

Agenda
Aurora Historic Review Board
Tuesday, August 27, 2024, 7 P.M.
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

To participate via Zoom:

<https://us02web.zoom.us/j/86414053588?pwd=TVkb0bmosqo2yaPcyp9no3jbmRWPjP.1>

Meeting ID: 864 1405 3588

Passcode: 571158

1. CALL TO ORDER OF THE AURORA HISTORIC REVIEW BOARD MEETING

2. ROLL CALL

Chair Jan Peel

Co-Chair Julie Sixkiller

Member Richard Goddard

Member Kristine Reimer

3. VISITORS

Anyone wishing to address the Aurora Historic Review Board concerning items not already on the meeting agenda may do so in this section. No decision or action will be made, but the Aurora Historic Review Board could look into the matter and provide some response in the future.

4. CONSENT AGENDA

a) Historic Review Board Minutes – July 23, 2024

5. CORRESPONDENCE-NA

6. NEW BUSINESS

a) New Home Construction Application – 14653 Ehlen Rd (Silva)

b) Historic Review Board Draft Correspondence re Out of Compliance Signs

c) Design Guide Project: Review of Sign Code

d) HRB Member Recruitment for One Open Position

7. OLD BUSINESS

a) 2024 Certified Local Government (CLG) Grant Update

8. ADJOURN

Minutes
Aurora Historic Review Board
Tuesday, July 23, 2024, 7 P.M.
City Council Chambers, Aurora City Hall
21420 Main Street NE, Aurora, OR 97002

STAFF PRESENT: Stuart A. Rodgers, City Recorder

STAFF ABSENT: None

VISITORS PRESENT: None

1. CALL TO ORDER OF THE AURORA HISTORIC REVIEW BOARD MEETING

Chair Jan Peel called the meeting to order at 7pm.

2. ROLL CALL

Chair Jan Peel-Present

Vice Chair Julie Sixkiller-Present

Member Richard Goddard-Present

Member Kristine Reimer-Present

3. VISITORS-NA

4. CONSENT AGENDA

a) Historic Review Board Minutes – May 28, 2024

b) Historic Review Board Special Meeting Minutes – June 26, 2024

Vice Chair Julie Sixkiller motioned to accept the Consent Agendas for May 28 and June 26, 2024, which motion was seconded by Richard Goddard and passed.

5. CORRESPONDENCE

a) McKnight Letter Addressed to Historic Review Board

It was noted that a civic or City of Aurora event that happens once a year, including the concerts leading up to the big event, are considered when placing temporary signs for those concerts a month beforehand and promptly removed after the main event. Materials are not considered in the code for such one-time or temporary events. Signs referenced in the letter as non-compliant were grandfathered in and will not be subject to current sign code until the sign is changed; otherwise, those signs are compliant. It was noted that city staff follow up with code enforcement on a complaint-by-complaint basis. The conclusion from conversation was for members to draft a general response to all Aurora businesses to answer questions toward understanding sign compliance, sending those drafts to Member Goddard, and copying the City Recorder. Those drafts will be collated and presented at the August HRB meeting. Chair Peel brought examples from Canby Sign & Graphics, including the material Dibond or aluminum composite which material is what her business sign material is made of. She presented a polyurethane plastic sample, something perfectly usable on a white a-frame. A PVC expanded material (vinyl laminate) sample was also presented. Corrugated plastic is not allowed. Peel suggested that separate from an ordinance, what the city may need is a description of what materials are allowed as a guideline. She noted that Canby Signs is no longer building wood a-frames, only metal or plastic. The letter to businesses needs to be short, concise, and all HRB members are welcome to contribute. Such narrative may include a thanks for those who are in compliance in the Aurora business community and for their respect for the city's sign code,

how wonderful the signs look. The letter could note that the HRB understands there may be questions about the sign code, including a recognition that the city's code enforcement is complaint driven. If a business is concerned about a given sign that may be out of compliance, the owner is welcome to contact the City Recorder. Chair Peel suggested including a note about the city's interest in grant funding that would help in redrafting the Design Guide.

6. NEW BUSINESS

- a) Code Enforcement in the Historic District Fence Compliance at 21825 Airport Rd (Representing Owner, Troy Bayless)

The conclusion from conversation with Troy Bayless was that the plastic lattice would be removed by this weekend, thus solving the compliance issue.

