CAPITAL OUTLAY			0	0	0	35
36	35,023	18,872	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			32,500	32,500	0	36

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

City of Aurora

Historical Data				REQUIREMENTS FOR: <u>Parks</u>	Budget for Next Year 2024-2025		
Actual		Adopted Budget This Year 2023-2024	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1			1	PERSONNEL SERVICES			1
2	16,463	17,771	2	Salaries	20,946	20,946	2
3			3				3
4	9,588	9,694	4	Benefits	15,814	15,814	4
5			5				5
6			6				6
7			7				7
8	26,051	27,465	8	TOTAL PERSONNEL SERVICES	36,760	36,760	8
9	0.33	0.33	9	Total Full-Time Equivalent (FTE)	0.33	0.33	9
10			10	MATERIALS AND SERVICES			10
11	4,021	3,964	11	Operating Material and Supplies	12,000	12,000	11
12	4,273	472	12	Contract Services	6,000	6,000	12
13	1,306	1,024	13	Electricity and Heating	2,200	2,200	13
14	1,269	1,637	14	Property / Liability Insurance	2,500	2,500	14
15	527	4,859	15	Repair and Maintenance	7,000	7,000	15
16	889	1,362	16	Vehicle / Equipment Operation & Maintenance	1,750	1,750	16
17	0	11,350	17	Tree Removal and Pruning	12,000	12,000	17
18	2,292	2,338	18	Contract Services / Janitorial	3,500	3,500	18
19	12,587	11,513	19	Park Landscape Mainenance	15,000	15,000	19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	27,164	38,519	27	TOTAL MATERIALS AND SERVICES	61,950	61,950	27
28			28	CAPITAL OUTLAY			28
29		10,100	29	Equipment / Projects	11,000	11,000	29
30	9,822	462	30	Aurora Mills Park Project			30
31			31				31
32			32				32
33			33				33
34			34				34
35	9,822	10,562	35	TOTAL CAPITAL OUTLAY	11,000	11,000	35
36	63,037	76,546	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	109,710	109,710	36

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund

City of Aurora

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0		4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0		9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0		13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0		17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0		21
22				22 INTERFUND TRANSFERS				22
23	50,000	0	0	23 Transfer to City Hall Building	0	0	0	23
24	4,500	8,000	6,000	24 Transfer to Aurora Colony Days Fund	6,000	6,000		24
25		26,000	0	25 Transfer to Street/Storm Fund	0	0		25
26				26				26
27				27				27
28				28				28
29	54,500	34,000	6,000	29 TOTAL INTERFUND TRANSFERS	6,000	6,000	0	29
30			197,191	30 OPERATING CONTINGENCY	286,877	286,877		30
31	54,500	34,000	203,191	31 Total Requirements NOT ALLOCATED	292,877	292,877		31
32	575,871	640,337	927,395	32 Total Requirements for ALL Org.Units/Programs within fund	983,444	983,444	0	32
33			100,000	33 Reserved for future expenditure	100,000	100,000		33
34	584,260	601,601		34 Ending balance (prior years)				34
35				35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	1,214,631	1,275,938	1,230,586	36 TOTAL REQUIREMENTS	1,376,321	1,376,321	0	36

RESOURCES

Aurora Colony Days Fund est 2015-2016

City of Aurora

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2024-2025				
Actual		Adopted Budget This Year 2023-2024	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
1	12,412	20,354	15,000	1	Available cash on hand* (cash basis)	19,000	19,000		1
2	72	480	400	2	Interest	600	600		2
3	4,500	8,000	6,000	3	Transferred IN, from General Fund	6,000	6,000		3
4				4					4
5				5	OTHER RESOURCES				5
6	450	250	10	6	Donations	10	10		6
7	11,500	13,009	13,000	7	Sponsorships	13,500	13,500		7
8				8					8
9	0	0	50	9	Fees - Run / Walk	1,700	1,700		9
10	500	2,880	600	10	Fees - Vendor	700	700		10
11	0	0	10	11	Fees - Other	10	10		11
12				12					12
13				13					13
14	75			14	Donations				14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	29,509	44,973	35,070	29	Total resources, except taxes to be levied	41,520	41,520	0	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
32	29,509	44,973	35,070	32	TOTAL RESOURCES	41,520	41,520	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

Aurora Colony Days Fund

City of Aurora

	Historical Data			REQUIREMENTS FOR: <u>Aurora Colony Days</u>	Budget for Next Year 2024-2025				
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
1				1	PERSONNEL SERVICES			1	
2	2,218	2,375	2,586	2	Salaries	2,753	2,753	2	
3				3				3	
4	1,039	1,190	1,681	4	Benefits	1,768	1,768	4	
5				5				5	
6				6				6	
7				7				7	
8	3,257	3,565	4,267	8	TOTAL PERSONNEL SERVICES	4,521	4,521	0	8
9	0.04	0.04	0.04	9	Total Full-Time Equivalent (FTE)	0.04	0.04	0.04	9
10				10	MATERIALS AND SERVICES			10	
11	2,900	7,350	11,000	11	Concert	11,000	11,000	11	
12	0	0	200	12	Vendor	200	200	12	
13	0	0	1,000	13	Run / Walk	1,500	1,500	13	
14	0	1,337	1,000	14	Parade	1,400	1,400	14	
15	0	175	500	15	Car Show	750	750	15	
16	2,710	7,955	10,000	16	Shared Expenses	10,000	10,000	16	
17	288	0	500	17	City Improvements	500	500	17	
18				18				18	
19				19				19	
20				20				20	
21				21				21	
22				22				22	
23				23				23	
24				24				24	
25				25				25	
26				26				26	
27	5,898	16,817	24,200	27	TOTAL MATERIALS AND SERVICES	25,350	25,350	0	27
28				28	CAPITAL OUTLAY			28	
29				29				29	
30				30				30	
31				31				31	
32				32				32	
33				33				33	
34				34				34	
35	0	0	0	35	TOTAL CAPITAL OUTLAY	0	0	0	35
36	9,155	20,382	28,467	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	29,871	29,871	0	36

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

Aurora Colony Days Fund

City of Aurora

Line Item	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2024-2025			Line Item
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 TOTAL INTERFUND TRANSFERS	0	0	0	29
30			6,603	30 OPERATING CONTINGENCY	11,649	11,649	0	30
31	0	0	6,603	31 Total Requirements NOT ALLOCATED	11,649	11,649	0	31
32	9,155	20,382	28,467	32 Total Requirements for ALL Org.Units/Programs within fund	29,871	29,871	0	32
33				33 Reserved for future expenditure				33
34	20,354	24,591		34 Ending balance (prior years)				34
35				35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	29,509	44,973	35,070	36 TOTAL REQUIREMENTS	41,520	41,520	0	36

RESOURCES

Street / Storm Operating Fund

City of Aurora

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2024-2025				
Actual		Adopted Budget This Year 2023-2024	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
1	166,118	185,721	732,000	1	Available cash on hand* (cash basis)	721,000	721,000		1
2	944	21,099	13,000	2	Interest	20,000	20,000		2
3	0	26,000	0	3	Transferred IN From General Fund	0	0		3
4				4					4
5				5	OTHER RESOURCES				5
6	140	0	100	6	Sale of Assets	100	100		6
7	18,885	18,315	21,700	7	Street Lighting Fees	21,700	21,700		7
8	84,652	88,208	87,600	8	State Highway Taxes	89,874	89,874		8
9	0	0	0	9	Small City Allotment Grant	200,000	200,000		9
10	0	546,747	546,746	10	ODOT 99E Pedestrian Crossing Grant	546,747	546,747		10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	270,739	886,090	1,401,146	29	Total resources, except taxes to be levied	1,599,421	1,599,421	0	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
32	270,739	886,090	1,401,146	32	TOTAL RESOURCES	1,599,421	1,599,421	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

Street / Storm Operating Fund

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Street / Storm Operating</u>	Budget for Next Year 2024--2025					
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
1			1	PERSONNEL SERVICES			1		
2	20,265	21,696	23,614	2	Salaries	25,139	25,139		2
3				3					3
4	10,689	10,550	15,706	4	Benefits	16,450	16,450		4
5				5					5
6				6					6
7				7					7
8	30,954	32,246	39,320	8	TOTAL PERSONNEL SERVICES	41,590	41,590	0	8
9	0.34	0.34	0.34	9	Total Full-Time Equivalent (FTE)	0.34	0.34	0.34	9
10				10	MATERIALS AND SERVICES			10	
11	3,146	7,153	8,000	11	Operating Materials and Supplies	8,000	8,000		11
12	24,962	40,559	35,000	12	Contract Services	35,000	35,000		12
13	1,309	1,289	3,500	13	Vehicle and Equipment Operating Expense	3,500	3,500		13
14	1,133	1,510	3,500	14	Vehicle and Equipment Repair and Maintenance	3,500	3,500		14
15	306	473	10,000	15	Street/Storm Repair and Maintenance	5,000	5,000		15
16	1,497	1,910	2,500	16	Property / Liability Insurance	2,700	2,700		16
17	16,354	19,514	20,500	17	Street Lights	21,500	21,500		17
18	0	0	1,000	18	UIC & TMDL Compliance	1,000	1,000		18
19		939	5,000	19	City Engineer	6,000	6,000		19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25	48,707	73,347	89,000	25	TOTAL MATERIALS AND SERVICES	86,200	86,200	0	25
26				26	CAPITAL OUTLAY			26	
27	0	10,099	15,000	27	Equipment	15,000	15,000		27
28	0	0	15,000	28	Capital Improvements	15,000	15,000		28
29	0	0		29	Small/City Allotment Grant Project	200,000	200,000		29
30				30					30
31				31					31
32	5,357	37,609	1,076,000	32	ODOT 99E Pedestrian Crossing	971,692	971,692		32
33				33					33
34				34					34
35	5,357	47,708	1,106,000	35	TOTAL CAPITAL OUTLAY	1,201,692	1,201,692	0	35
36	85,018	153,301	1,234,320	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,329,482	1,329,482	0	36

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

Street / Storm Operating Fund

City of Aurora

Line Item	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2024-2025			Line Item
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 TOTAL INTERFUND TRANSFERS	0	0	0	29
30			166,826	30 OPERATING CONTINGENCY	269,939	269,939	0	30
31	0	0	166,826	31 Total Requirements NOT ALLOCATED	269,939	269,939	0	31
32	85,018	153,301	1,234,320	32 Total Requirements for ALL Org.Units/Programs within fund	1,329,482	1,329,482	0	32
33				33 Reserved for future expenditure				33
34	185,721	732,789		34 Ending balance (prior years)				34
35				35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	270,739	886,090	1,401,146	36 TOTAL REQUIREMENTS	1,599,421	1,599,421	0	36

