

**Minutes**  
**Aurora Historic Review Board**  
Tuesday, March 26, 2024, 7 P.M.  
City Council Chambers, Aurora City Hall  
21420 Main Street NE, Aurora, OR 97002

**STAFF PRESENT:** Stuart A. Rodgers, City Recorder

**STAFF ABSENT:** None

**VISITORS PRESENT:** None

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**1. CALL TO ORDER OF THE AURORA HISTORIC REVIEW BOARD MEETING**

Chair Jan Peel called the meeting to order at 7:07pm.

**2. ROLL CALL**

Chair Jan Peel-Present

Member Gayle Abernathy-Absent

Vice Chair Julie Sixkiller-Present

Member Richard Goddard-Present

**3. VISITORS-NA**

**4. CONSENT AGENDA**

a) Historic Review Board Minutes – December 11, 2023

b) Historic Review Board Minutes – February 27, 2024

Motion by Vice Chair Julie Sixkiller to accept the HRB minutes, seconded by Member Richard Goddard, and passed.

**5. CORRESPONDENCE-NA**

**6. NEW BUSINESS**

a) Code Enforcement in the Historic District

The City Recorder noted a code enforcement letter regarding an out of compliance fence on Airport Road as well as a sign code enforcement issue he will take up with Mayor Asher.

b) Design Guide Project: Fence Code Review

Vice Chair Sixkiller noted when she redoes her fence, she would seek an exception to the rule with a five-foot picket fence with six-foot posts because to put a three to four-foot picket fence down along the front of her property would look ridiculous. Given the grade of her property and how far back the house sits from the road, such a picket fence would look like she had installed lawn edging. Sixkiller noted that in such an HRB decision, she would recuse herself once she brings an application forward. Sixkiller also noted that there is no historical evidence of a larger fence than what is there now with the only other exception currently provided for fences based on the need for security. One option presented as an alternative to providing an exception to the code is to create a design overlay for the north area of the city. It was recognized that Sixkiller's home creates a challenge for her neighbors. The intent of this and other Title 17 code reviews is to prepare to present this project to the state for a next CLG grant funding cycle and to a consultant to assist with preparing an updated Design Guide manual. For next month, the

City Recorder will create a list of Title 17 topics for consideration throughout the balance of the year so that the HRB conducts a comprehensive review of the code by the end of the year. Next month the HRB will review landscaping.

c) HRB Member Recruitment

Chair Peel has followed up Corina Kanen on interest in serving on the board. Kanen would like to join but wants to make sure her schedule works before making a commitment. The City Recorder will make sure a recruitment blurb is on the city's website and on the bulletin board outside City Hall, as well as posted to *I Love Aurora*.

**7. OLD BUSINESS**

a) 2024 Certified Local Government (CLG) Grant Application \$16,500, Contract

Chair Peel noted the city received an additional \$1500 and that the museum will receive the additional funds. It was determined that the HRB present through its website a 2025 CLG grant opportunity for Aurora businesses and residential community members to apply for funds.

An update to the Design Guide using future grant funds would help modernize and make it more user friendly, translating to a positive public perception of the HRB.

**8. ADJOURN**

Chair Peel adjourned the meeting at 8:06pm.



Jan Peel, Chair

ATTEST:



Stuart A. Rodgers, City Recorder