- b) Design Guide Project: Review of Sign Code

Chair Peel explained the city was seeking a grant to simplify the code for historic district properties, to include residential and commercial properties that are contributing and non-contributing. Formatting with underline and bold fonts could help to draw out topics like a-frame and chalkboard signs that have been difficult to find in the code and understand. To note, chalkboard signs with chalk are permitted (there is no mention of white chalk only, so colored chalk is fine), though whiteboards with felt pens are not permitted. Vice Chair Sixkiller wondered if something was missed with colored chalk. There are no guidelines for chalkboards, so someone could put out a plastic-framed chalkboard. It was suggested to remove chalkboards as exempt signs and relocate this type of sign in the code and add some guidelines as to how these signs would be treated. On definitions, it was suggested to change the reference of "civic" to "city-sponsored community event," not an event put on by a single business or organization where the whole community is invited. The Title 17 code needs to remain as code but be organized better and include a Design Guide reference page for pictures of examples of compliant signs – i.e., a plastic a-frame with black vinyl letters, wood and metal a-frames with up to four colors, a chalkboard, etc., as a starting point. It was also suggested to include dimensions in the Design Guide next to sign example pictures. Pictures of recommended, compliant fencing could also be included in a Design Guide update. Sixkiller suggested reaching out to Kuri Gill for sign code examples of other Oregon cities with historic districts. Another question for Kuri is: what are the parameters for Aurora keeping its historic district status intact? One thought was that Karen Townsend visit the HRB at a future meeting to get her input. Members may send comments for sign code improvements to the City Recorder as a separate but related matter, which list will be a comprehensive list of sign code amendments.

A Welcome to Aurora historic District sign has been approved by ODOT and will be in production soon. The Public Works Superintendent and City Recorder walked the site off the east side of Hwy 99e north of Bobs Avenue recently, a specific location has been identified, and the sign will be installed as soon as it has been made.

- c) HRB Member Recruitment for One Open Position

Kimberly Pearson was mentioned as a possible candidate, but her work hours are the main issue. It was noted there was a newsletter blurb about the HRB vacancy.

7. OLD BUSINESS

2024 Certified Local Government (CLG) Grant Update

NEPA Review Process Underway; After Approval, Projects Can Start

The City Recorder provided an overview, noting a system glitch precluding a timely state submission to the federal government. Once the federal NEPA review and approval have taken

place, projects can commence. The City Recorder will keep the HRB and grant recipients informed as to the approvals when they are announced.

8. ADJOURN

Chair Peel adjourned the meeting at 8:17pm.

Jan Peel, Chair

ATTEST:

Stuart A. Rodgers, City Recorder

City of Aurora
HISTORIC REVIEW BOARD
Application for Certificate of Appropriateness

PROJECT INFORMATION SHEET

IMPORTANT: In order for your application to proceed in a timely basis, this form and the required attachments **MUST** be completed in full. If your application is incomplete, no decision will be made and your request will be delayed. Please turn the complete application in at least **ONE WEEK** prior to the meeting (4th Tuesday of each month) so that board members can become familiar with your property and project. It is helpful, but not required, if you can attend the meeting.

You will need to refer to the 2016 *City of Aurora Design Guide for Historic District Properties* and the *Title 17 Historic Preservation, Design Standards*, both of which are included in the manual which may already be in your possession. They are also available at City Hall and on the City's website, www.ci.aurora.or.us.

Obtain your Historic Inventory Number from the city or by address in the City of Aurora *Inventory of Historic District Properties*. Using this number, read the information on your property in the *Aurora Colony Historic Resources* manual.

Remember to include ALL aspects of the project that will be affected (windows, color, porch details, setbacks, etc.) and address them according to the Title 17 Design Standards and the Design Guide.

Name Valentin Silva-Cruz Date 7/15/24
 Business name (if applicable) _____
 Physical address 14683 Ehlen RD NE Aurora, OR 97002
 Mailing address 14643 Ehlen RD NE Aurora, OR 97002
 Phone 503 593 8179 email Valentinthe24@gmail.com
 Type of project(s) List all New construction

Historic Inventory Number: _____

Zoning: Residential Commercial
Type of structure: House Commercial Church
Style: Colony Victorian Craftsman
 Ranch Contemporary Other (describe) _____

Project specifics:

Painting: Base color pure White mfg/number SW 7005
 Trim color Black Tricorn mfg/number SW 6258
 Trim color _____ mfg/number _____
 Design Standards used: Shannon Williams

Please bring samples of colors you propose to use.

Staff Approved

 Date _____

\$50⁰⁰
to be
PAID fr
SILVA
Deposit

Fencing: Picket Stock Privacy
 Other (describe) _____
Height _____ Length _____
Color _____
Material _____
Location (as shown on site plan) _____
Design Standards used: _____

Roofing: Cedar Shingle Composition
 Other (describe) _____
Color Black Cedar mfg/number _____
Design Standard used _____

Staff Approved

Date _____

Composition roof colors must NOT appear 'dappled' but must be solid black. Manufacturer's photographs of a finished roof ARE required in addition to actual roofing samples. (You MUST bring a sample that is sufficiently large to show what the total roof will look like to insure that it appears as a solid color.)