This fund is authorized and re-established by resolution #779 on 6-09-2020 for the following specified purpose: Street improvements, maintenance and repair.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

133 of 180
Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2030

City of Aurora

Street Reserve Fund

Line Item	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025						
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1				1	RESOURCES			1			
2	135,683	151,015	169,500	2	Cash on hand * (cash basis)	192,000	192,000		2		
3	788	4,685	3,100	3	Interest	6,500	6,500		3		
4				4	Transferred IN, from other funds				4		
5	14,544	14,084	14,460	5	Street Maintenance Fee	14,460	14,460		5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	151,015	169,784	187,060	10	Total Resources, except taxes to be levied	212,960	212,960	0	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	151,015	169,784	187,060	13	TOTAL RESOURCES	212,960	212,960	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15	
16	0	0	187,060	16	Street/Storm	Capital Outlay	Improvements/repairs	212,960	212,960	0	16
17				17							17
18				18							18
19				19							19
20				20							20
21				21							21
22				22							22
23				23							23
24				24							24
25				25							25
26				26							26
27	151,015	169,784		27	Ending balance (prior years)						27
28				28	UNAPPROPRIATED ENDING FUND BALANCE						28
29	151,015	169,784	187,060	29	TOTAL REQUIREMENTS	212,960	212,960	0	29		

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Street / Storm Drain System Development Charges

City of Aurora

Historical Data			Adopted Budget This Year 2023-2024	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025					
Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	RESOURCES				1		
2	95,435	98,712	2	Cash on hand * (cash basis)				2		
3			3	Street Reimbursement	58,608	58,608		3		
4			4	Street Improvement	49,592	49,592		4		
5			5	Storm Reimbursement	1,127	1,127		5		
6			6	Storm Improvement	3,381	3,381		6		
7			7					7		
8			8					8		
9	1,292	2,584	9	Street Reimbursement Fee	2,584	2,584		9		
10	1,448	2,896	10	Street Improvement Fee	2,896	2,896		10		
11		108	11	Storm Reimbursement Fee	108	108		11		
12		212	12	Storm Improvement Fee	212	212		12		
13			13					13		
14	537	3,046	14	Interest	4,000	4,000		14		
15			15					15		
16	98,712	107,558	16	Total Resources, except taxes to be levied	122,508	122,508	0	16		
17			17	Taxes estimated to be received				17		
18			18	Taxes collected in year levied				18		
19	98,712	107,558	19	TOTAL RESOURCES	122,508	122,508	0	19		
20			20	REQUIREMENTS **				20		
21			21	Org Unit or Prog & Activity	Object Classification	Detail		21		
22	0	0	22	Street/Storm	Capital Outlay	Street Reimb Projects	63,272	63,272		
23	0	0	23	Street/Storm	Capital Outlay	Street Improvement Projects	54,248	54,248		
24	0	0	24	Street/Storm	Capital Outlay	Storm Reimb Projects	1,275	1,275		
25	0	0	25	Street/Storm	Capital Outlay	Storm Improvement Projects	3,713	3,713		
26			26					26		
27			27					27		
28			28					28		
29	98,712	107,558	29	Ending balance (prior years)				29		
30			30	UNAPPROPRIATED ENDING FUND BALANCE				30		
31	98,712	107,558	31	TOTAL REQUIREMENTS			122,508	122,508	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES

Water Operating Fund

City of Aurora

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1	451,865	558,198	640,000	1 Available cash on hand* (cash basis)	700,000	700,000		1
2	2,788	17,980	12,000	2 Interest	15,000	15,000		2
3	0			3 Transferred IN				3
4				4				4
5				5 OTHER RESOURCES				5
6	363,298	345,764	360,000	6 Water Sales	370,000	370,000		6
7	200	1,525	500	7 Meter Installation Sales	500	500		7
8	22,986	23,141	23,100	8 Water Sales (Filtration Assessment)	23,500	23,500		8
9	45	0	100	9 NSF charges	100	100		9
10	2,096	2,121	2,300	10 Webpayment Convenience Fee	2,500	2,500		10
11		3,248	3,900	11 Backflow Device Test Fee	3,900	3,900		11
12				12				12
13	851	0	200	13 Sale of assets	200	200		13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	844,129	951,977	1,042,100	29 Total resources, except taxes to be levied	1,115,700	1,115,700	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	844,129	951,977	1,042,100	32 TOTAL RESOURCES	1,115,700	1,115,700	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

Water Operating Fund

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Water Operating</u>	Budget for Next Year 2024-2025			
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1			1	PERSONNEL SERVICES			1
2	84,759	90,602	2	Salaries	110,821	110,821	2
3			3				3
4	40,992	43,065	4	Benefits	66,364	66,364	4
5			5				5
6			6				6
7			7				7
8	125,751	133,667	8	TOTAL PERSONNEL SERVICES	177,185	177,185	8
9	1.62	1.62	9	Total Full-Time Equivalent (FTE)	1.62	1.62	9
10			10	MATERIALS AND SERVICES			10
11			11				11
12	112,338	110,088	12	See LB-31 (page 19)	193,950	193,950	12
13			13				13
14			14				14
15			15				15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21	112,338	110,088	21	TOTAL MATERIALS AND SERVICES	193,950	193,950	21
22			22	CAPITAL OUTLAY			22
23	0	0	23	Meters			23
24	26,950	23,565	24	Equipment	35,000	35,000	24
25	0	4,921	25	Building Improvements/Repairs	10,000	10,000	25
26	0	0	26	Water Main Improvements	100,000	100,000	26
27	0	0	27	Capital Improvements	85,000	85,000	27
28			28				28
29			29				29
30			30				30
31			31				31
32			32				32
33			33				33
34			34				34
35	26,950	28,486	35	TOTAL CAPITAL OUTLAY	230,000	230,000	35
36	265,039	272,241	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	601,135	601,135	36

**Form
OR-LB-31
Detailed Requirements**

City of Aurora

General Fund

	Historical data			Requirements for <u>Water Operating</u>	Budget for Next Year 2024-2025				
	Actual		Adopted budget this year 2023 – 2024		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second preceding year 2021–2022	First preceding year 2022–2023							
1	22,321	21,946	25,000	1	Operating Materials and Supplies	27,000	27,000	1	
2	1,792	3,815	5,000	2	Water Test Lab	5,000	5,000	2	
3	2,773	550	5,000	3	Maintenance and Repair	5,000	5,000	3	
4	5,582	7,095	8,600	4	Property / Liability Insurance	9,500	9,500	4	
5	2,246	2,275	4,400	5	Vehicle and Equipment Operating Expense	4,500	4,500	5	
6	1,514	2,642	4,000	6	Vehicle and Equipment Repair and Maintenance	4,000	4,000	6	
7	20,553	23,215	28,000	7	Electricity and Heating	28,000	28,000	7	
8	389	779	4,000	8	Office Expense	4,000	4,000	8	
9	431	566	5,000	9	Training and Conference	6,000	6,000	9	
10	22,784	15,360	40,000	10	Contract Services	40,000	40,000	10	
11	4,794	5,349	6,500	11	Phone/Fax/Internet	7,000	7,000	11	
12	5,500	6,249	6,900	12	Audit	7,600	7,600	12	
13	475	773	1,200	13	Safety Apparel	1,500	1,500	13	
14	940	1,270	1,800	14	Postage / meter lease	2,000	2,000	14	
15	3,038	3,190	3,500	15	Springbrook Lease	3,700	3,700	15	
16	1,029	201	4,000	16	City Engineer	5,000	5,000	16	
17	0	2,601	1,500	17	Hardware/Software Support-Correct Equip/Kamstrup	1,650	1,650	17	
18	138			18	Ethics Commission Fee			18	
19	0	0	2,000	19	Reservoir Maintenance and Repair	2,000	2,000	19	
20	796	831	1,000	20	Copier Lease and Maintenance	2,000	2,000	20	
21	418			21	Internet Service			21	
22	3,184	3,178	4,400	22	IT Services	4,500	4,500	22	
23	7,054	3,243	9,000	23	Legal	9,000	9,000	23	
24	3,519	3,425	4,200	24	Webpayment Processing Fees	4,500	4,500	24	
25	1,068	1,535	2,500	25	Dues, Fees and Certifications	2,500	2,500	25	
26		0	10,000	26	Backflow Device Testing	8,000	8,000	26	
27				27				27	
28				28				28	
29				29				29	
30				30				30	
31				31				31	
32				32				32	
33				33	Total full time equivalent (FTE)*			33	
34				34	Ending balance (prior years)			34	
35				35	Unappropriated ending fund balance			35	
36	112,338	110,088	187,500	36	Total requirements	193,950	193,950	0	36

150-504-031 (Rev. 11-16)

*When budgeting for personnel services expenditures, include number of related FTE positions.

REQUIREMENTS SUMMARY

**FORM
LB-30**

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

Water Operating Fund

City of Aurora

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15	15,093	15,546	16,012	15 Loan Payment - Principal - Filtration System	16,492	16,492		15
16	5,799	5,346	4,880	16 Loan Payment - Interest - Filtration System	4,400	4,400		16
17	20,892	20,892	20,892	17 TOTAL DEBT SERVICE	20,892	20,892	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23				23 Transfer to Water Reserve	300,000	300,000		23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 TOTAL INTERFUND TRANSFERS	300,000	300,000	0	29
30			126,270	30 OPERATING CONTINGENCY	193,673	193,673	0	30
31	20,892	20,892	147,162	31 Total Requirements NOT ALLOCATED	514,565	514,565	0	31
32	265,039	272,241	894,938	32 Total Requirements for ALL Org.Units/Programs within fund	601,135	601,135	0	32
33				33 Reserved for future expenditure				33
34	558,198	658,844		34 Ending balance (prior years)				34
35				35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	844,129	951,977	1,042,100	36 TOTAL REQUIREMENTS	1,115,700	1,115,700	0	36

**FORM
LB-11**

This fund is authorized and established by resolution #707 on 6-14-2016 for the following specified purpose: maintaining, improving or expanding the water system

