

Minutes
Aurora Historic Review Board
Tuesday, April 23, 2024, 7 P.M.
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Stuart A. Rodgers, City Recorder

STAFF ABSENT: None

VISITORS PRESENT: None

1. CALL TO ORDER OF THE AURORA HISTORIC REVIEW BOARD MEETING

Chair Jan Peel called the meeting to order at 7pm.

2. ROLL CALL

Chair Jan Peel-Present

Vice Chair Julie Sixkiller-Present

Member Richard Goddard-Present

3. VISITORS-NA

4. CONSENT AGENDA

a) Historic Review Board Minutes – March 26, 2024

Motion by Vice Chair Julie Sixkiller to approve the Consent Agenda, seconded by Member Richard Goddard, and passed.

5. CORRESPONDENCE

a) Resignation Received from Gayle Abernathy

It was determined that Abernathy's resignation go to Council as Correspondence.

6. NEW BUSINESS

a) Code Enforcement in the Historic District

The City Recorder and Chair Peel will connect between this and the next HRB meeting to discuss enforcement letters. It was determined that the City Recorder provide a copy of such letters when sending them out to residents so that HRB members are aware of the enforcement action in process and are prepared for discussion at meetings and in the event a resident or business owner submits an application toward becoming compliant.

b) Design Guide Project: Review of AMC 17.44 Landscaping

The property across the street from City Hall was mentioned relative to outdoor storage, commercial overlay within the historic district, so requirements relating to screening and buffering should apply. An HRB member asked whether the city plans to enforce AMC 17.44 as it relates to the outdoor storage in question as it does not make sense to update the code if there are no plans to enforce it. There needs to be clear language around the issue of screening and buffering requirements for commercial property inventory. One thought offered was that the HRB take part in mediation to help reduce costs involving attorneys and have an opportunity to broker a timely solution in instances where there needs to be some

compromise. The HRB would like to know what about the code is unclear in this enforcement situation so that this need for clarity can be taken into account in updating the code. The City Recorder will provide a copy of these minutes to the City Attorney and Mayor Asher and follow up with both for a statement on where the city is at on this code enforcement situation.

Landscaping will be brought up again at next month's meeting. Retaining walls was left subjective in the last set of code amendments. The City Recorder will keep track of proposed code amendments between now and when they move to the Planning Commission for review. Between now and Planning Commission Review, the HRB may invite Mercedes Rhoden-Feely to discuss proposed code changes.

c) HRB Member Recruitment for Two Open Positions

Chair Peel noted Corina Kanen is still interested, and Peel will reach out to her again.

7. OLD BUSINESS

a) 2024 Certified Local Government (CLG) Grant Update

City Recorder Rodgers noted that he has reached out to the Museum for multiple bids for the Giesy Store roof project, which project would need completed by July 2025. The city needs assurance that funding will be in place by September 2024. An alternative use of funding would need proposed by the Museum, or the HRB would need to have an alternative project ready to submit to the state or risk losing the funds. The need for some parameters to apply for CLG funds was discussed, including a method for soliciting applicants for CLG project funding. A question is can this solicitation be done through the regular water billing cycle if the due date for the museum is in September.


As an alternative project, there may be some value in exploring how funds might be used to help the original Keil cemetery with historic preservation. Designated parking spots, pamphlets telling the story of the cemetery, or a stand to hold promotional materials – the latter idea may be something a realtor could donate.

8. ADJOURN

Chair Peel adjourned the meeting at 7:42pm.


Jan Peel, Chair

ATTEST:


Stuart A. Rodgers, City Recorder