Landscape: Plantings _____
Trees _____
Tree Removal _____
Design Standards used: _____

Staff Approved

Date _____

Other type of project(s): Made changes to windows, garage door, and roof pitch to meet code. Windows were changed to be vertical oriented. Garage door changed to each 8ft wide and is separated by two feet. Roof pitch has been changed to 8:12


Please note Design Standards used (Item/page(s) for each separate project listed.)

I Valentin Silva-Cruz, have read the applicable information in the Design Standards and Design Guide.

- Attach the following in order for your application to be accepted:
1. A copy of your property's page from the Aurora Colony Historic Resources Manual. (You may print this out from the city's website or obtain it from the city)
 2. Site plan drawn to scale with project location shown.
 3. Elevations, including dimensions.
 4. A Photograph of the property is helpful but not required.

I have completed the application in full and included the above attachments. I understand that any changes or deviations from the presented materials proposed in this application must be submitted and re-examined by the Historic Review Board for final approval.

7/15/24
Date _____


Signature of Applicant _____

From: [Valentin](#)
To: [Recorder](#)
Subject: Fwd: Updated Silva Plot and layout adjustments
Date: Monday, July 8, 2024 2:20:17 PM
Attachments: [image001.png](#)

Begin forwarded message:

From: James Bashaw <jbashaw@hilinehomes.com>
Date: July 8, 2024 at 1:07:07 PM PDT
To: Valentin <valentinb24@gmail.com>
Cc: Jason Foss <jfoss@hilinehomes.com>
Subject: FW: Updated Silva Plot and layout adjustments

Here you go.

Thank You,
James Bashaw
Branch Manager



O (503) 589-1849 ext. 412
C (503) 858-4130
3935 Hagers Grove Rd SE
Salem, OR 97317
HILineHomes.com

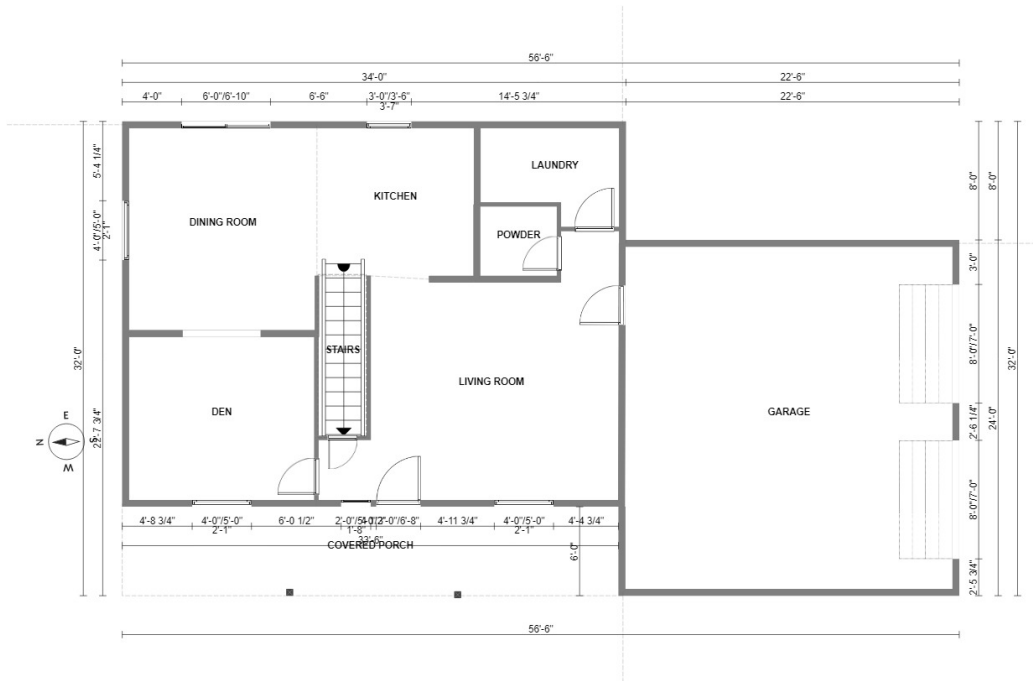
From: Obie Obrien <oo'Brien@hilinehomes.com>
Sent: Monday, July 8, 2024 12:52 PM
To: James Bashaw <jbashaw@hilinehomes.com>; Jason Foss <jfoss@hilinehomes.com>
Subject: Updated Silva Plot and layout adjustments