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

139 of 180
Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2026

City of Aurora

Water Reserve Fund

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025						
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1				1	RESOURCES			1			
2	32,817	636,045	715,000	2	Cash on hand * (cash basis)	600,000	600,000		2		
3	2,036	21,077	10,000	3	Interest	20,000	20,000		3		
4				4	Transferred IN, from Water Operating Fund	300,000	300,000		4		
5	115,389	115,389	0	5	American Rescue Plan Grant				5		
6	500,000	0	1,000,000	6	Federal/State/County Grants	1,000,000	1,000,000		6		
7				7					7		
8				8					8		
9				9					9		
10	650,242	772,511	1,725,000	10	Total Resources, except taxes to be levied	1,920,000	1,920,000	0	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	650,242	772,511	1,725,000	13	TOTAL RESOURCES	1,920,000	1,920,000	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15		
16	14,197	71,621	55,000	16	Water Oper	Capital Outlay	Maintain/Improve/Expand	30,000	30,000	16	
17			670,000	17	Water Oper	Capital Outlay	Well 3 Replacement-Grants	890,000	890,000	17	
18			1,000,000	18	Water Oper	Capital Outlay	Main St Water Line-Grant	1,000,000	1,000,000	18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27	636,045	700,890		27	Ending balance (prior years)					27	
28				28	UNAPPROPRIATED ENDING FUND BALANCE					28	
29	650,242	772,511	1,725,000	29	TOTAL REQUIREMENTS			1,920,000	1,920,000	0	29

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
Water Storage Tank/Pump Station Project -
Contract #SR2227**

Line Item	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			Line Item			
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1				1	RESOURCES			1			
2			0	2	Cash on hand * (cash basis)	0	0		2		
3				3					3		
4		25	0	4	Interest	0	0		4		
5		573,955	2,863,431	5	Coronavirus State Fiscal Recovery Fund Grant	0	0		5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	0	573,980	2,863,431	10	Total Resources, except taxes to be levied	0	0	0	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	0	573,980	2,863,431	13	TOTAL RESOURCES	0	0	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org Unit or Prog & Activity	Object Classification	Detail			15	
16		566,227	33,278	16	Water Operating	Capital Outlay	Land Acquisiton/Siting Study	0	0	16	
17			715,153	17	Water Operating	Capital Outlay	Engineering (final design/constr)	0	0	17	
18			57,500	18	Water Operating	Capital Outlay	Legal Fees	0	0	18	
19			57,500	19	Water Operating	Capital Outlay	Permitting/Regulatory Fees	0	0	19	
20			2,000,000	20	Water Operating	Capital Outlay	Construction	0	0	20	
21				21	Water Operating	Capital Outlay	Construction Contingency			21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27	0	566,227		27	Total Capital Outlay (Prior Years)					27	
28				28						28	
29	0	7,753		29	Ending balance (prior years)					29	
30				30	UNAPPROPRIATED ENDING FUND BALANCE					30	
31	0	573,980	2,863,431	31	TOTAL REQUIREMENTS			0	0	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Water System Development Charges

City of Aurora

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2024-2025			
Actual		Adopted Budget This Year 2023-2024	Proposed By Budget Officer				Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	RESOURCES						1
2	51,898	57,752	2	Cash on hand * (cash basis)						2
3			3	Reimbursement			32,697	32,697		3
4			4	Improvement			41,614	41,614		4
5			5							5
6	2,453	4,906	6	Reimbursement Fee			4,906	4,906		6
7	3,090	6,180	7	Improvement Fee			6,180	6,180		7
8	311	1,973	8	Interest			2,000	2,000		8
9			9							9
10			10							10
11			11							11
12			12							12
13			13							13
14			14							14
15			15							15
16	57,752	70,811	16	Total Resources, except taxes to be levied			87,397	87,397	0	16
17			17	Taxes estimated to be received						17
18			18	Taxes collected in year levied						18
19	57,752	70,811	19	TOTAL RESOURCES			87,397	87,397	0	19
20			20	REQUIREMENTS **						20
21			21	Org Unit or Prog & Activity	Object Classification	Detail				21
22	0	0	22	Water Operating	Capital Outlay	Reimbursement Projects	38,483	38,483	0	22
23	0	0	23	Water Operating	Capital Outlay	Improvement Projects	48,914	48,914	0	23
24			24							24
25			25							25
26			26							26
27			27							27
28			28							28
29	57,752	70,811	29	Ending balance (prior years)						29
30			30	UNAPPROPRIATED ENDING FUND BALANCE						30
31	57,752	70,811	31	TOTAL REQUIREMENTS			87,397	87,397	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES

Sewer Operating Fund

City of Aurora

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1	539,921	595,224	650,000	1 Available cash on hand* (cash basis)	645,000	645,000		1
2	3,018	18,027	10,000	2 Interest	15,000	15,000		2
3	0	0		3 Transferred IN				3
4				4				4
5				5 OTHER RESOURCES				5
6	398,765	417,314	437,000	6 Sewer Charges	452,500	452,500		6
7	280	0	200	7 Sale of Assets	200	200		7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	941,984	1,030,565	1,097,200	29 Total resources, except taxes to be levied	1,112,700	1,112,700	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	941,984	1,030,565	1,097,200	32 TOTAL RESOURCES	1,112,700	1,112,700	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

**FORM
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

Sewer Operating Fund

City of Aurora

Historical Data			REQUIREMENTS FOR: <u>Sewer Operating</u>	Budget for Next Year 2024-2025			
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1			1	PERSONNEL SERVICES			1
2	93,662	100,266	2	Salaries	122,339	122,339	
3			3				
4	46,585	48,795	4	Benefits	74,480	74,480	
5			5				
6			6				
7			7				
8	140,247	149,061	8	TOTAL PERSONNEL SERVICES	196,819	196,819	0
9	1.82	1.82	9	Total Full-Time Equivalent (FTE)	1.82	1.82	1.82
10			10	MATERIALS AND SERVICES			10
11			11				
12	175,633	110,065	12	See LB-31 (page 25)	212,550	212,550	0
13			13				
14			14				
15			15				
16			16				
17			17				
18			18				
19			19				
20			20				
21	175,633	110,065	21	TOTAL MATERIALS AND SERVICES	212,550	212,550	0
22			22	CAPITAL OUTLAY			22
23	26,950	56,741	23	Equipment	50,000	50,000	
24	0	0	24	Construction Projects	50,000	50,000	
25	3,930	0	25	Aeration Project			
26			26				
27			27				
28			28				
29			29				
30			30				
31			31				
32			32				
33			33				
34			34				
35	30,880	56,741	35	TOTAL CAPITAL OUTLAY	100,000	100,000	0
36	346,760	315,867	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	509,369	509,369	0

**Form
OR-LB-31
Detailed Requirements**

General Fund

	Historical data			Requirements for <u>Sewer Operating</u>	Budget for Next Year 2024-2025				
	Actual		Adopted budget this year 2023 – 2024		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second preceding year 2021–2022	First preceding year 2022–2023							
1	27,889	21,610	35,000	1	Operating Materials and Supplies	35,000	35,000		1
2	3,300	2,867	3,500	2	Dues, Fees and Certifications	3,500	3,500		2
3	11,934	2,731	5,000	3	City Engineer	7,000	7,000		3
4	534	746	3,000	4	Office Expense	5,000	5,000		4
5	11,044	5,450	25,000	5	Contract Services	25,000	25,000		5
6	21,091	21,924	28,000	6	Electricity and Heating	28,000	28,000		6
7	850	891	5,000	7	Training and Conferences	6,000	6,000		7
8	2,248	2,275	4,400	8	Vehicle and Equipment Operating Expense	4,500	4,500		8
9	6,285	5,648	9,000	9	Test Lab	9,000	9,000		9
10	3,792	3,507	5,000	10	Phone / Fax / Internet	5,000	5,000		10
11	10,823	13,372	16,500	11	Property / Liability Insurance	18,250	18,250		11
12	5,500	6,249	6,900	12	Audit	7,600	7,600		12
13	3,038	3,190	3,500	13	Springbrook Lease	3,700	3,700		13
14	7,055	3,243	9,000	14	Legal	9,000	9,000		14
15	475	833	1,200	15	Safety Apparat	1,500	1,500		15
16	1,793	2,642	4,000	16	Vehicle and Equipment Repair and Maintenance	4,000	4,000		16
17	137	0		17	Ethics Commission Fee	-	-		17
18	7,593	0	15,000	18	Sewer Equip / Collection System Repair & Maint.	15,000	15,000		18
19	3,184	3,178	4,400	19	IT Services	4,500	4,500		19
20	418	0		20	Internet Service	-	-		20
21	796	831	1,000	21	Copier Lease / Maintenance	2,000	2,000		21
22	940	1,269	1,800	22	Postage / Meter Lease	2,000	2,000		22
23	1,971	1,977	5,000	23	Lagoon Maintenance	5,000	5,000		23
24	42,943	5,632	15,000	24	Biosolids (Sludge)	12,000	12,000		24
25				25					25
26				26					26
27				27					27
28				28					28
29				29					29
30				30					30
31				31					31
32				32					32
33				33	Total full time equivalent (FTE)*				33
34				34	Ending balance (prior years)				34
35				35	Unappropriated ending fund balance				35
36	175,633	110,065	206,200	36	Total requirements	212,550	212,550	0	36

150-504-031 (Rev. 11-16)

*When budgeting for personnel services expenditures, include number of related FTE positions.

