

AGENDA
Aurora City Council Special Meeting
Thursday, May 23, 2024, 6:45pm
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

To participate via Zoom:

<https://us02web.zoom.us/j/87191772229?pwd=SUFQeVhQN3ZaaVNqUHJyVkRjUWR5UT09>

Meeting ID: 871 9177 2229

Passcode: 170157

1. CALL TO ORDER THE AURORA CITY COUNCIL SPECIAL MEETING

2. ROLL CALL

Mayor Brian Asher
Councilor Mercedes Rhoden-Feely
Councilor John Berard
Councilor Charles Roper
Councilor Wendy Veliz

3. CONSENT AGENDA-NA

4. CORRESPONDENCE-NA

5. NEW BUSINESS

- a) Intent to Award Letter Based on Selection of Contractor for Mechanical Wastewater Treatment Plant Construction with Authorization to Sign Contract Upon Review and Approval by City Engineer and City Attorney

6. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS-NA

7. OLD BUSINESS-NA

8. ADJOURN



245 Commercial Street SE, Suite 210
Salem, OR 97301

(503) 364-2002

May 21st, 2024

City of Aurora
21420 Main St NE
Aurora, OR 97002

**Re: Aurora WWTP CM/GC Services
Engineer's Recommendation to Award**

Dear City of Aurora,

On Tuesday, May 8th, 2024, the City of Aurora (City) received two proposals for the WWTP CM/GC Services. We have since completed our proposal review (see the attached Proposal Evaluation). This letter presents our recommendation for the project's award.

In review of the bids, McClure and Sons is the most qualified responsive bidder. Their qualifications depict a reputable, licensed Oregon Public Works contractor in our region. We recommend awarding the contract to McClure and Sons.

If the City concurs, the next step is to issue a Notice of Award to McClure and Sons along with the Owner/ Contractor agreement. If the City concurs with this recommendation, please sign the provided Notice of Award, and send it to us no later than May 31, 2024. Upon receipt of the signed Notice of Award we will proceed with providing the contract documents for Owner and Contractor signatures.

Sincerely,

KELLER ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Luke Tabor". The signature is written in a cursive, flowing style.

Luke Tabor, PE
Project Engineer

Enclosures: Notice of Intent to Award; Proposal Evaluation

NOTICE OF INTENT TO AWARD

Date of Issuance: **May 21, 2024**

Owner: **City of Aurora** Owner's Contract No.: **TO BE DETERMINED**

Engineer: **Keller Associates, Inc.** Engineer's Project No.: **222041-011**

Project: **Aurora WWTP CM/GC Services** Contract Name: **Same as project name.**

The City of Aurora (City) opened sealed proposals for the aforementioned project on May 8, 2024. Two (2) Proposals were received, and the City completed its evaluation of the Proposals. The city has determined that **McClure & Sons** was the most qualified, responsive Bidder. The City intends to award the Contract to **McClure & Sons**.

A detailed breakdown of the proposal evaluation is attached.

A Bidder may submit a formal written protest of this Intent to Award within Seven (7) calendar days of the date of this notice pursuant to ORS 279B.410. Such protest must be submitted to the City Recorder. No protest will be considered if not received within the Seven (7) day window.

We would like to thank each Bidder for their time and effort in preparing a Proposal. Please direct any questions or correspondence regarding this Notice to my attention.

Owner:

Authorized Signature

By: Brian Asher

Title: Mayor



245 Commercial Street, #210 Salem, Oregon 97301
 Phone: 503.364.2002 - kellerassociates.com

Project: WWTP CM/GC Selection
 Engineer: Keller Associates, Inc.
 Client: City of Aurora
 Date: 5/20/2024

Aurora WWTP CM/GC Proposal Evaluation

		Maximum Points	J.W. Fowler	McClure & Sons
Project Firm/Team Experience and Qualifications	Capacity and Performance	10	10	10
	Similar Project Experience	30	20	30
	CM/GC Project Team	25	20	23
	Project Approach and Management of the Work	40	30	40
	Cost Estimating, Value Analysis, and Cost Tracking	40	40	40
	Fee Proposal	30	23	25
	References	25	22	25
	Total	200	165	193
	Content and Format of Proposal	Pass/Fail	PASS	PASS