Obie O'Brien
Home Consultant

Cell: (503) 991-3889
MODEL HOME - 2232
925 Lancaster Dr. SE
Salem OR 97317
HILineHomes.com



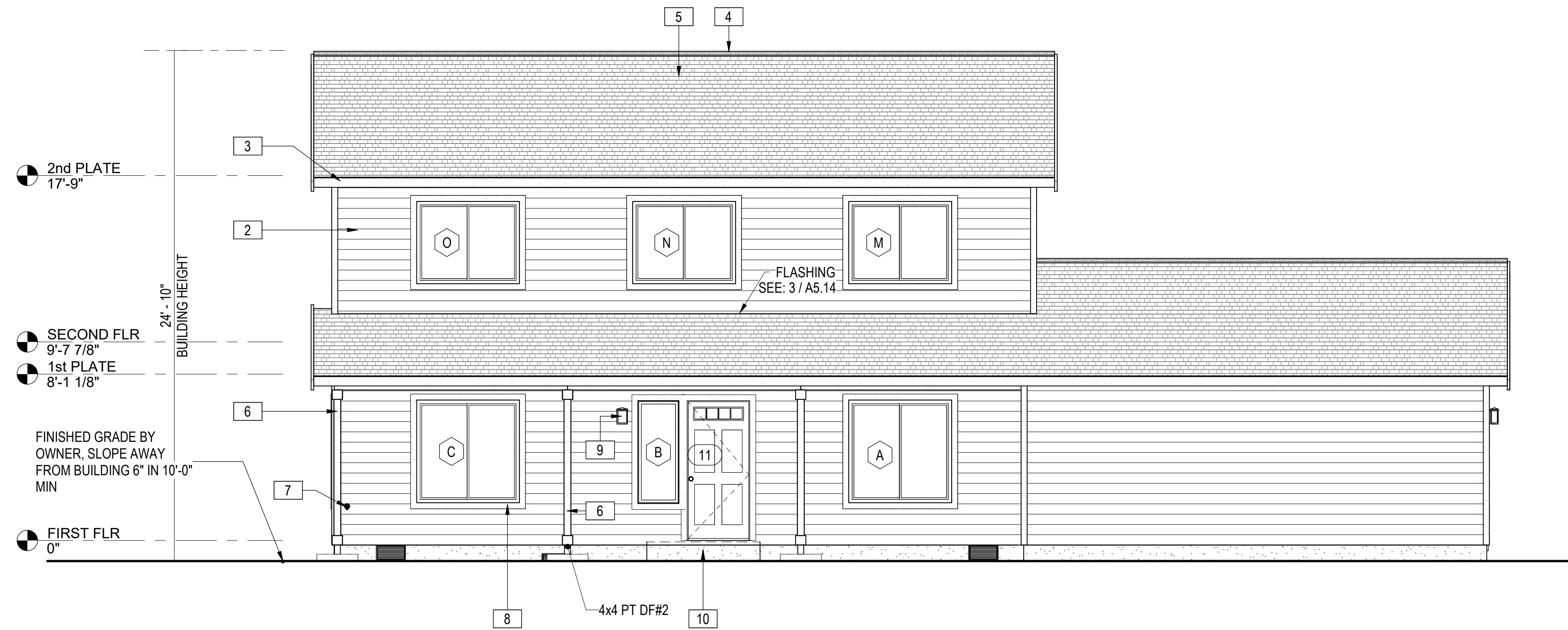
This message, including any attachments, may contain confidential and/or privileged information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, disclose, or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by reply e-mail and delete this message. Thank you for your cooperation.