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

Sewer Operating Fund

City of Aurora

Line Item	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2024-2025			Line Item
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23		50,000	100,000	23 Transfer to Sewer Reserve	300,000	300,000		23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	50,000	100,000	29 TOTAL INTERFUND TRANSFERS	300,000	300,000	0	29
30			275,109	30 OPERATING CONTINGENCY	303,331	303,331	0	30
31	0	50,000	375,109	31 Total Requirements NOT ALLOCATED	603,331	603,331	0	31
32	346,760	315,867	722,091	32 Total Requirements for ALL Org.Units/Programs within fund	509,369	509,369	0	32
33			0	33 Reserved for future expenditure	0		0	33
34	595,224	664,698		34 Ending balance (prior years)				34
35				35 UNAPPROPRIATED ENDING FUND BALANCE				35
36	941,984	1,030,565	1,097,200	36 TOTAL REQUIREMENTS	1,112,700	1,112,700	0	36

This fund is authorized and established by resolution #707 on 6-14-2016 for the following specified purpose: maintaining, improving or expanding the sewer system

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

146 of 180
Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2026

City of Aurora

Sewer Reserve Fund

1	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			1			
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1				1	RESOURCES			1			
2	34,745	33,427	85,800	2	Cash on hand * (cash basis)	194,000	194,000		2		
3	186	2,453	1,600	3	Interest	5,000	5,000		3		
4	0	50,000	100,000	4	Transferred IN, from Sewer Operating Fund	300,000	300,000		4		
5	0	0	3,000,000	5	Federal/State/County Grants	1,000,000	1,000,000		5		
6				6					6		
7				7					7		
8				8					8		
9				9					9		
10	34,931	85,880	3,187,400	10	Total Resources, except taxes to be levied	1,499,000	1,499,000	0	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	34,931	85,880	3,187,400	13	TOTAL RESOURCES	1,499,000	1,499,000	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15		
16	1,504	0	3,187,400	16	Sewer Oper	Capital Outlay	Maintain/Improve/Expand	1,499,000	1,499,000	0	16
17				17						17	
18				18						18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27	33,427	85,880		27	Ending balance (prior years)					27	
28				28	UNAPPROPRIATED ENDING FUND BALANCE					28	
29	34,931	85,880	3,187,400	29	TOTAL REQUIREMENTS	1,499,000	1,499,000	0	29		

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
Wastewater Treatment Facility Project
Contract #SR2301**

Fund Added FY 2022-2023

City of Aurora

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025					
Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	RESOURCES			1			
2			2	Cash on hand * (cash basis)	0	0	2			
3			3				3			
4			4				4			
5	57,730	3,662,000	5	Coronavirus State Fiscal Recovery Fund Grant	3,160,000	3,160,000	5			
6			6				6			
7			7				7			
8			8				8			
9			9				9			
10	0	57,730	10	Total Resources, except taxes to be levied	3,160,000	3,160,000	10			
11			11	Taxes estimated to be received			11			
12			12	Taxes collected in year levied			12			
13	0	57,730	13	TOTAL RESOURCES	3,160,000	3,160,000	0	13		
14			14	REQUIREMENTS **			14			
15			15	Org Unit or Prog & Activity	Object Classification	Detail		15		
16	47,170	1,864,000	16	Sewer Operating	Capital Outlay	Engineering (final design/constr)	0	0	16	
17		149,000	17	Sewer Operating	Capital Outlay	Legal Fees	0	0	17	
18		149,000	18	Sewer Operating	Capital Outlay	Permitting/Regulatory Fees	0	0	18	
19		1,500,000	19	Sewer Operating	Capital Outlay	Construction	3,160,000	3,160,000	19	
20		0	20	Sewer Operating	Capital Outlay	Construction Contingency	0	0	20	
21			21						21	
22			22						22	
23			23						23	
24			24						24	
25			25						25	
26			26						26	
27	0	47,170	27	Total Capital Outlay (Prior Years)					27	
28			28						28	
29	0	10,560	29	Ending balance (prior years)					29	
30			30	UNAPPROPRIATED ENDING FUND BALANCE					30	
31	0	57,730	31	TOTAL REQUIREMENTS			3,160,000	3,160,000	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Sewer System Development Charges

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2024-2025				
Actual		Adopted Budget This Year 2023-2024				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	RESOURCES					1	
2	76,581	79,043	2	Cash on hand * (cash basis)					2	
3		59,528	3	Reimbursement			62,812	62,812	3	
4		25,879	4	Improvement			26,920	26,920	4	
5			5						5	
6	1,294	2,588	6	Reimbursement Fee			2,588	2,588	6	
7	738	1,476	7	Improvement Fee			1,476	1,476	7	
8	430	2,425	8	Interest			2,800	2,800	8	
9			9						9	
10			10						10	
11			11						11	
12			12						12	
13			13						13	
14			14						14	
15			15						15	
16	79,043	85,532	16	Total Resources, except taxes to be levied			96,596	96,596	0	16
17			17	Taxes estimated to be received						17
18			18	Taxes collected in year levied						18
19	79,043	85,532	19	TOTAL RESOURCES			96,596	96,596	0	19
20			20	REQUIREMENTS **						20
21			21	Org Unit or Prog & Activity	Object Classification	Detail				21
22	0	0	22	Sewer Operating	Capital Outlay	Reimbursement Projects	67,360	67,360	0	22
23	0	0	23	Sewer Operating	Capital Outlay	Improvement Projects	29,236	29,236	0	23
24			24							24
25			25							25
26			26							26
27			27							27
28			28							28
29	79,043	85,532	29	Ending balance (prior years)						29
30			30	UNAPPROPRIATED ENDING FUND BALANCE						30
31	79,043	85,532	31	TOTAL REQUIREMENTS			96,596	96,596	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for: 149 of 180

- Revenue Bonds or
- General Obligation Bonds

G.O. Bond Debt Service

City of Aurora

420,000

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025					
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
1			1	Resources		1			
2	16,544	19,248	2	Beginning Cash on Hand (Cash Basis)	5,000	5,000	2		
3			3	Transfer from Special Projects - Bond Fund	50,000	0	3		
4	10,869	7,801	4	Previously Levied Taxes to be Received	6,500	6,500	4		
5	1,109	7,557	5	Interest	7,000	7,000	5		
6			6				6		
7	28,522	34,606	7	Total Resources, Except Taxes to be Levied	68,500	18,500	7		
8		248,375	8	Taxes Estimated to be Received *	342,523	392,523	8		
9	369,151	376,665	9	Taxes Collected in Year Levied			9		
10	397,673	411,271	10	TOTAL RESOURCES	411,023	411,023	0	10	
				Requirements					
				Bond Principal Payments					
				Bond Issue	Budgeted Payment Date				
11			11	Series 2009	06/01/2024	0		11	
12	335,000	355,000	12	Series 2024	06/01/2025	90,000	90,000	12	
13			13					13	
14			14					14	
15	335,000	355,000	15	Total Principal		90,000	90,000	0	15
				Bond Interest Payments					
				Bond Issue	Budgeted Payment Date				
16			16	Series 2009	12/01/2023	0	0	16	
17	21,713	14,175	17	Series 2009	06/01/2024	0	0	17	
18	21,712	14,175	18	Series 2024	12/01/2024	148,017	148,017	18	
19			19	Series 2024	06/01/2025	173,006	173,006	19	
20			20					20	
21	43,425	28,350	21	Total Interest		321,023	321,023	0	21
				Unappropriated Balance for Following Year By					
				Bond Issue	Projected Payment Date				
22			22					22	
23			23					23	
24			24					24	
25			25					25	
26	19,248	27,921	26	Ending balance (prior years)				26	
27		0	27	Total Unappropriated Ending Fund Balance		0	0	27	
28	0		28	Loan Repayment to _____ Fund				28	
29			29	Tax Credit Bond Reserve				29	
30	397,673	411,271	30	TOTAL REQUIREMENTS		411,023	411,023	0	30

**FORM
LB-11**

This fund is authorized and established by resolution #631 on 6-14-2011 for the following specified purpose: maintenance, repairs, upgrades to the city parks

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

150 of 180
Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Discontinued Year: 2021

City of Aurora

Park Reserve Fund

Line Item	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			Line Item		
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
1				1	RESOURCES			1		
2	1,247	0	0	2	Cash on hand * (cash basis)	0	0		2	
3			0	3	Interest	0	0		3	
4				4					4	
5			0	5	Transferred IN	0	0		5	
6				6					6	
7				7					7	
8				8					8	
9				9					9	
10	1,247	0	0	10	Total Resources, except taxes to be levied	0	0	0	10	
11				11	Taxes estimated to be received				11	
12				12	Taxes collected in year levied				12	
13	1,247	0	0	13	TOTAL RESOURCES	0	0	0	13	
14				14	REQUIREMENTS **				14	
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15
16	0	0		16	Parks	Capital Outlay	Maintain/Repair/Upgrade	0	0	16
17	1,247	0	0	17	Parks	Transfer Out	Transfer to General Fund	0	0	17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27	0	0		27	Ending balance (prior years)					27
28				28	UNAPPROPRIATED ENDING FUND BALANCE					28
29	1,247	0	0	29	TOTAL REQUIREMENTS	0	0	0	29	

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Park System Development Charges

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
1			1	RESOURCES		1	
2	73,621	74,025	2	Cash on hand * (cash basis)		2	
3		17,811	3	Reimbursement		3	
4		62,874	4	Improvement		4	
5			5			5	
6	0	268	6	Reimbursement Fee		6	
7	0	4,142	7	Improvement Fee		7	
8	404	2,286	8	Interest		8	
9			9			9	
10			10			10	
11			11			11	
12			12			12	
13			13			13	
14			14			14	
15			15			15	
16	74,025	80,721	16	Total Resources, except taxes to be levied		16	
17			17	Taxes estimated to be received		17	
18			18	Taxes collected in year levied		18	
19	74,025	80,721	19	TOTAL RESOURCES		19	
20			20	REQUIREMENTS **		20	
21			21	Org Unit or Prog & Activity	Object Classification	Detail	21
22	0	0	22	Parks	Capital Outlay	Reimbursement Projects	22
23	0	0	23	Parks	Capital Outlay	Improvement Projects	23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29	74,025	80,721	29	Ending balance (prior years)		29	
30			30	UNAPPROPRIATED ENDING FUND BALANCE		30	
31	74,025	80,721	31	TOTAL REQUIREMENTS		31	

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

City Hall Building Fund

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025						
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	RESOURCES			1			
2	397,940	148,112	2	Cash on hand * (cash basis)			2			
3	1,348	4,415	3	Interest			3			
4	4,648	4,441	4	Business License Surcharge			4			
5	50,000	0	5	Transfer from Special Projects Bond Fund			5			
6	0	0	6	Donations / Grants			6			
7			7				7			
8			8				8			
9			9				9			
10			10				10			
11			11				11			
12			12				12			
13			13				13			
14			14				14			
15			15				15			
16	453,936	156,968	16	Total Resources, except taxes to be levied			16			
17			17	Taxes estimated to be received			17			
18			18	Taxes collected in year levied			18			
19	453,936	156,968	19	TOTAL RESOURCES			19			
20			20	REQUIREMENTS **			20			
21			21	Org Unit or Prog & Activity	Object Classification	Detail		21		
22	305,824	3,020	22	Public Facilities	Capital Outlay	Capital Building Project	165,100	165,100	0	22
23			23							23
24			24							24
25			25							25
26			26							26
27			27							27
28			28							28
29	148,112	153,948	29	Ending balance (prior years)						29
30			30	UNAPPROPRIATED ENDING FUND BALANCE						30
31	453,936	156,968	31	TOTAL REQUIREMENTS			165,100	165,100	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Fund Added FY 2023-2024

Special Projects - Bond

City of Aurora

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025						
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1			1	RESOURCES		1				
2		0	2	Cash on hand * (cash basis)	7,100,000	7,100,000	2			
3		7,100,000	3	Bond			3			
4		50,000	4	Interest	300,000	300,000	4			
5		1,000	5	Other	1,000	1,000	5			
6			6	Water Storage/Pump Proj SR2227 reimbursement	3,000,000	3,000,000	6			
7			7	WWTP Proj SR2301 reimbursement	2,000,000	2,000,000	7			
8			8				8			
9			9				9			
10	0	0	10	Total Resources, except taxes to be levied	12,401,000	12,401,000	10			
11			11	Taxes estimated to be received			11			
12			12	Taxes collected in year levied			12			
13	0	0	13	TOTAL RESOURCES	12,401,000	12,401,000	0	13		
14			14	REQUIREMENTS **				14		
15			15	Org Unit or Prog & Activity	Object Classification	Detail		15		
16		1,000,000	16	Street/Storm Operat	Capital Outlay	Improvement/expansion of system	0	0	16	
17			17	Water Operating	Capital Outlay	Improvement/expansion of system	3,000,000	3,000,000	17	
18			18	Sewer Operating	Capital Outlay	Improvement/expansion of system	2,000,000	2,000,000	18	
19		1,000,000	19	Public Facilities	Capital Outlay	Capital Building Project	1,000,000	1,000,000	19	
20			20						20	
21			21	Transfer to GO Bond Service			50,000	0	21	
22			22	Transfer to Building Fund			90,000	90,000	22	
23			23						23	
24			24						24	
25			25						25	
26			26						26	
27			27						27	
28			28						28	
29	0	0	29	Ending balance (prior years)					29	
30		5,151,000	30	UNAPPROPRIATED ENDING FUND BALANCE			6,261,000	6,311,000	30	
31	0	0	31	TOTAL REQUIREMENTS			12,401,000	12,401,000	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

A public meeting of the Aurora City Council will be held on June 11, 2024 at 7:00 pm at 21420 Main Street NE Aurora, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2024 as approved by the Aurora Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Aurora City Hall, 21420 Main Street NE Aurora, Oregon, between the hours of 9:30 a.m. and 4:30 p.m. or online at ci.aurora.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Brian Asher, Mayor

Telephone: 503-678-1283

Email: mayor@ci.aurora.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2022-2023	Adopted Budget This Year 2023-2024	Approved Budget 2024-2025
Beginning Fund Balance/Net Working Capital	3,241,136	4,115,541	11,265,972
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,110,872	1,111,010	1,121,338
Federal, State & all Other Grants, Gifts, Allocations & Donations	1,460,895	11,256,637	11,137,731
Revenue from Bonds and Other Debt	0	7,100,000	0
Interfund Transfers / Internal Service Reimbursements	84,000	106,000	696,000
All Other Resources Except Current Year Property Taxes	141,091	147,300	438,200
Current Year Property Taxes Estimated to be Received	724,295	598,141	753,336
Total Resources	6,762,289	24,434,629	25,412,577

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	504,739	617,350	655,706
Materials and Services	753,892	1,137,861	1,149,903
Capital Outlay	831,535	16,242,152	15,002,584
Debt Service	404,242	308,267	431,915
Interfund Transfers	84,000	106,000	696,000
Contingencies	0	771,999	1,065,469
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	4,183,881	5,251,000	6,411,000
Total Requirements	6,762,289	24,434,629	25,412,577

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration and Finance	1,058,504	698,819	805,611
FTE	1.72	1.72	1.72
Community Development	116,154	222,300	318,900
Municipal Court	5,862	10,600	9,600
Public Facilities	175,840	255,400	1,287,600
City Parks	157,267	298,072	301,041
FTE	0.33	0.33	0.33
Aurora Colony Days	44,973	35,070	41,520
FTE	0.04	0.04	0.04
Streets / Storm Water	1,163,432	1,709,317	1,934,889
FTE	0.34	0.34	0.34
Water	2,369,279	5,724,741	6,123,097
FTE	1.62	1.62	1.62
Sewer	1,670,978	8,329,310	7,868,296
FTE	1.82	1.82	1.82
Not Allocated to Organizational Unit or Program		7,151,000	6,722,023
FTE		0.00	0.00
Total Requirements	6,762,289	24,434,629	25,412,577
Total FTE	5.87	5.87	5.87

There have been no significant changes in activities or sources of financing.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2022-2023	Rate or Amount Imposed This Year 2023-2024	Rate or Amount Imposed Next Year 2024-2025
Permanent Rate Levy (rate limit 2.4849 per \$1,000)	2.4849	2.4849	2.4849
Local Option Levy			
Levy For General Obligation Bonds	388,865	265,761	420,000

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	7,100,000	
Other Bonds		
Other Borrowings	146,655	
Total		

Ordinances, Resolutions and Proclamations

City of Aurora
Resolution Number 864

**A Resolution Adopting the 2024-2025 Budget,
Making Appropriations, Imposing the Tax and Categorizing the Tax**

Resolution Adopting the Budget

BE IT RESOLVED that the City Council of the City of Aurora hereby adopts the budget for Fiscal Year 2024-2025, in the amount of \$ 25,412,577. This budget is now on file at 21420 Main Street NE Aurora, Oregon and at www.ci.aurora.or.us.

Resolution Making Appropriations

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2024 and for the purposes shown below are hereby appropriated as follows:

General Fund

Administration	\$ 512,735
Community Development	318,900
Municipal Court	9,600
Public Facilities	32,500
Parks	109,710
Transfers Out	6,000
Contingency	286,877
Reserved for Future Expenditures	100,000
Total	\$ 1,376,321

Street / Storm Operating Fund

Streets / Storm	\$ 1,329,482
Contingency	269,939
Total	\$ 1,599,421

Water Operating Fund

Water Operations	\$ 601,135
Debt Service	\$ 20,892
Transfers Out	300,000
Contingency	193,673
Total	\$ 1,115,700

Water Storage Tank/Pump Station

Water	-
Total	-

Aurora Colony Days Fund

Aurora Colony Days	\$ 29,871
Contingency	11,649
Total	\$ 41,520

City Hall Building Fund

Public Facilities	\$ 165,100
Total	\$ 165,100

Street / Storm Reserve Fund

Streets / Storm	\$ 212,960
Total	\$ 212,960

Street / Storm SDC Fund

Streets / Storm	\$ 122,508
Total	\$ 122,508

Water Reserve Fund

Water	\$ 1,920,000
Total	\$ 1,920,000

Water SDC Fund

Water	\$ 87,397
Total	\$ 87,397

Sewer Operating Fund		Sewer Reserve Fund	
Sewer Operations	\$ 509,369	Sewer	\$ 1,499,000
Transfers Out	\$ 300,000		
Contingency	303,331	Total	\$ 1,499,000
Reserved for Future Expenditures	-		
Total	\$ 1,112,700	Sewer SDC Fund	
		Sewer	\$ 96,596
Wastewater Treatment Facility Project		Total	\$ 96,596
Sewer	\$ 3,160,000		
Total	\$ 3,160,000	Park SDC Fund	
		Parks	\$ 91,331
G O Waste Water Bond Fund		Total	\$ 91,331
Debt Service	411,023		
Unappropriated		G O Special Projects Fund	
Total	\$ 411,023	Water, Sewer Public Facilities	\$ 6,000,000
		Transfers Out	\$ 90,000
		Unappropriated	\$ 6,311,000
		Total	\$ 12,401,000
Total Appropriations All Fund		\$	19,001,577
Total Unappropriated and Reserve Amounts, All Funds		\$	6,411,000
Total Adopted Budget		\$	25,412,577

Resolution Imposing the Tax

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for the tax year 2024-2025:

At the rate of \$2.4849 per \$1,000 of assessed value for permanent rate tax; and
In the amount of \$420,000 for debt service on general obligation bonds

Resolution Categorizing the Tax

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Oregon Constitution as:

Subject to the General Government Limitation

Permanent Rate Tax \$2.4849 / \$1,000

Excluded from Limitation

General Obligation Bond Debt Service \$420,000

Adopted this 11th day of June, 2024.

Brian Asher, Mayor

ATTEST:

Stuart A Rodgers, City Recorder

RESOLUTION NUMBER 865

**A RESOLUTION DECLARING THE CITY'S ELECTION TO
RECEIVE STATE REVENUES**

BE IT HEREBY RESOLVED:

Pursuant to ORS 221.770, the City of Aurora hereby elects to receive state revenues for fiscal year 2024-2025.

PASSED by the City Council the 11th day of June, 2024.

APPROVED by the Mayor this 11th day of June, 2024.

Brian Asher, Mayor

ATTEST:

Stuart A Rodgers, City Recorder

I hereby certify that a public hearing before the Budget Committee was held on May 23, 2024, and a public hearing before the City Council was held on June 11, 2024, giving citizens an opportunity to comment on the use of State Revenue Sharing.

Stuart A Rodgers, City Recorder

**CITY OF AURORA
RESOLUTION NUMBER 866**

**A RESOLUTION AUTHORIZING THE ADOPTION OF AN INTERGOVERNMENTAL
AGREEMENT BETWEEN THE CITY OF AURORA AND MARION COUNTY FOR
LAW ENFORCEMENT SERVICES**

WHEREAS, the City of Aurora is in need of law enforcement services; and

WHEREAS, the Marion County, Oregon Sheriff’s Office (“MSCO”) is prepared to provide those services; and

WHEREAS, all terms are set forth in the Intergovernmental Agreement Between the City of Aurora and Marion County (“Agreement”); and

WHEREAS, both entities agree on all terms; and

WHEREAS, Chapter X, Section 5 of the City Charter provides that contractual obligations or expenditures of approved budgeted funds for a single purchase in the excess of \$15,000.00 shall be authorized by resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA THAT: the Agreement is here by adopted by the City of Aurora and shall be effective upon execution by all parties.

ADOPTED by the Aurora City Council at a City Council meeting held on Tuesday, June 11, 2024. This resolution is effective upon execution of the agreement.

Dated this 11th day of June, 2024.

ATTEST

Brian Asher, Mayor

**Stuart A. Rodgers
City Recorder**

Resolution Number 866
Adoption of Intergovernmental Agreement between the City of Aurora and Marion County
City Council Meeting
June 11, 2024

ORDINANCE 503

AN ORDINANCE REPEALING CHAPTER 3.04 AND [repealing/amending] ORDINANCES

Ord. 240 § 1,2 3,4,5,6,7,8,9 1976;

Ord. 426 § 3(A) (B) (C) (D) § 4, 2003;

Ord. 400 §§ 1, 2, 2000

AND ADOPTING THE MODEL; RULES OF PUBLIC CONTRACTING AND LOCAL EXCEPTIONS THEREFROM WITHIN THE CITY OF AURORA

WHEREAS, Title 3.04 of the Aurora Municipal Code (AMC), more commonly known as the “Contracts and Competitive Bidding Code” includes regulations concerning public contracting in the City of Aurora; and

WHEREAS, the City of Aurora is required to update its ordinances from time to time to keep current with changing laws and regulations.