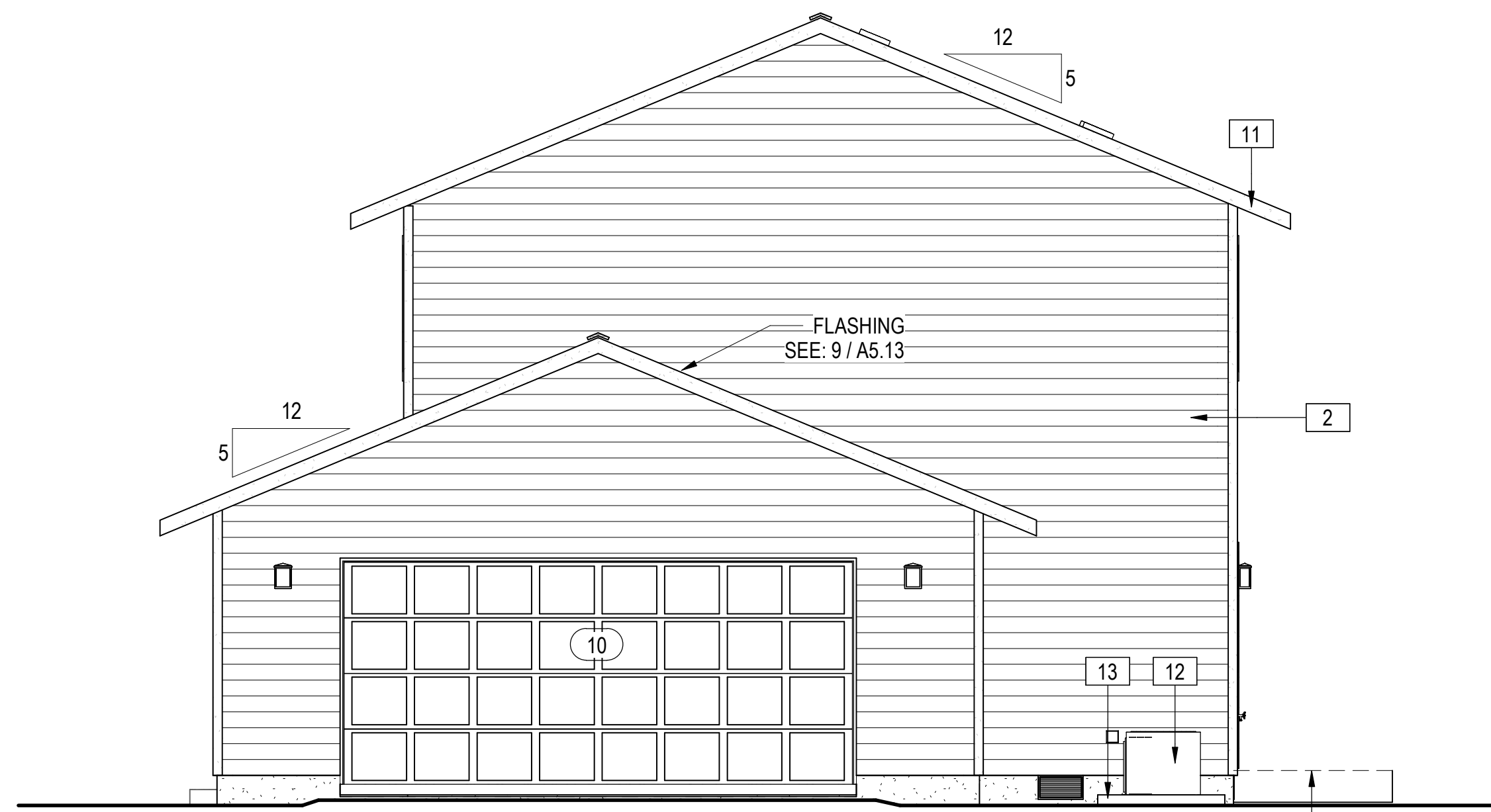




Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.



1 FRONT ELEVATION
1/4" = 1'-0"



2 RIGHT ELEVATION
1/4" = 1'-0"

KEYNOTE LEGEND	
KEY	DESCRIPTION
1	FINISHED GRADE BY OWNER, SLOPE AWAY FROM BUILDING 6" IN 10'-0" MIN
2	CEMENT LAP SIDING, WATER RESISTANT BARRIER (R703.2), SHEATHING PER STRUCT, R-23 INSUL, 2x6 STUDS @ 16" OC
3	5/4x6 FASCIA/BAND BOARD
4	RIDGE VENTING, LENGTH AND LOCATION PER ROOF FRAMING PLAN, CALCS PER ATTIC VENTILATION SCHEDULE, CUT SHEATHING 1" FROM PEAK, BOTH SIDES
5	COMPOSITION SHINGLES-CLASS 'B' MIN, OVER 15# FELT, OVER SHEATHING PER STRUCT
6	POST & BEAM WRAPPED W/ FIBER CEMENT SIDING
7	HOSE BIB, TYP
8	5/4x4 DOOR AND WINDOW TRIM
9	LIGHT, TYP
10	STOOP BY OWNER, WIDTH NOT LESS THAN DOOR, MIN 36" IN DIRECTION OF TRAVEL, MAX SLOPE 2%, (IRC: MAX 7-3/4") (ORSC: MAX 8") DROP BELOW TOP OF THRESHOLD (IRC R311.3, R311.7, R311.8) (ORSC, R311.3)
11	2x6 BARGE BOARD W/ METAL DRIP EDGE
12	EXTERIOR SPLIT SYSTEM HEATPUMP, (WA-HSPF 11.0), (OR-HSPF 9.5/15.0), (ID-DUCTED), (GAS-AFUE 94%), SEE ENERGY EFFICIENCY LEGEND AND CALCS
13	A/C PAD