NOW, THEREFORE, THE CITY OF AURORA DOES ORDAIN AS FOLLOWS:

Section 1.

Chapter 3.04.020 Administrative rules adopted by reference.

A. Except as specifically provided in this chapter (“public contracting code” or “code”) and rules adopted by city council (“public contracting rules” or “rules”), public contracts and purchases shall be awarded, administered and governed according to ORS Chapter 279A, 279B, and 279C (the “Oregon Public Contracting Code”) and the Attorney General’s Model Public Contracting Rules (“model rules”), as they now exist.

B. The model rules adopted under ORS 279A shall apply to the contracts and purchases of the city to the extent they do not conflict with this code and the rules adopted by the city. In the event of a conflict between any provisions of this code or rules, and the model rules, the provisions of this code or rules shall prevail.

Section 2. Chapter 3.04.030 is deleted

Section 3. Chapter 3.04.040 Exemptions

The contract review board may by resolution exempt other contracts from competitive bidding if it finds:

1. The lack of bids will not result in favoritism or substantially diminish competition in awarding the contract; and
2. The exemption will result in substantial cost savings. In making such finding, the board may consider the type, cost, amount of the contract, number of persons available to bid, and such other factors as the board may deem appropriate.

Section 4. Chapter 3.04.050 is repealed

Section 5. Chapter 3.04.060 is repealed

Section 6. Chapter 3.04.070 is repealed

Section 7. Chapter 3.04.080 is repealed

Section 8. Chapter 3.04.090 is repealed

Section 9. Chapter 3.04.100 is repealed

Section 10. Severability. The sections, subsections, paragraphs and clauses of this ordinance are severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the validity of the remaining sections, subsections, paragraphs and clauses.

Section 11. Publication. The Council orders that in lieu of the publication requirement of Aurora City Charter VIII section 2, this ordinance be posted in three public and conspicuous places in the city for a period of five days prior to the passage of said ordinance

Section 12. Ordinance Effective Date. Pursuant to Chapter VIII, Section 3, this ordinance takes effect 30 days after the date of its adoption.

Section 13. Codification. Provisions of this Ordinance shall be incorporated in the City of Lincoln City Municipal Code and the word “ordinance” may be changed to “code”, “article”, “section”, “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided that any Whereas clauses and boilerplate provisions (i.e. Sections 1-38) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was distinctly read by title only in accordance with Chapter VIII, Section 2 of the City of Aurora City Charter on the 14th day of May, 2024.

[optional] The Council suggested revisions during the May 14th meeting.

This ordinance was distinctly read by title only in accordance with Chapter VII section 2 of the City of Lincoln City Charter on June 11, 2024.

PASSED and adopted by the City Council of the City of Aurora on this 11th day of June, 2024 by the following votes:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Approved by the Mayor on this 11th day of June, 2024.

SIGNED: _____
Brian Asher, Mayor Date

ATTEST: _____
Stuart Rodgers, City Recorder Date

EXHIBIT 1

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Aurora CHARTER**CHAPTER V. - POWERS AND DUTIES OF OFFICERS****Section 5. - Authority to contract for professional services.**

The council shall have the authority to contract for the professional services of a city attorney, municipal judge, city engineer, public accountant, city planner, medical examiner, or others whose professional skills, training and knowledge may be required at any time or from time to time for the administration of city affairs and municipal government. Such contractee shall not be deemed to be an officer or employee of the city, and contracts for their respective services shall be subject to any public bidding requirements. The duties and responsibilities of such persons engaged for their professional skills, knowledge and abilities shall be specified in their respective contracts with the city.

Commented [DR1]: I advise deleting this during charter review

CHAPTER IX. - PUBLIC IMPROVEMENTS**Section 5. - Bids.**

Public contracting shall be done in compliance with the Provisions of Oregon's Public Contracting Code, the rules and regulations promulgated thereunder, **and with all local contracting ordinances and rules established by the city.**

Commented [DR2]: This can be deleted as well because it is better dealt with in the ordinance.

Charter X Miscellaneous**Section 5. - Contractual obligations.**

Except gifts of money to the city for specified purposes, expenditures of sums not budgeted and expenditures of budgeted funds for a single purchase or contract in excess of \$15,000.00 shall be authorized by a resolution or an ordinance; and the city shall not be bound by any contract unless the same is in writing and signed by the mayor and attested by the recorder on behalf of the city.

Commented [DR3]: We need to do Charter review and I advise deleting this entire section

EXHIBIT 1

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Aurora Municipal Code**Chapter 3.04 CONTRACTS AND COMPETITIVE BIDDING****3.04.010 Contract review board.**

The Aurora city council is designated as the local contract review board and relative to contract concerns of this city shall have all the powers granted to the State Public Contract Review Board.

(Ord. 240 § 1, 1976)

3.04.020 Administrative rules adopted by reference.

~~A. The Model Public Contract Rules prepared by the state Attorney General are rejected.~~

~~B. The administrative rules for the local contract review board, attached to the ordinance codified in this section as Exhibit B, are adopted by the city council acting as the official governing body of the city and in its capacity as the local contract review board and will be available for public inspection at the office of the city recorder.~~

A. Except as specifically provided in this chapter ("public contracting code" or "code") and rules adopted by city council ("public contracting rules" or "rules"), public contracts and purchases shall be awarded, administered and governed according to ORS Chapter 279A, 279B, and 279C (the "Oregon Public Contracting Code") and the Attorney General's Model Public Contracting Rules ("model rules"), as they now exist.

B. The model rules adopted under ORS 279A shall apply to the contracts and purchases of the city to the extent they do not conflict with this code and the rules adopted by the city. In the event of a conflict between any provisions of this code or rules, and the model rules, the provisions of this code or rules shall prevail.

(Ord. 426 § 4, 2003; Ord. 400 §§ 1, 2, 2000; Ord. §1 2024)

3.04.030 Definitions.

The following words and phrases shall mean:

Commented [DR4]: Do we have a reason to reject the Model Rules? We can override them as I drafted in section C and D below. If you like C and D we can delete A and B

Commented [DR5]: According to Stuart, the city may not have adopted this exhibit B. Records are missing from this time period and he can't find an actual exhibit B.

Commented [DR6]: <https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=11198>
OAR Exception for local contracting review board to draft its own administrative rules (Exhibit B)
https://oregon.public.law/statutes/ors_279a.060
Local Contract Review Boards established

Commented [DR7]: Covered by Model Rules

~~*Board* means the local contract review board as established in Section 3.04.010.~~

~~*Public contract* means any purchase, lease or sale by the Aurora city council of personal property, public improvements or services other than agreements which are exclusively for personal service.~~

~~*Public improvement* means any construction of improvements on real property by or for the city.~~

~~(Ord. 240 § 2, 1976)~~

3.04.040 Competitive bids—Exemptions.

~~A. All contracts shall be based upon competitive bids except:~~

- ~~1. Contracts made with, or the cost of which is provided by, other public agencies or the federal government;~~
- ~~2. Contracts for any purchase the amount of which are two thousand dollars (\$2,000.00) or less;~~
- ~~3. Contracts for any item which is available only through one company, firm or individual;~~
- ~~4. In any case where the interest or property of the city probably would suffer material injury by delay or would be materially benefited by immediate purchase or contract;~~
- ~~5. And including the other exemptions listed in ORS 279.015(1).~~

Commented [DR8]: Addressed in model rules

Commented [DR9]: This is addressed on model rules

Commented [DR10]: This is sole source contracting but it is not in conformance with ORS sole source contracting rules https://oregon.public.law/statutes/ors_279b.075

Commented [DR11]: This is emergency procurement and is dealt with in model rules

Commented [DR12]: This reference is to the version of ORS 279 in effect in 1976. 279 was heavily amended in 2005 and now the only exemptions allowed are in 279C

~~B. The contract review board may by resolution exempt other contracts from competitive bidding if it finds:~~

- ~~1. The lack of bids will not result in favoritism or substantially diminish competition in awarding the contract; and~~
- ~~2. The exemption will result in substantial cost savings. In making such finding, the board may consider the type, cost, amount of the contract, number of persons available to bid, and such other factors as the board may deem appropriate.~~

~~(Ord. 426 § 3(A), (B), 2003; Ord. 240 § 3, 1976 as amended by; Ord. _____ §3 2024)~~

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(Supp. No. 3)

3.04.050 Emergency contracts.

A contract may also be exempted from competitive bidding if the board, by unanimous vote, determines that emergency conditions require prompt execution of the contract. A determination of such an emergency shall be entered into the record of the meeting at which the determination was made.

(Ord. 240 § 4, 1976)

Commented [DR13]: Emergency Contracts are addressed in https://oregon.public.law/statutes/ors_279b.080

3.04.060 Brand name specification in contracts.

A. Specifications for contracts shall not require any product by any brand name or mark, nor the product of any particular manufacturer or seller, unless the product is exempted from this requirement by the board under this section. However, this section shall not be construed to prevent reference in the specification to a particular product as a description of the type of item required.

B. The board may by resolution exempt certain products or classes of products upon any of the following findings:

1. It is unlikely that such exemption will encourage favoritism in the awarding of the contract or substantially diminish competition.
2. The specification of a product by brand name or mark, or the product of a particular manufacturer or seller, would result in substantial cost savings.
3. There is only one manufacturer or seller of the product of the quality required.
4. Efficient utilization of existing equipment or supplies require the acquisition of compatible equipment or supplies.

(Ord. 240 § 5, 1976)

Commented [DR14]: In model rules

3.04.070 Bid rejection.

The Aurora city council or an official designated by the Aurora city council may reject any bid not in compliance with all prescribed public bidding procedures and requirements and may reject all bids if it is in the public interest to do so.

~~{Ord. 240-5-6, 1976}~~

Commented [DR15]: Rejection of bids is dealt with in ORS 279C.395 and the model rules.