STAMP:

ENGINEER:
LORI NORCUTT, P.E.
Washington State License Number: 55343
Oregon State License Number: 93348 PE
Idaho State License Number: 19984
Inorcutt@hilinohomes.com (503) 400-4268

SITE ADDRESS	
TBD Ehlén Rd NE Aurora, OR 97002	
Parcel #	04-1W12C002100
No.	Description
Date	

CUSTOMER:
Valentin & Paula Silva-Cruz
14643 Ehlén Rd NE
Aurora, OR 97002
(503) 593-8179

SHEET:
ELEVATIONS

HILINE HOMES
11306 62nd AVENUE
PUYALLUP WA 98373
(253) 770-2244 ext. 129

PLAN: 1768R
DATE: 02/28/24
JOB #: 2001-2015
DRAWN BY: MVT

NUMBER:

ELEVATION NOTES

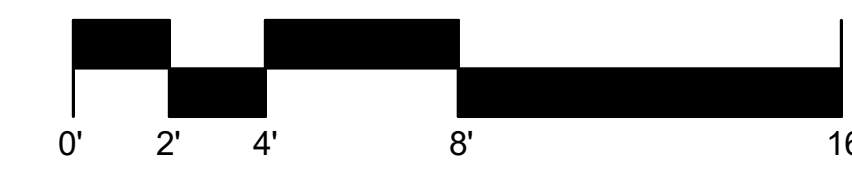
- HOMEOWNER IS RESPONSIBLE FOR DESIGN AND INSTALLATION OF ALL DECKS AND PATIOS INCLUDING THOSE UNDER COVERED AREAS. ALL DECKS AND PATIOS SHALL BE DESIGNED AND BUILT IN COMPLIANCE WITH ALL APPLICABLE LOCAL BUILDING CODES.
- EXTERIOR APPEARANCE WILL VARY BY SIDING CHOICE, MATERIAL AVAILABILITY AND BUILDER DISCRETION.
- ADDRESS MUST BE LOCATED ON THE HOUSE WHERE IT IS EASILY SEEN FROM THE MAIN ACCESS ROAD. SEE TITLE SHEET - SITE ADDRESS. (OWNER RESPONSIBILITY)

updated 07/18/22

WINDOW SCHEDULE									
#	QTY	WIDTH	HEIGHT	TYPE	COMMENTS	GRID	EGRESS	OBSCURE GLAZING	SAFETY GLAZING (TEMPERED)
A	1	5'-0"	5'-0"	HORIZ SLIDER					
B	1	2'-0"	5'-0"	FIXED, SIDELITE					■
C	1	5'-0"	5'-0"	HORIZ SLIDER					
D	1	5'-0"	5'-0"	HORIZ SLIDER					
E	1	4'-0"	3'-6"	HORIZ SLIDER					
M	1	5'-0"	4'-0"	HORIZ SLIDER			■		
N	1	5'-0"	4'-0"	HORIZ SLIDER			■		
O	1	5'-0"	4'-0"	HORIZ SLIDER			■		
P	1	5'-0"	4'-0"	HORIZ SLIDER			■		
Grand total: 9									

ELEV/SECT SYMBOL LEGEND	
A10	KEYNOTE SYMBOL, SEE SCHEDULE THIS SHEET
F##	FOOTING PAD SYMBOL, SEE SCHEDULE ON S1(1.1)
BF##	CONT FOOTING SYMBOL, SEE SCHEDULE ON S1(S1.1)
FW#	STRUCTURAL WALL, SEE SCHEDULE ON S1(S1.1)
☉	EXHAUST VENT, SEE PLAN FOR SIZE
⊙	DOOR SYMBOL, SEE SCHEDULE ON G2(G3)
⊞	WINDOW SYMBOL, SEE SCHEDULE ON G2(G3)

updated 05/01/23



From: [Recorder](#)
To: [mayor](#); [Brian Asher](#)
Subject: Silva Siding
Date: Tuesday, August 6, 2024 9:52:00 AM

Mayor Asher,

I got a message back from Valentin Silva – he says the siding is of cement board.

AMC 17.40.170, section D, says the following for siding:

Non-contributing Structures—Residential Overlay.

1. Siding shall be masonry or horizontal lap siding with a reveal not exceeding six inches is required, with the exception of board and batten siding comprised of solid sawn wood.
2. Siding shall be painted; unpainted and stained wood is prohibited.
3. The paint color of siding shall be uniform on all sides of a structure.

I looked up a definition of masonry and found the following:

What is considered masonry?

masonry, the art and craft of building and fabricating in stone, clay, brick, or concrete block.

Construction of poured concrete, reinforced or unreinforced, is often also considered masonry

Sounds like what Silva plans on using would be acceptable based on our code. Let me know if you have any concerns with this. I'll follow up with Jan Peel, and I can send Silva a copy of this email with the siding requirements so he makes sure his builder has these.

Stuart A. Rodgers

Aurora City Recorder

O - 503-678-1283

C - 503-409-1434



City of Aurora

"National Historic Site"

HISTORIC REVIEW BOARD STAFF REPORT

STAFF REPORT: New Single Family Dwelling Application, 2024-01

HEARING DATE: August 27, 2024

APPLICANT/OWNER: Valentin Silva-Cruz
14653 Ehlen Rd NE
Aurora, OR 97002

REQUEST: Approval for single family dwelling.

SITE LOCATION: 14653 Ehlen Rd NE, Map 041W12C, Tax Lot 2101

SITE SIZE: 10,101 square feet

DESIGNATION: Low Density Residential (R-1), Historic District

CRITERIA: Aurora Municipal Code (AMC) Chapters
16.10 Low Density Residential
17.40 Historic District Design Standards

ATTACHMENTS: Exhibit A: Application Materials

I. PROCEDURE

Historic District Design Review applications are processed as Quasi-Judicial Decisions. Quasi-Judicial Decisions are conducted as stated in Chapter 16.76 of the AMC. Section 16.10 provides development standards in the R-1 zone. Section 17.40 provides the design standards for the Historic District.

The application was received and fees paid. The application was determined complete by staff on July 8, 2024. The City has until November 5, 2024, or 120 days from the completeness date of the application to approve, modify and approve, or deny this proposal.

II. APPEAL

Appeals are governed by AMC 17.20.100. An appeal of the Board's decision shall be made, in writing, to the City Council within 15 days of the HRB's final written decision.

III. CRITERIA AND FINDINGS

The applicable review criteria for are found under AMC 16.10 Low Density Residential and 17.40 Historic District Design Standards.

16.10.020 - Permitted uses.

In the R-1 zone, only the following uses and their accessory uses are permitted outright. Variances from listed permitted uses are prohibited.

F. Single-family detached residential dwelling;

Findings: The Applicant proposes a single family dwelling. This use is permitted outright.

16.10.040 - Development standards.

A. The minimum lot area is 10,000 square feet.

Findings: The lot was recently created through Partition Plat 2024-027. That partition was reviewed and approved by the City and the lot was therefore lawfully established. The lot standards are met.

The minimum setback requirements are as follows:

1. The front setback shall be a minimum of twenty (20) feet except no more than two adjacent buildings shall have the same front setback from the right-of-way. The front setbacks shall vary at least four feet in depth between adjacent lots. (See Illustration 13, Appendix A set out at the end of this title.)

Findings: The proposed front setback (facing west) is 21 feet. This standard is met.

2. The side setbacks shall be a minimum of eight (8) feet. Any street side setback shall be a minimum of ten (10) feet.

Findings: The proposed right side setback to Ehlen Rd setback (facing south) tapers from 33 feet up to 39 feet. The proposed left side setback (facing north) tapers from 10 feet up to 30 feet. This standard is met.

3. The rear setback shall be a minimum of ten (10) feet for one or one and one-half story buildings, and twenty (20) feet for two or two and one-half story buildings.

Findings: The proposed rear setback (facing east) tapers from 33 feet up to 35 feet. This standard is met.

4. The setback for a garage door approach (the point where the vehicle accesses the garage) shall be a minimum of twenty (20) feet from its access drive.

Findings: The proposed garage door setback is 30 feet. This standard is met.

E. No building in an R-1 zoning district shall exceed two and one-half stories or thirty-five (35) feet in height.

Findings: The proposed height is 24 feet, 10 inches. This standard is met.

All principal and accessory buildings, including accessory dwelling units and accessory buildings, shall utilize at least two of the following design features to provide visual relief along the street frontage:

1. Dormers;
2. Recessed entries;
3. Cupolas;
4. Bay or bow windows;
5. Gables;
6. Covered porch entries;
7. Pillars or posts;
8. Eaves (minimum six inches projection); or
9. Off-sets on building face or roof (minimum sixteen (16) inches).

Findings: The proposed dwelling faces the street entry to the west. The front elevation includes a recessed entry, and a covered porch with posts. In addition, the south elevation facing Ehlen Rd NE includes gables and roof eaves. This standard is met.