~~3.04.080 Bidder disqualification.~~

Commented [DR16]: ORS 279C.440 addresses disqualification

~~The Aurora city council or an official designated by the Aurora city council may disqualify any person as a bidder on a contract if:~~

- ~~A. The person does not have sufficient financial ability to perform the contract. Evidence that the person can acquire a surety bond in the amount and type required shall be sufficient to establish financial ability;~~
- ~~B. The person does not have equipment available to perform the contract;~~
- ~~C. The person does not have personnel of sufficient experience to perform the contract; or~~
- ~~D. The person has repeatedly breached contractual obligations to public and private contracting agencies.~~

~~{Ord. 240-5-7, 1976}~~

~~3.04.090 Appeal of disqualification.~~

Commented [DR17]: ORS 279C.440 addresses appeals from disqualification

~~A person who has been disqualified as a bidder may appeal such disqualification to the board as provided in this section:~~

- ~~A. The person shall, within three business days after receipt of notice of disqualification, in writing notify the Aurora city recorder that he or she wishes to appeal his or her disqualification.~~
- ~~B. Immediately upon receipt of such written notice of appeal, the Aurora city recorder shall inform the board.~~
- ~~C. Upon receipt of notice of appeal, the board shall notify the person appealing of the time and place of the hearing.~~
- ~~D. The board shall consider de novo the notice of disqualification, the record of the investigation made by the city administrator and/or the city's superintendent of public works or city engineer, and any evidence provided by the parties. The hearing shall be public and the appeal decided within thirty (30) days after receiving the notification. The board's decision and reasons therefor shall be in writing.~~

~~{Ord. 426 § 3(C), 2003; Ord. 240 § 8, 1976}~~

3.04.100 Additional authority of the board.

~~In addition to the powers and duties established by this chapter, the board shall have such additional powers as authorized by state law and may also:~~

- ~~A. Require notice publication in addition to that required by state law;~~
- ~~B. Require prequalification for persons desiring to bid for public improvement contracts;~~
- ~~C. Grant exemptions from the bid security and performance bond required on contracts for public improvements;~~
- ~~D. Make alternate arrangements for retainage pursuant to ORS 279.435.~~

~~{Ord. 426 § 3(D), 2003; Ord. 240 § 9, 1976}~~

Commented [DR18]: All addressed in model rules

June 14, 2024 Report to the Aurora City Council About potential amendments to AMC
3.04 Purchasing and Public Contracting.

By request of council and considering impending procurement issues, a complete overhaul of the local rules for public contracting is not feasible. However, a suitable and comprehensive set of default rules are provided by the State of Oregon in its Model Rules for Public Contracting. Aurora has been following the Model Rules in instances when the existing code is outdated or insufficient to completely address a procurement item. Attached to this report is an exhibit with redlines showing deletions to the existing code section 3.04 along with comments that explain the deletions.

Discussion

Public contracting in Oregon is governed by the Oregon public contracting code codified in ORS chapters 279, 279A, 279B, and 279C. All city contracting agencies must comply with the requirements of the contracting code in their public contracting. Aurora is a contracting agency. ORS 279 was heavily amended in 2005¹ to the effect that 279A, B, and C are statutes that effect local contracting. In addition, OAR Chapter 137 Division 46 contain the Model Contracting Rules.

ORS 279A sets out the general provisions for the entire public contracting code including many terms and their definitions, describes the types of contracts and entities subject to the code, addresses local rulemaking authority and obligations, and establishes substantive legal requirements applicable to all public contracting.

ORS 279B addresses the procurement of goods and services (excluding professional services). The topics covered include permitted methods of procurement or “source selection” (including exceptions and exemptions), procurement document specifications, and legal remedies.

ORS 279C addresses the procurement of public improvement contracts—generally covering public construction projects that are not emergencies, minor repairs or for maintenance. ORS chapter 279C also addresses the procurement of architectural, engineering and land surveying services from which a local contracting agency can opt out through rulemaking. Lastly, ORS chapter 279C contains provisions pertaining to public works contracts, covering the prevailing wage laws, hours of labor, etc.

ORS 279A.065 gives cities three choices in their establishment of standardized procurement rules:

1. Follow the model rules adopted by the Oregon Attorney General contained in Oregon Administrative Rules (OAR) chapter 137, divisions 46, 47, 48, and 49;
2. Prescribe their own rules; or

¹ What remains of ORS 279 are references to state qualified rehabilitation facilities program

3. Prescribe their own rules which include portions of the model rules adopted by the Oregon Attorney General.

If a city decides to adopt its own local rules, those rules must still comply with the provisions of ORS chapters 279, 279A, 279B, and 279C.

(LOC Handbook Ch. 13 p 5-6)

If a city chooses to adopt its own rules, it is required to do two things. First, it must specifically state that the model rules adopted by the Oregon attorney general are not applicable to the city.

Second, each time the Oregon attorney general's office modifies its Model Rules, the city is required to review the modified rules to ensure its own locally created and adopted rules are still compliant with all applicable state regulations.

Aurora currently has language that reads the AG Model Rule do not apply. In this code revision we are changing that premise and adopting the Model Rules, reserving local control to exempt contracts from competitive bidding by resolution upon findings. This inclusion should be used sparingly and in rare instances when the Model Rules are insufficient to source and award a contract and/or when the emergency exception to public contracting cannot be used.

Staff recommendations: Staff recommends adopting the ordinance.

Suggested Motions:

1. I move to adopt ordinance _____, an ordinance AMENDING CHAPTER 3.04 AND REPEALING ORDINANCES Ord. 240 § 2 3(1),4,5,6,7,8,9 1976; Ord. 426 § 3(A) (B) (C) (D) § 4, 2003; Ord. 400 §§ 1, 2, 2000 AND ADOPTING THE MODEL; RULES OF PUBLIC CONTRACTING AND LOCAL EXCEPTIONS THEREFROM WITHIN THE CITY OF AURORA
2. I move to reject ordinance _____.
3. I move to adopt Ordinance _____ with changes as directed by council with a second reading on _____[date].

Reports

Report from the Finance Officer for June 11, 2024

- The Finance report as of May 2024, the eleventh month of fiscal year 2023-2024 is included. All funds continue to look good. I have also included the Revenue vs Expenses Summary for May 2024. This report shows amounts received and spent in each fund during the month.
- The ending bank balances on May 31, 2024 are:
 - Checking - \$ 54,246.67
 - LGIP - \$ 4,255,887.15
- I continue to monitor and report as required on the following grant projects –
 - ❖ Well #3 Replacement – CSFRF Grant Agreement # 8009
 - ❖ Water Storage Tank / Pump Station – Contract # SR2227
 - ❖ ODOT Pedestrian Crossings – Contract # 7300000004941
 - ❖ Wastewater Treatment Facility – Contract # SR2301
 - ❖ Water Lines – Grant Agreement # BO-4566-22 with Marion County
 - ❖ House Bill 5202 (2022 Regular Session) General Fund Grant Agreement Number 107-2022-5202-65, Subrecipient Agreement with the Aurora Rural Fire Protection District No. 63
- The Fiscal Year 2024-2025 budget is complete and ready for the hearing. Authorizing resolutions are included in the packet.
- Keeping current with payables and receivables.

Respectfully,



Mary C. Lambert

6/6/2024

CITY OF AURORA -FINANCE REPORT Ending May 31, 2024										Year to Date
	FUND	BUDGET	*BALANCE @ June 30, 2023	TOTAL REVENUES	% TO DATE	BUDGET less contingency	TOTAL EXPENSES	% TO DATE	END BALANCE May 31, 2024	Gains / (Losses)
10	GENERAL	1,230,586.00	601,600.80	655,717.64	104.25%	933,395.00	561,476.25	60.15%	695,842.19	\$ 94,241.39
15	CITY HALL BUILDING	162,900.00	153,948.00	9,291.48	103.79%	162,900.00	96,898.15	59.48%	66,341.33	\$ (87,606.67)
20	AURORA COLONY DAYS	35,070.00	24,591.08	14,997.30	143.12%	28,467.00	23,549.74	82.73%	16,038.64	\$ (8,552.44)
29	PARK SDCs	91,705.00	80,720.59	3,680.62	33.51%	91,705.00	0.00	0.00%	84,401.21	\$ 3,680.62
30	STREET/STORM	1,401,146.00	732,789.29	170,428.60	25.50%	1,234,320.00	171,549.47	13.90%	731,668.42	\$ (1,120.87)
35	ST/STORM RESERVE	187,060.00	169,784.10	20,115.21	116.44%	187,060.00	0.00	0.00%	189,899.31	\$ 20,115.21
39	ST/STORM SDCs	121,111.00	107,558.42	4,904.30	36.19%	121,111.00	0.00	0.00%	112,462.72	\$ 4,904.30
40	WATER OPERATING	1,042,100.00	658,843.77	380,844.48	99.37%	915,830.00	273,968.01	29.91%	765,720.24	\$ 106,876.47
45	WATER RESERVE	1,725,000.00	700,890.42	30,829.73	3.01%	1,725,000.00	57,660.21	3.34%	674,059.94	\$ (26,830.48)
46	WATER GRANT SR2227	2,863,431.00	7,752.50	102,290.00	3.58%	2,863,431.00	136,699.24	4.77%	-26,656.74	\$ (34,409.24)
49	WATER SDCs	94,210.00	70,811.14	3,228.78	13.80%	94,210.00	0.00	0.00%	74,039.92	\$ 3,228.78
50	SEWER OPERATING	1,097,200.00	664,697.66	439,725.08	101.67%	822,091.00	477,911.56	58.13%	626,511.18	\$ (38,186.48)
55	SEWER RESERVE	3,187,400.00	85,879.96	108,475.57	3.50%	3,187,400.00	0.00	0.00%	194,355.53	\$ 108,475.57
56	WWTF GRANT SR2301	3,662,000.00	10,560.00	99,083.00	2.71%	3,662,000.00	243,979.25	6.66%	-134,336.25	\$ (144,896.25)
57	G. O. DEBT SERVICE	287,375.00	27,921.03	266,177.17	102.59%	287,375.00	287,375.00	100.00%	6,723.20	\$ (21,197.83)
59	SEWER SDCs	95,335.00	85,532.33	3,900.00	39.79%	95,335.00	0.00	0.00%	89,432.33	\$ 3,900.00
60	SPECIAL PROJECTS BOND	7,151,000.00	0.00	0.00	0.00%	2,000,000.00	0.00	0.00%	0.00	\$ -
	TOTALS	24,434,629.00	4,183,881.09	2,313,688.96	11.43%	18,411,630.00	2,331,066.88	12.66%	4,166,503.17	
	* Balance per 2023 audit						Contingencies = 6,022,999		4,166,503.17	\$ (17,377.92)