F. One principal building per lot or parcel.

Findings: There is just one primary building proposed. This standard is met.

G. Impervious surfaces shall not cover more than fifty (50) percent of the lot or parcel.

Findings: The site plan illustrates that impervious surfaces are approximately 3260 square feet, which is approximately 32 percent of the lot area. This standard is met.

H. The Floor Area Ratio (FAR) for the property shall not exceed 0.40.

Findings: The proposed floor area is 2308 square feet (including the garage), which is a 0.23 FAR. This standard is met.

I. Parking requirements shall be in accordance with [Chapter 16.42](#). Parking requirements for dwelling units, including manufactured homes, require the construction of a garage or carport.

Findings: Chapter 16.42.030.A.1 requires two spaces for a single family dwelling. The design includes a two car garage with a spacious driveway. This standard is met.

J. Landscaping requirements shall be in accordance with [Chapter 16.38](#).

Findings: Chapter 16.38.020.B requires a minimum of ten percent landscaping in the residential zones. The site is already landscaped with lawn. As shown on the site plan, the impervious surfaces are 32 percent of the lot area, which leaves more than ten percent in landscaping. This standard is met.

IV. STAFF RECOMMENDATION

Because the findings indicate that the lot standards, design standards, parking standard and landscape standard are all met, staff recommends approval.

V. HISTORIC REVIEW BOARD ACTION

A. Approve the proposed single family residence design and adopt the findings in the staff report.

B. Approve the proposed single family residence design and adopt the findings in the staff report., as revised by the Historic Review Board as follows:

C. Deny the application stating how the application does not meet the applicable approval standards for the following reasons:

D. Continue the HRB hearing to a time certain or indefinitely (considering the 120 day limit on applications).

On Behalf of the City of Aurora and the Historic Review Board, we would like to take a minute to thank you for all you do in supporting our great community and share some information that we hope is helpful to you and your business.

The Aurora Historic Review Board (HRB) is reviewing the current Title 17 (Historic Preservation) of the Aurora Municipal Code. Title 17 provides a means for the City of Aurora to preserve the historic buildings and sites and the visual character the Aurora Colony.

Based on feedback from our local business community, there are a couple areas of confusion HRB members thought would clarify for those in our community that are affected by Title 17 and its sign ordinances. The first is the temporary sign code. As these signs are temporary, they do not require HRB approval. However, the Temporary Sign ordinance does limit the length of time each type of temporary sign can be displayed, suggesting HRB oversight and city code enforcement.

The second is signs that were approved under earlier previously approved versions of Title 17. Signs that were approved under versions of Title 17 that were in effect before the current Title 17 may remain in use until a change in signage is made. At that point, the owner of the business in question will be required to get approval from the HRB under the current Title 17.

The HRB conducts a sign survey once a year to assess compliance with Title 17. If you feel a specific sign is not in compliance, please notify City Hall and the issue will be referred to the Historic Review Board.

Thank you for your help in respecting our historic designation, and for all you do in keeping Aurora a great community.

Sincerely,

Your Historic Review Board

From: [SEARS Joy * OPRD](#)
To: [Recorder](#)
Cc: [GILL Kuri * OPRD](#)
Subject: NEPA submitted for both Aurora CLG pass thru grants
Date: Thursday, August 15, 2024 1:05:41 PM
Attachments: [image001.png](#)

Hello Stuart,

My apologies for the delay. The NPS online system was not working, so I was only able to submit these yesterday for NPS to review.

This message is to inform you that NEPA documentation regarding your CLG development grant project has been submitted to the National Park Service (NPS) for review. Please note:

- If you have not yet sent our office your signed Preservation Agreement, please do so as quickly as possible.
- NPS has 45 days to respond to this submittal. If no response is given within 45 days, we may assume concurrence with the submittal and move forward with the project as proposed.
- Once our office receives and signs the Preservation Agreement AND 45 days have passed OR NPS has provided approval, work on your project may begin.
- Signs on the site are required, please provide signs to the awardees. A photo of the sign on site is required with the in progress and completed work photos. Here is the language of the sign.

"Rehabilitation of [name of property] is supported in part by a Historic Preservation Fund grant administered by the National Park Service, Department of the Interior and the Oregon State Historic Preservation Office."

Please feel free to contact us at your earliest convenience with any questions you may have at this time.

Take care,
Joy



JOY SEARS (she, her) | Restoration Specialist

Oregon Parks and Recreation Department, Heritage Division
State Historic Preservation Office
725 Summer St NE, Suite C, Salem, OR 97301
Cell: 971-345-7219