General Ledger

Revenue vs Expenses Summary



User: MaryL
 Printed: 6/4/2024 - 3:16 PM
 Fiscal Year: 2024
 Fiscal Period: 11

Fund	Description	YTD Balance Before Period	Revenues for Period	Expenses for Period	Year to Date Amount
10	GENERAL FUND	116,341.92	19,287.97	41,388.50	94,241.39
15	CITY HALL BUILDING FUND	-84,941.57	334.90	3,000.00	-87,606.67
20	Aurora Colony Days Fund	-7,065.59	783.88	2,270.73	-8,552.44
29	Park SDCs	3,318.17	362.45	0.00	3,680.62
30	STREETS/STORM FUND	4,074.51	9,710.80	14,906.18	-1,120.87
35	Streets/Storm Reserves	19,297.05	818.16	0.00	20,115.21
39	Streets/Storm SDCs	4,421.34	482.96	0.00	4,904.30
40	Water	120,162.40	4,722.42	18,008.35	106,876.47
45	WATER RESERVE FUND	-25,025.46	2,894.68	4,699.70	-26,830.48
46	Water Storage Grant Project	-22,447.67	0.00	11,961.57	-34,409.24
49	Water SDCs	2,910.82	317.96	0.00	3,228.78
50	Sewer	-13,415.74	2,768.12	27,538.86	-38,186.48
55	SEWER RESERVE FUND	107,640.93	834.64	0.00	108,475.57
56	WWTF Grant Project	-64,610.75	0.00	80,285.50	-144,896.25
57	SEWER DEBT SERVICE	256,944.11	3,045.56	281,187.50	-21,197.83
59	SEWER SDC FUND	3,515.94	384.06	0.00	3,900.00
60	Special Projects - Bond	0.00	0.00	0.00	0.00
	Report Totals:	<u>421,120.41</u>	<u>46,748.56</u>	<u>485,246.89</u>	<u>-17,377.92</u>

City Council

Public Works Activity Report

May 2024

Wastewater:

- Routine operation and maintenance 24/7 365.
- Wastewater Treated 1.9 MG
- Review plans for development
- Completed DMR form to report DEQ, EPA
- Wastewater RFQ

Water:

- Routine operation and maintenance 24/7 365.
- Wells are running 20.0 hours daily producing an average of 126,000 gal per day.
- Total water production 3,900,000 Gal.
- Wells 4 in production
- Construction of the road at well #6 location
- Water 50% design review

Streets:

- Routine operation and maintenance.
- Monitoring streetlights
- Street sweeping
- Pothole remediation.
- Working with ODOT Hwy 99 Crossings

Park:

- Monitor trees for safety issues
- Pressure wash hard surfaces
- Rodent removal
- Tree planting in park

Meetings and/or Training Attended

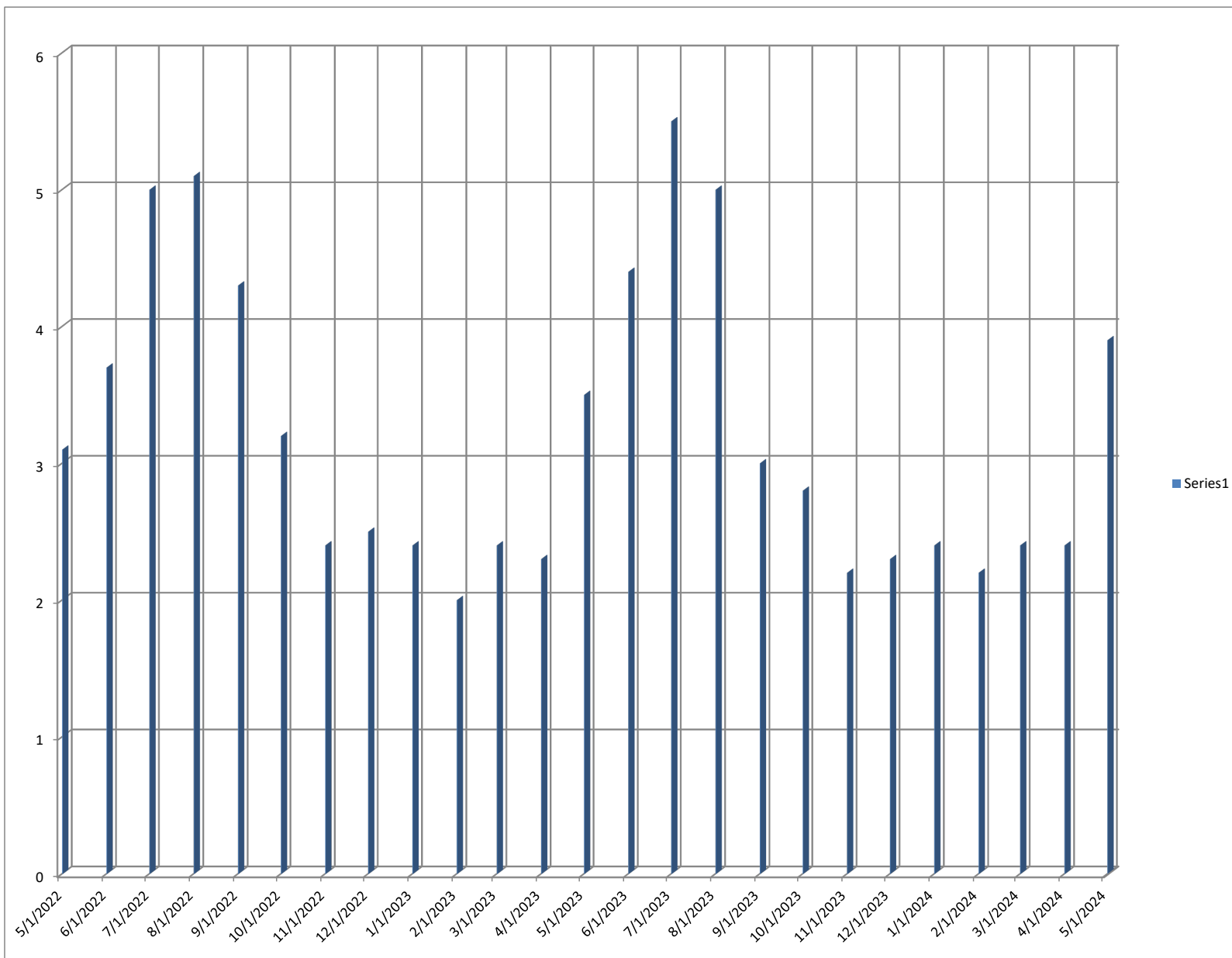
- NW Section of American Water Works Association
- Meeting to discuss Well 3 replacement options
- Respectfully: Mark Gunter PWS

Public works project list

New Water storage tank
Replace well #3
Wastewater treatment Plant

May-22 3.1
 Jun-22 3.7
 Jul-22 5
 Aug-22 5.1
 Sep-22 4.3
 Oct-22 3.2
 Nov-22 2.4
 Dec-22 2.5
 Jan-23 2.4
 Feb-23 2
 Mar-23 2.4
 Apr-23 2.3
 May-23 3.5
 Jun-23 4.4
 Jul-23 5.5
 Aug-23 5
 Sep-23 3
 Oct-23 2.8
 Nov-23 2.2
 Dec-23 2.3
 Jan-24 2.4
 Feb-24 2.2
 Mar-24 2.4
 Apr-24 2.4
 May-24 3.9

Monthly Water use In Million Gallons



City of Aurora – City Attorney’s Report to City Council for June 11, 2024

1. Ordinance/Resolution drafting. Recreational immunity and contracting code amendment.
2. Advise staff on code enforcement – multiple matters.
3. Contracts reviewed for CMAR procurement.

June 2024 City Recorder Report

See below for highlights from this past month:

- Coordinated details for Aurora's Community Prosperity Initiative this year through Marion County Economic Development.
- Received a set of gifts from Mayor Rostek in Bleicherode, Germany, and worked on details for a gift in support of Aurora' Sister City relationship with that city and its leadership.
- Worked with the City Attorney on questions relating to nuisance noises from dogs barking prior to proceeding to enforcement based on observations close to the site of the original and follow-up on complaint toward possible citation into Aurora Municipal Court. Code conversation between City Attorney and Historic Review Board on an open inventory issue. Communication with property owner of a Historic District fence code violation. Orchard View storm swale ownership issue discussed with City Attorney; resolution pending. Right-of-way parking violation discussed with Deputy Sheriff including follow-up with property owner.
- Assisted Historic District property owner with situs addressing and other preparation to submit a planning application for review toward new home construction later this year.
- Updated the city's Natural Hazard Mitigation Plan with help from Mark Gunter in Public Works for submission to Marion County Emergency Management.
- Attended an LOC Small Cities meeting in Sublimity and found Marion County Sheriff's Office signage with emergency and non-emergency contact info on Sublimity City Hall and on highway into town that could potentially be replicated in Aurora to show it has official police presence.
- Coordinated with prospective City Planner to get a draft contract in place for Council review given a range of planning matters needing addressed.
- Coordinated with copier and mailing machine services in preparation to swap out older contracted machines for replacement options.
- Conversation with NW Code Pros and Office Assistance Tammy Grimes toward updated building permit fees to reflect cost of doing business; fees have not been updated since 2014.
- Posted 2024 General Election information relating to open positions for Mayor and Council positions 3 and 4. Packets are ready for pick-up by candidate appointment at City Hall.
- Worked to purge old files based on the state retention schedule.

Respectfully submitted,

Stuart A. Rodgers | Aurora City Recorder

10:41 AM

06/03/24

**Aurora Business License
Deposit Detail
May 2024**

Type	Num	Date	Name	Account	Amount
Deposit		05/09/2024		Business License ...	130.00
Payment	80590	05/08/2024	SALT BOX TREASU...	Undeposited Funds	-50.00
Payment	1065	05/06/2024	MANNY'S LANDSC...	Undeposited Funds	-80.00
TOTAL					-130.00
Deposit		05/16/2024		Business License ...	100.00
Payment	3001	05/13/2024	KROBAR LLC dba T...	Undeposited Funds	-50.00
Payment	1004	05/15/2024	MILL CREEK MARK...	Undeposited Funds	-50.00
TOTAL					-100.00
Deposit		05/24/2024		Business License ...	50.00
Payment	4092	05/22/2024	A-TEMP HEATING ...	Undeposited Funds	-50.00
TOTAL					-50.00

ADDITIONAL DOCUMENTS

Aurora Speed Feedback Sign Initial Findings

As of June 11, 2024



Into Aurora		
	Avg. Speed	% Speeding
Before Positive Feedback	39 mph	75%
After Positive Feedback (May 2024)	36 mph	54%

Out of Aurora		
	Avg. Speed	% Speeding
Before Positive Feedback	40 mph	86%
After Positive Feedback (May 2024)	37 mph	67%